

Quincy Park District

BOARD OF COMMISSIONERS MEETING



**QUINCY PARK DISTRICT
1231 Bonansinga Drive
Quincy, Illinois**

**Agenda
October 11, 2023**

Regular Meeting – Board Room

6:00 P.M

CALL TO ORDER (ROLL CALL)

PLEDGE OF ALLEGIANCE

CONSENT AGENDA: (UNANIMOUS CONSENT)

1. Check Register – Full Monthly: Recommended Approval by the Finance Committee
2. Regular Meeting Minutes – September 13, 2023
3. Decennial Committee Minutes – September 13, 2023

PUBLIC INPUT: Each speaker may have up to 3 minutes for comments

BOARD INFORMATION/EDUCATION:

CORRESPONDENCE:

VOLUNTEERS:

EXECUTIVE DIRECTOR'S REPORT:

- Rome Frericks

DIRECTORS' REPORTS:

- Matt Higley, Director of Parks
- Brian Earnest, Director of Business Services
- Mike Bruns, Director of Program Services
- David Morgan, Director of Golf
- Marcelo Beroiza, Director of Marketing/Operations

COMMISSIONER COMMITTEE REPORTS:

- Finance – Mark
- Park Foundation – Barb/Patty
- Planning – Jarid
- Lorenzo Bull House – Barb/Trent
- Personnel – Barb/Mark
- Riverfront - Jarid

UNFINISHED BUSINESS:

NEW BUSINESS:

- Bid for Westview Golf Course Irrigation: Recommended Approval by Executive Director **(VOICE VOTE)**
- RESOLUTION NO. 23-05: Resolution Approving Transfer of Paul Dennis Soccer Complex Site from Quinsippi Soccer League Association to the Quincy Park District and Acceptance thereof by the Quincy Park District: Recommended Approval by Executive Director **(ROLL CALL VOTE)**
- Order Calling a Public Hearing to Sell General Obligation Bonds and To Publish a BINA Notice: Recommended Approval by Board President
- RESOLUTION NO. 23-06: "Truth in Taxation" Act Resolution: Recommended Approval by Director of Business Services **(ROLL CALL VOTE)**
- ORDINANCE NO. 23-03: Authorizing the 2023 Property Tax Levy: Discussion Only by Director of Business Services
- Quincy Riverfront Development Corporation Request of \$350,000 in Funding from the Quincy Park District Towards the Burial of the Underground Power Lines Along Front Street: **(VOICE VOTE)**
- ORDINANCE NO. 23-04: Authorization to Conduct a Public Sale of Surplus Property: Recommended Approval by Director of Parks **(ROLL CALL VOTE)**
- Quincy Park District Annual Capital Project Bond List: Recommended Approval by Executive Director **(VOICE VOTE)**
- Quincy Park District 2024-2025 Goals and Objectives: Recommended Approval by Executive Director **(VOICE VOTE)**
- Quincy Park District 2023-2024 Goals and Objectives 3rd Quarter Status Update: Information Only by Executive Director
- Recreational Programming 2023 Overview: Discussion Only by Director of Program Services
- FY 2024 Shelter/Special Event/Services Fees: Discussion Only by Director of Business Services
- FY 2024 Art Keller Marina Fees: Discussion Only by Director of Parks
- FY 2024 Westview Golf Course Fees: Discussion Only by Director of Golf
- FY 2024 Indian Mounds Pool Fees: Discussion Only by Director of Program Services
- FY 2024 Showmobile Fees: Discussion Only by Director of Program Services
- FY 2024 Financial Assistance Program: Discussion Only
- FY 2024 Athletic Surface Fees: Discussion Only by Director of Program Services
- FY 2024 Batting Cage Fees: Discussion Only by Director of Program Services

PUBLIC INPUT: Each speaker may have up to 3 minutes for comments

EXECUTIVE SESSION: In accordance with 5 ILCS, Par. 120/2c, I move that the Board convenes into Executive Session to discuss: (please read item(s) from list) **(ROLL CALL VOTE)**

CALL TO ORDER (OPEN SESSION) **(ROLL CALL VOTE)**

ACTIONS AFTER EXECUTIVE SESSION

ADJOURN **(VOICE VOTE)**

CONSENT AGENDA

(Unanimous Consent)

QUINCY PARK DISTRICT
1231 Bonansinga Drive
Quincy, Illinois

Regular Meeting
Board Room

September 13, 2023
6:00 P.M.

ROLL CALL

President Jones called the meeting to order and upon the roll being called the following members were physically present at said location: President Jarid Jones, Vice-President Mark C. Philpot, Commissioner Barb Holthaus, Commissioner Patty McGlothlin, Commissioner Alan Hickman, Commissioner John Frankenhoff and Commissioner Trent Lyons. No Park Commissioner was permitted to attend the meeting by video or audio conference.

Also in Attendance: Executive Director–Rome Frericks, Director of Parks–Matt Higley, Director of Business Services–Brian Earnest, Director of Business Services–Don Hilgenbrinck, Director of Program Services–Mike Bruns, Director of Marketing/Operations–Marcelo Beroiza, and Board Attorney–David Penn.

Members Absent: David Morgan.

President Jones led the room in the Pledge of Allegiance.

CONSENT AGENDA

President Jones asked if there were any objections or changes to the August 9, 2023 Regular Board meeting minutes and the August 9, 2023 Decennial Committee meeting minutes and the August 10, 2023 Planning Session meeting minutes or to the check register and upon hearing none, he announced they were approved by unanimous consent.

PUBLIC INPUT

Rick Ehrhart - Quincy Riverfront Development is requesting \$100,000 to go towards the foundational work of burying power lines along the riverfront from Hampshire Street to north of Broadway, phase one of the project.

DECENNIAL COMMITTEE ON LOCAL GOVERNMENT EFFICIENCY ACT

President Jones asked for a motion to adjourn and reconvene to move into the meeting for the Decennial Committee on Local Government Efficiency Act. COMMISSIONER HOLTHAUS MADE A MOTION SECONDED BY VICE PRESIDENT PHILPOT. UNANIMOUS. PRESIDENT JONES DECLARED THE MOTION CARRIED.

ROLL CALL

President Jones asked for a motion to reconvene the regular meeting to order with the same agenda that was in place. VICE PRESIDENT PHILPOT MADE A MOTION SECONDED BY COMMISSIONER HOLTHAUS. UNANIMOUS. PRESIDENT JONE DECLARED THE MOTION CARRIED.

BOARD INFORMATION/EDUCATION–None

CORRESPONDENCE–None

VOLUNTEERS

Executive Director Frericks thanked the soccer coaches that are helping with the Fall league. Nature Trail volunteers are working in Nature Trails East. Church of the Christ Latter Day Saints assisted in cleaning up the riverfront parks.

EXECUTIVE DIRECTOR'S REPORT

Executive Director Frericks added to his report that staff will be working with Jefferson Youth Center and Quincy Medical Group Foundation along with Rhonda Murry and her volunteers on 5th and Cedar on September 28th. Staff will clean up and install weed barrier provided by Quincy Medical Group Foundation and then the volunteers will install the rubber mulch that was provided at a discount rate for this project from Home Depot.

DIRECTORS' REPORTS

Director Higley added to his report that the Nature Trails East parking lot has been completed today. Construction has started on Moorman Park parking lot.

Director Earnest stated that he has nothing further to add to his report that wasn't covered in the finance meeting.

Director Bruns reported fall programs are ongoing and plans for 2024 are now being organized. Classes for pickleball have started. There as a good turnout and response to these classes. A second class scheduled for September 19th.

Executive Director Frericks filled in for the Director of Golf and said he could answer any questions.

Director Beroiza presented a copy of the new Nature Trails brochure to the Board.

COMMISSIONER COMMITTEE REPORTS

Finance Committee- Vice President Philpot reported that along with the financial reports that were submitted for review by the Commissioners there is also the cash balance revenue and general obligation bond. Board Attorney Penn reported he looked at the TIF statute noting that the City has to complete a feasibility study. A joint review board, one representative from each taxing body, a total of six, would either recommend or not recommend. A public hearing would be held. The City Council would vote for an ordinance on the TIF District. If the TIF is recommended by the joint review board a majority of the City Council can vote to approve it. If the joint review board does not recommend then three fifths of the City Council is required to approve the TIF. President Jones stated that after the study is completed the Park District will then make a public statement as to its position.

Quincy Park Foundation- Commissioner McGlothlin reported that one of the investment policies was amended to be more transparent.

Quincy City Planning- President Jones reported there were no updates at this time.

Lorenzo Bull House- Commissioner Holthaus reported that it is being branded as Quincy's Front Lawn. Promoting the Veterans parade. Annual fundraising letter was just mailed. Priority is for updates to the kitchen to bring it up to code to entice the public to rent the facility.

Personnel Committee – No updates at this time.

Quincy Riverfront Development- President Jones stated on Friday, October 13th, 2023 a riverfront celebration will be held from 6 to 8 p.m. at Quincy Boat Club with a walk through of Clat Adams Park. He reported there is a shortage in funds for the burying of the power lines at the riverfront. Requests for funds from the City of Quincy, Adams County and the Park District will be made. Discussion was held on current and future projects and the funding to cover those costs that are needed and were planned out at the August Board planning session.

UNFINISHED BUSINESS- None.

NEW BUSINESS

Quincy Park District Annual Capital Project Bond List: Discussion Only by Executive Director.

Executive Director stated that each year the Park District authorizes non-referendum G.O. Bonds for Capital Projects used for repairs, renovations and park improvements. The list of these items was enclosed for the Board and will have final approval at the October 11th meeting.

Bid for Wavering Synthetic Turf T Ball Fields Project: Recommended Approval by Executive Director. (VOICE VOTE) Staff has been working with synthetic turf companies for two fields. Final purchasing through National Purchasing Cooperatives Buy Board Contract #641-21. ATG Sports will handle the project. \$156,091 coming from recreation reserves, \$10,000 from See Quincy, \$300,000 from the City of Quincy through food and beverage funds and \$100,000 from either naming rights or Q-Town Tournaments through gate fees on the two t ball fields. Staff recommends approval of the bid from ATG Sports for \$566,091 for the installation of two turf fields at the Wavering T Ball fields.

COMMISSIONER FRANKENHOFF MADE A MOTION SECONDED BY VICE PRESIDENT PHILPOT.

PRESIDENT JONES MADE A MOTION TO SUSPEND THE RULES SECONDED BY VICE PRESIDENT PHILPOT. UNANIMOUS. PRESIDENT JONES DECLARED THE MOTION CARRIED. Darrin Dodd

addressed the Board's questions regarding his portion of funds. Gate fees charged would be for these games only. He agreed to give these funds to the Park District even if there is a donation for naming rights received. To make the fields tournament ready the fences need to be extended out and raised for safety. Backstops have to be raised along with netting in-between the two fields since they are located right next to each other. Executive Director Frericks stated that these additional items were not discussed which would be approximately \$200,000 for fencing improvements alone. And as it stands the funds are not available for these additional changes but the Park District would work with him. Commissioners discussed the additional items and the fees and agreed to work on a contract with Darrin Dodd. COMMISSIONER FRANKENHOFF MADE A MOTION TO RESUME REGULAR SESSION SECONDED BY COMMISSIONER HOLTHAUS. UNANIMOUS. PRESIDENT JONES DECLARED THE MOTION CARRIED. PRESIDENT JONES CALLED FOR A VOTE ON THE MOTION. UNANIMOUS. PRESIDENT JONES DECLARED THE MOTION CARRIED.

Quincy Park District 2024-2025 Goals and Objectives: Discussion Only by Executive Director.

The goals and objectives were presented the first time on August 10, 2023. This will be brought back for final approval in the October meeting.

Operations Procedures Manual Revisions: Recommended Approval by Director of Business Services (VOICE VOTE) Director Earnest stated this manual describes and provides reference for how the Quincy Park District operates and is updated periodically. Changes to the manual recommended include the changes in authority levels due to rising costs due to inflation. Staff recommends approval as presented. COMMISSIONER HOLTHAUS MADE A MOTION SECONDED BY COMMISSIONER MCGLOTHLIN. UNANIMOUS. PRESIDENT JONES DECLARED THE MOTION CARRIED.

ORDINANCE NO. 23-02: An Ordinance Amending the Quincy Park District Board Policy Manual: Recommended Approval by Director of Business Services. (ROLL CALL VOTE) Director Earnest stated ordinance 23-02 is an ordinance amending the Quincy Park District Board Policy Manual. The State of Illinois has amended the Illinois Open Meetings Act to add unexpected child care obligations to approve a list that a Board member may attend a meeting remotely if a quorum of members is physically present and the public body has a remote attendance policy in place. Staff recommends adoption of Ordinance Number 23-02 which amends the current Board Policy Manual to include unexpected child care obligations as a permissible reason to attend the Board meeting remotely. VICE PRESIDENT PHILPOT MADE A MOTION SECONDED BY COMMISSIONER MCGLOTHLIN.

THE FOLLOWING ROLL CALL VOTES WERE CAST AND RECORDED:

COMMISSIONER HICKMAN	YES
COMMISSIONER LYONS	YES
COMMISSIONER HOLTHAUS	YES
COMMISSIONER FRANKENHOFF	YES
COMMISSIONER MCGLOTHLIN	YES
VICE PRESIDENT PHILPOT	YES
PRESIDENT JONES	YES

PRESIDENT JONES DECLARED THE MOTION CARRIED.

Accounting Procedure – Assigned Component of Corporate Fund Balance: Recommended Approval by Director of Business Services (VOICE VOTE) Director Earnest stated that in 2022 the Board approved the assignment of funds as follows: \$375,000 for the OSLAD Wavering Shelter/Restroom and playground, \$800,000 for the Westview irrigation replacement and \$625,000 for the Bill Klingner Trail from Parker Heights to Lincoln Park. The Governmental Accounting Standards Board or GASB Statement 54 requires the same action used to assign the funds must be taken to modify the assignment. Staff recommends modifying assignment of the \$625,000 for the section of the Bill Klingner Trail from Parker Heights to Lincoln Park as follows: \$325,000 for improvement to the Paul Dennis Soccer complex leaving \$300,000 for the previously mentioned section of the Bill Klingner

Trail. COMMISSIONER FRANKENHOFF MADE A MOTION SECONDED BY VICE PRESIDENT PHILPOT. UNANIMOUS. PRESIDENT JONES DECLARED THE MOTION CARRIED.

Quincy Park District Proposed Salary Administration Program, 2024: Recommended Approval by the Executive Director (VOICE VOTE) Executive Director Frericks stated that in accordance with the District Board Policy amends the Salary Administration Program and authorizes appropriation limits for the District's full-time non-union staff. Salaries of union staff are established by the union contract. For current non-union employees I recommend the total amount budgeted for salary increases be set at \$22,492 for a total of 3% above the current 2023 budgeted amount. This does not include the Executive Director's salary which is set by the Board. He recommended that the Board approve the 2024 salary administration program to allow the Executive Director to distribute up to \$22,492 in total salary increases among its current 14 non-union employees for 2024. COMMISSIONER HOLTHAUS MADE A MOTION SECONDED BY COMMISSIONER FRANKENHOFF. UNANIMOUS. PRESIDENT JONES DECLARED THE MOTION CARRIED.

Fixed Asset Accounting Policy Revision: Recommended Approval by Director of Business Services (VOICE VOTE). Director Earnest stated the fixed asset policy revision defines the way longer term assets are depreciated over time. Changes in the GASB rules requires updates to how the Park District handles aggregate purchases of fixed assets. The policy will also be amended to raise thresholds due to inflated costs since the inception of this policy in 2008. There will be little financial impact to the District. Staff recommends approval of these policy revisions as presented. VICE PRESIDENT PHILPOT MADE A MOTION SECONDED BY COMMISSIONER MCGLOTHLIN. UNANIMOUS. PRESIDENT JONES DECLARED THE MOTION CARRIED.

Bid for South Park Sidewalk Replacement Change Order Number 1: Recommended Approval by the Director of Parks (VOICE VOTE) Director Higley stated the contractor repairing the sidewalk ran into two springs. To get the area dry enough 65 feet of perforated drain tile was installed. And a 10 foot section of pipe underneath the sidewalk to drain out into the pond along with two ton of additional rock for backfill. The total for all changes is an increase of \$2,100 making the total contract price \$17,200. Staff recommends the Board approve Change Order Number 1. COMMISSIONER FRANKENHOFF MADE A MOTION SECONDED BY COMMISSIONER HICKMAN. UNANIMOUS. PRESIDENT JONES DECLARED THE MOTION CARRIED.

PUBLIC INPUT: None.

EXECUTIVE SESSION: In accordance with 5 ILCS, Par. 120/2c, President Jones asked for a motion to move into Executive Session to discuss:

5. The purchase or lease of real property for the use of the public body, including meetings held for the purpose of discussing whether a particular parcel should be acquired. (ROLL CALL VOTE)

COMMISSIONER HOLTHAUS MADE A MOTION SECONDED BY COMMISSIONER MCGLOTHLIN TO MOVE INTO EXECUTIVE SESSION.

THE FOLLOWING ROLL CALL VOTES WERE CAST AND RECORDED:

COMMISSIONER LYONS	YES
COMMISSIONER HOLTHAUS	YES
COMMISSIONER FRANKENHOFF	YES
COMMISSIONER MCGLOTHLIN	YES
COMMISSIONER HICKMAN	YES
VICE-PRESIDENT PHILPOT	YES
PRESIDENT JONES	YES

This portion of the Regular meeting adjourned to Executive Session at 7:30 p.m.

ADJOURNMENT

With no other business to discuss at 7:50 p.m., COMMISSIONER HOLTHAUS MADE A MOTION
SECONDED BY VICE PRESIDENT PHILPOT TO ADJOURN THE MEETING. UNANIMOUS. PRESIDENT
JONES DECLARED THE MOTION CARRIED. Meeting adjourned.

