

Quincy Park District

BOARD OF COMMISSIONERS MEETING



Quincy Park District
Planning Session
Administrative Offices
1231 Bonansinga Dr.
Date: August 9, 2024
9:00 a.m.

Agenda Item
CALL TO ORDER (ROLL CALL VOTE)
PLEDGE OF ALLEGIANCE
PUBLIC COMMENT: Each speaker may have up to 3 minutes for comments
DISCUSSION ITEMS:
<ul style="list-style-type: none">○ Budget Timeline and Annual GO Bond Timeline<ul style="list-style-type: none">○ Timeline-2025 Budget & Appropriation Ordinance & 2024 Tax Levy Ordinance○ Annual GO Bond, Series 2025 Timeline
<ul style="list-style-type: none">○ Finance Overview<ul style="list-style-type: none">○ Park District Historical Tax Rates○ 2024 Draft Tax Levy – Budget Version○ Budget Update○ Capital Development Allocation Funding○ Park District General Obligation Bond History○ Financing of Proposed Capital Projects-2024 GO Bond, Ongoing GO Bonds & Tax Levies○ Bond Analysis
<ul style="list-style-type: none">○ Proposed Capital Projects and Financing<ul style="list-style-type: none">○ Proposed 2025 Projects○ Proposed 2025 Project Photos○ Playground Inventory○ Park Road Conditions○ Shelter Inventory○ Equipment Purchase List, Parks Department
<ul style="list-style-type: none">○ Art Keller Marina<ul style="list-style-type: none">○ Financials○ Art Keller Marina Memo○ Art Keller Marina Capital Needs Assessment○ Resolution NO. 22-07, Resolution to Continue Marina Operations Through 2025○ Future Options
<ul style="list-style-type: none">○ Executive Director/Staff and Board Communications/Annual Goals and Objectives<ul style="list-style-type: none">○ Current Comprehensive Goals & Objectives 2024-2025○ Draft Comprehensive Goals & Objectives 2025-2026
<ul style="list-style-type: none">○ Lunch
<ul style="list-style-type: none">○ Westview Golf Course<ul style="list-style-type: none">○ Financials○ Equipment Purchase List Westview Golf Course & Golf Carts○ Irrigation Replacement Update
<ul style="list-style-type: none">○ Bill Klingner Trail Development<ul style="list-style-type: none">○ Phase 5 Section from Parker Heights to Lincoln Park & Cost Estimate○ Whipple and Moore Easements & Missing Easement○ Overall Trail Plan○ Financing Options

<ul style="list-style-type: none"> ○ Employee Compensation <ul style="list-style-type: none"> ○ New Federal Overtime Rules for Executive, Administrative and Professional Employees ○ Current Salary Administration Salary Ranges ○ Current Salaries ○ Full Time Union Contract Expires 12/31/2024 ○ Full Time Union Memo
<ul style="list-style-type: none"> ○ Gardner Park <ul style="list-style-type: none"> ○ Potential Sale of Property in Gardner Park ○ Picture of Parcel of Land ○ Views of the Property
<ul style="list-style-type: none"> ○ PUBLIC COMMENT: Each speaker may have up to 3 minutes for comments
EXECUTIVE SESSION: In accordance with 5 ILCS, Par. 120/2c, I move that the Board convenes into Executive Session to discuss: (please read item(s) from list) (ROLL CALL VOTE)
CALL TO ORDER (OPEN SESSION) (ROLL CALL VOTE)
ACTIONS AFTER EXECUTIVE SESSION
ADJOURN (VOICE VOTE)

QUINCY PARK DISTRICT

Board of Commissioners

Date of Board Retreat: August 9, 2024

STAFF RECOMMENDATION

AGENDA ITEM: Budget Timeline and Annual GO Bond Timeline:
Discussion Only

INFORMATION PROVIDED:

- Timeline - 2025 Budget & Appropriation Ordinance & 2024 Tax Levy Ordinance
- Annual GO Bond, Series 2024 Timeline

2025 Budget & Appropriation Ordinance and 2024 Tax Levy Ordinance Timeline		
Date	Event Legend (Staff Preparation) (Budget & Appropriation) (Tax Levy)	Generic Date
July	Proposed Capital Projects List Due to Executive Director for Board Retreat	July
August 9, 2024	Discusses tax levy strategies and gives guidance for tax levy & budget.	August Planning Session
August 11, 2024	Initial staff Budget Guidance/Capital Projects Meeting	Early September
Aug. 12 - Sept. 20, 2024	Department Draft Budget Preparation	September
September 23 - 27, 2024	Draft Tax Levy Ordinance Preparation	End of September
September 20, 2024	Department Budgets due to Executive Director	4 th Friday in Sept. (District practice)
September 23 - 27, 2024	Department Budget Hearings	End of Sept. - Beginning Oct.
October 9, 2024	Board review of Draft Tax Levy Ordinance and Adoption of “Truth in Taxation” resolution	October Board Meeting
October 9- 25, 2024	Draft Budget and Appropriation Ordinance Prepared Executive Director & Director of Business Serv. finalize the budget.	Mid-October
October 25, 2024	Draft Budget and Appropriation Ordinance submitted to Board of Commissioners for review	4 th Friday in Oct. (District practice)
November 6, 2024	Public “Black Box” Notice to be published (If Applicable) (At least 7 days and no more than 14 days prior to hearing.)	
November 13, 2024	Budget and Appropriation Ordinance Draft review Tax Levy Ordinance Public Hearing (If Applicable, levy >105%) & Tax Levy Ordinance Adopted	November Board Meeting
November 14, 2024	Tax Levy Ordinance filed with Adams County Clerk (Must be filed by last Tuesday in December)*	Day after approval
November 14, 2024	Draft Budget and Appropriation Ordinance Public Inspection	30 Days before Adoption*
November 20, 2024	Public Notice published (at least one week before hearing)* (Also, at least six days prior to the district approving a budget, that includes an employee’s total compensation package that will equal or exceed \$150,000 per year, the district must post the total compensation package for that employee on its website.)	At least 1 week prior to hearing*
December 11, 2024	Budget and Appropriation Ordinance Public Hearing & Budget and Appropriation Ordinance Adopted	December Board Meeting
	Within six days of approving its budget, the district must post on its website the total compensation package for each employee receiving a total compensation package that exceeds \$75,000 per year.	Within 1 Week
	*=Statutory Rule	

Quincy Park District Annual GO Bond, Series 2025 Timeline

From: Brian Earnest, Director of Business Services

Here is the proposed schedule of activity for the 2025 GO bond:

October 9, 2024: Present to the Board the final recommended project list and amount of total bonds for G.O. Bond 2025. Board president calls for the required BINA (Bond Issue Notification Act) public hearing notice to be published notifying the public of a public hearing to be held on November 13, 2024. (An amount shall be determined for the notice. The amount of the Ordinance for issue of the bonds may be less than the public notice. A resolution is not required.)

October 30, 2024: The required public notice is published in the local newspaper and posted on the bulletin board at the Quincy Park District's business office located at 1231 Bonansinga Dr. (Notice is to be published no less than 7 and no more than 30 days before the date of the hearing. Notice is to be run once.)

November 13, 2024: The Board conducts the required **BINA public hearing** and may authorize staff to seek bids for the sale of bonds. (Proposed minute language supplied by attorney; Notice of Public Hearing to be posted 48 hours prior to hearing.) The Board will have the opportunity to approve the final project list.

November 13, 2024: The staff seeks Board authorization to "Self-Fund" the 2025 GO Bond and to set the bond interest rate.

December 11, 2024: The Board at their regular meeting **adopts the general obligation bond ordinance** for the sale of the bonds. (This may not occur until 7 days following the required BINA hearing.)

February 3, 2025: Bond closing, the District receives bond sale proceeds.

November 1, 2025: Maturity Date of Bond. The tax levy for G.O. Bond 2025 would be levied in 2024, funds received in 2025, with the bond payment due on November 1, 2025.

QUINCY PARK DISTRICT

Board of Commissioners

Date of Board Retreat: August 9, 2024

STAFF RECOMMENDATION

AGENDA ITEM: Finance Overview: Discussion Only

INFORMATION PROVIDED:

- Park District Historical Tax Rates
- 2024 Draft Tax Levy – Budget Version
- Budget Update
- Capital Development Allocation Funding
- Park District General Obligation Bond History
- Financing of Proposed Capital Projects - 2025 GO Bond, Ongoing GO Bonds & Tax Levies
- Bond Analysis

QUINCY PARK DISTRICT
HISTORICAL LOCAL TAX LEVY
ACTUAL

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<u>Tax Levy Year</u>	<u>Maximum Tax Levy Rate</u>	<u>2015</u>	<u>2016</u>	<u>2017</u>	<u>2018</u>	<u>2019</u>	<u>2020</u>	<u>2021</u>	<u>2022</u>	<u>2023</u>
<u>Actual EAV</u>		<u>\$607,015,378</u>	<u>\$629,021,019</u>	<u>\$648,134,093</u>	<u>\$659,044,754</u>	<u>\$685,185,774</u>	<u>\$697,500,234</u>	<u>\$714,636,159</u>	<u>\$746,503,220</u>	<u>\$807,852,768</u>
% Increase		1.78788%	3.62522%	3.03854%	1.68340%	3.96650%	1.79724%	2.45676%	4.45920%	8.21826%
							10 Yr. Avg. EAV Chg.		3.88195%	3.64277%
Corporate		\$ 758,769	\$ 786,276	\$ 810,168	\$ 823,806	\$ 856,482	\$ 871,875	\$ 893,294	\$ 933,129	\$ 985,419
Recreation		\$ 455,261	\$ 471,766	\$ 486,101	\$ 494,284	\$ 513,889	\$ 523,125	\$ 535,977	\$ 559,877	\$ 591,267
Museum		\$ 182,105	\$ 188,706	\$ 194,440	\$ 197,714	\$ 205,556	\$ 209,250	\$ 214,391	\$ 223,951	\$ 236,539
Park Security		\$ 151,754	\$ 157,255	\$ 162,034	\$ 164,761	\$ 171,296	\$ 174,375	\$ 178,659	\$ 186,626	\$ 197,116
Pav/Light		\$ 30,351	\$ 31,451	\$ 32,407	\$ 32,952	\$ 34,259	\$ 34,875	\$ 35,732	\$ 37,325	\$ 39,423
Pension/Retirement		\$ 136,032	\$ 155,054	\$ 180,052	\$ 180,051	\$ 260,028	\$ 110,066	\$ 90,044	\$ 15,005	\$ 15,026
Social Security		\$ 175,063	\$ 180,026	\$ 154,515	\$ 155,007	\$ 135,050	\$ 135,036	\$ 155,005	\$ 155,049	\$ 155,027
Unemploy. Comp		\$ 75,027	\$ 75,042	\$ 80,045	\$ 55,030	\$ 55,020	\$ 40,036	\$ 1,072	\$ 1,045	\$ 1,050
Liability		\$ 378,535	\$ 388,546	\$ 388,556	\$ 350,019	\$ 300,043	\$ 250,054	\$ 250,051	\$ 255,006	\$ 265,056
Audit		\$ 11,533	\$ 11,511	\$ 11,537	\$ 11,533	\$ 14,046	\$ 15,554	\$ 15,508	\$ 15,527	\$ 15,511
G.O. Bonds		\$ 1,466,914	\$ 1,022,663	\$ 1,024,635	\$ 1,530,368	\$ 1,528,101	\$ 1,522,294	\$ 1,562,338	\$ 1,549,517	\$ 1,947,895
TOTALS		\$ 3,821,344	\$ 3,468,296	\$ 3,524,488	\$ 3,995,525	\$ 4,073,772	\$ 3,886,540	\$ 3,932,071	\$ 3,932,056	\$ 4,449,329
% Annual Increase		18.60023%	-9.23884%	1.62017%	13.36467%	1.95838%	-4.59604%	1.17150%	-0.00037%	13.15527%
							10 Yr. Avg. EAV Chg.		1.95838%	3.80050%
Corporate	0.12500	0.12500%	0.12500%	0.12500%	0.12500%	0.12500%	0.12500%	0.12500%	0.12500%	0.12198%
Recreation	0.07500	0.07500%	0.07500%	0.07500%	0.07500%	0.07500%	0.07500%	0.07500%	0.07500%	0.07319%
Museum	0.03000	0.03000%	0.03000%	0.03000%	0.03000%	0.03000%	0.03000%	0.03000%	0.03000%	0.02928%
Park Security	0.02500	0.02500%	0.02500%	0.02500%	0.02500%	0.02500%	0.02500%	0.02500%	0.02500%	0.02440%
Pav/Light	0.00500	0.00500%	0.00500%	0.00500%	0.00500%	0.00500%	0.00500%	0.00500%	0.00500%	0.00488%
Pension/Retirement No Limit		0.02241%	0.02465%	0.02778%	0.02732%	0.03795%	0.01578%	0.01260%	0.00201%	0.00186%
Social Security No Limit		0.02884%	0.02862%	0.02384%	0.02352%	0.01971%	0.01936%	0.02169%	0.02077%	0.01919%
Unemploy. Comp No Limit		0.01236%	0.01193%	0.01235%	0.00835%	0.00803%	0.00574%	0.00015%	0.00014%	0.00013%
Liability No Limit		0.06236%	0.06177%	0.05995%	0.05311%	0.04379%	0.03585%	0.03499%	0.03416%	0.03281%
Audit	0.00500	0.00190%	0.00183%	0.00178%	0.00175%	0.00205%	0.00223%	0.00217%	0.00208%	0.00192%
G.O. Bonds	0.57500	0.24166%	0.16258%	0.15809%	0.23221%	0.22302%	0.21825%	0.21862%	0.20757%	0.24039%
Actual Tax Rate		0.62953%	0.55138%	0.54379%	0.60626%	0.59455%	0.55721%	0.55022%	0.52673%	0.55003%
% Annual Increase		16.51706%	-12.41402%	-1.37655%	11.48789%	-1.93151%	-6.28038%	-1.25446%	-4.26920%	4.42352%
Cost to \$100k Homeowner:	\$	178.37	156.22	154.07	171.77	168.46	157.88	155.90	149.24	155.84

QUINCY PARK DISTRICT
COMPARISON TAX LEVY

Budget Version								
	<u>2023</u>	<u>2023 Actual</u>	<u>2024</u>	<u>2024</u>		Projected	Projected Cash	Excludes Capital
FUND	Rate	Tax Levied	Proposed Levy	Proposed Rate	Difference	\$100K Impact	Balance 12/31/2024	Expenditures
CORPORATE	0.12198	985,419	1,045,160	0.12500	59,741		\$ 3,342,495	\$ -
RECREATION	0.07319	591,267	627,096	0.07500	35,829		\$ 630,705	\$ -
MUSEUM	0.02928	236,539	250,838	0.03000	14,299		\$ 363,808	\$ -
SOCIAL SECURITY	0.01919	155,027	173,000	0.02069	17,973		\$ 210,356	\$ -
PENSION/RETIREMENT	0.00186	15,026	15,000	0.00179	(26)		\$ 217,787	\$ -
UNEMPL. COMP. INS.	0.00013	1,050	1,000	0.00012	(50)		\$ 161,201	\$ -
LIABILITY	0.03281	265,056	290,000	0.03468	24,944		\$ 697,573	\$ -
AUDIT	0.00192	15,511	25,000	0.00299	9,489		\$ 18,401	\$ -
PARK SECURITY	0.02440	197,116	209,032	0.02500	11,916		\$ 257,651	\$ -
PAVING & LIGHTING	0.00488	39,423	41,806	0.00500	2,383		\$ 132,212	\$ -
	0.30964	2,501,434	2,677,932	0.32028	176,498	\$ 90.75		-
					107.0559%			
Annual GO Bond	0.16771	1,354,850	1,206,520	0.14430		\$ 40.88		
2024A Bond	0.07341	593,045	581,525	0.06955		\$ 19.71		
TOTAL	0.55076	4,449,329	4,465,976	0.53413	16,648	\$ 151.34		
2023 EAV	\$ 807,852,768							
2024 Estimated EAV	\$ 836,127,615							

Notes: 2024 Estimated EAV is based on a 3.5% increase.

TAX RATE HISTORY

	<u>2019</u>	<u>2020</u>	<u>2021</u>	<u>2022</u>	<u>2023</u>	Estimated 2024
Change	0.59455	0.55721	0.55022	0.52673	0.55076	0.53413
		-0.03734	-0.00699	-0.02349	0.02403	-0.01663
\$100k Res Rate Effect	\$ -	\$ (10.58)	\$ (1.98)	\$ (6.66)	\$ 6.81	\$ (4.71)

**QUINCY PARK DISTRICT
BUDGET COMPARISON**

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FUND	FY Budget 2024 Revenue	FY Budget 2023 Revenue	Difference 2024 vs 2023 Revenue	FY Budget 2024 Expend.	FY Budget 2023 Expend.	Difference 2024 vs 2023 Expend.	FY 2024 Surplus/Deficit	Actual Cash Balance 12/31/2023	Projected Cash Balance 12/31/2024	FY Budget 2024 Cap. Exp.	Balance in Excess of Res Policy
Corporate General	\$ 1,926,239	\$ 1,826,111	\$ 100,128	\$ 3,425,209	\$ 2,193,333	\$ 1,231,876	\$ (1,498,970)	\$ 4,841,465	\$ 3,342,495	\$ 1,773,965	\$ 2,104,062
Flood/Emergency Fund	\$ 100	\$ 75	\$ 25	\$ -	\$ -	\$ -	\$ 100	\$ 7,264	\$ 7,364		N/A
Boehl Park Maint.	\$ 6,175	\$ 5,400	\$ 775	\$ 8,000	\$ 3,000	\$ 5,000	\$ (1,825)	\$ 32,591	\$ 30,766	\$ -	N/A
Heritage Tree	\$ 2,600	\$ 1,075	\$ 1,525	\$ 2,850	\$ 1,075	\$ 1,775	\$ (250)	\$ 21,524	\$ 21,274		N/A
General Donation	\$ 800	\$ 350	\$ 450	\$ 310,000	\$ -	\$ 310,000	\$ (309,200)	\$ 363,475	\$ 54,275		N/A
Corporate Total:	\$ 1,935,914	\$ 1,833,011	\$ 102,903	\$ 3,746,059	\$ 2,197,408	\$ 1,548,651	\$ (1,810,145)				
Recreation	\$ 1,057,473	\$ 958,497	\$ 98,976	\$ 1,066,254	\$ 1,030,680	\$ 35,574	\$ (8,781)	\$ 639,486	\$ 630,705	\$ 60,500	\$ 379,267
Museum	\$ 237,789	\$ 220,179	\$ 17,610	\$ 226,307	\$ 400,698	\$ (174,391)	\$ 11,482	\$ 352,326	\$ 363,808	\$ 45,000	\$ 227,827
Social Security	\$ 158,000	\$ 155,750	\$ 2,250	\$ 174,000	\$ 165,000	\$ 9,000	\$ (16,000)	\$ 226,356	\$ 210,356		\$ 79,856
Pension	\$ 81,000	\$ 79,750	\$ 1,250	\$ 50,000	\$ 50,000	\$ -	\$ 31,000	\$ 186,787	\$ 217,787	\$ -	\$ 180,287
Unempl. Comp.	\$ 4,000	\$ 2,000	\$ 2,000	\$ 55,000	\$ 55,000	\$ -	\$ (51,000)	\$ 212,201	\$ 161,201		\$ 119,951
Liability Ins.	\$ 274,000	\$ 256,400	\$ 17,600	\$ 315,250	\$ 307,000	\$ 8,250	\$ (41,250)	\$ 738,823	\$ 697,573		\$ 461,136
Audit	\$ 15,800	\$ 15,550	\$ 250	\$ 16,070	\$ 15,585	\$ 485	\$ (270)	\$ 18,671	\$ 18,401		\$ 6,349
Park Security	\$ 198,158	\$ 183,582	\$ 14,576	\$ 272,180	\$ 250,853	\$ 21,327	\$ (74,022)	\$ 331,673	\$ 257,651	\$ 55,000	\$ 94,766
Paving and Lighting	\$ 40,532	\$ 36,946	\$ 3,586	\$ 32,000	\$ 32,000	\$ -	\$ 8,532	\$ 123,680	\$ 132,212	\$ 20,000	\$ 123,212
Sub-Total:	\$ 4,002,666	\$ 3,741,665	\$ 261,001	\$ 5,953,120	\$ 4,504,224	\$ 1,448,896	\$ (1,950,454)	\$ 8,096,324	\$ 6,145,870	\$ 1,954,465	
Working Cash	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 179,545	\$ 179,545		
Bond Retirement Funds:											
G.O. Bond 2019A	\$ -	\$ 498,570	\$ (498,570)	\$ -	\$ 493,609	\$ (493,609)	\$ -	\$ -	\$ -		
Capital Funds:											
G.O. Bond 2019A	\$ 14,700	\$ 500	\$ 14,200	\$ 920,137	\$ 880,732	\$ 39,405	\$ (905,437)	\$ 920,822	\$ 15,385		
G.O. Bond 2022	\$ -	\$ 250	\$ (250)	\$ -	\$ 136,387	\$ (136,387)	\$ -	\$ -	\$ -		
G.O. Bond 2023	\$ 6,000	\$ -	\$ 6,000	\$ 814,648	\$ -	\$ 814,648	\$ (808,648)	\$ 458,991	\$ -		
OSLAD Projects	\$ 1,375,000	\$ -	\$ 1,375,000	\$ 1,375,000	\$ -	\$ 1,375,000	\$ -	\$ -	\$ -		
Trail Development	\$ 922,637	\$ 881,232	\$ 41,405	\$ 812,098	\$ 812,098	\$ -	\$ 110,539	\$ 168,904	\$ 279,443		
Capital Park Development	\$ -	\$ 250	\$ (250)	\$ 90,000	\$ -	\$ 90,000	\$ (90,000)	\$ 93,661	\$ 3,661		
Bayview Property Development	\$ 500	\$ 150	\$ 350	\$ -	\$ -	\$ -	\$ 500	\$ 40,308	\$ 40,808		
Paul Dennis Park Development	\$ 435,000	\$ -	\$ 435,000	\$ 435,000	\$ -	\$ 435,000	\$ -	\$ 6,988	\$ 6,988		
Riverfront Development	\$ 70	\$ 20	\$ 50	\$ -	\$ -	\$ -	\$ 70	\$ 1,398	\$ 1,468		
Capital Funds Sub-total:	\$ 2,753,907	\$ 882,402	\$ 1,871,505	\$ 4,446,883	\$ 1,829,217	\$ 2,617,666	\$ (1,692,976)				
Trust Funds:											
Boehl Estate Trust	\$ 10,650	\$ 10,190	\$ 460	\$ 10,650	\$ 10,190	\$ 460	\$ -	\$ -	\$ -		
Enterprise Funds:											
Westview	\$ 3,081,000	\$ 969,110	\$ 2,111,890	\$ 3,267,526	\$ 1,132,803	\$ 2,134,723	\$ (186,526)	\$ 760,680	\$ 574,154	\$ 2,247,272	\$ 319,091
Marina	\$ 232,375	\$ 432,400	\$ (200,025)	\$ 232,375	\$ 432,022	\$ (199,647)	\$ -	\$ 0	\$ 0	\$ 25,000	\$ (51,844)
Enterprise Funds Sub-total:	\$ 3,313,375	\$ 1,401,510	\$ 1,911,865	\$ 3,499,901	\$ 1,564,825	\$ 1,935,076	\$ (186,526)				
TOTALS	\$ 10,080,598	\$ 6,534,337	\$ 3,546,261	\$ 13,910,554	\$ 8,402,065	\$ 5,508,489	\$ (3,829,956)	\$ 10,727,621	\$ 7,247,322	\$ 4,226,737	

