

# Quincy Park District

## BOARD OF COMMISSIONERS MEETING



**QUINCY PARK DISTRICT**  
**1231 Bonansinga Drive**  
**Quincy, Illinois**  
**Agenda**  
**September 10, 2025**

**Regular Meeting – Board Room**

**6:00 P.M**

**CALL TO ORDER (ROLL CALL)**

**PLEDGE OF ALLEGIANCE**

**CONSENT AGENDA: (UNANIMOUS CONSENT)**

1. Check Register – Full Monthly: Recommended Approval by the Finance Committee
2. Regular Meeting Minutes – August 13, 2025
3. Planning Session Minutes – August 15, 2025

**PUBLIC INPUT: Each speaker may have up to 3 minutes for comments**

**BOARD INFORMATION/EDUCATION:**

**CORRESPONDENCE:**

**VOLUNTEERS/DONATIONS:**

- Quincy Notre Dame Women's Tennis Team- Painting Reservoir Park Hitting Wall
- Soccer Coaches-See Attachment
- Nature Trails
- Friends of the Trails \$5,000 to Nature Trails
- Michelle Zech Bench Donation to Lorenzo Bull Park

**EXECUTIVE DIRECTOR'S REPORT**

- Rome Frericks

**DIRECTOR'S REPORTS**

- Matt Higley, Director of Parks
- Brian Earnest, Director of Business Services
- Mike Bruns, Director of Program Services
- David Morgan, Director of Golf
- Marcelo Beroiza, Director of Marketing/Operations

**COMMISSIONER COMMITTEE REPORTS:**

- Finance – Mark (C)/Cecil/Alan
- Park Foundation – Barb/Josh
- Planning – Jarid
- Lorenzo Bull House – Mark/Cecil
- Personnel – Barb/Dave
- Riverfront – Dave

### **UNFINISHED BUSINESS:**

### **NEW BUSINESS:**

- Bill Klingner Trail Parker Heights to Lincoln Park Design and Engineering: Recommended Approval by Executive Director **(VOICE VOTE)**
- Independent Audit Report – FY2024 Financial Statements: Recommended Acceptance by Director of Business Services **(VOICE VOTE)**
- Quincy Park District Proposed Salary Administration Program, 2026: Recommended Approval by Executive Director **(VOICE VOTE)**
- Quincy Park District Annual Capital Project 2026 Bond List: Discussion Only by Executive Director
- Quincy Park District 2026-2027 Goals and Objectives: Discussion Only by Executive Director

**PUBLIC INPUT: Each speaker may have up to 3 minutes for comment**

**EXECUTIVE SESSION: In accordance with 5 ILCS, Par. 120/2c, I move that the Board convenes into Executive Session to discuss: (please read item(s) from list) **(ROLL CALL VOTE)****

**CALL TO ORDER ( OPEN SESSION) **(ROLL CALL VOTE)****

**ACTIONS AFTER EXECUTIVE SESSION**

**ADJOURN **(VOICE VOTE)****

# ***CONSENT AGENDA***

## ***(Unanimous Consent)***

QUINCY PARK DISTRICT  
1231 Bonansinga Drive  
Quincy, Illinois

Regular Meeting  
Board Room

August 9, 2025  
6:00 P.M.

**ROLL CALL**

President Philpot called the meeting to order and upon the roll being called the following members were physically present at said location: President Mark Philpot, Vice-President Holthaus, Commissioner Alan Hickman, Commissioner Cecil Weathers, Commissioner Jarid Jones, David Grimm, Commissioner Josh Crabtree, and Commissioner David Grimm.

No Park Commissioner was permitted to attend the meeting by video or audio conference.

Also in Attendance: Executive Director–Rome Frericks, Director of Parks–Matt Higley, Director of Business Services–Brian Earnest, Director of Marketing/Operations–Marcelo Beroiza and Director of Programming–Mike Bruns, and Board Attorney–Shelby Clinging.

Members Absent: Director of Golf – David Morgan.

President Philpot led the room in the Pledge of Allegiance.

**CONSENT AGENDA**

President Philpot asked if there were any objections or changes to the July 9, 2025 Regular Board meeting minutes, Executive Session meeting minutes, or to the check register. Unanimous.

President Philpot announced they were approved by unanimous consent.

**PUBLIC INPUT**

Dr. Linda Moore, Mayor of City of Quincy, on behalf of the citizens of Quincy and City Council, she thanked the Park District for their assistance with an issue at the water plant.

Jim Eberle asked the Commissioners to provide someone to move boat lifts from one slip to another in the Marina by either training a current employee or someone outside of the Park District.

**BOARD INFORMATION/EDUCATION**

Executive Director Frericks announced a check presentation from Friends of the Trails to Quincy Park District and the Quincy Park Foundation in the amount of \$354,000 for the design and engineering for the Bill Klingner Trail from Park Heights to Lincoln Park.

**CORRESPONDENCE** – None.

**VOLUNTEERS**

Executive Director Frericks thanked the Mississippi Valley Hunters and Fishermen Association, Mark Derhake, and Glenn and Doris Sanders for the Nature Programs at Bob Bangert. He also thanked the Quincy Police Department for their work with our Special Populations program. Quincy Tennis Association did some painting at Reservoir. Quincy Mountain Bike Club and Trail Blazers work every single month to improve the nature trails. And he thanked Friends of the Trail for the monetary donation for the next section of the Bill Klingner Trail. And the Rotary Club of Quincy for help at the Terry Anastas Ultimate Ride this year making over \$35,000.

## **EXECUTIVE DIRECTOR'S REPORT**

Executive Director Frericks had an update on the lightning strike at Villa Kathrine Castle. He reported the electric was restored yesterday. Water was turned on today and Clean Restoration should have the cleaning completed by the end of the week.

## **DIRECTORS' REPORTS**

Director Higley added to his report that Wavering shelter playground should be completed within three weeks. Asphalt from the Wavering turf fields to the main road should start around Labor Day.

