

Quincy Park District

BOARD OF COMMISSIONERS MEETING



**QUINCY PARK DISTRICT
1231 Bonansinga Drive
Quincy, Illinois**

**Agenda
September 11, 2024**

Regular Meeting – Board Room

6:00 P.M

CALL TO ORDER (ROLL CALL)

PLEDGE OF ALLEGIANCE

CONSENT AGENDA: (UNANIMOUS CONSENT)

1. Check Register – Full Monthly: Recommended Approval by the Finance Committee
2. Planning Session Minutes – August 9, 2024
3. Regular Meeting Minutes – August 14, 2024

PUBLIC INPUT: Each speaker may have up to 3 minutes for comments

BOARD INFORMATION/EDUCATION:

CORRESPONDENCE:

- Friends of the Log Cabin

VOLUNTEERS:

- Soccer Coaches
- Nature Trails

EXECUTIVE DIRECTOR'S REPORT

- Rome Frericks

DIRECTOR'S REPORTS

- Matt Higley, Director of Parks
- Brian Earnest, Director of Business Services
- Mike Bruns, Director of Program Services
- David Morgan, Director of Golf
- Marcelo Beroiza, Director of Marketing/Operations

COMMISSIONER COMMITTEE REPORTS:

- Finance – Trent
- Park Foundation – Barb/Patty
- Planning – Jarid
- Lorenzo Bull House – Barb/Trent
- Personnel – Barb/Mark
- Riverfront - Jarid

UNFINISHED BUSINESS:

NEW BUSINESS:

- Quincy Park District Annual Capital Project Bond List: Discussion Only by Executive Director
- Quincy Park District 2025-2026 Goals and Objectives: Discussion Only by Executive Director
- ORDINANCE NO. 24-04: An Ordinance Amending the Quincy Park District Public Park Use Ordinance: Recommended Approval by Director of Business Services **(ROLL CALL VOTE)**
- Quincy Park District Proposed Salary Administration Program, 2024: Recommended Approval by Executive Director **(VOICE VOTE)**

PUBLIC INPUT: Each speaker may have up to 3 minutes for comment

EXECUTIVE SESSION: In accordance with 5 ILCS, Par. 120/2c, I move that the Board convenes into Executive Session to discuss: (please read item(s) from list) **(ROLL CALL VOTE)**

CALL TO ORDER (OPEN SESSION) **(ROLL CALL VOTE)**

ACTIONS AFTER EXECUTIVE SESSION

ADJOURN **(VOICE VOTE)**

QUINCY PARK DISTRICT
1231 Bonansinga Drive
Quincy, Illinois

Planning Session
Board Room

August 9, 2024
9:00 A.M.

ROLL CALL

President Philpot called the meeting to order and upon the roll being called the following members were physically present at said location: President Mark Philpot, Vice-President Trent Lyons, Commissioner Jarid Jones, Patty McGlothlin, John Frankenhoff, Barbara Holthaus. No Park Commissioner was permitted to attend the meeting by video or audio conference.

Not in Attendance: Commissioner Alan Hickman.

Also in Attendance: Executive Director – Rome Frericks, Direct of Business Services - Brian Earnest, Director of Parks - Matt Higley, Director of Program Services - Mike Bruns, Director of Golf - David Morgan, Director of Marketing/Operations - Marcelo Beroiza.

President Philpot led the room in the Pledge of Allegiance.

PUBLIC COMMENT

Mr. Campbell commented that there is a lack of security cameras in the park and safety procedures.

DISCUSSION ITEMS

Budget Timeline and Annual G.O. Bond Timeline

Executive Director Frericks stated this is a basic generic timeline of information for the budget.

Finance Overview

Director Earnest reviewed the financial information in detail and fielded questions from the Board.

Proposed Capital Projects

Executive Director Frericks reviewed the list of proposed 2025 capital projects list. Discussion on all projects impact on the community. Board approved list as presented.

Art Keller Marina

Executive Director Frericks reported there are 111 renters, 14 did not renew and 11 new renters. Director Earnest stated that losses have been increasing for the past five years. Discussion was held on an advisory referendum for the Marina after the 2025 boating season considering repairs and the potential repair/replacement of the bridge. Boater Committee meetings should be reinstated.

Annual Goals and Objectives

Executive Director Frericks reported these are the goals and objectives staff put together and asked for input from the Board. Recreation will check into Senior Olympics. Marketing to look into adding a Quincy Park District app.

Westview Golf Course

Director Earnest reviewed the financial data reports noting that Westview is having a good year. Replacement of golf carts will commence next year. Director Morgan reported the irrigation project is on track.

Bill Klingner Trail

Executive Director Frericks reported staff continues to work with BNSF for the right-of-way. Once that is achieved then design and engineering can begin.

Employee Compensation

Executive Director Frericks explained how the new Federal overtime rules impact the Park District financially and how it effects all personnel. Discussion was held and the Directors will create a projected budget for future Board meeting discussions.

Sale of Property in Gardner Park

Commissioner Frankenhoff explained the area that he proposes to be sold. Discussion was held on viability of building a house on the property. Currently there is no maintenance costs for the property. There is no interest in the sale by the Board.

PUBLIC COMMENT - None

EXECUTIVE SESSION-None

With no other business to discuss at 12:58 p.m., VICE-PRESIDENT LYONS MADE A MOTION SECONDED BY COMMISSIONER HOLTHAUS TO ADJOURN THE MEETING. UNANIMOUS. PRESIDENT JONES DECLARED THE MOTION CARRIED.

Secretary

Chairman

Date

Date

QUINCY PARK DISTRICT
1231 Bonansinga Drive
Quincy, Illinois

Regular Meeting
Board Room

August 14, 2024
6:00 P.M.

ROLL CALL

President Philpot called the meeting to order and upon the roll being called the following members were physically present at said location: President Mark Philpot, Vice-President Trent Lyons, Commissioner Barbara Holthaus, Commissioner Patty McGlothlin, Commissioner John Frankenhoff, and Commissioner Jarid Jones. No Park Commissioner was permitted to attend the meeting by video or audio conference.

Also in Attendance: Executive Director–Rome Frericks, Director of Parks–Matt Higley, Director of Business Services–Brian Earnest, Director of Program Services–Mike Bruns, Director of Golf–David Morgan, Director of Marketing/Operations–Marcelo Beroiza, and Board Attorney–David Penn.
Members Absent: Alan Hickman.

President Philpot led the room in the Pledge of Allegiance.

CONSENT AGENDA

President Philpot asked if there were any objections or changes to the July 10th, 2024 Regular Board meeting minutes or to the check register. President Philpot announced they were approved by unanimous consent.

PUBLIC INPUT

Chris Griggs, a current marina slip renter, requested that the Board keep the Art Keller Marina open, and to restart the Marina Committee.

Darrin Dodd from Q-Town Tournaments requested the Board use some of the \$50,000 promised for fencing to be used for netting to be installed in-between the fields at Wavering Park to prevent any foul balls from hitting spectators.

David Grimm a current marina slip renter at the Art Keller Marina asked the Board to not close the marina.

PRESIDENT PHILPOT MADE A MOTION TO SUSPEND THE RULES FOR DISCUSSION WHICH WAS SECONDED BY COMMISSIONER FRANKENHOFF. UNANIMOUS. President Philpot stated that a referendum would allow the community of Quincy to advise the Board how they want to fund the marina going forward. The Board is committed to the marina until 2025. Mr. Griggs stated that previous funds that were raised were turned over to the Park District. Discussion was held on dredging the marina to get a better depth for boat owners. COMMISSIONER PHILPOT MADE A MOTION TO RETURN BACK TO REGULAR SESSION SECONDED BY COMMISSIONER FRANKENHOFF. UNANIMOUS. PRESIDENT PHILPOT DECLARED THE MOTION PASSED.

BOARD INFORMATION/EDUCATION

Executive Director Frericks reported the playground depiction on the easel is the playground that was approved by DNR for the OSLAD grant.

CORRESPONDENCE

Commissioner McGlothlin reported the hand out they received tonight is for the Terry Anastas Ride which shows all of the sponsors of this event.

VOLUNTEERS

Executive Director Frericks expressed thanks to all the volunteers that helped and assisted the Park District. Friends of the Trails raised \$34,000 with the Terry Anastas Ultimate Ride this year with help from the Rotary Club of Quincy.

EXECUTIVE DIRECTOR'S REPORT

Executive Director Frericks did not add to his report.

DIRECTORS' REPORTS

Director Higley had nothing to add to his report.

Director Earnest reported that election packets are available at the front desk and they are also available at the county clerk's website.

Director Bruns reported that Indian Mounds Pool closed Sunday. 12,240 in total attendance for an average of 270 day. It is 1,400 over last year. Youth soccer will start next week at Paul Dennis. Flag football started this week.

Director Morgan stated rounds are up over last year by 3,200. Irrigation work continues.

Director Beroiza did not have anything to add to his report.

COMMISSIONER COMMITTEE REPORTS

Finance Committee- Vice President Lyons submitted the financial meeting minutes and reports.

Quincy Park Foundation- Commissioner McGlothlin did not have anything to report.

Quincy City Planning- Commissioner Jones did not have anything that related to the Park District.

Lorenzo Bull House- Commissioner Holthaus next meeting on Monday, August 12th and on August 22nd membership open house.

Personnel- Commissioner Holthaus stated annual evaluations will start in September.

Quincy Riverfront Development- Commissioner Jones motion was passed to make the Riverfront Development Corp. a 501(c)(3).

UNFINISHED BUSINESS- None.

NEW BUSINESS

Independent Audit Report FY2023 Comprehensive Annual Financial Report: Recommended Acceptance by Director of Business Services – Director Earnest reported the auditor has completed her report for the fiscal year 2023 and the report has been presented to the Board. Staff recommends acceptance of the audit as presented. COMMISSIONER HOLTHAUS MADE A MOTION TO ACCEPT REPORT AS PRESENTED, SECONDED BY COMMISSIONER MCGLOTHLIN. UNANIMOUS. PRESIDENT PHILPOT DECLARED THE MOTION CARRIED.

Post-Issuance Tax Compliance Annual Report: Information Only by Director of Business Services. Director Earnest reported this is an annual housekeeping item and no current bond qualifies for this report.

Little People's Tournament Fees: Recommended Approval by Director of Golf- Director Morgan presented the 2025 new fees stating they are required to offset the minimum wage increases and cost of commodities. COMMISSIONER FRANKENHOFF MADE A MOTION TO ACCEPT THE NEW FEES, SECONDED BY COMMISSIONER HOLTHAUS. UNANIMOUS. PRESIDENT PHILPOT DECLARED THE MOTION CARRIED.

Quinsippi Island Shelter Replacement, Design and Engineering Work and Demolition: Recommended Approval by Director of Parks – Director Higley stated the shelter is on the 2025 Bond project list.

Design and Engineering \$14,950. Demolition of the current shelter is \$5,200. Staff recommends using \$20,150 from the excess GO Bond fund for the design and engineering work and the demolition of the Quinsippi Island Shelter. COMMISSIONER LYONS MADE A MOTION TO APPROVE AS PRESENTED, SECONDED BY COMMISSIONER FRANKENHOFF. UNANIMOUS. PRESIDENT PHILPOT DECLARED THE MOTION CARRIED.