Don Hilgenbrink:
Insert any projected
Voluntary Payments
here

Don Hilgenbrink:
\$800,000 WV Irrig
\$375,000 Wavering OSLAD
\$325,000 P Dennis Impv
\$9,000 AKM WiFi
\$16,000 Capital
\$30,000 AKM Transfer
\$30,000 WV Irrig Consltg
\$188,965 P Dennis Lot

Don Hilgenbrink:
\$1,800,000
Originally
Remaining:
\$300k BKT

Notes: Tax levied funds for FY2023 would have a \$257,891 Surplus if it was not for the capital expenditures and transfer to the Marina Fund. Marina Fund includes a \$30,225 transfer from Corporate.

**QUINCY PARK DISTRICT
GENERAL OBLIGATION BOND HISTORY
(Principal Only)**

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<u>Tax Levy Year</u>	<u>ISSUED</u>	<u>RETIRED</u>
1991	\$ 300,000	\$ 100,000
1992	\$ 125,000	\$ 300,000
1993A	\$ 100,000	\$ 125,000
1993B	\$ 600,000	
1994	\$ 225,000	\$ 250,000
1995	\$ 375,000	\$ 375,000
1996	\$ 375,000	\$ 525,000
1997	\$ 1,000,000	\$ 525,000
1998		\$ 1,000,000
1999	\$ 500,000	
2000	\$ 700,000	\$ 500,000
2001	\$ 700,000	\$ 700,000
2002	\$ 750,000	\$ 700,000
2003	\$ 1,110,000	\$ 750,000
2004	\$ 630,000	\$ 750,000
2005	\$ 630,000	\$ 750,000
2006	\$ 680,000	\$ 750,000
2007	\$ 825,000	\$ 800,000
2008	\$ 850,000	\$ 825,000
2009	\$ 850,000	\$ 850,000
2010	\$ 850,000	\$ 850,000
2011		\$ 850,000
2012	\$ 900,000	\$ 900,000
2012A (Lincoln Park/Administrative Bldg)	\$ 900,000	
2013	\$ 800,000	\$ 1,075,218
2014	\$ 800,000	\$ 883,650
2015	\$ 800,000	\$ 885,548
2015A (Trail Bond)	\$ 535,300	
2016	\$ 800,000	\$ 1,422,749
2017	\$ 900,000	\$ 989,475
2018	\$ 900,000	\$ 991,506
2018 (2019A Trail Bond)	\$ 2,300,000	
2019	\$ 900,000	\$ 1,449,595
2020	\$ 900,000	\$ 1,437,744
2021	\$ 900,000	\$ 1,452,401
2022	\$ 1,041,000	\$ 1,508,194
2023	\$ 1,000,000	\$ 1,780,220
2024	\$ 1,300,000	
2024A	\$ 1,100,000	

Note: Retired bond amount is NOT bond specific. This is the amount of GO Bond debt principal repaid in that given year.

QUINCY PARK DISTRICT
BOND ANALYSIS

ProForma 3/1/2025

<u>NAME</u>	<u>Outstanding Balance</u>	<u>Interest Payment</u>	<u>Principal Payment</u>	<u>TOTAL PAYMENT</u>	<u>Interest Rate</u>	<u>Next Due Date(s)</u>	<u>Maturity Date</u>	<u>Original Term (Yrs)</u>
2025 G.O. Bond <i>Annual Projects Bond</i>	\$ 1,171,000	\$ 35,520	\$ 1,171,000	\$ 1,206,520	4.00%	10/15/2025	10/16/2025	0.8
2024A G.O. Bond <i>Westview Irrigation</i>	\$ 556,120	\$ 25,374	\$ 556,150	\$ 581,525	4.50%	11/1/2025	11/1/2025	1.8
Total Outstanding Debt	<u>\$ 1,727,120</u>			\$ 1,788,045				
Total Non-Referendum Debt	\$ 1,727,120							
2023 EAV	\$ 807,852,768							
Total Debt Limit ¹	\$ 23,225,767			Total Debt Remaining:		\$ 21,498,647		
Non-Referendum Limit	\$ 4,645,153			Total Non-Referendum Remaining:		\$ 2,918,033		

¹Total Debt limit of 2.875%. Debt limit can be raised to 5.75% with voter approval.

Amortization Schedule 1

Amount of Loan:	\$1,171,000.00
Initial Periods (#):	1
Annual Rate:	4.0000%
Periodic Payment:	\$1,206,520.33
Origination Date:	02/01/25
1st Payment Date:	11/01/25
Payment Period:	Annually
Compounding Period:	Exact/Simple
Points:	0.0000%
Amortizing Method:	Normal
Days In Year:	360
Loan Acceleration Method:	No Acceleration
Weekend Adjustment Method:	No Adjustment
Rounding Method:	Last Payment
Apply US Rule:	No
Last Day of Month Adjustment:	Ignore

Collateral:
 Additional Collateral:
 Block No:
 Lot No:
 Property Address:

 Country:

Prepared For: .
 Business:
 Address:

Phone 1: - -
 Phone 2: - -
 Ext:

Prepared By: admin

Amortization Schedule 2

Amount of Loan:	\$556,150.32
Initial Periods (#):	1
Annual Rate:	4.5000%
Periodic Payment:	\$581,524.68
Origination Date:	11/01/24
1st Payment Date:	11/01/25
Payment Period:	Annually
Compounding Period:	Exact/Simple
Points:	0.0000%
Amortizing Method:	Normal
Days In Year:	360
Loan Acceleration Method:	No Acceleration
Weekend Adjustment Method:	No Adjustment
Rounding Method:	Last Payment
Apply US Rule:	No
Last Day of Month Adjustment:	Ignore

Collateral:
 Additional Collateral:
 Block No:
 Lot No:
 Property Address:

Country:

Prepared For: .
 Business:
 Address:

Phone 1: - -
 Phone 2: - -
 Ext:

Prepared By: admin

15

<u>NAME</u>	<u>Outstanding Balance</u>	<u>Interest Payment</u>	<u>Principal Payment</u>	<u>TOTAL PAYMENT</u>	<u>Interest Rate</u>	<u>Next Due Date(s)</u>	<u>Maturity Date</u>	<u>Original Term (Yrs)</u>	<u>Accrued Interest 12/31/2022</u>
2024 G.O. Bond <i>Annual Projects Bond</i>				\$ -					
2024A <i>Irrigation Bond</i>				\$ -					-
Total Outstanding Debt	<u>\$ -</u>			\$ -					
Total Non-Referendum Debt	\$ -								
2023 EAV	\$ 807,852,768								
Total Debt Limit ₁	\$ 23,225,767			Total Debt Remaining:			\$ 23,225,767		
Non-Referendum Limit	\$ 4,645,153			Total Non-Referendum Remaining:			\$ 4,645,153		

City of Quincy (4/30/2022)					
	Debt Obligations		\$	24,335,000	
	Total Accrued Compensated Benefits		\$	3,623,374	
	Net OPEB Liability		\$	5,462,520	
	Net Pension Liability:				
	IMRF - 2020	\$	(16,627,392)		
	Police	\$	43,355,115		
	Fire	\$	47,182,101		
				<u>\$ 73,909,824</u>	
					\$ 107,330,718
Quincy School District 172 (6/30/2023)					
	Debt Obligations		\$	86,386,000	
	Net Pension Liability:				
	IMRF (12/31/2023)	\$	6,206,132		
	Teachers (06/30/2023)	\$	2,326,749		
				<u>\$ 8,532,881</u>	
					\$ 94,918,881
Adams County (11/30/2022)					
	Debt Obligations		\$	28,247,127	
	Accrued Compensated Benefits		\$	759,773	
	Net OPEB Liability		\$	1,869,596	
	Net Pension Liability (12/31/2021)				
	IMRF	\$	(11,729,702)		
	IMRF-SLEP	\$	(1,695,648)		
				<u>\$ (13,425,350)</u>	
					\$ 30,876,496

QUINCY PARK DISTRICT

Board of Commissioners

Date of Board Retreat: August 9, 2024

STAFF RECOMMENDATION

AGENDA ITEM: Proposed Capital Projects and Financing: Discussion Only

INFORMATION PROVIDED:

- Proposed 2025 Bond Projects Lists
- Proposed 2025 Bond Project Photos
- Playground Inventory
- Park Road Conditions
- Shelter Inventory
- Equipment Purchase List, Parks Department

PROPOSED 2025 CAPITAL PROJECTS LIST

	Bond Amount 2025	
	Roll Over Bond 2024	\$85,000 (EST.)
	Total Bond Fund Available	
Lincoln	Playground Resurfacing	\$140,000
Moorman	Multi Courts Resurfacing	\$50,000
Quinsippi	Shelter Replacement	\$250,000
Moorman	Resurfacing Moorman Road to T Ball Fields	\$225,000
Madison	Tennis Courts Resurfacing	\$30,000
District	Equipment	\$209,000
Paul Dennis	Restroom/Shelter Updates	\$40,000
Paul Dennis	2 Drinking Fountains & 4 Sets Trash/Recycling	\$20,000
Paul Dennis	Playground	\$65,000
Madison	Quincy Park Band Bandstand	\$200,000
Moorman	Sign on 36 th Street	\$10,000
Moorman	Sidewalk and Railing Fishing Dock	\$10,000
	Bond	<u>\$7,000</u>
	Total	\$1,256,000
	Non-Bond Projects	
District	Road/Curb Repairs (Paving/Lighting Fund)	\$20,000
Museum	Splash Pad Replacement Spray Heads (15)	\$10,000
Museum	Lorenzo Bull House Roof Replacement	<u>\$30,000</u>
	Total	\$60,000
District	Equipment	
	Truck Zone #1	\$45,000
	4000 D Mower Zone #2	\$65,000
	Truck Supervisor	\$45,000
	Truck Recreation	\$45,000
	Small Tools	<u>\$9,000</u>
		\$209,000

Proposed 2025 Capital Projects List

Lincoln Park Playground Resurfacing \$140,000



Moorman Park Multi Courts Resurfacing \$50,000



Quinsippi Island Shelter House Replacement \$250,000



Moorman Park T-Ball Road Resurfacing \$225,000



Madison Park Tennis Court Resurfacing \$30,000



Paul Dennis Restroom / Shelter Upgrades \$40,000



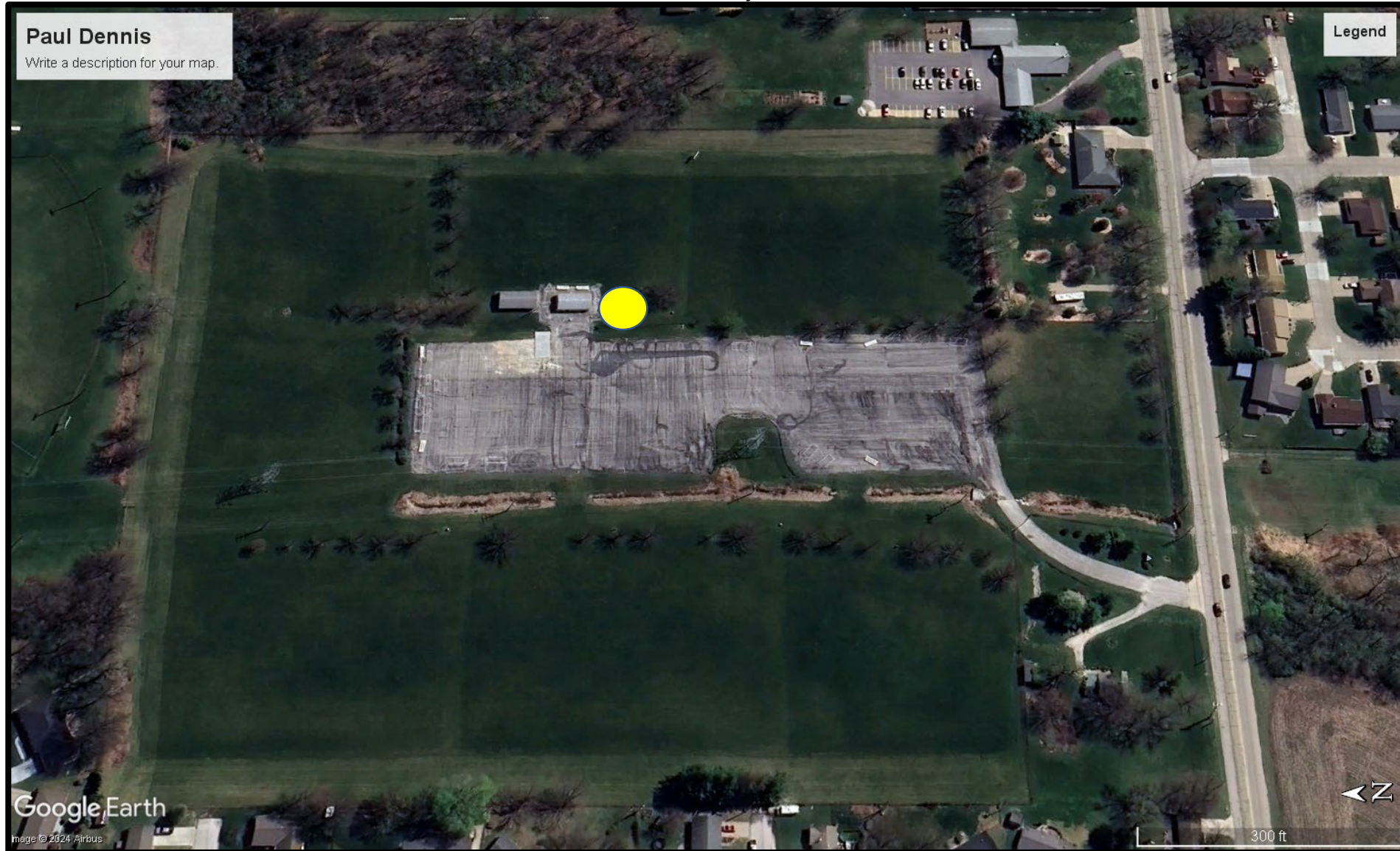
Fountains & Trash/Recycling \$20,000

25



Paul Dennis Playground

\$65,000



Madison Park Quincy Park Band Bandstand \$200,000



Moorman Park Sign on 36th Street

\$10,000



Moorman Park Fishing Dock Railing

\$10,000



**Quincy Park District
Playground Inventory**

<u>Park</u>	<u>Year Installed</u>	<u>Age of Use</u>	<u>Initial Cost</u>	<u>Replacement</u>
Berrian	2000	Age 5-12	\$35,000	2026
Bob Mays	2008	Age 2-5	\$75,000	
Bob Mays	2008	Age 5-12	\$25,000	
Emerson	2022	Age 5-12	\$25,000	
Gardner	2010	Age 5-12	\$40,000	
Johnson	2024	Age 5-12	\$35,000	
Kesler	2006	Age 5-12	\$30,000	
Leon Bailey	2013	Age 5-12	\$40,000	
Lincoln	2015	Age 5-12	\$300,000	Resurface 2025 \$135,000
Madison	2017	Age 2-5	\$25,000	
Madison	2002	Age 5-12	* \$35,000	2028
Moorman	2011	Age 5-12	\$65,000	
Q-Island	2023	Age 5-12	\$35,000	
Reservoir	2017	Age 2-5	\$25,000	
Reservoir	2004	Age 5-12	\$35,000	2029
Riverview	2014	Age 5-12	\$60,000	
South	2014	Age 5-12	\$70,000	
South	2005	Age 5-12	\$25,000	2030
Wavering	2000	Age 5-12	\$75,000	2027
Wavering T-Ball	2019	Age 2-5	\$25,000	
Wavering OSLAD	2025	Age 5-12	\$425,000	2025
Paul Dennis	2025	Age 5-12	\$65,000	2025

* Estimated initial cost

Park Road Condition

<u>Park</u>	<u>Surface</u>	<u>Condition</u>
• Bob Mays Parking Lot	Asphalt	10(2024)
• Paul Dennis Soccer Complex	Asphalt	10(2024)
• Moorman Parking Lot Addition	Concrete	10(2023)
• Parker Heights	Chip/Asphalt	10(2022)
• East Gardner Park	Tar Chip	10(2022)
• Bob Bangert Park	Asphalt	10(2022)
• Riverview Park	Asphalt	10(2022)
• Bill Klingner Trail Parking Lot (Quintron)	Concrete	10(2021)
• Lincoln Park Parking Lot (Office)	Concrete	10(2021)
• Berrian Park	Tar Chip	10(2021)
• Indian Mounds RJ Peters to Pool	Tar Chip	9(2021)
• Riverview south/north road	Tar Chip	10(2021)
• Sunset Park	Tar Chip	10(2021)
• Wavering 39 th street	Asphalt	10(2021)
• Gardner shelter area	Tar Chip	7(2020)
• Gardner south road to Locust	Tar Chip	10(2020)
• Wavering ballfield parking lot	Asphalt	10(2020)
• Indian Mounds Pool through Blackhawk	Asphalt	10(2020)
• Indian Mounds Pool parking lot	Asphalt	10(2020)
• Boots Bush	Tar Chip	8(2019)
• Lorenzo Bull Park	Asphalt	10(2019)
• Wavering main road to batting cage	Asphalt	10(2019)
• Moorman tennis parking lot	Asphalt	10(2019)
• Kesler restroom to ADA ramp	Asphalt	10(2019)
• Moorman med shelter to dam	Asphalt	10(2019)
• Moorman ballfield parking lot	Tar Chip	10(2018)
• Kesler north of restroom	Asphalt	10(2018)
• South Park	Asphalt	9(2017)
• All America Park	Asphalt	10(2017)
• Lincoln Park Restroom/Playground	Asphalt	9(2017)
• Bob Mays south parking lot	Asphalt	10(2016)
• Edgewater Park	Concrete	9
• Art Center drive	Asphalt	8
• Emerson parking lot	Asphalt	8
• Moorman dam to med Shelter	Asphalt	8
• Clat Adams Park	Asphalt	8
• Batting Cage parking lot	Asphalt	7
• Wavering Shelter parking	Tar Chip	7

• Madison Park	Asphalt	7
• Castle parking lot	Asphalt	7
• Kesler-Boat Club to ADA ramp	Asphalt	7
• Archery Road Moorman	Asphalt	6
• Wavering Road & Parking Lot	Asphalt	5(2025)