Director Earnest stated PPRT for this month was \$19,893.41, and believes we should be very close to our budget. There are two more payments until the end of the year.

Director Bruns stated fall soccer will start next week with 772 children enrolled. Adult softball started this week with 10 teams. Indian Mounds Pool had a total attendance of 11,667 which is down about 500 visitors. Special Populations Program had a new supervisor and the program was very popular.

Executive Director Frericks, reporting for Director Morgan, stated that advertising for the vacant Superintendent of Golf is continuing. Tournaments are incoming for the month of September.

Director Beroiza stated Nature Trails East opening was in March and since then we have conducted a night hike and bike events. Senior yoga program will be coming this fall.

## **COMMISSIONER COMMITTEE REPORTS**

Finance Committee- President Philpot submitted the meeting minutes as his report.

Quincy Park Foundation- Vice-President Holthaus stated the Park Foundation will meet in another month.

Planning – Commissioner Jones did not have an update at this time.

Lorenzo Bull House- President Philpot reported a park bench that was donated. Discussion was held about reviewing insurance and preparing to be able to protect the assets.

Personnel – Vice-President Holthaus is working on an updated evaluation report.

Quincy Riverfront – Commissioner Grimm reported that on September 19<sup>th</sup> the Riverfront Revival will be held.

## **UNFINISHED BUSINESS**

No unfinished business.

## **NEW BUSINESS**

Post-Issuance Tax Compliance Annual Report: Information Only by Director of Business Services.

Director Earnest stated this is an annual housekeeping item. There is one new bond for 2025. The 2024A bond will be paid off this year in November. Both of which were taxable and purchased by the Park District. No current bond qualifies for this report as it is for tax exempt bonds only and we do not have any at this time.

Little People's Tournament Fees: Recommended Approval by Director of Golf:

Executive Director Frericks stated the Quincy Service Group have requested the use of Westview Golf Course for the 26<sup>th</sup> Little People's Tournament to be held on the 22<sup>nd</sup>, 23<sup>rd</sup> and 24<sup>th</sup>. Fees were presented to the Board. Staff recommends the tournament fees as presented. COMMISSIONER JONES MADE A MOTION TO APPROVE, SECONDED BY COMMISSIONER HICKMAN. UNANIMOUS. PRESIDENT PHILPOT DECLARED THE MOTION CARRIED.

Request from Friends of the Lorenzo Bull House for the Installation of Two Slate Easels to be Located in Lorenzo Bull Park: Recommended Approval by Executive Director.

Executive Director Frericks stated that the 50-day period for public comment has passed. Staff recommends the installation. VICE-PRESIDENT HOLTHAUS MADE A MOTION TO APPROVE,

SECONDED BY COMMISSIONER WEATHERS. UNANIMOUS. PRESIDENT PHILPOT DECLARED THE MOTION CARRIED.

Donation from Friends of the Trails for the Design and Engineering for the Bill Klingner Trail from Parker Heights to Lincoln Park: Recommended Approval by Executive Director Frericks.

Executive Director Frericks reported the Friends of the Trails made a \$345,000 donation for design and engineering for the next session of the Bill Klingner Trail from Parker Heights to Lincoln Park. Staff recommends accepting the donation. VICE-PRESIDENT HOLTHAUS MADE A MOTION TO APPROVE, SECONDED BY COMMISSIONER JONES. UNANIMOUS. PRESIDENT PHILPOT DECLARED THE MOTION CARRIED.

**PUBLIC INPUT-** None.

### **ADJOURNMENT**

With no other business to discuss at 6:28 P.M., COMMISSIONER JONES MADE A MOTION TO ADJOURN, SECONDED BY COMMISSIONER HICKMAN TO ADJOURN THE MEETING. UNANIMOUS. PRESIDENT PHILPOT DECLARED THE MOTION CARRIED. Meeting adjourned.

\_\_\_\_\_  
Secretary

\_\_\_\_\_  
Chairman

\_\_\_\_\_  
Date

\_\_\_\_\_  
Date



QUINCY PARK DISTRICT  
1231 Bonansinga Drive  
Quincy, Illinois

Planning Session  
Board Room

August 15, 2025  
9:00 A.M.

**ROLL CALL**

President Philpot called the meeting to order and upon the roll being called the following members were physically present at said location: President Mark Philpot, Vice-President Barbara Holthaus, Commissioner Jarid Jones, Commissioner Alan Hickman, Commissioner Josh Crabtree, Commissioner Cecil Weathers, and Commissioner Dave Grimm. No Park Commissioner was permitted to attend the meeting by video or audio conference.

Not in Attendance: None.

Also in Attendance: Executive Director – Rome Frericks, Direct of Business Services - Brian Earnest, Director of Parks - Matt Higley, Director of Program Services - Mike Bruns, Director of Marketing/Operations - Marcelo Beroiza.

Not in Attendance: Director of Golf – David Morgan.

President Philpot led the room in the Pledge of Allegiance.

**PUBLIC COMMENT**

Dick Wellman – Lorenzo Bull House – He reported that they are working on making the park area more welcoming to the public by adding benches, picnic tables and an arbor with seating along with the easels that were approved by the Board.

COMMISSIONER JONES MADE A MOTION TO SUSPEND THE RULES, SECONDED BY COMMISSIONER HICKMAN. UNANIMOUS. PRESIDENT PHILPOT DECLARED THE MOTION CARRIED.

Discussion held on making the park area more welcoming for visitors.

COMMISSIONER JONES MADE A MOTION TO REINSTATE THE RULES, SECONDED BY COMMISSIONER HICKMAN. UNANIMOUS. PRESIDENT PHILPOT DECLARED THE MOTION CARRIED.

**DISCUSSION ITEMS**

Budget Timeline and Annual G.O. Bond Timeline

Executive Director Frericks reported that this a timeline of information for the budget. He then gave an overview of the G.O. bond timeline.

