

Quincy Park District

BOARD OF COMMISSIONERS MEETING



**QUINCY PARK DISTRICT
1231 Bonansinga Drive
Quincy, Illinois**

**Agenda
October 9, 2024**

Regular Meeting – Board Room

6:00 P.M

CALL TO ORDER (ROLL CALL)

PLEDGE OF ALLEGIANCE

CONSENT AGENDA: (UNANIMOUS CONSENT)

1. Check Register – Full Monthly: Recommended Approval by the Finance Committee
2. Regular Meeting Minutes – September 11, 2024

PUBLIC INPUT: Each speaker may have up to 3 minutes for comments

BOARD INFORMATION/EDUCATION:

CORRESPONDENCE:

VOLUNTEERS:

EXECUTIVE DIRECTOR'S REPORT:

- Rome Frericks

DIRECTORS' REPORTS:

- Matt Higley, Director of Parks
- Brian Earnest, Director of Business Services
- Mike Bruns, Director of Program Services
- David Morgan, Director of Golf
- Marcelo Beroiza, Director of Marketing/Operations

COMMISSIONER COMMITTEE REPORTS:

- Finance – Trent
- Park Foundation – Barb/Patty
- Planning – Jarid
- Lorenzo Bull House – Barb/Trent
- Personnel – Barb/Mark
- Riverfront - Jarid

UNFINISHED BUSINESS:

NEW BUSINESS:

- Order Calling a Public Hearing to Sell General Obligation Bonds and To Publish a BINA Notice: Recommended Approval by Board President
- RESOLUTION NO. 24-02: "Truth in Taxation" Act Resolution: Recommended Approval by Director of Business Services **(ROLL CALL VOTE)**
- Bid for Wavering Park All-Inclusive Playground/Restroom/Shelter (OSLAD Grant): Recommended Approval by Executive Director **(VOICE VOTE)**
- ORDINANCE NO. 24-05: Authorizing the 2024 Property Tax Levy: Discussion Only by Director of Business Services
- RESOLUTION NO. 24-03: A Resolution Supporting the City of Quincy in Their Application for the Illinois Transportation Enhancement Program Grant: Recommended Approval by Executive Director **(ROLL CALL VOTE)**
- Quincy Park District Annual Capital Project Bond List: Recommended Approval by Executive Director **(VOICE VOTE)**
- Quincy Park District 2025-2026 Goals and Objectives: Recommended Approval by Executive Director **(VOICE VOTE)**
- Quincy Park District 2024-2025 Goals and Objectives 3rd Quarter Status Update: Information Only by Executive Director
- Wavering Turf Fields Additional Fencing: Recommended Approval by Director of Director of Program Services **(VOICE VOTE)**
- Lorenzo Bull House Porch Roof Repair: Recommended Approval by Director of Director of Parks **(VOICE VOTE)**
- Recreational Programming 2024 Overview: Discussion Only by Director of Program Services
- FY 2025 Shelter/Special Event/Services Fees: Discussion Only by Director of Business Services
- FY 2025 Art Keller Marina Fees: Discussion Only by Director of Parks
- FY 2025 Westview Golf Course Fees: Discussion Only by Director of Golf
- FY 2025 Indian Mounds Pool Fees: Discussion Only by Director of Program Services
- FY 2025 Showmobile Fees: Discussion Only by Director of Program Services
- FY 2025 Financial Assistance Program: Discussion Only
- FY 2025 Athletic Surface Fees: Discussion Only by Director of Program Services
- FY 2025 Batting Cage Fees: Discussion Only by Director of Program Services

PUBLIC INPUT: Each speaker may have up to 3 minutes for comments

EXECUTIVE SESSION: In accordance with 5 ILCS, Par. 120/2c, I move that the Board convenes into Executive Session to discuss: (please read item(s) from list) **(ROLL CALL VOTE)**

1. The appointment, employment, compensation, discipline, performance, or dismissal of specific employees of the public body or legal counsel for the public body, including hearing testimony on a complaint lodged against an employee of the public body or against legal counsel for the public body to determine its validity.
2. Collective negotiating matters between the public body and its employees or their representatives, or deliberations concerning salary schedules for one or more classes of employees.

CALL TO ORDER (OPEN SESSION) **(ROLL CALL VOTE)**

ACTIONS AFTER EXECUTIVE SESSION

ADJOURN **(VOICE VOTE)**

CONSENT AGENDA

(Unanimous Consent)

QUINCY PARK DISTRICT
1231 Bonansinga Drive
Quincy, Illinois

Regular Meeting
Board Room

September 11, 2024
6:00 P.M.

ROLL CALL

President Philpot called the meeting to order and upon the roll being called the following members were physically present at said location: President Mark Philpot, Vice-President Trent Lyons, Commissioner Alan Hickman, Commissioner Barbara Holthaus, Commissioner Patty McGlothlin, Commissioner John Frankenhoff, and Commissioner Jarid Jones. No Park Commissioner was permitted to attend the meeting by video or audio conference.

Also in Attendance: Executive Director–Rome Frericks, Director of Parks–Matt Higley, Director of Business Services–Brian Earnest, Director of Program Services–Mike Bruns, Director of Golf–David Morgan, Director of Marketing/Operations–Marcelo Beroiza, and Board Attorney–David Penn.
Members Absent: None.

President Philpot led the room in the Pledge of Allegiance.

CONSENT AGENDA

President Philpot asked if there were any objections or changes to the August 14, 2024 Regular Board meeting minutes or to the check register. President Philpot announced they were approved by unanimous consent.

PUBLIC INPUT

Whitney Mintert represented Gem City Concerts reported the two concerts this year in May and June averaged 3,700 attendees per night. Plans for next year's concerts will be located at Lincoln Park.

BOARD INFORMATION/EDUCATION

President Philpot reported that he and Executive Director Frericks met with the Mayor regarding the potential for installation of a splash pad south of Clat Adams Park. Executive Director Frericks added that the City will use funding from Senator Tracy. The Park District would maintain the landscape and the City would maintain the fountain.

CORRESPONDENCE

Executive Director Frericks noted that John Gephardt wanted the Board to receive this flyer in reference to the 16th Annual Frontier Settlement Days on September 14th.

VOLUNTEERS

Executive Director Frericks thanked all of the soccer coaches and nature trail volunteers who help staff.

EXECUTIVE DIRECTOR'S REPORT

Executive Director Frericks had nothing to add to his report.

DIRECTORS' REPORTS

Director Higley reported that gutter repair has started at the Lorenzo Bull House. Also dredging has begun at the Marina.

Director Earnest reported on the PPRT stating that overall we have received 58% of what we received last year. We will receive two more disbursements this year.

Director Bruns reported the Annual Fall Festival at the batting cage area on October 2nd. Fall programs are running well this year.

Director Morgan stated there are only four more holes for irrigation to be completed and rounds are up 4,094 this year over last year.

Director Beroiza did not have anything to add to his report.

COMMISSIONER COMMITTEE REPORTS

Finance Committee- Vice President Lyons submitted the financial meeting minutes as his report.

Quincy Park Foundation- Commissioner McGlothlin reported a new appointee was introduced.

Quincy City Planning- Commissioner Jones said there was nothing to add at this time.

Lorenzo Bull House- Commissioner Holthaus reported the following activities in October is the House Tour and the Band Parade. November will host a fundraiser, Tea at the Mansion. Commissioner Lyons stated financially they are healthy at this time.

Personnel- Commissioner Holthaus reminded the Board that evaluation surveys are to be completed by the end of October.

Quincy Riverfront Development- Commissioner Jones discussion was held about the possibility of a splash pad installation south of Clat Adams.

UNFINISHED BUSINESS- None.

NEW BUSINESS

Quincy Park District Annual Capital Project Bond List: Discussion Only by Executive Director.

Executive Director Frericks stated this list was given to the Board at the Planning Session. Final Approval at the October 9th meeting.

Quincy Park District 2025-2026 Goals and Objectives: Discussion Only by Executive Director.

Executive Director Frericks reported this list was also presented at the Planning Session and staff has made small changes. It will be presented next month for final approval.

ORDINANCE NO. 24-04: An Ordinance Amending the Quincy Park District Public Park Use Ordinance: Recommended Approval by Director of Business Services. Executive Director Frericks stated due to the popularity of Washington Park there are vendors who are not a part of the Farmer's Market that want to set up in the Park and this allows that to take place. COMMISSINER FRANKENHOFF MADE A MOTION TO APPROVE STAFF RECOMMENDATION, SECONDED BY COMMISSIONER JONES.

THE FOLLOWING ROLL CALL VOTES WERE CAST AND RECORDED:

COMMISSIONER HOLTHAUS YES

COMMISSIONER FRANKENHOFF YES

COMMISSIONER MCGLOTHLIN YES

COMMISSIONER JONES YES

COMMISSIONER HICKMAN YES

VICE PRESIDENT LYONS YES

PRESIDENT PHILPOT YES

PRESIDENT PHILPOT DECLARED THE MOTION CARRIED

Quincy Park District Proposed Salary Administration Program, 2024: Recommended Approval by Executive Director Executive Director stated the Board amends the salary administration program each year for the District's full-time non-union staff. Due to the new Federal mandate and other

increases it is projected it is going to be \$109,635 above current budgeted amount. VICE

PRESIDENT LYONS MADE A MOTION TO APPROVE AS PRESENTED, SECONDED BY COMMISSIONER HOLTHAUS. UNANIMOUS. PRESIDENT PHILPOT DECLARED THE MOTION CARRIED.

PUBLIC INPUT- None.

ADJOURNMENT

With no other business to discuss at 6:33 p.m., VICE PRESIDENT LYONS MADE A MOTION, SECONDED BY COMMISSIONER MCGLOTHLIN TO ADJOURN THE MEETING. UNANIMOUS. PRESIDENT PHILPOT DECLARED THE MOTION CARRIED. Meeting adjourned.

Secretary

Chairman

Date

Date

PUBLIC INPUT

***BOARD
INFORMATION/
EDUCATION***

CORRESPONDENCE

VOLUNTEERS

***EXECUTIVE
DIRECTOR'S
REPORTS***

To: Board of Commissioners
From: Rome Frericks
Subject: Monthly Report
Date: September 30, 2024

Administrative Initiatives (9/01/24 – 9/30/24)

Attended:

- Friends of the Trails meeting
 - Directors' meeting
 - Board meeting
 - Park Foundation meeting
 - Safety meeting
 - Quincy/Adams County Economic Development/Tourism meeting
 - UMRR meeting (2)
 - Rotary Board meeting
 - Quincy Public Art Commission meeting
 - Wavering Park Development Pre-Bid meeting
-
- Met with Board members several times on current events concerning the Park District.
 - Met with Douglas Vogel from the Small Boat Harbor for potential dredge placement sites.
 - Held Department Hearing meetings for 2025 budgeting.
 - Met with attorneys several times on current events concerning the Park District.
 - Staff continues to meet with Klingner & Associates for preparation of the OSLAD Grant for Wavering Park Development.
 - Met with Qtown Tournaments to go over projects that will be completed yet this Fall.
 - Met with Union members and their Representative on day to day operations.
 - Staff met with members of Titan Wheel for a potential partnership in updating the shelter for the Paul Dennis Complex.

- Met with the Glo Row members following their event held in Washington Park.
- Met with staff, Board and Art Keller renters to discuss operations for 2025.
- Met with Gem City Concert Series to begin planning for next year's event, camping and potential improvements to the current site.
- Held a budget kickoff meeting with all Directors.
- Met with Adams Fiber to discuss a possible easement through Clat Adams Park for the installation of fiber on Bonansinga Drive.
- Met with contractors for ways to fix the holes in the roof on the newly renovated porch at Lorenzo Bull House.

Administrative Initiatives (10/1/24 – 10/31/24)

- Continue to work with UMRR to develop the beginning scope of work and specifications.
- Work with BNSF on the lone piece of right-of-way for the next section of the Bill Klingner Trail.
- Meet with contractors for the ongoing capital projects.
- Monitor the Westview Irrigation project.
- Attend bid opening meeting for the Wavering Development Project.
- Attend Pre-bid for the Quinsippi Island shelter replacement.
- Work with Directors to finalize the FY2025 budget.

DIRECTORS'
REPORTS

To: Board of Commissioners
From: Matt Higley
Subject: Monthly Report
Date: September 30, 2024

Administrative Initiatives (9/1/24 – 9/30/24)

Attended:

- Directors' meeting
 - Safety meeting
 - Kiwanis meetings
 - Friends of the Trails meeting
-
- Monitored Dredging in the Marina.
 - Monitored Bill Klingner trail sealing and striping.
 - Monitored Gutter repair at the Lorenzo Bull House.
 - Monitored Ceiling repair at Reservoir Park shelter.
 - Monitored Waterfall repair at mini golf.
 - Worked on 2025 Budget.

Administrative Initiatives (10/1/24 – 10/31/24)

- Continue planning for 2025 projects, goals and objectives.
- Work on 2025 Capital Projects for Parks Department.
- Monitor Ceiling repair at Reservoir Park shelter.
- Monitor end of season winterization at Indian Mounds Pool.
- Monitor Ceiling repair at Reservoir Park shelter.
- Monitor Quinsippi Island shelter demo.
- Monitor Gutter repair at the Lorenzo Bull House.
- Monitor the sealing of the Bill Klingner Trail bridges.
- Monitor Roof replacement at Reservoir Park shelter.

- Monitor curb repair District wide.

To: Board of Commissioners
From: Brian Earnest
Subject: Monthly Report
Date: September 26, 2024

Administrative Initiatives (9/01/24 – 9/30/24)

- Attended Safety Committee meeting.
- Remotely attended Sikich webinar.
- Assisted Directors with the FY2025 Budget preparation.
- Attended department budget hearing meetings.
- Prepared the Truth in Taxation Resolution.
- Prepared the Tax Levy Ordinance Draft.
- Completed Annual Cyber Security Application.

Administrative Initiatives (10/01/24 – 10/31/24)

- Prepare for BINA public hearing.
- Publish BINA public hearing notice.
- File the Truth in Taxation Resolution.
- Coordinate with Chapman & Cutler, LLP for development on annual 2025 GO Bond Ordinance.
- Prepare a draft 2025 Budget & Appropriation Ordinance.
- Assist Directors with finalizing the FY2025 Budget.
- Publish 2024 Tax Levy “Black Box.”
- Prepare for Tax Levy public hearing.

To: Board of Commissioners
From: Mike Bruns
Subject: Monthly Report
Date: September 30, 2024

Administrative Initiatives (09/01/24 – 09/30/24)

- Held monthly staff recreation meeting.
- Staff worked with the Director of Operations/Marketing on promoting our programs.
- Attended the monthly safety committee meeting.
- Staff held seasonal employee trainings.
- Staff worked on the 2025 budget.
- Family Day, Family Entertainment and Star Party events were held.
- Youth soccer and adult softball programs continued.
- Staff worked on plans for the Fall Festival.
- Staff worked on program reports for programs and events.
- Staff worked on preparing the facility and program fees for 2025.
- Staff worked on the 2025 program and event schedule.

Administrative Initiatives (10/01/24 – 10/31/24)

- Work with the Director of Operations/Marketing on promoting our programs.
- Staff will finish season ending reports for programs and events.
- Staff will conduct the following programs in October: youth soccer, star party, spooky campfire and family day.
- Staff will conduct the Fall Festival on October 2.
- Staff will clean up facilities for the winter.

- Staff will work on the 2025 recreation calendar.
- Staff will work on the 2025 program and event schedule.
- Staff will work on plans for a Senior Olympic Day.