Secretary

Chairman

Date

Date

QUINCY PARK DISTRICT
1231 Bonansinga Drive
Quincy, Illinois 62301

Decennial Committee Meeting Minutes
Conference Room

September 13, 2023
6:05 PM

ROLL CALL

The Decennial Committee of the Board of Commissioners of the Quincy Park District held a Committee meeting in the Board Room at 1231 Bonansinga Drive, Quincy, IL. Those present included: President Jones, Vice President Philpot, Commissioner Hickman, Commissioner Frankenhoff, Commissioner Holthaus, Commissioner McGlothlin, Commissioner Lyons.

Members Absent: Director of Golf-David Morgan.

Also in attendance included: Executive Director – Rome Frericks, Director of Business Services – Don Hilgenbrinck, Director of Business Services – Brian Earnest, Director of Marketing/Operations – Marcela Beroiza, Director of Parks – Matt Higley, Director of Program Services – Mike Brun, Roger Leenerts and Nathan Koetters.

President Jones called the meeting to order at 6:05 p.m.

PUBLIC INPUT: None.

OLD BUSINESS:

President Jones requested a final approval of the report that was prepared and was included in the packet. VICE PRESIDENT PHILPOT MADE A MOTION SECONDED BY COMMISSIONER MCGLOTHLIN. UNANIMOUS. PRESIDENT JONES DECLARED THE MOTION CARRIED.

PUBLIC INPUT: None.

ADJOURNMENT:

With no further business to discuss, VICE PRESIDENT PHILPOT MADE A MOTION SECONDED BY COMMISSIONER HOLTHAUS TO ADJOURN THE MEETING 6:10 P.M. UNANIMOUS. PRESIDENT JONES DECLARED THE MOTION CARRIED.

Secretary

Chairman

Date

Date

PUBLIC INPUT

***BOARD
INFORMATION/
EDUCATION***

CORRESPONDENCE

VOLUNTEERS

***EXECUTIVE
DIRECTOR'S
REPORTS***

To: Board of Commissioners
From: Rome Frericks
Subject: Monthly Report
Date: September 30, 2023

Administrative Initiatives (9/01/23 – 9/30/23)

Attended:

- Friends of the Trails meeting
 - Directors' meeting
 - Board meeting
 - Park Foundation meeting
 - Safety meeting
 - Quincy/Adams County Economic Development/Tourism meeting
 - UMRR meeting (3)
 - Rotary Board meeting
 - UMRR/Quincy Bay TSP Plan for QBAREA
 - Public Art Committee meeting
 - Adams County Natural Hazards Committee meeting
 - Envision Quincy Transit Advisory Committee meeting
 - Westview Golf Course Irrigation Bid Opening
 - Villa Kathrine Ribbon Cutting for the new sidewalk
-
- Met with Quincy Medical Group Foundation & Rhonda Murry for the assistance to help with the refurbishment of the Jefferson Playground at 5th Cedar.
 - Met with Blessing Hospital, local Pastors, Board members and local affiliates for the refurbishment of the Penny Lewis Basketball Courts at 9th Elm.
 - Met with Board members several times on current events concerning the Park District.
 - Held two operation meetings with the Directors.
 - Held department head meetings for preparation of Districts' FY2024 budget.

- Met with staff and contractors on several occasions for current Park District improvements and 2023 Bond Projects.
- Submitted the OSLAD Grant for Wavering Park Development.
- Volunteered for Rotary for Oktoberfest.

Administrative Initiatives (10/1/23 – 10/31/23)

- Continue to work with UMRR to develop the beginning scope of work and specifications.
- Work with the Director of Parks to oversee all the 2023 capital projects.
- Work with BNSF on the lone piece of right-of-way for the next section of the Bill Klingner Trail.
- Meet with contractors for the ongoing capital projects.
- Work with all Directors to finalize the FY2024 budget.

DIRECTORS'
REPORTS

To: Board of Commissioners
From: Matt Higley
Subject: Monthly Report
Date: September 30, 2023

Administrative Initiatives (9/1/23 – 9/30/23)

Attended:

- Directors' meeting
 - Safety meeting
 - Kiwanis meetings
 - Friends of the Trails meeting
-
- Monitored Nature Trails East parking lot instalation.
 - Monitored sidewalk replacement at Wavering Park.
 - Monitored community projects at 9th and elm and 5th and cedar.
 - Monitored Moorman Park parking lot construction.
 - Monitored South Park pond sidewalk replacement.
 - Worked on 2023 Budget.

Administrative Initiatives (10/1/23 – 10/31/23)

- Continue planning for 2024 projects, goals and objectives.
- Work on 2024 Capital Projects for Parks Department.
- Monitor work on Moorman Park parking lot.
- Monitor end of season winterization at Indian Mounds Pool.
- Monitor Ceiling repair and painting at South Park Large shelter.
- Monitor Wavering Park large shelter demo.
- Monitor Tuckpointing at South Park Large shelter.
- Monitor the sealing of the Bill Klingner Trail bridges.
- Monitor work on Berrian Park restroom replacement.

- Monitor curb repair in South Park.
- Monitor curb repair at Sunset Park.

To: Board of Commissioners
From: Brian Earnest
Subject: Monthly Report
Date: September 28, 2023

Administrative Initiatives (9/01/23 – 9/30/23)

- Attended Safety Committee Meeting.
- Attended Quincy Park Foundation Finance and Board meetings.
- End of Month balancing & monthly reports.
- Attended IGFOA Conference.
- Assisted Directors with the FY2024 Budget preparation.
- Attended department budget hearing meetings.
- Prepared the Truth in Taxation Resolution.
- Prepared the Tax Levy Ordinance Draft.

Administrative Initiatives (10/01/23 – 10/31/23)

- End of Month balancing & monthly reports.
- Prepare for BINA public hearing.
- Publish BINA public hearing notice.
- File Truth in Taxation Resolution.
- Coordinate with Chapman & Cutler, LLP for development on annual 2024 GO Bond Ordinance and 2024A Bond Ordinance.
- Prepare a draft 2023 Budget & Appropriate Ordinance.
- Assist Directors with finalizing the FY2024 Budget.

To: Board of Commissioners
From: Mike Bruns
Subject: Monthly Report
Date: September 27, 2023

Administrative Initiatives (09/01/23 – 09/30/23)

- Held monthly staff recreation meeting.
- Staff worked with the Director of Operations/Marketing on promoting our programs.
- Attended the monthly safety committee meeting.
- Staff worked on the 2024 budget.
- Staff continued seasonal employee trainings.
- Staff worked on preparing the facility and program fees for 2024.
- Staff worked on program reports for the programs and events.
- Staff worked on the 2024 program and event schedule.
- Staff worked on plans for the Fall Festival.
- Staff held the family entertainment, family day, pickleball lessons, youth soccer, adult softball and star party programs.

Administrative Initiatives (10/01/23 – 10/31/23)

- Staff will finish season ending reports for programs and events.
- Work with the Director of Operations/Marketing on promoting our programs.
- Staff will work on program and facility fees for 2024.
- Staff will conduct the following programs in October: nature walk expedition, youth soccer, family day spooky campfire and star party.
- Staff will clean up facilities for the winter.
- Staff will conduct the Fall Festival at the Batting Cage area on October 7.

- Staff will work on the 2024 program and event schedule.
- Staff will work on the 2024 recreation calendar.

To: Board of Commissioners
From: David Morgan
Subject: Monthly Report
Date: September 1, 2023

Administrative Initiatives (9/01/23 – 9/30/23)

- Attended safety meetings and board meetings.
- Continue to update the Westview website and calendar of events for the 2023 season.
- Attend safety meetings, board meetings.
- Continue to update the Westview website and calendar of events for the 2023 season.
- Attended budget meeting.
- Hosted the Ladies 49ers Golf Tournament, Friday September 1st.
- Hosted the Mercantile Chamber Golf Outing, Thursday September 7th.
- Hosted the Moore Bange Golf Event, Saturday September 9th.
- Hosted the QND Foundation Golf Outing, Monday September 18th.
- Hosted the Lions Club Golf Outing, Saturday September 23rd.
- Hosted the St. Francis Golf Outing, Sunday September 24th.
- Hosted the QND Regional Golf Tournament, Wednesday September 27th.
- Westview will host 4 Boys and Girls High School Matches throughout the month of September.
- Aerified, sanded and top-dressed all 27 greens.

- Staff applied herbicide on the fairways to control yellow nutsedge and goose-grass.
- Staff repaired irrigation leaks.
- Staff applied preventive fungicide on the greens, tees and fairways.
- Staff repaired the fountain on hole 5.
- Met with irrigation contractor on September 25th for an overview of the project.
- Trimming of low hanging branches throughout the golf course.
- **Administrative Initiatives** (10/01/23 - 10/31/23)
- Attended safety meetings and board meetings.
- Continue to update the Westview website and calendar of events for the 2023 season.
- Attend safety meetings and board meetings.
- Meet with merchandise reps for the 2024 season.
- Host the QHS Basketball Golf Outing, Friday October 6th.
- Host the Sammy / Kiwanis Golf Outing, Sunday September 8th.
- Host the Polar Bear Golf Outing, Sunday October 29th.
- Aerify and seed all tee complexes.
- Fall leaf clean-up begins consisting of blowing and mulching.
- Fall fertilizer application on the greens, tees and fairways.
- Preventive fungicides applications on greens and tees.
- Slit seed around the perimeter rough areas on the front 18 fairways.
- Continue tree trimming of low branches around the course.

Westview Golf Course Rounds of Golf-2023

ROUND TYPE	Sept 2023 TOTALS	2023 YTD	22-Sep	2022-YTD
18 Hole Green Fee	690	4,295	625	3,359
9 Hole Green Fee	359	2,354	383	2,156
Twilight Walking Green Fee	30	193	40	226
Winter Walking Green Fee	0	179	0	242
TUE-THU Special	92	691	124	439
Winter Special W/Car	0	370	0	0
Third Nine (19-27) Green Fee	672	4,563	629	4,044
Family Night Adult (19-27)	18	74	3	26
Family Night Child (19-27)	10	59	4	29
Junior Green Fee	21	156	7	165
Junior Green Fee (19-27)	12	112	0	0
Promotional Round	6	42	15	71
Twilight (Cart & Green Fee)	443	3,456	384	3,088
Early Bird 9	10	278	20	203
Early Bird 9 (19-27)	0	0	0	0
Early Bird 18	76	618	106	567
Early Bird 18 (19-27)	0	1	0	0
Adult Pass Visit	302	2,003	299	2,184
Adult Pass Visit (19-27)	22	250	0	0
Senior Non-Restricted Pass Visit	645	4,179	578	3,795
Senior Non-Restricted Pass Visit (19-27)	59	527	0	0
Senior Restricted Pass Visit	65	383	43	321
Senior Restricted Pass Visit (19-27)	10	36	0	0
Super Senior Restricted Pass Visit	299	1,766	374	2,044
Super Senior Restricted Pass Visit (19-27)	27	164	0	0
Employee Pass Visit	61	270	17	60
Employee Pass Visit (19-27)	19	93	0	0
JR. Pass Visit (18 & Under)	82	748	117	887
JR. Pass Visit (18 & Under) (19-27)	48	390	0	0
Junior Summer Pass Visit (April-Aug) (19-27)	169	1,317	69	526
College Pass Visit	0	0	0	0
Young Adult Pass Visit	199	1,537	148	1,057
Young Adult Pass Visit (19-27)	46	305	0	0
School Team Pass Visit	39	103	70	238
School Team Pass Visit (19-27)	22	72	0	0
Green Fee Punch card Visit	0	0	32	414
Tournament Round	30	464	109	1,178
Outing Green Fee	373	894	438	832
Tri-State Promotional Round	0	0	2	32
Loyalty GF Round	34	137	0	0
Disc Golf	33	213	0	0
TOTAL	5,023	33,292	4636	28,183
PER VISIT FEE	\$4,743.00	\$31,173	\$4,036.00	\$26,574.00
DAYS CLOSED	1	53	1	81

To: Board of Commissioners

From: Marcelo Beroiza

Subject: Monthly Report

Date: October 1, 2023

Administrative Initiatives (9/1/23 – 9/30/23)

- Attended the Rec. Department staff, Park District Board, Safety and Friends of The Trails meeting
- Attended IPRA Webinar. Social Media Trends 2023
- Met with the Executive Dir. Of Operations for the monthly meeting (Facilities, Maintenance, Recreation, Business Office, Westview, and projects)
- Marketing
 - Cross Country practices youth, and high school at NTE
 - Continuous improvement projects updates
 - Fall/Winter programs and events campaign
 - Westview monthly updates
 - Networks support
- Projects
 - Responsive devices Website upgrades
 - NTE Trail signs and map
 - Bill Klingner Trail signs
 - Contract review T-Ball fields Wavering Park
 - Placer. Analytics foot traffic and geo fence
 - Volunteers throughout the parks and trails
 - BNSF Permit. Preliminary Bill extension project to Lincoln park

Administrative Initiatives (10/1/23 – 10/31/23)

- Operations and Project list, follow-ups, and collaborations through the Park District facilities and parks
- Marketing
- Community collaborations
- Projects started list
- Coordinate media network communications, and community PR

COMMITTEE

REPORTS

UNFINISHED BUSINESS

NEW BUSINESS

QUINCY PARK DISTRICT

Board of Commissioners

Date of Board Meeting: October 11, 2023

STAFF RECOMMENDATION

AGENDA ITEM: BID FOR WESTVIEW GOLF COURSE IRRIGATION: RECOMMENDED APPROVAL

BACKGROUND INFORMATION: In March 2022, Quincy Park District staff met with several irrigation consultants from across the country to look at the current irrigation system at Westview Golf Course. In the end, staff recommended utilizing the services from Les Hill Irrigation Consultant.

Les Hill designed the layout of the irrigation for the entire 27-hole course, created the specifications for the irrigation system replacement, assisted on the list of bidders and advertised the project.

Staff and Les Hill received one bid from qualified irrigation contractor from across the country. The low bid was from VM Golf Services Inc. for \$1,979,946.

Behind this report is the bid from the VM Golf Services Inc. for the Westview Golf Course irrigation system replacement.

FISCAL IMPACT: The total cost will be \$1,979,946 and be paid from 2024A G.O. Bond funds as well as \$100,000 from Westview's operating budget.

STAFF RECOMMENDATION: Staff recommends hiring VM Golf Services Inc. to perform the Westview Golf Course irrigation.

PREPARED BY: Rome Frericks, Executive Director

BOARD ACTION:



WESTVIEW GOLF COURSE
IRRIGATION SYSTEM

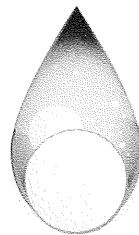
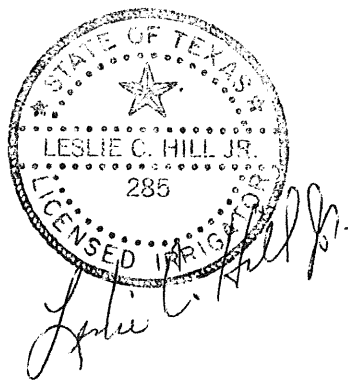
September 23, 2023

Prepared by:
Chris Lineberger, President

Irrigation System Bid Documents

Westview Golf Course
Quincy, IL
Quincy Park District, Owner

August 24, 2023



LES HILL
IRRIGATION
CONSULTANT

4260 CR 324
Navasota, TX 77868
(832) 725-3214
leshilltx@gmail.com

PROPOSAL FORM
GOLF COURSE IRRIGATION SYSTEM

WESTVIEW GOLF COURSE
QUINCY, IL

PROPOSAL BY

COMPANY NAME VM Golf Services, Inc. DATE 9.23.23

ADDRESS 1115 Goodnight Trail, Houston, TX 77060

TELEPHONE 281-978-2701 EMAIL chrislineberger@vmgolfservices.com

The above-named Bidder, hereinafter referred to as the "Contractor" hereby agrees to furnish all materials, labor, equipment and incidentals required for the installation of the irrigation system for the above-mentioned golf course in accordance to the Plans, Specifications and amendments to same as provided by the Irrigation Consultant.

The Contractor agrees and acknowledges that the lump sum bid and any and all unit prices include all costs including taxes for the completion of the work, whether direct or incidental.

Contractor agrees to be bound to the General Conditions as defined in the AIA A201-2017 General Conditions document.

Contractor further agrees that Contractor shall complete the work within the Contract Time and that Contractor will pay such Liquidated Damages as provided in the General Conditions should Contractor exceed said Contract Time.

Contractor affirms that the company has been in the golf course irrigation business for a minimum of five years and that the company has completed a minimum of three complete new irrigation systems on golf courses, at least one of which was with HDPE piping, both main lines and sub mains.

Contractor acknowledges the receipt of the following addenda-

#1 _____ Date _____

#2 _____ Date _____

Base Bid:

HUNTER

The lump sum price for the work is:

One million nine hundred seventy-nine thousand nine hundred forty six. Dollars
\$ 1,979,946.00

RAINBIRD

Two million eighty-nine thousand six hundred seventy-eight. Dollars
\$ 2,089,678.00

TORO

One million nine hundred ninety-nine thousand nine hundred eighty-four. Dollars
\$ 1,999,984.00

BIDDER VM Golf Services, Inc. DATE 9.23.23

Bidder hereby affirms that bidder can begin construction on the date provided above.

If bidder cannot start on the proposed date, provide Bidder's proposed start date-

UNIT PRICE FORM

The following unit prices shall be a part of the bid proposal and shall be used for any additions or deletions from the work. They shall not be used in determining the total bid price. Unit prices shall include all costs for performing the work including, but not limited to, materials, labor, equipment, incidentals, overhead, taxes and profit. Each unit price shall include the costs for installing the entire component, i.e., sprinkler heads shall include the cost of the head, fittings, swing joints, wire connectors and any other miscellaneous costs.