Finance Overview

Executive Director Frericks and Director of Business Services Brian Earnest instructed the Board on the G.O. bond processes.

Proposed Capital Projects

Executive Director Frericks discussed the proposed 2026 capital projects list which included playgrounds, shelters, electrical poles, gas pumps at the Marina along with lawnmowers and miscellaneous equipment.



#### Art Keller Marina

Executive Director Frericks reported there are 111 renters, 15 did not renew and 10 new renters and 8 paid Wi-Fi users. Director Earnest stated that losses have been increasing for the past five years. Corporate transfers have been keeping the Marina afloat. We offer 25% off for new boaters. We prorate for customers that come in later in the season. Fuel sales were also lower.

#### Annual Goals and Objectives

Executive Director Frericks reported that staff went over these lists and then the Board was asked to review and make suggestions and comments for the 2026-2027 goals.

#### Westview Golf Course

Executive Director Frericks reported that through July 31<sup>st</sup> Westview is down 3,327 rounds of golf due to being closed an additional 18 days over last year. Director Earnest discussed the financial reports and reported that Westview's numbers are on track with 2023. He noted that 2024 was an exceptional year for Westview.

#### Bill Klingner Trail

Executive Director Frericks stated that the donation that was made by Friends of the Trail will be used for the Phase 5 Section from Parker Heights to Lincoln Park Section.

#### Employee Compensation

Executive Director Frericks reviewed current salaries and discussed the implemented salary changes that were made last year. He explained the cost of living adjustment for 2026.

#### Quincy Park District Organizational Chart

Executive Director Frericks stated this is for education and information.

#### License/Lease Agreements and Affiliated Organizations

Executive Director Frericks discussed the least agreements that are upcoming for renewal.

**PUBLIC COMMENT** - None

**EXECUTIVE SESSION** - None

With no other business to discuss at 1:20 p.m., VICE-PRESIDENT HOLTHAUS MADE A MOTION SECONDED BY COMMISSIONER HICKMAN TO ADJOURN THE MEETING. UNANIMOUS. PRESIDENT PHILPOT DECLARED THE MOTION CARRIED.

\_\_\_\_\_  
Secretary

\_\_\_\_\_  
Chairman

\_\_\_\_\_  
Date

\_\_\_\_\_  
Date

# ***PUBLIC INPUT***

***BOARD  
INFORMATION/  
EDUCATION***

# ***CORRESPONDENCE***

# ***VOLUNTEERS/ DONATIONS***

## Park District Fall 2025 Soccer Coaches

Akoni Ozbelent  
Andrew McCune  
Ben Dombroski  
Andy Hoskins  
Brian Patterson  
Cory Stegeman  
Daelen Shupe  
David Gasko  
Morgan Gengenbacher  
Zach Gilmore  
Zach Kinscherf  
Brian Kroeger  
Christina Terstriep  
David Janus  
Douglas Inman  
Darion Stephens  
Josh Mock  
Geoffrey Thompson  
Ryan Struck  
Tim Davis  
Tyler Phillips  
Anthony Becker  
Ryan Brennan  
Ben Adams  
Jessi Terry  
Jason Darnell  
Nathan Genenbacher  
Alex Mossman  
Katie Cowan  
Stephanie Russell  
David Ott  
Blake Camacho  
Casey Schnack  
Matt Miller  
DJ Peters  
Jason Carpenter  
Tyler Durst  
Amy Smith  
Audra Fox  
Jarad Dieker  
Brian Thomas  
Chris Bockius  
Erik Roon  
Logan Waters  
Lucas Cramsey

Mackenzie Schissel  
Jayson Bennett  
Chuck Hensley  
Jon Pittman  
Ryan Lounsbury  
Allie Summers  
Gabriel Luteru  
Cody Kamm  
Nikki Finney  
Andrew Peters  
Jared Tipton  
Derek Smith  
Zac Lish  
Kacie Carder  
Greg Platt  
Jason Wright  
Jason Sonethongkham  
Julio Encarnacion  
Hailey Alvis

***EXECUTIVE  
DIRECTOR'S  
REPORTS***



**To:** Board of Commissioners  
**From:** Rome Frericks  
**Subject:** Monthly Report  
**Date:** August 29, 2025

**Administrative Initiatives** (8/01/25 – 8/31/25)

Attended:

- Friends of the Trails meeting
  - Directors' meeting
  - Board meeting
  - Safety meeting
  - Quincy/Adams County Economic Development/Tourism meeting
  - Rotary Board meeting
  - Small Boat Harbor meeting (2)
  - Tree Commission meeting (2)
  - Planning Session meeting
  - Parks Dept. meeting
  - Community Wide Survey meeting (2)
  - Park and Natural Resources Virtual Roundtable
- 
- Met with Board members several times on current events concerning the Park District.
  - Met with Klingner and Associates for the Riverfront Amphitheater.
  - Met with contractors for the dredging project for the Small Boat Harbor Grant.
  - Met with attorneys several times on current events concerning the Park District.
  - Met with City of Quincy for issues at South Park Pond.
  - Met with staff and contractors on several occasions for current Park District improvements and 2025 Bond Projects.
  - Met with WISPAK for a possible conservation easement for Nature Trails East.

- Met with Friends of Castle and See Quincy due to storm damage and the lighting strike.
- Held a budget kickoff meeting with all Directors.
- Worked with See Quincy for hosting the filming of Death of a Brewer.

### **Administrative Initiatives** (9/1/25 – 9/30/25)

- Continue to work with UMRR to develop the beginning scope of work and specifications.
- Work with BNSF on the lone piece of right-of-way for the next section of the Bill Klingner Trail.
- Meet with contractors for the ongoing capital projects.
- Attend Planning Session.