To: Board of Commissioners
From: David Morgan
Subject: Monthly Report
Date: October 1, 2024

Administrative Initiatives (9/01/24 – 9/30/24)

- Staff continue to disinfect and clean Westview.
- Continue to update the website and calendar of events for the 2024 season.
- Started painting the cart barn with new gutters being installed.
- Hosted the Ladies 49ers Golf Tournament, Friday September 6th.
- Hosted the fall Chamber Golf Outing, Thursday September 12th.
- Hosted the Lions Club Golf Outing, Saturday September 14th.
- Hosted the QND Girls Western Big 6 Golf Tournament, Tuesday September 24th.
- Hosted the Western Big 6 Golf Tournament, Wednesday September 25th.
- Hosted the St. Francis Golf Outing, Sunday September 29th.
- Host seven high school matches.
- Staff monitored the final stages of the new irrigation project.
- Staff applied fungicides to the greens, tees and fairways.
- Fall leaf clean-up has begun, consisting of blowing and mulching.
- Staff aerified and seeded all of the tee complexes.

Administrative Initiatives (10/01/24 - 9/31/24)

- Staff continue to disinfect and clean Westview.
- Continue to update the website and calendar of events for the 2024 season.
- Attend safety meetings and board meetings.
- QHS Basketball Golf Outing, Friday October 4th.
- QND Sectional Golf Tournament, Monday October 7th.
- **Rain Date**, QND Foundation Golf Outing, Thursday October 10th.
- Pepsi & Marks Event, Friday October 11th.
- Sammy & Kiwanis Golf Outing, Sunday October 13th.
- QU Baseball Golf Outing, Saturday October 19th.
- Polar Bear Golf Tournament, Sunday October 27th.
- Final inspection of all aspects of the new irrigation system.
- Staff training on the new Hunter Pilot Irrigation Computer Control System.
- Deep Tine Aerification and topdressing on all 27 greens.
- Two new pumps will be installed in the irrigation pump-station the week of October 28th.
- Staff will over-seed all irrigation mainline trenches and other areas on the course.
- Fall leaf clean-up continues.
- Staff will prepare the course for the QND Sectional on October 7th.
- Staff will begin the annual tree trimming of low branches on the property.

Westview Golf Course Rounds of Golf-2024

ROUND TYPE	Sep-24 TOTALS	2024 YTD	Sep-23	2023-YTD
18 Hole Green Fee	554	3,898	690	4,295
9 Hole Green Fee	321	2,732	359	2,354
Twilight Walking Green Fee	22	192	30	193
Winter Walking Green Fee	0	254	0	179
TUE-THU Special	54	412	92	691
Winter Riding Special	0	555	0	370
Third Nine (19-27) Green Fee	509	5,433	672	4,563
Family Night Adult (19-27)	19	211	18	74
Family Night Child (19-27)	5	80	10	59
Junior Green Fee	33	138	21	156
Junior Green Fee (19-27)	17	208	12	112
Promotional Round	9	43	6	42
Twilight Riding (Cart & Green Fee)	377	3,343	443	3,456
Early Bird 9	27	329	10	278
Early Bird 9 (19-27)	0	0	0	0
Early Bird 18	135	678	76	618
Early Bird 18 (19-27)	0	0	0	1
Adult Pass Visit	316	2,408	302	2,003
Adult Pass Visit (19-27)	21	332	22	250
Senior Non-Restricted Pass Visit	619	4,213	645	4,179
Senior Non-Restricted Pass Visit (19-27)	66	660	59	527
Senior Restricted Pass Visit	101	763	65	383
Senior Restricted Pass Visit (19-27)	18	76	10	36
Super Senior Restricted Pass Visit	243	1,673	299	1,766
Super Senior Restricted Pass Visit (19-27)	32	204	27	164
Employee Pass Visit	73	507	61	270
Employee Pass Visit (19-27)	6	100	19	93
JR. Pass Visit (18 & Under)	106	1,374	82	748
JR. Pass Visit (18 & Under) (19-27)	71	549	48	390
Junior Summer Pass Visit (May-Aug) (19-27)	164	1,350	169	1,317
Military Rate W/Car (1-18)	66	255	0	0
Young Adult Pass Visit	222	1,900	199	1,537
Young Adult Pass Visit (19-27)	25	291	46	305
School Team Pass Visit	25	107	39	103
School Team Pass Visit (19-27)	33	68	22	72
Green Fee Punch card Visit	0	0	0	0
Tournament Round	134	969	30	464
Outing Green Fee	266	605	373	894
Tri-State Promotional Round	0	0	0	0
Loyalty GF Round	2	72	34	137
Disc Golf	3	75	33	213
TOTAL	4,694	37,057	5,023	33,292
PER VISIT FEE	\$4,441.00	\$35,295.00	\$4,743.00	\$31,173.00
DAYS CLOSED	0	46	1	53

****Rounds not charged Per Visit Fee**

To: Board of Commissioners

From: Marcelo Beroiza

Subject: Monthly Report

Date: October 1, 2024

Administrative Initiatives (9/1/24 – 9/30/24)

- Attended the Rec. Department staff, Park District Board, Safety and Friends of The Trails meeting.
- Met with the Executive Director. Monthly operations overview and task meetings. (Projects, Recreational Dept., Business office, Facilities, Maintenance and Westview)
- Marketing
 - Email marketing customer updates
 - Events and programs content
 - Sponsorship events & facilities
 - Continuous improvement projects updates
 - Volunteer events
 - Westview monthly updates
 - Networks support
- Projects
 - Quincy University 250 volunteers Park District-wide
 - Nature & Forest Therapy certification

Administrative Initiatives (10/1/23 – 10/31/29)

- Operations and Project list, follow-ups, and collaborations through the Park District facilities and parks
- Marketing
- Community collaborations
- Projects list
- Coordinate media network communications, and community PR

COMMITTEE REPORTS

UNFINISHED BUSINESS

NEW BUSINESS

QUINCY PARK DISTRICT

Board of Commissioners

Date of Board Meeting: October 9, 2024

STAFF RECOMMENDATION

**AGENDA ITEM: ORDER CALLING A PUBLIC HEARING TO
SELL GENERAL OBLIGATION BONDS AND TO PUBLISH A BINA
NOTICE: RECOMMENDED APPROVAL BY BOARD PRESIDENT**

BACKGROUND INFORMATION: The Bond Issue Notification Act (BINA) requires the Board President to authorize a publication notice to be published no less than seven (7) and no more than 30 days before the date of the public hearing. The following proposed notice is to be published once in the Quincy Herald Whig:

**Notice of Public Hearing Concerning the Intent of
the Board of Park Commissioners of
the Quincy Park District, Adams County, Illinois
to Sell \$1,171,000 General Obligation Park Bonds**

Public Notice is Hereby Given that the Quincy Park District, Adams County, Illinois (the "*District*"), will hold a public hearing on the 13th day of November, 2024, at 6:00 o'clock P.M. The hearing will be held at the Board Room, Room #123, 1231 Bonansinga Drive, Quincy, Illinois. The purpose of the hearing will be to receive public comments on the proposal to sell bonds of the District in the amount of \$1,171,0000 for the payment of land condemned or purchased for parks, for the building, maintaining, improving and protecting of the same and the existing land and facilities of the District and for the payment of the expenses incident thereto.

By order of the President of the Board of Park Commissioners of the Quincy Park District, Adams County, Illinois.

Dated the 9th day of October, 2024.

Rome Frericks
Secretary, Board of Park Commissioners,
Quincy Park District, Adams County, Illinois

The BINA notice in the amount of \$1,171,0000 would cover the annual General Obligation Bond.

Attached is the proposed directive by the Board President, calling for the BINA hearing.

This proposed BINA hearing for \$1,171,000 is being held to cover the proposed annual G.O. Bond in the amount of \$1,171,000.

FISCAL IMPACT: NONE

STAFF RECOMMENDATION: Staff recommends the Board President to call for a BINA hearing and publication notice to be published, as presented.

PREPARED BY: Brian Earnest, Director of Business Services

BOARD ACTION:

ORDER calling a public hearing concerning the intent of the Board of Park Commissioners of the Quincy Park District, Adams County, Illinois, to sell \$1,171,000 General Obligation Park Bonds.

* * *

WHEREAS, the Quincy Park District, Adams County, Illinois (the “*District*”), is a duly organized and existing Park District created under the provisions of the laws of the State of Illinois, and is now operating under the provisions of the Park District Code of the State of Illinois, and all laws amendatory thereof and supplementary thereto, including the Local Government Debt Reform Act of the State of Illinois, as amended; and

WHEREAS, the Board of Park Commissioners of the District (the “*Board*”) intends to sell bonds in the amount of \$1,171,000 for the payment of land condemned or purchased for parks, for the building, maintaining, improving and protecting of the same and the existing land and facilities of the District and for the payment of the expenses incident thereto (the “*Bonds*”); and

WHEREAS, the Bond Issue Notification Act of the State of Illinois, as amended, requires the Board to hold a public hearing concerning the Board’s intent to sell the Bonds before adopting an ordinance providing for the sale of the Bonds:

NOW, THEREFORE, Be It and It is Hereby Ordered by the undersigned President of the Board of Park Commissioners of the Quincy Park District, Adams County, Illinois, as follows:

1. I hereby call a public hearing to be held at 6:00 o’clock P.M. on the 13th day of November, 2024, at the Board Room, Room #123, 1231 Bonansinga Drive, Quincy, Illinois, in the District, concerning the Board’s intent to sell the Bonds and to receive public comments regarding the proposal to sell the Bonds (the “*Hearing*”).

2. I hereby direct that the Secretary of the Board (the “*Secretary*”) shall (i) publish notice of the Hearing at least once in the *Quincy Herald-Whig*, the same being a newspaper of general circulation in the District, not less than 7 nor more than 30 days before the date of the

Hearing and (ii) post at least 48 hours before the Hearing a copy of said notice at the principal office of the Board, which notice will be continuously available for public review during the entire 120-hour period preceding the Hearing.

3. Notice of the Hearing shall appear above the name of the Secretary and shall be in substantially the following form:

**NOTICE OF PUBLIC HEARING CONCERNING THE INTENT OF
THE BOARD OF PARK COMMISSIONERS OF
THE QUINCY PARK DISTRICT, ADAMS COUNTY, ILLINOIS
TO SELL \$1,171,000 GENERAL OBLIGATION PARK BONDS**

PUBLIC NOTICE IS HEREBY GIVEN that the Quincy Park District, Adams County, Illinois (the "*District*"), will hold a public hearing on the 13th day of November, 2024, at 6:00 o'clock P.M. The hearing will be held at the Board Room, Room #123, 1231 Bonansinga Drive, Quincy, Illinois. The purpose of the hearing will be to receive public comments on the proposal to sell bonds of the District in the amount of \$1,171,000 for the payment of land condemned or purchased for parks, for the building, maintaining, improving and protecting of the same and the existing land and facilities of the District and for the payment of the expenses incident thereto.

By order of the President of the Board of Park Commissioners of the Quincy Park District, Adams County, Illinois.

DATED the 9th day of October, 2024.

Rome Frericks
Secretary, Board of Park Commissioners,
Quincy Park District, Adams County, Illinois

Notice to publisher: Please be certain that this notice appears above the name of the Secretary.

4. At the Hearing the Board shall explain the reasons for the proposed bond issue and permit persons desiring to be heard an opportunity to present written or oral testimony within reasonable time limits. The Board shall not adopt an ordinance selling the Bonds for a period of seven (7) days after the final adjournment of the Hearing.

Ordered this 9th day of October, 2024.

President, Board of Park Commissioners,
Quincy Park District, Adams County,
Illinois

QUINCY PARK DISTRICT
Board of Commissioners

Date of Board Meeting: October 9, 2024

STAFF RECOMMENDATION

**AGENDA ITEM: RESOLUTION NO. 24-02: “TRUTH IN TAXATION”
ACT RESOLUTION: RECOMMENDED APPROVAL**

BACKGROUND INFORMATION: In accordance with State of Illinois Statutes, the Quincy Park District is required, no less than twenty (20) days prior to the adoption of the aggregate tax levy, to officially estimate the amount of tax funds necessary to be raised for the current year on taxable property within the district. Property tax funds levied in 2024 are collected to fund the authorized FY2025 appropriated expenditures. The estimated 2024 tax levy only includes taxes necessary to meet anticipated expenditure levels for general and special purpose operating funds (i.e. General Operations – NOT debt service, trust and major capital expenses).

The amount of 2024 tax funds to be levied is \$2,772,451.

The District’s proposed 2024 aggregate tax levy WILL be increased by more than 5% compared to the previous levy in 2023, state statute requires that a PUBLIC HEARING and “black box” publication be held prior to officially adopting the 2024 Tax Levy Ordinance at the November Board meeting.

FISCAL IMPACT: This resolution is for compliance with state statutes and in itself has no fiscal impact on the District.

STAFF RECOMMENDATION: Staff recommends approval of Resolution No. 24-02, as presented.

PREPARED BY: Brian Earnest, Director of Business Services

BOARD ACTION:

QUINCY PARK DISTRICT
RESOLUTION NO. 24-02

RESOLUTION REGARDING THE TRUTH IN TAXATION LAW
(HEARING REQUIRED)

WHEREAS, the Truth in Taxation Act (35 Illinois Compiled Statutes 200/18-55, et.seq.) provides, in part, that not less than twenty (20) days prior to the adoption of the aggregate levy, the corporate authority of each taxing district, including the Board of Commissioners of the Quincy Park District shall determine the amounts of money, exclusive of any portion of that levy attributable to the costs of conducting an election required by the general election law, estimated to be necessary to be raised by taxation for that year upon the taxable property in its district; and,

WHEREAS, the said Truth in Taxation Law further provides that if the estimate of the corporate authority made as provided in Section 18-60 is more than 105% of the amount extended or estimated to be extended, plus any amount abated by the corporate authority prior to extension, upon the final aggregate levy of the preceding year, exclusive of election costs, the corporate authority shall give public notice of and hold a public hearing on its intent to adopt an aggregate levy in an amount which is more than 105% of the amount extended or estimated to be extended upon the final aggregate levy extensions, plus any amount abated, exclusive of election costs, for the preceding year; and,

WHEREAS, The Board of Commissioners of the Quincy Park District has estimated that the amount necessary to be raised by taxation for the real estate tax year of 2024 **is** more than 105% of the amount extended or estimated to be extended upon the levy of the preceding real estate tax year of 2023, exclusive of election costs,

NOW, THEREFORE, IT IS HEREBY RESOLVED BY THE BOARD OF COMMISSIONERS OF THE QUINCY PARK DISTRICT AS FOLLOWS:

SECTION 1. ESTIMATED LEVY: This Board hereby determines that the amounts of money, exclusive of the costs of conducting an election required by the general election law, estimated to be necessary to be raised by taxation upon the taxable property of the District for the real estate tax year of 2024 is \$2,772,451 which is also the proposed “aggregate levy” of the District for such year (that is, corporate and special purpose monies).

SECTION 2. HEARING SCHEDULED: In view of the determination of the estimated levy, **it is necessary to schedule, give notice of and hold a public hearing** on the intent of the Board to adopt a levy.

SECTION 3. EFFECTIVE DATE: This resolution shall be in full force and effect immediately upon its passage.

DATED: This 9th day of October, 2024.

QUINCY PARK DISTRICT

By: _____
Its President

ATTEST:

Its Secretary

AYES: _____

NAYES: _____

PASSED AND APPROVED this 9th day of October, 2024.

STATE OF ILLINOIS)
) SS
COUNTY OF ADAMS)

I, Rome Frericks, Secretary of the Quincy Park District, do hereby certify the foregoing to be a full, true and correct copy of a Truth in Taxation Act Resolution adopted by the Board of Commissioners of the Quincy Park District at a meeting held October 9, 2024, in the District.