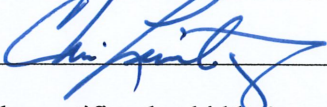
<u>ITEM</u>	<u>UNIT PRICE</u>
2" HDPE DR 13.5 PIPE	\$1.95 /LF
3" HDPE DR 13.5 PIPE	\$ 2.90 /LF
4" HDPE DR 13.5 PIPE	\$ 4.75 /LF
6" HDPE DR 13.5 PIPE	\$ 8.95 /LF
8" HDPE DR 13.5 PIPE	\$ 14.80 /LF
10" HDPE DR 13.5 PIPE	\$ 21.95 /LF
12" HDPE DR 13.5 PIPE	\$ 40.00 /LF
LEEMCO #LV-210S 2" LATERAL VALVE, COMPLETE W/ SERVICE TEE & VALVE BOX	\$ 595.00 /EA
LEEMCO LMV-BB GATE VALVE 4", COMPLETE W/ VALVE BOX	\$ 1350.00 /EA
LEEMCO LMV-BB GATE VALVE 6", COMPLETE W/ VALVE BOX	\$ 1850.00 /EA
LEEMCO LMV-BB GATE VALVE 8", COMPLETE W/ VALVE BOX	\$ 2900.00 /EA
LEEMCO LMV-BB GATE VALVE 10", COMPLETE W/ VALVE BOX	\$ 3350.00 /EA
LEEMCO LMV- BB GATE VALVE 12", COMPLETE W/VALVE BOX	\$ 3850.00 /EA
BERMAD #IR-C30-DN-25 1" #14UF 24V 2 WIRE W/JACKET	\$ 1.05 /LF
LEEMCO LMV- BB GATE VALVE 12", COMPLETE W/VALVE BOX	\$ N/A /EA

HUNTER#G880D HUNTER ROTOR, COMPLETE W/SWING
JOINT & FITTING\$ 600 /EA#G885D HUNTER ROTOR, COMPLETE W/SWING
JOINT & FITTING\$ 625 /EA#HQ5RC HUNTER QCV, COMPLETE W/SWING
JOINT, FITTING & VALVE BOX\$ 200 /EA**RAINBIRD**#A900-IC RAINBIRD ROTOR, COMPLETE W/SWING
JOINT & FITTING\$ 650 /EA#A952-IC RAINBIRD ROTOR, COMPLETE W/SWING
JOINT & FITTING\$ 675 /EA#5RC RAINBIRD QCV, COMPLETE W/SWING
JOINT, FITTING & VALVE BOX\$ 200 /EA**TORO**#INF54 TORO ROTOR, COMPLETE W/SWING
JOINT & FITTING\$ 600 /EA#INF55 TORO ROTOR, COMPLETE W/SWING
JOINT & FITTING\$ 625 /EA#474-01 TORO QCV, COMPLETE W/SWING
JOINT, FITTING & VALVE BOX\$ 200 /EABIDDER VM Golf Services, Inc. DATE 9.23.23

Qualifications

Bidder hereby certifies that bidder's company has been in the golf course irrigation business for a minimum of five years and has an irrigation crew which is primarily dedicated to golf course irrigation projects-

VM Golf Services, Inc. Company

 Signature

Bidder certifies that bidder's company has completed at least three 18 hole golf course irrigation systems in the last 5 years.

List of projects completed-

Project	Year completed
1. <u>Turtle Run</u>	<u>2021</u>
2. <u>Bentwater Yacht and Golf Club</u>	<u>2023</u>
3. <u>Legends Golf Club</u>	<u>2023</u>

Bidder certifies that bidder's installation crew is certified to install HDPE pipe. Include last certification date and certifier.

Date of last certification- 11.09.22

Certifier- CMF Global



CERTIFICATE OF QUALIFICATION

is hereby granted to:

JAVIER SALAS



For successfully completing training on the following areas:

Fusion Equipment Safety • Manual Butt Fusion • Hydraulic Butt Fusion • Bend Back Test •
Socket Fusion • Electro Fusion • Compatible Fusion

Christopher Menno

Christopher Menno
Demonstrator

Certificate No: 2886

Date of Issue: 11/09/2022
Date of Expiration: 11/08/2023



CERTIFICATE OF LIABILITY INSURANCE

DATE (MM/DD/YYYY)

9/22/2023

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

IMPORTANT: If the certificate holder is an ADDITIONAL INSURED, the policy(ies) must be endorsed. If SUBROGATION IS WAIVED, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).

PRODUCER Van Dyke Rankin & Company, Inc. 211 S Austin St Brenham TX 77833		CONTACT NAME: Grace Gillson, CISR PHONE (A/C, No, Ext): 979-836-5636 FAX (A/C, No): 979-836-5059 E-MAIL ADDRESS: grace@vandykerankin.com	
		INSURER(S) AFFORDING COVERAGE	
		INSURER A : Texas Mutual Insurance Company	
		INSURER B : Columbia Mutual Insurance Co.	
		INSURER C : Columbia National Insurance Co.	
		INSURER D :	
		INSURER E :	
		INSURER F :	

INSURED
VM Golf Services, Inc
1115 Goodnight Trail
Houston TX 77060

VMGOLF0-02

COVERAGES**CERTIFICATE NUMBER:** 1836379536**REVISION NUMBER:**

THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

INSR LTR	TYPE OF INSURANCE	ADDL INSD	SUBR WVD	POLICY NUMBER	POLICY EFF (MM/DD/YYYY)	POLICY EXP (MM/DD/YYYY)	LIMITS
B	<input checked="" type="checkbox"/> COMMERCIAL GENERAL LIABILITY <input type="checkbox"/> CLAIMS-MADE <input checked="" type="checkbox"/> OCCUR GEN'L AGGREGATE LIMIT APPLIES PER: <input type="checkbox"/> POLICY <input checked="" type="checkbox"/> PRO-JECT <input type="checkbox"/> LOC OTHER:			CMPTX2000018279	11/7/2022	11/7/2023	EACH OCCURRENCE \$ 1,000,000 DAMAGE TO RENTED PREMISES (Ea occurrence) \$ 100,000 MED EXP (Any one person) \$ 1,000 PERSONAL & ADV INJURY \$ 1,000,000 GENERAL AGGREGATE \$ 2,000,000 PRODUCTS - COMP/OP AGG \$ 2,000,000 \$
B	<input checked="" type="checkbox"/> AUTOMOBILE LIABILITY <input checked="" type="checkbox"/> ANY AUTO <input type="checkbox"/> ALL OWNED AUTOS <input checked="" type="checkbox"/> HIRED AUTOS <input type="checkbox"/> SCHEDULED AUTOS <input checked="" type="checkbox"/> NON-OWNED AUTOS			CAPT2000018279	11/7/2022	11/7/2023	COMBINED SINGLE LIMIT (Ea accident) \$ 1,000,000 BODILY INJURY (Per person) \$ BODILY INJURY (Per accident) \$ PROPERTY DAMAGE (Per accident) \$ \$
C	<input checked="" type="checkbox"/> UMBRELLA LIAB <input type="checkbox"/> EXCESS LIAB <input checked="" type="checkbox"/> OCCUR <input type="checkbox"/> CLAIMS-MADE DED <input checked="" type="checkbox"/> RETENTION \$ 10,000			CUPTX2000018279	11/7/2022	11/7/2023	EACH OCCURRENCE \$ 5,000,000 AGGREGATE \$ 5,000,000 \$
A	WORKERS COMPENSATION AND EMPLOYERS' LIABILITY ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED? (Mandatory in NH) If yes, describe under DESCRIPTION OF OPERATIONS below	Y/N <input checked="" type="checkbox"/> N	N/A	0002047416	5/15/2023	5/15/2024	<input checked="" type="checkbox"/> PER STATUTE OTH-ER E.L. EACH ACCIDENT \$ 1,000,000 E.L. DISEASE - EA EMPLOYEE \$ 1,000,000 E.L. DISEASE - POLICY LIMIT \$ 1,000,000

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (ACORD 101, Additional Remarks Schedule, may be attached if more space is required)

Certificate Holder is included as Additional Insureds on the General Liability per forms CG5010713, Auto per form CA5000709 and Umbrella Policies, as required by written contract. Waiver of Subrogation is included on the General Liability per form CG5000515, Auto per form CA5000709, Workers Comp per form WC420304B and Umbrella Policies, as required by written contract. General Liability Policy is primary and noncontributory per form CG5010515, as required by written contract.

CERTIFICATE HOLDER**CANCELLATION**

Quincy Park District
1231 Bonansinga Rd
Quincy IL 62301

SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS.

AUTHORIZED REPRESENTATIVE

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QUINCY PARK DISTRICT
BOND ANALYSIS

ProForma 3/1/2024

<u>NAME</u>	<u>Outstanding Balance</u>	<u>Interest Payment</u>	<u>Principal Payment</u>	<u>TOTAL PAYMENT</u>	<u>Interest Rate</u>	<u>Next Due Date(s)</u>	<u>Maturity Date</u>	<u>Original Term (Yrs)</u>
2024 G.O. Bond <i>Annual Projects Bond</i>	\$ 1,300,000	\$ 36,667	\$ 1,300,000	\$ 1,350,000	5.50%	10/15/2024	10/16/2024	0.8
2019A <i>Westview Irrigation</i>	\$ -			\$ -				
2024A G.O. Bond	\$ 1,080,000	\$ 41,100	\$ 533,122	\$ 574,222	5.00%	11/1/2024	11/1/2025	1.8
Total Outstanding Debt	<u>\$ 2,380,000</u>			\$ 1,924,222				
Total Non-Referendum Debt	\$ 2,380,000							
2022 EAV	\$ 746,503,220							
Total Debt Limit ¹	\$ 21,461,968						\$ 19,081,968	
Non-Referendum Limit	\$ 4,292,394						\$ 1,912,394	

¹Total Debt limit of 2.875%. Debt limit can be raised to 5.75% with voter approval.

QUINCY PARK DISTRICT

Board of Commissioners

Date of Board Meeting: October 11, 2023

STAFF RECOMMENDATION

AGENDA ITEM: RESOLUTION NO. 23-05, RESOLUTION APPROVING TRANSFER OF PAUL DENNIS SOCCER COMPLEX SITE FROM QUINSIPPI SOCCER LEAGUE ASSOCIATION TO THE QUINCY PARK DISTRICT AND ACCEPTANCE THEREOF BY THE QUINCY PARK DISTRICT: RECOMMENDED APPROVAL

BACKGROUND INFORMATION: Staff has been in discussions with the President of the Paul Dennis Soccer Complex (PDSC) over the past year. Paul Dennis Soccer Complex wishes to donate the entire parcel of land to the Quincy Park District.

Attorney Penn and the President of Paul Dennis Soccer Complex have also been working together on the attached resolution to help facilitate the transition of property over to the Park District.

The expected closing date on the transfer of property from the Paul Dennis Soccer Complex to the Quincy Park District is expected to occur in November of 2023.

Attached to this report is the resolution.

FISCAL IMPACT: None at this time.

STAFF RECOMMENDATION: Staff recommends the Board approve Resolution No. 23-05, as presented.

PREPARED BY: Rome Frericks, Executive Director

BOARD ACTION:

**QUINCY PARK DISTRICT
RESOLUTION NO. 23-05
RESOLUTION APPROVING TRANSFER OF PAUL DENNIS
SOCCER COMPLEX SITE FROM QUINSIPPI SOCCER LEAGUE
ASSOCIATION TO THE QUINCY PARK DISTRICT AND
ACCEPTANCE THEREOF BY THE QUINCY PARK DISTRICT**

WHEREAS, the Quincy Park District has committed to protecting and improving the quality of life of its residents;

WHEREAS, pursuant to 70 ILCS 1205/8-1(b)(1) the Quincy Park District, in addition to other authority, is authorized to acquire by gift, legacy, grant or purchase any and all real estate or rights therein necessary for building, laying out, extending, adorning and maintain any such parks, boulevards and driveways, or for effecting any of the powers or purposes granted the Park District Code as its board may deem proper, whether such lands be located within or without such district;

WHEREAS, pursuant to 70 ILCS 1205/8-1(c) the Quincy Park District, in addition to other authority, is authorized to acquire by gift, legacy or purchase any personal property necessary for its corporate purposes;

WHEREAS, the Quincy Park District has entered into negotiations to facilitate the acquisition of real estate, improvements, structures, fixtures, equipment, and other personal property owned by the Quinsippi Soccer League Association (the "QSL"), located at the commonly known address of 4201 State St., Quincy, Illinois, 62305 (collectively referred to as the "Property"); and,

WHEREAS, such negotiations involve entering into a Donation Agreement (the "Agreement") with QSL; and,

WHEREAS, it is in the best interest of the Board of Park Commissioners and the District to approve and accept said Property, subject to the terms of said Agreement; and,

NOW THEREFORE, BE IT AND IT IS HEREBY RESOLVED:

SECTION 1. RECITALS: The recitals of this Resolution are incorporated herein by this reference.

SECTION 2. APPROVAL: The Board of Commissioners of the Quincy Park District approves the acquisition of the Property, including the real estate known as the "Paul Dennis Soccer Complex," at 4201 State St., Quincy, Illinois, subject to satisfactory completion of all due diligence and the fulfillment of all contingencies to the satisfaction of the Quincy Park District as set forth in the Agreement entered into with QSL.

SECTION 3. ACCEPTANCE: The Board of Commissioners of the Quincy Park District accepts the transfer and/or donation of the Property, including the real estate known as the "Paul Dennis Soccer Complex", subject to satisfactory completion of all due diligence and the fulfillment of all contingencies to the satisfaction of the Quincy Park District as set forth in the Agreement entered into with QSL.

SECTION 4. AUTHORIZATION: The President and Secretary, or other appropriate officers, are authorized and directed to accept said Property, including the real estate known as the “Paul Dennis Soccer Complex,” subject to satisfactory completion of all due diligence and the fulfillment of all contingencies to the satisfaction Quincy Park District as set forth in the Agreement entered into with QSL, for and on behalf of the Board of Commissioners of the Quincy Park District and to proceed to take action as reliance upon said Agreement to acquire the Property, including the real estate known as “Paul Dennis Soccer Complex.”

SECTION 5. PERFORMANCE AND OTHER ACTIONS: The President, Secretary, and their respective designees, are authorized to proceed with the acceptance of such Agreement and to undertake such other further or different actions as may be necessary or appropriate in connection therewith.

SECTION 6. EFFECTIVE DATE: This resolution shall be in full force and effect immediately upon its adoption.

PASSED: This ____ day of _____, 2023.

APPROVED:

President

ATTEST:

Secretary

QUINCY PARK DISTRICT

Board of Commissioners

Date of Board Meeting: October 11, 2023

STAFF RECOMMENDATION

**AGENDA ITEM: ORDER CALLING A PUBLIC HEARING TO
SELL GENERAL OBLIGATION BONDS AND TO PUBLISH A BINA
NOTICE: RECOMMENDED APPROVAL BY BOARD PRESIDENT**

BACKGROUND INFORMATION: The Bond Issue Notification Act (BINA) requires the Board President to authorize a publication notice to be published no less than seven (7) and no more than 30 days before the date of the public hearing. The following proposed notice is to be published once in the Quincy Herald Whig:

**Notice of Public Hearing Concerning the Intent of
the Board of Park Commissioners of
the Quincy Park District, Adams County, Illinois
to Sell \$2,500,0000 General Obligation Park Bonds**

Public Notice is Hereby Given that the Quincy Park District, Adams County, Illinois (the "*District*"), will hold a public hearing on the 8th day of November, 2023, at 6:00 o'clock P.M. The hearing will be held at the Board Room, Room #123, 1231 Bonansinga Drive, Quincy, Illinois. The purpose of the hearing will be to receive public comments on the proposal to sell bonds of the District in the amount of \$2,500,0000 for the payment of land condemned or purchased for parks, for the building, maintaining, improving and protecting of the same and the existing land and facilities of the District and for the payment of the expenses incident thereto.

By order of the President of the Board of Park Commissioners of the Quincy Park District, Adams County, Illinois.

Dated the 11th day of October, 2023.

Rome Frericks
Secretary, Board of Park Commissioners,
Quincy Park District, Adams County, Illinois

The BINA notice in the amount of \$2,500,0000 would cover the annual General Obligation Bond.

Attached is the proposed directive by the Board President, calling for the BINA hearing.

This proposed BINA hearing for \$2,500,000 is being held to cover the proposed annual G.O. Bond in the amount of \$1,300,000 and to cover the Westview Irrigation 2024A G.O. Bond project costs.

FISCAL IMPACT: NONE

STAFF RECOMMENDATION: Staff recommends the Board President to call for a BINA hearing and publication notice to be published, as presented.

PREPARED BY: Brian Earnest, Director of Business Services

BOARD ACTION:

ORDER calling a public hearing concerning the intent of the Board of Park Commissioners of the Quincy Park District, Adams County, Illinois, to sell \$2,500,000 General Obligation Park Bonds.

* * *

WHEREAS, the Quincy Park District, Adams County, Illinois (the “*District*”), is a duly organized and existing Park District created under the provisions of the laws of the State of Illinois, and is now operating under the provisions of the Park District Code of the State of Illinois, and all laws amendatory thereof and supplementary thereto, including the Local Government Debt Reform Act of the State of Illinois, as amended; and

WHEREAS, the Board of Park Commissioners of the District (the “*Board*”) intends to sell bonds in the amount of \$2,500,000 for the payment of land condemned or purchased for parks, for the building, maintaining, improving and protecting of the same and the existing land and facilities of the District and for the payment of the expenses incident thereto (the “*Bonds*”); and

WHEREAS, the Bond Issue Notification Act of the State of Illinois, as amended, requires the Board to hold a public hearing concerning the Board’s intent to sell the Bonds before adopting an ordinance providing for the sale of the Bonds:

NOW, THEREFORE, Be It and It is Hereby Ordered by the undersigned President of the Board of Park Commissioners of the Quincy Park District, Adams County, Illinois, as follows:

1. I hereby call a public hearing to be held at 6:00 o’clock P.M. on the 8th day of November, 2023, at the Board Room, Room #123, 1231 Bonansinga Drive, Quincy, Illinois, in the District, concerning the Board’s intent to sell the Bonds and to receive public comments regarding the proposal to sell the Bonds (the “*Hearing*”).

2. I hereby direct that the Secretary of the Board (the “*Secretary*”) shall (i) publish notice of the Hearing at least once in the *Quincy Herald-Whig*, the same being a newspaper of general circulation in the District, not less than 7 nor more than 30 days before the date of the

Hearing and (ii) post at least 48 hours before the Hearing a copy of said notice at the principal office of the Board, which notice will be continuously available for public review during the entire 120-hour period preceding the Hearing.