QUINCY PARK DISTRICT SHELTER INVENTORY

<u>Shelter Location</u>	<u>Size</u>	<u>Material</u>	<u>Year Built</u>	<u>Condition</u>	<u>Replacement</u>	<u>Recent Repairs/Cost</u>
Bob Bangert	35 x 65	Wood		10	Upgraded 2019	Tuckpointing / New Metal Roof-\$15,000
Quinsippi Island	34 x 52	Wood	1970's	5	2025	
South Park Pond	25 x 25	Wood	1996	8		
Westview GC Shelter	30 x 64	Wood	1970's	5	2027	Metal Roof & Upgrades 2024
Paul Dennis Complex		Wood	1990's	5	2026	
Wavering OSLAD	40 x 46	Steel	2025	10		
Wavering	34 x 68	Steel	2024	10		
Wavering 39th Street	34 x 68	Steel	2023	10		
Madison	34 x 48	Steel	2022	10		
Johnson	34 x 48	Steel	2021	10		
Ben Bumbry	34 x 48	Steel	2020	10		
All America	34 x 48	Steel	2019	10		
Berrian	34 x 48	Steel	2018	10		
Lincoln	40 x 46	Steel	2016	10		
Moorman Medium	34 x 68	Steel	2015	10		
Moorman Large	40 x 64	Steel	2014	10		
Moorman Small	24 x 34	Steel	2013	10		
Gardner	30 x 64	Steel	2011	10		
Bob Mays	40 x 46	Steel	2008	10		
Kesler	20 x 36	Steel	1980's	8		
Reservoir	55 x 80	Stone	1930's	8		New Ceiling/Roof 2024
South Park Large	70 x 96	Brick	1917	8		Tuckpointing & Ceiling Work Completed 2023
South Park Small	10 x 30	Brick		6		Need Soffit Work

PARKS/RECREATION EQUIPMENT		LOCATION	Note: For equipment tracked by hours - years are the expected years to reach the hour standard. Hours will be										
DESCRIPTION	YEAR	ZONE	Est. Cost	miles/hrs	Standard Years	2025	2026	2027	2028	2029	2030	2031	2032
FORD F150 4x4 13D	2013	AA	\$ 45,000	119,581	12	\$ 45,000							
#07A DODGE 2500 4x4	2007	AA	\$ 35,000	89,030	Extra								
#15B FORD F250 X-Cab 4X4	2015	AA	\$ 50,000	56,537	12			\$ 50,000					
TORO PRO FORCE BLOWER BL-23	2023	AA	\$ 10,000	269	10								
MOWER TORO 4000D TD-21	2021	AA	\$ 65,000	1,371	4	\$ 65,000				\$ 65,000			
MOWER TORO ZTR 72" TZ-21	2021	AA	\$ 12,000	778	6			\$ 12,000					
MOWER TORO ZTR 144" TDZ-22	2022	AA	\$ 65,000	893	4		\$ 65,000				\$ 65,000		
MOWER TORO ZTR 72" TZ-22A	2022	AA	\$ 12,000	698	6				\$ 12,000				
MOWER W/B EXMARK 48" WB21	2021	AA	\$ 11,000	182	8					\$ 11,000			
NEW HOLLAND WORKMASTER 60	2016	AA	\$ 35,000	602	18								
KUBOTA UTV K-2	2016	AA	\$ 20,000	733	15							\$ 20,000	
TRACTOR JD3520	2010	AA	\$ 35,000	2,866	18				\$ 35,000				
TRAILER SNO BIRD	2001	AA	\$ 5,000		None								
FORD F150 4x4 24C	2024	AA	\$ 45,000	331	12								
#12A FORD F150 4x4	2012	AA	\$ 35,000	61,267	Extra								
Ford F250 Utility Truck	2006	AA	\$ 70,000	86,268	Extra								
MOWER TORO ZTR 144" TDZ-23	2023	WAVERING	\$ 65,000	450	4			\$ 65,000				\$ 65,000	
FORD F250 SUPERDUTY 16B	2016	WAVERING	\$ 50,000	22,205	12				\$ 50,000				
#15A FORD F-250	2015	WAVERING	\$ 50,000	26,604	12			\$ 50,000					
MOWER TORO ZTR 72" TZ-1	2017	WAVERING	\$ 12,000	1,507	Backup		\$ 12,000						
TORO PRO FORCE BLOWER BL-12	2012	WAVERING	\$ 10,000	828	10		\$ 10,000						
MOWER TORO ZTR 72" T2-23A	2023	WAVERING	\$ 12,000	373	6					\$ 12,000			
SNOW PLOW WESTERN 8'	2022	WAVERING	\$ 15,000	N/A	8						\$ 15,000		
TRAILER SNO BIRD	2001	WAVERING	\$ 25,000	N/A	None								
UTILITY VEHICLE KUBOTA K-1	2014	WAVERING	\$ 16,000	1,991	15					\$ 16,000			
BOAT	2009	WAVERING	\$ 8,000		20					\$ 8,000			
TRAILER BUILT-RITE	2005	WAVERING	\$ 5,000	N/A	None								
76x10 Trailerman Trailer	2013	WAVERING	\$ 1,350	N/A	20								
MOWER TORO ZTR 72" TZ-23	2023	WAVERING	\$ 12,000	223	6					\$ 12,000			
MOWER TORO ZTR 72" TZ-24	2024	WAVERING	\$ 12,000	124	6						\$ 12,000		
TRAILERMAN TRAILER 6X10	2020	WAVERING	\$ 2,000	N/A	20								
FORD F250 SUPERDUTY 24B	2024	SOUTH PARK	\$ 50,000	2,656	12								
#09 FORD F-250 SUPER DUTY 9A	2009	SOUTH PARK	\$ 35,000	50,793	Extra								
#18A FORD F250 4x2	2018	SOUTH PARK	\$ 50,000	21,279	12						\$ 50,000		
76X10 TRAILERMAN TRAILER	2013	SOUTH PARK	\$ 2,000	N/A	20								
MOWER TORO ZTR 144" TDZ-22	2024	SOUTH PARK	\$ 65,000	160	4				\$ 65,000				\$ 65,000
MOWER TORO ZTR 72" TZ-2	2020	SOUTH PARK	\$ 12,000	1,380	6		\$ 12,000						\$ 12,000
TRACTOR New Holland Boomer50	2020	SOUTH PARK	\$ 35,000	964	18								

DESCRIPTION	YEAR	ZONE	Est. Cost	miles/hrs	Standard Years	2025	2026	2027	2028	2029	2030	2031	2032
TORO PRO FORCE BLOWER BL-24	2018	SOUTH PARK	\$ 10,000	625	10				\$ 10,000				
TRAILER HD DUMP	1989	SOUTH PARK	\$ 8,000	N/A	None								
MOWER W/B EXMARK 48"	2020	SOUTH PARK	\$ 11,000	607	8				\$ 11,000				
FORD F250 4x4 22B	2022	BALL FIELDS	\$ 35,000	12,604	12								
MOWER TORO ZTR 72" TZ-22B	2022	BALL FIELDS	\$ 12,000	689	6				\$ 12,000				
MOWER TORO ZTR 72" TZ-23B	2023	BALL FIELDS	\$ 12,000	299	6					\$ 12,000			
TRAILERMAN TRAILER 20'	2015	BALL FIELDS	\$ 9,000	N/A	20								
#M02 FORD VAN	2016	MECHANIC	\$ 32,000	28,932	12				\$ 32,000				
FORD F-350 PICKUP 19A	2019	LANDSCAPE	\$ 50,000	25,430	8			\$ 50,000					
SNOW PLOW WESTERN 8'	2019	LANDSCAPE	\$ 15,000	N/A	8			\$ 15,000					
DUMP TRAILER 8x14	2024	LANDSCAPE	\$ 15,000	N/A	15								
DUMP TRAILER 8x12	2009	LANDSCAPE	\$ 15,000	N/A	Extra								
DUMP TRAILER 6x8	2013	LANDSCAPE	\$ 7,500	N/A	15				\$ 7,500				
FORD F350 4X4 Dump 22A	2022	SUPPORT	\$ 65,000	4,637	8						\$ 65,000		
FORD F350 4x4 Dump 13E	2013	SUPPORT	\$ 65,000	15,751	15				\$ 65,000				
FORD F350 4X4 Pickup 20A	2020	SUPPORT	\$ 50,000	25,281	8				\$ 50,000				
#18B FORD F250 W/UTILITY BED	2018	SUPPORT	\$ 55,000	33,802	12						\$ 55,000		
#12B FORD F450 4X4	2012	SUPPORT	\$ 65,000	43,903	15			\$ 65,000					
FORD F350 1 TON 22A	2022	SUPPORT	\$ 50,000	4,656	15								
CASE 580N BACKHOE SUPER N	2024	SUPPORT	\$ 110,000	111	10								
SNOW PLOW WESTERN 8'	2020	DISTRICT	\$ 15,000	N/A	8				\$ 15,000				
BANDIT STUMP GRINDER	2024	SUPPORT	\$ 30,000	39	10								
VERMEER CHIPPER	2024	SUPPORT	\$ 65,000	42	12								
BUCKET TRUCK 35' 19B	2019	SUPPORT	\$ 125,000	3,284	18								
CASE TR310 SKID STEER	2019	SUPPORT	\$ 65,000	1,277	12							\$ 65,000	
VIRNIG POWER RAKE	2019	SUPPORT	\$ 8,550	N/A	NA								
COMPACT UTILITY LOADER	2023	SUPPORT	\$ 40,000		12								
BRADCO BRUSH MOWER	2019	SUPPORT	\$ 5,500	N/A	NA								
TRAILER	2020	SUPPORT	\$ 7,000	N/A	None								
TRAILER JET STAR	2000	SUPPORT	\$ 5,000	N/A	None								
TRAILER WATER WAGON	1989	SUPPORT	\$ 5,000	N/A	None								
WELDER PORTABLE LINCOLN	1988	SUPPORT	\$ 5,000	N/A	None								
TILLER TROY BUILT	1994	SUPPORT	\$ 5,000	N/A	None								
FORKS QUICK ATTACH	2005	SUPPORT	\$ 4,000	N/A	None								
John Deere SNOW BRUSH	2021	SUPPORT	\$ 1,000	N/A	12								
TRAILER SNO BIRD	2001	DISTRICT	\$ 5,000	N/A	None								
TURF AERATOR	2009	DISTRICT	\$ 5,000		20					\$ 5,000			
SPREADER SALT/CINDERS	2007	DISTRICT	\$ 20,000	N/A	20			\$ 20,000					

DESCRIPTION	YEAR	ZONE	Est. Cost	miles/hrs	Standard Years	2025	2026	2027	2028	2029	2030	2031	2032
SNOW BLOWER - HONDA	2007	DISTRICT	\$ 8,000		Ongoing								
FORD F150 4x4 10B	2010	MARINA	\$ 32,000	96,982									
BOAT JON 18' W/50 HP	2001	MARINA	\$ 30,000		25		\$ 30,000						
BOAT JON 18'W/50 HP	2017	MARINA	\$ 30,000		25								
FORD F150 4X4 13C	2013	SUPERVISOR	\$ 45,000	86,707	12	\$ 45,000							
#18C FORD EXPLORER 18A	2018	E.D.	\$ 35,000	26,784	15								
CHEVY 1500	2016	REC	\$ 30,000	29,267	15							\$ 40,000	
FORD F150 4X4 13B	2013	Office	\$ 45,000	47,357	12	\$ 45,000							
SHOWMOBILE	1998	REC	\$ 140,000	N/A									
FORD F150 4x4 24A	2024	RANGER	\$ 45,000	287	3			\$ 45,000			\$ 45,000		
FORD F150 4x4 15A	2015	RANGER	\$ 32,000	157,082	Hand Down								
TRACTOR NEW HOLLAND 4X4	2012	BALLCREW	\$ 35,000	1,786	18						\$ 35,000		
#97 FORD F150 4X2	1999	BALLCREW	\$ 25,000	97,968	Hand Down								
TABLE/TRASH REPLACEMENT	VAR	DISTRICT	NA										
Small Equipment Replacement	Multi	Parks				\$9,000	\$9,000	\$9,000	\$9,000	\$9,000	\$9,000	\$9,000	\$9,000
			\$2,733,900										
						\$209,000	\$138,000	\$381,000	\$374,000	\$150,000	\$351,000	\$199,000	\$86,000
SUBTRACTING RANGER TRUCK FROM ALL CAPITAL PURCHASES						\$209,000	\$138,000	\$336,000	\$374,000	\$150,000	\$306,000	\$199,000	\$86,000

QUINCY PARK DISTRICT

Board of Commissioners

Date of Board Retreat: August 9, 2024

STAFF RECOMMENDATION

AGENDA ITEM: Art Keller Marina: Discussion Only

INFORMATION PROVIDED:

- Financials
- Art Keller Marina Memo
- Art Keller Marina Capital Needs Assessment
- Resolution No. 22-07, Resolution to Continue Marina Operations Through 2025
- Future Options

Quincy Park District
Art Keller Marina
Historical Statement of Revenues and Expenditures

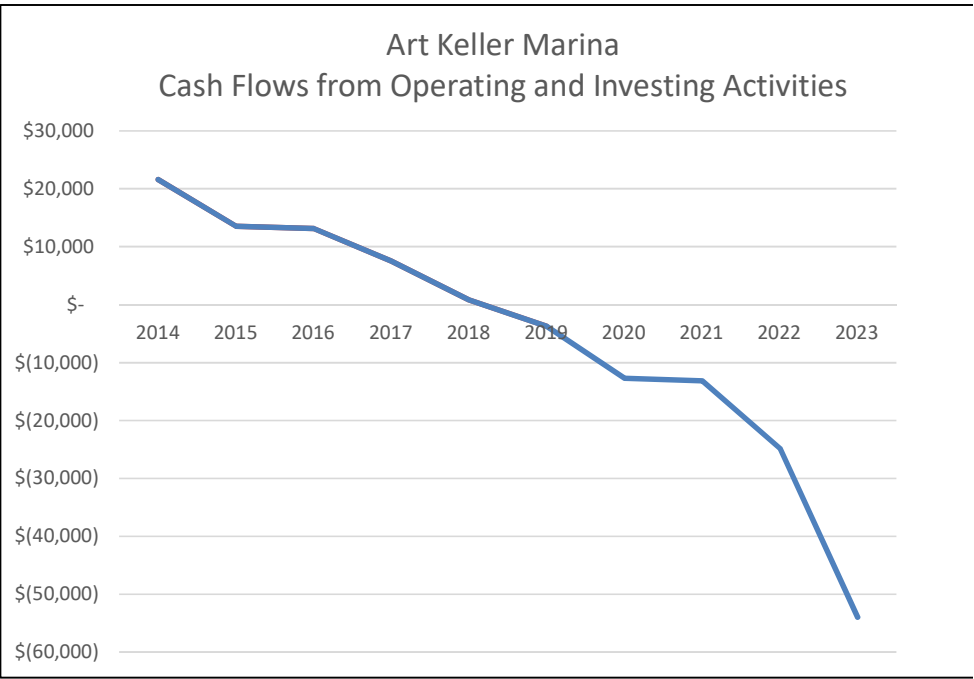
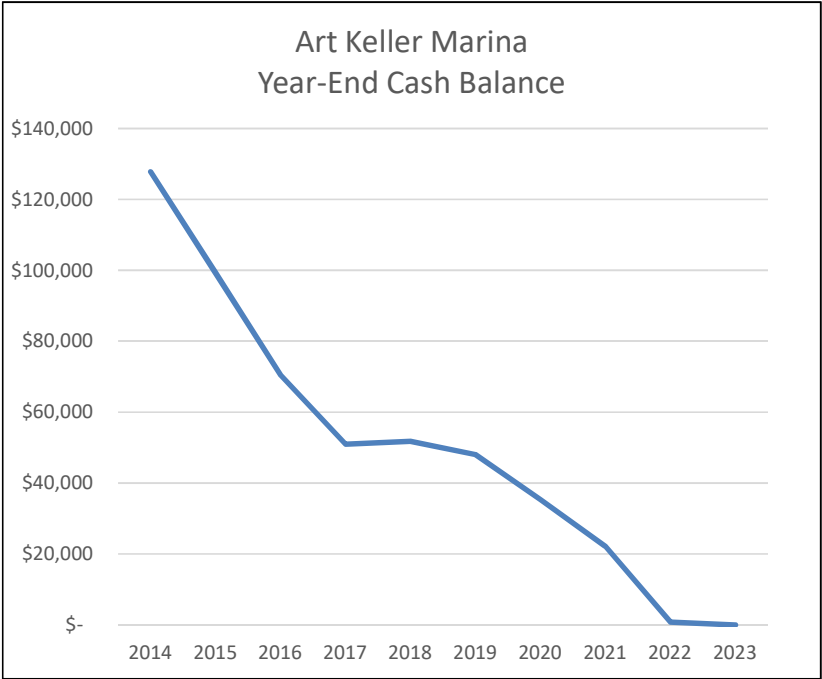
	2014	2015	2016	2017	2018	2019	2020	2021	2022	2023	10 Year Average
OPERATING REVENUES											
Merchandise Sales	46,286	37,223	35,794	40,546	43,095	20,614	38,928	46,343	51,470	41,014	44,986
Rent	155,348	146,627	134,071	130,842	130,733	112,177	109,916	121,160	120,180	136,317	136,382
Miscellaneous	3,794	1,558	440	1,214	2,307	233	835	652	2,352	4,892	1,920
Total Operating Revenues	205,428	185,408	170,305	172,602	176,135	133,024	149,679	168,155	174,002	182,223	183,288
OPERATING EXPENSES											
Personnel	81,709	82,375	67,213	68,383	69,531	66,463	72,865	77,164	82,412	81,255	75,209
Employee Benefits	8,597	8,653	10,813	10,854	10,860	9,697	11,450	11,758	12,509	14,488	9,277
Personnel Costs	90,306	91,028	78,026	79,237	80,391	76,160	84,315	88,922	94,921	95,743	83,911
Operational Supplies & Repairs	15,224	15,330	20,778	14,590	14,378	12,810	17,324	13,395	25,624	30,257	16,594
Cost of Merchandise (Fuel)	42,151	32,820	28,949	36,557	41,861	18,632	28,385	43,295	45,418	36,862	39,570
Outside Services	35,525	32,636	29,206	32,752	36,968	28,712	30,327	33,724	30,986	77,874	37,084
Telephone & Internet	1,655	1,596	1,812	1,924	2,123	2,084	2,193	2,285	1,785	1,432	1,828
Outside Services	37,180	34,232	31,018	34,676	39,091	30,796	32,520	36,009	32,771	79,306	38,912
Depreciation	50,646	52,481	52,954	53,753	53,970	53,804	53,318	50,225	45,946	45,657	50,610
Total Operating Expenses	235,507	225,891	211,725	218,813	229,691	192,202	215,861	231,846	244,680	287,824	229,598
Total Operating Expenses W/o Depr	184,861	173,410	158,771	165,060	175,721	138,398	162,543	181,621	198,734	242,167	178,988
Operating Income (Loss)	(30,079)	(40,483)	(41,420)	(46,211)	(53,556)	(59,178)	(66,183)	(63,691)	(70,678)	(105,601)	(46,310)
Operating Income (Loss) w/o Depr	20,567	11,998	11,534	7,542	414	(5,374)	(12,865)	(13,466)	(24,732)	(59,944)	4,300
NONOPERATING INCOME											
Gain (loss) on disposal of assets	(1,216)									2,212	(405)
Interest	972	826	738	606	971	1,340	1,120	188	177	1,065	1,006
Total Income (Loss) Before Transfers	(30,323)	(39,657)	(40,682)	(45,605)	(52,585)	(57,838)	(65,063)	(63,503)	(70,501)	(102,324)	(45,425)
Tranfers In	73,393		9,580	14,791	254	-		-	3,450	52,515	54,206
Transfers Out	(42,025)	(42,025)	(42,025)	(27,025)	-	-		-			(26,494)
Change in Net Position	1,045	(81,682)	(73,127)	(57,839)	(52,331)	(57,838)	(65,063)	(63,503)	(67,051)	(49,809)	(25,905)
Net Position, January 1	964,065	965,110	883,428	810,301	752,945	700,614	642,776	577,713	514,210	447,159	
Prior Period Adjustment				483							
Net Position, December 31	965,110	883,428	810,301	752,945	700,614	642,776	577,713	514,210	447,159	397,350	

Notes: Corporate General subsidized the annual "E" Dock Debt Certificate payments in the amount of \$15,000 for 2017 and \$42,025 in 2018. Prior to 2018 the District was subsizing operations in the amount of \$59,000 per year for insurance premiums until the District dropped coverage on certain docks thereby subsidizing operations \$23,000 annually thereafter.

