

Quincy Park District

BOARD OF COMMISSIONERS MEETING



QUINCY PARK DISTRICT
1231 Bonansinga Drive
Quincy, Illinois
Agenda
May 14, 2025

Regular Meeting – Board Room

6:00 P.M.

CALL TO ORDER: (ROLL CALL)

PLEDGE OF ALLEGIANCE

CONSENT AGENDA: (UNANIMOUS CONSENT)

1. Check Register – Full Monthly: Recommended Approval by the Finance Committee
2. Regular Meeting Minutes – April 9, 2025

PUBLIC INPUT:

BOARD INFORMATION/EDUCATION:

- 2024 Planning Session Agenda

CORRESPONDENCE:

VOLUNTEERS/DONATIONS:

- Baseball Coaches
- Soccer Coaches
- Quincy Senior High School-Nature Trails East
- Texas Roadhouse-All America Bike Park
- St. Peters School Boy Scouts-Nature Trails East
- ADM
- Quincy Notre Dame
- Quincy University
- Quincy M.T. Bike Group
- Quincy Running Club
- Trailblazers Nature Trails Group
- Community members (Walk-ins)
- Friends of the Trails-Donated 20 Trees for Nature Trails

EXECUTIVE DIRECTOR'S REPORT:

- Rome Frericks

DIRECTOR'S REPORTS:

- Matt Higley, Director of Parks
- Brian Earnest, Director of Business Services
- Mike Bruns, Director of Program Services
- David Morgan, Director of Golf
- Marcelo Beroiza, Director of Marketing/Operations

COMMITTEE REPORTS:

- Finance – Barb
 - Park Foundation – Barb
 - Planning – Jarid
 - Lorenzo Bull House – David
 - Personnel – Barb/Mark
 - Riverfront – Jarid
-
- Quincy Park District Board of Commissioners Annual Reorganization: Election of Board and Officers **(ROLL CALL VOTE)**
 - Quincy Park District Board Attorney Appointment: Recommended Approval **(VOICE VOTE)**

UNFINISHED BUSINESS:

NEW BUSINESS:

- Rotary Club of Quincy Peace Pole Project to be Located at the Villa Kathrine: Recommended Approval by Executive Director **(VOICE VOTE)**
- Adams County Bicentennial Presidential Interpretive Sign to be Located in Washington Park: Recommended Approval by Executive Director **(VOICE VOTE)**
- Adams County Bicentennial Time Capsule and Plaque to be Located in Washington Park: Recommended Approval by Executive Director **(VOICE VOTE)**
- Request from Friends of the Lorenzo Bull House for a Memorial Brick Plaza to be Located at Lorenzo Bull House: Recommended Approval by Executive Director **(VOICE VOTE)**

PUBLIC INPUT: Each speaker may have up to 3 minutes for comments

EXECUTIVE SESSION: In accordance with 5 ILCS, Par. 120/2c, I move that the Board convenes into Executive Session to discuss: (please read item(s) from list) **(ROLL CALL VOTE)**

CALL TO ORDER (OPEN SESSION) **(ROLL CALL VOTE)**

ACTIONS AFTER EXECUTIVE SESSION

ADJOURN **(VOICE VOTE)**

CONSENT AGENDA

(Unanimous Consent)

QUINCY PARK DISTRICT
1231 Bonansinga Drive
Quincy, Illinois

Regular Meeting
Board Room

April 9, 2025
6:00 P.M.

ROLL CALL

President Philpot called the meeting to order and upon the roll being called the following members were physically present at said location: President Mark Philpot, Vice-President Holthaus, Commissioner Alan Hickman, Commissioner Jarid Jones, Commissioner Dave Hogge, and Commissioner David Grimm.

No Park Commissioner was permitted to attend the meeting by video or audio conference.

Also in Attendance: Executive Director–Rome Frericks, Director of Parks–Matt Higley, Director of Business Services–Brian Earnest, Director of Marketing/Operations–Marcelo Beroiza and Director of Golf–David Morgan, Director of Program Services–Mike Bruns and Board Attorney–David Penn.

Members Absent: Commissioner Patty McGlothlin.

President Philpot led the room in the Pledge of Allegiance.

CONSENT AGENDA –

President Philpot asked if there were any objections or changes to the March 12, 2025 Regular Board meeting minutes, or to the check register. Commissioner Hogge and Commissioner Grimm were omitted from the roll call. President Philpot announced they were approved by unanimous consent.

COMMISSIONER GRIMM MADE A MOTION TO SUSPEND THE RULES, WHICH WAS SECONDED BY COMMISSIONER HOGGE. UNANIMOUS. PRESIDENT PHILPOT DECLARED THE MOTION CARRIED.

PUBLIC INPUT –

Darin Dodd from Qtown Tournaments raised concerns with the two turf fields he rents for weekend tournaments. He spoke about drainage issues with the south field which is causing flooding problems. He would also like the outer fence to be pushed further out to accommodate older players. And he requested protective fencing on both fields to protect guests and players.

Discussions ensued about funding and drainage problems. First Ward Alderman Greg Fletcher spoke to the City's donation and their belief that the donation would be used to benefit all Quincy residents. Their goal was to take care of the residents of Quincy and Adams County.

COMMISSIONER JONES MADE A MOTION TO RETURN BACK TO SESSION WHICH WAS SECONDED BY COMMISSIONER HOGGE. UNANIMOUS. PRESIDENT PHILPOT DECLARED THE MOTION CARRIED.

BOARD INFORMATION/EDUCATION – None.

CORRESPONDENCE – None.

VOLUNTEERS –

Executive Director Frericks thanked the following groups for their help with the Nature Trails East, John Wood Community College, Quincy High School, and Mississippi Valley Council Scouting America. He also wanted to thank the Golden K Kiwanis Club for their \$500 donation to go towards the Recreation room and Titan International for their \$5,000 donation towards the shelter at Paul Dennis Complex.

EXECUTIVE DIRECTOR'S REPORT

Executive Director Frericks stated he did not have anything additional to add to his report.

DIRECTORS' REPORTS

Director Higley reported Waverling all-inclusive playground construction has started. Quinsippi Island Shelter had the footings installed today. Art Keller Marina has 102 slip rented, 6 renters not renewing, 2 new renters and 7 people signed up for Wi-Fi.

Director Earnest did not have anything to add to his report.

Director Bruns reported that competitive baseball league started this week. The batting cage is open for the season. Next Monday soccer starts at Paul Dennis Complex with 915 total participants.

Director Morgan stated April leagues have started and will continue into May. Irrigation has been completed.

Director Beroiza reported that the Nature Trails East is officially certified as a forest therapy park. Stations have been set up along the 15-acre park with instructions on therapeutic exercise. April 26th is the grand opening with the bike club, birdwatching and vendors will be set up along the trail.