***DIRECTORS'***  
***REPORTS***

**To:** Board of Commissioners  
**From:** Matt Higley  
**Subject:** Monthly Report  
**Date:** August 31, 2025

**Administrative Initiatives** (8/1/25 – 8/31/25)

Attended:

- Directors' meeting
  - Safety meeting
  - Kiwanis meetings
  - Friends of the Trail meeting
  - 2026 budget kickoff meeting
- 
- Monitored work on Wavering Park shelter and playground.
  - Monitored tuckpointing at Paul Dennis restroom.
  - Monitored tree trimming in Moorman and Wavering Parks.
  - Monitored end of season shutdown at Indian Mounds Pool.
  - Monitored Dredging in the Marina and bay.

**Administrative Initiatives** (9/1/25 – 9/30/25)

- Work on 2026 Budget for the Parks Department.
- Continue planning for 2026 projects, goals and objectives.
- Work on 2026 Capital Projects for Parks Department.
- Monitor roof replacement at Lorenzo Bull House.
- Monitor work on Wavering Park shelter and playground.
- Monitor Paul Dennis shelter renovation.
- Monitor curb repair District wide.
- Monitor Wavering Park road paving and striping.
- Monitor Dredging in the bay.

**To:** Board of Commissioners

**From:** Brian Earnest

**Subject:** Monthly Report

**Date:** August 29, 2025

**Administrative Initiatives** (8/01/25 – 8/31/25)

- Attended Safety Committee meeting.
- Remotely attended Sikich webinar.
- IPARKS onsite Risk control evaluation.
- Prepared for budgeting kick-off.
- Began developing FY2026 Budget as per Timeline.
- Prepared Annual Board Planning Session reports.
- Attended Annual Planning Session meeting.

**Administrative Initiatives** (9/01/25 – 9/30/25)

- File FY2024 Financial Statements with the Adams County Clerk.
- File Annual Treasurer's Report with the Adams County Clerk.
- Post Financial Statements and Annual Treasurer's Report to District's website.
- Assist Directors with FY2025 Budget preparation.
- Attend department budget hearing meetings to discuss projected budgets.
- Prepare the Truth in Taxation Resolution.
- Prepare annual Unclaimed Property Report.

**To:** Board of Commissioners  
**From:** Mike Bruns  
**Subject:** Monthly Report  
**Date:** August 26, 2025

**Administrative Initiatives** (08/01/25 – 08/31/25)

- Held monthly staff recreation meeting.
- Staff worked with the Director of Operations/Marketing on promoting our programs.
- Attended the monthly safety committee meeting.
- Staff held seasonal employee trainings.
- Started work on the 2026 budget.
- Family Day and Pickleball lessons were held.
- Staff worked on setting up the fall youth soccer leagues and adult softball.
- Staff worked on recruiting seasonal staff for 2025.
- Staff worked on setting up the Paul Dennis complex for the fall youth soccer leagues.
- Staff worked on plans for the Fall Festival.
- Staff worked on program reports for programs and events.
- Attended the Board/Staff retreat.
- Staff worked on closing procedures for Indian Mounds Pool.
- Disc golf lesson for kids was held at Berrian.

**Administrative Initiatives** (09/01/25 – 09/30/25)

- Work with the Director of Operations/Marketing on promoting our programs.
- Staff will work on the 2026 budget.

- Staff will work on program and facility fees for 2026.
- Staff will work on plans for the Fall Festival to be held on October 2 at the Batting Cage area.
- Outdoor movie will be held on September 26 at Paul Dennis Complex.
- Staff will work on season ending reports for programs and events.
- Staff will conduct the following programs in September: youth soccer, adult softball, family entertainment, star party and outdoor movie.
- Staff will start work on the 2026 program and event schedule.



**To:** Board of Commissioners  
**From:** David Morgan  
**Subject:** Monthly Report  
**Date:** September 1, 2025

**Administrative Initiatives** (8/01/25 – 8/31/25)

- Staff continue to disinfect and clean Westview.
- Continue to update the website and calendar of events for the 2025 season.
- Staff continue to update the email list.
- Attend safety meetings and board meetings.
- Hosted the QHS Boys golf, 3 days of qualifying.
- Hosted the Westview Ladies nine and eighteen hole Championship.
- Hosted the QND D.A. Golf Tournament, Thursday August 14<sup>th</sup>.
- Hosted the Bordewick Extravaganza, three days of golf.
- Hosted the QHS Invite Golf Tournament, Saturday August 23<sup>rd</sup>.
- Hosted the Pork Chop Open, Monday August 25<sup>th</sup>.
- Hosted the TNT Gold Cup Senior Event, Thursday August 28<sup>th</sup>.
- Continue preventative fungicide treatments on greens, tees and fairways.

### **Administrative Initiatives** (9/01/25 - 9/30/25)

- Staff continue to disinfect and clean Westview.
- Attend safety meetings and board meetings.
- Staff will continue to monitor the course on a daily basis for playability.
- Staff will continue to update the website for the 2025 calendar of events.
- Host the Ladies 49ers Golf Tournament, Friday September 5<sup>th</sup>.
- Host the Rough Riders Championship, Saturday September 6<sup>th</sup>.
- Host the Chamber Golf Outing, Thursday September 11<sup>th</sup>.
- Host the Spring Street Bar Golf Outing, Friday September 19<sup>th</sup>.
- Host the Lions Club Golf Outing, Saturday September 20<sup>th</sup>.
- Host the Westview Hackers Championship, Saturday September 27<sup>th</sup>.
- Host the St. Francis Golf Outing, Sunday September 28<sup>th</sup>.
- Power wash and clean the shelter house on Hole 5 and 12.
- Continue preventative fungicide treatments on greens, tees and fairways.

