

**Request for Proposals  
To Provide Playground Equipment  
To the Quincy Park District for Johnson Park Playground**

**SECTION 1**

a. Introduction and General Information

The Quincy Park District is requesting proposals to provide playground equipment for Johnson Park in Quincy, Illinois. A site plan, photographs of the site and an area map are included in this packet. One (1) design for the park playground may be submitted from each manufacturer.

Proposals shall include:

1. Plan overhead view drawing indicating each component and the height of each deck as well as the safety zone for each design.
2. A 3D color photo type depiction of the system from two sides, one depiction for each side. These drawings should be 24" x 36".
3. Specifications and pictures of each component.
4. Available colors.
5. The Proposal /Play Structure Evaluation sheets (attached).

The Quincy Park District will select one vendor to provide playground equipment for the park as outlined in this request.

The Quincy Park District reserves the right to reject any and all proposals with or without cause, and to accept proposals which it considers most favorable.

b. Submission

The Quincy Park District will receive sealed proposals at:

1231 Bonansinga Drive, Quincy, IL 62301 until 4:00 pm, local time, on Thursday, February 28, 2024. Proposals must be marked "Proposals for Johnson Park Playground Equipment". Sealed proposals may be sent to:

Quincy Park District  
ATTN: Matt Higley  
1231 Bonansinga Drive  
Quincy, IL 62301

All proposal amounts shall be guaranteed for not less than sixty days after the proposal submittal deadline date.

### c. Evaluation and Selection Process

Submissions must fall within the cost range indicated in the specifications. Submissions will be evaluated based on the following criteria:

1. Compliance with required design guidelines
2. Number and type of desired design elements
3. Play structure design and appeal
4. Play value
5. Public Input
6. Cost

The design is scheduled to be approved at the March 13, 2024 meeting of the Quincy Park District Board of Commissioners.

Questions concerning this Request for Proposals shall be directed to Matt Higley, Director of Parks at (217) 919-0290 (phone), (217) 228-9209 (fax) or [mhigley@quincyparkdistrict.com](mailto:mhigley@quincyparkdistrict.com) (email).

### d. Withdrawal

Playground equipment vendors may make a written request to modify or withdraw their proposal at any time prior to the opening. Proposals may not be modified or withdrawn after the opening. Withdrawal of proposals will be allowed if award of contract has been delayed more than 60 days after the date of the opening.

### e. Compliance or Deviation to Specifications

Playground equipment vendor hereby agrees that the equipment offered will meet all the requirements of the specifications in this solicitation unless deviations from them are clearly indicated in the proposal. Proposals failing to comply with this requirement will be considered non-responsive.

### f. Compliance with Ordinances and Statutes and Notice of Special Conditions

Each playground equipment vendor shall comply with the requirements of the Illinois Fair Employment Act, Equal Opportunity regulations and other local, federal and state regulations and guidelines applicable to this project.

## **SECTION 2**

### a. Required Design Elements

#### Required Design Elements

Playground equipment vendors shall base their designs on compliance to required design guidelines, play structure design and appeal, play value, and cost.

- Layout – the playground equipment must fit within the area designated (see attached).
- Cost range—all proposed equipment must fall within the designated budget of **\$29,000 - \$31,000**. Any proposal lower or higher than the stated range will be

rejected. Price shall include the cost of all equipment shipped to 1419 Bonansanga Drive, Quincy, Illinois 62301. The owner is responsible for installation and any other costs.

- Age range—the proposed playground equipment will be designed for children ages 5 to 12.
- the design(s) must incorporate an accessible transfer platform or a ramp
- the design(s) must include multiple decks of varying heights
- the design(s) must include several ways to get up such as cargo net, climbing pole, climbing wall or rock
- the design(s) must include several ways to get down such as spiral or double slides
- the design(s) must include at least one ground play panel such as a storefront, puppet panels or benches with table
- the design(s) must include at least one interactive play panel such as a steering wheel or telescope panel

To minimize safety surface costs, the design should fit in the smallest possible foot print consistent with required fall zones and best practices for flow of play.

c. Features Not To Be Included—the proposed play equipment shall not include the following activities and materials:

- wooden structures will not be considered
- tube slides
- tunnels
- deck height greater than seven feet

d. Equipment Standards: All equipment must meet and/or exceed all current Federal CPSC, ASTM & IPEMA guidelines. All equipment must comply with the Americans with Disabilities Act Accessibility Guidelines and the IL Accessibility Code.

e. Product Warranty: Playground equipment vendors must provide a certificate stating the manufacturer's standard warranty against defects in workmanship, materials, and/or structural failure due to deterioration from corrosion and defective workmanship.

f. Post Size: All metal structural posts shall be round high strength 5"O.D., galvanized steel or aluminum tubing or equal.