Informational Outdoor Sign at Lorenzo Bull Park to be located at 1600 Maine Street by Friends of the Lorenzo Bull House: Recommended Approval by the Executive Director – Executive Director Frericks reported the Friends of Lorenzo Bull House have requested the placement of a sign on the corner of 16th and Maine. It has passed the 50-day public comment period. Staff recommends approval of the placement of the outdoor sign at the Lorenzo Bull House. COMMISSIONER LYONS MADE A MOTION TO APPROVE THE PLACEMENT OF THE SIGN, SECONDED BY COMMISSIONER JONES. UNANIMOUS. PRESIDENT PHILPOT DECLARED THE MOTION CARRIED.

PUBLIC INPUT

Kathleen Hazelback from the Public Library spoke about the Big Read book “The Bear” that will take place in September.

ADJOURNMENT

With no other business to discuss at 6:55 p.m., COMMISSIONER LYONS MADE A MOTION, SECONDED BY COMMISSIONER FRANKENHOFF TO ADJOURN THE MEETING. UNANIMOUS. PRESIDENT PHILPOT DECLARED THE MOTION CARRIED. Meeting adjourned.

Secretary

Chairman

Date

Date

CONSENT AGENDA

(Unanimous Consent)

PUBLIC INPUT

***BOARD
INFORMATION/
EDUCATION***

CORRESPONDENCE



16th Annual Frontier Settlement Day

Sat., Sept. 14th, 2024 11am to 4 pm

"Free" Family Event"

Lincoln-era Log Cabin Village, Quinsippi Island Park

(Accessed via All America Park on Riverfront, Quincy, IL)

Lunch available, American Legion Post 37 Auxiliary

View interiors of all 7 historic 1800s Structures! See the Village come alive!



Raffle Prizes to Raise Money to Restore Village! 1800s era activities for the whole Family!

Some activities planned are: Visit with President Abe Lincoln; Learn about Religion in 1800s; Play Pioneer Games; See Chair Caning; Blacksmithing; Woodworking; Wool Spinning and other Pioneer activities; visit the 1828 Fraser Log Cabin (was a Stagecoach Stop); see an 1800's Pioneer School and artifacts, write on slates & learn about School in the 1800's; Learn what Herbs were used in 1800's; Visit the 1835 D.D. Hull Log Cabin - set up like 1800s Home; Visit Clat Adams 1800s Store with artifacts plus artifacts from Quincy Museum; Visit the 1854 Herleman Log Cabin, see Ice Cutters used on Quinsippi Bay with photos of ice cutting and a display of a Mural from All Wars Museum; Visit the 1840s Smoke House; Have Tea with the Daughters of the War of 1812; See displays by Indians from Standing Bear Council and find out about other activities throughout the Looking for Lincoln area in IL. Map & Info available at:

www.logcabinvillagequincyil.com

or Email: logcabinvillagequincyil@gmail.com or visit our

Facebook Page at: www.facebook.com/FriendsOfTheLogCabinVillageQuincyIL

VOLUNTEERS

Soccer Coaches for Fall 2024

Pre-K

Will Aubuchon	Anthony Becker
Travis Kelle	Amanda Bradshaw
Nathan Genenbacher	Eric Wait
Nathan Elbus	JD Ray
Justin Plattner	Ryan Brennan
Zach Gilmore	Maxwell Smith
Ben Dombroski	Brian Curran

K-1

David Janus	Zach and Caitlin Thomas
Greg Cassens	Ben Adams
Jason Carpenter	Blake Baucom
Lance Niekamp	Jared Dieker
Lisa Warner	Jason Darnell
Ryan Struck	Megan Klingner
Michelle Craven	Kristen Devine
Ryan Riggs	Ryan Leifheit
David Ott	Sara Markey
Joe Fowler	Tim Schrage
Clint Sutter	

2-3rd Grade

Andy Hermsmeier	Chris Fagot	Allen Kline
Josh Luman	April Allen	Stephanie Stephens
Davey Carver	Audra Fox	
Jon Hoover	Erik Roon	
Jon Pittman	Lindsay Tangy	
DJ Peters	Lucas Cramsey	

4-6th grade

Blake Williams

Bryan Langston

Dan Golden

Derek Smith

Zac Lish

Chuck Hensley

Brian Thomas

Vicky Frericks

Josh and Jenna Bichsel

Kristy Shepherd

Chad Douglas

Diana Weatherford

Brad Hudson

Cody Kamm

Jared Tipton

Ashton Lester

7-8th grade

Jon Hanchett

Melissa Thomas

Jason Wright

Jason Sonethongkham

Andrew Peters

Bryce Beaston

***EXECUTIVE
DIRECTOR'S
REPORTS***

To: Board of Commissioners
From: Rome Frericks
Subject: Monthly Report
Date: August 31, 2024

Administrative Initiatives (8/01/24 – 8/31/24)

Attended:

- Friends of the Trails meeting
- Directors' meeting
- Board meeting
- Safety meeting
- Quincy/Adams County Economic Development/Tourism meeting
- UMRR meeting
- Rotary Board meeting
- Quincy Public Art Commission meeting
- Met with Board members several times on current events concerning the Park District.
- Met with Board and Directors for the Planning Session.
- Met with attorneys several times on current events concerning the Park District.
- Staff continues to meet with Klingner & Associates for preparation of the OSLAD Grant for Wavering Park Development.
- Held post meeting with Directors' on the August Planning Session meeting.
- Staff met with members of Titan Wheel for a potential partnership in updating the shelter for the Paul Dennis Complex.
- Met with the Mayor and city department heads for a potential agreement for a splash pad that could be located on city property.
- Met with The District for locations of tents and areas for park patrons wanting to set up that are not affiliated with the Farmers Market.
- Met with Klingner & Associates to begin the design and engineering for the shelter replacement on Quinsippi Island.

- Held a budget kickoff meeting with all Directors.
- Met with Adams Fiber to discuss a possible easement through Clat Adams Park for the installation of fiber on Bonansinga Drive.

Administrative Initiatives (9/1/24 – 9/30/24)

- Continue to work with UMRP to develop the beginning scope of work and specifications.
- Work with BNSF on the lone piece of right-of-way for the next section of the Bill Klingner Trail.
- Meet with contractors for the ongoing capital projects.
- Monitor the Westview Irrigation project.
- Attend onsite meetings with Klingner's for the Wavering Development and Quinsippi Island shelter replacement.

DIRECTORS'
REPORTS

To: Board of Commissioners
From: Matt Higley
Subject: Monthly Report
Date: July 31, 2024

Administrative Initiatives (7/1/24 – 7/31/24)

Attended:

- Directors' meeting
 - Safety meeting
 - Kiwanis meetings
 - Terry Anastas Ultimate Ride
 - Friends of the Trail meeting
-
- Monitored Paul Dennis parking lot repaving and striping.
 - Monitored flood cleanup.
 - Monitored bush trimming throughout the District.
 - Monitored Bob Mays parking lot sealing and striping.
 - Monitored Tree trimming throughout the district.
 - Monitored landscape work at Paul Dennis.

Administrative Initiatives (8/1/24 – 8/31/24)

- Continue planning for 2024 projects, goals and objectives
- Work on 2024 Capital Projects for Parks Department
- Monitor Bill Klingner Trail sealing and striping.
- Monitor Lorenzo Bull House gutter repair.
- Monitor Ceiling repair at Reservoir Park shelter.
- Monitor Dredging at both entrances of the Art Keller Marina.
- Monitor Tuckpointing at South Park Large shelter.
- Monitor end of season shutdown at Indian Mounds Pool.
- Monitor Roof replacement at Reservoir Park shelter.

To: Board of Commissioners

From: Brian Earnest

Subject: Monthly Report

Date: August 28, 2024

Administrative Initiatives (8/01/24 – 8/31/24)

- Attended Safety Committee meeting.
- Remotely attended Sikich Long Term Debt webinar.
- Filed FY2023 Financial Statements with the Adams County Clerk.
- Filed Annual Treasurer's Report with the Adams County Clerk.
- Posted Financial Statements and Annual Treasurer's Report to District's website.
- IPARKS onsite risk control evaluation.
- Attended Annual Planning Session meeting.
- Began Developing FY2025 Budget, as per Timeline.
- Completed Annual Post-Issuance Compliance Report.

Administrative Initiatives (9/01/24 – 9/30/24)

- Assist Directors with the FY2025 Budget preparation.
- Attend department budget hearing meetings to discuss projected budgets.
- Prepare the Truth in Taxation Resolution.
- Prepare annual Unclaimed Property Report.

To: Board of Commissioners
From: Mike Bruns
Subject: Monthly Report
Date: August 28, 2024

Administrative Initiatives (08/01/24 – 08/31/24)

- Held monthly staff recreation meeting.
- Staff worked with the Director of Operations/Marketing on promoting our programs.
- Attended the monthly safety committee meeting.
- Staff held seasonal employee trainings.
- Staff started work on the 2025 budget.
- Family Day, Outdoor Movie and Pickleball lessons were held.
- Staff worked on recruiting seasonal staff for 2024.
- Staff worked on setting up the fall youth soccer leagues and adult softball.
- Staff worked on setting up the Paul Dennis soccer complex for the fall youth soccer leagues.
- Staff worked on plans for the Fall Festival.
- Staff worked on program reports for programs and events.
- Attended the Board and Staff planning session.
- Staff worked on closing procedures for Indian Mounds Pool.
- Met with Darin Dodd on Qtown tournaments.
- Met with Eric Stratman with Rush Soccer Club.

Administrative Initiatives (09/01/24 – 09/30/24)

- Work with the Director of Operations/Marketing on promoting our programs.

- Staff will work on the 2025 budget.
- Staff will work on program and facility fees for 2025.
- Staff will work on plans for the Fall Festival.
- Staff will work on season ending reports for programs and events.
- Staff will conduct the following programs in September: youth soccer, adult men's softball, family entertainment, family day and star party.
- Staff will start work on the 2025 program and event schedule.
- Staff will work on plans for a Senior Olympic Day.

To: Board of Commissioners
From: David Morgan
Subject: Monthly Report
Date: September 1, 2024

Administrative Initiatives (8/01/24 – 8/31/24)

- Staff continue to disinfect and clean Westview.
- Continue to update the website and calendar of events for the 2024 season.
- Attend safety meetings and board meetings.
- Hosted a Golf Titleist Ball Fitting, Friday August 9th.
- Hosted the QHS & QND Boys try outs, Monday August 12th through Wednesday August 14th.
- Hosted the Ladies Championship, Tuesday August 13th.
- Hosted the QND Boys DA Invite, Thursday August 15th.
- Hosted the Bordewick Golf Outing, Monday August 19th through Wednesday August 21st.
- Hosted the QHS Boys Invitational, Saturday August 24th.
- Hosted the Pork Chop Open, Monday August 19th.
- Hosted the TNT Seniors, Thursday August 29th.
- Hosted 2 PGA Junior League Matches in the month of August.
- Staff will continue to coordinate with VM Golf contractors on the installation of the new irrigation system on holes 1 / 18.
20 holes are completed on the new irrigation system.
- Preventive fungicide application continues on greens, tees, fairways.