COMMISSIONER COMMITTEE REPORTS

Finance Committee- Vice President Holthaus reported finance committee met this evening at 5:15.

Director Earnest shared projections of PPRT payments. Minutes have been submitted.

Quincy Park Foundation- Vice-President Holthaus stated there was no meeting at this time.

Quincy City Planning- Commissioner Jones did not have anything to report.

Lorenzo Bull House- Commissioner Grimm was appointed to this committee. Vice President Holthaus reported the March 27th membership meeting had approximately 26 people attended. At the Dogwood Festival on May 3rd at the Lorenzo Bull House will have 8 food vendors, artisan vendors, carriage rides, bounce houses and 6 amusement rides. A portion of the ticket sales will go towards the Lorenzo Bull House. Dinner with the Bulls will be in June.

Quincy Riverfront Development- Commissioner Jones mentioned a year extension on the capital grant was submitted to the Mayor's office for signature.

Personnel – Vice-President Holthaus reported there is a Code of Conduct Resolution in the Board packet tonight which she says will help to create a stronger Board.

UNFINISHED BUSINESS- None.

NEW BUSINESS-

Quincy Park District 2025-2026 Goals and Objectives First Quarter Status Update: Information Only by Executive Director. Executive Director Frericks stated this is provided quarterly to the Board.

Ordinance No. 25-02: Authorization to Conduct a Public Sale of Surplus Property: Recommended Approval by Executive Director. Executive Director Frericks reported the Board must authorize the sale of surplus property. Funds received from the sale of items 1 through 3 will go into the Heritage Tree fund. Item number four, the playground, funds will go back into corporate for additional

playground supplies throughout the year. VICE-PRESIDENT HOLTHAUS MADE A MOTION TO APPROVE THE ORDINANCE AS PRESENTED WHICH WAS SECONDED BY COMMISSIONER JONES.

THE FOLLOWING ROLL CALL VOTES WERE CAST AND RECORDED:

COMMISSIONER HOGGE	YES
COMMISSIONER JONES	YES
COMMISSIONER GRIMM	YES
COMMISSIONER HICKMAN	YES
VICE-PRESIDENT HOLTHAUS	YES
PRESIDENT PHILPOT	YES

PRESIDENT PHILPOT DECLARED THE MOTION CARRIED.

Bid for Quincy Park District Lighting Assessment: Recommended Approval by Director of Parks & Director of Program Services Mike Bruns: Director Higley reported there are 66 light poles. 56 of are wooden and 10 are metal. All poles will be inspected. \$12,540 will come from the Rec Fund. Staff recommend accepting the bid from DW Inspections, LLC for \$12,540. COMMISSIONER JONES MADE A MOTION TO ACCEPT AS THE BID AS PROPOSED WHICH WAS SECONDED BY COMMISSIONER HICKMAN. UNANIMOUS. PRESIDENT PHILPOT DECLARED THE MOTION CARRIED.

Resolution No. 25-02: Resolution for the Adoption of Illinois Associates of Park Districts (IAPD) Code of Conduct for Quincy Park District Board of Commissioners: Recommended Approval. President Philpot stated this Code of Conduct will hold the Board Commissioners accountable for their conduct and to be receptive to the community. COMMISSIONER HOGGE MADE A MOTION TO APPROVE THE RESOLUTION AS PRESENTED WHICH WAS SECONDED BY COMMISSIONER GRIMM.

THE FOLLOWING ROLL CALL VOTES WERE CAST AND RECORDED:

COMMISSIONER JONES	YES
COMMISSIONER GRIMM	YES
COMMISSIONER HICKMAN	YES
COMMISSIONER HOGGE	YES
VICE-PRESIDENT HOLTHAUS	YES
PRESIDENT PHILPOT	YES

PRESIDENT PHILPOT DECLARED THE MOTION CARRIED.

RESOLUTION NO. 25-03: Resolution stating Art Keller Marina will continue to operate by the Quincy Park District: Recommended Approval. Executive Director Frericks reported that at the September 2022 board meeting there was a consensus to extend Marina operations through 2025. With the Small Boat Harbor funding and the QBEARA grant along with the boating community supporting the marina staff recommends approval to continue operations of the marina. VICE-PRESIDENT HOLTHAUS MADE A MOTION TO APPROVE THE RESOLUTION AS PRESENTED WHICH WAS SECONDED BY COMMISSIONER GRIMM.

THE FOLLOWING ROLL CALL VOTES WERE CAST AND RECORDED:

COMMISSIONER JONES	YES
COMMISSIONER GRIMM	YES
COMMISSIONER HICKMAN	YES
COMMISSIONER HOGGE	YES

VICE-PRESIDENT HOLTHAUS YES
PRESIDENT PHILPOT YES
PRESIDENT PHILPOT DECLARED THE MOTION CARRIED.

PUBLIC INPUT- None.

ADJOURNMENT

With no other business to discuss at 7:03 P.M., COMMISSIONER JONES MADE A MOTION TO ADJOURN, SECONDED BY COMMISSIONER HICKMAN TO ADJOURN THE MEETING. UNANIMOUS. PRESIDENT PHILPOT DECLARED THE MOTION CARRIED. Meeting adjourned.

Secretary

Chairman

Date

Date

PUBLIC INPUT

***BOARD
INFORMATION/
EDUCATION***

Quincy Park District
Planning Session
Administrative Offices
1231 Bonansinga Dr.
Date: August 9, 2024
9:00 a.m.

Agenda Item	
CALL TO ORDER (ROLL CALL VOTE)	
PLEDGE OF ALLEGIANCE	
PUBLIC COMMENT: Each speaker may have up to 3 minutes for comments	
DISCUSSION ITEMS:	
○ Budget Timeline and Annual GO Bond Timeline	○ Timeline-2025 Budget & Appropriation Ordinance & 2024 Tax Levy Ordinance ○ Annual GO Bond, Series 2025 Timeline
○ Finance Overview	○ Park District Historical Tax Rates ○ 2024 Draft Tax Levy – Budget Version ○ Budget Update ○ Capital Development Allocation Funding ○ Park District General Obligation Bond History ○ Financing of Proposed Capital Projects-2024 GO Bond, Ongoing GO Bonds & Tax Levies ○ Bond Analysis
○ Proposed Capital Projects and Financing	○ Proposed 2025 Projects ○ Proposed 2025 Project Photos ○ Playground Inventory ○ Park Road Conditions ○ Shelter Inventory ○ Equipment Purchase List, Parks Department
○ Art Keller Marina	○ Financials ○ Art Keller Marina Memo ○ Art Keller Marina Capital Needs Assessment ○ Resolution NO. 22-07, Resolution to Continue Marina Operations Through 2025 ○ Future Options
○ Executive Director/Staff and Board Communications/Annual Goals and Objectives	○ Current Comprehensive Goals & Objectives 2024-2025 ○ Draft Comprehensive Goals & Objectives 2025-2026
○ Lunch	
○ Westview Golf Course	○ Financials ○ Equipment Purchase List Westview Golf Course & Golf Carts ○ Irrigation Replacement Update
○ Bill Klingner Trail Development	○ Phase 5 Section from Parker Heights to Lincoln Park & Cost Estimate ○ Whipple and Moore Easements & Missing Easement ○ Overall Trail Plan ○ Financing Options