WITNESS MY HAND AND SEAL OF SAID Quincy Park District this
9th day of October, 2024.

Rome Frericks, Secretary
Quincy Park District

(Corporate Seal)

QUINCY PARK DISTRICT

Board of Commissioners

Date of Board Meeting: October 9, 2024

STAFF RECOMMENDATION

AGENDA ITEM: BID FOR WAVERING PARK ALL-INCLUSIVE PLAYGROUND/RESTROOM/SHELTER (OSLAD GRANT): RECOMMENDED APPROVAL

BACKGROUND INFORMATION: A new round of funding for the IDNR/OSLAD Grant program became available in July 2023 for the Wavering Park All-Inclusive Playground/Restroom/Shelter project. The OSLAD Grant program is a 50/50 cost sharing program. The local entity is required to provide 100% of the project costs upfront to be followed by a request for reimbursement (50% of eligible costs) upon completion of the project. Applications for this grant cycle were required to be submitted by August 30, 2023. Notification of award came in spring 2024.

Plans and specs were prepared by Klingner & Associates and advertised with a bid opening on October 3, 2024.

Four bids were received. The low bid was from Derhake Construction for the base bid of the playground/restroom/shelter for \$1,030,400.

The bid summary is included with this report.

FISCAL IMPACT: Funds will consist of \$400,000 from the G.O. Bond 2024 Fund, \$30,400 from Corporate/Capital Development Fund and \$600,000 from IDNR/OSLAD Grant.

STAFF RECOMMENDATION: Staff recommends approval of the low bid submitted by Derhake Construction in the amount of \$1,030,400 to complete the construction of the playground/restroom/shelter to be located in Wavering Park. Park District staff will install the all-inclusive playground.

PREPARED BY: Rome Frericks, Executive Director

BOARD ACTION:

KLINGNER
& ASSOCIATES, P. C.
Engineers • Architects • Surveyors

QUINCY • GALESBURG • BURLINGTON • PELLA • DAVENPORT • HANNIBAL • COLUMBIA • CARBONDALE

OWNER NAME: Quincy Park District

Bid Date: October 3rd, 2024

Bid Location: 1231 Bonansinga Drive, Quincy, IL 62301

Bid Time: 10:00 AM

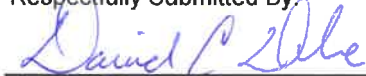
PROJECT NAME: Wavering Park Development

Project No.: 24-0123

BID TABULATION

Contractor	Engineer's Estimate	Laverdiere Construction, Inc.	Petty Construction	Derhake Construction, LLC	Waterkotte Construction, Inc.	
Bid Bond or Certified Check		✓	✓	✓	✓	
Addenda Acknowledged						
Addendum 1		✓	✓	✓	✓	
Base Bid	\$1,258,000.00	\$1,235,484.00	\$1,081,281.00	\$1,030,400.00	\$1,088,680.00	

Respectfully Submitted By:



D. Cullan Duke

October 3, 2024

Date

Klingner & Associates, PC

QUINCY PARK DISTRICT

Board of Commissioners

Date of Board Meeting: October 9, 2024

STAFF RECOMMENDATION

AGENDA ITEM: ORDINANCE NO. 24-05: AUTHORIZING THE 2024 PROPERTY TAX LEVY: DISCUSSION ONLY

BACKGROUND INFORMATION: In accordance with State of Illinois Statutes, the 2024 tax levy ordinance is being presented for your discussion. These proposed levies for 2024 property taxes only include aggregate taxes and not debt service. Aggregate taxes provide tax revenue for general and special operational expenses of the District, as approved by the Board in the fiscal year 2025 budget.

FISCAL IMPACT: This proposed 2024 aggregate tax levy is being presented for Board discussion. This levy, in the amount of \$2,772,451, may increase the District's revenue by \$271,017 and represents a 111% tax revenue increase. This is based on the EAV increasing 8%. This EAV increase is anticipated to be slightly lower and therefore cannot be used for budgeting purposes. See attached Comparison Tax Levy report "Levy Version".

From a more realistic standpoint, a tax levy for budgeting purposes in the amount of \$2,677,932, may increase the District's revenue by \$176,498, and represents a 3.5% tax revenue increase. This is based on the EAV sufficiently increasing by 3.5%. The District's tax rate would see an increase from the 2023 rate which was .30964 while the budgeted 2024 rate would be .32028. See attached Comparison Tax Levy report "Budget Version".

Also, attached is a comparison report of the 2023 actual tax levy versus the 2023 budget figures, showing the difference between what was budgeted for 2024 versus what was actually received in 2024.

STAFF RECOMMENDATION: For discussion only.

PREPARED BY: Brian Earnest, Director of Business Services

BOARD ACTION:

QUINCY PARK DISTRICT
COMPARISON TAX LEVY

Levy Version									
FUND	2023 Rate	2023 Actual Tax Levied	2024 Proposed Levy	2024 Proposed Rate	Difference	Projected \$100K Impact	Projected Cash Balance 12/31/2024	Excludes Capital Expenditures 2025 Budget	
CORPORATE	0.12198	985,419	1,090,601	0.12500	105,182		\$ 3,342,495		
RECREATION	0.07319	591,267	654,361	0.07500	63,094		\$ 630,705		
MUSEUM	0.02928	236,539	261,744	0.03000	25,205		\$ 363,808		
SOCIAL SECURITY	0.01919	155,027	173,000	0.01983	17,973		\$ 210,356		
PENSION/RETIREMENT	0.00186	15,026	15,000	0.00172	(26)		\$ 217,787		
UNEMPL. COMP. INS.	0.00013	1,050	1,000	0.00011	(50)		\$ 161,201		
LIABILITY	0.03281	265,056	290,000	0.03324	24,944		\$ 697,573		
AUDIT	0.00192	15,511	25,000	0.00287	9,489		\$ 18,401		
PARK SECURITY	0.02440	197,116	218,120	0.02500	21,004		\$ 257,651		
PAVING & LIGHTING	0.00488	39,423	43,624	0.00500	4,201		\$ 132,212		
	0.30964	2,501,434	2,772,451	0.31777	271,017	\$ 90.03			-
					110.8344%				
Annual GO Bond	0.16771	1,354,850	1,206,520	0.13829		\$ -			
Estimated 2024A Bond	0.07341	593,045	581,525	0.06665		\$ 39.18			
			-			\$ 18.88			
			-			\$ -			
TOTAL	0.55076	4,449,329	4,560,495	0.52270	111,166.37	\$ 148.10			
2023 EAV	\$ 807,852,768								
2024 Estimated EAV	\$ 872,480,989								
TAX RATE HISTORY									
		2019	2020	2021	2022	2023	Estimated 2024		
Change		0.59455	0.55721	0.55022	0.52673	0.55076	0.52270		
			-0.03734	-0.00699	-0.02349	0.02403	-0.02806		
\$100k Res Rate Effect		\$ -	\$ (10.58)	\$ (1.98)	\$ (6.66)	\$ 6.81	\$ (7.95)		

Notes:

8% Increase

QUINCY PARK DISTRICT
COMPARISON TAX LEVY

Budget Version								
FUND	<u>2023</u> <u>Rate</u>	<u>2023 Actual</u> <u>Tax Levied</u>	<u>2024</u> <u>Proposed Levy</u>	<u>2024</u> <u>Proposed Rate</u>	<u>Difference</u>	Projected \$100K Impact	Projected Cash Balance 12/31/2024	Excludes Capital Expenditures 2025 Budget
CORPORATE	0.12198	985,419	1,045,160	0.12500	59,741		\$ 3,342,495	\$ -
RECREATION	0.07319	591,267	627,096	0.07500	35,829		\$ 630,705	\$ -
MUSEUM	0.02928	236,539	250,838	0.03000	14,299		\$ 363,808	\$ -
SOCIAL SECURITY	0.01919	155,027	173,000	0.02069	17,973		\$ 210,356	\$ -
PENSION/RETIREMENT	0.00186	15,026	15,000	0.00179	(26)		\$ 217,787	\$ -
UNEMPL. COMP. INS.	0.00013	1,050	1,000	0.00012	(50)		\$ 161,201	\$ -
LIABILITY	0.03281	265,056	290,000	0.03468	24,944		\$ 697,573	\$ -
AUDIT	0.00192	15,511	25,000	0.00299	9,489		\$ 18,401	\$ -
PARK SECURITY	0.02440	197,116	209,032	0.02500	11,916		\$ 257,651	\$ -
PAVING & LIGHTING	0.00488	39,423	41,806	0.00500	2,383		\$ 132,212	\$ -
	0.30964	2,501,434	2,677,932	0.32028	176,498	\$ 90.75		-
					107.0559%			
Annual GO Bond	0.16771	1,354,850	1,206,520	0.14430		\$ 40.88		
2024A Bond	0.07341	593,045	581,525	0.06955		\$ 19.71		
TOTAL	0.55076	4,449,329	4,465,976	0.53413	16,648	\$ 151.34		
2023 EAV	\$ 807,852,768							
2024 Estimated EAV	\$ 836,127,615							

Notes: 2024 Estimated EAV is based on a 3.5% increase.

TAX RATE HISTORY

	<u>2019</u>	<u>2020</u>	<u>2021</u>	<u>2022</u>	<u>2023</u>	Estimated 2024
Change	0.59455	0.55721	0.55022	0.52673	0.55076	0.53413
		-0.03734	-0.00699	-0.02349	0.02403	-0.01663
\$100k Res Rate Effect	\$ -	\$ (10.58)	\$ (1.98)	\$ (6.66)	\$ 6.81	\$ (4.71)

QUINCY PARK DISTRICT
COMPARISON TAX LEVY

2023 Actual Vs Budget					
FUND	2023 Rate	2023 Actual Tax Levied	2023 Budgeted Levy	2023 Budgeted Rate	Difference
CORPORATE	0.12198	985,419	965,789	0.12500	19,630
RECREATION	0.07319	591,267	579,473	0.07500	11,794
MUSEUM	0.02928	236,539	231,789	0.03000	4,750
SOCIAL SECURITY	0.01919	155,027	155,000	0.02006	27
PENSION/RETIREMENT	0.00186	15,026	15,000	0.00194	26
UNEMPL. COMP. INS.	0.00013	1,050	1,000	0.00013	50
LIABILITY	0.03281	265,056	265,000	0.03430	56
AUDIT	0.00192	15,511	15,500	0.00201	11
PARK SECURITY	0.02440	197,116	193,158	0.02500	3,958
PAVING & LIGHTING	0.00488	39,423	38,632	0.00500	792
	0.30964	2,501,435	2,460,340	0.31844	41,095
					101.6703%
2024 GO Bond	0.16771	1,354,850	1,341,760	0.17366	13,090
2024A Irrigation Bond	0.07341	593,045	556,150	0.07198	36,895
TOTAL	0.55076	4,449,330	4,358,250	0.56408	49,985

2023 Actual EAV \$ 807,852,768

2023 Estimated EAV \$ 772,630,833

Notes:

ORDINANCE NO. 24-05
ANNUAL TAX LEVY
2024

AN ORDINANCE LEVYING AND ASSESSING TAXES
FOR THE YEAR 2024
OF THE QUINCY PARK DISTRICT
OF ADAMS COUNTY, ILLINOIS

STATE OF ILLINOIS

Park District of Quincy

County of Adams

In pursuance of authority vested in them by the Park District Code, Article Five, the Commissioners of the Park Board in meeting assembled, do hereby find and declare that there will be required to be levied upon all taxable property in said Park District, in order to meet and defray all the necessary expenses and liabilities of the Park District, as required by statute or voted by people in accordance with law, and the amounts so required are itemized and needed for uses and purposes as set forth herein below; BE IT HEREBY ORDAINED by the Board of Commissioners of the Quincy Park District, Adams County, Illinois that there is hereby levied against all of the taxable property in said Park District in accordance with the provisions of law for the year 2024 the following sums:

Amount
to be raised
by taxation

1. CORPORATE

1. Administration:

Personnel Services, Wages	\$673,942
Employee Benefits	71,621
Commodities	240,999
Contractual Services	74,170
Travel & Communications	29,869

TOTAL FOR CORPORATE FUND

\$1,090,601

Amount
to be raised
by taxation

II. RECREATION FUND

1. Administration:

Personnel Services, Wages	\$111,453
Employee Benefits	12,997
Commodities	23,963
Contractual Services	37,228
Travel & Communications	4,243

Subtotal 189,884

2. Programs:

Personnel Services, Wages	\$299,669
Employee Benefits	0
Commodities	145,207
Contractual Services	14,275
Travel & Communications	5,327

Subtotal 464,478

TOTAL FOR RECREATION FUND

\$654,362

III. MUSEUM FUND

1. Administration

Personnel Services, Wages	\$181,382
Employee Benefits	14,600
Commodities	56,935
Contractual Services	8,264
Travel & Communications	563

TOTAL FOR MUSEUM FUND

\$261,744

IV. ILLINOIS MUNICIPAL RETIREMENT FUND

Contractual Service \$15,000

TOTAL IL. MUNICIPAL RETIREMENT FUND

\$15,000

V. SOCIAL SECURITY

Contractual Service	\$173,000	
TOTAL SOCIAL SECURITY FUND		\$173,000

VI. LIABILITY INSURANCE FUND

Contractual Service	\$290,000	
TOTAL LIABILITY INS. FUND		\$290,000

VII. UNEMPLOYMENT COMPENSATION FUND

Contractual Service	\$1,000	
TOTAL UNEMPLOYMENT COMP. FUND		\$1,000

VIII. AUDIT FUND

Contractual Services	\$25,000	
TOTAL AUDIT FUND		\$25,000

IX. PAVING & LIGHTING

Contractual Services	\$43,624	
TOTAL PAVING & LIGHTING		\$43,624

X. POLICE FUND

Contractual Services	\$218,120	
TOTAL POLICE FUND		\$218,120

GRAND TOTAL		\$2,772,451
-------------	--	-------------

Making the aggregate sum of Two Million, Seven Hundred Seventy Two Thousand, Four Hundred Fifty One Dollars (\$2,772,451) to be raised by taxation and levied on all the taxable property and liabilities of the Park District as required by statute or voted by the people in accordance with law.

That the Secretary of Quincy Park District shall file with the County Clerk of the County of Adams, State of Illinois, a certified copy of this Ordinance, no later than the fourth Tuesday in December, 2024.

This Ordinance shall be in force and effect from and after its passage and approval, and all Ordinances and parts of Ordinances in conflict herewith shall be and the same are hereby repealed.

November 13, 2024
Adopted

President

November 13, 2024
Adopted

Secretary

STATE OF ILLINOIS)
COUNTY OF ADAMS) SS
QUINCY PARK DISTRICT)

I, Rome Frericks, Secretary of the Quincy Park District, do hereby certify that the copy of said 24-05 Ordinance attached hereto, is a true, full and complete copy thereof, as the same appears on the records of the Quincy Park District.

IN TESTIMONY WHEREOF, I have hereunto set my hand and affixed the seal of the Quincy Park District this 13th day of November, A.D., 2024.

Rome Frericks

STATE OF ILLINOIS)
COUNTY OF ADAMS) SS
QUINCY PARK DISTRICT)

ROME FRERICKS, BEING FIRST DULY SWORN ON HIS OATH, deposes and says that he, as Secretary of the Quincy Park District, signed and sealed the above and foregoing 23-03 Ordinance, and that the contents thereof are true and correct in substance and in fact.

Rome Frericks

Subscribed and sworn to before me this 13th day of November, 2024.

