

Quincy Park District

BOARD OF COMMISSIONERS MEETING



**QUINCY PARK DISTRICT
1231 Bonansinga Drive
Quincy, Illinois**

**Agenda
August 9, 2023**

Regular Meeting – Board Room

6:00 P.M

CALL TO ORDER (ROLL CALL)

PLEDGE OF ALLEGIANCE

CONSENT AGENDA: (UNANIMOUS CONSENT)

1. Check Register – Full Monthly: Recommended Approval by the Finance Committee
2. Regular Meeting Minutes – July 12, 2023
3. Executive Session Minutes – July 12, 2023

PUBLIC INPUT: Each speaker may have up to 3 minutes for comments

ADJOURN (ROLL CALL VOTE)

Decennial Committees on Local Government Efficiency Act

- Survey, Questions or Comments from Residents of Quincy

PUBLIC INPUT: Each speaker may have up to 3 minutes for comments

ADJOURN (ROLL CALL VOTE)

BOARD INFORMATION/EDUCATION:

CORRESPONDENCE:

VOLUNTEERS:

- Nature Program/Archery – Mississippi Valley Hunters and Fishermen Association
- Summer Adventures – Quincy Police Department
- Tennis Association – Cleaned Reservoir Courts

- Quincy Mountain Bike Club
- Trail Blazers
- Friends of the Trails – TAUR

EXECUTIVE DIRECTOR'S REPORT

- Rome Frericks

DIRECTOR'S REPORTS

- Matt Higley, Director of Parks
- Brian Earnest, Director of Business Services
- Mike Bruns, Director of Program Services
- David Morgan, Director of Golf
- Marcelo Beroiza, Director of Marketing/Operations

COMMISSIONER COMMITTEE REPORTS:

- Finance – Mark
- Park Foundation – Barb/Patty
- Planning – Jarid
- Lorenzo Bull House – Barb
- Personnel – Barb/Mark
- Riverfront - Jarid

UNFINISHED BUSINESS:

NEW BUSINESS:

- Independent Audit Report – FY2022 Comprehensive Annual Financial Report: Recommended Acceptance by Director of Business Services **(VOICE VOTE)**
- Post-Issuance Tax Compliance Annual Report: Information Only by Director of Business Services
- Little People's Tournament Fees: Recommended Approval by Director of Golf **(VOICE VOTE)**
- Wavering Park Large Shelter Replacement, Design and Engineering Work and Demolition: Recommended Approval by Director of Parks **(VOICE VOTE)**
- RESOLUTION NO. 23-04: Wavering Park All-Inclusive Playground/Shelter/Restroom, Illinois Department of Natural Resources Open Space Land Acquisition and Development Grant Application: Authorization to

Submit an Application: Recommended Approval by Executive Director **(ROLL CALL VOTE)**

- Bid for Lorenzo Bull House Porch Repairs Change Order Number 1: Recommended Approval by Director of Parks **(VOICE VOTE)**
- Clat Adams Park Railing Repair: Recommended Approval by Director of Parks **(VOICE VOTE)**

PUBLIC INPUT: Each speaker may have up to 3 minutes for comments

EXECUTIVE SESSION: In accordance with 5 ILCS, Par. 120/2c, I move that the Board convenes into Executive Session to discuss: (please read item(s) from list) **(ROLL CALL VOTE)**

CALL TO ORDER (OPEN SESSION) (ROLL CALL VOTE)

ACTIONS AFTER EXECUTIVE SESSION

ADJOURN (VOICE VOTE)

CONSENT AGENDA
(Unanimous Consent)

QUINCY PARK DISTRICT
1231 Bonansinga Drive
Quincy, Illinois

Regular Meeting
Board Room

July 12, 2023
6:00 P.M.

ROLL CALL

President Jones called the meeting to order and upon the roll being called the following members were physically present at said location: President Jarid Jones, Vice-President Mark C. Philpot, Commissioner Barb Holthaus, Commissioner Patty McGlothlin, Commissioner Alan Hickman, Commissioner John Frankenhoff. No Park Commissioner was permitted to attend the meeting by video or audio conference.

Members Absent: None.