<ul style="list-style-type: none"> ○ Employee Compensation <ul style="list-style-type: none"> ○ New Federal Overtime Rules for Executive, Administrative and Professional Employees ○ Current Salary Administration Salary Ranges ○ Current Salaries ○ Full Time Union Contract Expires 12/31/2024 ○ Full Time Union Memo
<ul style="list-style-type: none"> ○ Gardner Park <ul style="list-style-type: none"> ○ Potential Sale of Property in Gardner Park ○ Picture of Parcel of Land ○ Views of the Property
<ul style="list-style-type: none"> ○ PUBLIC COMMENT: Each speaker may have up to 3 minutes for comments
EXECUTIVE SESSION: In accordance with 5 ILCS, Par. 120/2c, I move that the Board convenes into Executive Session to discuss: (please read item(s) from list) (ROLL CALL VOTE)
CALL TO ORDER (OPEN SESSION) (ROLL CALL VOTE)
ACTIONS AFTER EXECUTIVE SESSION
ADJOURN (VOICE VOTE)

CORRESPONDENCE

VOLUNTEERS/ DONATIONS

***EXECUTIVE
DIRECTOR'S
REPORTS***

To: Board of Commissioners
From: Rome Frericks
Subject: Monthly Report
Date: April 30, 2025

Administrative Initiatives (4/01/25 – 4/31/25)

Attended:

- Friends of the Trails meeting
 - Directors' meeting
 - Board meeting
 - Safety meeting
 - Quincy/Adams County Economic Development/Tourism meeting
 - Rotary Board meeting
 - Small Boat Harbor meeting (2)
 - Public Art Committee meeting
 - Tree Commission meeting
 - Sports Complex meeting
 - Tree Commission meeting
 - Nature Trails East Open House
-
- Met with Board members several times on current events concerning the Park District.
 - Met with contractors for the dredging project for the Small Boat Harbor Grant.
 - Met with attorneys several times on current events concerning the Park District.
 - Met with BNSF, Park District Attorney and Friends of the Trails for the missing easement along Bonansinga Drive.
 - Staff continues to meet with Klingner & Associates for preparation of bandstand to be located in Madison Park.
 - Met with staff and contractors on several occasions for current Park District improvements and 2025 Bond Projects.
 - Met with Bella Ease for summer partnerships.

Administrative Initiatives (5/1/25 – 5/31/25)

- Continue to work with UMRP to develop the beginning scope of work and specifications.
- Work with BNSF on the lone piece of right-of-way for the next section of the Bill Klingner Trail.
- Meet with contractors for the ongoing capital projects.

DIRECTORS'
REPORTS

To: Board of Commissioners
From: Matt Higley
Subject: Monthly Report
Date: April 30, 2025

Administrative Initiatives (4/1/25 – 4/30/25)

Attended:

- Directors' meeting
- Safety meeting
- Kiwanis meetings
- Friends of the Trail meeting
- Monitored progress on Washington Park and Clat Adams fountain opening.
- Monitored progress on Wavering Park shelter and playground.
- Monitored progress on Quinsippi Island shelter replacement.
- Monitored progress on Johnson Park playground replacement.
- Monitored progress on Indian Mounds Pool opening.

Administrative Initiatives (5/1/25 – 5/31/25)

- Continue planning for 2025 projects, goals and objectives.
- Work on 2025 Capital Projects for Parks Department.
- Monitor work on Wavering Park shelter and playground.
- Monitor Work on Quinsippi Island shelter replacement.
- Monitor work on Johnson Park playground replacement.
- Monitor work on Lorenzo Bull House roof replacement.
- Monitor progress on Indian Mounds Pool opening.
- Monitor work on Quinsippi Island shelter dirt work.

To: Board of Commissioners
From: Brian Earnest
Subject: Monthly Report
Date: April 30, 2025

Administrative Initiatives (4/01/25 – 4/30/25)

- Attended Safety Committee meeting.
- Remotely attended Sikich webinar.
- Prepared files and documents for the FY2024 audit and assist auditors with the field work portion.
- Completed secure login rollout.
- Processed Art Keller Marina lease renewals.

Administrative Initiatives (5/01/25 – 5/31/25)

- Send OMA Designee Letter to PAC.
- Continue preparation of FY2024 audit and assist auditors with field work portion.
- Complete IMRF status update (dependent upon IMRF completion of required documentation).

To: Board of Commissioners
From: Mike Bruns
Subject: Monthly Report
Date: April 30, 2025

Administrative Initiatives (04/01/25 – 04/30/25)

- Held monthly staff recreation meeting.
- Staff worked with the Director of Operations/Marketing on promoting our programs.
- Attended the monthly safety committee meeting.
- Staff held seasonal employee trainings.
- Staff worked on updating the 2025 Indian Mounds Pool and Batting Cage manuals.
- Staff worked on organizing the soccer and baseball programs.
- Staff worked on recruiting coaches for the soccer and baseball programs.
- Staff worked on recruiting seasonal staff for 2025.
- Met with Bella Ease on partnering with programs to get more people involved.
- Watched a webinar on summer meal programs to see if that was something we could do.
- Staff worked on preparing the athletic fields for the season.
- QHS softball held some games at Avenue of Lights field and QHS baseball held some games at Boots Bush.
- Qtown tournaments were held on the five turf fields.
- Youth soccer and baseball leagues started.
- Youth golf lessons and archery programs were held.
- Staff worked on the t-ball and softball programs.

- Staff started work on preparing Indian Mounds Pool to open.

Administrative Initiatives (05/01/25 – 05/31/25)

- Work with the Director of Operations/Marketing on promoting our programs.
- Tennisfest will be held at Reservoir Park on May 4.
- Youth golf and pickleball lessons will start on May 6.
- Staff will work on hiring seasonal staff for 2025.
- Youth baseball leagues will start the week of May 5.
- Family Entertainment event will be held on May 15 at Moorman Park.
- Star Party event will be held on May 22 at Villa Katherine.
- Family scavenger hunt will be held at Moorman Park during May.
- Staff will prepare Indian Mounds Pool to open on May 30.
- Qtown tournaments will continue on weekends during May.
- Staff will conduct trainings for our seasonal staff.
- Staff will organize the t-ball and softball programs.
- Staff will work on plans with Paddle Up for pickleball events during the season.
- Staff will continue to work on plans for the summer programs.
- Archery lessons will continue for the month.