- Post emergent herbicide application to control goose-grass on greens, tees, fairways.
- Staff will continue trimming around all trees and shrubs on the property.
- Staff will continue to coordinate with VM Golf Services as they proceed on holes 1-18.

Administrative Initiatives (9/01/24 - 9/30/24)

- Staff continue to disinfect and clean Westview.
- Continue to update the website and calendar of events for the 2024 season.
- Attend safety meetings and board meetings.
- Started painting the cart barn with new gutters being installed.
- Host the Ladies 49ers Golf Tournament, Friday September 6th.
- Host the fall Chamber Golf Outing, Thursday September 12th.
- Host the Lions Club Golf Outing, Saturday September 14th.
- Host the QND Foundation Golf Outing, Monday September 23rd.
- Host the Western Big 6 Golf Tournament, Wednesday September 25th.
- Host the St. Francis Golf Outing, Sunday September 29th.
- Host seven high school matches.
- Staff will supervise the remaining 7 holes of the new irrigation system.
- Preventive fungicide application continues on greens, tees and fairways.
- Staff will begin the seeding process on all of the trenching lines on the new irrigation system.

- Fall leaf clean-up begins, consisting of blowing and mulching.
- Staff will Airify, seed and top-dress all of the 27 tee complexes.

Westview Golf Course Rounds of Golf-2024

ROUND TYPE	Aug-24 TOTALS	2024 YTD	Aug-23	2023-YTD
18 Hole Green Fee	593	3,344	499	3,605
9 Hole Green Fee	402	2,411	347	1,995
Twilight Walking Green Fee	23	170	18	163
Winter Walking Green Fee	0	254	0	179
TUE-THU Special	62	358	143	599
Winter Riding Special	0	555	0	370
Third Nine (19-27) Green Fee	789	4,924	650	3,891
Family Night Adult (19-27)	29	192	11	56
Family Night Child (19-27)	16	75	12	49
Junior Green Fee	17	105	22	135
Junior Green Fee (19-27)	35	191	9	100
Promotional Round	12	34	1	36
Twilight Riding (Cart & Green Fee)	611	2,966	526	3,013
Early Bird 9	92	302	91	268
Early Bird 9 (19-27)	0	0	0	0
Early Bird 18	138	543	120	542
Early Bird 18 (19-27)	0	0	0	1
Adult Pass Visit	349	2,092	279	1,701
Adult Pass Visit (19-27)	70	311	32	228
Senior Non-Restricted Pass Visit	743	3,594	611	3,534
Senior Non-Restricted Pass Visit (19-27)	113	594	89	468
Senior Restricted Pass Visit	90	662	60	318
Senior Restricted Pass Visit (19-27)	16	58	2	26
Super Senior Restricted Pass Visit	274	1,430	290	1,467
Super Senior Restricted Pass Visit (19-27)	36	172	28	137
Employee Pass Visit	93	434	46	209
Employee Pass Visit (19-27)	18	94	15	74
JR. Pass Visit (18 & Under)	230	1,268	141	666
JR. Pass Visit (18 & Under) (19-27)	104	478	96	342
Junior Summer Pass Visit (May-Aug) (19-27)	490	1,186	381	1,148
Military Weekday Rate W/Car (1-18)	96	189	0	0
Young Adult Pass Visit	266	1,678	206	1,338
Young Adult Pass Visit (19-27)	35	266	51	259
School Team Pass Visit	81	82	62	64
School Team Pass Visit (19-27)	28	35	48	50
Green Fee Punch card Visit	0	0	0	0
Tournament Round	154	835	170	434
Outing Green Fee	75	339	257	521
Tri-State Promotional Round	0	0	0	0
Loyalty GF Round	33	70	24	103
Disc Golf	10	72	5	180
TOTAL	6,223	32,363	5,342	28,269
PER VISIT FEE	\$5,652.00	\$30,854.00	\$4,760.00	\$26,430.00
DAYS CLOSED	0	46	1	52

****Rounds not charged Per Visit Fee**

To: Board of Commissioners

From: Marcelo Beroiza

Subject: Monthly Report

Date: September 1, 2024

Administrative Initiatives (8/1/24 – 8/31/24)

- Attended the Rec. Department staff, Park District Board, Safety and Friends of The Trails meeting.
- Met with the Executive Director. Monthly operations overview and task meetings. (Projects, Recreational Dept., Business office, Facilities, Maintenance and Westview)
- Marketing
 - Update facilities website
 - All sports photo shoot
 - Fall affiliates events
 - Events and programs content
 - Facility signs and maps
 - 2024 Paul Dennis Complex video
 - Continuous improvement projects updates
 - Email marketing customer updates
 - Volunteer events
 - Westview monthly updates
 - Networks support

Administrative Initiatives (09/1/23 – 9/30/29)

- Operations and Project list, follow-ups, and collaborations through the Park District facilities and parks
- Marketing
- Community collaborations
- Projects list
- Coordinate media network communications, and community PR

COMMITTEE
REPORTS

UNFINISHED BUSINESS

NEW BUSINESS

QUINCY PARK DISTRICT

Board of Commissioners

Date of Board Meeting: September 11, 2024

STAFF RECOMMENDATION

AGENDA ITEM: QUINCY PARK DISTRICT ANNUAL CAPITAL PROJECT BOND LIST: DISCUSSION ONLY

BACKGROUND INFORMATION: Each year the Quincy Park District authorizes a non-referendum general obligation (G.O.) bond for District capital projects. The proceeds are used to fund significant repairs, renovations and park improvement projects.

This project list assumes the Park District will have \$1,171,000 from bond proceeds.

Included with this report is a prioritized list of recommended projects for G.O. Bond 2025 along with capital projects planned to be funded from the operating budget.

This project list will be presented for final approval at the October 9, 2024 regular Board meeting.

FISCAL IMPACT: No fiscal impact, this recommendation is for discussion only.

STAFF RECOMMENDATION: Discussion Only

PREPARED BY: Rome Frericks, Executive Director

BOARD ACTION:

PROPOSED 2025 CAPITAL PROJECTS LIST

	Bond Amount 2025	
	Roll Over Bond 2024	\$85,000 (EST.)
	Total Bond Fund Available	
Lincoln	Playground Resurfacing	\$140,000
Moorman	Multi Courts Resurfacing	\$50,000
Quinsippi	Shelter Replacement	\$250,000
Moorman	Resurfacing Moorman Road to T Ball Fields	\$225,000
Madison	Tennis Courts Resurfacing	\$30,000
District	Equipment	\$209,000
Paul Dennis	Restroom/Shelter Updates	\$40,000
Paul Dennis	2 Drinking Fountains & 4 Sets Trash/Recycling	\$20,000
Paul Dennis	Playground	\$65,000
Madison	Madison Park Bandstand	\$200,000
Moorman	Sign on 36 th Street	\$10,000
Moorman	Sidewalk and Railing Fishing Dock	\$10,000
	Bond	<u>\$7,000</u>
	Total	\$1,256,000
	Non-Bond Projects	
District	Road/Curb Repairs (Paving/Lighting Fund)	\$20,000
Museum	Splash Pad Replacement Spray Heads (15)	\$10,000
Museum	Lorenzo Bull House Roof Replacement	<u>\$30,000</u>
	Total	\$60,000
District	Equipment	
	Truck Zone #1	\$45,000
	4000 D Mower Zone #2	\$65,000
	Truck Supervisor	\$45,000
	Truck Recreation	\$45,000
	Small Tools	<u>\$9,000</u>
		\$209,000

Proposed 2025 Capital Projects List

Lincoln Park Playground Resurfacing \$140,000



Moorman Park Multi Courts Resurfacing \$50,000



Quinsippi Island Shelter House Replacement \$250,000



Moorman Park T-Ball Road Resurfacing

\$225,000



Madison Park Tennis Court Resurfacing \$30,000



Paul Dennis Restroom / Shelter Upgrades

\$40,000

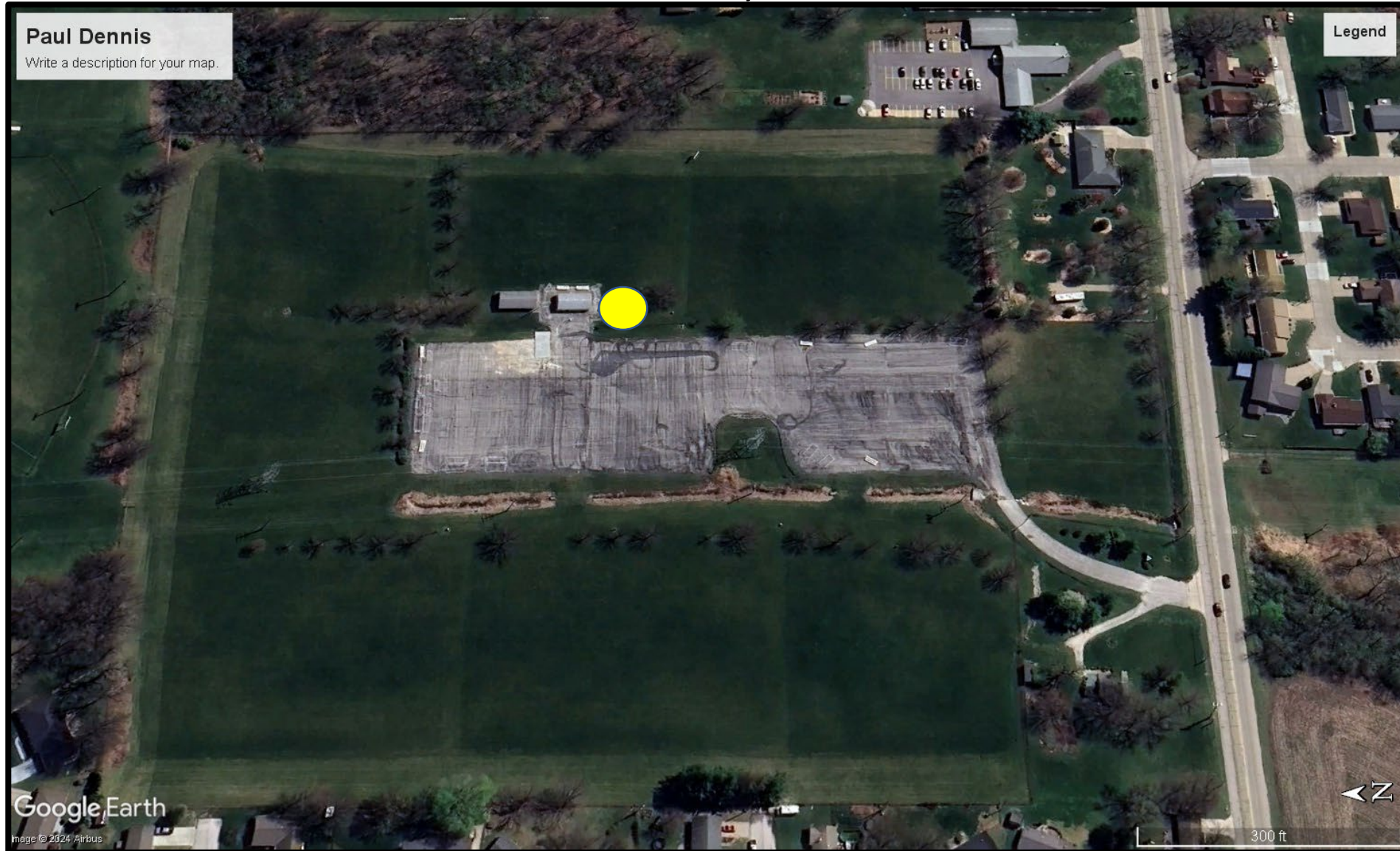


Fountains & Trash/Recycling \$20,000



Paul Dennis Playground

\$65,000



Madison Park Bandstand \$200,000



Moorman Park Sign on 36th Street

\$10,000



Moorman Park Fishing Dock Railing

\$10,000



QUINCY PARK DISTRICT

Board of Commissioners

Date of Board Meeting: September 11, 2024

STAFF RECOMMENDATION

AGENDA ITEM: QUINCY PARK DISTRICT 2025 - 2026 GOALS
AND OBJECTIVES: DISCUSSION ONLY

BACKGROUND INFORMATION: The Board annually reviews and adopts the District Goals and Objectives.