Also in Attendance: Executive Director–Rome Frericks, Director of Parks–Matt Higley, Director of Business Services–Brian Earnest, Director of Business Services–Don, Director of Program Services–Mike Bruns, Director of Marketing/Operations–Marcelo Beroiza, Director of Golf–David Morgan and Board Attorney–David Penn.

President Jones led the room in the Pledge of Allegiance.

CONSENT AGENDA

President Jones asked if there were any objections or changes to the June 14, 2023, Regular Board meeting minutes and the Executive Session minutes or to the check register and upon hearing none, he announced they were approved by unanimous consent.

PUBLIC INPUT

Jesus Delgado–American Legion spoke about refurbishing the basketball courts at 9th and Elm Streets with help from the American Legion and the Tri-State Veterans Support Group. Vice President Philpot mentioned that other businesses are in discussions to get these courts refurbished.

Carol Hochgraber stated that she and her neighbor are strongly opposed to the parking lot to be installed at Westview soccer field. She suggested a compromise by parking on the grass and not paving or putting gravel down. She also asked to put the project on hold and see if the Paul Dennis Soccer complex is approved as it could relieve this problem.

Darin Dodd–Qtown Tournaments stated that his organization brought in 289 teams to Quincy this year who come from out of town and boost tourism. He is requesting the Park District convert the Wavering t-ball fields to turf fields. He has offered \$10,000 a year for ten years but would need to charge a gate fee at those fields to create the revenue stream to cover that commitment.

DECENNIAL COMMITTEE ON LOCAL GOVERNMENT EFFICIENCY ACT

President Jones asked for a motion to adjourn and reconvene to move into the meeting for the Decennial Committee on Local Government Efficiency Act. VICE PRESIDENT PHILPOT MADE A MOTION SECONDED BY COMMISSIONER MCGLOTHLIN.

ROLL CALL

President Jones called the meeting to order with the same agenda that was in place and upon the roll being called the following members were physically present at said location: President Jarid Jones, Vice-President Mark C. Philpot, Commissioner Barb Holthaus Commissioner Patty McGlothlin, Commissioner Alan Hickman, Commissioner John Frankenhoff.

Also in Attendance: Executive Director–Rome Frericks, Director of Parks–Matt Higley, Director of Business Services–Brian Earnest, Director of Business Services–Don, Director of Program Services–Mike Bruns, Director of Marketing/Operations–Marcelo Beroiza, Director of Golf–David Morgan and Board Attorney–David Penn.

BOARD INFORMATION/EDUCATION–None

CORRESPONDENCE–None

VOLUNTEERS

Executive Director Frericks thanked the United Way Day of Caring with volunteers from Quincy Medical Group and other local businesses working on the Nature Trails.

EXECUTIVE DIRECTOR'S REPORT

Executive Director Frericks stated he did not have anything to add to his report. Commissioner McGlothlin commented on the parking fees for the t-ball field stating that she would like to Park District to watch the price of these fees to keep it lower to include all family income brackets. Commissioner Frankenhoff commented that the Park District doesn't oversee prices on any other group that has events and he asked what the City was going to contribute. Director Frankenhoff supports Mr. Dodd's request to charge the parking fees. Vice President Philpot is not in favor of charging families to be able to see their children play a game. Commissioner Holthaus supports this but has a cost concern. President Jones asked to see a maintenance report detailing traffic, and concession numbers making it cost effective so it is amenable to more individuals. He also expressed concern over limiting accessibility to other teams who would want to use these fields. Vice President Philpot agreed that more information is needed as far as maintenance, concessions, etcetera before a decision could be made.

DIRECTORS' REPORTS

Director Higley added to his report that dredging has been ongoing for eight days. 2023 marina slip rentals is 114. At this time last year we were at 115.

Director Earnest reported that he has nothing further to add to his report.

Director Bruns stated baseball games are completing this week. Softball will be done at the end of July. Indian Mounds numbers are around 200. Fall soccer registration is ongoing. Special Populations is finishing up the summer session. A dinner dance at the Holiday Inn during the holiday period. The dance attendance numbers are around 200 and the summer sessions are 40 to 50 a day.

Director Morgan reported leagues and tournament play have been steady. Rounds are up 4.353 this year over last year.