3. Notice of the Hearing shall appear above the name of the Secretary and shall be in substantially the following form:

**NOTICE OF PUBLIC HEARING CONCERNING THE INTENT OF
THE BOARD OF PARK COMMISSIONERS OF
THE QUINCY PARK DISTRICT, ADAMS COUNTY, ILLINOIS
TO SELL \$2,500,000 GENERAL OBLIGATION PARK BONDS**

PUBLIC NOTICE IS HEREBY GIVEN that the Quincy Park District, Adams County, Illinois (the "*District*"), will hold a public hearing on the 8th day of November, 2023, at 6:00 o'clock P.M. The hearing will be held at the Board Room, Room #123, 1231 Bonansinga Drive, Quincy, Illinois. The purpose of the hearing will be to receive public comments on the proposal to sell bonds of the District in the amount of \$2,500,000 for the payment of land condemned or purchased for parks, for the building, maintaining, improving and protecting of the same and the existing land and facilities of the District and for the payment of the expenses incident thereto.

By order of the President of the Board of Park Commissioners of the Quincy Park District, Adams County, Illinois.

DATED the 11th day of October, 2023.

Rome Frericks
Secretary, Board of Park Commissioners,
Quincy Park District, Adams County, Illinois

Notice to publisher: Please be certain that this notice appears above the name of the Secretary.

4. At the Hearing the Board shall explain the reasons for the proposed bond issue and permit persons desiring to be heard an opportunity to present written or oral testimony within reasonable time limits. The Board shall not adopt an ordinance selling the Bonds for a period of seven (7) days after the final adjournment of the Hearing.

Ordered this 11th day of October, 2023.

President, Board of Park Commissioners,
Quincy Park District, Adams County,
Illinois

QUINCY PARK DISTRICT
Board of Commissioners

Date of Board Meeting: October 11, 2023

STAFF RECOMMENDATION

**AGENDA ITEM: RESOLUTION NO. 23-06: “TRUTH IN TAXATION”
ACT RESOLUTION: RECOMMENDED APPROVAL**

BACKGROUND INFORMATION: In accordance with State of Illinois Statutes, the Quincy Park District is required, no less than twenty (20) days prior to the adoption of the aggregate tax levy, to officially estimate the amount of tax funds necessary to be raised for the current year on taxable property within the district. Property tax funds levied in 2023 are collected to fund the authorized FY2024 appropriated expenditures. The estimated 2023 tax levy only includes taxes necessary to meet anticipated expenditure levels for general and special purpose operating funds (i.e. General Operations – NOT debt service, trust and major capital expenses).

The amount of 2023 tax funds to be levied is \$2,501,099.

The District’s proposed 2023 aggregate tax levy will NOT be increased by more than 5% compared to the previous levy in 2022, state statute does not require that a PUBLIC HEARING be held prior to officially adopting the 2023 Tax Levy Ordinance at the November Board meeting.

FISCAL IMPACT: This resolution is for compliance with state statutes and in itself has no fiscal impact on the District.

STAFF RECOMMENDATION: Staff recommends approval of Resolution No. 23-06, as presented.

PREPARED BY: Brian Earnest, Director of Business Services

BOARD ACTION:

QUINCY PARK DISTRICT
RESOLUTION NO. 23-06

RESOLUTION REGARDING THE TRUTH IN TAXATION LAW
(HEARING NOT REQUIRED)

WHEREAS, the Truth in Taxation Act (35 Illinois Compiled Statutes 200/18-55, et.seq.) provides, in part, that not less than twenty (20) days prior to the adoption of the aggregate levy, the corporate authority of each taxing district, including the Board of Commissioners of the Quincy Park District shall determine the amounts of money, exclusive of any portion of that levy attributable to the costs of conducting an election required by the general election law, estimated to be necessary to be raised by taxation for that year upon the taxable property in its district; and,

WHEREAS, the said Truth in Taxation Law further provides that if the estimate of the corporate authority made as provided in Section 18-60 is more than 105% of the amount extended or estimated to be extended, plus any amount abated by the corporate authority prior to extension, upon the final aggregate levy of the preceding year, exclusive of election costs, the corporate authority shall give public notice of and hold a public hearing on its intent to adopt an aggregate levy in an amount which is more than 105% of the amount extended or estimated to be extended upon the final aggregate levy extensions, plus any amount abated, exclusive of election costs, for the preceding year; and,

WHEREAS, The Board of Commissioners of the Quincy Park District has estimated that the amount necessary to be raised by taxation for the real estate tax year of 2023 is not more than 105% of the amount extended or estimated to be extended upon the levy of the preceding real estate tax year of 2022, exclusive of election costs.

NOW, THEREFORE, IT IS HEREBY RESOLVED BY THE BOARD OF COMMISSIONERS OF THE QUINCY PARK DISTRICT AS FOLLOWS:

SECTION 1. ESTIMATED LEVY: This Board hereby determines that the amounts of money, exclusive of the costs of conducting an election required by the general election law, estimated to be necessary to be raised by taxation upon the taxable property of the District for the real estate tax year of 2023 is \$2,501,099 which is also the proposed “aggregate levy” of the District for such year (that is, corporate and special purpose monies).

SECTION 2. NO HEARING SCHEDULED: In view of the determination of the estimated levy, it is not necessary to schedule, give notice of or hold a public hearing on the intent of the Board to adopt a levy.

SECTION 3. EFFECTIVE DATE: This resolution shall be in full force and effect immediately upon its passage.

DATED: This 11th day of October, 2023.

QUINCY PARK DISTRICT

By: _____
Its President

ATTEST:

Its Secretary

AYES: _____

NAYES: _____

PASSED AND APPROVED this 11th day of October, 2023.

STATE OF ILLINOIS)
) SS
COUNTY OF ADAMS)

I, Rome Frericks, Secretary of the Quincy Park District, do hereby certify the foregoing to be a full, true and correct copy of a Truth in Taxation Act Resolution adopted by the Board of Commissioners of the Quincy Park District at a meeting held October 11, 2023, in the District.

WITNESS MY HAND AND SEAL OF SAID Quincy Park District this
11th day of October, 2023.

Rome Frericks, Secretary
Quincy Park District

(Corporate Seal)

QUINCY PARK DISTRICT

Board of Commissioners

Date of Board Meeting: October 11, 2023

STAFF RECOMMENDATION

AGENDA ITEM: ORDINANCE NO. 23-03: AUTHORIZING THE 2023 PROPERTY TAX LEVY: DISCUSSION ONLY

BACKGROUND INFORMATION: In accordance with State of Illinois Statutes, the 2023 tax levy ordinance is being presented for your discussion. These proposed levies for 2023 property taxes only include aggregate taxes and not debt service. Aggregate taxes provide tax revenue for general and special operational expenses of the District, as approved by the Board in the fiscal year 2024 budget.

FISCAL IMPACT: This proposed 2023 aggregate tax levy is being presented for Board discussion. This levy, in the amount of \$2,501,099, may increase the District's revenue by \$118,560 and represents a 4.9% tax revenue increase. This is based on the EAV increasing 5.6%. This EAV increase is not expected or anticipated and therefore cannot be used for budgeting purposes. See attached Comparison Tax Levy report "Levy Version".

From a more realistic standpoint, a tax levy for budgeting purposes in the amount of \$2,460,340, may increase the District's revenue by \$77,800, and represents a 3.3% tax revenue increase. This is based on the EAV sufficiently increasing by 3.5%. The District's tax rate would effectively see no change from the 2022 rate which was .31916 while the budgeted 2023 rate would be .31844. See attached Comparison Tax Levy report "Budget Version".

Also, attached is a comparison report of the 2022 actual tax levy versus the 2022 budget figures, showing the difference between what was budgeted for 2023 versus what was actually received in 2023.

STAFF RECOMMENDATION: For discussion only.

PREPARED BY: Brian Earnest, Director of Business Services

BOARD ACTION:

QUINCY PARK DISTRICT
COMPARISON TAX LEVY

Levy Version									
FUND	2022 Rate	2022 Actual Tax Levied	2023 Proposed Levy	2023 Proposed Rate	Difference	Projected \$100K Impact	Projected Cash Balance 12/31/2023	Excludes Capital Expenditures	
								2023	Budget
CORPORATE	0.12500	933,129	985,384	0.12500	52,255		\$ 3,534,835	\$	2,168,333
RECREATION	0.07500	559,877	591,231	0.07500	31,353		\$ 636,103	\$	1,030,680
MUSEUM	0.03000	223,951	236,492	0.03000	12,541		\$ 262,297	\$	400,698
SOCIAL SECURITY	0.02077	155,049	155,000	0.01966	(49)		\$ 215,252	\$	165,000
PENSION/RETIREMENT	0.00201	15,005	15,000	0.00190	(5)		\$ 94,647	\$	50,000
UNEMPL. COMP. INS.	0.00014	1,045	1,000	0.00013	(45)		\$ 192,191	\$	55,000
LIABILITY	0.03416	255,006	265,000	0.03362	9,995		\$ 703,282	\$	307,000
AUDIT	0.00208	15,527	15,500	0.00197	(27)		\$ 17,792	\$	15,585
PARK SECURITY	0.02500	186,626	197,077	0.02500	10,451		\$ 271,012	\$	250,853
PAVING & LIGHTING	0.00500	37,325	39,415	0.00500	2,090		\$ 118,689	\$	32,000
	0.31916	2,382,540	2,501,099	0.31727	118,560	\$ 89.89			4,475,149
					104.9762%				
Annual GO Bond	0.14077	1,050,853	1,341,763	0.17021		\$ -			
2019A Trail Bond	0.0668	498,664	-	0.00000		\$ 48.23			
Estimated 2024A Bond			574,222	0.07284		\$ -			
			-			\$ 20.64			
			-			\$ -			
TOTAL	0.52673	3,932,056	4,417,084	0.56033	485,027.32	\$ 158.76			
2022 EAV	\$ 746,503,220								
2023 Estimated EAV	\$ 788,307,400								
TAX RATE HISTORY									
		2018	2019	2020	2021	2022	Estimated 2023		
Change		0.60626	0.59455	0.55721	0.55022	0.52673	0.56033		
			-0.01171	-0.03734	-0.00699	-0.02349	0.03360		
\$100k Res Rate Effect	\$	-	\$ (3.32)	\$ (10.58)	\$ (1.98)	\$ (6.66)	\$ 9.52		

Notes:

QUINCY PARK DISTRICT
COMPARISON TAX LEVY

Budget Version								
	2022	2022 Actual	2023	2023		Projected	Projected Cash	Excludes Capital
FUND	Rate	Tax Levied	Proposed Levy	Proposed Rate	Difference	\$100K Impact	Balance 12/31/2023	Expenditures
CORPORATE	0.12500	933,129	965,789	0.12500	32,660		\$ 3,534,835	\$ 2,168,333
RECREATION	0.07500	559,877	579,473	0.07500	19,596		\$ 636,103	\$ 1,030,680
MUSEUM	0.03000	223,951	231,789	0.03000	7,838		\$ 262,297	\$ 400,698
SOCIAL SECURITY	0.02077	155,049	155,000	0.02006	(49)		\$ 215,252	\$ 165,000
PENSION/RETIREMENT	0.00201	15,005	15,000	0.00194	(5)		\$ 94,647	\$ 50,000
UNEMPL. COMP. INS.	0.00014	1,045	1,000	0.00013	(45)		\$ 192,191	\$ 55,000
LIABILITY	0.03416	255,006	265,000	0.03430	9,995		\$ 703,282	\$ 307,000
AUDIT	0.00208	15,527	15,500	0.00201	(27)		\$ 17,792	\$ 15,585
PARK SECURITY	0.02500	186,626	193,158	0.02500	6,532		\$ 271,012	\$ 250,853
PAVING & LIGHTING	0.00500	37,325	38,632	0.00500	1,306		\$ 118,689	\$ 32,000
	0.31916	2,382,540	2,460,340	0.31844	77,800	\$ 90.22		4,475,149
					103.2654%			
Annual GO Bond	0.14077	1,050,853	1,341,763	0.17366		\$ 49.20		
2019A Trail Bond	0.06680	498,664	-	0.00000		\$ -		
Estimated 2024A Bond			574,222	0.07432		\$ 21.06		
TOTAL	0.52673	3,932,056	4,376,325	0.56642	444,268	\$ 160.49		
2022 EAV	\$ 746,503,220							
2023 Estimated EAV	\$ 772,630,833							

Notes: 2023 EAV estimated on based on a 3.5% increase.

TAX RATE HISTORY						
	2018	2019	2020	2021	2022	Estimated 2023
Change	0.60626	0.59455	0.55721	0.55022	0.52673	0.56642
		-0.01171	-0.03734	-0.00699	-0.02349	0.03969
\$100k Res Rate Effect	\$ -	\$ (3.32)	\$ (10.58)	\$ (1.98)	\$ (6.66)	\$ 11.25

QUINCY PARK DISTRICT
COMPARISON TAX LEVY

2022 Actual Vs Budget					
<u>FUND</u>	<u>2022 Rate</u>	<u>2022 Actual Tax Levied</u>	<u>2022 Budgeted Levy</u>	<u>2022 Budgeted Rate</u>	<u>Difference</u>
CORPORATE	0.12500	933,129	911,161	0.12500	21,968
RECREATION	0.07500	559,877	546,697	0.07500	13,181
MUSEUM	0.03000	223,951	218,679	0.03000	5,272
SOCIAL SECURITY	0.02077	155,049	155,000	0.02126	49
PENSION/RETIREMENT	0.00201	15,005	15,000	0.00206	5
UNEMPL. COMP. INS.	0.00014	1,045	1,000	0.00014	45
LIABILITY	0.03416	255,006	255,000	0.03498	6
AUDIT	0.00208	15,527	15,500	0.00213	27
PARK SECURITY	0.02500	186,626	182,232	0.02500	4,394
PAVING & LIGHTING	0.00500	37,325	36,446	0.00500	879
	0.31916	2,382,540	2,336,715	0.32057	45,825
					101.9611%
2022 GO Bond	0.14077	1,050,853	1,040,000	0.14268	10,853
2019A Trail Bond	0.06680	498,664	493,609	0.06772	5,055
TOTAL	0.52673	3,932,056	3,870,324	0.53096	15,908

2022 Actual EAV \$ 746,503,220

2022 Estimated EAV \$ 728,928,882

Notes:

ORDINANCE NO. 23-03
ANNUAL TAX LEVY
2023

AN ORDINANCE LEVYING AND ASSESSING TAXES
FOR THE YEAR 2023
OF THE QUINCY PARK DISTRICT
OF ADAMS COUNTY, ILLINOIS

STATE OF ILLINOIS

Park District of Quincy

County of Adams

In pursuance of authority vested in them by the Park District Code, Article Five, the Commissioners of the Park Board in meeting assembled, do hereby find and declare that there will be required to be levied upon all taxable property in said Park District, in order to meet and defray all the necessary expenses and liabilities of the Park District, as required by statute or voted by people in accordance with law, and the amounts so required are itemized and needed for uses and purposes as set forth herein below; BE IT HEREBY ORDAINED by the Board of Commissioners of the Quincy Park District, Adams County, Illinois that there is hereby levied against all of the taxable property in said Park District in accordance with the provisions of law for the year 2023 the following sums:

Amount
to be raised
by taxation

1. CORPORATE

1. Administration:

Personnel Services, Wages	\$608,920
Employee Benefits	64,712
Commodities	217,749
Contractual Services	67,015
Travel & Communications	26,988

TOTAL FOR CORPORATE FUND

\$985,384

Amount
to be raised
by taxation

II. RECREATION FUND

1. Administration:

Personnel Services, Wages	\$100,699
Employee Benefits	11,743
Commodities	21,651
Contractual Services	33,637
Travel & Communications	3,834

Subtotal	171,564
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2. Programs:

Personnel Services, Wages	\$270,758
Employee Benefits	0
Commodities	131,198
Contractual Services	12,898
Travel & Communications	4,813

Subtotal	419,667
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TOTAL FOR RECREATION FUND

\$591,231

III. MUSEUM FUND

1. Administration

Personnel Services, Wages	\$163,883
Employee Benefits	13,191
Commodities	51,442
Contractual Services	7,467
Travel & Communications	509

TOTAL FOR MUSEUM FUND

\$236,492

IV. ILLINOIS MUNICIPAL RETIREMENT FUND

Contractual Service	\$15,000
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TOTAL IL. MUNICIPAL RETIREMENT FUND

\$15,000

V. SOCIAL SECURITY

Contractual Service	\$155,000	
TOTAL SOCIAL SECURITY FUND		\$155,000

VI. LIABILITY INSURANCE FUND

Contractual Service	\$265,000	
TOTAL LIABILITY INS. FUND		\$265,000

VII. UNEMPLOYMENT COMPENSATION FUND

Contractual Service	\$1,000	
TOTAL UNEMPLOYMENT COMP. FUND		\$1,000

VIII. AUDIT FUND

Contractual Services	\$15,500	
TOTAL AUDIT FUND		\$15,500

IX. PAVING & LIGHTING

Contractual Services	\$39,415	
TOTAL PAVING & LIGHTING		\$39,415

X. POLICE FUND

Contractual Services	\$197,077	
TOTAL POLICE FUND		\$197,077

GRAND TOTAL		\$2,501,099
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Making the aggregate sum of Two Million, Five Hundred One Thousand, Ninety-Nine Dollars (\$2,501,099) to be raised by taxation and levied on all the taxable property and liabilities of the Park District as required by statute or voted by the people in accordance with law.

That the Secretary of Quincy Park District shall file with the County Clerk of the County of Adams, State of Illinois, a certified copy of this Ordinance, no later than the fourth Tuesday in December, 2023.

This Ordinance shall be in force and effect from and after its passage and approval, and all Ordinances and parts of Ordinances in conflict herewith shall be and the same are hereby repealed.