To: Board of Commissioners
From: David Morgan
Subject: Monthly Report
Date: May 1, 2025

Administrative Initiatives (4/01/25 – 4/30/25)

- Staff continue to disinfect and clean Westview.
- Continue to update the website and calendar of events for the 2025 season.
- Staff continue to update the email list.
- Attend safety meetings and board meetings.
- Tee times started on Friday April 4th for the season.
- Junior classes started on Tuesday April 1st.
- Rough Riders League Started on Wednesday April 16th.
- Titan League started on Thursday April 17th.
- Ladies League started on Tuesday April 22nd.
- Advertised on social media for additional seasonal staff employees.
- Staff Aerified, sanded top-dressed and seeded all 28 greens.
- Staff completed the pre-emergent application on the course. (31 tanks).
- Staff sprayed pre and post herbicide at Boots Busch and Paul Dennis complexes. (5 tanks).
- Staff filled in and seeded all stump voids on the course.
- Staff tested the new irrigation system, working to expectations.

Administrative Initiatives (5/01/25 - 5/31/25)

- Staff continue to disinfect and clean Westview.
- Attend safety meetings and board meetings.
- Staff will continue to monitor the course on a daily basis for playability.
- Staff will continue to update the website for the 2025 calendar of events.
- Staff continue to update the email list.
- Men's Club start date, Wednesday May 7th.
- Junior classes start again on Tuesday May 6th for 4 weeks.
- Optimist Junior Golf Tournament, Saturday May 10th.
- Men's, Ladies and Senior City Tournament, Saturday May 17th and Sunday May 18th.
- Re-seed and fill voids on all the new irrigation mainlines on the course.
- Hire additional seasonal staff for the year.
- Apply fertilizer and insecticide on the greens, tees and fairways.
- Prepare golf course for the annual City Golf Tournament.
- Fungicide treatments begin on the greens, tees and fairways.
- Staff will spray for broadleaf weeds in the rough areas.

Westview Golf Course Rounds of Golf-2025

ROUND TYPE	Apr-25 TOTALS	2025 YTD	Apr-24	2024-YTD
18 Hole Green Fee	405	764	402	843
9 Hole Green Fee	297	591	306	573
Twilight Walking Green Fee	19	40	35	54
Winter Walking Green Fee	0	65	0	254
TUE-THU Special	79	122	48	86
Winter Riding Special	0	49	0	555
Third Nine (19-27) Green Fee	562	940	556	1,361
Family Night Adult (19-27)	9	10	29	47
Family Night Child (19-27)	7	8	11	31
Junior Green Fee	4	8	8	21
Junior Green Fee (19-27)	23	51	53	91
Promotional Round	2	9	7	13
Twilight Riding (Cart & Green Fee)	407	646	422	697
Early Bird 9	18	19	17	17
Early Bird 9 (19-27)	0	0	0	0
Early Bird 18	56	75	26	32
Early Bird 18 (19-27)	0	0	0	0
Adult Pass Visit	317	581	301	718
Adult Pass Visit (19-27)	35	45	38	80
Senior Non-Restricted Pass Visit	509	968	410	1,053
Senior Non-Restricted Pass Visit (19-27)	73	97	51	119
Senior Restricted Pass Visit	72	152	104	238
Senior Restricted Pass Visit (19-27)	9	9	6	14
Super Senior Restricted Pass Visit	139	245	181	375
Super Senior Restricted Pass Visit (19-27)	32	48	22	46
Employee Pass Visit	46	89	50	110
Employee Pass Visit (19-27)	7	7	14	24
JR. Pass Visit (18 & Under)	76	149	174	387
JR. Pass Visit (18 & Under) (19-27)	40	47	59	106
Junior Summer Pass Visit (May-Aug) (19-27)	1	1	0	0
Military Rate W/Car (1-18)	41	61	10	39
Young Adult Pass Visit	326	630	258	597
Young Adult Pass Visit (19-27)	50	70	43	82
School Team Pass Visit	0	0	0	1
School Team Pass Visit (19-27)	0	0	5	7
Tournament Round	0	0	0	0
Outing Green Fee	0	0	0	0
Tri-State Promotional Round	0	0	0	0
Loyalty GF Round	6	9	9	10
Disc Golf	2	4	11	18
TOTAL	3,669	6,609	3,666	8,699
PER VISIT FEE	\$3,671.00	\$6,603.00	\$3,657.00	\$8,692.00
DAYS CLOSED	1	62	6	45

****Rounds not charged Per Visit Fee**

To: Board of Commissioners

From: Marcelo Beroiza

Subject: Monthly Report

Date: June 1, 2025

Administrative Initiatives (4/1/25 – 4/30/25)

- Attended the Rec. Department staff, Park District Board, Safety and Friends, of The Trails meeting.
- IPRA Skills development monthly webinar: Developing SOPs: From Chaos to Clarity.
- Met with the Executive Director. Monthly operations overview and task meetings. (Projects, Recreational Dept., Business office, Facilities, Maintenance and Westview)
- Operations/Marketing:
 - Nature Trails East Forest Therapy
 - Rec. Outdoor programs and events
 - Events and programs content
 - Email marketing customer updates
 - Continuous improvement projects updates
 - Spring jobs campaign
 - Sponsorship events & facilities
 - Westview brochure and marketing. Monthly updates
 - Volunteer events
 - Networks support

Administrative Initiatives (5/1/25 – 5/30/25)

- Operations and Project list, follow-ups, and collaborations through the Park District facilities and parks
- Marketing
- Community collaborations
- Projects list
- Coordinate media network communications, and community PR

COMMISSIONER
COMMITTEE
REPORTS

QUINCY PARK DISTRICT

Board of Commissioners

Date of Board Meeting: May 14, 2025

STAFF RECOMMENDATION

SUBJECT: QUINCY PARK DISTRICT BOARD OF COMMISSIONERS ANNUAL REORGANIZATION: ELECTION OF BOARD AND OFFICERS

BACKGROUND INFORMATION: The annual reorganization meeting of the Quincy Park District Board of Commissioners is held each May as defined by our policy. At this time, the Board selects the President, Vice-President, Secretary and Treasurer.

The following are currently serving as Board Officers:

President, Mark Philpot
Vice-President, Barb Holthaus
Secretary, Executive Director
Treasurer, Director of Business Services

FISCAL IMPACT: None.