Director Beroiza stated that over the last four years the Park District has worked with many affiliates, partners, corporations and volunteers working on all projects. We are working with approximately 140 organizations which led us to produce the Quincy Park District Affiliate Guide to help formalize and quicken the process and keep track of the results. The Illinois Park District Association keeps track of all diverse sections of the community and how they are being serviced. This helps us to make sure we are inclusive of all sectors of the community.

COMMITTEE REPORTS

Finance Committee- Vice President Philpot reported that the financial reports were reviewed along with the check register.

Quincy Park Foundation- Commissioner Holthaus advised there has not been a meeting.

Quincy City Planning- President Jones reported there were no updates that involved the Park District.

Lorenzo Bull House- Commissioner Holthaus noted a parade party for the Octoberfest band parade and also the Veterans Day parade. The Women's City Club turns 90 this year and they will hold an open house. Discussion was held around the use of the apartment which is currently vacant.

Quincy Riverfront Development- President Jones reported an awareness and fundraising event will be held in the future.

UNFINISHED BUSINESS- None.

NEW BUSINESS

Quincy Park District 2023-2024 Goals & Objective 2nd Quarter Status Update: Information Only by Executive Director.

Executive Director Frericks confirmed President Jones and he meet with Dr. Renfrow at John Wood Community College about securing a parcel of land on their campus.

Bid for Wavering Park Sidewalk Replacement: Recommended Approval by Director of Parks

(VOICE VOTE)

Director Higley reported this is a 2023 bond project replacing 230 feet of sidewalk between the large and the small shelter. Two bids were received and the low bid was from Derhake Construction for \$17,250. Staff recommends the approval of the low bid from Derhake Construction.

COMMISSIONER MCGLOTHLIN MADE A MOTION SECONDED BY COMMISSIONER HOLTHAUS TO APPROVE THE STAFF REC AS PRESENTED. UNANIMOUS. PRESIDENT JONES DECLARED THE MOTION CARRIED.

Quincy Park District Board of Commissioners Executive Session Minutes Bi-Annual Review:

Recommended Approval by Executive Director. (VOICE VOTE)

Executive Director Frericks stated the Board is required to review the Executive Session minutes at least twice a year to determine the confidentiality of the minutes. He has reviewed the Executive Session minutes from January of 1995 to the present and he does not recommend releasing any minutes at this time. He recommended that the Staff be authorized to dispose of all closed session audio recordings more than 18 months old. VICE PRESIDENT PHILPOT MADE A MOTION SECONDED BY COMMISSIONER HOLTHAUS TO APPROVE AS PRESENTED. UNANIMOUS. PRESIDENT JONES DECLARED THE MOTION CARRIED.

Informational Right-of-Way Donor Signs for Bill Klingner Trail to be located at 4th Street, 1810 Quintron Way and 24th Street: Recommended Approval by Executive Director

(VOICE VOTE)

Executive Director Frericks reported the 50-day public comment period has passed with no public comment. Friends of the Trail will pay for and install all three signs. Staff recommends approval of the informational right-of-way donor signs for the Bill Klingner Trail located at 4th Street, 1810 Quintron Way and 24th Street. COMMISSIONER HOLTHAUS MADE A MOTION SECONDED BY COMMISSIONER MCGLOTHLIN TO APPROVE THE STAFF REC AS PRESENTED. UNANIMOUS. PRESIDENT JONES DECLARED THE MOTION CARRIED.

Location License Agreement to Rent.Fun for the Operation of Kayak and Paddle Board Station to be Located in Kesler Park: Recommended Approval by Executive Director (VOICE VOTE)

Executive Director Frericks stated that staff has been working with See Quincy and Rent.Fun to provide a kiosk at Kesler Park which will provide a recreational event for kayaks and/or paddleboards. No costs are associated with this. See Quincy will receive 50 percent of the gross revenue and Rent.Fun receives the balance. Staff recommends approval of location and license agreement with Rent.Fun as presented. Holly Cain from See Quincy added that rentals are completed by Bluetooth using your phone and Rent.Fun assumes the liability and all maintenance. Scheduled to launch in the spring of next year. COMMISSIONER HOLTHAUS MADE A MOTION SECONDED BY COMMISSIONER MCGLOTHLIN TO APPROVE THE STAFF REC AS PRESENTED. UNANIMOUS. PRESIDENT JONES DECLARED THE MOTION CARRIED.