The format of the Park Districts goals and objectives was presented for the first-time at the Planning Session held on August 9, 2024. Staff worked together to develop the current version. The final version of the Quincy Park District 2025-2026 goals and objectives will have final approval at the October 9, 2024 Board meeting.

FISCAL IMPACT: No direct fiscal impact. Capital Projects recommended in this document are submitted for budget approval separately.

STAFF RECOMMENDATION: None. Information only

PREPARED BY: Rome Frericks, Executive Director

BOARD ACTION:

Quincy Park District Goals 2025-2026

Administration

1. Work with the Parks Department and Westview on care and preservation of landscaping/hardscapes and parking areas as they are the first impression to many parks.
2. Identify future opportunities for programming and services based on industry trends.
3. Work with staff and Nature Trail volunteers to create a new nature trail from Southbrook subdivision to Drakewood subdivision.
4. Work with staff, Board members and stakeholders for future improvements to the Paul Dennis Soccer Complex.
5. Work with Burlington North Santa Fe Railway, Friends of the Trails and Park District attorneys to obtain the remaining missing easement in order to finalize the path for the Bill Klingner Trail from Parker Heights to Lincoln Park so we can begin the design and engineering in the Spring of 2025.
6. Executive Director and Operations/Marketing Director will attempt to obtain sponsorship/naming rights for the expiring Refreshment Services Pepsi Turf Field 10-year naming rights
7. Develop a multi-year license agreement with Friends of the Lorenzo Bull House to preserve the Lorenzo Bull House.

Westview Golf Course

1. Replace the gutters and down spouts on the cart barn.
2. Replace 20 golf carts, this will start the three-year replacement process of 60 golf carts.
3. Replace the block around the retaining wall south of the pro shop doors.
4. Remove all sprinkler heads, satellites and related accessories of the old irrigation system. Backfill voids and seed.
5. Renovate the fairway bunkers on holes #6 and #8. Improve the drainage, remove the old contaminated sand and replace with new sand.
6. Repair or replace the storm sewer culvert going across hole #1. Assess the needed repairs and take appropriate action.
7. Public sale for all of the old irrigation parts and accessories. This includes sprinklers, satellites, pumps, computer, radios and other related items.
8. Replace the entrance door at the restroom on hole #16, new trim work around the walls and paint the floor on the interior of the restroom.

Marketing/Operations

1. Develop a multimedia campaign to promote new Park District events, programs and facilities through all social media, website, digital pieces/newsletters and e-mail marketing platforms.
2. Lead discussions for continuous improvement efforts and new initiatives throughout the Park District organizational process. Work to improve quality, productivity, and efficiency in all departments.
3. Attend monthly online educational programs related to IPRA and IAPD.

4. Nature and forest therapy project on the Nature Trails.
5. Lead Park District existing and new affiliate initiatives, events and programming.
6. Research potential Quincy Park District apps.

Recreation

1. Develop and implement new programs in the following areas:
 - Family 2 new programs
 - Nature 1 new program
 - Trail 1 new program
2. Research and create new programs for Seniors and possible Senior Olympics. Contact Senior Center, nursing homes and Veterans Home to see what their interest is.
3. Create new programs and events for the special needs' population.
4. Evaluate the rules for all our sports leagues and update them.
5. Research and develop programs for the Paul Dennis Soccer Complex. Evaluate our current youth soccer program and update field sizes and age groups.
6. Provide surveys and collect data seasonally to identify strengths and weaknesses for all programs and events.
7. Evaluate and change our birthday parties for Indian Mounds Pool and Batting Cage facility.
8. Evaluate tennis program and look at changing some classes and times.

Marina

1. Communicate with Marina renters to listen to trends/concerns and to identify needs and potential improvements at the Art Keller Marina.
2. Work with staff to maintain a good level of housekeeping throughout the docks and restrooms.

Parks

1. Work with the Quincy Park Band to develop bidding documents to build a permanent stage in Madison Park.
2. Renovate the Archery range safety/shade structure.
3. Improve and maintain a quality system of parks and facilities that excite the community.
Objective A: Spend ample time touring parks with staff/maintenance to observe work habits and discuss alternate ways to improve the parks.
4. Work with Mississippi Valley Hunters and Fishermen's Association and Friends of the Trails to complete/research grant opportunities for the walking trail from Parker Heights to Bob Bangert restroom.
5. Work with the Paul Dennis steering committee to make plans for future projects at Paul Dennis complex.
6. Update the park roads conditions and playground inventory documents for next year's planning session.

Business Office/Technology

1. Implement a new credit card processor gateway for CivicRec, the District's recreation management software.

Objective A: Choose a new gateway provider that properly integrates with the online software.
January 2025

Objective B: Procure new point of sale terminals compatible with the gateway. January 2025

Objective C: Implement the new gateway and test the terminals to ensure smooth operation prior to opening the parks in Spring. January/February 2025

2. Explore the feasibility of adding a projector system to the Board Room. This includes the ability to broadcast to two or more screens.

DRAFT

QUINCY PARK DISTRICT

Board of Commissioners

Date of Board Meeting: September 11, 2024

STAFF RECOMMENDATION

SUBJECT: ORDINANCE NO. 24-04, AN ORDINANCE AMENDING THE QUINCY PARK DISTRICT PUBLIC PARK USE ORDINANCE: RECOMMENDED APPROVAL

BACKGROUND INFORMATION: Staff is proposing updates to the Park Use Code to clarify rules regarding structures, like tents, erected by the public during special events. These new guidelines and requirements should clarify the District's stance on structures and reduce confusion as to whom has the final decision on whether or not a tent or other structure may be erected. This ordinance also adds a provision for ticketed events such as concerts.

The following Park Use Ordinance is a redlined version of the proposed changes as seen on pages 12 and 19. A new section (Section 45) has been added on page 24.

FISCAL IMPACT: No fiscal impact.

STAFF RECOMMENDATION: Staff recommends approval of Ordinance No. 24-04, revising Ordinance No. 95-17, as presented.

PREPARED BY: Brian Earnest, Director of Business Services

BOARD ACTION:

QUINCY PARK DISTRICT

ORDINANCE NO. 24-04

WHEREAS, Ordinance 95-17, the Public Park Use Ordinance of the Quincy Park District, was previously approved on November 8, 1995, and subsequently amended on several occasions, the most recent amendment being Ordinance No. 24-03 on April 10, 2024; and,

WHEREAS, after study by the Board of Commissioners and the Executive Director of the Quincy Park District, it is in the best interest of the Quincy Park District, the Board of Commissioners, and the general public that a revision of the same be accomplished, and

WHEREAS, such a revision has in fact been completed.

NOW, THEREFORE, BE IT ORDAINED by the Board of Park Commissioners of the Quincy Park District of Adams County, Illinois, that Ordinance No. 95-17, dated November 8, 1995, commonly known as the Public Park Use Ordinance of the Quincy Park District, as subsequently amended most recently by Ordinance No. 24-03, is hereby amended by amending Sections 15 and 39 and adding Section 45 as follows:

SECTION 15: Erection of Structures

No person shall construct or erect any building, tent or structure of whatever kind, whether permanent or temporary in character, or run or string any public utility into, upon or across such lands, except with written permission from the Director.

If a group or individual with a valid Special Use Permit request to erect tents or similar structures but wishes to bar the public from doing the same, the following will apply:

1. The request must be made to the Executive Director in writing and include the reason for the request.
2. Staff will consider the impact request may have on the public lands and individuals who wish to utilize the area.
 - a. If the request is approved, appropriate signage must be posted.
 - b. If the request is denied the District will work with the permit holder(s) to determine where public structures may be placed to ensure safety and mitigate negative impact to the event.

SECTION 39: Permits and Designated Areas -Authority

The Director has the authority to designate areas, facilities, or waters, suitable for various activities or use, to close parks, or parts thereof, in the interest of public health. Permits issued are not transferable to other agencies and fees paid are not refundable without the permission of the Director or in adherence to District refund policies approved by the Board. Any agency, group, or organization wishing to use a park facility for their event shall first petition the Director and fill out a "Special Use Park Permit" explaining and detailing their event. The Executive Director and/or Board may impose reasonable restriction on the granting of a permit including, but not limited to, any of the following:

(a) requiring proof of and establishing the amount of liability insurance required and a Certificate of Insurance naming the District as an additional insured.

(b) requiring that the event organizers furnish additional security forces at their expense if necessary.

(c) requiring that the proper licenses and permits be obtained if the event is selling food concession items and/or alcohol.

(d) requiring assurance that building and grounds be returned to their original condition, a cash deposit may be required.

(e) the permit holders may not bar the public from District property. An exception may be made for fenced (or otherwise inaccessible) areas for an event with an admission fee - per Executive Director approval.

The Board reserves the right to change permit or registration fees, as it deems proper.

The Board reserves the right to change permit or registration fees as it deems proper. The granting of a special permit may be refused or revoked if, in the reasonable judgment of the Director, a substantial question exists as to the applicant's willingness or ability to fully comply with the foregoing provisions.

SECTION 45: Public Access to Reserved Areas

Public access to Quincy Park District shall not be restricted unless deemed necessary to ensure the safety of the public, District property, District staff or otherwise codified in existing ordinances, there are instances in which exceptions will be made:

(1) If a group or individual has gone through the proper channels to "reserve" an area, structure, or facility, including obtaining the proper permits and paying applicable fees, another group or individual attempting to access those same areas, structures, or facilities during the duration of the permitted event will be asked to relocate to another area (within the same park, if possible).

(2) In the event of a conflict over use of public spaces, the following hierarchy of authority is available to resolve such disputes:

a. On-duty Park Ranger.

b. Local law enforcement (Quincy Police/Adams County Sheriff).

c. Park District administrative staff.

That all ordinances and resolution and parts thereof in conflict herewith are to the extent of such conflict, hereby repealed.

This ordinance shall be in full force and effect from and after its passage, approval and publication.