QUINCY PARK DISTRICT
STATEMENT OF CASH FLOWS
MARINA FUND

	2014	2015	2016	2017	2018	2019	2020	2021	2022	2023	10 Year Average
CASH FLOWS FROM OPERATING ACTIVITIES											
Receipts from Customers & Users	\$ 201,633	\$ 183,849	\$ 169,864	\$ 171,387	\$ 174,822	\$ 132,790	\$ 148,843	\$ 167,502	\$ 172,754	\$ 181,930	\$ 174,249
Receipts from Miscellaneous Revenues	\$ 3,794	\$ 1,558	\$ 440	\$ 1,214	\$ 1,312	\$ 233	\$ 835	\$ 652	\$ 1,247	\$ 292	\$ 1,555
Payments to Suppliers	\$ (103,151)	\$ (90,699)	\$ (90,907)	\$ (97,309)	\$ (106,183)	\$ (71,831)	\$ (89,562)	\$ (104,502)	\$ (116,596)	\$ (156,078)	\$ (100,097)
Payments to Employees	\$ (81,661)	\$ (81,982)	\$ (66,989)	\$ (68,364)	\$ (70,088)	\$ (66,291)	\$ (73,968)	\$ (76,994)	\$ (82,422)	\$ (81,211)	\$ (74,229)
Net Cash from Operating Activities	\$ 20,615	\$ 12,726	\$ 12,408	\$ 6,928	\$ (137)	\$ (5,099)	\$ (13,852)	\$ (13,342)	\$ (25,017)	\$ (55,067)	\$ 1,478
CASH FLOWS FROM INVESTING ACTIVITIES											
Interest	\$ 972	\$ 826	\$ 738	\$ 606	\$ 971	\$ 1,340	\$ 1,120	\$ 188	\$ 177	\$ 1,065	\$ 931
CASH FLOWS FROM OPERATING & INVESTING ACTIVITIES	\$ 21,587	\$ 13,552	\$ 13,146	\$ 7,534	\$ 834	\$ (3,759)	\$ (12,732)	\$ (13,154)	\$ (24,840)	\$ (54,002)	\$ 2,595
CASH FLOWS FROM NONCAPITAL FINANCING ACTIVITIES											
Nonoperating Transfers In	\$ 31,368	\$ -	\$ -	\$ -	\$ 254	\$ -	\$ -	\$ -	\$ 3,450	\$ 52,515	\$ 3,188
Nonoperating Transfers Out	\$ -	\$ (42,025)	\$ (32,445)	\$ (12,234)	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 14,770
Decrease in Note Payable	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Decrease in Contract Payable	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
CASH FLOWS FROM CAPITAL AND RELATED FINANCING ACTIVITIES											
Sale of Capital Assets	\$ (210)	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 2,212	\$ (19)
Acquisition and Construction of Capital Assets	\$ 35,391	\$ -	\$ 9,580	\$ 14,791	\$ 253	\$ -	\$ -	\$ -	\$ -	\$ 1,463	\$ 35,867
Net Increase (Decrease) in Cash	\$ 17,354	\$ (28,473)	\$ (28,879)	\$ (19,491)	\$ 835	\$ (3,759)	\$ (12,732)	\$ (13,154)	\$ (21,390)	\$ (738)	\$ (17,411)
Cash & cash equivalents, January 1	\$ 110,427	\$ 127,781	\$ 99,308	\$ 70,429	\$ 50,938	\$ 51,773	\$ 48,014	\$ 35,282	\$ 22,128	\$ 738	
Cash & cash equivalents, December 31	\$ 127,781	\$ 99,308	\$ 70,429	\$ 50,938	\$ 51,773	\$ 48,014	\$ 35,282	\$ 22,128	\$ 738	\$ -	

Notes: Nonoperating Transfers In for are a result of either the use of annual GO Bond proceeds for the purchase of capital assets or the transfer of capital assets from governmental maintenance department.



ART KELLER MARINA CAPITAL NEEDS ASSESSMENT

Above Ground Water Lines 1–2 Years \$20,000



Spud Pole Repair 1-2 Years \$6,000



Fuel Pump Replacement 2-5 Years \$50,000



Fuel Line To Fuel Pumps 5-10 Years \$50,000



ADA Ramp To Gas Dock 5-10 Years \$50,000



Refloat BB Dock 5-10 Years \$80,000



Restroom/Shower House Replacement 5-10 Years \$150,000



Capital Needs Assessment to keep Art Keller Marina Operational			
<i>Description</i>	<i>1-2 Years</i>	<i>2-5 Years</i>	<i>5-10 Years</i>
Water Lines	\$20,000		
Spud Poles	\$6,000		
Fuel Pumps		\$50,000	
Fuel Lines			\$50,000
ADA Ramp			\$50,000
Refloat BB Dock			\$80,000
Restroom/Shower House			\$150,000
Total	\$26,000	\$50,000	\$330,000
Grand Total	\$406,000		



MEMO

To: Commissioners

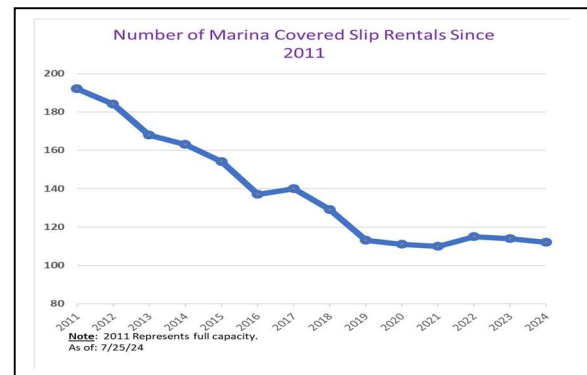
From: Brian Earnest, Director of Business Services

Date: July 25, 2024

Subject: Art Keller Marina

The Art Keller Marina has been declining in usage for the past decade with maintenance and support costs continuing to rise. The marina continues to lose money with negative cashflows more than doubling FY2022 to FY2023. Rental fees are up due to increased rates however, they still cannot support the operational costs of the marina.

- Fuel sales (gallons sold) are up 36% through June 30
- 112 renters in 2024, down from 114 in 2023
- Rental fees are up \$6,649.15 as of June 30



Capital Needs Assessment to Keep Art Keller Marina Operational			
Description	1-2 Years	2-5 Years	5-10 Years
Water Lines	\$20,000.00		
Spud Poles	\$6,000.00		
Fuel Pumps		\$50,000.00	
Fuel Lines			\$50,000.00
ADA Ramp			\$50,000.00
Refloat BB Dock			\$80,000.00
Restroom/Shower House			\$150,000.00
Total	\$26,000.00	\$50,000.00	\$330,000.00
Grand Total			\$406,000.00

QUINCY PARK DISTRICT

Board of Commissioners

Date of Board Meeting: October 12, 2022

STAFF RECOMMENDATION

AGENDA ITEM: RESOLUTION NO. 22-07, A RESOLUTION STATING ART KELLER MARINA WILL CONTINUE OPERATIONS THROUGH 2025 BY THE QUINCY PARK DISTRICT

BACKGROUND INFORMATION: Quincy Park District began operations of Art Keller Marina in 1967 located on the Quinsippi Island. Over the last ten years, slip rental revenue has declined and the cost of maintaining operations has increased to the point where costs outweigh the revenues.

The Park District Board and staff have been meeting with local boat clubs, yacht club members and marina renters over the past three months to look at ways to increase slip rentals and revenue for the marina. At the September Board meeting, there was consensus from the Board to extend marina operations through the 2025 boating season.

The Quincy Park District is committed to continuing operations at Art Keller Marina through the 2025 boating season.

Behind this staff recommendation is Resolution 22-07.

FISCAL IMPACT: The District's marina operational costs exceeded revenue without any allocation for depreciation (cost of depleting assets) or insurance expense. The District's budget for 2022 projects a \$22,822 deficit, which would result in a transfer from corporate of \$23,000 to keep the marina cash account positive.

STAFF RECOMMENDATION: Staff recommends approval of the Resolution 22-07 as presented.

PREPARED BY: Rome Frericks, Executive Director

BOARD ACTION:

QUINCY PARK DISTRICT

RESOLUTION NO. 22-07

**RESOLUTION STATING THE QUINCY PARK DISTRICT WILL CONTINUE
OPERATING OF THE ART KELLER MARINA THROUGH OCTOBER 2025**

WHEREAS, the Quincy Park District, Quincy, Illinois (hereinafter "District") has committed to protecting and improving the quality of life of its residents and members of the public; and,

WHEREAS, during the year 1967, the District began operations of a small boat harbor now known as the Art Keller Marina, located on Quinsippi Island; and,

WHEREAS, the rental of slips has declined and the cost of operations has increased to the extent that expenses exceed revenue; and,

WHEREAS, the District is committed to providing the same level of maintenance and service as it does for other facilities and parks; and,


WHEREAS, a group of renters representing several clubs has stepped forward to assist the District and to promote the marina to attract more renters.

NOW THEREFORE BE IT RESOLVED, that the District hereby commits to continue operation of the Art Keller Marina through October 2025 and,

BE IT FURTHER RESOLVED this resolution shall be in full force and effect from and after its passage and approval as provided by law.


PASSED: This 12th day of October, 2022.

APPROVED:



President

ATTEST:



Secretary

STATE OF ILLINOIS)
) SS.

COUNTY OF ADAMS)

I, Rome Frericks, do hereby certify that I am the Secretary of the Quincy Park District, Adams County, Illinois, and that the foregoing is a full, true and correct copy of a Resolution the Quincy Park District, entitled:

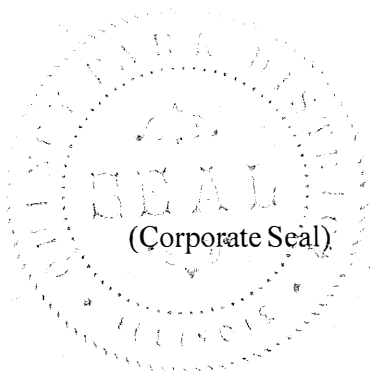
" Resolution 22-07, a resolution stating Art Keller Marina will continue operations through 2025 by the Quincy Park District"

That the said Resolution was passed and adopted at the duly called meeting of said Board of Commissioners of said Quincy Park District on October 12, 2022, and that the original Resolution of the foregoing is a true copy, now remains on file in the Secretary's Office.

WITNESS MY HAND AND SEAL of said Quincy Park District this 12th day of October, 2022.



Rome Frericks, Secretary of
Quincy Park District



QUINCY PARK DISTRICT

Board of Commissioners

Date of Board Retreat: August 9, 2024

STAFF RECOMMENDATION

AGENDA ITEM: Executive Director/Staff and Board Communications/
Annual Goals and Objectives: Discussion Only

INFORMATION PROVIDED:

- Current Comprehensive Goals & Objectives 2024-2025
- Comprehensive Goals & Objectives 2025-2026

Administration

1. Work with the Parks Department and Westview on care and preservation of landscaping/hardscapes and parking areas as they are the first impression to many parks.
Q1 Update: Staff continues to replace overgrown shrubs with new landscaping in the parks and at Westview.
Q2 Update: Ongoing.
2. Identify future opportunities for programming and services based on industry trends.
3. Work with the Board, Burlington North Santa Fe Railway, and Friends of the Trails to finalize the path for the Bill Klingner Trail from Parker Heights to Lincoln Park.
Q1 Update: Staff anticipates meeting with Park District attorney within the next few weeks to obtain the remaining missing easement.
Q2 Update: Park District attorneys are working with BNSF on a potential sale price or lease agreement for the next section of trail and the missing easement needed.
4. Secure a parcel of land in the southeast part of Quincy for a future park location.
Q1 Update: Staff continues to talk with JWCC on a parcel on land behind their campus for future development.
5. Seek out leadership and training opportunities for all staff for the next generation of Park District leadership.
6. Review and update the facilities audit report.
Q2 Update: Ongoing.

Westview Golf Course

1. Continue to work with the Recreation and Marketing Departments to increase golf lessons for future junior golfers.
Q1 Update: Staff continues to work with the recreation and marketing departments to increase the junior programs.
2. Replace the cart barn garage doors and paint the cart barn building.
Q1 Update: Staff have contacted two garage door companies and are waiting on quotes.
Q2 Update: Staff has ordered the cart barn garage doors. Once the doors arrive, the contractor will have them installed.
3. Remove/update the flooring in the concession/kitchen area and replace the old coolers and refrigerators.
Q1 Update: Staff have replaced the concession flooring. Refrigeration is working and is fine for the time being.
4. Remove part of the shelter and renovate the remaining section on hole #12.
Q1 Update: Staff have begun working on this project.
5. Oversee the replacement of the irrigation system on all 27 holes at Westview Golf Course.
Q1 Update: Staff have met with VM Golf Services and the project will begin in April.
Q2 Update: Staff are working with VM Golf Services on the installation of the irrigation system. As of 7/1/2024, 9 holes have been completed.
6. Review and create a facilities audit report for the buildings and facilities at Westview Golf Course.

7. Remove tree roots on greens #3 and #12.

Q1 Update: Staff have removed the tree roots from the greens on holes #3 and #12.

Marketing/Operations

1. Develop a multimedia campaign to promote new Park District events and programs through all social media, website and e-mail marketing platforms.

Q1 Update: Park District yearly event programs brochure was launched in January and all of the spring and summer season digital campaigns are currently running.

Q2 Update: All summer events and programs are running and being promoted. Fall youth and adult soccer campaigns have begun.

2. Coordinate parks, Bill Klingner Trail and Nature Trails volunteer efforts.

Q1 Update: In collaboration with the Adams County Health Department. We are working on a new initiative to keep our community active and take advantage of all our parks.

Q2 Update: We are gathering top organizational leaders for a planning session and outline the project and future planning/needs.

3. Lead Park District existing and new affiliate initiatives, events and programming.

Q1 Update: New pickleball lessons in collaboration with volunteer coaches. The Nature Trails volunteer schedule is out for the year.

Q2 Update: The new free pickleball sessions are up and running successfully. Several corporations joined volunteer projects this summer throughout our parks and trails.

4. Lead discussions for continuous improvement efforts and new initiatives throughout the Park District organizational process. Work to improve quality, productivity, and efficiency in all departments.

Q1 Update: Monthly operations meeting with Executive Director that outline current and future projects. BNSF Permit. Preliminary for the new Bill Klingner extension project to Lincoln park.

Q2 Update: Park District attorneys started the document review process.

5. Attend monthly online educational programs related to IPRA and IAPD.

Q1 Update: IPRA's Webinar "Including Inclusion". IPRA's Webinar "Better Communication, Better Results".

Q2 Update: IPRA's Webinar "Putting the "DE" in "AI". IPRA's Webinar Building Resilient Communities. IPRA's Webinar Understanding the Significance and Impact of Cultural Competence.

Recreation

1. Develop and implement new programs in the following areas:

- Nature 2 new programs

Q1 Update: Plan to offer adult soccer program in the Fall. Expanding family days and star party programs. Adding a 7th and 8th grade soccer program. Changed the age groups for our competitive baseball and softball programs. Added more nature classes for the summer.

Q2 Update: 7th and 8th grade soccer for boys and girls will be offered starting in August at Paul Dennis soccer complex. Adult soccer on Sunday afternoons will be offered starting in September at Paul Dennis soccer complex.

2. Increase attendance at Indian Mounds Pool to 12,500 for the season.

Q1 Update: Ongoing process.

Q2 Update: Attendance at Indian Mounds Pool has been going very well due to the heat. Hopefully we can get to 12,500.

3. Provide surveys and collect data seasonally to identify strengths and weaknesses for all programs and events. Remove programs that are not viable based on attendees.

Q1 Update: Staff will review this in October when programs are complete.

Q2 Update: Ongoing process.

4. Increase total revenue at the Batting Cage facility to \$140,000.

Q1 Update: Ongoing process.

Q2 Update: Ongoing process. Concessions have been doing very well at the Batting Cage and Wavering.

5. Develop and improve the policies and procedures for tournaments at the athletic fields.

Q1 Update: Staff developed a contract with Qtown tournaments to help improve the responsibilities for them and the Park District. This will help with the communication for both groups.

Q2 Update: Completed. Staff will review again at the end of season.

6. Create new programs and events for the special needs' population.

Q1 Update: Staff have added some new activities for our summer program. Staff is also researching some new programs for later this year.

Q2 Update: First session of summer Special Pops is going well. Staff will continue to research for additional programs.

Marina

1. Communicate with Marina renters to listen to trends/concerns and to identify needs and potential improvements at the Art Keller Marina.

Q1 Update: Ongoing.

2. Work with staff to maintain a good level of housekeeping throughout the docks and restrooms.

Q1 Update: Ongoing.

Parks

1. Work with the Quincy Park Band to develop and build a permanent stage in one of our parks.

Q1 Update: Staff will meet with engineers this spring to get engineers estimates and renderings to discuss option to the Quincy Park Band.

Q2 Update: Engineers are currently working on cost estimates and potential renderings for continued discussions with the Quincy Park Band.

2. Renovate the two restrooms in the Moorman Park complex area.

Q1 Update: Scheduled for this summer.

3. Improve and maintain a quality system of parks and facilities that excite the community.

Objective A: Spend ample time touring parks with staff/maintenance to observe work habits and discuss alternate ways to improve the parks.

Q1 Update: Ongoing.

4. Work with Mississippi Valley Hunters and Fishermen's Association and Friends of the Trails to complete/research grant opportunities for the walking trail from Parker Heights to Bob Bangert restroom.

5. Create bidding documents for playground companies for a new all-inclusive playground that will be constructed by 2025 if awarded the OSLAD Grant by hosting open houses gathering information

from the public.

Q1 Update: The Park District has been awarded the OSLAD Grant and will begin the design and engineering phase.

Q2 Update: Design and engineering has begun and the project is slated to go out to bid late summer of 2024.

6. Update the park roads conditions and playground inventory documents for next year's planning session.

Q1 Update: Completed

Business Office/Technology

1. Work with Danielle Flee to improve the audit timeline and overall process.

Q2 Update: A new document preparation timeline will be implemented for the 2024 audit.

2. Implement AI chat system and assign the individuals responsible to oversee the implementation.

Q1 Update: Staff is reevaluating implementation of AI chat bots at this time as the cost/benefit of implementation is currently limited.

Q2 Update: Staff has terminated the testing of AI chatbots for the District.

3. Research and implement an IT user training and testing system. This would consist of mandatory training and periodic testing in order to strengthen QPD against phishing attacks which could have dire consequences.

Q1 Update: KnowBe4 has been researched and is a good option, however, a free option has been found through our cyber insurer. Will move forward with testing their tools to verify if this will be an adequate solution.

Q2 Update: The District insurance company offers a set number of training modules for no additional fee. A trial period will commence time permitting to see if this no cost option will be an adequate option.

Quincy Park District Goals 2025-2026

Administration

1. Work with the Parks Department and Westview on care and preservation of landscaping/hardscapes and parking areas as they are the first impression to many parks.
2. Identify future opportunities for programming and services based on industry trends.
3. Work with staff and Nature Trail volunteers to create a new nature trail from Southbrook subdivision to Drakewood subdivision.
4. Work with staff, Board members and stakeholders for future improvements to the Paul Dennis Soccer Complex.
5. Work with Burlington North Santa Fe Railway, Friends of the Trails and Park District attorneys to obtain the remaining missing easement in order to finalize the path for the Bill Klingner Trail from Parker Heights to Lincoln Park so we can begin the design and engineering in the Spring of 2025.
6. Executive Director and Operations/Marketing Director will attempt to obtain sponsorship/naming rights for the expiring Refreshment Services Pepsi Turf Field 10-year naming rights
7. Develop a multi-year license agreement with Friends of the Lorenzo Bull House to preserve the Lorenzo Bull House.

Westview Golf Course

1. Replace the gutters and down spouts on the cart barn.
2. Replace 20 golf carts, this will start the three-year replacement process of 60 golf carts.
3. Replace the block around the retaining wall south of the pro shop doors.
4. Remove all sprinkler heads, satellites and related accessories of the old irrigation system. Backfill voids and seed.
5. Renovate the fairway bunkers on holes #6 and #8. Improve the drainage, remove the old contaminated sand and replace with new sand.
6. Repair or replace the storm sewer culvert going across hole #1. Assess the needed repairs and take appropriate action.
7. Public sale for all of the old irrigation parts and accessories. This includes sprinklers, satellites, pumps, computer, radios and other related items.
8. Replace the entrance door at the restroom on hole #16, new trim work around the walls and paint the floor on the interior of the restroom.

Marketing/Operations

1. Develop a multimedia campaign to promote new Park District events, programs and facilities through all social media, website and e-mail marketing platforms.
2. Lead discussions for continuous improvement efforts and new initiatives throughout the Park District organizational process. Work to improve quality, productivity, and efficiency in all departments.
3. Attend monthly online educational programs related to IPRA and IAPD.
4. Nature and forest therapy project on the Nature Trails.
5. Lead Park District existing and new affiliate initiatives, events and programming.

Recreation

1. Develop and implement new programs in the following areas:
 - Family 2 new programs
 - Nature 1 new program
 - Trail 1 new program
2. Research and create new programs for Seniors. Contact Senior Center, nursing homes and Veterans Home to see what their interest is.
3. Create new programs and events for the special needs' population.
4. Evaluate the rules for all our sports leagues and update them.
5. Research and develop programs for the Paul Dennis Soccer Complex. Evaluate our current youth soccer program and update field sizes and age groups.
6. Provide surveys and collect data seasonally to identify strengths and weaknesses for all programs and events.
7. Evaluate and change our birthday parties for Indian Mounds Pool and Batting Cage facility.
8. Evaluate tennis program and look at changing some classes and times.

Marina

1. Communicate with Marina renters to listen to trends/concerns and to identify needs and potential improvements at the Art Keller Marina.
2. Work with staff to maintain a good level of housekeeping throughout the docks and restrooms.

Parks

1. Work with the Quincy Park Band to develop bidding documents to build a permanent stage in Madison Park.
2. Renovate the Archery range safety/shade structure.
3. Improve and maintain a quality system of parks and facilities that excite the community.
Objective A: Spend ample time touring parks with staff/maintenance to observe work habits and discuss alternate ways to improve the parks.
4. Work with Mississippi Valley Hunters and Fishermen's Association and Friends of the Trails to complete/research grant opportunities for the walking trail from Parker Heights to Bob Bangert restroom.
5. Work with the Paul Dennis steering committee to make plans for future projects at Paul Dennis complex.
6. Update the park roads conditions and playground inventory documents for next year's planning session.