g. Hardware: All bolts, nuts, screws, washers, and other hardware used for assembly of equipment shall be corrosion resistant stainless steel or equal with manufacturer's lifetime warranty.

h. Clamps & Fasteners: All clamps and fasteners shall be die cast aluminum alloy or equal.

i. Paint: Painted components shall be an electro-statically applied powder coated finish. Final colors are to be selected by the Quincy Park District upon placing order.

j. Decks & Steps: All decking and steps shall be perforated and PVC coated. All deck openings shall have vertical upright safety rails except the necessary entrances to the play events.

k. Plastic Parts: Plastic parts shall be either rotationally molded low-density polyethylene or compression molded high-density polyethylene containing ultra-violet inhibitors resistant to color fading. The slides shall be double walled. There shall be no internal fasteners on the sliding surfaces.

### **SECTION 3**

#### Terms and Conditions

Payments: Payment will be upon submittal of an invoice to the Quincy Park District by the vendor on a net 30 days basis unless discount terms are offered. Invoice must include purchase order number.

Bid Rigging or Bid Rotating: The playground equipment vendor by affixing his or her signature to the proposal, certifies that he/she has not been barred from being awarded a contract with a unit of State or local government as a result of a violation of Section 33E-3 or 33E-4 of the Criminal Code of 1961 (bid rigging or bid rotating).

Protest: If playground equipment vendor objects to any provision of the bid, believes it improperly rejected the proposal, or believes the selected offer is not in the District's best interests, playground equipment vendor may submit a written protest within five (5) days after the opening. The District will consider only written protests that are properly and timely filed with the District. The District will issue a written decision and that decision is final.

### **SECTION 4**

#### Proposal / Play Structure Evaluation Sheets for Purchase of Johnson Park Playground Equipment

Proposals shall include:

1. Plan view drawings: indicating each component and the height of each deck as well as the safety zone for each design
2. Specifications and pictures of each component
3. A 3D color photo type depiction of the system from two sides, one depiction for each side. These drawing should be 24" x 36".
4. Available colors
5. A completed Proposal and Checklist sheets.

NOTE: The 3D depiction will be used by the staff and public to evaluate the systems and provide input for the selection of the system. Providing a smaller than specified

drawing may cause that system to receive a lower ranking. We cannot accept a drawing larger than 36" x 48" as will hinder a fair evaluation process.

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*Return with Proposal*

Proposal Submittal and Checklist:

	Yes	No
4.1 Layout: Playground equipment layout fits within the area(s) designated		
4.2 Play structure design includes components for children ages 5-12		
4.3 Tallest deck height is 7 feet or less		
4.4a Equipment Standards: All equipment must meet or exceed current CPSC, ASTM, IPEMA and IL Accessibility Code standards and ADA requirements.		
4.4b Product Warranty: Playground equipment vendors must provide a certificate stating the manufacturer's standard warranty against defects in workmanship, materials, and/or structural failure due to deterioration from corrosion and defective workmanship.		
4.4c Posts: All metal structural posts shall be round high strength 5"O.D., galvanized steel tubing or equal.		
4.4d Hardware: All bolts, nuts, screws, washers, and other hardware used for assembly of equipment shall be corrosion resistant stainless steel or equal with manufacturer's lifetime warranty.		
4.4e Clamps/Fasteners: All clamps and fasteners shall be die cast aluminum alloy or equal.		
4.4f Paint: Painted components shall be an electro-statically applied powder coated finish. Colors are to be selected by the Quincy Park District upon placing order.		
4.4g Decks & Steps: All decking and steps shall be (PVC) coated. All deck openings shall have vertical upright safety rails except the necessary entrance to the play event.		
4.4h Plastic Parts: Plastic parts shall be either rotationally molded low-density polyethylene or compression molded high-density polyethylene containing ultra-violet inhibitors resistant to color fading. The slides shall be double walled. There shall be no internal fasteners on the sliding surfaces.		

Include this checklist and the following items with your proposal for each system submitted:

1. Plan view drawings: indicating each component and the height of each deck as well as the safety zone for each design
2. Specifications and pictures of each component
3. A 3D color photo type depiction of the system from two sides, one depiction for each side. These drawings should be 24" x 36".
4. Available colors
5. A completed Proposal and Checklist sheets.

Warranty Period \_\_\_\_\_

Cost \_\_\_\_\_ \$ (Delivered to 1419 Bonansanga Drive, Quincy, Illinois 62301)

I hereby certify that I am duly authorized to sign as a representative for the playground equipment vendor submitting the attached proposal to the Quincy Park District, and that they have read, fully understand, and accept the item detailed in this bid.

Signed this \_\_\_\_\_ day of \_\_\_\_\_, 20\_\_\_\_.

**SUBMITTED BY:**

\_\_\_\_\_

Company

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Address

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Phone

Fax

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Authorized Agent (print or type)

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Signature of Authorized Agent