Bid for Parking Lot Located at Westview Park: Recommended Approval by Executive Director (VOICE VOTE)

Executive Director Frericks stated that due to the popularity of the green space at Westview Park patrons are parking along Harrison Street, 30th Street and Fox Run a 24-stall parking lot has been identified as an additional bond project. Bids were prepared and two proposals were received. Low bid was by Fessler Construction for \$16,975. Letters of support are provided. Staff recommends approval of the low bid from Fessler Construction for \$16,975.

VICE PRESIDENT PHILPOT MADE A MOTION SECONDED BY COMMISSIONER HICKMAN FOR APPROVAL. Vice President Philpot mentioned that the letter of support from the aldermen who live in the area and it is a difficult sell for this Board to go against the wishes of the aldermen.

Commissioner Frankenhoff added that two neighbors are opposed to the parking lot and that City code prohibits gravel parking lots for more than 12 months. He will not support this recommendation. A roll call vote was requested.

THE FOLLOWING ROLL CALL VOTES WERE CAST AND RECORDED:

COMMISSIONER FRANKENHOFF	NO
COMMISSIONER MCGLOTHLIN	NO
COMMISSIONER HICKMAN	NO
COMMISSIONER HOLTHAUS	YES
VICE PRESIDENT PHILPOT	NO
PRESIDENT JONES	YES

PRESIDENT JONES DECLARED THE MOTION FAILED.

RESOLUTION NO. 23-03: A Resolution Naming the District's Authorized Agent: Recommended Approval by Don Hilgenbrinck (ROLL CALL VOTE)

Director Hilgenbrinck stated this is a resolution to transfer the authorized agent from IMRF from him to Brian. Staff recommends approval of this resolution as presented. COMMISSIONER FRANKENHOFF MADE A MOTION SECONDED BY COMMISSIONER HOLTHAUS TO APPROVE THE RECOMMENDATION AS PRESENTED.

THE FOLLOWING ROLL CALL VOTES WERE CAST AND RECORDED:

COMMISSIONER FRANKENHOFF	YES
COMMISSIONER MCGLOTHLIN	YES
COMMISSIONER HICKMAN	YES
COMMISSIONER HOLTHAUS	YES
VICE PRESIDENT PHILPOT	YES
PRESIDENT JONES	YES

PUBLIC INPUT-

Carol Hochgraber stated that she did contact her Alderman Mr. Rein and he did not know where the parking lot was going to be located and that it was going to be a gravel parking lot. She added that they are also concerned with lighting and security. She thanked the Commissioners for taking the time to wait.

Linda Livermore stated that the gravel driveway they put in behind her house years ago that goes to the shelter house. It is only used once a week and not traveled on regularly. They could use that road for parking.

EXECUTIVE SESSION: In accordance with 5 ILCS, Par. 120/2c, President Jones asked for a motion to move into Executive Session to discuss: the selection of a person to fill a public office, as defined in this Act, including a vacancy in a public office, when the public body is given power to appoint under law or ordinance, or the discipline, performance or removal of the occupant of a public office, when the public body is given power to remove the occupant under laws of ordinance.

COMMISSIONER FRANKENHOFF MADE A MOTION SECONDED BY VICE PRESIDENT PHILPOT TO MOVE INTO EXECUTIVE SESSION.

THE FOLLOWING ROLL CALL VOTES WERE CAST AND RECORDED:

COMMISSIONER MCGLOTHLIN	YES
COMMISSIONER HICKMAN	YES
COMMISSIONER HOLTHAUS	YES
COMMISSIONER FRANKENHOFF	YES
VICE PRESIDENT PHILPOT	YES
PRESIDENT JONES	YES

The portion of the Regular meeting adjourned to Executive Session at 7:30 p.m.

ACTIONS AFTER EXECUTIVE SESSION:

COMMISSIONER FRANKENHOFF MADE A MOTION SECONDED BY COMMISSIONER HICKMAN TO APPOINT TRENT LYONS TO THE VACANT SEAT WITH HIS TERM EXPIRING MAY 26, 2025. UNANIMOUS. PRESIDENT JONES DECLARED THE MOTION CARRIED.