Business Office/Technology

1. Implement a new credit card processor gateway for CivicRec, the District's recreation management software.
Objective A: Choose a new gateway provider that properly integrates with the online software.

January 2025

Objective B: Procure new point of sale terminals compatible with the gateway. January 2025

Objective C: Implement the new gateway and test the terminals to ensure smooth operation prior to opening the parks in Spring. January/February 2025

2. Explore the feasibility of adding a projector system to the Board Room. This includes the ability to broadcast to two or more screens.

QUINCY PARK DISTRICT

Board of Commissioners

Date of Board Retreat: August 9, 2024

STAFF RECOMMENDATION

AGENDA ITEM: Westview Golf Course: Discussion Only

INFORMATION PROVIDED:

- Financials
- Equipment Purchase List Westview Golf Course & Golf Carts
- Irrigation Replacement Update

Historical Financial Data Per Round

(6 Months Ending June 30th)

	2015	2016	2017	2018	2019	2020	2021	2022	2023	2024
Rounds of Golf:	14,549	16,398	15,556	13,650	11,770	7,371	13,132	12,948	17,301	20,168
Net Revenue:										
WV General	\$ 159,913	\$ 172,458	\$ 193,240	\$ 177,306	\$ 154,518	\$ 97,151	\$ 191,370	\$ 180,660	\$ 227,811	\$ 295,187
The Scotty	\$ 10,019	\$ 7,763	\$ (4,321)							
Pro Shop	\$ (3,274)	\$ 469	\$ (7,717)	\$ (1,687)	\$ (19,972)	\$ (8,369)	\$ (17,796)	\$ (12,428)	\$ (7,209)	\$ (4,334)
Maintenance	\$ (183,457)	\$ (181,115)	\$ (167,076)	\$ (180,103)	\$ (174,183)	\$ (143,408)	\$ (165,231)	\$ (175,367)	\$ (212,098)	\$ (196,702)
Carts	\$ 72,293	\$ 100,312	\$ 96,169	\$ 93,331	\$ 79,568	\$ 50,248	\$ 108,653	\$ 115,198	\$ 189,619	\$ 219,668
Concessions	\$ 11,664	\$ 10,532	\$ 11,366	\$ 17,148	\$ 10,829	\$ 6,687	\$ 16,420	\$ 14,702	\$ 14,356	\$ 15,473
Cap. Imp.	\$ (41,280)	\$ (45,716)	\$ (4,153)	\$ (10,777)	\$ (53,006)	\$ (11,914)	\$ (14)	\$ (59,540)	\$ (99,163)	\$ (1,034,763)
Total Net Rev/Loss:	\$ 25,878	\$ 64,703	\$ 117,508	\$ 95,218	\$ (2,246)	\$ (9,605)	\$ 133,402	\$ 63,225	\$ 113,316	\$ (705,471)
Total Net Rev/Loss (NOT Including Capital):	\$ 67,158	\$ 110,419	\$ 121,661	\$ 105,995	\$ 50,760	\$ 2,309	\$ 133,416	\$ 122,764	\$ 212,479	\$ 329,292
	\$ 127,503	\$ 127,250	\$ 130,668	\$ 128,352	\$ 116,820	\$ 101,830	\$ 103,452	\$ 97,327	\$ 107,997	\$ 125,625
Net Revenue/Round:										
WV General (Includes Maint)	\$ (1.62)	\$ (0.53)	\$ 1.68	\$ (0.20)	\$ (1.67)	\$ (6.28)	\$ 1.99	\$ 0.41	\$ 0.91	\$ 4.88
Pro Shop	\$ (0.23)	\$ 0.03	\$ (0.50)	\$ (0.12)	\$ (1.70)	\$ (1.14)	\$ (1.36)	\$ (0.96)	\$ (0.42)	\$ (0.21)
Carts	\$ 4.97	\$ 6.12	\$ 6.18	\$ 6.84	\$ 6.76	\$ 6.82	\$ 8.27	\$ 8.90	\$ 10.96	\$ 10.89
Concessions	\$ 0.80	\$ 0.64	\$ 0.73	\$ 1.26	\$ 0.92	\$ 0.91	\$ 1.25	\$ 1.14	\$ 0.83	\$ 0.77
Total Net Rev/Round:	\$ 3.93	\$ 6.26	\$ 8.10	\$ 7.77	\$ 4.31	\$ 0.31	\$ 10.16	\$ 9.48	\$ 12.28	\$ 16.33
Gross Revenue:										
WV General	\$ 260,946	\$ 271,935	\$ 286,100	\$ 272,153	\$ 244,490	\$ 179,962	\$ 300,391	\$ 290,866	\$ 362,375	\$ 430,962
The Scotty	\$ 19,773	\$ 19,872	\$ -							
Pro Shop	\$ 31,089	\$ 28,349	\$ 16,695	\$ 19,656	\$ 17,932	\$ 6,972	\$ 18,126	\$ 18,731	\$ 22,437	\$ 18,766
Carts	\$ 74,225	\$ 102,633	\$ 98,329	\$ 96,589	\$ 82,174	\$ 50,444	\$ 111,751	\$ 120,189	\$ 194,044	\$ 224,184
Concessions	\$ 45,912	\$ 51,099	\$ 48,673	\$ 49,656	\$ 41,157	\$ 18,234	\$ 46,242	\$ 49,305	\$ 62,639	\$ 59,566
Total Gross Revenue:	\$ 431,945	\$ 473,888	\$ 449,797	\$ 438,054	\$ 385,753	\$ 255,612	\$ 476,510	\$ 479,091	\$ 641,495	\$ 733,478
Gross Revenue/Round:										
WV General	\$ 17.94	\$ 16.58	\$ 18.39	\$ 19.94	\$ 20.77	\$ 24.41	\$ 22.87	\$ 22.46	\$ 20.95	\$ 21.37
Pro Shop	\$ 2.14	\$ 1.73	\$ 1.07	\$ 1.44	\$ 1.52	\$ 0.95	\$ 1.38	\$ 1.45	\$ 1.30	\$ 0.93
Carts	\$ 5.10	\$ 6.26	\$ 6.32	\$ 7.08	\$ 6.98	\$ 6.84	\$ 8.51	\$ 9.28	\$ 11.22	\$ 11.12
Concessions	\$ 3.16	\$ 3.12	\$ 3.13	\$ 3.64	\$ 3.50	\$ 2.47	\$ 3.52	\$ 3.81	\$ 3.62	\$ 2.95
Total Gross Revenue/Round:	\$ 28.33	\$ 27.69	\$ 28.91	\$ 32.09	\$ 32.77	\$ 34.68	\$ 36.29	\$ 37.00	\$ 37.08	\$ 36.37

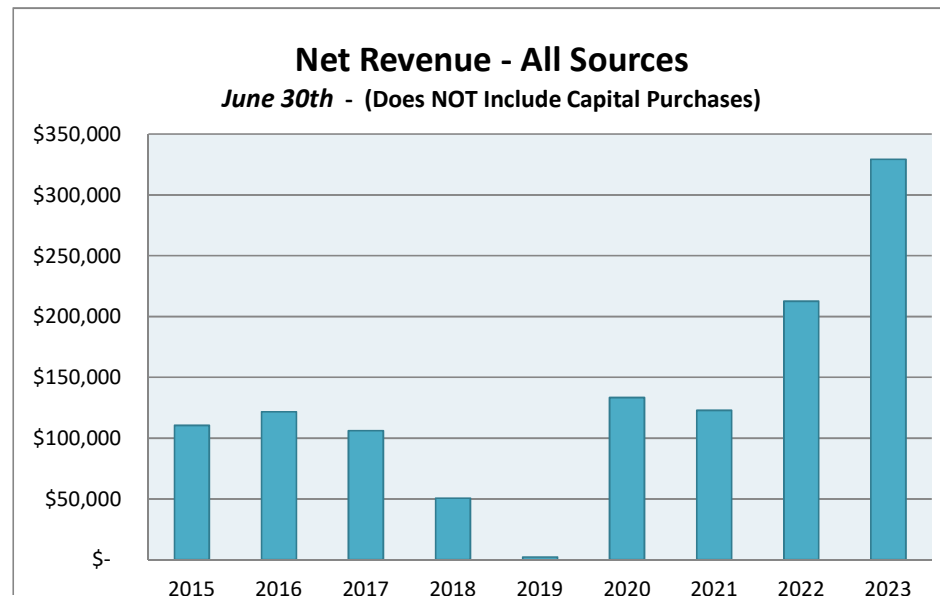
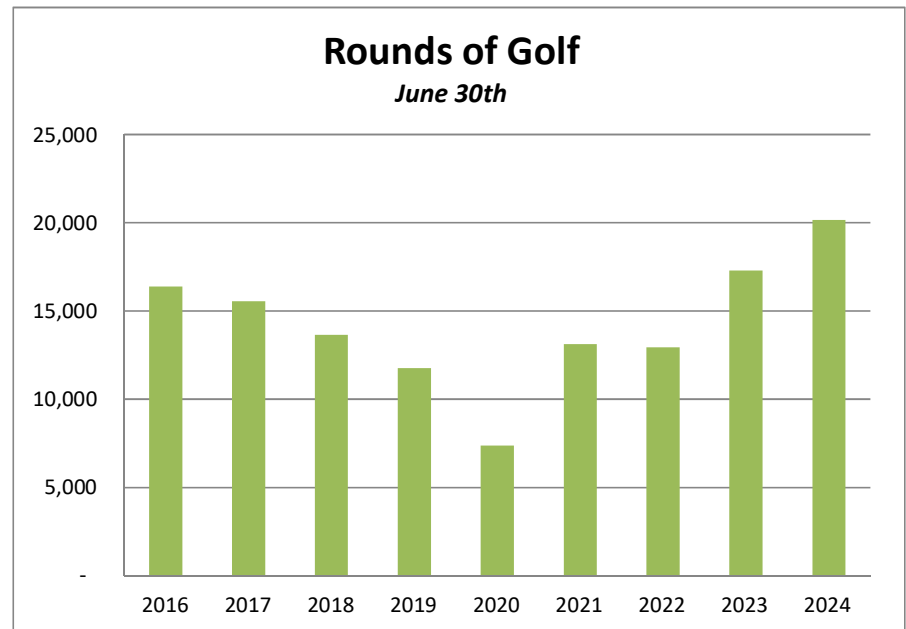
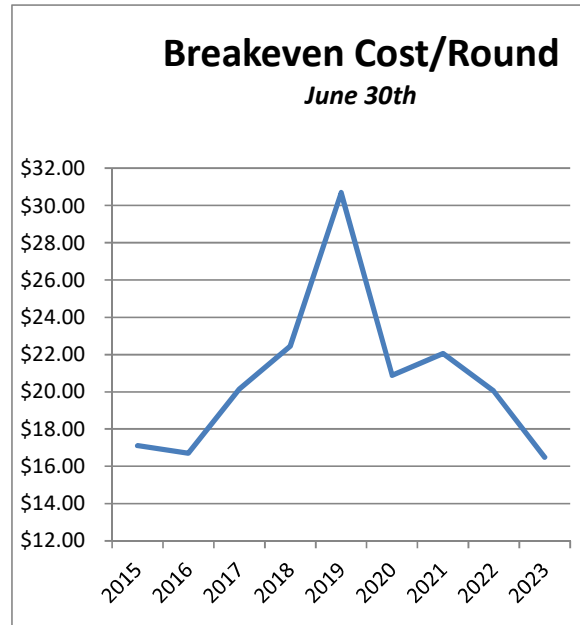
Historical Financial Data Per Round

(6 Months Ending June 30th)

	2015	2016	2017	2018	2019	2020	2021	2022	2023	2024
Gross Expenses:										
WV General	\$ 101,033	\$ 99,477	\$ 92,860	\$ 94,847	\$ 89,972	\$ 82,811	\$ 109,021	\$ 110,206	\$ 134,564	\$ 135,775
<i>Labor (Includes Carts)</i>	\$ 64,198	\$ 69,346	\$ 59,624	\$ 56,820	\$ 54,882	\$ 49,368	\$ 69,230	\$ 65,098	\$ 86,853	\$ 93,228
The Scotty	\$ 9,754	\$ 12,109	\$ 4,321							
Pro Shop	\$ 34,363	\$ 27,880	\$ 24,412	\$ 21,343	\$ 37,904	\$ 15,341	\$ 35,922	\$ 31,159	\$ 29,646	\$ 23,100
Maintenance	\$ 183,457	\$ 181,115	\$ 167,076	\$ 180,103	\$ 174,183	\$ 143,408	\$ 165,231	\$ 175,367	\$ 212,098	\$ 196,702
<i>Labor</i>	\$ 100,885	\$ 95,283	\$ 85,067	\$ 88,799	\$ 89,160	\$ 76,322	\$ 86,771	\$ 82,684	\$ 102,387	\$ 101,263
Carts	\$ 1,932	\$ 2,321	\$ 2,160	\$ 3,258	\$ 2,606	\$ 196	\$ 3,098	\$ 4,991	\$ 4,424	\$ 4,516
Concessions	\$ 34,248	\$ 40,567	\$ 37,307	\$ 32,508	\$ 30,328	\$ 11,547	\$ 29,822	\$ 34,603	\$ 48,283	\$ 44,093
<i>Labor</i>	\$ 8,852	\$ 8,806	\$ 6,686	\$ 6,835	\$ 4,979	\$ -	\$ -	\$ 4,658	\$ 7,987	\$ 5,727
Capital Exp from Ops	\$ 41,280	\$ 45,716	\$ 4,153	\$ 10,777	\$ 53,006	\$ 11,914	\$ 14	\$ 59,540	\$ 99,163	\$ 1,034,763
Total Expense:	\$ 406,067	\$ 409,185	\$ 332,289	\$ 342,836	\$ 387,999	\$ 265,217	\$ 343,108	\$ 415,866	\$ 528,179	\$ 1,438,949
Total Expense (NOT Including Capital):	\$ 364,787	\$ 363,469	\$ 328,136	\$ 332,059	\$ 334,993	\$ 253,303	\$ 343,094	\$ 356,327	\$ 429,016	\$ 404,186
Gross Expenses/Round:										
WV General	\$ 6.94	\$ 6.07	\$ 5.97	\$ 6.95	\$ 7.64	\$ 11.23	\$ 8.30	\$ 8.51	\$ 7.78	\$ 6.73
Pro Shop	\$ 2.36	\$ 1.70	\$ 1.57	\$ 1.56	\$ 3.22	\$ 2.08	\$ 2.74	\$ 2.41	\$ 1.71	\$ 1.15
Maintenance	\$ 12.61	\$ 11.04	\$ 10.74	\$ 13.19	\$ 14.80	\$ 19.46	\$ 12.58	\$ 13.54	\$ 12.26	\$ 9.75
Carts	\$ 0.13	\$ 0.14	\$ 0.14	\$ 0.24	\$ 0.22	\$ 0.03	\$ 0.24	\$ 0.39	\$ 0.26	\$ 0.22
Concessions	\$ 2.35	\$ 2.47	\$ 2.40	\$ 2.38	\$ 2.58	\$ 1.57	\$ 2.27	\$ 2.67	\$ 2.79	\$ 2.19
Total Expenses/Round: (Not including Capital)	\$ 24.40	\$ 21.43	\$ 20.82	\$ 24.33	\$ 28.46	\$ 34.36	\$ 26.13	\$ 27.52	\$ 24.80	\$ 20.04
 Breakeven Cost/Round:	 \$ 19.55	 \$ 17.11	 \$ 16.71	 \$ 20.14	 \$ 22.44	 \$ 30.69	 \$ 20.88	 \$ 22.06	 \$ 20.04	 \$ 16.49

Note: Expenses do NOT include cost of payroll taxes, pension costs, or property insurance. Except for 2010 & 2011, WV paid property insurance in the approximate amount of \$16,800/yr.

Historical Financial Data Per Round (6 Months Ending June 30th)



QUINCY PARK DISTRICT

Board of Commissioners

Date of Board Meeting: January 18, 2023

STAFF RECOMMENDATION

AGENDA ITEM: BID FOR GOLF CARS AT WESTVIEW GOLF COURSE: RECOMMENDED APPROVAL

BACKGROUND INFORMATION: Westview Golf Course advertised for bids for the purchase of twenty (20) new gasoline powered golf cars. Westview purchased the first twenty golf cars in 2021 and the second set of twenty golf cars in 2022. The bids were to include a cost and a trade in allowance per golf car.

One bid was received from a local golf car company.

TNT Golf Car & Equipment Co.:	Cost per car	$\$6,100 \times 20 = \$122,000$
Yamaha	Trade in per car	$\$2,550 \times 20 = \underline{\$51,000}$
Quincy, IL	Total Bid	$\$71,000$

FISCAL IMPACT: Westview has \$60,000 budgeted for the twenty (20) new cars. The additional funds will come from Westview reserves. Also, the new warranty has more coverage compared to recent golf car bids and will hopefully create additional savings over previous years.

STAFF RECOMMENDATION: Staff recommends the low bid from TNT Golf Car & Equipment Company for \$71,000 for the purchase of twenty (20) new golf cars to be delivered in 2023.

PREPARED BY: David Morgan, Director of Golf

BOARD ACTION:

EQUIPMENT DESCRIPTION	YEAR	LOCATION ZONE	Note: For equipment tracked by hours - years are the expected years to reach the hour standard. Hours will be verified before equipment is programed for replacement.										
			2024 est cost	miles/hrs	Standard Years	2023	2024	2025	2026	2027	2028	2029	2030
Westview Golf Course / 2024													
Greensmaster/3150Q	2018	WM	\$ 48,785	1,852	6		\$48,785						
Greensmower/3150Q	2018	WM	\$ 48,785	1,849	6		\$48,785						\$50,000
Greensmower/3150Q	2014	WM	\$ 48,785	2,574	6								\$50,000
Teemower/3150Q	2013	WM	\$ 48,785	3,270	6								
Teemower/3150Q	2012	WM	\$ 48,785	2,873	6								
Collar mower/3100	2011	WM	\$ 48,785	2,685	6								
Greensmower/3100	2010	WM	\$ 48,785	2,742	6								
Greensmower/3100-tees	2009	WM	\$ 48,785	2,662	9								
Greensmower/3050-verti cut	2003	WM	\$ 48,785	2,058	9								
Fairway Mower/5210	2012	WM	\$ 69,913	3,351	6	\$69,913						\$70,000	
Fairway Mower/5210	2010	WM	\$ 69,913	3,772	6	\$69,913						\$70,000	
Fairway Mower/5200	2001	WM	\$ 69,913	2,659	6								
Sidewinder/3500-slope mower	2013	WM	\$ 44,104	2,685	7				\$44,104				
Sidewinder/3500-slope mower	2012	WM	\$ 44,104	3,049	7				\$44,104				
4000D-rough/11'	2011	WM	\$ 85,000	4,473	7								
4000D-rough/11'	2014	WM	\$ 85,000	3,515	7					\$85,000			
4000D-rough/11'	2015	WM	\$ 85,000	2,527	7						\$88,739		
Bunker Rake/5040	2012	WM	\$ 27,692	2,930	5				\$27,692				
Bunker Rake/5040	2007	WM	\$ 27,692	2,326	5			\$27,692					
Buffalo Turbine Blower	2006	WM	\$ 10,242	NA	10			\$10,242					
Pro force Blower	2013	WM	\$ 10,242	769	10					\$10,242			
Aerifier/4'-greens	2012	WM	\$ 35,000	410	10					\$35,000			
Aerifier/2'-greens	1998	WM	\$ 35,000	NA	10						\$35,000		
5800 Sprayer	2011	WM	\$ 65,000	2,251	8			\$71,000					
HDX Workman	2014	WM	\$ 25,000	1,304	10					\$33,272			
HDX Workman	2012	WM	\$ 25,000	1,429	10				\$33,272				
Cushman Truckster JR	1999	WM	\$ 11,000	NA	15								
Yamaha Cart 46	2016	WM	\$ 5,500	NA	10								
Yamaha Cart 48	2016	WM	\$ 5,500	NA	10								
Yamaha Cart 43	2016	WM	\$ 5,500	NA	10								
Yamaha cart 60	2016	WM	\$ 5,500	NA	10								
Yamaha Cart 25	2014	WM	\$ 5,500	NA	10								
Bed Cart/Yamaha	2009	WM	\$ 5,500	NA	5								
Ford F-150 4x4 Pick Up	2013	WM	\$ 25,000	36,035	12								
Ford F-350 Dump Truck	2011	WM	\$ 28,000	24,228	12								
Boomer 50 Tractor	2014	WM	\$ 20,000	710	20								