ADOPTED: September 11, 2024

APPROVED: September 11, 2024

QUINCY PARK DISTRICT, an
Illinois Municipal Corporation

By: _____
President

ATTEST:

Secretary

STATE OF ILLINOIS)
COUNTY OF ADAMS) SS
QUINCY PARK DISTRICT)

I, ROME FRERICKS, Secretary of the Quincy Park District, do hereby certify that the copy of said 24-04 Ordinance attached hereto, is a true, full and complete copy thereof, as the same appears on the records of the Quincy Park District.

IN TESTIMONY WHEREOF, I have hereunto set my hand and affixed the seal of the Quincy Park District this 11th day of September, A.D., 2024.

Rome Frericks

STATE OF ILLINOIS)
COUNTY OF ADAMS) SS
QUINCY PARK DISTRICT)

ROME FRERICKS, BEING FIRST DULY SWORN ON HIS OATH, deposes and says that he, as Secretary of the Quincy Park District, signed and sealed the above and foregoing 24-03 Ordinance, and that the contents thereof are true and correct in substance and in fact.

Rome Frericks

Subscribed and sworn to before me this 11th day of September, 2024.

Notary Public



**QUINCY PARK DISTRICT
PUBLIC PARK USE ORDINANCE**

QUINCY PARK DISTRICT PUBLIC PARK USE ORDINANCE

Public Use and Purpose of the District: Parks are intended for the use and enjoyment of the general public. Functions of the District are to acquire, protect, restore, develop and interpret a well-balanced and meaningful park system consisting of scenic, environmental, recreational, historic and preservation value for existing and future generations. This Ordinance is intended to help consistently adhere to and compliment this vision.

ADOPTED AT A REGULAR MEETING OF THE BOARD OF COMMISSIONERS OF THE QUINCY PARK DISTRICT, QUINCY, ILLINOIS, HELD AT EMERSON COMMUNITY CENTER ON WEDNESDAY, NOVEMBER 8, 1995:

ORDINANCE NO.95-17: AN ORDINANCE AMENDING ORDINANCES NO.248, 263, 265, 266, 281, 91-3, 92-1 AND 94-12, PROVIDING FOR THE REGULATION OF PUBLIC PARK USE IN THE QUINCY PARK DISTRICT.

ADOPTED AT A REGULAR MEETING OF THE BOARD OF COMMISSIONERS OF THE QUINCY PARK DISTRICT, QUINCY, ILLINOIS, HELD AT EMERSON COMMUNITY CENTER ON WEDNESDAY, MAY 8, 1996:

ORDINANCE NO.96-5: AN ORDINANCE AMENDING ORDINANCE NO. 95-17 PROVIDING FOR THE REGULATION OF PUBLIC PARK USE IN THE QUINCY PARK DISTRICT.

ADOPTED AT A REGULAR MEETING OF THE BOARD OF COMMISSIONERS OF THE QUINCY PARK DISTRICT, QUINCY, ILLINOIS, HELD AT EMERSON COMMUNITY CENTER ON WEDNESDAY, JUNE 11, 1997:

ORDINANCE NO.97-7: AN ORDINANCE AMENDING ORDINANCE No. 95-17 PROVIDING FOR THE REGULATION OF PUBLIC PARK USE IN THE QUINCY PARK DISTRICT.

ADOPTED AT A REGULAR MEETING OF THE BOARD OF COMMISSIONERS OF THE QUINCY PARK DISTRICT, QUINCY, ILLINOIS, HELD AT EMERSON COMMUNITY CENTER ON WEDNESDAY, March 8, 2000:

ORDINANCE NO.00-2: AN ORDINANCE AMENDING ORDINANCE 95-17 AS AMENDED BY 96-5 AND 97-7 PROVIDING FOR THE REGULATION OF PUBLIC PARK USE IN THE QUINCY PARK DISTRICT.

ADOPTED AT A REGULAR MEETING OF THE BOARD OF COMMISSIONERS OF THE QUINCY PARK DISTRICT, QUINCY, ILLINOIS, HELD AT EMERSON COMMUNITY CENTER ON WEDNESDAY, March 10, 2004:

ORDINANCE NO.04-4: AN ORDINANCE AMENDING ORDINANCE 95-17 AS AMENDED BY 96-5 AND 97-7 AND 00-2 PROVIDING FOR THE REGULATION OF PUBLIC PARK USE IN THE QUINCY PARK DISTRICT.

ADOPTED AT A REGULAR MEETING OF THE BOARD OF COMMISSIONERS OF THE QUINCY PARK DISTRICT, QUINCY, ILLINOIS, HELD AT EMERSON COMMUNITY CENTER ON WEDNESDAY, February 14, 2007:

ORDINANCE NO.07-02: AN ORDINANCE AMENDING ORDINANCE 95-17 AS AMENDED BY 96-5 AND 97-7 AND 00-2 AND 04-4 PROVIDING FOR THE REGULATION OF PUBLIC PARK USE IN THE QUINCY PARK DISTRICT.

ADOPTED AT A REGULAR MEETING OF THE BOARD OF COMMISSIONERS OF THE QUINCY PARK DISTRICT, QUINCY, ILLINOIS, HELD AT EMERSON COMMUNITY CENTER ON WEDNESDAY, February 11, 2009:

ORDINANCE NO.09-02: AN ORDINANCE AMENDING ORDINANCE 95-17 AS AMENDED BY 96-5 AND 97-7 AND 00-2 AND 04-4 AND 07-02 PROVIDING FOR THE REGULATION OF PUBLIC PARK USE IN THE QUINCY PARK DISTRICT.

ADOPTED AT A REGULAR MEETING OF THE BOARD OF COMMISSIONERS OF THE QUINCY PARK DISTRICT, QUINCY, ILLINOIS, HELD AT EMERSON COMMUNITY CENTER ON WEDNESDAY, OCTOBER 8, 2014:

ORDINANCE NO.14-04: AN ORDINANCE AMENDING ORDINANCE 95-17 AS AMENDED BY 96-5 AND 97-7 AND 00-2 AND 04-4 AND 07-02 AND 09-02 PROVIDING FOR THE REGULATION OF PUBLIC PARK USE IN THE QUINCY PARK DISTRICT.

ADOPTED AT A REGULAR MEETING OF THE BOARD OF COMMISSIONERS OF THE QUINCY PARK DISTRICT, QUINCY, ILLINOIS, HELD AT THE ADMINISTRATIVE BUILDING ON WEDNESDAY, FEBRUARY 9, 2022:

ORDINANCE NO.22-03: AN ORDINANCE AMENDING ORDINANCE 95-17 AS AMENDED BY ORDINANCES 96-05, 97-07, 00-02, 04-04, 07-02, 09-02, AND 14-04 PROVIDING FOR THE REGULATION OF PUBLIC PARK USE IN THE QUINCY PARK DISTRICT.

ADOPTED AT A REGULAR MEETING OF THE BOARD OF COMMISSIONERS OF THE QUINCY PARK DISTRICT, QUINCY, ILLINOIS, HELD AT THE ADMINISTRATIVE BUILDING ON WEDNESDAY, APRIL 10, 2024:

ORDINANCE NO. 24-03: AN ORDINANCE AMENDING ORDINANCE 95-17 AS AMENDED BY ORDINANCES 96-05, 97-07, 00-02, 04-04, 07-02, 09-02, 14-04 and 22-03 PROVIDING FOR THE REGULATION OF PUBLIC PARK USE IN THE QUINCY PARK DISTRICT.

ORDINANCE NO. 24-04: AN ORDINANCE AMENDING ORDINANCE 95-17 AS AMENDED BY ORDINANCES 96-05, 97-07, 00-02, 04-04, 07-02, 09-02, 14-04, 22-03 and 24-03 PROVIDING FOR THE REGULATION OF PUBLIC PARK USE IN THE QUINCY PARK DISTRICT.

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Be it ordained by the Board of Park Commissioners of the Quincy Park District as follows:

SECTION 1: Definitions

For the purposes of this ordinance, the words set forth in this section have the meanings designated in this section except when a particular context clearly requires a different meaning:

(a) **"Board"** shall mean the Board of Commissioners of the Quincy Park District, a Municipal Corporation, Quincy, Adams County, Illinois.

(b) **"District"** shall mean the Quincy Park District, a Municipal Corporation, Quincy, Adams County, Illinois.

(c) **"Director"** shall mean the Executive Director of the Quincy Park District, and includes any person whom the Director designates to act for the Director hereunder, who shall act for the Board, enforce the laws, maintain law enforcement and maintain good order within the District.

(d) **"Park"** shall mean all developments, improvements, facilities and any and all land, minerals, waters, overhead air rights, easements and other reservations owned, leased, controlled or used by the District.

(e) **"Permit"** and **"Reservation"** shall mean and include any authorization issued by the Director pursuant to the authority of the Board for a specified park privilege, activity or event or permitting the performance of a specified act or acts in any park.

(f) **"Rules and Regulations"** shall mean and include any regulation adopted by the Board and shall be construed as Board Policy.

(g) **"Person"** shall mean individual, company, partnership, corporation, incorporation or association, or any combination of individuals, or employee, agent, or officers thereof.

(h) **"Group"** shall mean an assemblage of two or more persons.

(i) **"Police"** shall mean person, persons, or agents, employees, patrolmen, police officers, park rangers and other law enforcement officers appointed or designated by the Board enforce this ordinance and the rules and regulations adopted the Board.

(j) **"Parking,"** means the standing of a vehicle, whether occupied or not, otherwise than temporarily for the purpose and while actually engaged in loading or unloading.

(k) Terms other than those set out above and currently defined in the Illinois Revised Statutes shall be so defined for the purpose of this ordinance.

SECTION 2: Confines of the Quincy Park District

The premises heretofore laid out as All America Park, Berrian Park, "Clat Adams" Bicentennial Park, Bob Bangert Park, "Boots" Bush Park, Villa Kathrine Castle, Edgewater Park, Emerson Park, Boehl Park, Gardner Park, Indian Mounds Park, Johnson Park, Kesler Park, Leon Bailey Memorial Park, Lincoln Park, Lock & Dam 21, Madison Park, Moorman Park, Bob Mays Park, Parker Heights,

Paul Dennis Soccer Complex, Bill Klingner Trail, Quinsippi Island, Reservoir Park, Ben Bumbry Riverview Park, South Park, Sunset Park, Washington Park, Wavering Park, Westview Park, Westview Golf Course, Lorenzo Bull Park, the Quincy Art Center and parkways located at Lawndale, Park Place, Payson Avenue, Country Club, 22nd and York, Aldo Boulevard, and such other areas, playgrounds, playfields, buildings and other public areas and facilities now owned or which may hereafter be acquired, leased, laid out, or appropriated by the appropriate corporation action of the District, are hereby declared to be in the possession and control of the Quincy Park District for park purposes. Whenever, in this ordinance, places of the District are referred to, such words shall refer to and include all such areas, including buildings and other structures in the possession and under the jurisdiction of the Quincy Park District, including premises and schools which may be used or rented by the District.

Additionally, if park area names are changed or added they become part of this ordinance without further ordinance changes.

SECTION 3: Statutory Control (Savings Clause)

This ordinance shall be subject to and controlled by "The Park District Code" of the State of Illinois, as set forth in Chapter 70, Illinois Compiled Statutes (ILCS) Sec. 1205/102, and all other laws affecting the District. Additionally, if any section or subsection of this code shall be held unconstitutional or invalid for any reason, such holding shall not be construed to invalidate or impair the remaining provisions of this code, which shall continue in full force and effect.