November 8, 2023

Adopted

President

November 8, 2023

Adopted

Secretary

STATE OF ILLINOIS)
COUNTY OF ADAMS) SS
QUINCY PARK DISTRICT)

I, Rome Frericks, Secretary of the Quincy Park District, do hereby certify that the copy of said 23-03 Ordinance attached hereto, is a true, full and complete copy thereof, as the same appears on the records of the Quincy Park District.

IN TESTIMONY WHEREOF, I have hereunto set my hand and affixed the seal of the Quincy Park District this 8th day of November, A.D., 2023.

Rome Frericks

STATE OF ILLINOIS)
COUNTY OF ADAMS) SS
QUINCY PARK DISTRICT)

ROME FRERICKS, BEING FIRST DULY SWORN ON HIS OATH, deposes and says that he, as Secretary of the Quincy Park District, signed and sealed the above and foregoing 23-03 Ordinance, and that the contents thereof are true and correct in substance and in fact.

Rome Frericks

Subscribed and sworn to before me this 8th day of November, 2023.

Notary Public

CERTIFICATE REGARDING
THE TRUTH IN TAXATION LAW
(HEARING NOT REQUIRED)

Pursuant to the Truth in Taxation Law (35 Illinois Compiled Statutes, 200/18-55 et. seq.), I, Jarid Jones, state as follows:

1. I am the President or presiding officer of the Board of Commissioners of the Quincy Park District.
2. Not less than twenty (20) days prior to the adoption of its aggregate levy, that is, on the 12th day of October, 2023, the said Board did determine the amounts of money, exclusive of any portion of that levy attributable to the costs of conducting an election required by the general election law, estimated to be necessary to be raised by taxation upon the taxable property in its district for the real estate tax year of 2023, said estimate being an amount which was not more than 105% of the extensions, exclusive of election costs, for the preceding year.
3. Because the tax levy was not more than 105% of the extensions, exclusive of election costs, for the preceding year, no hearing was required pursuant to the Truth in Taxation Law.
4. The undersigned, as presiding officer of the Board, certifies that the Board complies fully with the provisions of Sections 18-60 thru 18-85 of the Truth in Taxation Law (35 Illinois Compiled Statutes 200/18-90).
5. This certification is made pursuant to Section 18-90 of the Truth in Taxation Law (35 Illinois Compiled Statutes 200/18-90).

Dated: This 8th day of November, 2023.

Jarid Jones, President,
Quincy Park District

QUINCY PARK DISTRICT

Board of Commissioners

Date of Board Meeting: October 11, 2023

STAFF RECOMMENDATION

AGENDA ITEM: QUINCY RIVERFRONT DEVELOPMENT CORPORATION REQUEST OF \$350,000 IN FUNDING FROM THE QUINCY PARK DISTRICT TOWARDS THE BURIAL OF THE UNDERGROUND POWER LINES ALONG FRONT STREET

BACKGROUND INFORMATION: At the September 20th Riverfront Development Committee Meeting, their Board formally requested \$350,000 in funding from the Quincy Park District. This level of funding would be similar to both the City of Quincy and Adams County. To date, the City of Quincy and Adams County have both committed \$200,000 to the project. The additional \$150,000 from the City of Quincy and Adams County still need to go to both governing bodies for approval for the additional funding.

The \$1.18 million project calls for the lines to be buried in Clat Adams Park, starting about 400 feet north of Broadway to Hampshire Street. The deadline to accept the \$350,000 Illinois Capital Grant is scheduled for September 30th.

FISCAL IMPACT: The \$350,000 would come from corporate reserves.

STAFF RECOMMENDATION: It is the recommendation of the Park District's Treasurer to postpone taking any action at this time, thereby giving the District time to fully assess the status of its Corporate reserves. The District is currently in its budgeting process of assessing the remainder of this fiscal year and the next fiscal year.

PREPARED BY: Rome Frericks, Executive Director

BOARD ACTION:



September 29, 2023

RE: Request for funding for Riverfront project

Greetings,

The Mississippi River is a crown jewel for this region, but many times those of us who experience it daily become numb to its magnificent presence and forget how much of an attraction it is to visitors from across the country and around the world.

The 2018 Quincy Next Strategic Plan recognized this and identified the development of the Riverfront as a top priority. That led the City of Quincy, Adams County, and the Quincy Park District to come together to draft a Riverfront Master Plan (RMP) and to create a committee to oversee the development of the RMP.

Each governing body appointed three members to the RMP Steering Committee.

The cost of the Riverfront Master Plan was \$400,000:

- \$250,000 – Adams County
- \$150,000 – City of Quincy

The Quincy City Council, the Adams County Board, and the Quincy Park Board adopted the RMP in early 2021. The RMP Steering Committee determined the first riverfront project should be the underground relocation of the power lines along the Riverfront. The Committee was tasked with and given the authority to identify the projects involved in the redevelopment and their order of priority.

This project stood out because the removal of the overhead lines and aging towers would improve the view of the riverfront and make it easier to do the required infrastructure work for future stages of the RMP to occur. The project also stood out because Ameren committed to pay for the removal of the towers and the physical relocation of the power lines and because the city had secured a \$350,000 state grant for riverfront improvements through State Senator Jil Tracy.

To move the project forward, the Quincy City Council agreed to pay for the required engineering work: \$53,000.

The low bid for the underground duct work came in at \$1,184,000 when the city opened the bids in mid-August. In addition to the \$1,184,000 low bid, the City's Engineering Department recommends

identifying \$120,000 in contingency funds, given the nature of the work. That brings the total cost of the project to about \$1,300,000.

A total of \$750,000 has been identified for the underground relocation of the power lines:

\$350,000 – State Grant

\$200,000 – Allocated by Adams County

\$200,000 – Budgeted by City of Quincy (Still requires City Council Approval)

That leaves the project \$550,000 short.

Our organization was formed following the dissolution of the RMP Steering Committee. We, the Board of Directors for the Quincy Riverfront Development Corporation, are tasked with overseeing the implementation of the master plan. As such, we are in unanimous agreement that this project should be the first from the Riverfront Master Plan to be completed. As a result, the Board voted to request the following to make up for the \$550,000 shortfall:

- An additional \$150,000 from Adams County
- An additional \$150,000 from City of Quincy
- \$350,000 from Quincy Park District

Our organization believes this is a reasonable request to try to balance out the financial support from the three governing bodies that partnered together in 2019 to develop the Riverfront Master Plan. The funding for the RMP and this first identified project is as follows:

Expenses	City of Quincy	Adams County	Quincy Park District
Master Plan	\$150,000	\$250,000	\$0
Powerline: Engineering	\$53,000	\$0	\$0
Powerline: Funding	\$200,000 (budgeted)	\$200,000 (committed)	\$0
Total	\$403,000	\$450,000	\$0

*The City of Quincy also provided staff for the RMP Steering Committee and is currently staffing the QRDC Board of Directors.

If you look at the Riverfront Master Plan in terms of the construction of a house, the underground relocation of the powerlines is the foundation. You cannot start adding the rooms until you have a solid foundation.

We sincerely thank you for your commitment to this project at the outset and look forward to your participation as we proceed with the development of the riverfront that future generations will use for years to come.

Tieraney Craig – Chair
Jeff Grimm – Vice Chair
Melanie Allen – Secretary

Mike Mahair – Treasurer
Dave Bellis
Jarid Jones

Dave Bauer
Duane Venvertloh
Rick Ehrhart

QUINCY PARK DISTRICT

Board of Commissioners

Date of Board Meeting: October 11, 2023

STAFF RECOMMENDATION

AGENDA ITEM: ORDINANCE NO. 23-04 AN ORDINANCE FOR AUTHORIZATION TO CONDUCT A PUBLIC SALE OF SURPLUS PROPERTY: RECOMMENDED APPROVAL

BACKGROUND INFORMATION: Occasionally, the District accumulates surplus equipment and material. Normally this is a result of the planned replacement of equipment where trade-in is not practical. The Board must authorize the public sale of this surplus equipment. The following is a list of equipment/property that has been identified as surplus inventory and is no longer needed for the District's operations.

1. Boat House located at Art Keller Marina, walkway, 4 spud poles, metal roof and 30 boat slips.
2. 31' long aluminum walkway 35" width.
3. 17' long aluminum walkway 36" width.
4. 32' long galvanized walkway 47" width.
5. 2011 JLG T350 gas powered lift, 264hrs S/N 0030004331
6. Playworld systems playground located on Quinsippi Island.

The item will be advertised for sale to the public and sold by using one of the methods listed in one or two below. Items 1-4 can be inspected at the Art Keller Marina on Quinsippi Island Rd. Item 5 can be inspected at the District's maintenance building located in All America Park at 1419 Bonansinga Drive. Item 6 is located in Quinsippi Island Park.

The District will reserve the right to set a reserve price for any items that have a higher salvage value than the bid price, or to sell by establishing a set price for an item, whichever is most advantageous to the District. Items not sold will be disposed of by recycling or they will be junked. The sales will be administratively finalized as soon as practicable.

1. Advertise and sell the items listed in this ordinance by sealed bid and recycle or junk, whichever is most advantageous to the District, any items not sold.
2. Advertise and sell the items at a specified price and recycle or junk, whichever is most advantageous to the District, any items not sold.

FISCAL IMPACT: The proceeds of the sale of the items 1-4 will go to the Marina Enterprise fund, items 5 and 6 will go to the Heritage Tree fund.

STAFF RECOMMENDATION: Staff recommends the Board approve Ordinance No. 23-04 and authorize the staff to proceed with the sale of surplus equipment identified in this report.

PREPARED BY: Matt Higley, Director of Parks

QUINCY PARK DISTRICT
ORDINANCE NO. 23-04
AN ORDINANCE FOR PUBLIC SALE OF
SURPLUS PROPERTY

WHEREAS, the Quincy Park District is the owner of the following list of personal property, which is no longer needed or required by the Quincy Park District and which, in the opinion of at least three-fifths (3/5ths) of the members of the Quincy Park Board of Commissioners presently holding office, is no longer necessary, useful, or in the best interest of the Park District.

WHEREAS, NOW, THEREFORE, BE IT ORDAINED by the Board of Commissioners of the Quincy Park District in Adams County, Illinois, that staff is authorized to use one or more of the marked alternatives below to dispose of the items listed hereforth:

1. Boat House located at Art Keller Marina, walkway, 4 spud poles, metal roof and 30 boat slips.
2. 31' long aluminum walkway 35" width.
3. 17' long aluminum walkway 36" width.
4. 32' long galvanized walkway 47" width.
5. 2011 JLG T350 gas powered lift, 264hrs S/N 0030004331
6. Playworld systems playground located on Quinsippi Island.

X Advertise and sell the items listed in this ordinance by sealed bid and recycle or junk, whichever is most advantageous to the District, any items not sold.

_____ Arrange for the items listed in this ordinance to be sold on consignment by an auctioneer and sell by direct sale, recycle or junk, whichever is most advantageous to the District, any items not sold.

 X Advertise and sell the items at a specified price and recycle or junk, whichever is most advantageous to the District, any items not sold.

That all Ordinances and Resolutions and parts thereof in conflict herewith are to the extent of such conflict hereby repealed.

This Ordinance shall be in force and effect from and after its passage, approval by the vote of at least three-fifths of the Commissioners of the Quincy Park District.

PASSED AND APPROVED THIS 11th DAY OF OCTOBER, 2023

AYES: _____

NAYS: _____

ABSENT: _____

QUINCY PARK DISTRICT, an Illinois
Municipal Corporation

By: _____

It's President

ATTEST:

_____ Secretary

QUINCY PARK DISTRICT

Board of Commissioners

Date of Board Meeting: October 11, 2023

STAFF RECOMMENDATION

AGENDA ITEM: QUINCY PARK DISTRICT ANNUAL CAPITAL PROJECT BOND LIST: RECOMMENDED APPROVAL

BACKGROUND INFORMATION: Each year the Quincy Park District authorizes a non-referendum general obligation (G.O.) bond for District capital projects. The proceeds are used to fund significant repairs, renovations and park improvement projects.

This project list assumes the Park District will have \$1,300,000 from bond proceeds.

Included with this report is a prioritized list of recommended projects for G.O. Bond 2024 along with capital projects planned to be funded from the operating budget.

FISCAL IMPACT: The principle and interest on the bond will be paid in 2024.

STAFF RECOMMENDATION: Staff recommends approval of the Quincy Park District Annual Capital Project Bond List.

PREPARED BY: Rome Frericks, Executive Director

BOARD ACTION:

PROPOSED 2024 CAPITAL PROJECTS LIST

	Bond Amount 2024	\$1,300,000
	Roll Over Bond 2023	\$100,000
	Total Bond Fund Available	\$1,400,000
Johnson	Playground	\$30,000
Reservoir	Shelter Repairs-Ceiling/Soffit/Roof	\$150,000
Wavering	Shelter Replacement	\$225,000
Bill Klingner Trail	Sealing/Striping	\$35,000
District	Equipment	\$316,000
Wavering	All Inclusive Playground/Restroom	\$400,000
Moorman	Resurfacing Moorman Road to T Ball Fields	\$225,000
Moorman	Water Valve Shutoffs (2)	\$12,000
	Bond	<u>\$7,000</u>
	Total	\$1,400,000
	Non-Bond Projects	
Recreation	T Ball Turf Fields	\$156,000
Castle	Restroom Doors and Partitions	\$15,000
District	Road/Curb Repairs (Paving/Lighting Fund)	<u>\$20,000</u>
	Total	\$191,000
District	Equipment	
	Truck Zone #3	\$45,000
	Backhoe	\$100,000
	Dump Trailer	\$15,000
	4000D Mower Zone #1	\$70,000
	Chipper	\$65,000
	Walk Behind Mower-District	\$12,000
	Small Tools	<u>\$9,000</u>
		\$316,000

2024 Bond Project List

Johnson Park Playground

\$30,000



Reservoir Park Ceiling Roof Repairs

\$150,000



Wavering Large Shelter Replacement

\$225,000



Bill Klingner Trail Sealing and Striping

\$35,000



Wavering Park All Inclusive Playground/Restroom

\$400,000



Moorman Park T-Ball Road Resurfacing

\$225,000



Moorman Park Water Shutoff Valves

\$12,000



QUINCY PARK DISTRICT

Board of Commissioners

Date of Board Meeting: October 11, 2023

STAFF RECOMMENDATION

**AGENDA ITEM: QUINCY PARK DISTRICT 2024 - 2025 GOALS
AND OBJECTIVES: RECOMMENDED APPROVAL**

BACKGROUND INFORMATION: The Board annually reviews and adopts the District Goals and Objectives.

The format of the Park Districts goals and objectives was presented for the first-time at the Planning Session held on August 10, 2023. Staff worked together to develop the current version.

FISCAL IMPACT: No direct fiscal impact. Capital Projects recommended in this document are submitted for budget approval separately.

STAFF RECOMMENDATION: Staff recommends approval of the 2024-2024 goals and objectives as presented.

PREPARED BY: Rome Frericks, Executive Director

BOARD ACTION:

Quincy Park District Goals 2024-2025

Administration

1. Work with the Parks Department and Westview on care and preservation of landscaping/hardscapes and parking areas as they are the first impression to many parks.
2. Identify future opportunities for programming and services based on industry trends.
3. Work with the Board, Burlington North Santa Fe Railway, and Friends of the Trails to finalize the path for the Bill Klingner Trail from Parker Heights to Lincoln Park.
4. Secure a parcel of land in the southeast part of Quincy for a future park location.
5. Seek out leadership and training opportunities for all staff for the next generation of Park District leadership.
6. Review and update the facilities audit report.

Westview Golf Course

1. Continue to work with the Recreation and Marketing Departments to increase golf lessons for future junior golfers.
2. Replace the cart barn garage doors and paint the cart barn building.
3. Remove/update the flooring in the concession/kitchen area and replace the old coolers and refrigerators.
4. Remove part of the shelter and renovate the remaining section on hole #12.
5. Oversee the replacement of the irrigation system on all 27 holes at Westview Golf Course.
6. Review and create a facilities audit report for the buildings and facilities at Westview Golf Course.
7. Remove tree roots on greens #3 and #12.

Marketing/Operations

1. Develop a multimedia campaign to promote new Park District events and programs through all social media, website and e-mail marketing platforms.
2. Coordinate parks, Bill Klingner Trail and Nature Trails volunteer efforts.
3. Lead Park District existing and new affiliate initiatives, events and programming.
4. Lead discussions for continuous improvement efforts and new initiatives throughout the Park District organizational process. Work to improve quality, productivity, and efficiency in all departments.
5. Attend monthly online educational programs related to IPRA and IAPD.

Recreation

1. Develop and implement new programs in the following areas:
 - Nature 2 new programs
 - Family 2 new programs
 - Adult 2 new programs

2. Increase attendance at Indian Mounds Pool to 12,500 for the season.
3. Provide surveys and collect data seasonally to identify strengths and weaknesses for all programs and events. Remove programs that are not viable based on attendees.
4. Increase total revenue at the Batting Cage facility to \$140,000.
5. Develop and improve the policies and procedures for tournaments at the athletic fields.
6. Create new programs and events for the special needs' population.

Marina

1. Communicate with Marina renters to listen to trends/concerns and to identify needs and potential improvements at the Art Keller Marina.
2. Work with staff to maintain a good level of housekeeping throughout the docks and restrooms.

Parks

1. Work with the Quincy Park Band to develop and build a permanent stage in one of our parks.
2. Renovate the two restrooms in the Moorman Park complex area.
3. Improve and maintain a quality system of parks and facilities that excite the community.
Objective A: Spend ample time touring parks with staff/maintenance to observe work habits and discuss alternate ways to improve the parks.
4. Work with Mississippi Valley Hunters and Fishermen's Association and Friends of the Trails to complete/research grant opportunities for the walking trail from Parker Heights to Bob Bangert restroom.
5. Create bidding documents for playground companies for a new all-inclusive playground that will be constructed by 2025 if awarded the OSLAD Grant by hosting open houses gathering information from the public.
6. Update the park roads conditions and playground inventory documents for next year's planning session.

Business Office/Technology

1. Work with Danielle Fleeer to improve the audit timeline and overall process.
2. Implement AI chat system and assign the individuals responsible to oversee the implementation.
3. Research and implement an IT user training and testing system. This would consist of mandatory training and periodic testing in order to strengthen QPD against phishing attacks which could have dire consequences.