# Westview Golf Course Rounds of Golf-2025

ROUND TYPE	Aug-25 TOTALS	2025 YTD	Aug-24	2024-YTD
18 Hole Green Fee	590	2,984	593	3,344
9 Hole Green Fee	487	2,436	402	2,411
Twilight Walking Green Fee	16	119	23	170
Winter Walking Green Fee	0	65	0	254
TUE-THU Special	55	440	62	358
Winter Riding Special	0	49	0	555
Third Nine (19-27) Green Fee	821	3,902	789	4,924
Family Night Adult (19-27)	85	264	29	192
Family Night Child (19-27)	17	63	16	75
Junior Green Fee	25	71	17	105
Junior Green Fee (19-27)	42	177	35	191
Promotional Round	5	42	12	34
Twilight Riding (Cart & Green Fee)	616	2,804	611	2,966
Early Bird 9	93	303	92	302
Early Bird 9 (19-27)	0	0	0	0
Early Bird 18	180	572	138	543
Early Bird 18 (19-27)	0	0	0	0
Adult Pass Visit	410	2,078	349	2,092
Adult Pass Visit (19-27)	44	205	70	311
Senior Non-Restricted Pass Visit	808	3,699	743	3,594
Senior Non-Restricted Pass Visit (19-27)	95	405	113	594
Senior Restricted Pass Visit	75	445	90	662
Senior Restricted Pass Visit (19-27)	14	52	16	58
Super Senior Restricted Pass Visit	250	1,172	274	1,430
Super Senior Restricted Pass Visit (19-27)	41	202	36	172
Employee Pass Visit	88	423	93	434
Employee Pass Visit (19-27)	20	72	18	94
JR. Pass Visit (18 & Under)	181	706	230	1,268
JR. Pass Visit (18 & Under) (19-27)	83	425	104	478
Junior Summer Pass Visit (May-Aug) (19-27)	488	1,338	490	1,186
Military Rate W/Car (1-18)	104	375	96	189
Young Adult Pass Visit	348	1,818	266	1,678
Young Adult Pass Visit (19-27)	54	272	35	266
School Team Pass Visit	50	50	81	82
School Team Pass Visit (19-27)	18	19	28	35
Tournament Round	178	856	154	835
Outing Green Fee	70	286	75	339
Loyalty GF Round	29	90	33	70
Disc Golf	5	19	10	72
<b>TOTAL</b>	<b>6,485</b>	<b>29,298</b>	<b>6,223</b>	<b>32,363</b>
<b>PER VISIT FEE</b>	<b>\$5,950.00</b>	<b>\$27,368.00</b>	<b>\$5,652.00</b>	<b>\$30,854.00</b>
<b>DAYS CLOSED</b>	<b>0</b>	<b>64</b>	<b>0</b>	<b>46</b>

**\*\*Rounds not charged Per Visit Fee**

**To:** Board of Commissioners

**From:** Marcelo Beroiza

**Subject:** Monthly Report

**Date:** September 1, 2025

**Administrative Initiatives** (8/1/25 – 8/31/25)

- Attended the Rec. Department staff, Park District Board, Safety and Friends, of The Trails meeting.
- IPRA Skills development monthly webinar: The Leader's Guide to Mental Health and Resiliency.
- Met with the Executive Director. Monthly operations overview and task meetings. (Projects, Recreational Dept., Business office, Facilities, Maintenance and Westview)
- Operations/Marketing:
  - New Nature Trails East pilot programs
  - Rec. Outdoor programs and events
  - QU Day of service
  - Website updates
  - Park and trails signs/boards
  - Events and programs content
  - Email marketing customer updates
  - Continuous improvement projects updates
  - Westview marketing and monthly updates
  - Volunteer events
  - Networks support

**Administrative Initiatives** (9/1/25 – 9/30/25)

- Operations and Project list, follow-ups, and collaborations through the Park District facilities and parks
- Marketing
- Community collaborations
- Projects list
- Coordinate media network communications, and community PR

***COMMISSIONER***  
***COMMITTEE***  
***REPORTS***

# ***UNFINISHED BUSINESS***

***NEW BUSINESS***



# QUINCY PARK DISTRICT

Board of Commissioners

Date of Board Meeting: September 10, 2025

## **STAFF RECOMMENDATION**

### **AGENDA ITEM: BILL KLINGNER TRAIL PARKER HEIGHTS TO LINCOLN PARK SECTION DESIGN & ENGINEERING: RECOMMENDED APPROVAL**

**BACKGROUND INFORMATION:** During the August 13<sup>th</sup> Board Meeting, the Board accepted the donation from Friends of the Trails of \$354,000 for the design and engineering for the next section of the Bill Klingner Trail from Parker Heights to Lincoln Park.

The timeline for this section is tentatively scheduled as follows:

- September 2025: Engage with Klingner & Associates to begin the design & engineering to develop the hydraulic study, topographic survey, geotechnical investigation, structural & construction plans and specifications.
- January – July 2026: Klingner & Associates to develop construction plans.
- August 2026: Publish seeking bids for project.
- September 2026: Local bid opening.
- October 2026 – August 2027: Construction.
- September 2027: Completion.

Attached are the estimated construction costs. The actual costs may be lower or higher based on bids received. As previously discussed, the Friends of the Trails are funding the design and engineering of this project with the remaining monies coming from the upcoming trail bond that was discussed at the August 15<sup>th</sup> Planning Session. The detail of the upcoming bond is attached.

**FISCAL IMPACT:** Funding for the design and engineering will come from the donation of the \$354,000 from Friends of the Trails.

**STAFF RECOMMENDATION:** Staff recommends approval to begin the design and engineering for the Parker Heights to Lincoln Park section of the Bill Klingner Trail.