STAFF RECOMMENDATION: I recommend the Board follow the established policy by selecting the Board Officers for President, Vice-President, Secretary, and Treasurer. The current Secretary would accept nominations for President, close the nominations, and call for a roll call vote for the position. The newly elected President would then conduct the elections for the remaining officer positions and the various committee and foundation positions.

I recommend that the Secretary remain Executive Director and that Director of Business Services remain the Treasurer.

PREPARED BY: Rome Frericks, Executive Director

BOARD ACTION:

QUINCY PARK DISTRICT

Board of Commissioners

Date of Board Meeting: May 14, 2025

STAFF RECOMMENDATION

SUBJECT: QUINCY PARK DISTRICT BOARD ATTORNEY APPOINTMENT

BACKGROUND INFORMATION: The Board traditionally appoints the Board Attorney at the annual reorganization meeting in May.

David Penn is the current Board Attorney.

Fees will increase to \$230 per hour or an increase of \$20 from last year.

FISCAL IMPACT: Funds for attorney fees are included in the annual operating budget. The 2025 budget for attorney's fees is \$18,000. The actual amount spent will depend on the number of legal matters the District has during the year.

STAFF RECOMMENDATION:

PREPARED BY: Rome Frericks, Executive Director

BOARD ACTION:

UNFINISHED BUSINESS

NEW BUSINESS

QUINCY PARK DISTRICT

Board of Commissioners

Date of Board Meeting: May 14, 2025

STAFF RECOMMENDATION

AGENDA ITEM: ROTARY CLUB OF QUINCY PEACE POLE PROJECT TO BE LOCATED AT VILLA KATHRINE

BACKGROUND INFORMATION: The Rotary Club of Quincy has requested approval to place a peace pole that would be located in the rose garden in the front yard.

Quincy Rotary Club volunteers securely mount the sign and pay for all costs associated with the peace pole. Planting a peace pole is a way of bringing communities together to inspire, awaken and uplift the human consciousness. Peace poles are now recognized as the most prominent international symbol and monument to peace with an estimated number of over 200,000 planted all over the world. They remind us to think, speak and act in a spirit of peace and harmony. This peace pole will have eight (8) different foreign languages.

Villa Kathrine was the selected designation for the peace pole due to the tourist center having proudly served visitors from all 50 states and over 102 countries of the world.

Rotary Club of Quincy will pay for all expenses, including installation. The Quincy Park District will incur no cost for the sculpture or installation.

The 50-day public comment period has passed with no public comment.

An example of the peace pole and additional information are attached and the location of the sign in the park is behind this report.

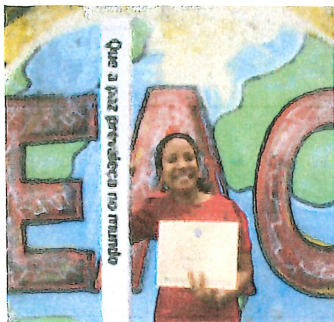
FISCAL IMPACT: No fiscal impact.

STAFF RECOMMENDATION: Staff recommends the Rotary Club of Quincy Peace Pole to be located at Villa Kathrine.

PREPARED BY: Rome Frericks, Executive Director

BOARD ACTION:

Timore-Leste



Peace Pole-Peace Officers



Russia



Kalamazoo-Pushkin Sister Cities



With this Peace Pole planted in Timore-Leste, there is now a Peace Pole in EVERY COUNTRY on earth!

The Global Rotary Peace Pole Project

History of Peace Poles

It is believed that there have been over 200,000 peace poles planted over the years. The first poles were planted in Ishikawa, Japan after the bombing of Hiroshima in WWII. The message of "May Peace Prevail on Earth" has resonated on every continent and in every major city in the world.

Why Plant a Peace Pole?

Planting a Peace Pole is a way of bringing communities together to inspire, awaken and uplift the human consciousness. It is an uplifting project for any community, organization or your home. Peace Poles are now recognized as the most prominent international symbol and monument to peace. They remind us to think, speak and act in the spirit of peace and harmony. They stand as a silent visual for peace to prevail on our planet.

There is now a Peace Pole in EVERY COUNTRY on Earth

The District 5100 Rotary Peace Pole Project

Three year ago, on the International Day of Peace, Rotary District 5100 set out to plant 100 Peace Poles in Northern Oregon and Southern Washington. In actuality, 128 Peace Poles were planted that day. At the end of 2023, over 500 Peace Poles have been installed.

The Peace Pole Ceremony



McMinnville OR HS



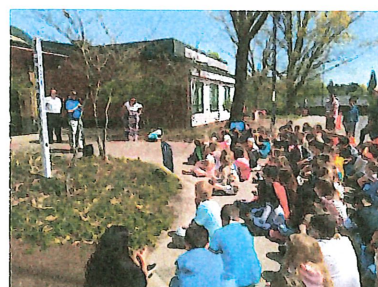
Hawaii



Linfield University



Rotary International Headquarters



Wascher Elementary Lafayette Oregon

Popular Locations for Rotary Peace Poles:

Public/Private Schools/ Universities/Colleges/Libraries/ Museums/Police Stations/ Corporate Offices/Churches/ Synagogues/Mosques/City Halls/Court Houses/Hospitals/Fire Houses/Military Bases/Stadiums

An important part of the Peace Pole planting is the Peace Pole Ceremony. The ceremonial gathering brings the community together and can include interfaith peace activities, concerts, tree plantings, exhibitions, speeches, picnics and activities for children.

Larry Strober

Rotary Peace Pole Project

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(415) 720-8262



May Peace Prevail On Earth

가평과 평화의 기원입니다

Möge Friede a

Que la paz prevale

Villa Kathrine

Write a description for your map.

Legend

- Tesla Destination Charger
- Tourist Information Center-Quincy
- Villa

Location of Peace Pole

Villa Kathrine Park

Villa Kathrine

Tourist Information Center-Quincy

Tesla Destination Charger

Google Earth

Image © 2025 Airbus

N

100 ft

QUINCY PARK DISTRICT

Board of Commissioners

Date of Board Meeting: May 14, 2025

STAFF RECOMMENDATION

AGENDA ITEM: ADAMS COUNTY BICENTENNIAL PRESIDENTIAL INTERPRETIVE SIGN TO BE LOCATED IN WASHINGTON PARK

BACKGROUND INFORMATION: Adams County Bicentennial Commission has requested approval to place a black granite interpretive sign that would be located in Washington Park near the current intersection at 4th Maine Street.

Adams County Bicentennial Commission will securely mount the sign (similar to the picture on the next page) and pay for all costs associated with the interpretive outdoor sign onto a 28” x 42” etched black granite sign. The sign will provide images of U.S. President’s who have visited Adams County with a brief description of their visit on the front. The rear of the sign contains a map illustrating the location of each Presidential visit in relation to Washington Park, as well as a brief history of Washington Park.