QUINCY PARK DISTRICT

Board of Commissioners

Date of Board Meeting: October 11, 2023

STAFF RECOMMENDATION

AGENDA ITEM: QUINCY PARK DISTRICT 2023-2024 GOALS AND OBJECTIVES THIRD QUARTER STATUS UPDATE: INFORMATION ONLY

BACKGROUND INFORMATION: The status of the District's goals and objectives is provided quarterly to the Board of Commissioners.

A copy of the District's goals and objectives with the third quarter update is included with this report.

FISCAL IMPACT: None.

STAFF RECOMMENDATION: The third quarter update is provided for information only.

PREPARED BY: Rome Frericks, Executive Director

BOARD ACTION:

Quincy Park District Goals 2023-2024

Administration

1. Secure sponsorship/naming rights for an outdoor fitness station to be located in Moorman Park.
2. Work with the Parks Department and Westview on care and preservation of landscaping/hardscapes and parking areas as they are the first impression to many parks.
Q1 Update: Staff is in the process of removing/improving the landscaping entrances to the parks throughout the district with new plantings and rock replacement.
Q2 Update: Ongoing through the rest of 2023.
3. Identify future opportunities for programming and services based on industry trends.
Q1 Update: Westview Golf Course opened a new 18-hole disc golf course on holes #19 through #27. This is the third 18- hole course for the Park District.
Q3 Update: Staff and volunteers have been working on the next section of Nature Trails East. Additional parking, walking and biking areas have been added near 35th Kochs Lane.
4. Staff will develop a guide to facilitate discussions with interested organizations in support of collaborative efforts to meet our current mission statement.
Q2 Update: Staff created the affiliate guide to help initiate new potential relationships.
5. Work with the Board, Burlington North Santa Fe Railway, and Friends of the Trails to finalize the path for the Bill Klingner Trail from Parker Heights to Lincoln Park.
Q1 Update: Staff and Klingner & Associates held a Zoom meeting representative from BNSF to initiate the right-of way discussion from Parker Heights to Lincoln Park. BNSF is looking into prior documentation for the one parcel not held by the Quincy Park District.
Q2 Update: Staff has been working with FOT and Klingner's to gather additional documentation that was sent to BNSF real estate division.
6. Secure a parcel of land in the southeast part of Quincy for a future park location.
Q2 Update: President Jones and myself met with Dr. Renfro on a possible partnership for a parcel of land on the JWCC campus.
Q3 Update: Staff and Attorney Penn have been working on the irrevocable pledge from Paul Dennis Soccer Complex to the Quincy Park District.
7. Work with the Director of Parks for the smooth transition for the retirement of the Maintenance Supervisor in the Parks Department.
Q1 Update: Staff has selected Joe Sharrow as the next park supervisor and he will work with the current maintenance supervisor on job shadowing for two months.

Westview Golf Course

1. Continue to work with the Recreation and Marketing Departments to increase golf lessons for junior golfers.
Q1 Update: Staff continues to work with the marketing department for the junior programs and lessons.
2. Improve the customer experience at Westview by installing new software which allows for online tee time reservations and an improved point of sale system.
Q1 Update: Staff have installed the new Point of sale system.
Q2 Update: Staff will be implementing the online tee times within the next month.
Q3 Update: Staff continues to work around some issues with Club Caddie for online tee times.
3. Remove/update the flooring in the concession/kitchen area.

4. Replace the spillway overflow and 36" drainage pipe in the irrigation lake over the cart path on hole #5.
Q1 Update: Staff repaired the drain pipe and cemented around the leak.
5. Create/update an equipment replacement program for Westview maintenance.
Q1 Update: Staff have updated the equipment replacement program for Westview maintenance.
Q2 Update: Staff has met with a sales representative from Toro to deliver a fairway mower to use before purchasing. Staff is looking into purchasing two of these mowers this summer.
Q3 Update: Staff have ordered two new fairway mowers and expected arrival will either be the fall of 2023 or early in 2024.
6. Remove part of the shelter and renovate the remaining section on hole #12.
7. Hire an independent consultant to begin the design and engineering work for the proposed new irrigation system.
Q1 Update: Staff retained Les Hill, consultant for Westview's Irrigation system.
Q2 Update: Les Hill presented the Westview irrigation information to the Board at the June meeting.
Q3 Update: Les Hill has started the bid process for the irrigation system to be installed at Westview Golf Course and bids were due on September 26th.

Marketing/Operations

1. Develop a multimedia campaign to promote new events and programs through all social media, website, and e-mail marketing platforms.
Q1 Update: Park District yearly event programs brochure was launched in January and all of the spring season digital campaigns are currently running.
Q2 Update: We created new drone footage throughout the parks. All summer youth sports campaign was successful with record numbers throughout different sports. Moorman Park and Bill Klingner Trail visits are up. We just added new technology that is going to help us quantify parks, trails and facilities foot traffic.
Q3 Update: Staff kicked off the fall season events and programming campaign. Added the Nature Trails East at 35th Kochs Lane to our campaign.
2. Partner with businesses and organizations to create new collaborations throughout the Park District.
Q1 Update: We partnered with Blessing Health System, ADM, Quincy University and QND to conduct volunteer work throughout our parks and trails. Worked with the University of Illinois Extension on their new program, Master Naturalist Program, to support volunteer education. In March, we added Ameren Illinois as a new corporate volunteer partner to our group.
Q2 Update: New QMG partnership with volunteer efforts throughout our parks and trails in June. First project was staining 36' Nature Trail bridge at Sunset Park.
Q3 Update: In collaboration with Quincy University, Park District is going to be deploying just under 500 students throughout our parks this fall. This is the largest volunteer group operation in one day that covers over 1,000 acres of park projects.
3. Coordinate the Nature Trails East development from 30th Street- 36th St. to Kochs Lane.
Q1 Update: Staff has completed the Nature Trail East work with the skid steer and the trail is ready for signage throughout the trail.
Q2 Update: New Nature Trails East gravel parking lot project was approved.
Q3 Update: New Nature Trails East gravel parking lot project has been completed.
4. Lead discussions for continuous improvement efforts and new initiatives throughout the Park District organizational process and work to improve quality, productivity, and efficiency in all departments.

Q1 Update: Monthly operations meeting with Executive Director that outline current and future projects. Art Keller Marina specials and new kayak storage, Westview new disc golf, Lorenzo Bull House events. BNSF Permit. Preliminary for the new Bill Klingner extension project to Lincoln park, DOBS Job campaign and Moorman Park fields identifications signs. Collaborate with Rec. Department Director and staff on the new 2023 program brochure campaigns offered to our community.

Q2 Update: We acquired new software to track foot traffic & data analytics throughout our parks, facilities and trails.

Q3 Update: We partnered with local pickleball instructors and launched a successful pilot Intro to Pickleball. Will be adding this new program to our yearly brochure in 20224.

5. Attend monthly online educational programs related to IPRA and IAPD.

Q1 Update: In February attended IPRA's Webinar "*Moving from Best Practice to Next Practice*". In March attended IPRA's Webinar "*Getting great results. When you are not around*"

Q2 Update: In April attended IPRA's Webinar "Creating a Customer Care Plan". In May attended IPRA's Webinar "Proactive vs. Reactive Problems. Solving: Making the Most of Change". In June attended IPRA's Webinar "Exploring the Impact of Overlapping Identities and Experiences.

Q3 Update: In July attended IPRA's Webinar "*Recruitment and Retention: Today and Tomorrow's Challenge*". In August IPRA's Webinar "*Why Professionalism Matters*". In September IPRA's Webinar "*Social Media Trends for 2023*"

Recreation

1. Install all new hitting cage equipment and machines at the Batting Cage.

Q1 Update: New equipment and machines will be installed the end of March.

Q2 Update: New equipment and machines were installed the first part of June. Everything is up and running.

2. Develop and implement new programs in the following areas:

- Nature 2 new programs
- Family 2 new programs
- Mountain Biking 1 new program
- 18+ Programs 2 new programs

Q1 Update: We have added several new programs for 2023. They include: mountain biking event in May, XCEL fitness, family entertainment in the park, spooky campfire, family days, star nature parties and girls' competitive softball leagues.

Q2 Update: Some new programs are up and running and other programs will happen in the fall. Later in the year we will have updated numbers and results of the new programs.

Q3 Update: Many of the new programs did well. Staff is in the middle of doing reports on each program and we will decide what to keep or cancel for the 2024 season. We will have updated numbers in a report to the Board at the October meeting.

3. Increase attendance at Indian Mounds Pool to 12,000 for the season.

Q1 Update: Plans are in place for marketing the pool.

Q2 Update: The pool opened on June 3 and things have been going well. We are averaging over 200 a day.

Q3 Update: Attendance at IMP was 10,954. We averaged 163 a day. The last few weeks attendance dropped below average. We will have a complete report at the October board meeting.

4. Provide surveys and collect data seasonally to identify strengths and weaknesses for all programming.

Q1 Update: This will be done this fall.

Q3 Update: Staff is in the process of finishing program reports on each program. We will then review and make decisions on what programs to cancel and what to keep. We will also work on the 2024 program and event schedule.

5. Add new programming in the northwest community:

- Berrian basketball leagues
- Family community event

Q1 Update: We have organized basketball leagues that will start in June that will include teams from the northwest community.

Q2 Update: We have started 3 on 3 youth basketball leagues at Berrian Park on Tuesday and Thursday evenings.

6. Redesign the summer tennis program to help increase participation.

Q1 Update: We have redesigned and made plans for the summer tennis programs. The program will start in June.

Q2 Update: The tennis program started in June. The numbers are slightly more than last year and everything is going well.

7. Increase participation in 18+ programming and create new programs to make that happen.

Q1 Update: We have added XCEL fitness for the 18+ age group and several new family programs and events. We are working on adding some more 18+ programs for this year.

Q2 Update: XCEL fitness program has not gone over very well with very little interest. We are continuing to look at 18+ programming for the fall.

Q3 Update: Staff is looking at new programs for 2024.

Marina

1. Communicate with Marina renters to listen to trends/concerns and to identify needs and potential improvements at the Art Keller Marina.

Q1 Update: Ongoing.

Q3 Update: Ongoing

2. Remove F Dock and relocate H Dock.

Q2 Update: Complete.

Parks

1. Work with the Quincy Park Band to develop and build a permanent stage in one of our parks.

Q1 Update: Staff has contacted the Park Band and will meet with them late summer.

Q2 Update: On Schedule.

Q3 Update: The Park Band is working on a design to present to the Park District and will meet with staff upon completion.

2. Renovate the restrooms at Washington Park.

Q1 Update: Staff is in the process of getting bids from contractors.

Q2 Update: Work will start late summer.

Q3 Update: On Schedule.

3. Improve and maintain a quality system of parks and facilities that excite the community.

Objective A: Spend ample time touring parks with staff/maintenance to observe work habits and discuss alternate ways to improve the parks.

Q1 Update: Ongoing.

Q2 Update: Ongoing.

Q3 Update: Ongoing

4. Work with Mississippi Valley Hunters and Fishermen's Association and Friends of the Trails to complete/research grant opportunities for the walking trail from Parker Heights to Bob Bangert restroom.
5. Explore funding options and determine the park location in 2023. Create bidding documents for playground companies for a new all-inclusive playground that will be constructed by 2025.

Q1 Update: Staff has design work completed for Wavering Park.

Q2 Update: Staff will submit a grant application later this summer when the grant cycle begins.

Q3 Update: Staff has submitted the OSLAD Grant.

Business Office/Technology

1. Assist with implementation of Westview's new golf software.

Objective A: Smooth transition and integration with the District's accounting system.

Q1 Update: Staff continues to work with Westview staff and software support to address accounting issues. Some of which have been resolved and some are in the development stage but they are not preventing operations only an efficiency hindrance.

2. Analyze, prepare and present data, financial concepts, and objectives that assist commissioners on the future ability of the District to meet its financial obligations and goals and objectives.

Q2 Update: On-going as needed.

QUINCY PARK DISTRICT

Board of Commissioners

Date of Board Meeting: October 11, 2023

STAFF RECOMMENDATION

AGENDA ITEM: RECREATIONAL PROGRAMMING 2023/2024 **OVERVIEW: FOR DISCUSSION ONLY**

BACKGROUND INFORMATION: Included with this staff rec. is an attendance report for programs and events, a financial report on programs, information on how the new programs did this year, and possible 2024 programs. Overall program attendance was high this year, especially youth programs; however, some of the adult program had low numbers. Indian Mounds Pool attendance was good for most of the season. Attendance was down the last few weeks of the season. With the \$1.00 minimum wage increase in 2024, the recreation department is expected to spend an additional \$21,000 for program and event personnel next year.

FISCAL IMPACT: Minimal impact on the recreation fund. Even with many free programs and reduced fees at Indian Mounds pool, the recreation fund is still at a healthy balance.

STAFF RECOMMENDATION: For discussion only.

PREPARED BY: Michael Bruns, Director of Program Services

BOARD ACTION:

2023 New Programs:

- Star Parties - We held 4 sessions during the year. Participants would study the stars and different projects during each session. We had a total attendance of 85 with one session rained out.
- Family Entertainment – We held 2 events during the year. We had a total attendance of 86.
- Family Days – We held 5 different events during the year. These seemed to go over very well and families enjoyed the different activities on a Friday night. We had a total attendance of 165 with one event left on October 13.
- Spooky Campfire – This event will be held on October 13.
- 3 on 3 basketball leagues – The leagues were moved to the new courts at Berrian Park. The teams seemed to like the change. We had a total of 16 teams.
- Girls Competitive Softball League – We had leagues for 12U and 14U. We had a total of 13 teams.

2023 Programs Planning to Cancel:

- Adult Co-ed Softball

Highlights of Ongoing 2023 Programs:

- Youth baseball, girls' softball and t-ball had 1,598 players.
- Spring and fall soccer had 1,664 players.
- Batting Cage concessions is estimated to have \$65,300 in revenue, which is one of the highest years ever. Batting Cage facility had a very good year with an estimated \$19,034 surplus.
- Summer Adventures program continued to grow with total attendance of 1,980.
- Family scavenger hunts continued to be popular with total attendance of 300.
- Cardinal Clinic grew to 140 participants.

2024 Possible New Programs:

- Expand youth soccer program.
- Expand girls' competitive softball leagues.
- Expand adult men's softball league to 2 leagues.
- Change format of our nature programs and nature walk expeditions.
- Change boy's competitive baseball leagues to one-year age difference (9U, 10U, 11U, 12U, 13U, 14U).
- Continue to look at adding more family type events.
- Expand special needs programs.

Programs/Facilities					
	2019	2020	2021	2022	2023
Indian Mounds	6,953	na	10,899	11,728	10,954
Pool Swim Lessons	68	na	47	69	75
Water Babies	12	na	14	12	11
Pool Private-Birthday Parties	14	na	18	12	12
Pool Events: Splash Bashes, Dive-In Movie	na	na	na	na	na
IMP: Pool Concessions	\$15,037	na	\$23,566	\$28,104	\$26,752
Pool Passes	231	na	87	87	106
IMP: Customer Appreciation Day	157	na	na	na	na

Batting Cage Facility	2019	2020	2021	2022	2023
Customer Appreciation Day	\$1,167	na	na	na	na
Mini Golf	\$50,972	\$36,507	\$61,661	\$68,131	\$67,500*
Tokens	\$10,930	\$4,554	\$8,720	\$7,404	\$7,500*
Paddle Boats	\$5,291	\$4,139	\$5,112	\$4,402	\$5,500*
Concessions	\$26,973	\$16,526	\$38,820	\$51,695	\$65,300*
Bike Rentals	\$100	\$33	\$58	\$0	\$0

*Projected

Programs	2019	2020	2021	2022	2023
Adult Co-Ed Softball	105 players/ 7 teams	na	90 players/ 6 teams	0	0
Adult Soccer League	100 players/ 5 teams	na	0	0	0
Adult Softball	135 players/ 9 teams	na	150 players/ 10 teams	150 players/ 10 teams	165 players/ 11 teams
After School Program	na	na	na	na	na
Aqua Zumba	10	na	12	na	na
Fishing Clinics	122	150	130	150	108
Horsing Around	11	na	na	na	na
Low Impact Fitness Exercise (LIFE)	60	32	22	42	51
Natural Born Explorers	5	na	na	na	na
North Quincy Sports	525	150	na	na	na

Programs/Facilities					
	2019	2020	2021	2022	2023
Pickleball	2,500	2,500	2,500	2,500	2,500
Pickleball Tournament	58 players/ 29 teams	na	38players/ 19 teams	0	0
Sand Volleyball	390 players/ 39 teams	na	240 players/ 24 teams	280 players/ 28 teams	250 players/ 25 teams
Special Populations	50 daily/ 1,450	na	31 daily/ 1,240	36 daily/ 1,044	31 daily/ 868
Summer Playground/Summer Adventures 2021	51 daily/ 1,734	36 daily/ 1,080	35 daily/ 1,400	60 daily/ 2,040	60 daily/ 1,980
Tennis - Youth Instruction	69	40	96	52	46
Tennis - Family Lessons	16	11	18	14	19
Tiny Tumblers	15	na	na	na	na
Walk a Hound, Lose a Pound	10	na	na	na	na
Yoga	51	16	8	na	na
Youth Baseball/Softball	see below	see below	see below	see below	see below
Little League age 7-13/Baseball age 7-12 2021	301 players/ 23 teams	na	228 players/ 18 teams	318 players/ 23 teams	391 players/ 30 teams
Girls Softball age 7-12	165 players/ 14 teams	na	146 players/ 12 teams	185 players/ 16 teams	201 players/ 16 teams
Boys Baseball age 14-16	na	na	na	na	na
T-Ball age 3-6, age 3-4 2021	174 players/ 13 teams	na	365 players/ 29 teams	425 players/ 32 teams	382 players/ 32 teams
12U Boys Competitive League	104 players/ 8 teams	na	130 players/ 10 teams	117 players/ 9 teams	117 players/ 9 teams
10U Boys Competitive League	78 players/ 6 teams	na	0	91 players/ 7 teams	169 players/ 13 teams
14U Boys Competitive League	143 players/ 11 teams	na	156 players/ 12 teams	156 players/ 12 teams	169 players/ 13 teams