**PREPARED BY:** Rome Frericks, Executive Director

**BOARD ACTION:**

*Opinion of*  
**Project/Construction Costs**

Date May 22, 2025  
Eng Proj # Preproject

Estimate by DCD  
Checked by EBB

<b>Client</b>		<b>Project</b>			
Quincy Park District		BK Trail Parker Heights to Lincoln Park			
NO	ITEM DESCRIPTION	QUANTITY	UNIT	UNIT PRICE	TOTAL COST
	Multi-Use Trail (Incl. Bridges and Site Work)	3,209	Foot	\$ 890.00	\$ 2,856,010.00
				<b>Construction Subtotal</b>	<b>\$ 2,856,010.00</b>
				Contingency (15%)	\$ 428,401.50
				<b>Construction Total*</b>	<b>\$ 3,284,411.50</b>
				Survey	\$ 23,000.00
				Geotechnical	\$ 17,000.00
				Permitting/Environmental	\$ 55,000.00
				Engineering**	\$ 259,000.00
				Construction Engineering***	\$ 80,000.00
	*Includes Bridges, Drainage & Site Work				
	**Does not include land/easement acquisition services.				
	***Construction Engineering to Be Performed Hourly. The listed amount is an estimate only.				
	Lincoln Park to Kesler Park	1,123	Foot	\$ 600.00	\$ 673,800.00
<b>Project Total Parker Heights to Lincoln Park</b>					<b>\$ 3,718,411.50</b>
<b>Lincoln Park to Kesler Park</b>					<b>\$ 673,800.00</b>

4510 Paris Gravel Road - Hannibal, MO (573) 221-0020 FAX (573) 221-0012  
49 N. Prairie Street – Galesburg, IL (309) 343-1268 FAX (309) 341-3781  
616 North 24th Street - Quincy, IL (217) 223-3670 FAX (217) 223-3603  
610 North 4<sup>th</sup> Street, Suite 100 - Burlington, IA (319) 752-3603 FAX (319) 752-3605

### Amortization Schedule 1

Amount of Loan:	\$3,200,000.00
Initial Periods (#):	5
Annual Rate:	4.0000%
Periodic Payment:	\$708,441.37
Origination Date:	04/01/26
1st Payment Date:	11/02/26
Payment Period:	Annually
Compounding Period:	Exact/Simple
Points:	0.0000%
Amortizing Method:	Normal
Days In Year:	360
Loan Acceleration Method:	No Acceleration
Weekend Adjustment Method:	No Adjustment
Rounding Method:	Last Payment
Apply US Rule:	No
Last Day of Month Adjustment:	Ignore

#/Yr	Date	Payment	Principal	Interest	Balance
Init/1	04/01/26	\$0.00	\$0.00	\$0.00	\$3,200,000.00
1/00	11/02/26	\$708,441.37	\$631,996.93	\$76,444.44	\$2,568,003.07
Annual Total:		\$708,441.37	\$631,996.93	\$76,444.44	
Running Total:		\$708,441.37	\$631,996.93	\$76,444.44	
2/00	11/02/27	\$708,441.37	\$604,294.58	\$104,146.79	\$1,963,708.49
Annual Total:		\$708,441.37	\$604,294.58	\$104,146.79	
Running Total:		\$1,416,882.74	\$1,236,291.51	\$180,591.23	
3/00	11/02/28	\$708,441.37	\$628,583.89	\$79,857.48	\$1,335,124.60
Annual Total:		\$708,441.37	\$628,583.89	\$79,857.48	
Running Total:		\$2,125,324.11	\$1,864,875.40	\$260,448.71	
4/00	11/02/29	\$708,441.37	\$654,294.65	\$54,146.72	\$680,829.95
Annual Total:		\$708,441.37	\$654,294.65	\$54,146.72	
Running Total:		\$2,833,765.48	\$2,519,170.05	\$314,595.43	
5/00	11/02/30	\$708,441.39	\$680,829.95	\$27,611.44	\$0.00
Annual Total:		\$708,441.39	\$680,829.95	\$27,611.44	
Running Total:		\$3,542,206.87	\$3,200,000.00	\$342,206.87	

# QUINCY PARK DISTRICT

Board of Commissioners

Date of Board Meeting: September 10, 2025

## **STAFF RECOMMENDATION**

### **AGENDA ITEM: INDEPENDENT AUDIT REPORT - FY2024 FINANCIAL STATEMENTS REPORT: RECOMMENDED ACCEPTANCE**

**BACKGROUND INFORMATION:** The annual audit is a Board function. The auditor is hired by the Board. Each year, as required by state statute, the Quincy Park District is responsible to conduct an independent audit on the prior fiscal year.

Upon acceptance of the by the Board:

- a. In accordance with the Public Funds Statement Publication Act, a Notice of Availability of Audit Report, as shown below, will be published in the Quincy Herald-Whig. This requirement began with the passage of the Public Funds Statement Publication Act in 2011.

### **NOTICE OF AVAILABILITY OF AUDIT REPORT OF QUINCY PARK DISTRICT**

Quincy Park District hereby provides public notice that an audit of its funds for the period January 1, 2024 through December 31, 2024 has been made by Danielle M. Fleece, CPA, P.C., and that a report of such audit dated August 1, 2025 has been filed with the County Clerk of Adams County, in accordance with 30 ILCS 15/0.01 *et seq.* The full report of the audit is available for public inspection at 1231 Bonansinga Dr., Quincy, IL during regular business hours 9:00 a.m. – 4:00 p.m. Monday through Friday except for holidays.

- b. Information from the Financial Statements was used to complete the State of Illinois Comptroller's Annual Financial Report (AFR), as required by law.
- c. The Financial Statements Report is posted in the District's web site.
- d. The Financial Statements Report is filed with the Adams County Clerk.

Please take notice of the "Management Discussion & Analysis" (MD&A) section. This is a synopsis of the District's finances in an easier to read format.

The annual Treasurer's Report is prepared, posted on the District's web site and filed with the Adams County Clerk. Prior to the passage of the Public Funds Statement Publication Act in 2011, the full report was published in the paper.

Presented under separate files are the following:

- The Financial Statements file.
- The audit findings letter to the Board of Commissioners.
- The management letter from the auditor, addresses issues that are not significantly material to be included in the 2024 audit report. The letter is not considered to be a part of the audit but, it is intended to assist management as a guide to prevent significant material issues in future audit reports.