Be it further ordained by the Board of Park Commissioners of the Quincy Park District as follows:

SECTION 4: Games, Sports and Playgrounds

No person shall walk, remain, or conduct himself upon such portion of the park system designated by the Director for any particular game, sport, or amusement in such a way to interfere with the use of such portion by persons who are using the same for the particular sport, game or amusement for which it has been designated. No person shall engage in any activity in a reckless manner so as to endanger, injure, or damage persons or property.

No person shall ride a skateboard, roller blades, or roller skates or similar equipment (collectively "Devices") at or in any Park Facility where the use of such Devices is posted as prohibited. No person shall use any such Device in any manner that interferes with or threatens any other Park District patron. Each person who uses such a Device shall yield the right of way to pedestrians at all times.

No person shall make any ascent or descent from a balloon, parachute or aircraft in the park system or operate any powered model aircraft of any type, or have an exhibition for commercial purposes without obtaining a permit to do so from the Business Office.

No person or persons may bring in, set up, construct, manage, or operate any amusement or entertainment contraption or device without a permit from the Director.

No person or persons shall sled, toboggan, ski or slide in any park.

No person will disobey any posted notice or official signage in a Park placed at the direction of the Board or Director.

No person or persons shall smoke on or within ten (10) feet of any playground safety surface area.

No person or persons shall play or operate any sound amplification devices in a manner, which may reasonably be expected to annoy other persons in the parks.

SECTION 5: Firearms, Bows and Arrows

No person shall have in their possession or on or about their person, concealed or otherwise, any firearm, pistol, revolver, rifle, shotgun, or bow and arrow in any park, playground or building of the Quincy Park District, unless a permit has been issued by the Director. An exception is granted under the following circumstances:

- a) An unloaded, cased firearm may be transported from the parking lots adjacent to boat launches and Art Keller Marina to a boat.
- b) Bows and arrows may be transported from the parking lot next to a designed archery range and used at the range according to posted safety rules.

Nothing contained herein shall be construed to prevent any duly sworn Peace Officer from carrying such weapons as may be authorized and necessary in the discharge of their duties nor shall it apply to any person summoned by any such officer to assist in making arrests or preserving the peace while such person is engaged in assisting.

SECTION 6: Fireworks, Weapons and Harmful Substances

No person shall carry or discharge any rocket, firecracker, torpedo, or other fireworks or objects containing any substance of an explosive nature on District premises without first obtaining a permit from the Director.

No person any carry or discharge any slingshot, blackjack, Billy club, or device capable of discharging a projectile by air, gas or explosive, any explosive substance or harmful solid, liquid or gaseous substance or any other dangerous weapon; nor throw or cast any stones or other missiles.

SECTION 7: Policing of Parks (Cooperation with Authorities)

No person shall resist any Commissioner, Director or Ranger of the Quincy Park District or duly appointed law enforcement officer of the City of Quincy in the discharge of his duty, or fail or refuse to obey any lawful command of any such Commissioner, Director, Ranger or law enforcement officer or in any way interfere with or hinder or prevent above said persons from discharging his/her duty, or in any manner assist or give aid to any person in custody to escape or to attempt to escape from custody, or rescue or attempt to rescue any person when in such custody.

It shall be unlawful for any person to represent, impersonate, or pretend to be a police officer or official of the Park District.

The Quincy Park District authorizes those law enforcement agencies within the District's limits to enter all parks and enforce all sections of this ordinance. The District's Park Patrol and authorized officers shall also possess the authority to enforce all sections of this Ordinance.

SECTION 8: Vending and Peddling

No person shall expose or offer for sale any article or thing, nor shall he/she station or place any stand, cart, or vehicle for the transportation, sale or display of any such article or thing within the park system. Exception is hereby made as to any regularly licensed concessionaire or others, acquiring the proper licenses and permits from the City of Quincy, Adams County Health Department and receiving a Mobile Food Vendor permit from the Quincy Park District.

Single Mobile Food Vendor permit may be issued from April 1st to October 31st, by the District for South Park, Berrian Park, Lincoln Park, All-America Park, Clat Adams Park, Madison Park, Boots Bush Park, North Kesler Park, Johnson Park, and Klingner Trail Parking Lot on Quintron Way. Special Event Application shall be used for applying for a permit and must be submitted 30 days in advance of an event. Permits shall not be issued that would interfere

with already established events or shelter reservation permits. Permit fees shall be established by the Business Office and approved by the Board annually.

Multiple Mobile Food Vendor permits may be issued for Clat Adams Park, North Kesler Park, Lincoln Park, All-America Park, Berrian Park, Johnson Park, South Park, and Klingner Trail Parking Lot on Quintron Way.

SECTION 9: Advertising

No person shall announce, advertise, or call the attention of the public in any way to any article, or service for sale or hire. No person shall display, post or distribute any placard, hand-bill, pamphlet, circular, book or other writing containing commercial advertising matter within the park system without permission from the Director.

SECTION 10: Signs

Persons wishing to paste, glue, tack or otherwise post any sign, placard or advertisement must first receive permission from the Executive Director for posting of less than two (2) weeks but must receive Board approval for posting of more than two (2) weeks in any park within the District.

SECTION 11: Protection of Property

No person shall:

(a) willfully destroy, deface, paint, alter, change or remove any building, bridge, table, bench, fireplace, monument, stone marker, paving or paving materials, or any property of the District or others in the park system.

(b) encroach upon District property by constructing fences, play apparatus, or any structure, or planting gardens or shrubs, or by using district property for personal use.

(c) build a fire anywhere, for any purpose, except (1) the fireplaces in Reservoir Park Shelter and the Moorman Park Large Shelter with permission from Director of Parks, (2) fires for cooking purposes made in portable metal containers or grills if the base of the fire in such container or grill is six or more inches above the ground, (3) fires for cooking in the grills at the shelter houses, or (4) fires may be permitted by the Director of Parks. Every fire shall be continuously under the care and direction of a competent person from the time it is kindled until it is completely extinguished.

(d) throw, carry, cast, drag, push or deposit any refuse container, picnic table, barricade or any other movable or non- movable property into lakes or ponds or upon the frozen waters thereof, or to otherwise move, stack, or hide such property in such a way as to render it unavailable to

the general public for its intended use, to cause a hazard to public safety or to damage or destroy such property.

(e) throw, discharge, or otherwise place or cause to be placed in the waters of any fountain, pool, lake, stream, bay, or other body of water in or adjacent to any park or any tributary, stream, storm sewer, or drain flowing into such waters, any substance, matter of thing, liquid or solid, which will or may result in pollution or littering of said waters.

(f) tamper with, weaken, destroy, damage, or remove anything from any park vehicle, machine, implement or playground apparatus.

(g) bring any plant or portion of a plant within the confines of the park system. Groups or individuals wishing to donate plants to the Park District shall work directly through and receive permission from the Director of Parks.

(h) bring in or shall dump, lay, cast, drop, discharge, deposit or leave any bottles, broken glass, cinders, paper, boxes, cans, dirt, rubbish, waste, garbage or refuse, or any other trash. No such refuse or trash shall be placed in any water in or contiguous to any park, or left anywhere on the grounds thereof, but shall be placed in the proper receptacles where provided. If receptacles are not so provided, all such rubbish or waste shall be carried away from the park by the responsible party.

(i) enter, without invitation or having paid appropriate admission fee, any area, building or place which has been rented or otherwise reserved for any purpose; nor shall any persons loiter as to impede free access of the public to such building or place.

SECTION 12: Closing Hours and Closing of Parks

Sunset, Parker Heights, Bill Klingner Trail, Westview, Boehl and Leon Bailey parks, the portion of Gardner Park outside the road circling the picnic shelter, restroom area and Paul Dennis Soccer Complex shall be closed from thirty (30) minutes after sunset until thirty (30) minutes before sunrise the following morning. All America, Berrian, Clat Adams, Bob Bangert, Bob Mays, Lincoln Park, Boots Bush, Villa Kathrine, Edgewater, Emerson, Indian Mounds, Johnson, Kesler, Madison, Moorman, Quinsippi Island, Reservoir, Ben Brumby Riverview, South, Washington, Wavering, Westview, Lorenzo Bull parks and the picnic shelter area of Gardner Park, inside the road circling the shelter including the parking lot and access road from the highway shall be closed from 11:00 P.M. prevailing time in the evening until thirty (30) minutes before sunrise the following morning. Without a written agreement, or written permission of the Director, no person shall enter or remain, nor shall any person allow his or her property to remain within any parks of the District when except for unforeseen emergencies.

Parks shall be open to the public every day of the year from thirty (30) minutes before sunrise until their designated closing time in the evening, except any section or part of any park may be declared closed to the

public by the Director at any time and for any interval of time or for certain uses as the Director shall find reasonably necessary.

No person in a park shall enter an area "Closed to the Public" nor shall any person use any area in violation of posted notices.

SECTION 13: Restrooms and Washrooms

No person over the age of five (5) years shall use the restrooms and washrooms designated for the opposite sex unless required to accommodate a disability

SECTION 14: Removal and Injury of Natural Resources

No person shall remove any soil, rock, stones, trees, shrubs, plants, down timber, or make any excavation by tool, equipment, blasting or other means. Exception is hereby made as to any person acting with permission from the Director or his designee.

No person shall damage, cut, carve, transplant or remove any tree or plant or injure the park, or pick the flowers of any tree or plant without the permission of the Director.

No person shall take, appropriate, excavate, injure, destroy, or remove any historical or pre-historical ruin or parts thereof, or any object of antiquity, without written permission of the Director.

SECTION 15: Erection of Structures

No person shall construct or erect any building, tent or structure of whatever kind, whether permanent or temporary in character, or run or string any public utility into, upon or across such lands, except with written permission from the Director.

If a group or individual with a valid Special Use Permit request to erect tents or similar structures but wishes to bar the public from doing the same, the following will apply:

1. The request must be made to the Executive Director in writing and include the reason for the request.
2. Staff will consider the impact request may have on the public lands and individuals who wish to utilize the area.
 - a. If the request is approved, appropriate signage must be posted.
 - b. If the request is denied the District will work with the permit holder(s) to determine where public structures may be placed to ensure safety and mitigate negative impact to the event.

SECTION 16: Animals and Birds

No person shall trap, catch, wound or kill, or treat cruelly, or attempt to trap, catch, wound, or kill any bird or animal, or molest or rob any nest of any bird or animal within the park system without permission of the Director.

SECTION 17: Improper or Indecent Behavior

No person in a park shall commit an indecent, lewd or lascivious act, threaten or abuse another person, nor utter any lewd or offensive words within the hearing of another person.

SECTION 18: Sale of Alcoholic Liquors

No person shall sell any alcoholic liquor in the park system unless a special permit has been applied for and granted by the Director and that necessary licenses and insurance certificates received by the Business Office prior to the event.