Verti-Quake/ Slicer	2014	WM	\$ 15,000	NA	15								
Verti-Drain/Deep Tine Aerifier	2014	WM	\$ 20,000	NA	15								
John Deer Tractor	1995	WM	\$ 35,000	4,190	22								
Totals						\$139,826	\$97,570	\$108,934	\$149,172	\$163,514	\$123,739	\$140,000	\$100,000
Misc Equipment exceeding Standard Years and not scheduled for replacement until no longer operational or functional													
Sod cutter JR	1998	WM	\$ 7,000	NA	18								
Land Pride Seeder	2002	WM	\$ 9,500	NA	20								
Turfco Topdresser/Spinner	2001	WM	\$ 14,500	NA	20								
Meter Matic Topdresser	1995	WM	\$ 10,500	NA	20								
Agri-metal Turbine Blower	1998	WM	\$ 7,000	NA	15								
Walk Behind Seeder/Jacobsen	1999	WM	\$ 4,500	NA	15								
Pro-Core Aerifier/660-fairw	2001	WM	\$ 19,000	NA	10								

QUINCY PARK DISTRICT

Board of Commissioners

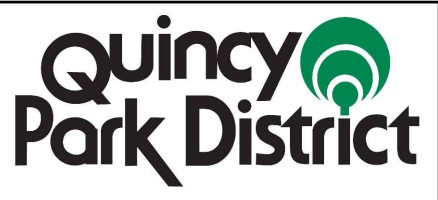
Date of Board Retreat: August 9, 2024

STAFF RECOMMENDATION

AGENDA ITEM: Bill Klingner Trail Development: Discussion Only

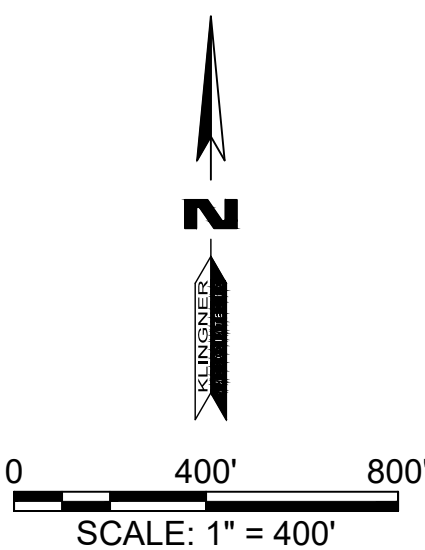
INFORMATION PROVIDED:

- Phase 5 Section from Parker Heights to Lincoln Park Section & Cost Estimate
- Whipple and Moore Easements & Missing Easement
- Overall Trail Plan
- Financing Options



LEGEND

- Existing Trail
- Proposed Trail
- Bridge



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& ASSOCIATES, P.C.
Engineers • Architects • Surveyors

Quincy, Illinois
616 North 24th Street
217.223.3670

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Pella, IA Hannibal, MO Columbia, MO



Opinion of
Project/Construction Costs

Date July 1, 2024Estimate by DCDEng Proj # PreprojectChecked by EBB**Client**

Quincy Park District

Project

BK Trail Parker Heights to Lincoln Park

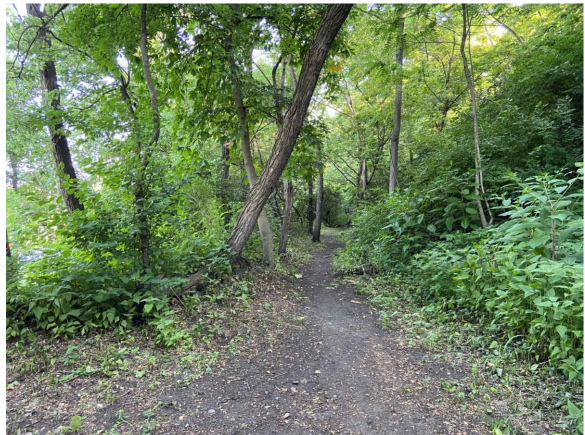
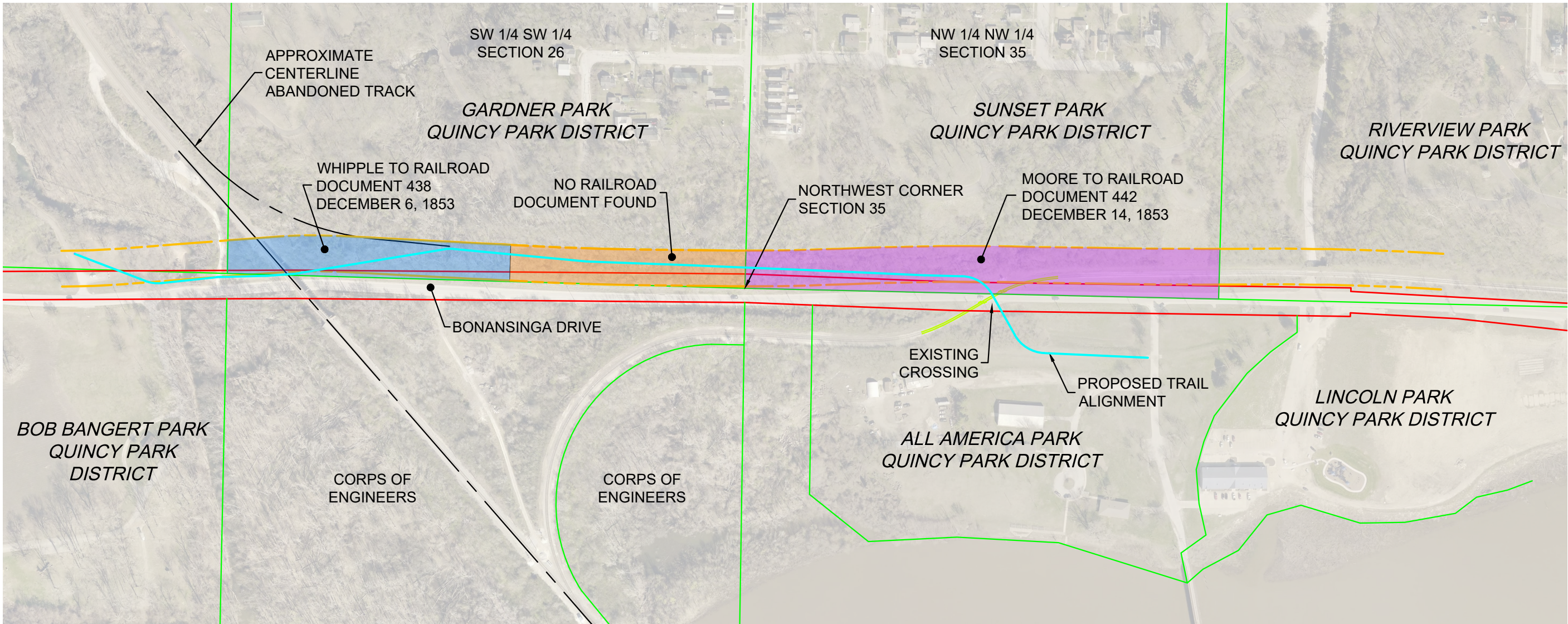
NO	ITEM DESCRIPTION	QUANTITY	UNIT	UNIT PRICE	TOTAL COST
	Multi-Use Trail (Incl. Bridges and Site Work)	3,160	Foot	\$ 852.00	\$ 2,692,320.00
				Construction Subtotal	\$ 2,692,320.00
				Contingency (15%)	\$ 403,848.00
				Construction Total*	\$ 3,096,168.00
				Survey	\$ 22,000.00
				Geotechnical	\$ 16,000.00
				Permitting/Environmental	\$ 53,000.00
				Engineering**	\$ 253,500.00
				Construction Engineering***	\$ 80,000.00
	*Includes Bridges, Drainage & Site Work				
	**Does not include land/easement acquisition services.				
	***Construction Engineering to Be Performed Hourly. The listed amount is an estimate only.				
Project Total Parker Heights to Lincoln Park					\$ 3,520,668.00

4510 Paris Gravel Road - Hannibal, MO (573) 221-0020 FAX (573) 221-0012

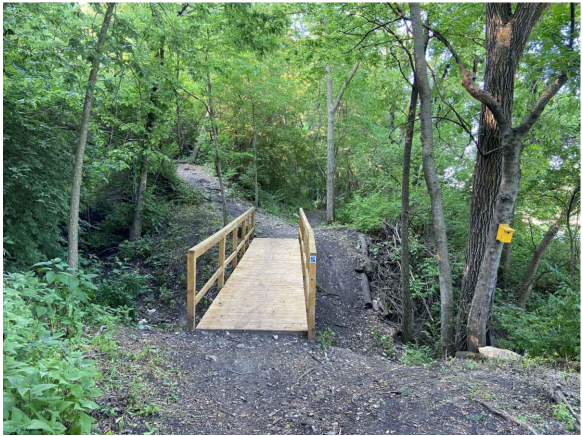
49 N. Prairie Street – Galesburg, IL (309) 343-1268 FAX (309) 341-3781

616 North 24th Street - Quincy, IL (217) 223-3670 FAX (217) 223-3603

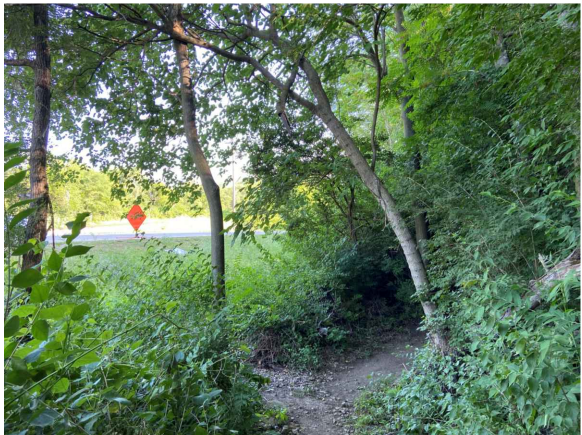
610 North 4th Street, Suite 100 - Burlington, IA (319) 752-3603 FAX (319) 752-3605



ABANDONED RAILROAD RIGHT OF WAY
CURRENTLY USED BY THE PUBLIC



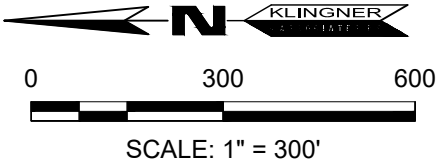
NATURE TRAILS



ABANDONED RAILROAD
RIGHT OF WAY



EXISTING CROSSING



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REVISION HISTORY			
NO.	DESCRIPTION	DATE	APP.

BILL KLINGNER TRAIL
PHASE 5
QUINCY PARK DISTRICT

Non-Reduced Sheet Size: 11" x 17"	
DESIGNED	DRAWN RJH/CJH
FIELD	FIELD BOOK
CHECKED	CHECK DATE
SHEET TITLE	
RIGHT OF WAY EXHIBIT	
PROJECT NO. 21-0414	
DRAWING ISSUED DATE:	
SHEET 1	

Moore (Ref. as 442)

That part of the Northern Cross Railroad Company right of way in the North Half of the Northwest Quarter, Township 1 South, Range 9 West of the Fourth Principal Meridian, Adams County, Illinois, described in a document dated December 14, 1853, from Francis C. Moore and Mary, his wife and Joseph G. Rowland and Mary, his wife, that lies north of a line that is 9 feet north of the intersection of the centerline of Bonansinga Drive with the centerline of the existing railroad track crossing said Bonansinga Drive, and perpendicular to said railroad company right of way line.

Whipple (Ref. as 438)

All that part of the Northern Cross Railroad Company right of way in the Southwest Quarter of Section 26, Township 1 South, Range 9 West of the Fourth Principal Meridian, Adams County, Illinois as described in a document dated December 6, 1853, from Hiram Whipple and Emmeline Whipple, his wife, to said railroad company.

Morrill (Elisha) (Gap as described)

All that part of the Northern Cross Railroad Company right of way in the Southwest Quarter of Section 26, Township 1 South, Range 9 West of the Fourth Principal Meridian, Adams County, Illinois that lies adjacent to and south of the said railroad company right of way granted by Hiram Whipple and Emmeline Whipple, his wife, as mentioned in a document dated December 6, 1853, from Hiram Whipple and Emmeline Whipple, his wife, to said railroad company.

442

This Indenture, Made this 14th day of December
A. D. 1853 between Francis C. Moore and Mary his
wife and Joseph S. Rowland and
Mary his wife

of the county of Adams and State of Illinois of the first part, and the
NORTHERN CROSS RAIL ROAD COMPANY, of the State of Illinois, of the second part, **Witnesseth**:
That the said parties of the first, for and in consideration of the probable location of the Northern Branch of the Northern
Cross Rail Road, by the Board of Directors of said Company, through and over the lands hereinafter described, and of
one dollar to them in hand paid, the receipt of which is hereby acknowledged, have GRANTED, REMISED, RELEASED
and CONVEYED, and by these presents do Grant, Remise, Release and Convey, unto the said party of the second part, a
Right of Way for a Single or Double Track Rail Road, through and over any part of that parcel of land, situated in the
county of Adams and State of Illinois, and described as follows, to-wit:

The North half of the North west quarter
of section No Thirty five (35) in Township
One (1) South of the base line Range (9)
Nine west

§
§
§

of the Fourth Principal Meridian, extending fifty feet on each side from the centre of said Rail Road, together with the
right to dig up, or cut and remove any timber, standing or lying, which it may be found necessary to remove in the con-
struction of said Rail Road; and also to dig up, excavate, quarry, blast and remove, or use, any earth, clay, sand, gravel
or rock, within the said fifty feet of the centre of said Rail Road through said land, which may be found necessary for the
construction of said Rail Road, and also the right to the said Company, their successors and assigns, and to their agents,
servants, and all other persons in their employ, freely to pass and repass, go and return, along the line of said Rail Road,
as well on foot as on horseback, and with cattle, carts, wagons, steam engines, cars and other carriages, for the purpose of
constructing, repairing and using said Rail Road. To have and to hold the right of way, with the privileges herein before
granted unto the said party of the second part, their successors and assigns, for the uses and purposes aforesaid, forever.
In Witness Whereof, the said parties of the first part have hereunto put their hands and seal the day
and year first above written.

SIGNED, SEALED AND DELIVERED IN PRESENCE
OF

R. A. Goodwin

Francis C. Moore



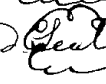
Mary Moore



Joseph S. Rowland



Mary Rowland



STATE OF ILLINOIS,
Adams COUNTY. } ss.

442

Be it Remembered, that on this *fifteenth* day of *December*

in the year of our Lord one thousand eight hundred and fifty *three*

*Francis C. Moore and Mary Moore his wife Joseph G
Rowland and Mary his wife*

personally known to the undersigned

a Justice of the Peace in and for said county, to be the
identical person who executed, and whose name *I* am subscribed to the foregoing Deed of Conveyance, as having ex-

ecuted the same, came before me and acknowledged, the same to be *their* voluntary act and deed for the purposes
therein expressed.

And the said

Mary Moore and Mary Rowland

being by me made acquainted with

the contents of said Deed of Conveyance, and examined separate and apart from *their* said husbands, acknowledged that

they executed the same, and relinquished *the* dower in the premises therein mentioned, voluntarily, freely, and without the
compulsion of *the* said husbands, and that *they* do not wish to retract the same.

IN TESTIMONY WHEREOF, I have hereunto set my hand and SEAL, at my office at
the day and year first above written.

Office in Quincy

P. A. Goodwin J. D. Seal

45-5
 Francis C. Moore &
 Joseph H. Norman
 & vrs 64785 On Plat Φ
 442 to 3 deed

Northern Crop Reel
 Road Company

N $\frac{1}{2}$ d. w 35 id. 92
 442

n^o 2648 Adams Co. Ill.
 Recorded January 11 1881, in
 Vol. 13, on pages 451-2
 C. M. Woodstock

438

This Indenture, Made this Sixth day of December
 A. D. 1883 between Niram Whipple and Emmeline
Whipple his wife

of the county of Adams and State of Illinois of the first part, and the
NORTHERN CROSS RAIL ROAD COMPANY, of the State of Illinois, of the second part, **Witnesseth**:
 That the said party of the first, for and in consideration of the probable location of ~~the Northern Branch of the Northern~~
 Cross Rail Road, by the Board of Directors of said Company, through and over the lands hereinafter described, and of
 one dollar to them in hand paid, the receipt of which is hereby acknowledged, have GRANTED, REMISED, RELEASED
 and CONVEYED, and by these presents do Grant, Remise, Release and Convey, unto the said party of the second part, a
 Right of Way for a Single or Double Track Rail Road, through and over any part of that parcel of land, situated in the
 county of Adams and State of Illinois, and described as follows, to-wit:

as a piece of land forty eight rods in width from
 north to south commencing forty rods north
 of the south west corner of the south west quarter
 of section twenty six Township one south range
 nine west of the fourth principal meridians being
 part of the said quarter section, and lying north
 of and adjoining a piece of land in the same
 quarter section forty rods in width belonging to Elodie
Morrill; and the right to take sufficient land in
 addition to fifty feet from the centre of the road for the
 purpose of giving desirable slopes to the necessary banks
 and cut of the road and for the construction of ditches
 is also hereby released and conveyed to the said Company.

of the Fourth Principal Meridian, extending fifty feet on each side from the centre of said Rail Road, together with the
 right to dig up, or cut and remove any timber, standing or lying, which it may be found necessary to remove in the con-
 struction of said Rail Road; and also to dig up, excavate, quarry, blast and remove, or use, any earth, clay, sand, gravel
 or rock, within the said fifty feet of the centre of said Rail Road through said land, which may be found necessary for the
 construction of said Rail Road, and also the right to the said Company, their successors and assigns, and to their agents,
 servants, and all other persons in their employ, freely to pass and repass, go and return, along the line of said Rail Road,
 as well on foot as on horseback, and with cattle, carts, wagons, steam engines, cars and other carriages, for the purpose of
 constructing, repairing and using said Rail Road. To have and to hold the right of way, with the privileges herein before
 granted unto the said party of the second part, their successors and assigns, for the uses and purposes aforesaid, forever.

In Witness Whereof, the said party of the first part have hereunto put their hands and seals the day
 and year first above written.

SIGNED, SEALED AND DELIVERED IN PRESENCE }

Gerrit Bull

Niram Rogers

Niram Whipple

Emmeline Whipple



STATE OF ILLINOIS, } ss.
COUNTY. }

Be it Remembered, that on this .

day of

in the year of our Lord one thousand eight hundred and fifty

personally known to the undersigned

in and for said county, to be the

identical person who executed, and whose name subscribed to the foregoing Deed of Conveyance, as having executed the same, came before me and acknowledged the same to be voluntary act and deed for the purposes therein expressed.

And the said.

being by me made acquainted with

the contents of said Deed of Conveyance, and examined separate and apart from said husband, acknowledged that

executed the same, and relinquished dower in the premises therein mentioned, voluntarily, freely, and without the compulsion of said husband, and that do not wish to retract the same.

IN TESTIMONY WHEREOF, I have hereunto set my hand and SEAL, at my office at
the day and year first above written.

438

State of Minnors }
County of Adams }

Be it remembered that on the Tenth day of December A.D. 1883 Hiram Rogers and Lorenzo Bull are personally known to me the undersigned a Justice of the Peace in and for the County of Adams and State of Minnors to be the same persons whose names are subscribed to the within and foregoing deed as witnesses of the execution thereof personally came before me and being by me duly sworn depose and say that Hiram Whipple and Emeline F. Whipple his wife ~~whose names~~ names are subscribed to the said deed as the grantors therein are personally known to them to be the real persons described in the said deed and whose names are thereunto subscribed as having executed the same and that the said Hiram Whipple and Emeline Whipple his wife signed their names to the said deed as such grantors in the presence of these affiants and acknowledged that they executed the said deed for the uses and purposes therein expressed and that these affiants signed their names to the said deed as subscribing witnesses of the execution thereof in the presence and at the request of the said grantors.

In witness whereof I have hereunto set my name and seal the day and year first above written.