**FISCAL IMPACT:** None.

**STAFF RECOMMENDATION:** Staff recommends acceptance of the Financial Statements Report, as presented.

**PREPARED BY:** Brian Earnest, Director of Business Services

**BOARD ACTION:**

# **Quincy Park District**

## **2024**

### **Financial Statements Report**

**Due to nature of this item, it is located on the  
DropBox.**

# QUINCY PARK DISTRICT

Board of Commissioners

Date of Board Meeting: September 11, 2024

## **STAFF RECOMMENDATION**

### **AGENDA ITEM: QUINCY PARK DISTRICT SALARY ADMINISTRATION PROGRAM, 2026: RECOMMENDED APPROVAL**

**BACKGROUND INFORMATION:** In accordance with the District's Board Policy Manual, the Board amends the District's Salary Administration Program and authorizes appropriation limits for the salaries of the District's full time, non-union staff. The salaries of union staff are established by the union contract.

For current non-union employees, I recommend that the total amount budgeted for salary increases be set approximately \$36,069 above the current 2025 budgeted amount. This calculation does not include the Executive Director's salary which is set by the Board. All salaries will be within the range established by the approved 2026 Salary Administration Program.

The proposed Salary Administration Program salary ranges for 2026 are included with this report.

**FISCAL IMPACT:** The appropriation for salaries of current employees covered by the salary administration program will not increase more than \$36,069.

**STAFF RECOMMENDATION:** I recommend that the Board approve the proposed 2026 salary administration program and to allow the Executive Director to distribute up to \$36,069 in total salary increases among current 16 full time non-union employees for 2026.

**PREPARED BY:** Rome Frericks, Executive Director

**BOARD ACTION:**



QUINCY PARK DISTRICT  
**Proposed**  
**Salary Administration Program & Adjustments for 2026**  
REGULAR FULL-TIME POSITION CLASSIFICATION

ANNUAL PAY RANGES –2026

BUDGET LIMIT FOR COST OF LIVING ADJUSTMENT:

<b><u>Position Classification</u></b>	<b>Set by Board</b>
Executive Director	Current \$109,202
<b><u>Position Classification</u></b>	<b><u>Salary Range</u></b>
Director of Parks	\$65,000 - \$90,000
Director of Golf	\$65,000 - \$90,000
Director of Business Services	\$65,000 - \$90,000
Director of Program Services	\$65,000 - \$90,000
Director of Marketing/Operations	\$65,000 - \$90,000
Assistant Director of Golf	\$59,000 - \$70,000
Golf Course Superintendent	\$59,000 - \$70,000
Park Maintenance Supervisor	\$59,000 - \$70,000
Park Safety Supervisor	\$59,000 - \$70,000
Recreation Program Manager I	\$59,000 - \$70,000
Recreation Program Manager II	\$59,000 - \$70,000
Park Ranger	\$18.25 - \$25.95
Administrative Assistant	\$18.25 - \$25.95
Accounting Systems Administrator/Bookkeeper	\$24.25 - \$33.95
Secretary/Receptionist	\$18.25 - \$25.95
For Reference Only:	5% Increase for 2026 Per Contract
Full Time - Maintenance Laborer	\$23.41 - \$48,693
Full Time – Mechanic	\$25.44 - \$52,915
Full Time Parks Crew leader	\$27.00 - \$56,160
Full Time Golf Crew leader	\$27.53 - \$57,262

# QUINCY PARK DISTRICT

Board of Commissioners

Date of Board Meeting: September 10, 2025

## **STAFF RECOMMENDATION**

### **AGENDA ITEM: QUINCY PARK DISTRICT ANNUAL CAPITAL PROJECT BOND LIST: DISCUSSION ONLY**

**BACKGROUND INFORMATION:** Each year the Quincy Park District authorizes a non-referendum general obligation (G.O.) bond for District capital projects. The proceeds are used to fund significant repairs, renovations and park improvement projects.

This project list assumes the Park District will have \$1,188,000 from bond proceeds.

Included with this report is a prioritized list of recommended projects for G.O. Bond 2026 along with capital projects planned to be funded from the operating budget.

This project list will be presented for final approval at the October 8, 2025 regular Board meeting.

**FISCAL IMPACT:** No fiscal impact, this recommendation is for discussion only.

**STAFF RECOMMENDATION:** Discussion Only

**PREPARED BY:** Rome Frericks, Executive Director

**BOARD ACTION:**

## PROPOSED 2026 CAPITAL PROJECTS LIST

	Bond Amount 2026	
	Roll Over Bond 2025	\$50,000 (EST.)
<b>Berrian</b>	Playground Replacement	\$50,000
<b>Reservoir</b>	Tennis Courts Resurfacing (9)	\$205,000
<b>South Park</b>	Pond, Tennis and Ballfield Restroom Painting	\$30,000
<b>Moorman</b>	Metal Structure Archery Range	\$60,000
<b>District</b>	Field Lighting Replacement (16)	\$450,000
<b>District</b>	<b>Equipment</b>	<b>\$228,000</b>
<b>Art Keller Marina</b>	Art Keller Marina Gas Pumps (2)	\$40,000
<b>Moorman</b>	Multi Court Fencing Replacement	\$40,000
<b>Wavering</b>	Ave. of Lights Field Fencing Replacement	\$25,000
<b>District</b>	Community Wide Survey	\$20,000
<b>South Park</b>	Pond Dam Repairs	\$25,000
<b>South Park</b>	11 <sup>th</sup> Street Paving	\$35,000
<b>Clat Adams</b>	Irrigation Waterline	\$20,000
	Bond	<u>\$10,000</u>
	<b>Total</b>	<b>\$1,188,000</b>
	<b>Non-Bond Projects</b>	
<b>District</b>	Road/Curb Repairs (Paving/Lighting Fund)	\$20,000
<b>Park Foundation</b>	Bill Klingner Trail Sealing/Striping & Shoulders	\$20,000
<b>Museum</b>	Washington Park Lights Adjustment	<u>\$20,000</u>
	Total	\$60,000
<b>District</b>	<b>Equipment</b>	
	4000 D Mower Zone #1	\$65,000
	72" ZTR Mower Zone #2	\$12,000
	Pro Force Blower Zone #2	\$10,000
	72" ZTR Mower Zone #3	\$12,000
	Ford F450 4x4	\$70,000
	Salt Spreader	\$20,000
	Jon Boat 18' w/ 50 HP	\$30,000
	Small Tools	<u>\$9,000</u>
		<b>\$228,000</b>