Notary Public

CERTIFICATE REGARDING
THE TRUTH IN TAXATION LAW
(HEARING REQUIRED)

Pursuant to the Truth in Taxation Law (35 Illinois Compiled Statutes, 200/18-55 et. seq.), I, Mark Philpot, state as follows:

1. I am the President or presiding officer of the Board of Commissioners of the Quincy Park District.
2. Not less than twenty (20) days prior to the adoption of its aggregate levy, that is, on the 9th day of October, 2024, the said Board did determine the amounts of money, exclusive of any portion of that levy attributable to the costs of conducting an election required by the general election law, estimated to be necessary to be raised by taxation upon the taxable property in its district for the real estate tax year of 2024, said estimate being an amount which was more than 105% of the extensions, exclusive of election costs, for the preceding year.
3. Because the tax levy was more than 105% of the extensions, exclusive of election costs, for the preceding year, a hearing was required pursuant to the Truth in Taxation Law.
4. The undersigned, as presiding officer of the Board, certifies that the Board complies fully with the provisions of Sections 18-60 thru 18-85 of the Truth in Taxation Law (35 Illinois Compiled Statutes 200/18-90).
5. This certification is made pursuant to Section 18-90 of the Truth in Taxation Law (35 Illinois Compiled Statutes 200/18-90).

Dated: This 13th day of November, 2024.

Mark Philpot, President,
Quincy Park District

QUINCY PARK DISTRICT

Board of Commissioners

Date of Board Meeting: October 9, 2024

STAFF RECOMMENDATION

AGENDA ITEM: RESOLUTION NO. 24-03, A RESOLUTION SUPPORTING THE CITY OF QUINCY IN THEIR APPLICATION FOR THE ILLINOIS TRANSPORTION ENHANCEMENT PROGRAM GRANT: RECOMMENDED APPROVAL

BACKGROUND INFORMATION: The City of Quincy has asked staff to support their application for the Illinois Transportation Enhancement Program (ITEP) Grant for the sidewalk connection from Quincy University to Bob Mays Park through the Illinois Department of Natural Resources. The grant has a maximum award of \$3,000,000. Projects deemed eligible for funding are biking and walking paths, trails, streetscape beautification work and other improvements designed to encourage safe travel across the various modes of transportation at the local level.

Approval of this resolution is to support the City of Quincy in the grant application process and in no way holds the Park District responsible for any funding.

Behind this resolution is a picture of the proposed sidewalk connection from Quincy University to Bob Mays Park.

FISCAL IMPACT: None.

STAFF RECOMMENDATION: Staff recommends approval of Resolution #24-03 as presented.

PREPARED BY: Rome Frericks, Executive Director

BOARD ACTION:

**RESOLUTION
NO. 24-03
SUPPORTING THE DEVELOPMENT OF A SIDEWALK CONNECTION
AND APPLICATION FOR CONSTRUCTION GRANT FUNDING THROUGH
THE ILLINOIS TRANSPORTATION ENHANCEMENT PROGRAM WITH
THE ILLINOIS DEPARTMENT OF TRANSPORTATION**

WHEREAS the idea for a linear park surrounding the City of Quincy was first conceived in 1946 as part of the Quincy Plan Commission study by Harland Bartholomew & Associates-City Planners of St. Louis, Missouri; and,

WHEREAS the Quincy Park District has strived to provide alternative modes of transportation as part of its planning; and,

WHEREAS the Bill Klingner Trail Project has yet to be completed while the use of trails is the fastest growing transportation and recreation improvement used by citizens in national surveys; and,

WHEREAS the Quincy Park District has adopted a city-wide Greenways and Trails Master Plan which has identified Bill Klingner Trail as a Number One Development Priority; and,

WHEREAS the community using, in large numbers, the first four sections of The Bill Klingner Trail from 18th to 12th Street-constructed in 2009 by Quincy Park District, the 5th to 12th Street section completed in the Fall of 2017, the 18th to 24th Street section completed in 2019 and the 5th Street to Bonansinga Drive section completed in 2020.

NOW, THEREFORE, BE IT HEREBY RESOLVED BY THE QUINCY PARK DISTRICT that it joins the City of Quincy as a Co-Sponsor of its Illinois Transportation Enhancement Program Grant Application as this community's only request for Cycle 17 Funding.

BE IT FURTHER RESOLVED THAT THE CITY OF QUINCY endorses the City of Quincy's request for full funding of the sidewalk connection from Quincy University to Bob Mays Park through the Illinois Transportation Enhancement Program as it will contribute greatly to the connection of neighborhoods, businesses, schools, universities and other employers as an alternative form of transportation.

PASSED and APPROVED this 9th DAY of OCTOBER, 2024.

AYES: _____

NAYES: _____

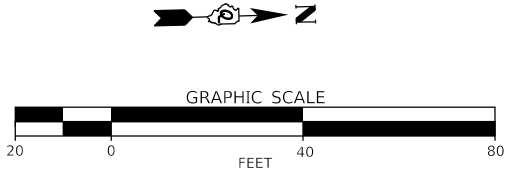
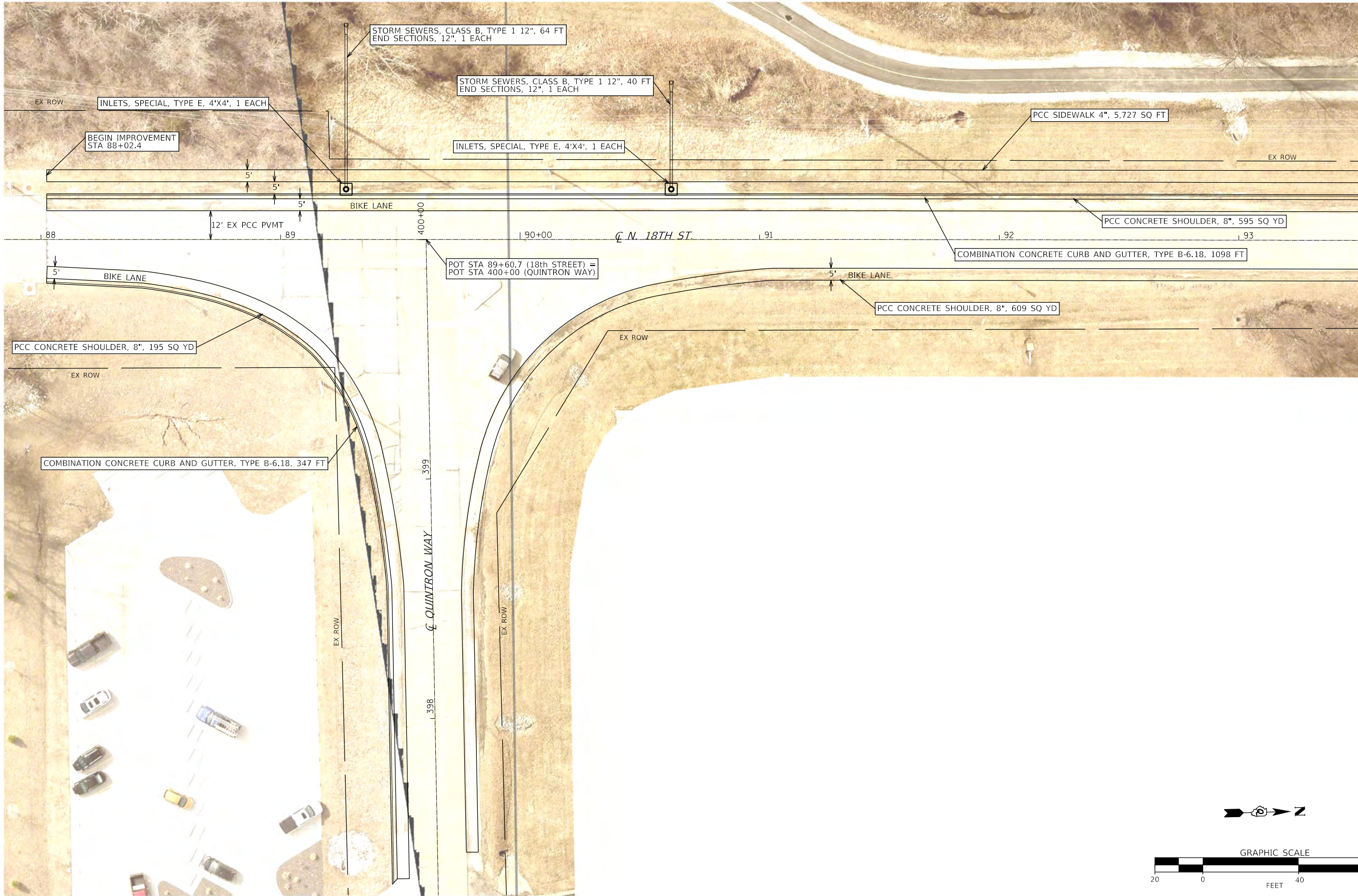
ABSENT: _____

APPROVED: _____

President, Board of Commissioners, Quincy Park District

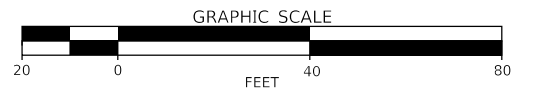
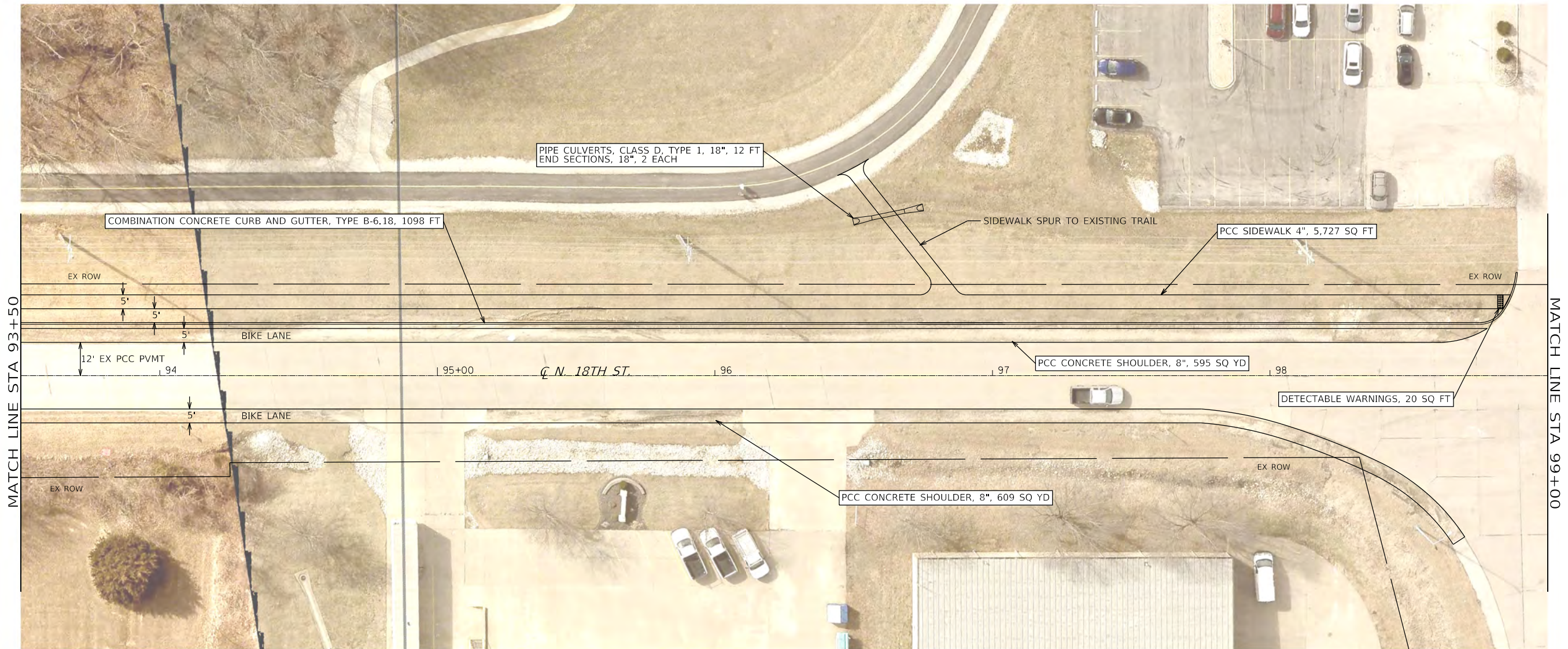
ATTEST: _____

Secretary, Quincy Park District




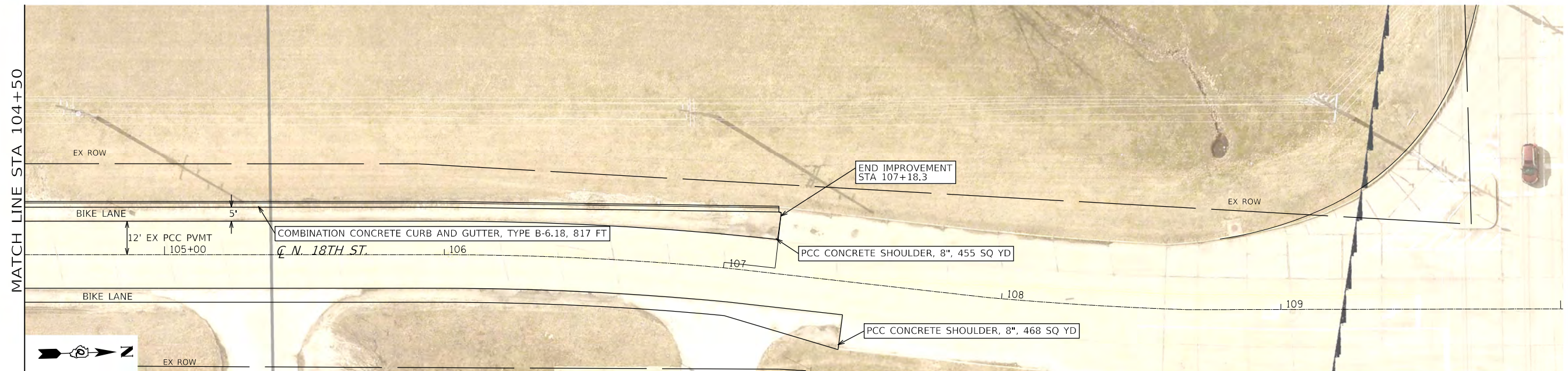
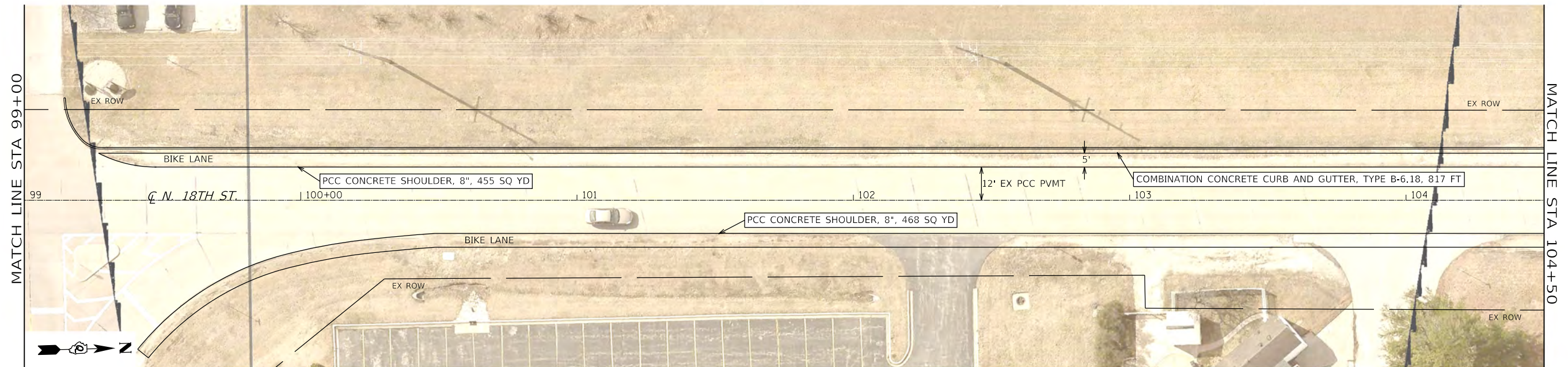
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 CITY OF QUINCY UTILITIES & ENGINEERING	USER NAME = mtunis		DESIGNED -	REVISED -	CITY OF QUINCY, ILLINOIS	N. 18TH ST. BIKE PATH PRELIMINARY LAYOUT				TOTAL SHEETS	SHEET NO.
	DRAWN -		REVIS	REVISED -						3	1
	PLOT SCALE = 40,0000 ' / in.		CHECKED -	REVISED -							
	PLOT DATE = 9/7/2022		DATE -	REVISED -		SCALE:	SHEET NO.	OF	SHEETS	STA.	TO STA.