For definition purposes, the term "alcoholic liquors" includes alcohol, spirits, wine and beer and every liquid or solid, patented or not, consumed as a beverage by a human being; the provisions of this Ordinance shall not apply to alcohol used in the manufacture of denatured alcohol produced in accordance with Acts of Congress and regulations promulgated hereunder, and not to any liquid or solid containing one-half of one percent or less of alcohol by volume.

SECTION 19: Leon Bailey Memorial Park, Washington Park, Ben Bumbry Riverview Park, - Alcoholic Liquors

No person shall transport, carry, possess or consume alcoholic liquor (as defined in Section 18) except in the original package and with the seal unbroken within the confines of Leon Bailey Memorial Park, Washington Park, and Ben Bumbry Riverview Park. The Director, in his discretion, may approve alcohol to be sold/consumed at special events by permit only.

SECTION 20: Alms, Fees, and Sales

No person in a park shall solicit alms, charge fees or collect contributions for any purpose whether public or private without written permission of the Director.

SECTION 21: Games of Chance

No person in a park shall gamble, or participate in, or abet any game of chance. Exception is hereby made as to Bingo games conducted or operated by non-profit organizations licensed by the State of Illinois, provided all provisions of State law, to include the Bingo and License Tax Act of the State of Illinois, are complied with, and provided that the above is approved by the Director.

SECTION 22: Domestic Animals

Any dog or other domestic animal may be brought into the parks provided it is restrained at all times on an adequate leash and its waste substance is removed before leaving the park.

No person shall allow dogs or other domestic animals to be on the playground equipment or the playground safety surface.

SECTION 23: Camping

No person in a park shall place, erect or use any hammock, swing, tent, trailer, shelter or camp in the park system except in area from time to time designated by the Director to do so. All campers or visitors shall abide by the rules and regulations set forth in the permit issued by the District.

SECTION 24: Public Meetings

No person or organization of any kind shall call or hold any public meeting, exhibition, or entertainment of any kind within the park system unless permission is granted by the Director. A permit may be required.

SECTION 25: Disorderly Conduct

No person shall make, aid, countenance or assist in making any raucous noise, riot, or disturbance tending to alarm or disturb another or to occasion a breach of the peace in any park, or collect with other persons in bodies or crowds for unlawful purposes, (i.e. prize fight, dog fight, cock fight, or any public or private fighting), or for any purpose to the annoyance or disturbance of other persons.

SECTION 26: Snowmobiles

No person shall drive, propel, employ or use a snowmobile within the confines of the Quincy Park District without the permission of the Director. "Snowmobile" as used in this ordinance means a self-propelled device designed for travel on snow or ice or natural terrain steered by skis or runners, and supported in part by skis, belts, or cleats.

SECTION 27: Traffic Signs and Signals

No person shall drive or operate any vehicle, as defined by the Illinois Motor Vehicle Code, so as to disobey the instructions of any traffic sign or signal placed in view by the authority of the Board or in accordance with the laws of the State of Illinois, excepting on direction of an officer or employee of said Quincy Park District or excepting on direction of a duly qualified law enforcement officer.

SECTION 28: Stop Signs and One-Way Streets

No person, operating a vehicle, shall not stop before entering or fail to yield the right-of-way to vehicles on Park District drives specified in Quincy Park District Ordinances No.92-1 and 94-12.

SECTION 29: Parking Lots and Roadways

No person shall drive any automobile, truck, motorcycle or motorized vehicle within any of the parks of the District except upon the parking lots and roadways without permission of the Director.

SECTION 30: Speed

No person shall drive any vehicle within the park system at a speed greater than is reasonable and proper with regard to traffic conditions and the use of the roadway, or at a speed that endangers the safety of any person or property, but in no event may said vehicle be driven in excess of 15 miles per hour or the posted speed limit in designated vehicular access/egress areas.

SECTION 31: Improper Driving

No person shall operate any vehicle in the Park District in an improper manner so as to endanger life or property.

It shall be unlawful for any person to drive upon any designated and posted freshly oiled road surface or over or across any freshly painted traffic lines.

SECTION 32: Traffic Control

No person driving any vehicle in a park shall disobey or violate any ordinance, rule or traffic control sign or device of the District governing vehicular traffic or parking within the park system.

No person shall willfully fail or refuse to comply with any lawful order or direction of any police officer, Park Ranger other District employee within the park system.

SECTION 33: Parking

No person shall park or place any vehicle or other property of any kind within a park so to obstruct or interfere with traffic or travel, or endanger the public safety.

No person shall park any vehicle in any area designated as a "NO PARKING" area.

No person shall park upon any grass-covered area of the park system unless said area is designated as a parking area and posted with appropriate signs.

No unauthorized vehicles may be parked upon District property, including parking lots, except by persons visiting park premise during open hours, except boat access areas in Kesler Park, Bob Bangert Park, Lock & Dam 21 PUA, All America Park, and Quinsippi Island for boat access purposes only.

No vehicle or equipment may be parked upon District property while posted "For Sale" without permission of the Director of Parks.

It shall be unlawful for any person or operator, except disabled persons or those transporting disabled persons, to park a vehicle any time in spaces designated for disabled persons.

No person shall park any vehicle in any position to block another car legally parked or in front of public or private driveways.

SECTION 34: Equestrians and Mounts

No person shall ride or permit a horse or horses, under their control on any grass areas of any park without permission from the Director.

No person shall ride a horse or other animal on any District property without the permission of the Director of Parks and only in designated areas and shall not endanger the life, limb, or property of any person in such designated park or area. Riders shall yield the right-of-way to vehicles and/or pedestrians.

SECTION 35: Swimming Areas

No person shall swim, bathe, or wade at any time in any of the ponds, lake, pools, marina, fountains, except for the Washington Park fountain, or watercourses except at such place or places as may be designated by the Director and then only in accordance with the rules, regulations, and restrictions promulgated and posted at those facilities.

If any person shall refuse to obey any orders of lifeguards, attendants, managers, or any agent of the District, such person or persons may be required to leave the area and their future access may be restricted.

SECTION 36: Golf

No person shall swing or make use any golf club nor play golf, nor hit, nor putt golf balls within or into a park except on or within appropriate areas at Westview Golf Course or the Batting Cage Miniature Golf Course.

No person shall be allowed to play golf at Westview Golf Course without first paying posted fees unless otherwise designated by the Director or his designee, and all golfers shall abide by the rules and regulations posted at the clubhouse.

The Director of Golf shall designate when the golf course is playable and open to the public.

SECTION 37: Boating

All persons operating or launching a motorboat shall abide by rules as set forth by the Board, the State of Illinois, and the Federal Government.

All boats must be operated only under closed throttle in Quincy Bay and Art Keller Marina as designated by floating sign buoys.

The District reserves the right to take charge of, control, and police the area between the shoreline and the harbor line and the land contiguous to any park boundary.

Art Keller Marina renters and their guests will only be permitted to fish from their slip or the dock where their slip is located.

Only Art Keller Marina authorized tenants and their guests are permitted upon the docks and walkways therein.

SECTION 38: Weight and Load Limits on Park Roads

It shall be unlawful to operate any truck or other commercial vehicle on any road, highway or parking area within the confines of the District with a gross weight of such truck or commercial vehicle in excess of eight (8) tons, provided that a necessary pre-requisite for the enforcement by the District of the Ordinance shall be the erection and maintenance of signs designating the limitation set out in/on the particular park, road, highway or parking area in question.

Exceptions:

(a) provided that a truck or commercial vehicle may provide truck services to and from a park and/or deliveries and pickups within the parks;

(b) provided further that the operation and use of trailered boats, motor homes, and travel trailers are exempt from the weight limitations of this Ordinance;

(c) provided further that the Director of the District or his designee may grant a special permit from the weight limitations of this Ordinance upon advance written applications, provided adequate protection for roads, highways, and parking areas are made or, in the alternative, for good cause and on an occasional basis.

For the purposes of this Section, vehicle definitions are as set forth in Chapter 95-1/2 of the Illinois Revised Statutes.

SECTION 39: Permits and Designated Areas -Authority

The Director has the authority to designate areas, facilities, or waters, suitable for various activities or use, to close parks, or parts thereof, in the interest of public health. Permits issued are not transferable to other agencies and fees paid are not refundable without the permission of the Director or in adherence to District refund policies approved by the Board. Any agency, group, or organization wishing to use a park facility for their event shall first petition the Director and fill out a "Special Use Park Permit" explaining and detailing their event. The Executive Director and/or Board may impose reasonable restriction on the granting of a permit including, but not limited to, any of the following:

(a) requiring proof of and establishing the amount of liability insurance required and a Certificate of Insurance naming the District as an additional insured.

(b) requiring that the event organizers furnish additional security forces at their expense if necessary.

(c) requiring that the proper licenses and permits be obtained if the event is selling food concession items and/or alcohol.

(d) requiring assurance that building and grounds be returned to their original condition, a cash deposit may be required.

(e) the permit holders may not bar the public from District property. An exception may be made for fenced (or otherwise inaccessible) areas for an event with an admission fee - per Executive Director approval.

The Board reserves the right to change permit or registration fees, as it deems proper.

The Board reserves the right to change permit or registration fees as it deems proper. The granting of a special permit may be refused or revoked if, in the reasonable judgment of the Director, a substantial question exists as to the applicant's willingness or ability to fully comply with the foregoing provisions.

SECTION 40: User Fees Established

The Board may fix and collect reasonable fees for the use of park facilities. Such fees may be fixed at a uniform rate to all users of such facility or facilities, or the Board may at its discretion; fix such fees at a lower rate for resident users. A "resident user" is hereby defined as a user of park facilities who either resides in, or owns real estate within the District city limits.

Section 41: Temporary Dismissal from Park Facilities

a. Definition of Temporary Dismissal. "Temporary Dismissal" under this

Section means removal and exclusion from all Park Facilities for an hour time period as provided in this Section.

b. Persons Subject to Temporary Dismissal. Any person who violates

(i) any provision of this Code,

(ii) any other existing Park District rule, regulation, code, ordinance, or policy, or

(iii) any State of Illinois or City of Quincy, code, or ordinance while in any Park Facility is subject to Temporary Dismissal.

c. Persons Authorized to Effect a Temporary Dismissal. The following persons may effect a Temporary Dismissal: City of Quincy police officers and Park District Directors and Supervisor and all other Park District representatives authorized by the Executive Director of the Park District.

A person authorized under this Subsection c is referred to as a "Dismissal Officer."

d. Basis for Determination of Temporary Dismissal. The determination whether to temporarily dismiss a person rests in the sound exercise of discretion by the Dismissal Officer and may be based either on observations by the Dismissal Officer, or on any report that would ordinarily be relied upon by a law enforcement officer to determine probable cause, or both.

e. Time Period of Dismissal. Each Temporary Dismissal is for a period of 24 hours after service of the Dismissal Notice under Subsection f of this Section.

f. Dismissal Notice. A person who is temporarily dismissed under this Section will receive a written Dismissal Notice from the Dismissal Officer that states (1) the date and time of issuance, (2) the general location at which the notice was issued, (3) a statement that the individual may not enter any Park Facility for 24 hours after receipt of the notice, and (4) a statement that violation of the terms of the notice may lead to arrest and prosecution for criminal trespass.

g. Violation of Dismissal Notice. The violation of any Dismissal Notice is a violation of this Code. A person who violates a Dismissal Notice is subject to being excluded from Park Facilities under Section 42 of this Code and to arrest and prosecution for criminal trespass.