The Quincy Park District will incur no cost for the sign or installation.

The 50-day public comment period has passed with no public comment.

An example of the sign is attached and the location of the sign in the park.

FISCAL IMPACT: No fiscal impact.

STAFF RECOMMENDATION: Staff recommends approval of the Adams County Bicentennial Presidential Interpretive Sign to be located in Washington Park.

PREPARED BY: Rome Frericks, Executive Director

BOARD ACTION:



**HARRISON
MONUMENTS**

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THOMPSON, WORK & BURR

ON JULY 11, 1841, THREE MEN: GEORGE THOMPSON, ALANSON WORK AND JAMES BURR FROM THE QUINCY MISSION INSTITUTE, JUST NORTH OF THIS SPOT, CROSSED THE MISSISSIPPI RIVER INTO MARION COUNTY MISSOURI DETERMINED TO LIBERATE FIVE ENSLAVED PEOPLE. THE NEXT NIGHT THESE THREE ABOLITIONISTS WERE APPREHENDED BY ENSLAVEMENT WILLIAM P. BROWN AND A POSSE OF FIVE MEN WITH SHOTGUNS. THOMPSON, WORK AND BURR WERE MARCHED TO THE PALMYRA JAIL CHARGED WITH GRAND LARCENY.

ON SEPTEMBER 25, 1841, THEY WERE CONVICTED BY A "BLUE RIBBON" JURY THAT INCLUDED JOHN MARSHALL CLEMENS, FATHER OF SAMUEL CLEMENS, AKA MARK TWAIN. THE MEN WERE SENTENCED TO 12 YEARS IN THE JEFFERSON CITY, MISSOURI PENITENTIARY. WORK AND BURR WERE RELEASED AFTER SERVING 3.5 YEARS; THOMPSON AFTER 5. THE ACTIONS OF THOMPSON, WORK AND BURR ARE THE FIRST DOCUMENTED EVENT IN THE UNITED STATES WHERE ABOLITIONISTS ENTERED A SLAVE STATE WITH THE INTENT TO FREE ENSLAVED PEOPLE. THEIR EFFORTS LED TO THE ESTABLISHMENT OF THE UNDERGROUND RAILROAD AND ACTIVITIES BY OTHER ABOLITIONISTS IN QUINCY, LIKE DR. RICHARD EELLS.