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 CITY OF QUINCY UTILITIES & ENGINEERING	USER NAME = mtunis	DESIGNED -	REVISED -	CITY OF QUINCY, ILLINOIS	N. 18TH ST. BIKE PATH PRELIMINARY LAYOUT				TOTAL SHEETS	SHEET NO.
	PLOT SCALE = 40,0000 ' / in.	DRAWN -	REVISED -						3	2
	PLOT DATE = 9/7/2022	CHECKED -	REVISED -		SCALE:	SHEET NO.	OF	SHEETS	STA.	TO STA.
		DATE -	REVISED -							



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CITY OF QUINCY
UTILITIES &
ENGINEERING

USER NAME = mtunis	DESIGNED -	REVISED -
PLOT SCALE = 40,0000 ' / in.	DRAWN -	REVISED -
PLOT DATE = 9/7/2022	CHECKED -	REVISED -
	DATE -	REVISED -

CITY OF QUINCY, ILLINOIS

N. 18TH ST. BIKE PATH
PRELIMINARY LAYOUT

SCALE:	SHEET NO.	OF	SHEETS	STA.	TO STA.
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TOTAL SHEETS	SHEET NO.
3	3

QUINCY PARK DISTRICT

Board of Commissioners

Date of Board Meeting: October 9, 2024

STAFF RECOMMENDATION

AGENDA ITEM: QUINCY PARK DISTRICT ANNUAL CAPITAL PROJECT BOND LIST: RECOMMENDED APPROVAL

BACKGROUND INFORMATION: Each year the Quincy Park District authorizes a non-referendum general obligation (G.O.) bond for District capital projects. The proceeds are used to fund significant repairs, renovations and park improvement projects.

This project list assumes the Park District will have \$1,171,000 from bond proceeds.

Included with this report is a prioritized list of recommended projects for G.O. Bond 2025 along with capital projects planned to be funded from the operating budget.

FISCAL IMPACT: The principle and interest on the bonds will be paid in 2025.

STAFF RECOMMENDATION: Staff recommends approval of the Quincy Park District Annual Capital Project Bond List.

PREPARED BY: Rome Frericks, Executive Director

BOARD ACTION:

PROPOSED 2025 CAPITAL PROJECTS LIST

	Bond Amount 2025	
	Roll Over Bond 2024	\$85,000 (EST.)
	Total Bond Fund Available	
Lincoln	Playground Resurfacing	\$140,000
Moorman	Multi Courts Resurfacing	\$50,000
Quinsippi	Shelter Replacement	\$250,000
Moorman	Resurfacing Moorman Road to T Ball Fields	\$225,000
Madison	Tennis Courts Resurfacing	\$30,000
District	Equipment	\$209,000
Paul Dennis	Restroom/Shelter Updates	\$40,000
Paul Dennis	2 Drinking Fountains & 4 Sets Trash/Recycling	\$20,000
Paul Dennis	Playground	\$65,000
Madison	Madison Park Bandstand	\$200,000
Moorman	Sign on 36 th Street	\$10,000
Moorman	Sidewalk and Railing Fishing Dock	\$10,000
	Bond	<u>\$7,000</u>
	Total	\$1,256,000
	Non-Bond Projects	
District	Road/Curb Repairs (Paving/Lighting Fund)	\$20,000
Museum	Splash Pad Replacement Spray Heads (15)	\$10,000
Museum	Lorenzo Bull House Roof Replacement	<u>\$30,000</u>
	Total	\$60,000
District	Equipment	
	Truck Zone #1	\$45,000
	4000 D Mower Zone #2	\$65,000
	Truck Supervisor	\$45,000
	Truck Recreation	\$45,000
	Small Tools	<u>\$9,000</u>
		\$209,000

Proposed 2025 Capital Projects List

Lincoln Park Playground Resurfacing \$140,000



Moorman Park Multi Courts Resurfacing \$50,000



Quinsippi Island Shelter House Replacement \$250,000



Moorman Park T-Ball Road Resurfacing

\$225,000



Madison Park Tennis Court Resurfacing \$30,000



Paul Dennis Restroom / Shelter Upgrades \$40,000

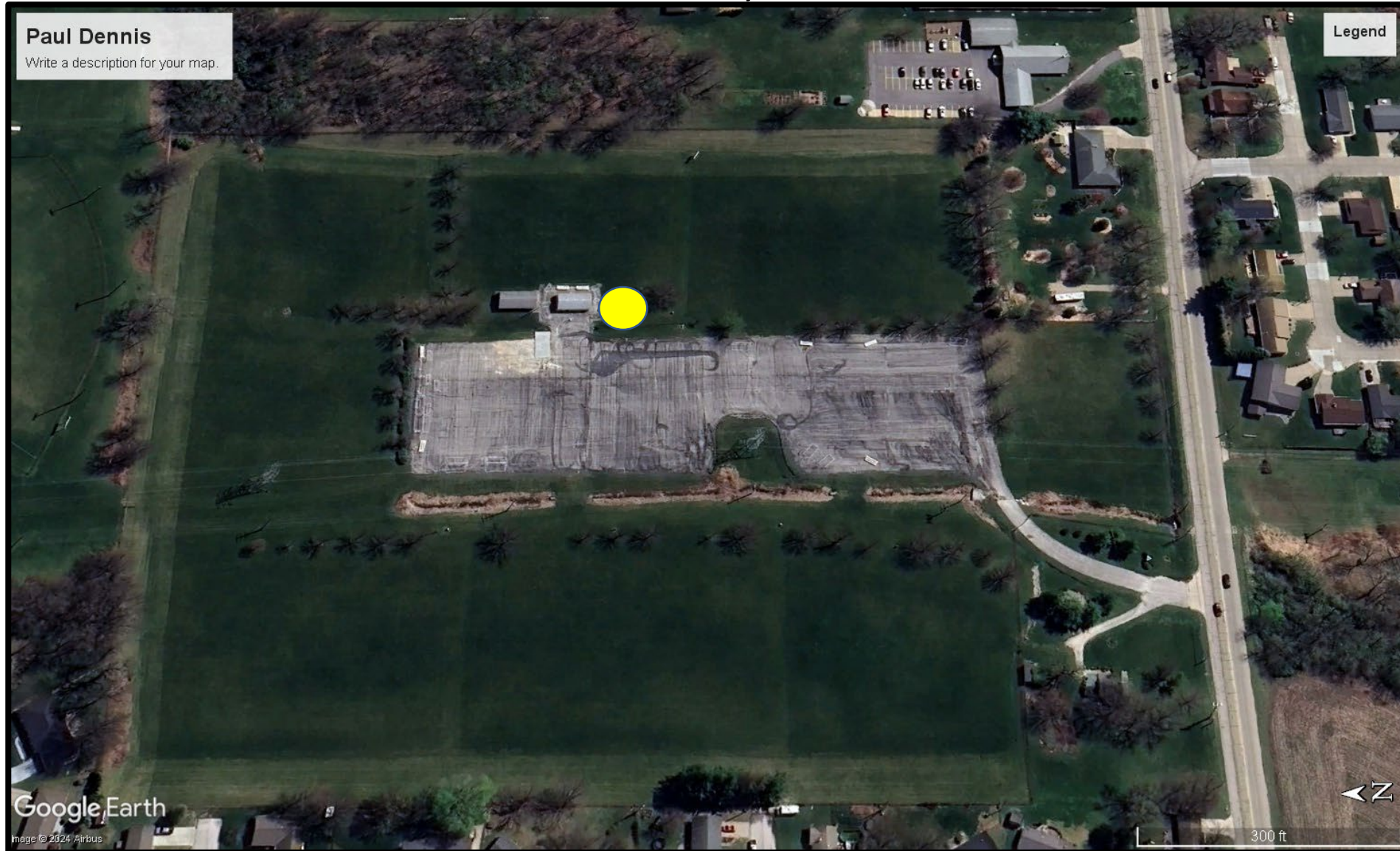


Fountains & Trash/Recycling \$20,000



Paul Dennis Playground

\$65,000



Madison Park Bandstand \$200,000



Moorman Park Sign on 36th Street

\$10,000



Moorman Park Fishing Dock Railing

\$10,000



QUINCY PARK DISTRICT

Board of Commissioners

Date of Board Meeting: October 9, 2024

STAFF RECOMMENDATION

AGENDA ITEM: QUINCY PARK DISTRICT 2025 - 2026 GOALS AND OBJECTIVES: RECOMMENDED APPROVAL

BACKGROUND INFORMATION: The Board annually reviews and adopts the District Goals and Objectives.

The format of the Park Districts goals and objectives was presented for the first-time at the Planning Session held on August 9, 2024. Staff worked together to develop the current version.

FISCAL IMPACT: No direct fiscal impact. Capital Projects recommended in this document are submitted for budget approval separately.

STAFF RECOMMENDATION: Staff recommends approval of the 2025-2026 goals and objectives as presented.

PREPARED BY: Rome Frericks, Executive Director

BOARD ACTION:

Quincy Park District Goals 2025-2026

Administration

1. Work with the Parks Department and Westview on care and preservation of landscaping/hardscapes and parking areas as they are the first impression to many parks.
2. Identify future opportunities for programming and services based on industry trends.
3. Work with staff and Nature Trail volunteers to create a new nature trail from Southbrook subdivision to Drakewood subdivision.
4. Work with staff, Board members and stakeholders for future improvements to the Paul Dennis Soccer Complex.
5. Work with Burlington North Santa Fe Railway, Friends of the Trails and Park District attorneys to obtain the remaining missing easement in order to finalize the path for the Bill Klingner Trail from Parker Heights to Lincoln Park so we can begin the design and engineering in the Spring of 2025.
6. Executive Director and Operations/Marketing Director will attempt to obtain sponsorship/naming rights for the expiring Refreshment Services Pepsi Turf Field 10-year naming rights
7. Develop a multi-year license agreement with Friends of the Lorenzo Bull House to preserve the Lorenzo Bull House.

Westview Golf Course

1. Replace the gutters and down spouts on the cart barn.
2. Replace 20 golf carts, this will start the three-year replacement process of 60 golf carts.
3. Replace the block around the retaining wall south of the pro shop doors.
4. Remove all sprinkler heads, satellites and related accessories of the old irrigation system. Backfill voids and seed.
5. Renovate the fairway bunkers on holes #6 and #8. Improve the drainage, remove the old contaminated sand and replace with new sand.
6. Repair or replace the storm sewer culvert going across hole #1. Assess the needed repairs and take appropriate action.
7. Public sale for all of the old irrigation parts and accessories. This includes sprinklers, satellites, pumps, computer, radios and other related items.
8. Replace the entrance door at the restroom on hole #16, new trim work around the walls and paint the floor on the interior of the restroom.

Marketing/Operations

1. Develop a multimedia campaign to promote new Park District events, programs and facilities through all social media, website, digital pieces/newsletters and e-mail marketing platforms.
2. Lead discussions for continuous improvement efforts and new initiatives throughout the Park District organizational process. Work to improve quality, productivity, and efficiency in all departments.
3. Attend monthly online educational programs related to IPRA and IAPD.
4. Nature and forest therapy project on the Nature Trails.
5. Lead Park District existing and new affiliate initiatives, events and programming.
6. Research potential Quincy Park District apps.

Recreation

1. Develop and implement new programs in the following areas:
 - Family 2 new programs
 - Nature 1 new program
 - Trail 1 new program
2. Research and create new programs for Seniors and possible Senior Olympics. Contact Senior Center, nursing homes and Veterans Home to see what their interest is.
3. Create new programs and events for the special needs' population.
4. Evaluate the rules for all our sports leagues and update them.
5. Research and develop programs for the Paul Dennis Soccer Complex. Evaluate our current youth soccer program and update field sizes and age groups.
6. Provide surveys and collect data seasonally to identify strengths and weaknesses for all programs and events.
7. Evaluate and change our birthday parties for Indian Mounds Pool and Batting Cage facility.
8. Evaluate tennis program and look at changing some classes and times.

Marina

1. Communicate with Marina renters to listen to trends/concerns and to identify needs and potential improvements at the Art Keller Marina.
2. Work with staff to maintain a good level of housekeeping throughout the docks and restrooms.

Parks

1. Work with the Quincy Park Band to develop bidding documents to build a permanent stage in Madison Park.
2. Renovate the Archery range safety/shade structure.
3. Improve and maintain a quality system of parks and facilities that excite the community.
Objective A: Spend ample time touring parks with staff/maintenance to observe work habits and discuss alternate ways to improve the parks.
4. Work with Mississippi Valley Hunters and Fishermen's Association and Friends of the Trails to complete/research grant opportunities for the walking trail from Parker Heights to Bob Bangert restroom.
5. Work with the Paul Dennis steering committee to make plans for future projects at Paul Dennis complex.
6. Update the park roads conditions and playground inventory documents for next year's planning session.

Business Office/Technology

1. Implement a new credit card processor gateway for CivicRec, the District's recreation management software.

Objective A: Choose a new gateway provider that properly integrates with the online software.
January 2025

Objective B: Procure new point of sale terminals compatible with the gateway. January 2025

Objective C: Implement the new gateway and test the terminals to ensure smooth operation prior to opening the parks in Spring. January/February 2025

2. Explore the feasibility of adding a projector system to the Board Room. This includes the ability to broadcast to two or more screens.

QUINCY PARK DISTRICT

Board of Commissioners

Date of Board Meeting: October 9, 2024

STAFF RECOMMENDATION

AGENDA ITEM: QUINCY PARK DISTRICT 2024-2025 GOALS AND OBJECTIVES THIRD QUARTER STATUS UPDATE: INFORMATION ONLY

BACKGROUND INFORMATION: The status of the District's goals and objectives is provided quarterly to the Board of Commissioners.

A copy of the District's goals and objectives with the third quarter update is included with this report.

FISCAL IMPACT: None.

STAFF RECOMMENDATION: The third quarter update is provided for information only.

PREPARED BY: Rome Frericks, Executive Director

BOARD ACTION:

Quincy Park District Goals 2024-2025

Administration

1. Work with the Parks Department and Westview on care and preservation of landscaping/hardscapes and parking areas as they are the first impression to many parks.
Q1 Update: Staff continues to replace overgrown shrubs with new landscaping in the parks and at Westview.
Q2 Update: Ongoing.
Q3 Update: Additional landscaping improvements will be completed this fall.
2. Identify future opportunities for programming and services based on industry trends.
Q3 Update: Staff is working together for future programming for 2025.
3. Work with the Board, Burlington North Santa Fe Railway, and Friends of the Trails to finalize the path for the Bill Klingner Trail from Parker Heights to Lincoln Park.
Q1 Update: Staff anticipates meeting with Park District attorney within the next few weeks to obtain the remaining missing easement.
Q2 Update: Park District attorneys are working with BNSF on a potential sale price or lease agreement for the next section of trail and the missing easement needed.
Q3 Update: Park District attorneys are working with Jim Gregory and Klingner & Associates for the missing right-of-way for the next section of Bill Klingner Trail.
4. Secure a parcel of land in the southeast part of Quincy for a future park location.
Q1 Update: Staff continues to talk with JWCC on a parcel on land behind their campus for future development.
Q3 Update: No additional information at this time. Staff is focusing on additional improvements to the Paul Dennis Complex shelter, restroom and playground for 2025.
5. Seek out leadership and training opportunities for all staff for the next generation of Park District leadership.
6. Review and update the facilities audit report.
Q2 Update: Ongoing.
Q3 Update: Staff has updated the current version and the document has been sent top Board members and Directors.