Programs/Facilities					
	2019	2020	2021	2022	2023
12U Girls Competitive League	na	na	na	na	78 players/ 6 teams
14U Girls Competitive League	na	na	na	na	91 players/ 7 teams
Total Little League/Baseball/Softball/T-Ball	965 players/ 75 teams	na	1,025players/ 81 teams	1,292players/ 99 teams	1,598 players /126 teams
Youth Baseball/Softball Sponsors	29 Team/ 11 Sign	na	30 Team/ 7 Sign	30 Team/ 7 Sign	34 Team/ 7 Sign
Youth Soccer Spring	409 players/ 39 teams	na	457 players/ 42 teams	656 players/ 62 teams	648 players/ 58 teams
Youth Soccer Ages 3-4 yrs.Spring	148 players/ 14 teams	na	220 players/ 20 teams	254 players/ 24 teams	246 players/ 22 teams
Youth Soccer Fall	258 players/ 25 teams	na	452 players/ 42 teams	534 players/ 47 teams	596 players/ 53 teams
Youth Soccer Ages 3-4 yrs. Fall	117 players/ 11 teams	na	173 players/ 16 teams	161 players/ 14 teams	174 players/ 16 teams
Zumba Fitness	13	2	0	na	na
IMP Summer Playground	na	57	na	na	na
Home Run Derby	na	13	na	na	na
Soccer Shootout	na	39	na	na	na
Free Throw/Three Point Contest	na	17	na	na	na
STEM Activity	na	52	na	na	na
Pickleball Lessons	na	14	45	8	48
Nature Programs	na	196	345	239	256
Outdoor Fitness	na	37	28	11	0
Archery	na	na	113	192	92
Mountain Biking	na	na	29	27	14
3 on 3 Basketball	na	na	50	90	80
Nature Walk Expeditions	na	na	52	20	20
Pop Paddle Tennis	na	na	11	na	na
Youth Golf Lessons	na	na	104	64	43

Programs/Facilities					
	2019	2020	2021	2022	2023
Lacrosse Clinics	na	na	83	48	0
Special Events	2019	2020	2021	2022	2023
Breakfast With Santa	120/At Mall	na	100	100	??
Date nights Mother/Son - Father/Daughter	298	266	na	216	204
Disc Golf Tournament	127	103	90	144	216
Easter Event	475	na	na	550	500
Fall Festival at Batting Cage Area	600	na	350	350	??
Fishing Rodeo	100	na	50	60	75
Family Fun In the Sun	350	na	30	40	na
Bill Klingner Trail Event	20	na	na	na	na
Outdoor Concerts	500	na	na	na	na
Outdoor Movies In the Park	1,400	na	425	525	425
Special Populations Holiday Dance	187	na	140	150	??
Storytelling By the Campfire	25	na	na	na	na
Tennis Fest	75	na	75	75	65
Family Scavenger Hunt	na	na	200	211	300
Kite Flying Event	na	na	Rain	6	na
Cardinal Clinic	na	na	na	105	140
Star Parties	na	na	na	na	85
Spooky Campfire	na	na	na	na	??
Family Entertainment	na	na	na	na	86
Family Days	na	na	na	na	165
Batting Cage Special Days	na	na	na	70	na

PROGRAM REPORT 2023

The following list shows how the programs did for 2023

PROGRAM	EXPENSES	INCOME	DIFFERENCE
Youth Baseball/Softball	\$ 79,490.00	\$ 86,458.00	\$ 6,968.00
Tennis	\$ 3,024.00	\$ 2,228.00	\$ (796.00)
Youth Soccer *	\$ 22,921.00	\$ 51,722.00	\$ 28,801.00
Summer Adventures	\$ 18,164.00	\$ -	\$ (18,164.00)
Sand Volleyball	\$ 1,676.00	\$ 3,750.00	\$ 2,074.00
Date Nights	\$ 3,781.00	\$ 3,640.00	\$ (141.00)
Fishing Clinics	\$ 1,248.00	\$ -	\$ (1,248.00)
Outdoor Fitness	\$ -	\$ -	\$ -
Nature Programs	\$ 2,100.00	\$ -	\$ (2,100.00)
Adult Men's Softball *	\$ 8,300.00	\$ 5,280.00	\$ (3,020.00)
Aerobics	\$ 1,100.00	\$ 1,700.00	\$ 600.00
Special Populations *	\$ 24,500.00	\$ 600.00	\$ (23,900.00)
Archery	\$ 3,009.00	\$ 2,750.00	\$ (259.00)
3 on 3 Basketball	\$ 816.00	\$ 2,560.00	\$ 1,744.00
Special Events (Family Entertainment, Outdoor Movies, Star Parties)	\$ 5,500.00	\$ -	\$ (5,500.00)
Showmobile *	\$ 600.00	\$ 6,475.00	\$ 5,875.00
Indian Mounds Pool *	\$ 149,753.00	\$ 71,204.00	\$ (78,549.00)
Batting Cage Facility *	\$ 126,966.00	\$ 146,000.00	\$ 19,034.00
* Projected			

Recreation Fund deficit for 2023	(\$139,523) projected 12/31/23
Recreation Fund budget for 2024	(\$13,781) projected 12/31/24
Recreation Fund cash balance	\$564,635 projected 12/31/23
Recreation Fund cash balance	\$550,854 projected 12/31/24
Recreation Fund cash reserve required	\$226,620

QUINCY PARK DISTRICT

Board of Commissioners

Date of Board Meeting: October 11, 2023

STAFF RECOMMENDATION

AGENDA ITEM: FY 2024 SHELTER/SPECIAL EVENTS/SERVICES FEES:
DISCUSSION ONLY

BACKGROUND INFORMATION: The Park District annually reviews facility fees. The fees and policies for shelter rental, extra services and special events are included in the Quincy Park District Policy and Procedure Manual, CHAPTER 5 Park Sites, Facilities, and Equipment Use Policy and Procedures, Addendums A, B and C.

There are no recommended changes in the fees.

FISCAL IMPACT: None.

STAFF RECOMMENDATION: For Discussion Only.

PREPARED BY: Brian Earnest, Director of Business Services

BOARD ACTION:

ADDENDUM A

CLAT ADAMS GAZEBO (AUTHORIZED EVENTS ONLY)

1. 100 or less attendees	\$45.00
2. 101 to 250 attendees	\$65.00
3. 251 or more attendees	\$85.00

SHELTER RESERVATION FEE SCHEDULE IS AS FOLLOWS

1. 100 or less attendees	\$40.00
2. 101 to 250 attendees	\$60.00
3. 251 or more attendees	\$85.00
4. Public/Private Educational Institutions located within the #172 School District Boundaries Monday–Friday: No charge	
5. Not-for-Profit Groups (501c3)/Quincy Service Clubs (Excludes activities that charge participants a fee to attend (ie. Daycare Services) Monday–Friday: No charge	

EXCESS ELECTRICAL FEE

Shelter use that includes a high level of electrical use, may be charged an excess electrical fee of \$30.00. This fee is applied when inflatables, bounce houses, or any electrical use for more than eight hours.

ADDENDUM B

ADDITIONAL SERVICES FEES

The following rates will be charged for delivery of additional tables, trash barrels, or bleacher for events held on Quincy Park District Property. Rates are for a maximum of 4 days, after 4 days, the rate will be charged on a per day basis.

Additional Service Fee: \$30.00 charged once for any additional service below:

1-15 Picnic Tables	\$10 per table
16+ Picnic Tables	\$15 per table
Additional Trash Barrel	\$5 per Barrel
Bleacher	\$25 each

If available, items may be rented to civic and non-profit entities for fund raising and public events at off Park District sites at the following rates:

Picnic Tables	\$25 per table
Bleacher	\$75 each

Renter must provide transportation for all off Park District sites and assumes responsibility for any damage.

A \$250 deposit is required for all off Park District rentals. Renter must provide transportation for all off Park District sites and assume responsibility for any damage. A Quincy Park District Property Loan Agreement must be completed and signed by the renter.

Any other additional services provided by the District will be charged on an actual cost basis plus the additional service fee, if not already charged.

Additional services fees will not be waived, with the following exceptions; affiliated organizations, events that the District fully co-sponsors and events for which an equivalent in-kind payment has been made (radio advertising, for example).

Affiliated Organizations are:

The Friend of the Castle
The Friends of the Log Cabins
The Quincy Art Center
The Friends of the Lorenzo Bull House/Women's City Club
The Quincy Ski Club
Friends of the Trail

ADDENDUM C

SPECIAL EVENT APPLICATION FEE: \$55.00

Events that charge a fee to enter any portion of a park are subject to an additional impact fee of \$200 per day.

VENDOR FEE: The following fees will be accessed based on the number of vendors using electricity at the event:

1-4	\$55.00
5-8	\$105.00
8+	\$205.00

Event organizer must also pay the appropriate shelter reservation fee for any shelters made unusable by the event.

CONCESSION FEE: \$25.00 PER WEEK.

Mobile Food Vendor Permit:

Annually	\$300.00
One-Time	\$ 75.00

QUINCY PARK DISTRICT

Board of Commissioners

Date of Board Meeting: October 11, 2023

STAFF RECOMMENDATION

AGENDA ITEM: 2024/2025 ART KELLER MARINA FEES: **DISCUSSION ONLY**

BACKGROUND INFORMATION: The District annually reviews facility fees. The Art Keller Marina is an enterprise fund and is intended to generate adequate revenue to pay all expenses related to its operations and maintenance. The FY 2024 marina budget includes \$35,000 for dredging.

The total number of rented covered slips in the last season was 114, one less than the previous season. There currently is no waiting list for boaters wanting to get into the marina.

Staff recommends raising the fee for slip rental \$.10 cents per square foot. At the new rate, an owner of a 20' x 10' boat slip pays \$724 annually for a covered slip. Covered slip fees will be \$3.62 per square foot. Private boathouse fees will raise \$.10 to \$2.19 per square foot and trailer storage will remain at \$80.

Refunds and late contract fees are calculated according to the established schedule, which is included in this report.

Fuel mark-up is recommended to remain at \$0.35 above District cost.

FISCAL IMPACT: Approximately \$4,000.

STAFF RECOMMENDATION: Discussion only

PREPARED BY: Matt Higley, Director of Parks

BOARD ACTION:

QUINCY PARK DISTRICT
ART KELLER MARINA FEE SCHEDULE 2024-25

*****ANNUAL SLIP RENTAL*****

(April 1 - March 31)

<u>12 MONTH CONTRACT</u>	<u>2020/21</u>	<u>2021/22</u>	<u>2022/23</u>	<u>2023/24</u>	<u>2024/25</u>
Covered/sq ft	\$3.10	\$3.10	\$3.20	\$3.52	\$3.62
Uncovered/sq ft	\$2.75	\$2.75	\$2.85	\$3.13	\$3.23
Metered Electricity	\$50*	\$50*	\$50*	\$50*	\$50*
(Meter and 100 kwh of electricity included)					

*****TRAILER & TRAILER w/BOAT STORAGE*****

Annual (April 1 - March 31)

\$80.00	\$80.00	\$80.00	\$80.00	\$80.00
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Note: Trailer storage fees are not prorated

*****DAILY VISITOR SLIP RENTAL*****

W/ electric	\$50.00	\$50.00	\$50.00	\$50.00	\$50.00
W/ out electric	\$40.00	\$40.00	\$40.00	\$40.00	\$40.00

***** DAILY SLIP RENTAL MARINA RENTER PERSONAL WATER CRAFT/KAYAK *****

Renter/Visitor	\$10	\$10	\$10	\$10	\$10
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Open uncovered slip. Rental over 10 days require a certificate of insurance.

***** ART KELLER MARINA PRIVATE BOATHOUSE/DOCK *****

<u>12 MONTH CONTRACT</u>	<u>2020/21</u>	<u>2021/22</u>	<u>2022/23</u>	<u>2023/24</u>	<u>2024/25</u>
New Renters/ Sq Ft	\$1.90	\$1.90	\$1.90	\$2.09	\$2.19

Late Fee: \$30.00 late fee for payments not received by the established deadline.

Note: Payments more than 1 week late will result in the slip being assigned the next person on the waiting list. Late fees will apply.

Contract Termination Fee: A \$30.00 administrative fee will be deducted from the pro-rated refund amount for contracts terminated early.

Refund policy: Refunds for contracts terminated early will be according to the approved refund schedule.

Late Contract Fee policy: Renters who receive a slip after April 1st will receive reduction according to the approved late contract fee schedule.

Daily Rates: If approved by the Quincy Park District, renters who put in early or stay late will be charged \$10 per day.

Additional Decals: \$5

Art Keller Slip Rental Refund Schedule:

Termination Dates Between: Annual Fee	Percent Refunded:	Example: \$1,000
April 1 - April 30	80%	\$800
May 1 - May 31	60%	\$600
June 1 - June 30	40%	\$400
July 1 - July 31	30%	\$300
August 1 - August 31	20%	\$200
September 1 - September 30	10%	\$100
October 1 - March 31	0%	\$0

All refunds are subject to a \$30 administration fee.

Art Keller Slip Rental Late Contract Fee Schedule:

Rental Dates Between: Annual Fee	Percent of Annual Fee:	Example: \$1,000
April 1 - April 30	100%	\$1000
May 1 - May 31	90%	\$900
June 1 - June 30	75%	\$750
July 1 - July 31	60%	\$600
August 1 - August 31	45%	\$450
September 1 - September 30	30%	\$300
October 1 - March 31	15%	\$150

Gas Dock Pricing Policy (2024-2025)

Gas Pricing Policy:

Fuel offered for sale at Art Keller Marina will be priced at the time it is purchased at cost plus \$.35.

The price may be adjusted between fuel purchases to account for significant changes in the price and bring Gas Dock fuel prices more in line with the current market.

Pump prices below cost must be approved by the Director of Parks.

QUINCY PARK DISTRICT

Board of Commissioners

Date of Board Meeting: October 11, 2023

STAFF RECOMMENDATION

AGENDA ITEM: 2024 WESTVIEW GOLF COURSE FEES: DISCUSSION ONLY

BACKGROUND INFORMATION: Staff annually reviews facility fees. Westview Golf Course is an enterprise fund and is intended to generate adequate revenue to pay for all expenses related to its operation.

Staff recommends increasing fees to offset rising costs.

Behind this report is the proposed 2023 Westview fee structure with the changes.

FISCAL IMPACT: Staff anticipates that there will be an increase in revenue of approximately \$38,500 due to the change in fees.

STAFF RECOMMENDATION: Discussion only

PREPARED BY: David Morgan, Director of Golf

BOARD ACTION:

QUINCY PARK DISTRICT WESTVIEW GOLF COURSE FEE STRUCTURE

Season Passes

	<u>2011</u>	<u>2012</u>	<u>2013</u>	<u>2014</u>	<u>2015</u>	<u>2016</u>	<u>2017</u>	<u>2018</u>	<u>2019</u>	<u>2020</u>	<u>2021</u>	<u>2022</u>	<u>2023</u>	<u>2024</u>
Adult (30 To 61)	\$670	\$670	\$700	\$710	\$710	\$710	\$710	\$730	\$730	\$750	\$750	\$750	\$750	\$800
Senior (62 & Over)	\$575	\$575	\$600	\$610	\$610	\$610	\$610	\$630	\$630	\$650	\$650	\$650	\$650	\$700
Senior (Restricted) (62 & Over)	\$465	\$465	\$500	\$510	\$510	\$510	\$510	\$530	\$530	\$550	\$550	\$550	\$550	\$600
Super Senior (Restricted) (62 & Over)	\$365	\$365	\$400	\$410	\$410	\$410	\$410	\$430	\$430	\$450	\$450	\$450	\$450	\$500
Young Adult (19-29)	\$325	\$325	\$350	\$350	\$410	\$410	\$410	\$430	\$430	\$450	\$450	\$450	\$450	\$500
Junior Pass (18 & Younger)	\$250	\$250	\$250	\$250	\$250	\$250	\$250	\$255	\$255	\$260	\$260	\$260	\$260	\$300
Junior Summer Pass (17 Years & Younger)	\$35	\$35	\$35	\$10	\$10	\$10	\$10	\$15	\$15	\$20	\$20	\$20	\$20	\$30

Restricted Passes are not valid on weekends & Holidays.
Super Senior: age 70 and above.

Senior: age 62 and above.