William S. Lee - J.P. (Seal)

1871
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Mr J. H. G. & Adam Leach,
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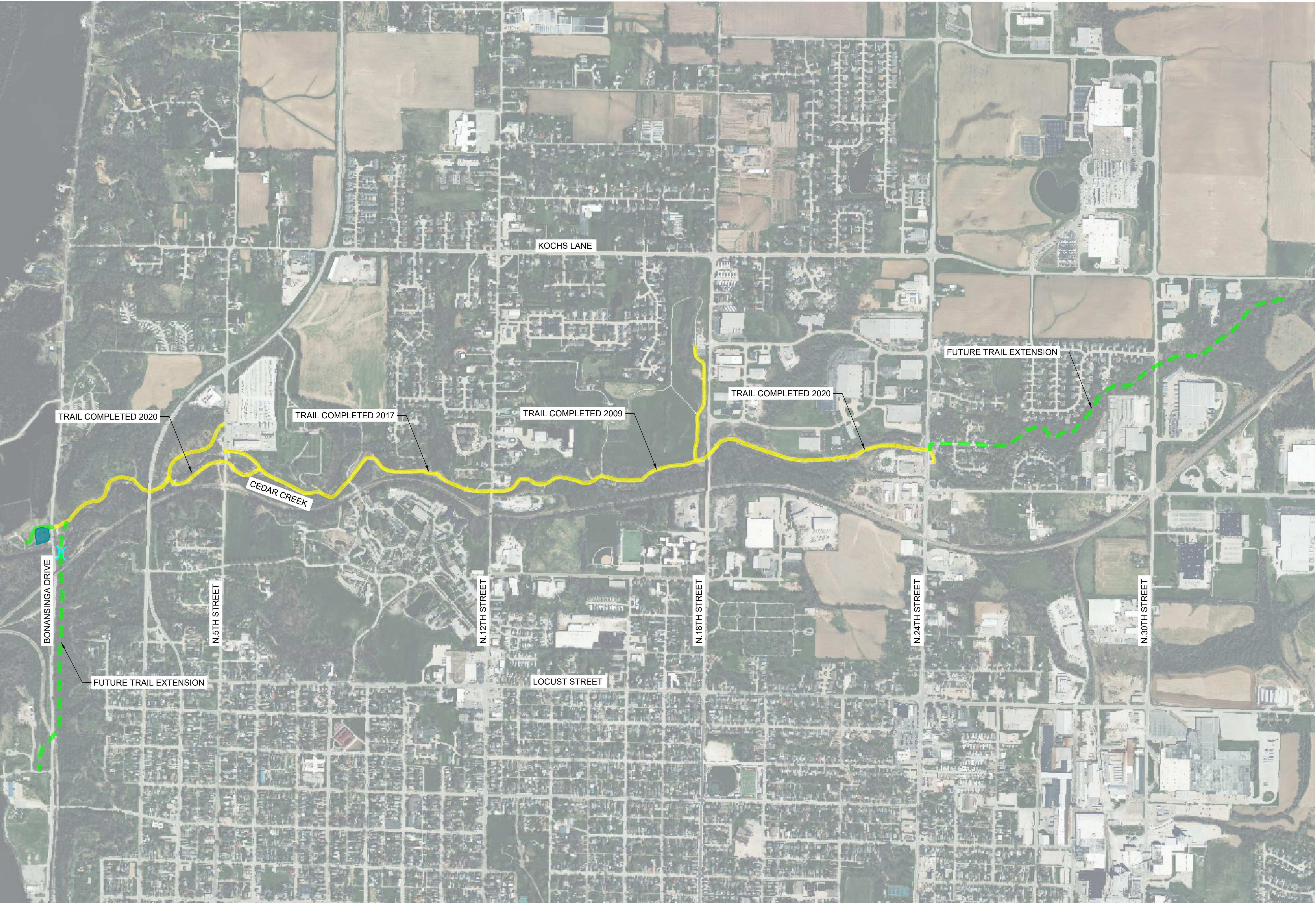
Quincy Park District
1231 Bonansinga Drive
Quincy, IL 62301

LOCATION MAP - OVERALL TRAIL PLAN



LEGEND

- EXISTING TRAIL
- FUTURE TRAIL



Amortization Schedule 1

Amount of Loan:	\$3,520,000.00
Initial Periods (#):	3
Annual Rate:	4.0000%
Periodic Payment:	\$1,257,333.58
Origination Date:	02/01/26
1st Payment Date:	11/01/26
Payment Period:	Annually
Compounding Period:	Exact/Simple
Points:	0.0000%
Amortizing Method:	Normal
Days In Year:	360
Loan Acceleration Method:	No Acceleration
Weekend Adjustment Method:	No Adjustment
Rounding Method:	Last Payment
Apply US Rule:	No
Last Day of Month Adjustment:	Ignore

Collateral:
 Additional Collateral:
 Block No:
 Lot No:
 Property Address:

Country:

Prepared For: .
 Business:
 Address:

Phone 1: - -
 Phone 2: - -
 Ext:

Prepared By: admin

Amortization Schedule 1

Amount of Loan:	\$3,520,000.00
Initial Periods (#):	5
Annual Rate:	4.2000%
Periodic Payment:	\$788,285.89
Origination Date:	02/01/26
1st Payment Date:	11/01/26
Payment Period:	Annually
Compounding Period:	Exact/Simple
Points:	0.0000%
Amortizing Method:	Normal
Days In Year:	360
Loan Acceleration Method:	No Acceleration
Weekend Adjustment Method:	No Adjustment
Rounding Method:	Last Payment
Apply US Rule:	No
Last Day of Month Adjustment:	Ignore

Collateral:
 Additional Collateral:
 Block No:
 Lot No:
 Property Address:

 Country:

Prepared For: .
 Business:
 Address:

Phone 1: - -
 Phone 2: - -
 Ext:

Prepared By: admin

QUINCY PARK DISTRICT

Board of Commissioners

Date of Board Retreat: August 9, 2024

STAFF RECOMMENDATION

AGENDA ITEM: Proposed Employee Compensation, Salary Administration and Collective Bargaining Agreements: Discussion Only

INFORMATION PROVIDED:

- New Federal Overtime Rules for Executive, Administrative and Professional Employees
- Current Salary Administration Salary Ranges
- Current Salaries
- Full Time Union Contract Expires 12/31/2024
- Full Time Union Memo

QUINCY PARK DISTRICT

Board of Commissioners

Date of Board Meeting: June 12, 2024

STAFF RECOMMENDATION

AGENDA ITEM: NEW FEDERAL OVERTIME RULES FOR EXECUTIVE, ADMINISTRATIVE AND PROFESSIONAL EMPLOYEES UPDATE: INFORMATION ONLY

BACKGROUND INFORMATION: Staff attended a Zoom meeting held by Illinois Association of Park District attorneys for a new law that was signed by the Department of Labor on April 23, 2024 for updated rules on salaried employees. The current salary minimum of \$35,568 (\$684 per week) will raise to \$43,888 (\$844 per week) on July 1, 2024. A second increase to \$58,656 (\$1,128 per week) will occur on January 1, 2025. Additionally, on July 1, 2027 and every three years after, will be scheduled increases to be determined 150 days' notice be the end of February in that particular year.

Potential reclassification may need to occur. If salaried employees convert over to hourly employees, training will need to occur.

- Permission required before working overtime.
- No off the clock work.
- Compensatory time off rules.
- After hours/substitute coverage.
- Absolutely no after-hours communications.

FISCAL IMPACT: Potential salary increases totaling \$4,724 for two employees have not been budgeted for the 2024 fiscal year. Next year six employees will be affected for an increase totaling \$60,520.

STAFF RECOMMENDATION: For discussion only.

PREPARED BY: Rome Frericks, Executive Director & Brian Earnest, Director of Business Services

BOARD ACTION:

QUINCY PARK DISTRICT
Salary Administration Program & Adjustments for 2024
 REGULAR FULL-TIME POSITION CLASSIFICATION

ANNUAL PAY RANGES –2024

BUDGET LIMIT FOR COST OF LIVING ADJUSTMENT:

<u>Position Classification</u>	<u>Set by Board</u>
Executive Director	Current \$99,275
<u>Position Classification</u>	<u>Salary Range</u>
Director of Parks	\$63,000 - \$85,000
Director of Golf	\$63,000 - \$85,000
Director of Business Services	\$63,000 - \$85,000
Director of Program Services	\$63,000 - \$85,000
Director of Marketing/Operations	\$63,000 - \$85,000
Assistant Director of Golf	\$39,000 - \$53,000
Golf Course Superintendent	\$50,000 - \$72,000
Park Maintenance Supervisor	\$48,000 - \$70,000
Park Safety Supervisor	\$42,000 - \$49,000
Recreation Program Manager I	\$37,000 - \$54,000
Recreation Program Manager II	\$37,000 - \$54,000
Administrative Assistant	\$18.25 - \$25.95
Accounting Systems Administrator/Bookkeeper	\$20.25 - \$27.95
Secretary/Receptionist	\$18.25 - \$25.95
For Reference Only:	
Full Time - Maintenance Laborer	\$19.80 - \$41,184
Full Time – Mechanic	\$21.73 - \$45,198
Full Time Crew leader	\$23.22 - \$48,298

QUINCY PARK DISTRICT
Salary Administration Program & Adjustments for 2024
 REGULAR FULL-TIME POSITION CLASSIFICATION

Current Salaries –2024

**Increase 7/1/2024 & 1/1/2025

*Increase 1/1/2025

<u>Position Classification</u>	Set by Board
Executive Director	Current \$99,275
<u>Position Classification</u>	<u>Current</u>
Director of Parks	\$66,370
Director of Golf	\$68,679
Director of Business Services	\$71,000
Director of Program Services	\$80,178
Director of Marketing/Operations	\$69,804
Assistant Director of Golf	\$43,888**
Golf Course Superintendent	\$66,027
Park Maintenance Supervisor	\$53,560*
Park Safety Supervisor	\$51,002*
Recreation Program Manager I	\$47,317*
Recreation Program Manager II	\$47,317*
Administrative Assistant	\$19.00
Accounting Systems Administrator/Bookkeeper	\$23.96
Secretary/Receptionist	\$18.85
For Reference Only:	
Full Time - Maintenance Laborer	\$19.80 - \$41,184
Full Time – Mechanic	\$21.73 - \$45,198
Full Time Crew leader	\$23.22 - \$48,298

AGREEMENT

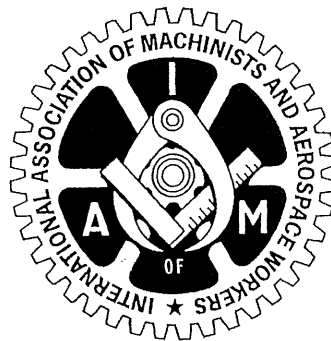
between

QUINCY PARK DISTRICT

and

**DISTRICT NO. 9,
INTERNATIONAL ASSOCIATION OF MACHINISTS
AND AEROSPACE WORKERS**

FULL-TIME EMPLOYEE CONTRACT



JANUARY 1, 2022 - DECEMBER 31, 2024

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WORKING AGREEMENT

THIS AGREEMENT, made and entered into this January 1, 2022, by and between the QUINCY PARK DISTRICT of Quincy, Illinois, hereinafter referred to as the DISTRICT, and the INTERNATIONAL ASSOCIATION OF MACHINISTS AND AEROSPACE WORKERS, DISTRICT NO. 9, hereinafter referred to as the UNION, is for the exclusive joint use and benefit of the contracting parties as defined and set forth herein.

The intent and purpose of this Agreement is to establish a harmonious relationship between the District and its employees covered by this Agreement and the Union.

ARTICLE I

Management Rights

Section 1. The District retains the sole right and authority to operate and manage the park and recreation facilities and direct the working force; to maintain order and efficiency in its plans and operations; to hire, layoff, assign, transfer, promote and determine the qualifications of employees; to determine the locations, methods, means and personnel by which operations are to be conducted, including the right to determine the starting and quitting time and the number of hours to be worked, subject only to such regulations governing the exercise of these rights as expressly provided in the Agreement.

Section 2. The District has the exclusive right to determine the organization and operations of the district; to increase, reduce or change, modify or alter the composition and size of the work force, including the right to relieve employees from duties because of lack of work or funds or other proper reasons; to add, delete or alter methods of operation, equipment or facilities; and, to add, delete or alter policies, procedures, rules and regulations.

Section 3. The District retains the sole right to discipline employees, including suspension, layoff, and discharge for proper cause, including violation of any of the terms of this Agreement.

Section 4. The District retains the exclusive right to determine employee work schedules, employee work assignments, employee standards of work performance, employee position classifications, employee Job Descriptions and to fully determine qualifications for employment, as well as work rules and scope of work as deemed necessary to the District.

Section 5. Any of the rights, powers, and authority the District had prior to entering into this Agreement are retained by the District, except as expressly and specifically abridged, delegated, granted or modified by this Agreement.

Section 6. Subject to the grievance and arbitration procedure as set forth in Article IV of this Agreement, there shall be no work stoppage, strike, slowdown, or other interference with production nor shall there be any lockout of any employee by the District during the term of this Agreement, by reason of any grievance or disagreements by the parties hereto.

The Park District retains the right to discipline or discharge any employee who violates this provision.

ARTICLE II

Recognition

Section 1. The District recognizes the Union as the exclusive bargaining agent for all production, mechanics and maintenance employees covered by this Agreement, excluding office clerical and professional employees, supervisors, and all employees designated by the District as part-time and seasonal.

Section 2. The Union agrees that it will make membership in the Union available to all employees covered by this Agreement on the same terms and conditions as are applicable to other members of the Union.

Section 3. No employee will be discriminated against because of race, sex, religion, age, disability or national origin.

Section 4. Upon receipt of a signed authorization form from an individual, the District will deduct from said employee's pay the initiation, reinstatement fee, M.N.P.L. donation and monthly dues payable by him or her to the Union during the period set forth in said authorization.

Deductions shall be made on account of such fees and/or dues bi-weekly from the employees' paychecks after District's receipt of such authorization and monthly thereafter bi-weekly from the employees' paychecks.

The deductions shall be remitted to the Secretary-Treasurer of District No. 9 of the Union no later than the fifteenth day of the month following the deductions made in the month. The District shall furnish the Secretary-Treasurer monthly with a written record of those for whom deductions have been made and the amount of the deductions.

The Union will from time to time notify the District in writing of the names of the Secretary-Treasurer, the amounts of initiation fees, reinstatement fees, and monthly dues, shall conform with the Constitution and By-Laws of the Union, and the Law.

Section 5. In the event of under-deductions or over-deductions, adjustments will be made in subsequent deductions, and the Union will indemnify the District against any liability.

ARTICLE III

Seniority

Section 1. Seniority is an employee's length of service with the District in years, months and days from his/her last hire date.

Section 2. All new employees shall be subject to a probationary period of ninety (90) calendar days, after which their seniority shall date from their original hiring date. During said period, the District has the sole right to determine their job abilities and performance and may terminate their service at the District's discretion.

Section 3. Seniority and the employment relationship shall be terminated when an employee:

1. Quits; or
2. Is discharged for proper cause; or
3. If absent for three (3) consecutive work days and does not report for work at the beginning of the fourth consecutive work day without notifying employee's supervisor; or
4. Has less than twelve (12) months of seniority and is laid-off for a period of twelve (12) months or length of service up to three (3) years whichever is greater; or
5. Is absent due to illness or other physical disability for a period of twenty-four (24) months; or
6. Is laid off and fails to report to work when recalled within a period of three (3) working days. If the employee requests, in writing, additional time to return to work, said time may be granted up to ten (10) additional work days; or if employee presents an acceptable reason for his/her failure to return at such time.

ARTICLE IV

Grievance

Section 1. A grievance is a dispute or difference of opinion between the District and the Union, or between the District and an employee/s concerning the breach, violations, meaning or application of any of the terms or conditions of this Agreement.

Step 1. The aggrieved employee/s shall present their grievance to their immediate Supervisor (within five (5) working days after he/she knew or should have known) following the occurrence of said grievance and if they wish may be accompanied by Steward. The aggrieved's immediate Supervisor shall answer said grievance within two (2) working days.

Step 2. If not settled in Step 1, the grievance shall be reduced to writing and signed by the aggrieved employee and the Union Steward, and shall be presented to the appropriate Department Head within three (3) working days from the immediate Supervisor's Step 1 response.

Step 3. The appropriate Department Head shall give his/her written reply within three (3) working days to the Union Steward.

Step 4. If not settled in Step 3, the Executive Director shall be notified, in writing, by the Union and the Executive Director shall schedule a meeting between the Representative of the Local Union, International Union, the Steward, associated representative of District management/supervision and the aggrieved employee if requested within ten (10) work days. The Executive Director shall give a written reply to the Steward and Union office within five (5) work days of said Step 4 meeting.

Step 5. Should a satisfactory settlement not be effected by the parties, the grievance shall be submitted to arbitration within ten (10) working days. The parties shall jointly request from the Federal Mediation and Conciliation Service a list of nine (9) names available arbitrators. The parties shall alternately strike names until only one remains which remaining name shall be the arbitrator to be appointed. The parties will alternate striking the first name.

The arbitrator shall have no power to add to, subtract from, or modify any of the provisions of this Agreement. The arbitrator may consider and decide only the particular issue or issues presented to him/her by the District and the Union, and his/her decision must be based solely upon an interpretation of the provisions of this Agreement. The arbitrator shall render a decision not later than thirty (30) days from the day of the arbitration hearing. The arbitrator's decision shall be final and binding on the parties. The expenses and salary, if any, of the arbitrator's shall be paid equally by the District and the Union.

Section 2. Should an answer not be given by either party within the specified time limits as spelled out, the grievance will be considered to have been settled.

Section 3. Unless otherwise noted, all time limits set forth in each of the steps shall be exclusive of Saturdays, Sundays, and holidays or any day observed as a holiday unless so noted to the contrary. Both parties may agree mutually to extend the time limits allotted to any step in the grievance arbitration procedure.

Section 4. Discharge cases shall be taken up in the 2nd step of the grievance procedure within three (3) working days from the date of discharge; otherwise, any grievance pertaining to said discharge will be deemed to have been waived.

Section 5. Warning letters over three (3) years will be removed from the employee's file and will not be used for further disciplinary action provided the employee receives no further discipline during this period.

Section 6. Written letters and/or disciplinary action over three (3) years will be kept in an employee's file, but after three (3) years will not be used for further disciplinary action, provided the employee receives no further discipline during this period.

ARTICLE V

Union Security

Section 1. The District will recognize two (2) Union Stewards selected by the Union (one Parks and one Golf Course).

Section 2. The Steward for the purpose of lay-off, shall head the seniority list and shall not be displaced by other employees or discontinued, by reason of lay-off or bumping, as long as he is qualified to perform the work. For the purposes of this section, the "Parks" and "Golf Course" will be considered separate departments.

Section 3. All Union business, with the exception of District authorized grievance hearings and/or collective bargaining shall not be conducted on District property or during District work hours of recognized employees.

Section 4. The authorized representative/s of I.A.M.AW shall have reasonable access to the working facilities of the Park District after first notifying the Executive Director of the purpose of the visit.

ARTICLE VI

Leave of Absence

Section 1. Personal, unpaid, leaves of absence not to exceed thirty (30) calendar days may be granted to employees for cause stated in writing by the

employee's appropriate Department Head or designated Representative. In cases of necessity, a personal leave may be extended if application is submitted to the Executive Director a minimum of one (1) work day prior to expiration of the original leave. Leaves will not be granted to allow employees to take employment elsewhere and employees violating this provision will be considered to have quit their job with the District. Employees requesting leaves of absence must use all appropriate earned paid time off with the exception of the Union Steward who is attending Union school/training up to a maximum of five (5) continuous calendar days per year. Accrual of benefits will cease during leaves of absence.

Section 2. Any employee with seniority who requests, in writing an unpaid medical leave, exclusive of earned unused sick leave accrual, shall be granted such leave after such illness has been certified by a physician who recommends that such employee be placed on a medical leave of absence. At the District's discretion, the employee may be required to be examined by a physician of the District's choosing, at the District's expense, if any. If the District's designated physician does not certify that the employee be placed on a medical leave of absence, a third physician's opinion shall be required. Associated costs, if any, to be at the District's expense. Selection of the third opinion physician shall be by mutual agreement between the District and said employee. The decision of the third opinion physician shall be binding on all parties.

Section 3. Employees who suffer compensable on the job industrial injury shall be granted a leave of absence for the period of disability.

Section 4. The employee's seniority shall accumulate during such leave.

ARTICLE VII

Vacations

Section 1. All employees who are in the employ of the District at the end of the calendar year with less than one (1) year of service, shall receive one (1) day of paid vacation time-off for each month of service in which he/she has worked three-quarters or more of his/her regular work days during said calendar month (any pay in lieu of work, holidays, sick days, etc., shall count as a day of work) up to maximum of ten (10) days.

Each January 1, thereafter, said employee shall be entitled to ten (10) working days of vacation per year. Refer to Article XVI, page 13 "Health Leave".

Employees who pass their fifth year of service (hire date) with the Park District, shall be entitled to one (1) additional day of vacation and one (1) additional day of vacation for each year thereafter to a maximum of twenty-five (25) working days of paid vacation.

Employees may not take earned vacation leave in advance of the current calendar year.

Employees who terminate employment with the Park District who have used vacation leave in advance will pay the Park District the difference between earned service and advance leave.

Section 2. Employees can carry-over a maximum of eight (8) earned and accrued vacation days during any one (1) calendar year. All other accrued vacation time earned must be taken within the calendar year earned or the employee will forfeit same.

Section 3. Vacation schedules are to be determined by the appropriate Department Head or his/her designated representative. While due consideration for individual employee convenience may be given, the needs of the District in scheduling workloads will be the controlling criteria.

In case there are conflicting dates among employees, seniority shall govern.

Section 4. Employees terminated for any reason during a calendar year shall be eligible for pro-rata vacation at the time of termination. Such pay shall be computed on the basis of one twelfth (1/12) for each month worked after January 1 of each year.

Section 5. Employees shall be allowed to take their vacation in increments of no less than four (4) hours at a time.

Section 6. During an employee's probation period no vacation days will be granted and accumulated vacation will only be earned upon successful completion of the probationary period.

Section 7. Employees called in to work while on approved vacation will be paid one and one-half (1½) times their hourly rate of pay and may either have replacement vacation time for those hours worked OR be paid at their normal rate of pay for that vacation time.

ARTICLE VIII

Holidays

Section 1. The following shall be considered paid holidays under this Agreement each calendar year:

New Year's Day, Martin Luther King's Birthday, President's Day, Memorial Day, Independence Day, Labor Day, Columbus Day, Veteran's Day, Thanksgiving Day, Day After Thanksgiving Day, Christmas Eve (full day), Christmas Day, and New Year's Eve (full day).