Westview Golf Course

1. Continue to work with the Recreation and Marketing Departments to increase golf lessons for future junior golfers.
Q1 Update: Staff continues to work with the recreation and marketing departments to increase the junior programs.
2. Replace the cart barn garage doors and paint the cart barn building.
Q1 Update: Staff have contacted two garage door companies and are waiting on quotes.
Q2 Update: Staff has ordered the cart barn garage doors. Once the doors arrive, the contractor will have them installed.
Q3 Update: The garage doors will be installed in October.
3. Remove/update the flooring in the concession/kitchen area and replace the old coolers and refrigerators.
Q1 Update: Staff have replaced the concession flooring. Refrigeration is working and is fine for the time being.

4. Remove part of the shelter and renovate the remaining section on hole #12.
Q1 Update: Staff have begun working on this project.
5. Oversee the replacement of the irrigation system on all 27 holes at Westview Golf Course.
Q1 Update: Staff have met with VM Golf Services and the project will begin in April.
Q2 Update: Staff are working with VM Golf Services on the installation of the irrigation system.
As of 7/1/2024, 9 holes have been completed.
Q3 Update: Staff continue to work with VM Golf Services on the irrigation project.
All of the irrigation heads are installed and the pumps will be installed in the latter part of October.
6. Review and create a facilities audit report for the buildings and facilities at Westview Golf Course.
Q2 Update: Staff are in the process of preparing the audit report for the buildings and facilities at Westview Golf Course.
Q3 Update: Staff continue to prepare the report when time allows.
7. Remove tree roots on greens #3 and #12.
Q1 Update: Staff have removed the tree roots from the greens on holes #3 and #12.

Marketing/Operations

1. Develop a multimedia campaign to promote new Park District events and programs through all social media, website and e-mail marketing platforms.
Q1 Update: Park District yearly event programs brochure was launched in January and all of the spring and summer season digital campaigns are currently running.
Q2 Update: All summer events and programs are running and being promoted. Fall youth and adult soccer campaigns have begun.
Q3 Update: All fall program registration is complete. Fall soccer and flag football are taking place at the new Paul Dennis Complex.
2. Coordinate parks, Bill Klingner Trail and Nature Trails volunteer efforts.
Q1 Update: In collaboration with the Adams County Health Department. We are working on a new initiative to keep our community active and take advantage of all our parks.
Q2 Update: We are gathering top organizational leaders for a planning session and outline the project and future planning/needs.
Q3 Update: Adams County Health Department put this community project on hold.
3. Lead Park District existing and new affiliate initiatives, events and programming.
Q1 Update: New pickleball lessons in collaboration with volunteer coaches. The Nature Trails volunteer schedule is out for the year.
Q2 Update: The new free pickleball sessions are up and running successfully. Several corporations joined volunteer projects this summer throughout our parks and trails.
Q3 Update: This new free pickleball session ran successfully from April through August with all volunteer coaches. There are plans to expand the program in 2025.
4. Lead discussions for continuous improvement efforts and new initiatives throughout the Park District organizational process. Work to improve quality, productivity, and efficiency in all departments.
Q1 Update: Monthly operations meeting with Executive Director that outline current and future projects. BNSF Permit. Preliminary for the new Bill Klingner extension project to Lincoln park.
Q2 Update: Park District attorneys started the document review process.
Q3 Update: This is a work-in-progress project. Our legal teams are still under assignment.
5. Attend monthly online educational programs related to IPRA and IAPD.
Q1 Update: IPRA's Webinar "Including Inclusion". IPRA's Webinar "Better Communication, Better Results".

Q2 Update: IPRA's Webinar "Putting the "DE" in "AI". IPRA's Webinar Building Resilient Communities. IPRA's Webinar Understanding the Significance and Impact of Cultural Competence.

Q3 Update: IPRA's Webinar "Maximizing Use at Your Programs". A Customer-Centric Approach. IPRA's Webinar "Marketing is Everybody's Business". An integrated Approach to Agency Success.

Recreation

1. Develop and implement new programs in the following areas:

- Nature 2 new programs

Q1 Update: Plan to offer adult soccer program in the Fall. Expanding family days and star party programs. Adding a 7th and 8th grade soccer program. Changed the age groups for our competitive baseball and softball programs. Added more nature classes for the summer.

Q2 Update: 7th and 8th grade soccer for boys and girls will be offered starting in August at Paul Dennis soccer complex. Adult soccer on Sunday afternoons will be offered starting in September at Paul Dennis soccer complex.

Q3 Update: Soccer leagues are ongoing this Fall.

2. Increase attendance at Indian Mounds Pool to 12,500 for the season.

Q1 Update: Ongoing process.

Q2 Update: Attendance at Indian Mounds Pool has been going very well due to the heat. Hopefully we can get to 12,500.

Q3 Update: Attendance this year at Indian Mounds Pool was 12,240.

3. Provide surveys and collect data seasonally to identify strengths and weaknesses for all programs and events. Remove programs that are not viable based on attendees.

Q1 Update: Staff will review this in October when programs are complete.

Q2 Update: Ongoing process.

Q3 Update: Staff is in the process of creating program reports and we will review to make changes for 2025.

4. Increase total revenue at the Batting Cage facility to \$140,000.

Q1 Update: Ongoing process.

Q2 Update: Ongoing process. Concessions have been doing very well at the Batting Cage and Wavering.

Q3 Update: Ongoing process. At the end of August total revenue was \$127,083.

5. Develop and improve the policies and procedures for tournaments at the athletic fields.

Q1 Update: Staff developed a contract with Qtown tournaments to help improve the responsibilities for them and the Park District. This will help with the communication for both groups.

Q2 Update: Completed. Staff will review again at the end of season.

6. Create new programs and events for the special needs' population.

Q1 Update: Staff have added some new activities for our summer program. Staff is also researching some new programs for later this year.

Q2 Update: First session of summer Special Pops is going well. Staff will continue to research for additional programs.

Q3 Update: Both sessions of summer Special Pops went well. Staff will continue to research for additional programs and partnerships.

Marina

1. Communicate with Marina renters to listen to trends/concerns and to identify needs and potential improvements at the Art Keller Marina.

Q1 Update: Ongoing.

2. Work with staff to maintain a good level of housekeeping throughout the docks and restrooms.

Q1 Update: Ongoing.

Parks

1. Work with the Quincy Park Band to develop and build a permanent stage in one of our parks.

Q1 Update: Staff will meet with engineers this spring to get engineers estimates and renderings to discuss option to the Quincy Park Band.

Q2 Update: Engineers are currently working on cost estimates and potential renderings for continued discussions with the Quincy Park Band.

Q3 Update: Engineers will have cost estimates and renderings by mid-October.

2. Renovate the two restrooms in the Moorman Park complex area.

Q1 Update: Scheduled for this summer.

Q3 Update: Work will be completed by the end of October.

3. Improve and maintain a quality system of parks and facilities that excite the community.

Objective A: Spend ample time touring parks with staff/maintenance to observe work habits and discuss alternate ways to improve the parks.

Q1 Update: Ongoing.

4. Work with Mississippi Valley Hunters and Fishermen's Association and Friends of the Trails to complete/research grant opportunities for the walking trail from Parker Heights to Bob Bangert restroom.

5. Create bidding documents for playground companies for a new all-inclusive playground that will be constructed by 2025 if awarded the OSLAD Grant by hosting open houses gathering information from the public.

Q1 Update: The Park District has been awarded the OSLAD Grant and will begin the design and engineering phase.

Q2 Update: Design and engineering has begun and the project is slated to go out to bid late summer of 2024.

Q3 Update: Project bids will be opened October 3rd and will be completed by December 2025.

6. Update the park roads conditions and playground inventory documents for next year's planning session.

Q1 Update: Completed

Business Office/Technology

1. Work with Danielle Fleeer to improve the audit timeline and overall process.

Q2 Update: A new document preparation timeline will be implemented for the 2024 audit.

2. Implement AI chat system and assign the individuals responsible to oversee the implementation.

Q1 Update: Staff is reevaluating implementation of AI chat bots at this time as the cost/benefit of implementation is currently limited.

Q2 Update: Staff has terminated the testing of AI chatbots for the District.

3. Research and implement an IT user training and testing system. This would consist of mandatory

training and periodic testing in order to strengthen QPD against phishing attacks which could have dire consequences.

Q1 Update: KnowBe4 has been researched and is a good option, however, a free option has been found through our cyber insurer. Will move forward with testing their tools to verify if this will be an adequate solution.

Q2 Update: The District insurance company offers a set number of training modules for no additional fee. A trial period will commence time permitting to see if this no cost option will be an adequate option.

Q3 Update: Trial has commenced, will report on adequacy of this option once testing is complete.

QUINCY PARK DISTRICT

Board of Commissioners

Date of Board Meeting: October 9, 2024

STAFF RECOMMENDATION

AGENDA ITEM: WAVERING TURF FIELDS ADDITIONAL FENCING: RECOMMENDED APPROVAL

BACKGROUND INFORMATION:

The Wavering turf fields were completed earlier this year along with new backstops and extending the fence on field #1. There is a need to extend the fence higher in certain spots and add dugouts to the two fields. There will also be netting added for safety. This will help with safety concerns at the fields. Staff received three proposals for the project.

Hickman Fencing and Windows, LLC	\$16,995
Consolidated Fencing Inc.	\$23,390.95
Quincy Fence Co.	\$28,008.88

FISCAL IMPACT: Funds for the project will come from the 2024 Recreation Fund.

STAFF RECOMMENDATION: Staff recommends approval of the proposal from Hickman Fencing and Windows, LLC in the amount of \$16,995 for the additional fencing at the Wavering Turf Fields.

PREPARED BY: Michael Bruns, Director of Program Services

BOARD ACTION:

QUINCY PARK DISTRICT

Board of Commissioners

Date of Board Meeting: October 9, 2024

STAFF RECOMMENDATION

AGENDA ITEM: BID FOR LORENZO BULL HOUSE PORCH ROOF REPAIRS: RECOMMENDED APPROVAL

BACKGROUND INFORMATION: The Lorenzo Bull House east side porch roof has significant holes and in need of repairs. This porch repair was discovered as the current contractor is working on the damaged east side gutters, brackets, wood and framing. Full Service Roofing will install a seamless silicone membrane that expands and contracts with the surface during the changing temperatures throughout the day on the porch roof.

One quote was received from Full Service Roofing for \$3,794.

Attached to this report is pictures of some areas in need of repair.

FISCAL IMPACT: A total of \$3,794 will come from the Museum Fund for the Lorenzo Bull House porch roof repairs.

STAFF RECOMMENDATION: Staff recommends accepting the bid from Full Service Roofing for \$3,794 for the Lorenzo Bull House porch roof repairs.

PREPARED BY: Matt Higley, Director of Parks

BOARD ACTION:







QUINCY PARK DISTRICT

Board of Commissioners

Date of Board Meeting: October 9, 2024

STAFF RECOMMENDATION

AGENDA ITEM: RECREATIONAL PROGRAMMING 2024/2025 **OVERVIEW: FOR DISCUSSION ONLY**

BACKGROUND INFORMATION: Included with this staff rec. is an attendance report for programs and events, a financial report on programs, information on how the new programs did this year, and possible 2025 programs. Overall program attendance was good this year, especially youth programs; however, some of the adult program had low numbers. Indian Mounds Pool attendance was good this season with over 12,000 in attendance. With the \$1.00 minimum wage increase in 2025, the recreation department is expected to spend an additional \$21,000 for program and event personnel next year.

FISCAL IMPACT: Minimal impact on the recreation fund. Even with many free programs and reduced fees at Indian Mounds pool, the recreation fund is still at a healthy balance.

STAFF RECOMMENDATION: For discussion only.

PREPARED BY: Michael Bruns, Director of Program Services

BOARD ACTION:

Programs/Facilities					
	2020	2021	2022	2023	2024
Indian Mounds	na	10,899	11,728	10,954	12,240
Pool Swim Lessons	na	47	69	75	65
Water Babies	na	14	12	11	13
Pool Private-Birthday Parties	na	18	12	12	13
Pool Events: Splash Bashes, Dive-In Movie	na	na	na	na	na
IMP: Pool Concessions	na	\$23,566	\$28,104	\$26,752	\$32,456
Pool Passes	na	87	87	106	135
IMP: Customer Appreciation Day	na	na	na	na	na
Batting Cage Facility	2020	2021	2022	2023	2024
Customer Appreciation Day	na	na	na	na	na
Mini Golf	\$36,507	\$61,661	\$68,131	\$68,443	\$66,000*
Tokens	\$4,554	\$8,720	\$7,404	\$7,679	\$12,000*
Paddle Boats	\$4,139	\$5,112	\$4,402	\$4,756	\$6,000*
Concessions	\$16,526	\$38,820	\$51,695	\$64,415	\$67,000*
Bike Rentals	\$33	\$58	\$0	\$0	\$0
					*Projected
Programs	2020	2021	2022	2023	2024
Adult Co-Ed Softball	na	90 players/ 6 teams	0	0	0
Adult Soccer League	na	0	0	0	3
Adult Softball	na	150 players/ 10 teams	150 players/ 10 teams	165 players/ 11 teams	150play./ 10 teams
After School Program	na	na	na	na	na
Aqua Zumba	na	12	na	na	na
Fishing Clinics	150	130	150	108	150
Horsing Around	na	na	na	na	na
Low Impact Fitness Exercise (LIFE)	32	22	42	51	55
Natural Born Explorers	na	na	na	na	na
North Quincy Sports	150	na	na	na	na
Pickleball	2,500	2,500	2,500	2,500	2,500

Programs/Facilities					
	2020	2021	2022	2023	2024
Pickleball Tournament	na	38players/ 19 teams	0	0	0
Sand Volleyball	na	240 players/ 24 teams	280 players/ 28 teams	250 players/ 25 teams	250 players/ 25 teams
Special Populations	na	31 daily/ 1,240	36 daily/ 1,044	31 daily/ 868	30 daily/ 870
Summer Playground/Summer Adventures 2021	36 daily/ 1,080	35 daily/ 1,400	60 daily/ 2,040	60 daily/ 1,980	60 daily/ 1,980
Tennis - Youth Instruction	40	96	52	46	40
Tennis - Family Lessons	11	18	14	19	19
Tiny Tumblers	na	na	na	na	na
Walk a Hound, Lose a Pound	na	na	na	na	na
Yoga	16	8	na	na	na
Youth Baseball/Softball	see below	see below	see below	see below	see below
Baseball age 7-12	na	228 players/ 18 teams	318 players/ 23 teams	391 players/ 30 teams	350play./ 26 teams
Girls Softball age 7-12	na	146 players/ 12 teams	185 players/ 16 teams	201 players/ 16 teams	193play./ 16 teams
Boys Baseball age 14-16	na	na	na	na	na
T-Ball age 3-6, age 3-4 2021	na	365 players/ 29 teams	425 players/ 32 teams	382 players/ 32 teams	329play./ 27 teams
12U Boys Competitive League	na	130 players/ 10 teams	117 players/ 9 teams	117 players/ 9 teams	208play./ 16 teams
10U Boys Competitive League	na	0	91 players/ 7 teams	169 players/ 13 teams	143play./ 11 teams
14U Boys Competitive League	na	156 players/ 12 teams	156 players/ 12 teams	169 players/ 13 teams	104play./ 8 teams