Green Fees

	<u>2011</u>	<u>2012</u>	<u>2013</u>	<u>2014</u>	<u>2015</u>	<u>2016</u>	<u>2017</u>	<u>2018</u>	<u>2019</u>	<u>2020</u>	<u>2021</u>	<u>2022</u>	<u>2023</u>	<u>2024</u>
Weekday - 9 holes	\$15	\$15	\$15	\$16	\$16	\$16	\$16	\$16	\$16	\$17	\$17	\$17	\$18	\$19
Weekday - 18 holes	\$20	\$20	\$20	\$21	\$21	\$21	\$21	\$22	\$22	\$23	\$23	\$23	\$25	\$26
Junior (9 or 18 holes)	\$15	\$15	\$15	\$16	\$16	\$16	\$16	\$16	\$16	\$17	\$17	\$12	\$14	\$18
19-27 (9 or 18 holes)			\$10	\$11	\$11	\$11	\$11	\$12	\$12	\$13	\$13	\$13	\$15	\$16
Disc Golf - 9 or 18 Holes													\$5	\$5

Golf Cars

	<u>2011</u>	<u>2012</u>	<u>2013</u>	<u>2014</u>	<u>2015</u>	<u>2016</u>	<u>2017</u>	<u>2018</u>	<u>2019</u>	<u>2020</u>	<u>2021</u>	<u>2022</u>	<u>2023</u>	<u>2024</u>
9 Holes	\$8	\$8	\$8	\$8	\$8	\$8	\$8	\$8	\$9	\$9	\$9	\$10	\$11	\$11
18 Holes	\$15	\$15	\$15	\$15	\$16	\$16	\$16	\$16	\$18	\$18	\$18	\$20	\$22	\$22
Twilight Cart Fee							\$12	\$12	\$12	\$12	\$12	\$14	\$16	\$17
19 - 27 9 Holes			\$5	\$5	\$5	\$5	\$5	\$6	\$6	\$6	\$6	\$8	\$9	\$10
19 - 27 18 Holes			\$10	\$10	\$10	\$10	\$10	\$12	\$12	\$12	\$12	\$16	\$18	\$20
Disc Golf 9 or 18 Holes													\$10	\$10

Green Fee Punch Cards

	<u>2011</u>	<u>2012</u>	<u>2013</u>	<u>2014</u>	<u>2015</u>	<u>2016</u>	<u>2017</u>	<u>2018</u>	<u>2019</u>	<u>2020</u>	<u>2021</u>	<u>2022</u>	<u>2023</u>	<u>2024</u>
20 - 9 Hole Rounds				\$200	\$200	\$200	\$200	\$220	\$220	\$260	\$260	\$260	Eliminate*	Eliminated*
10 - 9 Hole Rounds	\$130	\$120	\$120	\$120	\$120	\$120	\$120	\$140	\$140	\$160	\$160	Eliminate	Eliminate*	Eliminated*

Golf Cars Punch Cards

	<u>2011</u>	<u>2012</u>	<u>2013</u>	<u>2014</u>	<u>2015</u>	<u>2016</u>	<u>2017</u>	<u>2018</u>	<u>2019</u>	<u>2020</u>	<u>2021</u>	<u>2022</u>	<u>2023</u>	<u>2024</u>
20 - 9 Hole Golf Cars				\$120	\$140	\$140	\$140	\$140	\$160	\$160	\$160	\$180	Eliminate*	Eliminated*
10 - 9 Hole Golf Cars	\$65	\$65	\$65	\$65	\$70	\$70	\$70	\$70	\$80	\$80	\$80	\$90	Eliminate*	Eliminated*

Outing Fees

<u>Day of Week</u>	<u># of Golfers</u>	<u>2013</u>	<u>2014</u>	<u>2015</u>	<u>2016</u>	<u>2017</u>	<u>2018</u>	<u>2019</u>	<u>2020</u>	<u>2021</u>	<u>2022</u>	<u>2023</u>	<u>2024</u>
Mon. - Fri.	48 & less	\$35.50	\$36.50	\$36	\$36	\$36	\$36	\$36	\$38	\$38	\$38	\$40	\$42
	49 - 96	\$32.50	\$33.50	\$34	\$34	\$34	\$34	\$34	\$36	\$36	\$36	\$38	\$40
	97 & more	\$30.50	\$31.50	\$32	\$32	\$32	\$32	\$32	\$34	\$34	\$34	\$36	\$38
Sat. & Sun.	48 & more	\$40.50	\$41.50	\$40	\$40	\$40	\$40	\$40	\$40	\$40	\$40	\$42	\$44

Specials & Promotions

	<u>2011</u>	<u>2012</u>	<u>2013</u>	<u>2014</u>	<u>2015</u>	<u>2016</u>	<u>2017</u>	<u>2018</u>	<u>2019</u>	<u>2020</u>	<u>2021</u>	<u>2022</u>	<u>2023</u>	<u>2024</u>
Twilight - April-Oct, after 2:00 pm, excludes Wed														
Twilight walking				\$16	\$16	\$16	\$16	\$16	\$16	\$17	\$17	\$17	\$23	\$23
Twilight green fee & golf cart, Except Wednesday, 4:00pm				\$26	\$25	\$25	\$25	\$25	\$27	\$28	\$28	\$30	\$32	\$34
Early Bird Special, Mon-Fri, 9 Holes w/cart, before 9:00					\$16	\$16	\$16	\$16	\$17	\$18	\$18	\$20	\$22	\$24
Early Bird Special, Mon-Fri, 18 Holes w/cart, before 9:00					\$25	\$25	\$25	\$25	\$27	\$28	\$28	\$30	\$32	\$34
Tuesday & Thursday Specials, 11:00am Until 2:00pm				\$25	\$25	\$25	\$25	\$25	\$27	\$28	\$28	\$30	\$32	\$34
Family Night - Saturday & Sunday after 3:00 pm				\$6	\$6	\$6	\$6	\$8	\$8	\$10	\$10	\$10	\$10	\$10
(Children 17 & under on holes 19-27)				\$2	\$2	\$2	\$2	\$2	\$2	\$3	\$3	\$3	\$4	\$5
Spring / Fall Green Fee - March & October- daily				\$16	\$16	\$16	\$16	\$16	\$16	\$17	\$17	\$17	Eliminate*	Eliminated*
Winter Special - Nov - Feb, (All you can play with cart)				\$21	\$21	\$21	\$25	\$25	\$27	\$28	\$28	\$30	\$32	\$34
High School Golf Pass, Effective 8/1							\$50.00	\$63.25	\$63.25	\$63.25	\$100	\$100	\$100	\$125
Regional, Sectionals, Conference, Invitationals & Special Events											\$23	\$23	\$23	\$26

QUINCY PARK DISTRICT

Board of Commissioners

Date of Board Meeting: October 11, 2023

STAFF RECOMMENDATION

AGENDA ITEM: 2024 INDIAN MOUNDS POOL FEES: FOR DISCUSSION ONLY

BACKGROUND INFORMATION:

Indian Mounds Pool

Below is a historical comparison of Indian Mounds Pool fees.

In 2023 a \$3.75 daily admission fee and season passes of \$45.00 for individuals and \$95.00 for a family for the 2023 season. This would be an increase of a \$.25 in admission fees and a \$5.00 increase in season passes. All other fees remain the same price. No financial assistance would be used for IMP fees.

No increase in fees for 2024. Eliminate the family season pass and no financial assistance would be used for IMP fees.

Fee History	<u>2020</u>	<u>2021</u>	<u>2022</u>	<u>2023</u>	<u>2024</u>
Daily Admission:					
Youth (12 & under)	\$ 5.00	\$ 2.50	\$ 3.50	\$3.75	\$3.75
Teen & Adult (13 & over)	\$ 5.50	\$ 2.50	\$ 3.50	\$3.75	\$3.75
Sr. Citizen (62 & older)	\$ 5.00	\$ 2.50	\$ 3.50	\$3.75	\$3.75
Veteran	\$ 5.00	\$ 2.50	\$ 3.50	\$3.75	\$3.75
Family Day	\$ 16.00	NA	NA	NA	NA
Season Pass:					
Individual	\$ 60.00	\$ 30.00	\$ 40.00	\$45.00	\$45.00
Family	\$ 175.00	\$ 80.00	\$ 90.00	\$95.00	NA
Birthday Splash	\$75/5.00	\$ 75/5.00	\$75/5.00	\$75/5.00	\$75/5.00
Deluxe	\$105/6.25	\$105/6.25	\$105/6.25	\$105/6.25	\$105/6.25
IMP Party:					
Party (Cost/Base)	\$300/50	\$300/50	\$300/50	\$300/50	\$300/50
Per Person over Base	\$ 6.25	\$ 6.25	\$ 6.25	\$6.25	\$6.25

- We are recommending continuing our Excessive Heat Warning Policy for the pool. When the National Weather Service issues an Excessive Heat Warning for Quincy the cost of admission will be \$2.00 during this period. An excessive heat warning is when the heat index is going to be 105 degrees for at least two consecutive days. The heat index is the actual temperature and humidity combined.

- We are recommending approval to have special promotional days at the pool to boost attendance and revenue. On these days we would have special admission rates and concession specials.

The hours of operation, Monday-Friday 11:00 am–5:00 pm and Saturday and Sunday 11:00 am-6:00 pm will remain the same.

FISCAL IMPACT: No fiscal impact.

STAFF RECOMMENDATION: For discussion only.

PREPARED BY: Michael Bruns, Director of Program Services

BOARD ACTION:

POOL ATTENDANCE

Indian Mounds Pool

	<u>2018</u>	<u>2019</u>	<u>2021</u>	<u>2022</u>	<u>2023</u>
Total	9,243	6,953	10,899	11,728	10,954
Average	120	124	165	168	163
Days Open	77	56	66	70	67
Days Closed	2	23*	6	2	5
Season Pass Visits	1,095	535	1,431	1,971	2,083
Season Passes Sold	331	231	87	87	106
Family	216	161	38	46	53
Individual	115	70	49	41	53

***2019 closed 21 days at start of season for broken water pipe.**

2020 closed for the season because of covid-19.

2022 attendance the most since 2012, 15,437.

POOL FINANCIAL

Indian Mounds Pool

	<u>2018</u>	<u>2019</u>	<u>2021</u>	<u>2022</u>	<u>2023</u>
Expenses	\$115,193	\$137,337	\$115,696	\$137,642	\$144,950*
Income	\$78,701	\$54,806	\$56,848	\$72,225	\$71,203*
(Loss)/Gain	(\$36,492)	(\$82,531)	(\$58,848)	(\$65,417)	(73,747)*
					*Numbers as of 8/31/23

2020 closed for the season because of covid-19.

2022 \$173,100 spent on new filter taken out of general recreation fund.

QUINCY PARK DISTRICT

Board of Commissioners

Date of Board Meeting: October 11, 2023

STAFF RECOMMENDATION

AGENDA ITEM: 2024 SHOWMOBILE FEES: FOR DISCUSSION ONLY

BACKGROUND INFORMATION:

In 2012, we changed the fees to have a “no stage extension rate” and a “with stage extension rate”. It takes less staff to do the labor for the “no stage”, and thus the difference in fees.

A \$25 increase in each fee category was approved in 2020.

A \$25 increase in all categories is recommended for 2024.

Rental Fees:	<u>2020</u>	<u>2021</u>	<u>2022</u>	<u>2023</u>	<u>2024</u>
<u>No Stage Extensions</u>					
Not-for-profit	\$600	\$600	\$600	\$600	\$625
Profit	\$825	\$825	\$825	\$825	\$850
Co-sponsor event rentals	\$100	\$600	\$600	\$600	\$625
Affiliate Rentals - one	No charge	No charge	No charge	No charge	No charge
Affiliate Rentals - more than one	\$100	\$100	\$100	\$100	\$125
<u>With Stage Extensions</u>					
Not-for-profit	\$900	\$900	\$900	\$900	\$925
Profit	\$1,125	\$1,125	\$1,125	\$1,125	\$1,150
Co-sponsor event rentals	\$200	\$200	\$200	\$200	\$225
Affiliate Rentals - one	No charge	No charge	No charge	No charge	No charge
Affiliate Rentals - more than one	\$200	\$200	\$200	\$200	\$225
<u>Additional Services</u>					
Additional Services	\$40/hr	\$40/hr	\$40/hr	\$40/hr	\$40/hr
Additional weekend rate for set up/take down	\$225	\$225	\$225	\$225	\$250

FISCAL IMPACT: Based on 2023 usage the increase in fees could generate an additional \$250 in revenue.

STAFF RECOMMENDATION: For discussion only.

PREPARED BY: Michael Bruns, Director of Program Services

BOARD ACTION:

QUINCY PARK DISTRICT

Board of Commissioners

Date of Board Meeting: October 11, 2023

STAFF RECOMMENDATION

AGENDA ITEM: 2024 FINANCIAL ASSISTANCE PROGRAM: DISCUSSION ONLY

BACKGROUND INFORMATION: The scholarship program started by the Park District in 1995 provides financial assistance to residents unable to pay for leisure time activities. Attached to this report is a five-year history of the value of assistance and number of participants.

In 2018, eligibility was simplified and expanded to include those receiving food stamps from the Illinois Department of Human Services. All recipients received 75% off all programs.

In 2023, the District gave out scholarships as follows: \$18 Batting Cage Activities and \$952 Programs.

The recommendation is to continue to determine eligibility by those receiving food stamps from the Illinois Department of Human Services for programs and activities.

Staff plans to allocate and budget scholarship funds as follows:

- | | |
|---------------------------|---------|
| • Programs | \$4,500 |
| • Batting Cage Activities | \$500 |
| • Pool | \$0 |

FISCAL IMPACT: \$5,000 is being budgeted for FY2024.

STAFF RECOMMENDATION: For discussion only.

PREPARED BY: Brian Earnest, Director of Business Services

BOARD ACTION:

**QUINCY PARK DISTRICT
FINANCIAL ASSISTANCE
TOTALS**

	<u>2018</u>	<u>2019</u>	<u>2020</u>	<u>2021</u>	<u>2023</u>	<u>2024</u>
# of Participants (75%)	490	383	0	16	57	20
Value of Assistance	\$18,364	\$7,887	\$0	\$1,231	\$1,073	\$970

There was no activity in 2020 due to COVID.

QUINCY PARK DISTRICT

Board of Commissioners

Date of Board Meeting: October 11, 2023

STAFF RECOMMENDATION

AGENDA ITEM: 2024 ATHLETIC SURFACE RENTAL FEES: FOR DISCUSSION ONLY

BACKGROUND INFORMATION:

A fee for Pepsi Turf Field was added in 2016.

A fee for the Avenue of Lights Turf Field and Sand Volleyball Courts was added for 2019.

A \$10 increase was approved for 2020 and a \$40 increase was approved for 2021.

After discussing with potential tournament renters, staff recommended a gradual increase over two years. In 2021 the increase in the fee was \$40, and then in 2022, the increase was an additional \$30. The turf field rental fee in 2021 was \$170 and increased to \$200 in 2022. The four-hour rate was \$100. Now that the Park District has three turf fields, there should be an increase in tournament activity. The increased rate helped cover the extra maintenance of the fields due to the increased activity.

For 2023, staff recommends a \$25 increase in the turf field all day rate and the four hours or less rate. A \$5 increase in all the other rates for fields and lights. This will help cover the extra cost of repairs to the fields due to the increased use.

For 2024, staff recommends a \$25 increase in the turf fields (Avenue, Blessing, Pepsi) all day rate and the four hours or less rate.

Waiving turf fields a 25% decrease in turf field rates due to no lights on field.

A \$5 increase in all the other rates for fields.

No increase in use of lights fee.

This will help cover increase in expenses and upkeep of the fields.

Also adding a fee for the Paul Dennis Soccer Complex. \$100 per field for all day rate and four hours or less rate of \$50.

A special event packet would need to be completed for all rentals and insurance would need to be provided for any of our athletic fields.

<u>Fee History:</u>	<u>2020</u>	<u>2021</u>	<u>2022</u>	<u>2023</u>	<u>2024</u>
Athletic Surface */Sand Volleyball Courts Per Day Per Field	\$60	\$60	\$60	\$65	\$70
Pepsi/Avenue of Lights/Blessing Turf Fields					
Per Day Per Field	\$130	\$170	\$200	\$225	\$250
Four Hours or Less Per Field	\$60	\$80	\$100	\$125	\$150
Wavering Turf Fields					
Per Day Per Field	NA	NA	NA	NA	\$185
Four Hours or Less Per Field	NA	NA	NA	NA	\$110
Boots Bush Soccer Fields					
Per Day Per Field	\$130	\$130	\$130	\$135	\$140
Four Hours or Less Per Field	\$60	\$60	\$60	\$65	\$70
Paul Dennis Soccer Complex					
Per Day Per Field	NA	NA	NA	NA	\$100
Four Hours or Less Per Field	NA	NA	NA	NA	\$50
Lights Per Hour	\$40	\$40	\$40	\$45	\$45
*Rental includes use of bases, liner, rakes and chalk.					

FISCAL IMPACT: Based on expectant use of the turf fields for 2024 this could generate an estimated \$2,500 of additional revenue.

STAFF RECOMMENDATION: For discussion only.

PREPARED BY: Michael Bruns, Director of Program Services

BOARD ACTION:

QUINCY PARK DISTRICT
Board of Commissioners

Date of Board Meeting: October 11, 2023

STAFF RECOMMENDATION

AGENDA ITEM: 2024 BATTING CAGE FEES: FOR DISCUSSION ONLY

BACKGROUND INFORMATION:

Below is a historical comparison of the Batting Cage fees.

We are recommending a .25 increase in all fees for 2024.

We replaced the carpet on the mini golf course in 2021.

We purchased 1 new boat in 2018, 2020 and 2022.

We received 2 kayaks in July of 2016 and purchased 2 kayaks in 2017.

We replaced all the hitting cages equipment in 2023.

Fee History	<u>2020</u>	<u>2021</u>	<u>2022</u>	<u>2023</u>	<u>2024</u>
Batting Machine	4/3.00	4/3.00	4/3.25	4/3.50	4/3.75
	10/5.00	10/5.00	10/5.25	10/5.50	10/5.75
Miniature Golf 18 holes					
Youth (12 & under)	5.00	5.00	5.25	5.50	5.75
Teen/Adult (13 & over)	5.75	5.75	6.00	6.25	6.50
Senior Citizen (62 & older)	3.75	3.75	4.00	4.25	4.50
Veteran	3.75	3.75	4.00	4.25	4.50
Paddleboats	8.00/hr	8.00/hr	8.25/hr	8.50/hr	8.75/hr
	5.50/ ½ hr	5.50/ ½ hr	5.75/ ½ hr	6.00/ ½ hr	6.25/1/2 hr
Kayaks	8.00/hr	8.00/hr	8.25/hr	8.50/hr	8.75/hr
	5.50/ ½ hr	5.50/ ½ hr	5.75/ ½ hr	6.00/ ½ hr	6.00/1/2 hr
Bicycle Rentals	5.50/hr	5.50/hr	5.75/hr	6.00/hr	NA
	12.50/3 hr	12.50/3 hr	12.75/3 hr	13.00/3 hr	NA
Group Discounted Golf (50 or more, 8am-12pm)					
Youth (12 & under)	4.25	4.25	4.50	4.75	5.00
Teen and Adult	5.00	5.00	5.25	5.50	5.75

FISCAL IMPACT: The recommended .25 increase in fees could generate an additional \$3,000 in revenue in 2024.

STAFF RECOMMENDATION: For discussion only.

PREPARED BY: Michael Bruns, Director of Program Services

BOARD ACTION:

PUBLIC INPUT