Section 42: Exclusion from Park Facilities

a. Definition of Exclusion. "Exclusion" under this Section means removal and exclusion from all Park Facilities for a period of days as provided in this Section.

b. Persons Subject to Exclusion. A person is subject to Exclusion if he or she has received three or more citations during any 60-day period for violation of (i) any provision of this code, (ii) any other existing Park

District rule, regulation, code, ordinance, or policy, or (iii) any State of Illinois or City of Quincy statute, code, or ordinance while in any Park Facility.

A citation that has been dismissed is not counted when determining whether a person is subject to Exclusion.

c. Persons Authorized to Effect Exclusion. The following persons may effect an Exclusion: City of Quincy police officers and any Park District Director and all other Park District representatives authorized by the Executive Director of the Park District. A person authorized under this Subsection c is referred to as an "Exclusion Officer."

d. Basis for Determination to Exclude. The determination whether to exclude a person is based on previously issued citations as provided in Subsection b of this Section, without regard to the pendency or disposition of any of those citations, and any current citation for violation of this Code or any other Park District code, ordinance, or regulation.

e. Time Period of Exclusion. The time period of Exclusion is based on the sound exercise of discretion by the Exclusion Officer and must fall within the following parameters:

(1) A person who has accumulated three citations or has been the subject of one Temporary Dismissal during the 60-day period preceding the issuance of the current citation, or who has accumulated four citations in the 12-month period prior to issuance of the current citation, may be excluded for any period of days up to 60 days after receipt of the Exclusion Notice.

(2) A person who has accumulated four citations or has been the subject of two or more Temporary Dismissals during the 60-day period preceding the issuance of the current citation, or who has accumulated five citations in the 12-month period prior to issuance of the current citation, may be excluded for any period of days up to 180 days after receipt of the Exclusion Notice.

(3) A person who has accumulated five or more citations or has been the subject of three or more Temporary Dismissals during the 60-day period preceding the issuance of the current citation, or who has accumulated six citations in the 12-month period prior to issuance of the current citation, may be excluded for any period of days up to 365 days after receipt of the Exclusion Notice. The determination of the Exclusion Officer not to exclude a person eligible for Exclusion under this Subsection e at one time does not preclude that Exclusion Officer or any other Exclusion Officer from excluding that person at any time that person remains, or again becomes, eligible for Exclusion.

f. Exclusion Notice. A person who is excluded under this Section will receive a written Exclusion Notice from the Exclusion Officer that states (1) the date of issuance, (2) the general location at which the notice was issued, (3) the time period of Exclusion, (4) a statement that the

individual may not enter any Park Facility during the period of Exclusion, (5) a statement that violation of the terms of the notice may lead to arrest and prosecution for criminal trespass, and (6) a statement that the Exclusion Notice may be appealed under this Section. Exclusion commences immediately after receipt of the Exclusion Notice.

g. Appeal of Length of Exclusion. Any person who receives an Exclusion Notice for a time period longer than seven days may appeal the length of the Exclusion to the Director of the Park District. A written request for appeal, signed by the appellant, must be received at the Park District's headquarters within five days after issuance of the Exclusion Notice. The request for appeal must state an address and one or more telephone numbers at which the appellant can be reached readily during a regular business day.

The filing of an appeal does not postpone the immediate commencement of the Exclusion.

If a request for an appeal is received, then the Executive Director or his or her designee must conduct a hearing on the appeal as follows:

(1) The Park District, within three working days after receipt of the request for appeal, must notify the appellant with the date, time, and place of the hearing, which hearing date may not be less than five business days after notice is given. The notice may be sent by U.S. Mail or provided by telephone.

(2) If the appellant is unable to attend the hearing as scheduled, then the appellant must contact the Director's office at least three business days before the hearing date and request that the hearing be rescheduled. The failure to contact the Director is grounds for dismissal of the appeal.

(3) The hearing will be conducted at the Park District's headquarters and does not need to be a public hearing. At the hearing, the appellant may give testimony in support of his or her appeal and present facts, circumstances, evidence, and witnesses to rebut the basis for the length of the Exclusion. The appellant also may ask questions of any witnesses who testify in support of the length of the Exclusion. Rules of evidence and procedure need not be strictly applied. The Director or designee may examine witnesses, including the Exclusion Officer and may set the date of the hearing and continue the hearing to a future date if necessary to accommodate the scheduling of witnesses including the Exclusion Officer.

(4) If on the date set for hearing, the appellant fails to appear and is not represented at the hearing by her or his attorney, then the Director or designee nevertheless may proceed with the hearing, consider the facts, circumstances, and evidence relevant to the length of the Exclusion, and make her or his determination in the absence of the appellant and her or his attorney.

(5) Within five business days after the conclusion of the hearing, the

Executive Director or designee must issue a written determination on the appeal. The Director or designee may reduce the time period of the Exclusion to any number of days not less than the number of days the appellant has been Excluded, or the Director or designee may sustain the length of the Exclusion, or based on aggravating evidence presented at the hearing the Director or designee may increase the length of the Exclusion. The determination of the Director or designee is final.

h. Violation of Exclusion Notice. The violation of any Exclusion Notice is a violation of this Code. A person who violates an Exclusion Notice is subject to further exclusion from Park Facilities under this Section and to arrest and prosecution for criminal trespass

SECTION 43: Citation or Notice of Violation

In addition to the discretion of a duly authorized law enforcement official or officer to lodge a charge, complaint or information for an alleged violation of Quincy City Ordinance or State law, any such law enforcement official or officer may use the following:

Such Notice of Violation shall be in a form prescribed by the Chief of Police of the City of Quincy, Illinois, in consultation with the corporation counsel and the city attorney consistent with law and applicable court rules.

Notice of Violation shall set forth the violation alleged and the penalty, which may be paid to the City Treasurer. Such penalty shall be twenty dollars (\$20.00) for each offense. The person shall be provided fourteen (14) days from the date of such Notice of Violation to pay the prescribed penalty. If not paid within such fourteen (14) day period, such person shall have additional days to pay but with additional court costs added to the original violation.

If after twenty-eight (28) days such violation has not been paid the penalty upon conviction shall be not less than twenty-five dollars (\$25.00) and not more than two hundred dollars (\$200.00).

The Chief of Police, or persons designated by him, or the Director of the Quincy Park District, or the Quincy Park District Rangers are hereby empowered and authorized to sign and/or issue a Citation or Notice of Violation on the form designated by the Chief of Police and currently used by the City of Quincy Police Department for violation of the ordinance.

A duly sworn Police Officer, at his/her discretion, may impose an appropriate state charge for alleged violation of a provision of this penal ordinance of the Quincy Park District.

SECTION 44: Repeal of Prior Ordinances

Effective date of this Ordinance, all Ordinances and parts of Ordinances in conflict or inconsistent with any of the provisions of is ordinance shall be hereby repealed, and this ordinance shall be in force from and after its passage and approval by the Board of Commissioners.

SECTION 45: Public Access to Reserved Areas

Public access to Quincy Park District shall not be restricted unless deemed necessary to ensure the safety of the public, District property, District staff or otherwise codified in existing ordinances, there are instances in which exceptions will be made:

(1) If a group or individual has gone through the proper channels to "reserve" an area, structure, or facility, including obtaining the proper permits and paying applicable fees, another group or individual attempting to access those same areas, structures, or facilities during the duration of the permitted event will be asked to relocate to another area (within the same park, if possible).

(2) In the event of a conflict over use of public spaces, the following hierarchy of authority is available to resolve such disputes:

a. On-duty Park Ranger.

b. Local law enforcement (Quincy Police/Adams County Sheriff).

c. Park District administrative staff.

ADOPTED: ~~September 11~~April 10, 2024

APPROVED: ~~September 11~~April 10, 2024

Officially published in pamphlet form this ~~11~~10th day of ~~September~~April 2024.

QUINCY PARK DISTRICT, an Illinois Municipal
Corporation

BY:

President

CORPORATE SEAL

ATTEST:

Secretary

That all Ordinances and Resolutions and parts thereof in conflict herewith
or to the extent of such conflict are hereby repealed.

This ordinance shall be in force and effect from and after its passage
approved and publication as provided by law.

QUINCY PARK DISTRICT

Board of Commissioners

Date of Board Meeting: September 11, 2024

STAFF RECOMMENDATION

AGENDA ITEM: QUINCY PARK DISTRICT SALARY ADMINISTRATION PROGRAM, 2025: RECOMMENDED APPROVAL

BACKGROUND INFORMATION: In accordance with the District's Board Policy Manual, the Board amends the District's Salary Administration Program and authorizes appropriation limits for the salaries of the District's full time, non-union staff. The salaries of union staff are established by the union contract. Full time union negotiations are expected to begin in late November or early December of 2024.

For current non-union employees, I recommend that the total amount budgeted for salary increases be set approximately \$109,635 above the current 2024 budgeted amount. Large part of the increases is due to the new Federal mandate and non-union staff increases. This calculation does not include the Executive Director's salary which is set by the Board. All salaries will be within the range established by the approved 2025 Salary Administration Program.

The proposed Salary Administration Program salary ranges for 2025 are included with this report.

FISCAL IMPACT: The appropriation for salaries of current employees covered by the salary administration program will not increase more than \$109,635.

STAFF RECOMMENDATION: I recommend that the Board approve the proposed 2025 salary administration program and to allow the Executive Director to distribute up to \$109,635 in total salary increases among current 16 full time non-union employees for 2025.

PREPARED BY: Rome Frericks, Executive Director

BOARD ACTION:

QUINCY PARK DISTRICT
Proposed
Salary Administration Program & Adjustments for 2025
REGULAR FULL-TIME POSITION CLASSIFICATION

ANNUAL PAY RANGES –2025

BUDGET LIMIT FOR COST OF LIVING ADJUSTMENT:
Total: \$109,635 which is an increase of (13.1%)

<u>Position Classification</u>	Set by Board
Executive Director	Current \$99,275
<u>Position Classification</u>	Salary Range
Director of Parks	\$65,000 - \$85,000
Director of Golf	\$65,000 - \$85,000
Director of Business Services	\$65,000 - \$85,000
Director of Program Services	\$65,000 - \$85,000
Director of Marketing/Operations	\$65,000 - \$85,000
Assistant Director of Golf	\$59,000 - \$70,000
Golf Course Superintendent	\$59,000 - \$70,000
Park Maintenance Supervisor	\$59,000 - \$70,000
Park Safety Supervisor	\$59,000 - \$70,000
Recreation Program Manager I	\$59,000 - \$70,000
Recreation Program Manager II	\$59,000 - \$70,000
Park Ranger	\$18.25 - \$25.95
Administrative Assistant	\$18.25 - \$25.95
Accounting Systems Administrator/Bookkeeper	\$22.25 - \$29.95
Secretary/Receptionist	\$18.25 - \$25.95
For Reference Only:	
Full Time - Maintenance Laborer	\$19.80 - \$41,184
Full Time – Mechanic	\$21.73 - \$45,198
Full Time Crew leader	\$23.22 - \$48,298

PUBLIC INPUT