Programs/Facilities					
	2020	2021	2022	2023	2024
12U Girls Competitive League	na	na	na	78 players/ 6 teams	65players/ 5 teams
14U Girls Competitive League	na	na	na	91 players/ 7 teams	na
Total Little League/Baseball/Softball/T-Ball	na	1,025players/ 81 teams	1,292players/ 99 teams	1,598 players /126 teams	1,483pla/ 116 teams
Youth Baseball/Softball Sponsors	na	30 Team/ 7 Sign	30 Team/ 7 Sign	34 Team/ 7 Sign	20 Team/ 5 Sign
Youth Soccer Spring	na	457 players/ 42 teams	656 players/ 62 teams	648 players/ 58 teams	621 play/ 54 teams
Youth Soccer Ages 3-4 yrs.Spring	na	220 players/ 20 teams	254 players/ 24 teams	246 players/ 22 teams	214 play/ 18 teams
Youth Soccer Fall	na	452 players/ 42 teams	534 players/ 47 teams	596 players/ 53 teams	576 play/ 54 teams
Youth Soccer Ages 3-4 yrs. Fall	na	173 players/ 16 teams	161 players/ 14 teams	174 players/ 16 teams	148 play/ 14 teams
Zumba Fitness	2	0	na	na	na
IMP Summer Playground	57	na	na	na	na
Home Run Derby	13	na	na	na	na
Soccer Shootout	39	na	na	na	na
Free Throw/Three Point Contest	17	na	na	na	na
STEM Activity	52	na	na	na	na
Pickleball Lessons	14	45	8	48	116
Nature Programs	196	345	239	256	259
Outdoor Fitness	37	28	11	0	0
Archery	na	113	192	92	91
Mountain Biking	na	29	27	14	15
3 on 3 Basketball	na	50	90	80	50
Nature Walk Expeditions	na	52	20	20	na
Pop Paddle Tennis	na	11	na	na	na
Youth Golf Lessons	na	104	64	43	53

Programs/Facilities					
	2020	2021	2022	2023	2024
Lacrosse Clinics	na	83	48	0	na
Special Events	2020	2021	2022	2023	2024
Breakfast With Santa	na	100	100	50	??
Date nights Mother/Son - Father/Daughter	266	na	216	204	152
Disc Golf Tournament	103	90	144	216	44
Easter Event	na	na	550	500	500
Fall Festival at Batting Cage Area	na	350	350	250	??
Fishing Rodeo	na	50	60	75	75
Family Fun In the Sun	na	30	40	na	na
Bill Klingner Trail Event	na	na	na	na	na
Outdoor Concerts	na	na	na	na	na
Outdoor Movies In the Park	na	425	525	425	275
Special Populations Holiday Dance	na	140	150	185	??
Storytelling By the Campfire	na	na	na	na	na
Tennis Fest	na	75	75	65	75
Family Scavenger Hunt	na	200	211	300	125
Kite Flying Event	na	Rain	6	na	na
Cardinal Clinic	na	na	105	140	na
Star Parties	na	na	na	85	140
Spooky Campfire	na	na	na	120	??
Family Entertainment	na	na	na	86	65
Family Days	na	na	na	165	155
Batting Cage Special Days	na	na	70	na	na

PROGRAM REPORT 2024

The following list shows how the programs did for 2024

PROGRAM	EXPENSES	INCOME	DIFFERENCE
Youth Baseball/Softball	\$ 92,112.00	\$ 80,171.00	\$ (11,941.00)
Tennis	\$ 4,502.00	\$ 2,060.00	\$ (2,442.00)
Youth Soccer *	\$ 27,000.00	\$ 49,086.00	\$ 22,086.00
Summer Adventures	\$ 20,787.00	\$ -	\$ (20,787.00)
Sand Volleyball	\$ 1,544.00	\$ 3,875.00	\$ 2,331.00
Date Nights	\$ 4,001.00	\$ 2,848.00	\$ (1,153.00)
Fishing Clinics	\$ 1,291.00	\$ -	\$ (1,291.00)
Nature Programs	\$ 1,970.00	\$ -	\$ (1,970.00)
Adult Men's Softball *	\$ 8,150.00	\$ 4,900.00	\$ (3,250.00)
Aerobics	\$ 800.00	\$ 1,200.00	\$ 400.00
Special Populations *	\$ 25,500.00	\$ 600.00	\$ (24,900.00)
Archery	\$ 4,392.00	\$ 3,057.00	\$ (1,335.00)
3 on 3 Basketball	\$ 570.00	\$ 1,600.00	\$ 1,030.00
Special Events (Family Entertainment, Outdoor Movies, Star Parties)	\$ 6,000.00	\$ -	\$ (6,000.00)
Showmobile *	\$ 2,000.00	\$ 8,425.00	\$ 6,425.00
Indian Mounds Pool *	\$ 167,788.00	\$ 83,248.00	\$ (84,540.00)
Batting Cage Facility *	\$ 140,475.00	\$ 151,500.00	\$ 11,025.00
* Projected			

Recreation Fund surplus for 2024	\$146,563 projected 12/31/24
Recreation Fund budget for 2025	(\$28,739) projected 12/31/25
Recreation Fund cash balance	\$618,025 projected 12/31/24
Recreation Fund cash balance	\$589,286 projected 12/31/25
Recreation Fund cash reserve required	\$251,438

POOL ATTENDANCE

Indian Mounds Pool

	<u>2019</u>	<u>2021</u>	<u>2022</u>	<u>2023</u>	<u>2024</u>
Total	6,953	10,899	11,728	10,954	12,240
Average	124	165	168	163	170
Days Open	56	66	70	67	72
Days Closed	23*	6	2	5	1
Season Pass Visits	535	1,431	1,971	2,083	1,250
Season Passes Sold	231	87	87	106	135
Family	161	38	46	53	na
Individual	70	49	41	53	135

***2019 closed 21 days at start of season for broken water pipe.**

2020 closed for the season because of covid-19.

2024 attendance the most since 2012, 15,437.

POOL FINANCIAL

Indian Mounds Pool

	<u>2019</u>	<u>2021</u>	<u>2022</u>	<u>2023</u>	<u>2024</u>
Expenses	\$137,337	\$115,696	\$137,642	\$154,959	\$167,788*
Income	\$54,806	\$56,848	\$72,225	\$71,279	\$83,248*
(Loss)/Gain	(\$82,531)	(\$58,848)	(\$65,417)	(\$83,680)	(\$84,540)*
					*Numbers as of 8/31/24

2020 closed for the season because of covid-19.

2022 \$173,100 spent on new filter taken out of general recreation fund.

2024 New Programs:

- 7th and 8th grade soccer started in the Fall at Paul Dennis Complex. We had 4 teams in the co-ed league.
- Adult soccer started in the Fall at Paul Dennis Complex. We had 3 teams.
- Pickleball lessons were reorganized and we had intro and improver classes. We had 116 participants.
- Competitive baseball leagues were reorganized to different age groups (9U, 10U, 11U, 12U, 13U, 14U). We had a total of 35 teams.

2024 Programs Planning to Cancel:

Highlights of Ongoing 2024 Programs:

- Youth baseball, girls' softball and t-ball had 1,483 players.
- Spring and fall soccer had 1,559 players.
- Fall soccer leagues moved to Paul Dennis Complex.
- Batting Cage concessions is estimated to have \$67,000 in revenue, which is one of the highest years ever. Batting Cage facility had a good year with an estimated \$11,025 surplus.
- Attendance at Indian Mounds Pool was 12,240. The highest since 2012.
- Star parties continue to grow with an estimated attendance of 140.

2025 Possible New Programs:

- Expand youth soccer program.
- Organize a Senior Olympic Day of games.
- Disc golf clinic for kids at Berrian Park.
- Continue to look at adding more family type events.
- Expand special needs programs.

QUINCY PARK DISTRICT

Board of Commissioners

Date of Board Meeting: October 9, 2024

STAFF RECOMMENDATION

AGENDA ITEM: FY 2025 SHELTER/SPECIAL EVENTS/SERVICES FEES: DISCUSSION ONLY

BACKGROUND INFORMATION: The Park District annually reviews facility fees. The fees and policies for shelter rental, extra services and special events are included in the Quincy Park District Policy and Procedure Manual, CHAPTER 5 Park Sites, Facilities, and Equipment Use Policy and Procedures, Addendums A, B and C.

After review, Staff recommends increasing the Special Event fee to \$60 and the Additional Service Fee to \$40. Also recommended is deletion of the Clat Adams Gazebo rental fees in Addendum A and Concession Fee in Addendum C which are no longer applicable.

FISCAL IMPACT: Approximately \$900 increased income from special events annually. The other changes will have no fiscal impact.

STAFF RECOMMENDATION: For Discussion Only.

PREPARED BY: Brian Earnest, Director of Business Services

BOARD ACTION:

ADDENDUM A

CLAT ADAMS GAZEBO (AUTHORIZED EVENTS ONLY)

1. 100 or less attendees	\$45.00
2. 101 to 250 attendees	\$65.00
3. 251 or more attendees	\$85.00

SHELTER RESERVATION FEE SCHEDULE IS AS FOLLOWS

- | | |
|--|---------|
| 1. 100 or less attendees | \$40.00 |
| 2. 101 to 250 attendees | \$60.00 |
| 3. 251 or more attendees | \$85.00 |
| 4. Public/Private Educational Institutions located within the #172 School District Boundaries Monday–Friday:
No charge | |
| 5. Not-for-Profit Groups (501c3)/Quincy Service Clubs (Excludes activities that charge participants a fee to attend (ie. Daycare Services) Monday–Friday:
No charge | |

EXCESS ELECTRICAL FEE

Shelter use that includes a high level of electrical use, may be charged an excess electrical fee of \$30.00. This fee is applied when inflatables, bounce houses, or any electrical use for more than eight hours.

ADDENDUM B

ADDITIONAL SERVICES FEES

The following rates will be charged for delivery of additional tables, trash barrels, or bleacher for events held on Quincy Park District Property. Rates are for a maximum of 4 days, after 4 days, the rate will be charged on a per day basis.

Additional Service Fee: **\$40.00** charged once for any additional service below:

1-15 Picnic Tables	\$10 per table
16+ Picnic Tables	\$15 per table
Additional Trash Barrel	\$5 per Barrel
Bleacher	\$25 each

If available, items may be rented to civic and non-profit entities for fund raising and public events at off Park District sites at the following rates:

Picnic Tables	\$25 per table
Bleacher	\$75 each

Renter must provide transportation for all off Park District sites and assumes responsibility for any damage.

A \$250 deposit is required for all off Park District rentals. Renter must provide transportation for all off Park District sites and assume responsibility for any damage. A Quincy Park District Property Loan Agreement must be completed and signed by the renter.

Any other additional services provided by the District will be charged on an actual cost basis plus the additional service fee, if not already charged.

Additional services fees will not be waived, with the following exceptions; affiliated organizations, events that the District fully co-sponsors and events for which an equivalent in-kind payment has been made (radio advertising, for example).

Affiliated Organizations are:

The Friend of the Castle
The Friends of the Log Cabins
The Quincy Art Center
The Friends of the Lorenzo Bull House/Women's City Club
The Quincy Ski Club
Friends of the Trail

ADDENDUM C

SPECIAL EVENT APPLICATION FEE: \$60.00

Events that charge a fee to enter any portion of a park are subject to an additional impact fee of \$200 per day.

VENDOR FEE: The following fees will be accessed based on the number of vendors using electricity at the event:

1-4	\$55.00
5-8	\$105.00
8+	\$205.00

Event organizer must also pay the appropriate shelter reservation fee for any shelters made unusable by the event.

CONCESSION FEE: \$25.00 PER WEEK.

Mobile Food Vendor Permit:

Annually	\$300.00
One-Time	\$ 75.00

QUINCY PARK DISTRICT

Board of Commissioners

Date of Board Meeting: October 9, 2024

STAFF RECOMMENDATION

AGENDA ITEM: 2025/2026 ART KELLER MARINA FEES: **DISCUSSION ONLY**

BACKGROUND INFORMATION: The District annually reviews facility fees. The Art Keller Marina is an enterprise fund and is intended to generate adequate revenue to pay all expenses related to its operations and maintenance. The FY 2025 marina budget includes \$35,000 for dredging.

The total number of rented covered slips in the last season was 113, one less than the previous season. There currently is no waiting list for boaters wanting to get into the marina.

Staff recommends raising the fee for slip rental \$.10 cents per square foot. At the new rate, an owner of a 20' x 10' boat slip pays \$744 annually for a covered slip. Covered slip fees will be \$3.72 per square foot. Private boathouse fees will raise \$.10 to \$2.29 per square foot and trailer storage will remain at \$80.

Refunds and late contract fees are calculated according to the established schedule, which is included in this report.

Fuel mark-up is recommended to remain at \$0.35 above District cost.

FISCAL IMPACT: Approximately \$4,000.

STAFF RECOMMENDATION: Discussion only

PREPARED BY: Matt Higley, Director of Parks

BOARD ACTION:

QUINCY PARK DISTRICT
ART KELLER MARINA FEE SCHEDULE 2025-26

*****ANNUAL SLIP RENTAL*****

(April 1 - March 31)

<u>12 MONTH CONTRACT</u>	<u>2021/22</u>	<u>2022/23</u>	<u>2023/24</u>	<u>2024/25</u>	<u>2025/26</u>
Covered/sq ft	\$3.10	\$3.20	\$3.52	\$3.62	\$3.72
Uncovered/sq ft	\$2.75	\$2.85	\$3.13	\$3.23	\$3.33
Metered Electricity	\$50*	\$50*	\$50*	\$50*	\$50*
(Meter and 100 kwh of electricity included)					

*****TRAILER & TRAILER w/BOAT STORAGE*****

Annual (April 1 - March 31)

\$80.00	\$80.00	\$80.00	\$80.00	\$80.00
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Note: Trailer storage fees are not prorated

*****DAILY VISITOR SLIP RENTAL*****

W/ electric	\$50.00	\$50.00	\$50.00	\$50.00	\$50.00
W/ out electric	\$40.00	\$40.00	\$40.00	\$40.00	\$40.00

***** DAILY SLIP RENTAL MARINA RENTER PERSONAL WATER CRAFT/KAYAK *****

Renter/Visitor	\$10	\$10	\$10	\$10	\$10
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Open uncovered slip. Rental over 10 days require a certificate of insurance.

***** ART KELLER MARINA PRIVATE BOATHOUSE/DOCK *****

<u>12 MONTH CONTRACT</u>	<u>2021/22</u>	<u>2022/23</u>	<u>2023/24</u>	<u>2024/25</u>	<u>2025/26</u>
New Renters/ Sq Ft	\$1.90	\$1.90	\$2.09	\$2.19	\$2.29

Late Fee: \$30.00 late fee for payments not received by the established deadline.

Note: Payments more than 1 week late will result in the slip being assigned the next person on the waiting list. Late fees will apply.

Contract Termination Fee: A \$30.00 administrative fee will be deducted from the pro-rated refund amount for contracts terminated early.

Refund policy: Refunds for contracts terminated early will be according to the approved refund schedule.

Late Contract Fee policy: Renters who receive a slip after April 1st will receive reduction according to the approved late contract fee schedule.