Approved By: _____

Date: _____

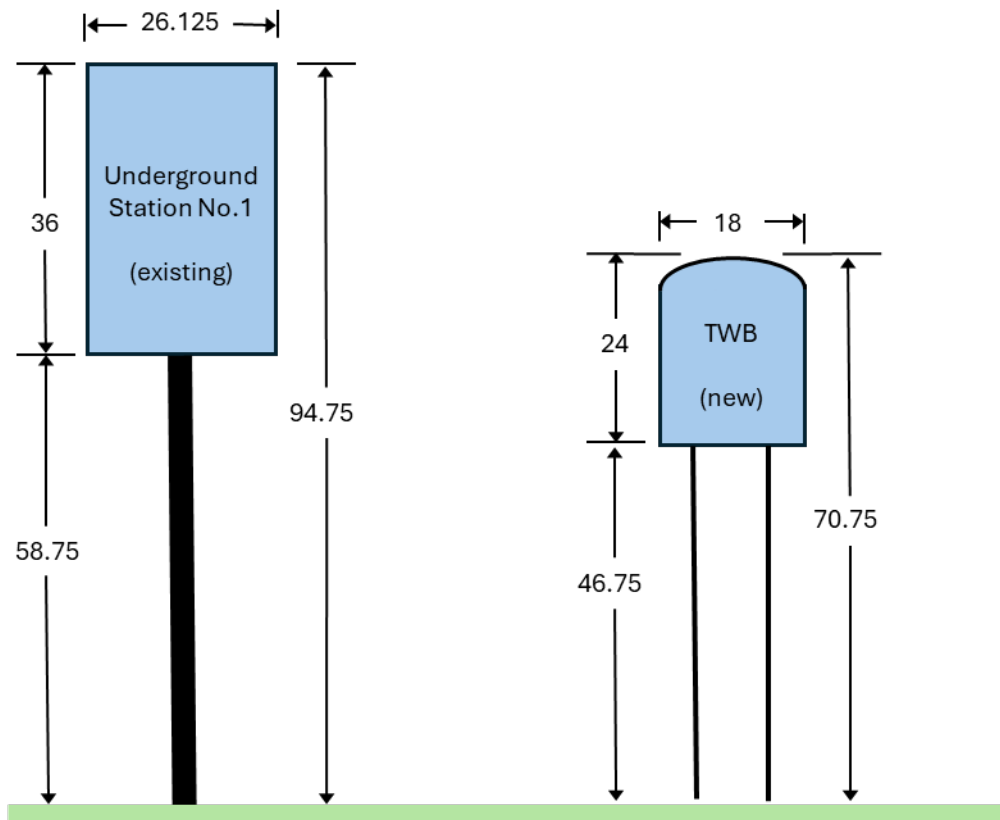
Designer: *Beth*

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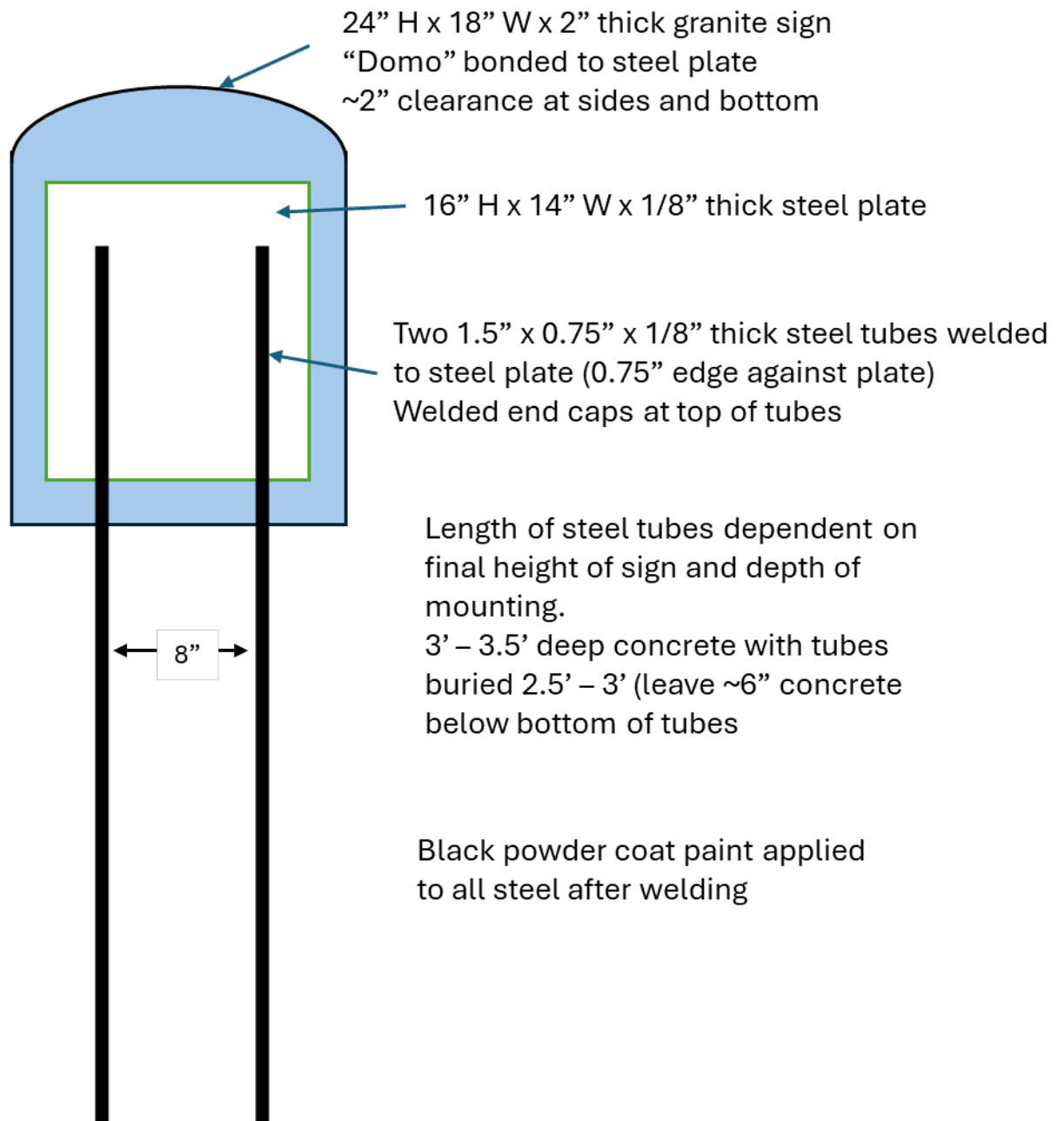
Relative height comparison between existing Underground Station No. 1 sign and proposed Thompson, Work & Burr sign.

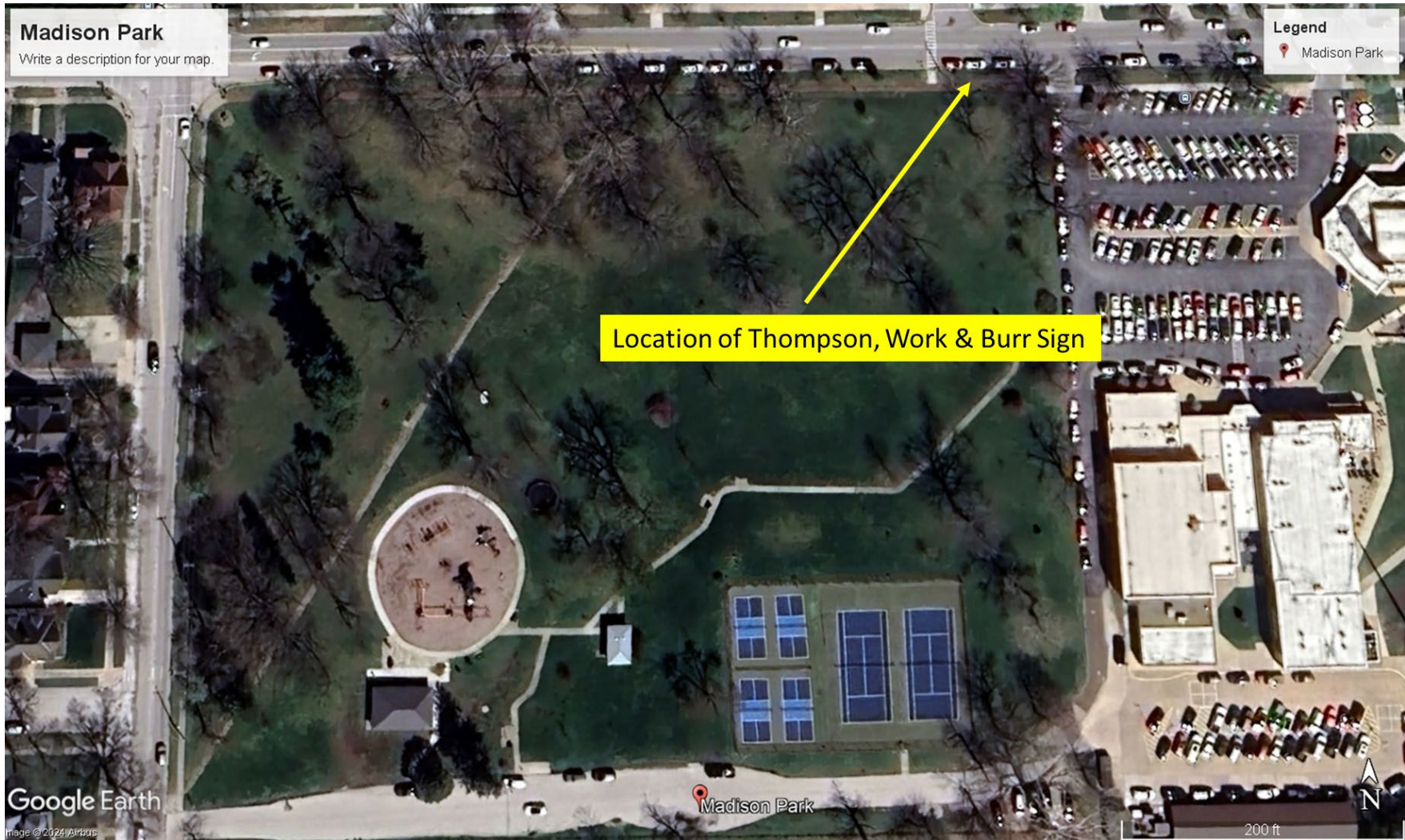
At a little under 8 feet to the top of the sign, the existing Underground Station No 1 sign is rather high making it potentially difficult for children to read. An existing 18" x 24" Madison Park sign located further west (along Maine St near the middle of the park) is about 75" high thus much closer to the proposed height of the new Thompson, Work, & Burr sign.



Middle of new TWB sign aligned with bottom of existing sign. Top still 6' from ground but easy to read by school kids?