# Proposed 2026 Capital Projects List



# Berrian Playground Replacement \$50,000





# Reservoir Tennis Courts Resurfacing (9)

\$205,000





# South Park Pond, Tennis & Ballfield Restroom Painting \$30,000





# Metal Structure Archery Range

## \$60,000





# Light Pole Replacement (16)

\$450,000





# Art Keller Marina Gas Pumps (2)

## \$40,000





# Moorman Multi Court Fence Replacement \$40,000





# Avenue of Lights Field Fence Replacement \$25,000





Community Wide Survey

\$20,000

University of Illinois

# South Park Pond Repairs

## \$25,000





# South Park 11<sup>th</sup> Street Paving

## \$35,000



Clat Adams Irrigation Waterline  
\$20,000



# QUINCY PARK DISTRICT

Board of Commissioners

**Date of Board Meeting: September 10, 2025**

## **STAFF RECOMMENDATION**

**AGENDA ITEM: QUINCY PARK DISTRICT 2026 - 2027 GOALS AND OBJECTIVES: DISCUSSION ONLY**

**BACKGROUND INFORMATION:** The Board annually reviews and adopts the District Goals and Objectives.

The format of the Park Districts goals and objectives was presented for the first-time at the Planning Session held on August 15, 2025. Staff worked together to develop the current version. The final version of the Quincy Park District 2026-2027 goals and objectives will have final approval at the October 8, 2025 Board meeting.

**FISCAL IMPACT:** No direct fiscal impact. Capital Projects recommended in this document are submitted for budget approval separately.

**STAFF RECOMMENDATION:** None. Information only

**PREPARED BY:** Rome Frericks, Executive Director

**BOARD ACTION:**

# **Quincy Park District Goals 2026-2027**

## **Administration**

1. Work with the Parks Department and Westview on care and preservation of landscaping/hardscapes and parking areas as they are the first impression to many parks.
2. Identify future opportunities for programming and services based on industry trends.
3. Work with staff and Nature Trail volunteers to create a new nature trail from Southbrook subdivision to Drakewood subdivision.
4. Work with staff, Board members and stakeholders for future improvements to the Paul Dennis Soccer Complex.
5. Work with Burlington North Santa Fe Railway, Friends of the Trails and Park District attorneys to obtain the remaining missing easement/abandonment process in order to finalize the path for the Bill Klingner Trail from Parker Heights to Lincoln Park so we can begin the design and engineering in the Spring of 2026.
6. Executive Director and Operations/Marketing Director will attempt to obtain sponsorship/naming rights for the expiring Refreshment Services Pepsi Turf Field 10-year naming rights
7. Develop a multi-year license agreement with Friends of the Lorenzo Bull House to preserve the Lorenzo Bull House.

## **Westview Golf Course**

1. Replace 20 golf carts in the Fall of 2025 with delivery in 2026, this will be the second 20 in the rotation of 60.
2. Fill in and fix the ruts where the irrigation was installed.
3. Hire a Superintendent of Golf.
4. Rip rap the bank on the east side of the pond on hole #7.
5. Take out pee gravel around the club house and replace with black rock.
6. Dress up the landscaping beds with black rock in the lower parking lot.
7. Repair or replace the chain link fence.

## **Marketing/Operations**

1. Develop a multimedia campaign to promote new Park District events, programs and facilities through all social media, website and e-mail marketing platforms.
2. Lead discussions for continuous improvement efforts and new initiatives throughout the Park District organizational process. Work to improve quality, productivity, and efficiency in all departments.
3. Lead Park District existing and new affiliate initiatives, events and programs.
4. Continue to expand and enhance the Nature Trails East programming.
5. Attend monthly online educational programs related to IPRA and IAPD.

## **Recreation**

1. Develop and implement new programs in the following areas:
  - Special Population    2 New programs

- Nature Trails                      1 New program
2. Provide surveys and collect data seasonally to identify strengths and weaknesses for all programs and events.
  3. Evaluate Special populations program and look at changing layout and times.
  4. Evaluate tennis program and look at ways to attract more participants.
  5. Evaluate youth soccer programs and discuss possible modifications to team size, field size, age groups, etc.
  6. Evaluate 3 on 3 basketball and sand volleyball to see if changes need to be made in some of those age groups to draw more teams.
  7. Determine how to better attract competitive softball teams and what age groups we should offer.

## **Parks**

1. Work with staff and architects to develop bidding documents to build a restroom in between Wavering Park shelters.
2. Work with staff to install additional sidewalks at Reservoir Park.
3. Improve and maintain a quality system of parks and facilities that excite the community.  
**Objective A:** Spend ample time touring parks with staff/maintenance to observe work habits and discuss alternate ways to improve the parks.
4. Work with Mississippi Valley Hunters and Fishermen's Association and Friends of the Trails to complete the walking trail from Parker Heights to Bob Bangert restroom.
5. Update the park roads conditions and playground inventory documents for next year's planning session.

## **Marina**

1. Communicate with Marina renters to listen to trends/concerns and to identify needs and potential improvements at the Art Keller Marina.
2. Work with staff to maintain a good level of housekeeping throughout the docks and restrooms.
3. Work with staff for bidding documents for replacing gas pumps on the gas dock.

## **Business Office/Technology**

1. Research and install new central server. This server will house all local documents, accounting software time clock software, etc.
2. Complete upgrades of District staff computers and Office software.
3. Look at possible upgrade to cloud-based accounting software. Weigh the costs and benefits of changing this system.
4. Consider different time clock system/upgrade current system. Time clocks are at their end of life and replacements are impossible.

***PUBLIC INPUT***