Daily Rates: If approved by the Quincy Park District, renters who put in early or stay late will be charged \$10 per day.

Additional Decals: \$5

Art Keller Slip Rental Refund Schedule:

Termination Dates Between: Annual Fee	Percent Refunded:	Example: \$1,000
April 1 - April 30	80%	\$800
May 1 - May 31	60%	\$600
June 1 - June 30	40%	\$400
July 1 - July 31	30%	\$300
August 1 - August 31	20%	\$200
September 1 - September 30	10%	\$100
October 1 - March 31	0%	\$0

All refunds are subject to a \$30 administration fee.

Art Keller Slip Rental Late Contract Fee Schedule:

Rental Dates Between: Annual Fee	Percent of Annual Fee:	Example: \$1,000
April 1 - April 30	100%	\$1000
May 1 - May 31	90%	\$900
June 1 - June 30	75%	\$750
July 1 - July 31	60%	\$600
August 1 - August 31	45%	\$450
September 1 - September 30	30%	\$300
October 1 - March 31	15%	\$150

Gas Dock Pricing Policy (2025-2026)

Gas Pricing Policy:

Fuel offered for sale at Art Keller Marina will be priced at the time it is purchased at cost plus \$.35.

The price may be adjusted between fuel purchases to account for significant changes in the price and bring Gas Dock fuel prices more in line with the current market.

Pump prices below cost must be approved by the Director of Parks.

QUINCY PARK DISTRICT

Board of Commissioners

Date of Board Meeting: October 9, 2024

STAFF RECOMMENDATION

AGENDA ITEM: 2025 WESTVIEW GOLF COURSE FEES: DISCUSSION ONLY

BACKGROUND INFORMATION: Staff annually reviews facility fees. Westview Golf Course is an enterprise fund and is intended to generate adequate revenue to pay for all expenses related to its operation.

Staff recommends increasing fees to offset rising costs.

Behind this report is the proposed 2025 Westview fee structure with the changes.

FISCAL IMPACT: Staff anticipates that there will be an increase in revenue of approximately \$37,000 due to the change in fees.

STAFF RECOMMENDATION: Discussion only

PREPARED BY: David Morgan, Director of Golf

BOARD ACTION:

Season Passes

Restricted Passes are not valid on weekends & Holidays.
Super Senior: age 70 and above.

Senior: age 62 and above.

<u>2011</u>	<u>2012</u>	<u>2013</u>	<u>2014</u>	<u>2015</u>	<u>2016</u>	<u>2017</u>	<u>2018</u>	<u>2019</u>	<u>2020</u>	<u>2021</u>	<u>2022</u>	<u>2023</u>	<u>2024</u>
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	2011	2012	2013	2014	2015	2016	2017	2018	2019	2020	2021	2022	2023	2024
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<u>2011</u>	<u>2012</u>	<u>2013</u>	<u>2014</u>	<u>2015</u>	<u>2016</u>	<u>2017</u>	<u>2018</u>	<u>2019</u>	<u>2020</u>	<u>2021</u>	<u>2022</u>	<u>2023</u>	<u>2024</u>
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Green Fee Punch Cards	2011	2012	2013	2014	2015	2016	2017	2018	2019	2020	2021	2022	2023	2024
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2011	2012	2013	2014	2015	2016	2017	2018	2019	2020	2021	2022	2023	2024
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<u>2011</u>	<u>2012</u>	<u>2013</u>	<u>2014</u>	<u>2015</u>	<u>2016</u>	<u>2017</u>	<u>2018</u>	<u>2019</u>	<u>2020</u>	<u>2021</u>	<u>2022</u>	<u>2023</u>	<u>2024</u>
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<u>Day of Week</u>	<u># of Golfers</u>
Mon. - Fri.	48 & less
	49 - 96
	97 & more
Sat. & Sun.	48 & more

Specials & Promotions

[illegible]

QUINCY PARK DISTRICT

Board of Commissioners

Date of Board Meeting: October 9, 2024

STAFF RECOMMENDATION

AGENDA ITEM: 2025 INDIAN MOUNDS POOL FEES: FOR DISCUSSION ONLY

BACKGROUND INFORMATION:

Indian Mounds Pool

Below is a historical comparison of Indian Mounds Pool fees.

In 2023 a \$3.75 daily admission fee and season passes of \$45.00 for individuals and \$95.00 for a family for the 2023 season. This would be an increase of a \$.25 in admission fees and a \$5.00 increase in season passes. All other fees remain the same price. No financial assistance would be used for IMP fees.

No increase in fees for 2024. Eliminate the family season pass and no financial assistance would be used for IMP fees.

In 2025 a \$4.00 daily admission fee and individual season pass of \$50 for the 2025 season. This would be an increase of \$.25 in admission fees and a \$5.00 increase in a season pass and birthday splash. All other fees remain the same. No financial assistance would be used for IMP fees.

Fee History	<u>2021</u>	<u>2022</u>	<u>2023</u>	<u>2024</u>	<u>2025</u>
Daily Admission:					
Youth (12 & under)	\$2.50	\$3.50	\$3.75	\$3.75	\$4.00
Teen & Adult (13 & over)	\$2.50	\$3.50	\$3.75	\$3.75	\$4.00
Sr. Citizen (62 & older)	\$2.50	\$3.50	\$3.75	\$3.75	\$4.00
Veteran	\$2.50	\$3.50	\$3.75	\$3.75	\$4.00
Family Day	NA	NA	NA	NA	NA
Season Pass:					
Individual	\$30.00	\$40.00	\$45.00	\$45.00	\$50.00
Family	\$80.00	\$90.00	\$95.00	NA	NA
Birthday Splash	\$75/5.00	\$75/5.00	\$75/5.00	\$75/5.00	\$80/6.00
Deluxe	\$105/6.25	\$105/6.25	\$105/6.25	\$105/6.25	NA
IMP Party:					
Party (Cost/Base)	\$300/50	\$300/50	\$300/50	\$300/50	\$300/50
Per Person over Base	\$6.25	\$6.25	\$6.25	\$6.25	\$6.25

- We are recommending continuing our Excessive Heat Warning Policy for the pool. When the National Weather Service issues an Excessive Heat Warning for Quincy the cost of admission will be \$2.00 during this period. An excessive heat warning is when the heat index is going to be 105 degrees for at least two consecutive days. The heat index is the actual temperature and humidity combined.
- We are recommending approval to have special promotional days at the pool to boost attendance and revenue. On these days we would have special admission rates and concession specials.

The hours of operation, Monday-Friday 11:00 am–5:00 pm and Saturday and Sunday 11:00 am-6:00 pm will remain the same.

FISCAL IMPACT: Based on 2024 figures the increased fees would generate an additional \$3,500 in revenue.

STAFF RECOMMENDATION: For discussion only.

PREPARED BY: Michael Bruns, Director of Program Services

BOARD ACTION:

QUINCY PARK DISTRICT

Board of Commissioners

Date of Board Meeting: October 9, 2024

STAFF RECOMMENDATION

AGENDA ITEM: 2025 SHOWMOBILE FEES: FOR DISCUSSION ONLY

BACKGROUND INFORMATION:

In 2012, we changed the fees to have a “no stage extension rate” and a “with stage extension rate”. It takes less staff to do the labor for the “no stage”, and thus the difference in fees.

A \$25 increase in each fee category was approved in 2020.

A \$25 increase in all categories was approved in 2024.

No increase in fees for 2025.

Rental Fees:	<u>2021</u>	<u>2022</u>	<u>2023</u>	<u>2024</u>	<u>2025</u>
<u>No Stage Extensions</u>					
Not-for-profit	\$600	\$600	\$600	\$625	\$625
Profit	\$825	\$825	\$825	\$850	\$850
Affiliate Rentals - one	No charge	No charge	No charge	No charge	No charge
Affiliate Rentals - more than one	\$100	\$100	\$100	\$125	\$125
<u>With Stage Extensions</u>					
Not-for-profit	\$900	\$900	\$900	\$925	\$925
Profit	\$1,125	\$1,125	\$1,125	\$1,150	\$1,150
Affiliate Rentals - one	No charge	No charge	No charge	No charge	No charge
Affiliate Rentals - more than one	\$200	\$200	\$200	\$225	\$225
<u>Additional Services</u>					
Additional Services	\$40/hr	\$40/hr	\$40/hr	\$40/hr	\$40/hr
Additional weekend rate for set up/take down	\$225	\$225	\$225	\$250	\$250

FISCAL IMPACT: No fiscal impact.

STAFF RECOMMENDATION: For discussion only.

PREPARED BY: Michael Bruns, Director of Program Services

BOARD ACTION:

QUINCY PARK DISTRICT

Board of Commissioners

Date of Board Meeting: October 9, 2024

STAFF RECOMMENDATION

AGENDA ITEM: 2025 FINANCIAL ASSISTANCE PROGRAM: DISCUSSION ONLY

BACKGROUND INFORMATION: The financial assistance program started by the Park District in 1995 provides financial assistance to residents unable to pay for leisure time activities. Attached to this report is a five-year history of the value of assistance and number of participants.

In 2018, eligibility was simplified and expanded to include those receiving food stamps from the Illinois Department of Human Services. All recipients received 75% off all programs.

In 2024, the District has provided financial assistance as follows: \$926 for Rec Programs.

The recommendation is to continue to determine eligibility by those receiving food stamps from the Illinois Department of Human Services for programs and activities. In addition to the IDHS eligibility, the District offers 100 vouchers for families that do not currently utilize food stamps. Eligibility is based on the Quincy Housing Authority's Section 8 income guidelines and offers the same 75% off all programs.

Staff plans to allocate and budget financial assistance funds as follows:

- | | |
|---------------------------|---------|
| • Programs | \$4,500 |
| • Batting Cage Activities | \$500 |
| • Pool | \$0 |

FISCAL IMPACT: \$5,000 is being budgeted for FY2025.

STAFF RECOMMENDATION: For discussion only.

PREPARED BY: Brian Earnest, Director of Business Services

BOARD ACTION:

**QUINCY PARK DISTRICT
FINANCIAL ASSISTANCE
TOTALS**

	<u>2019</u>	<u>2020</u>	<u>2021</u>	<u>2022</u>	<u>2023</u>	<u>2024</u>
# of Participants (75%)	383	0	16	57	20	18
Value of Assistance	\$7,887	\$0	\$1,231	\$1,073	\$970	\$926

There was no activity in 2020 due to COVID. 2024 numbers through Sept 16, 2024.

QUINCY PARK DISTRICT

Board of Commissioners

Date of Board Meeting: October 9, 2024

STAFF RECOMMENDATION

AGENDA ITEM: 2025 ATHLETIC SURFACE RENTAL FEES: FOR DISCUSSION ONLY

BACKGROUND INFORMATION:

After discussing with potential tournament renters, staff recommended a gradual increase over two years. In 2021 the increase in the fee was \$40, and then in 2022, the increase was an additional \$30. The turf field rental fee in 2021 was \$170 and increased to \$200 in 2022. The four-hour rate was \$100. Now that the Park District has three turf fields, there should be an increase in tournament activity. The increased rate helped cover the extra maintenance of the fields due to the increased activity.

In 2023, staff recommended a \$25 increase in the turf field all day rate and the four hours or less rate. A \$5 increase in all the other rates for fields and lights. This will help cover the extra cost of repairs to the fields due to the increased use.

In 2024, staff recommended a \$10 increase in the turf fields (Avenue, Blessing, Pepsi) all day rate and the four hours or less rate. Waiving turf fields a 25% decrease in turf field rates due to no lights on field. A \$5 increase in all the other rates for fields. No increase in use of lights fee. This will help cover increase in expenses and upkeep of the fields.

Also adding a fee for the Paul Dennis Soccer Complex. \$100 per field for all day rate and four hours or less rate of \$50.

For 2025 staff recommends a \$10 increase in all fees for field rentals, No increase in use of lights fee.

A special event packet would need to be completed for all rentals and insurance would need to be provided for any of our athletic fields.

<u>Fee History:</u>	<u>2021</u>	<u>2022</u>	<u>2023</u>	<u>2024</u>	<u>2025</u>
Athletic Surface */Sand Volleyball Courts Per Day Per Field	\$60	\$60	\$65	\$70	\$80
Pepsi/Avenue of Lights/Blessing Turf Fields					
Per Day Per Field	\$170	\$200	\$225	\$235	\$245
Four Hours or Less Per Field	\$80	\$100	\$125	\$135	\$145
Wavering Turf Fields					
Per Day Per Field	NA	NA	NA	\$175	\$185
Four Hours or Less Per Field	NA	NA	NA	\$100	\$110
Boots Bush Soccer Fields					
Per Day Per Field	\$130	\$130	\$135	\$140	\$150
Four Hours or Less Per Field	\$60	\$60	\$65	\$70	\$80
Paul Dennis Soccer Complex					
Per Day Per Field	NA	NA	NA	\$100	\$110
Four Hours or Less Per Field	NA	NA	NA	\$50	\$60
Lights Per Hour	\$40	\$40	\$45	\$45	\$45
*Rental includes use of bases, liner, rakes and chalk.					

FISCAL IMPACT: Based on expectant use of the turf fields for 2025 this could generate an estimated \$2,000 of additional revenue.

STAFF RECOMMENDATION: For discussion only.

PREPARED BY: Michael Bruns, Director of Program Services

BOARD ACTION:

QUINCY PARK DISTRICT

Board of Commissioners

Date of Board Meeting: October 9, 2024

STAFF RECOMMENDATION

AGENDA ITEM: 2025 BATTING CAGE FEES: FOR DISCUSSION ONLY

BACKGROUND INFORMATION:

Below is a historical comparison of the Batting Cage fees.

We are recommending a .25 increase in all fees for 2025.

A .25 increase was approved for all fees in 2024.

We replaced the carpet on the mini golf course in 2021.

We purchased 1 new boat in 2018, 2020 and 2022.

We received 2 kayaks in July of 2016 and purchased 2 kayaks in 2017.

We replaced all the hitting cages equipment in 2023.

Fee History	<u>2021</u>	<u>2022</u>	<u>2023</u>	<u>2024</u>	<u>2025</u>
Batting Machine	4/3.00	4/3.25	4/3.50	4/3.75	4/4.00
	10/5.00	10/5.25	10/5.50	10/5.75	10/6.00
Miniature Golf 18 holes					
Youth (12 & under)	5.00	5.25	5.50	5.75	6.00
Teen/Adult (13 & over)	5.75	6.00	6.25	6.50	6.75
Senior Citizen (62 & older)	3.75	4.00	4.25	4.50	4.75
Veteran	3.75	4.00	4.25	4.50	4.75
Paddleboats	8.00/hr	8.25/hr	8.50/hr	8.75/hr	9.00/hr
	5.50/ ½ hr	5.75/ ½ hr	6.00/ ½ hr	6.25/1/2 hr	6.50/1/2 hr
Kayaks	8.00/hr	8.25/hr	8.50/hr	8.75/hr	9.00/hr
	5.50/ ½ hr	5.75/ ½ hr	6.00/ ½ hr	6.25/1/2 hr	6.50/1/2 hr
Bicycle Rentals	5.50/hr	5.75/hr	6.00/hr	NA	NA
	12.50/3 hr	12.75/3 hr	13.00/3 hr	NA	NA
Group Discounted Golf (50 or more, 8am-12pm)					
Youth (12 & under)	4.25	4.50	4.75	5.00	5.25
Teen and Adult	5.00	5.25	5.50	5.75	6.00

FISCAL IMPACT: The recommended .25 increase in fees could generate an additional \$3,000 in revenue in 2025.

STAFF RECOMMENDATION: For discussion only.

PREPARED BY: Michael Bruns, Director of Program Services

BOARD ACTION:

PUBLIC INPUT