Thompson, Work, Burr Sign Stand (rear view)





QUINCY PARK DISTRICT

Board of Commissioners

Date of Board Meeting: May 14, 2025

STAFF RECOMMENDATION

AGENDA ITEM: ADAMS COUNTY BICENTENNIAL TIME CAPSULE AND PLAQUE TO BE LOCATED IN WASHINGTON PARK

BACKGROUND INFORMATION: Adams County Bicentennial Commission has requested approval to place a stainless-steel time capsule and plaque that would be located in Washington Park.

Adams County Bicentennial Commission will bury a roughly 20" x 16" x 16" stainless-steel time capsule west of the Lincoln-Douglas Debate Memorial near the current Lincoln Bicentennial 2009 time capsule. The location of the burial would be identified with a 36" x 24" ground level grey granite marker and pay for all procurement and installation costs.

Filling of the time capsule will be performed during a public ceremony at the Adams County Bicentennial Finale to be held at the Adams County Fairgrounds on September 6, 2025. Physical burial of the time capsule and installation of the marker will not be a public event and will be scheduled at a later date.

The Quincy Park District will incur no cost for the sign or installation.

The 50-day public comment period has passed with no public comment.

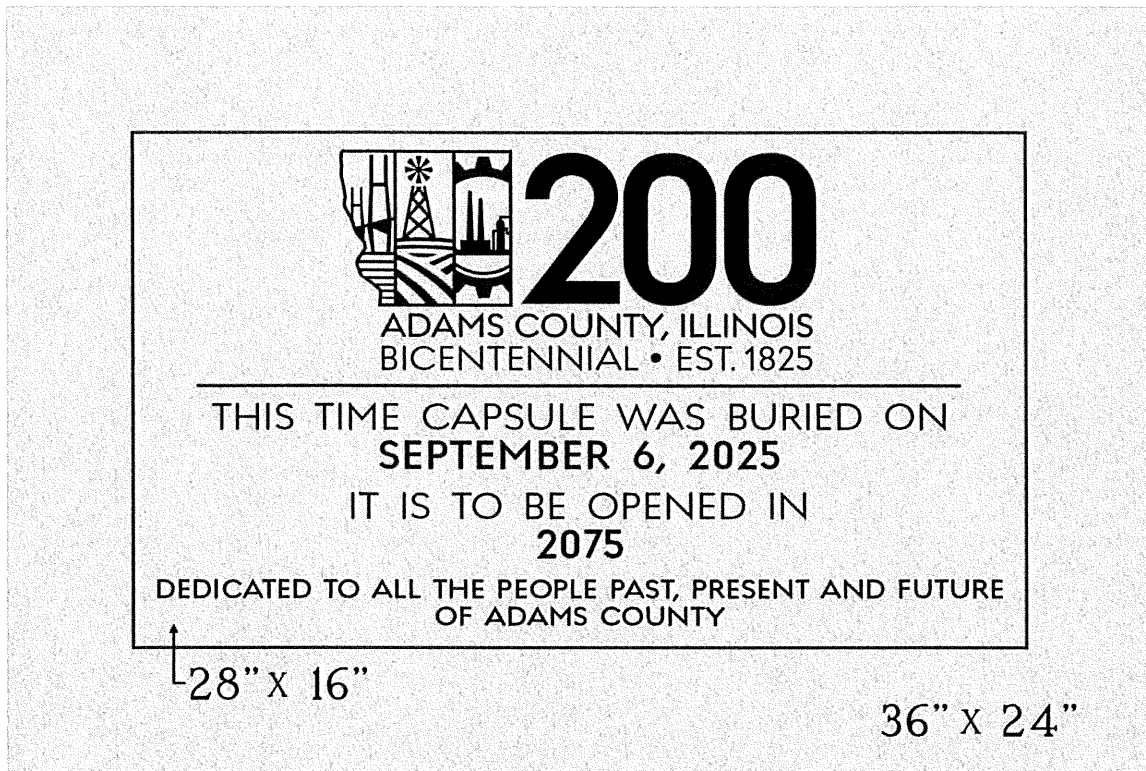
An example of the time capsule and plaque is attached and the location of the sign in the park.

FISCAL IMPACT: No fiscal impact.

STAFF RECOMMENDATION: Staff recommends approval of the Adams County Bicentennial Time Capsule and Plaque to be located in Washington Park.

PREPARED BY: Rome Frericks, Executive Director

BOARD ACTION:



Draft Design 36" x 24" Grey Granite Time Capsule Marker

Note: The granite marker is 3" thick and will be mounted to a 6" thick concrete foundation. As shown above, the text area of the marker is 28" x 16" resulting in a 4 inch "border" area to minimize intrusion of dirt and vegetation over the text. The marker states the time capsule was "buried on September 6, 2025", however technically that will be when the time capsule was publicly filled and 'sealed' during a Bicentennial Finale ceremony. The physical burial and installation of the marker in Washington Park will be on a later date.



Red X - Approximate Area of Existing Time Capsule and Burial of This Time Capsule



Existing Lincoln Bicentennial 2009 Marker in Washington Park

20.5" x 10.5 " plaque with text

32" x 24" concrete around plaque

48" x 40.5" brick area

63" x 53" concrete mounting area for bricks

QUINCY PARK DISTRICT

Board of Commissioners

Date of Board Meeting: May 14, 2025

STAFF RECOMMENDATION

AGENDA ITEM: REQUEST FROM FRIENDS OF THE LORENZO BULL HOUSE FOR A MEMORIAL BRICK PLAZA TO BE LOCATED AT LORENZO BULL HOUSE

BACKGROUND INFORMATION: The Friends of the Lorenzo Bull House have requested approval to place a memorial plaza to be located behind the newly approved sign in the front yard on the corner of 16th Maine Street. The plaza will connect the sidewalk on 16th Street to the main driveway.

Per the Operations Manual under section IX Memorial Benches and Brick Pavers; A. Plaques or pavers no larger than 18 inches x 18 inches may be placed on or near memorial benches or on a Board approved memorial plaza. The plaques or pavers must be donated in memory of a person and may contain the name of a person, or “In Memory Of; (Name of person) or “In Loving Memory of; (Name of person) and date. B. Plaques may be mounted on the bench or the foundation as appropriate. Pavers may be installed in a memorial plaza area approved by the Quincy Park District Board.

Friends of the Lorenzo Bull House will pay for all expenses, including installation. The Quincy Park District will incur no cost for this project.

FISCAL IMPACT: No fiscal impact.

STAFF RECOMMENDATION: Staff recommends the request from Friends of the Lorenzo Bull House memorial brick plaza.

PREPARED BY: Rome Frericks, Executive Director

BOARD ACTION:

PUBLIC INPUT