Section 2. When any of the holidays as selected are not worked, an eligible employee shall receive eight (8) hours at his/her regular hourly rate.

Section 3. When a holiday falls within an employee's vacation period, the holiday shall not be charged to the employee as a day of vacation.

Section 4. Employees who are scheduled or who work on any of the holidays or on a day observed as said holiday shall be compensated for the time worked at one and one-half (1½) times his/her regular hourly rate of pay and shall have the additional time off with pay as applicable.

Section 5. When any of the enumerated regular holidays as stipulated in Section 1, paragraph 2, falls on a Saturday, it shall be observed on the preceding Friday. When the holiday falls on Sunday, it shall be observed on Monday.

ARTICLE IX

Bidding

Section 1. When a new job opening is created or a vacancy exists within recognized Union position classifications, said job shall be posted for two (2) working days on the bulletin board.

Eligible employees interested in bidding on such opening must sign a bid slip and give it to his/her Union Steward who will deposit said slip with the appropriate Department Head or his/her designated representative. Employees on active employment probation are not eligible to bid. An employee cannot withdraw his/her bid once it has been given to the Union Representative.

Said opening shall be awarded by ability and qualifications of those who have bid on said openings. Seniority shall govern when the ability and qualifications of employees involved to perform work required are relatively equal.

Section 2. A successful bidder shall not be allowed to bid again for a period of six (6) months after the award of said bid.

Section 3. If no employee has bid on the vacancy, the District may give the vacancy to any employee with his/her consent; recall an employee who is on lay off, leave the vacancy open; hire a new employee.

A new employee shall not be hired until all employees on lay off are recalled who have the ability and qualifications and are capable of performing the job.

Section 4. If employees fail to bid on the vacancy and the District does not fill the opening and elects to continue the process of filling the vacancy, it has to be reposted before assigning anyone to the opening if forty-five (45) calendar days have passed since the opening was first posted.

ARTICLE X

Discontinuance - Lay-Off

Section 1. In the event of a job discontinuance or a lay-off, employees with the least hire date seniority in the affected classification shall be removed from their classification.

Employees removed from the affected classifications shall exercise their hire date seniority in any other classification in which they can perform the work or can become qualified to perform within forty-five (45) working days if such hire date seniority is great enough to obtain a job. If said employee becomes qualified then the youngest hire date seniority employee in the classification will be displaced. If said employee cannot become qualified within forty-five (45) working days he/she shall be discontinued.

Employees bumped from any classification in accordance with these provisions shall exercise their hire date seniority in the same manner in any classification in which they can perform the work or can become qualified to perform work within forty-five (45) working days.

Section 2. The District will post for two (2) working days those whose jobs are to be discontinued.

Section 3. Employees who as a result of being discontinued or bumped shall have their bidding rights restored.

Section 4. Recall shall be by the most senior employee on lay-off in said classification.

ARTICLE XI

Hours of Work

Section 1. The normal work week shall be Monday through Friday, consisting of forty (40) hours of work in the months of January, February, March, November and December. The normal work week shall be Monday through Saturday consisting of forty (40) hours of work in the months of April through October. During which time employees will not be required to work more than four (4) hours on a Saturday (not less than two (2) hours) at which time they will have a maximum of four (4) hours (not less than two (2) hours) off during one (1) day in that week.

Section 2. Employees will remain on duty during regular work periods of inclement weather.

Section 3. Time and one-half shall be paid for all hours worked in excess of eight (8) hours per day and forty (40) hours per week. Daily and weekly overtime will not be paid for the same hours worked. Employees may be scheduled to work Sundays (as outlined in Section 6 of this Article). Sunday work schedule will not be more than four (4) hours and not less than two (2) hours. All hours worked on Sundays will be paid at time and one-half plus an additional fifty cents (.50) premium per hour or compensation time at two (2) times the rate, whichever the employee chooses.

Section 4. Any pay received in lieu of work shall be considered a part of the forty (40) hour work week for purposes of computing overtime.

Section 5.

Parks Department – The work schedule for all Parks Department employees will be as follows:

- Normal Work Schedule – 6:30 a.m. until 2:30 p.m. year round;
- All scheduled Saturday and Sunday work will begin at 6:00 a.m.;
- All employees will be granted a twenty (20) minute paid lunch period that must be taken on site.

Westview Golf Course – The work schedules and starting times shall be fully based on Golf Course operations, as determined by the Director of Golf. Westview will be granted a twenty (20) minute paid lunch period that must be taken on site.

The workday, for the purpose of computing overtime, shall start at midnight and end at 11:59 P.M. Should an employee be called in prior to his/her regular shift, he/she shall be granted the opportunity to work out his/her regular scheduled shift.

Section 6. Parks Department weekend work scheduling shall be determined by seniority, starting with the most senior qualified employee and working down the eligibility list until one (1) employee signs on for the weekend schedule. Golf Department weekend work scheduling shall be determined by seniority within the classification working, starting with the most senior qualified employee within the classification and working down the list until an adequate number of employees are signed up for the weekend schedule. The sign-up sheet for the weekend schedule(s) will be posted one (1) month in advance. (Note: For the purposes of this section, the "Parks Department" and the "Westview Golf Course" are considered different departments.)

If one (1) or more qualified employees do not sign-up for weekend work, the least senior qualified employee will be assigned to the weekend schedule. An employee who worked the previous weekend will not be assigned to work the weekend immediately following unless said qualified employee(s) elects to work. Weekend work

scheduled sign-ups shall be for both Saturday and Sunday, including any Monday or Friday holidays if the anticipated workload, as determined by the department head, requires said scheduling. An employee passed over for the following reasons will remain at the bottom of the list if:

1. He/She is not qualified to perform the assigned work;
2. His/Her working would violate State or Federal Wage/Hours Law;
3. He/She is on a week's vacation and has taken five (5) days' vacation the previous Monday through Friday. This includes the weekend before and after said week's vacation. Week's vacation has priority over a vacation time one day at a time;
4. He/She has a vacation day, holiday, personal time, wellness time on the Friday preceding or the Monday following; and/or
5. He/She has signed off to take a weekend or weekend day off. Said employee must sign off in writing.

Section 7. Each employee shall be entitled to a fifteen (15) minute break in the first half and in the second half of their shift. Employees' break times shall be determined by the employee's immediate Supervisor.

Section 8. Employees, if they choose, may credit overtime worked at one and one-half times the hourly rate to comp time to an annual maximum of eighty (80) hours. Employees must designate comp time at the time they so schedule the overtime.

Any unused comp time may be carried over to the March 31st of the following year, at which time any unused comp time will be forfeited.

Section 9. Overtime may be required, by the Park District, through shift extension, emergency call-in or if scheduled.

Section 10. A rolling sign-up sheet will occur for overtime work when required. The most senior employee will have first choice of sign up, moving down the list until the weekend is filled. The next senior employee on the list will then have first choice for the next sign-up sheet. If the "first choice" person declines, they move to the bottom of the list.

ARTICLE XII

Temporary Transfers

Section 1. Temporary transfers, for a period not to exceed thirty (30) days, within the calendar year, may be made by the District when employees are ill or absent

from work or when work in another area required additional help. The period of thirty (30) days may be extended due to public emergencies such as public or natural disasters.

Section 2. Employees temporarily transferred to work in a classification which is compensated at a higher rate shall receive a rate of pay equal to the next highest salary step to his/her existing rate of pay within the temporary classification, in accordance with the District Salary Schedule.

ARTICLE XIII

Jury Duty

Section 1. Any employee who is called and thereby required to appear for jury service, witness service or a coroner's panel, shall be excused, for each day of service falling on his/her regular work days, with pay, the difference between eight (8) times his regular hourly rate and payment he/she receives for such service.

ARTICLE XIV

Funeral Leave

Section 1. Employees will be granted up to three (3) days off, with pay, for time lost due to the death of an eligible family member. For the purpose of definition, an eligible family member shall include: spouse, son, daughter, mother, father, stepson, stepdaughter, brother, sister, grandmother, grandfather, grandchildren, stepmother, stepfather, father-in-law, mother-in-law, brother-in-law, sister-in-law, aunts and uncles. Time off shall be consecutively scheduled workdays and shall end the day of the funeral or the day after if travel is necessary.

Section 2. Should a unit employee die and his/her family requests that fellow employee(s) act as pallbearers, the District will allow such request and pay each employee(s) for the lost time which is required to perform the deed.

ARTICLE XV

Personal Time

Section 1. Each employee shall be granted up to twenty-four (24) hours off annually to be used for personal reasons, to include personal reasons of a dependent.

Section 2. Personal time is not cumulative from one (1) calendar year to another. An employee will not be compensated for unused personal time.

Section 3. Personal/Comp time may be used in increments of two (2) hours or more.

Section 4. The District shall be given forty-eight (48) hours' notification when personal time is to be taken. The Department Head may approve comp/personal time on a short notice, based on workload, exception; an employee who has a dependent who becomes ill without notice will be approved.

Section 5. Employees will earn eight (8) hours of personal leave for every three (3) months they work and will be fully vested after nine (9) months of employment with the District. Employees who are in their probation period will not be allowed to use personal leave and will be granted accumulated paid personal leave credit only after successful completion of his/her probationary period.

ARTICLE XVI

Health Leave

Section 1. Sick Leave - Beginning with the first complete month of employment each employee shall earn eight (8) hours of sick leave per month.

Annual Benefit Incentive: Any regular full-time employee who uses sixteen (16) hours or less of sick leave during a full calendar year shall be rewarded an additional sixteen (16) hours of vacation leave to be used during the following calendar year.

An employee who uses sick leave shall notify his/her immediate Supervisor prior to or within fifteen (15) minutes after his/her scheduled shift.

Termination Benefit Incentive: Upon voluntary termination of employment, regular full-time Union employees shall receive eight (8) hours of pay for every eighty (80) hours of sick leave accumulated during their term of employment. A minimum of five hundred (500) hours of sick leave must be accumulated before any payment is made. A maximum of one hundred and sixty (160) hours' pay may be received. Payment will be based on a five (5) day, forty (40) hour work week.

Accrual credit for this reward will begin January 1, 1995. Any sick leave accumulated prior to January 1, 1995 must be used for illness or credited in accordance with Public Act 84-112.

Section IA. Sick leave, with pay, will be earned by all regular full-time employees at the rate of eight (8) hours for each full month of service. Employees will only be allowed to take sick leave, with pay, that they have previously accumulated.

Section 2. Wellness Leave – The District will allow each employee two (2) days per year for wellness leave with pay. Said leave is for the purpose of undergoing routine or detailed tests or exams from physicians, dentists, etc. for the purpose of maintaining good physical health.

Wellness leave may not accumulate from year to year.

Section 3. On the Job Injury Leave – When an employee has been injured in the course of employment, the District will pay to him/her their full salary less the amount received from Workmen's Compensation for a period not to exceed fifty-two (52) weeks. At the end of the 52nd week period said employee will receive set amount set forth by Worker's Compensation.

ARTICLE XVII

General

Section 1. Bulletin Boards – The District will provide five (5) bulletin boards to be used by the Union for posting of Union related business at suitable District locations. No other location on District property shall be used for Union purposes. (Maintenance 1,2,3, Westview Turf Care, Marina)

Section 2. Safety Committee – During the term of this Agreement, two (2) employees from the bargaining unit shall be selected by the Union to be on the Safety Committee. Said committee shall meet with the District representatives when scheduled by the District, at least quarterly.

Section 3. Supervisors – It is agreed and understood, that periodically, it is in the best interest of the Park District and the tax paying public, to permit supervisors to perform manual labor or instruct an employee or show a new technique. Allowing supervisors to perform manual labor or provide instruction is NOT intended to replace or minimize work provided by Union employees. The intent is to meet the immediate expectations of the public.

Section 4. Park Facility – Employees, spouses and children (as defined in the current personnel code) living with them shall be eligible for season passes at no charge for the use of the aquatic, golf and recreational areas of the District. A ten percent (10%) marina slip rental discount will be granted as long as the District operates the Marina. A discount of ten percent (10%) shall also be given off the established retail prices set on the Pro Shop merchandise.

Section 5. Clothing – The District will provide each employee with five (5) bright colored dri-fit t-shirts, five (5) trousers, winter jacket, light weight spring/fall jacket either/or hooded sweatshirt, hat, and uninsulated bibs.

Uniform quality (Union made) and quantity to be determined by the District. Each employee shall, at all times, wear the prescribed District working uniform while on duty and shall be responsible for appropriately laundering same.

All District authorized employee safety equipment and apparel shall be furnished by the District.

Section 6. Sub-Contracting – No Union employees will be laid off or displaced due to sub-contracting.

On the issue of government assisted programs and utilization of volunteer labor: The District will have the right to bring these agencies in for the purpose of performing such work tasks as the Union agrees. The Union has the right to determine what work tasks will be performed by the individuals of said agencies. The intent of this language is only to clarify the District's and Union's right to utilize these agencies and not to diminish their rights under the law.

ARTICLE XVIII

Insurance

Section 1. Health - The District for the term of this Agreement shall provide to each employee Health Insurance, without cost, and as determined by the Board of Commissioners for all District full-time employees, as part of the health insurance, the District shall provide each employee drug prescription coverage.

Furthermore, the District agrees to continue its practice of providing the same coverage to bargaining unit employees, as it provides to other District employees and families, including management.

Life - The District shall also provide each employee Life Insurance; Accidental Death and Dismemberment Insurance, without cost. Said coverage shall not be less than fifteen thousand dollars (\$15,000).

ARTICLE XIX

Pension

Section 1. As of January 1, 2003, all Union full-time employees will pay the employee contribution to participate in the Illinois Municipal Retirement Fund.

ARTICLE XX

Wage Rates

Section 1. All employees will receive the following wage increases:

	<u>Effective 1/1/22</u> <u>3.5%</u>	<u>Effective 1/1/23</u> <u>3%</u>	<u>Effective 1/1/24</u> <u>3%</u>
Laborer*	\$18.67	\$19.23	\$19.80
Mechanic	\$20.49	\$21.10	\$21.73
Crewleader	\$21.90	\$22.55	\$23.22

*Note: Laborer without certification, \$1.00 less than Laborer. Current employee wages would be frozen at current rate until raises amounted to \$1.00. New employees will start with this class until certified and all employees in this class will move up to Laborer once they are certified.

ARTICLE XXI

Termination

Section 1. The Agreement shall be and remain in full force and effect from January 1, 2022 and shall continue in full force and effect including December 31, 2024, and thereafter for successive one-year periods on January 1 of each anniversary date, unless one of the parties hereto on or before the sixtieth (60th) day next preceding any anniversary date shall notify the other party hereto, in writing, of its desire to terminate or amend this Agreement. The Agreement shall be and remain in full force and effect from January 1, 2022 and shall continue in full force and effect including December 31, 2024.

IN WITNESS WHEREOF, the said Quincy Park District has caused its name to be hereunto subscribed by the President and Secretary of the Board of Commissioners pursuant to the approval and authority of the Board of Commissioners of the Quincy Park District and the said Union has caused its name to be hereunto subscribed by the

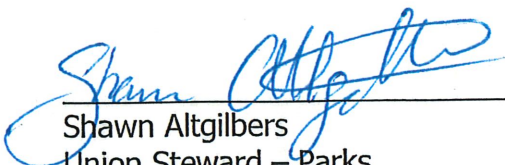
Business Agent of District No. 9, International Association of Machinists and Aerospace Workers, pursuant to approval and authority of said Union said names being subscribed this 1st day of January, 2022.



Kevin Broemmer
Business Representative
District No. 9, IAMAW

1-24-2022

Date



Shawn Altgilbers
Union Steward - Parks
District No. 9, IAMAW

1-25-2022

Date



Kevin Ritter
Union Steward - Golf
District No. 9, IAMAW

1-25-2022

Date



Roger Leenerts
President, Quincy Park District
Board of Commissioners

1/25/2022

Date



Rome Frericks
Executive Director, Quincy Park District

1/25/22

Date

sk

OPEIU#13

12/27/21

To: Quincy Park District

From: Rome Frericks

7/30/2024

Re: Full Time Union Negotiations

Full Time Union Previous Three-Year Contract

- 40 hours per week
- 6:30 am to 2:30 pm
- 15-minute paid morning break
- 20-minute paid lunch
- 15-minute paid afternoon break
- 3 personal days per year
- 13 paid holidays per year
- 10 days' vacation starting day one and after 5 years 1 additional day per year up to 25 days
- 12 sick days per year
- Up to 3 days off for funeral leave per year
- Up to 2 days off for wellness leave per year
- Last 3-year contract raises averaged 3.2%
- Clothing-5 shirts, 5 jeans, winter jacket, bibs and one sweatshirt
- \$130 per year boot allowance with annual CPI increase
- Paid health insurance
- Fully funded IMRF Pension Plan
- COLA for 2025 is currently projected to be at 2.7%
- Minimum wage mandate of \$15 by 2025

QUINCY PARK DISTRICT

Board of Commissioners

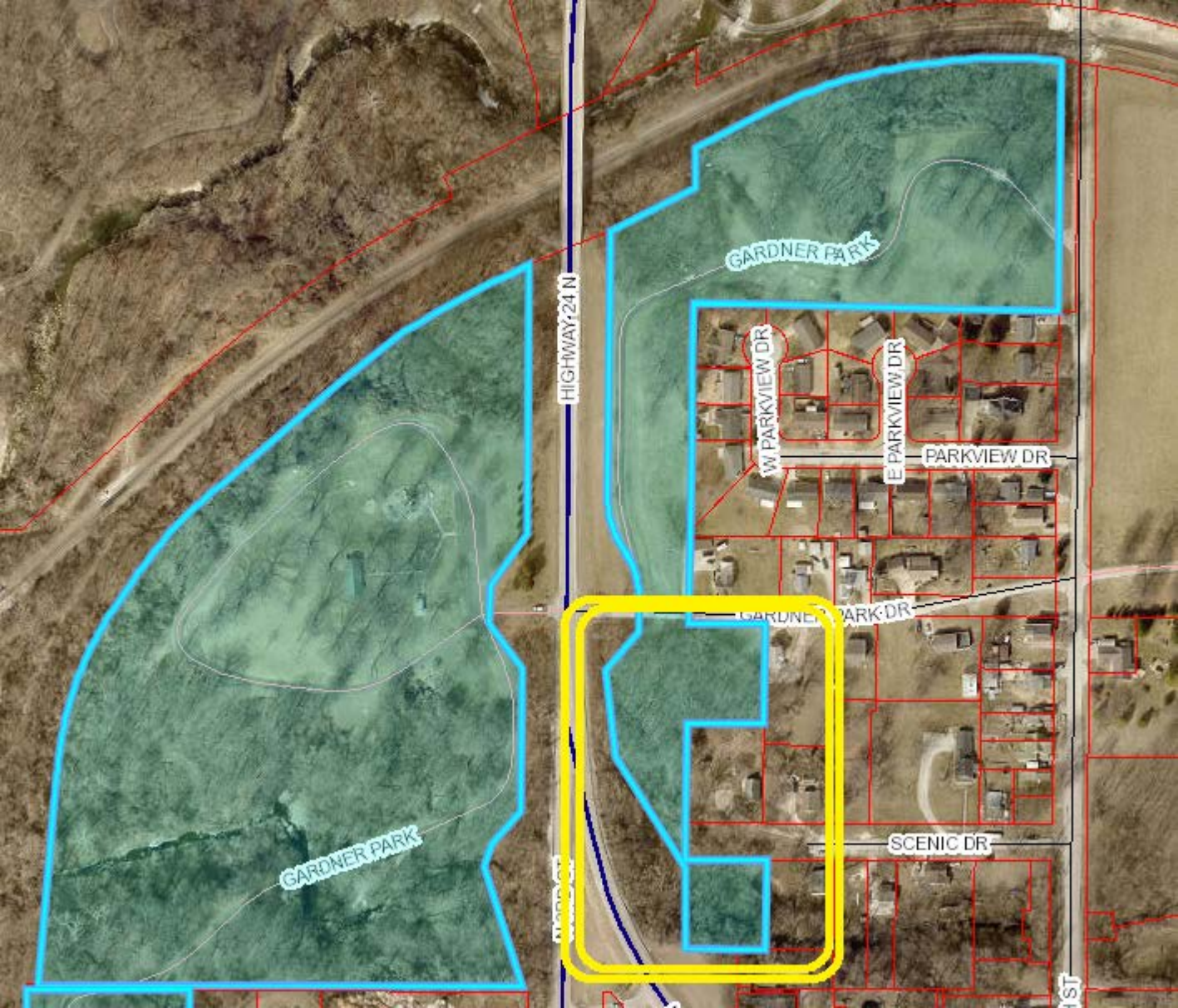
Date of Board Retreat: August 9, 2024

STAFF RECOMMENDATION

AGENDA ITEM: Potential Sale of Park Property: Discussion Only

INFORMATION PROVIDED:

- Parcel in Gardner Park
- Picture of Parcel of Land
- Views of the Property



HIGHWAY 24 N

GARDNER PARK

W PARKVIEW DR

E PARKVIEW DR

PARKVIEW DR

GARDNER PARK DR

GARDNER PARK

SCENIC DR

1ST





DRIVE
LIKE YOUR
KIDS
LIVE HERE

Gardner Road