ADJOURNMENT

With no other business to discuss at 9:14 p.m., COMMISSIONER FRANKENHOFF MADE A MOTION SECONDED BY COMMISSIONER MCGLOTHLIN TO ADJOURN THE MEETING. UNANIMOUS. PRESIDENT JONES DECLARED THE MOTION CARRIED. Meeting adjourned.

Secretary

Chairman

Date

Date

PUBLIC INPUT

***BOARD
INFORMATION/
EDUCATION***

CORRESPONDENCE

VOLUNTEERS

***EXECUTIVE
DIRECTOR'S
REPORTS***

To: Board of Commissioners
From: Rome Frericks
Subject: Monthly Report
Date: July 31, 2023

Administrative Initiatives (1/01/23 – 7/31/23)

Attended:

- Friends of the Trails meeting
 - Directors' meeting
 - Board meeting
 - Safety meeting
 - Quincy/Adams County Economic Development/Tourism meeting
 - UMRR meeting
 - Rotary Board meeting
 - QBAREA meetings (3)
 - UMRR/Quincy Bay TSP Plan for QBAREA
 - IAPD Leading with Influence
-
- Met with Attorney David Penn several times on current events concerning the Park District.
 - Met with State of Illinois/Veterans Home/Rees Construction on Bill Klingner Trail re-opening due to storm drain failure on Veterans Home property.
 - Held two operation meetings with the Directors.
 - Met with Board members on several dates to discuss Park District business.
 - Continued to meet with staff to work on the Planning Session agenda items.
 - Met with contractors to get pricing for possible road project in Moorman Park.
 - Met with Rees Construction on the closing of the Bill Klingner Trail scheduled for the first week in July.
 - Volunteered at the TAUR for the FOT fundraiser.

Administrative Initiatives (8/1/23 – 8/31/23)

- Continue to work with UMRR to develop the beginning scope of work and specifications.
- Work with the Director of Parks to oversee all the 2023 capital projects.
- Continue working on the Planning Session items for the August 10th meeting.
- Work with BNSF on the lone piece of right-of-way for the next section of the Bill Klingner Trail.
- Met with contractors for the ongoing capital projects.

DIRECTORS'
REPORTS

To: Board of Commissioners
From: Matt Higley
Subject: Monthly Report
Date: July 31, 2023

Administrative Initiatives (7/1/23 – 7/31/23)

Attended:

- Directors' meeting
 - Safety meeting
 - Kiwanis meetings
 - Terry Anastas Ultimate Ride
 - Friends of the Trail meeting
-
- Monitored Lorenzo Bull House railing repair.
 - Monitored dredging performed in the marina.
 - Monitored bush trimming throughout the District.
 - Monitored Clat Adams Phase 2 sidewalk replacement.
 - Monitored Tree trimming throughout the district.

Administrative Initiatives (8/1/23 – 8/31/23)

- Continue planning for 2023 projects, goals and objectives
- Work on 2023 Capital Projects for Parks Department
- Monitor Clat Adams Phase 2 sidewalk replacement.
- Monitor Lorenzo Bull House railing repair.
- Monitor Wavering Park sidewalk replacement.
- Monitor work on Moorman Park parking lot.
- Monitor Ceiling repair and painting at South Park Large shelter.
- Monitor Tuckpointing at South Park Large shelter.
- Monitor end of season shutdown at Indian Mounds Pool.
- Monitor curb repair at Parker Heights Park.

To: Board of Commissioners

From: Brian Earnest

Subject: Monthly Report

Date: July 31, 2023

Administrative Initiatives (7/01/23 – 7/31/23)

- Completed Freedom of Information Act Training.
- Attended IGFOA seminar for advanced governmental accounting.
- Completed FY2022 Treasurer's Annual Financial Report.
- Attended Decennial Committees on Local Government Efficiency Act webinar.

Administrative Initiatives (7/01/23 – 7/31/23)

- End of Month balancing & monthly reports.
- IGFOA seminar on advanced governmental accounting.
- Filing of audit, submission to GFOA, Filing of IL AFR, completion of GATA.
- Bi-Annual Review of Executive Session Minutes.
- Westview semi-annual financial review.
- Publish the Notice of Availability of Audit Report.
- File FY2022 Annual Comprehensive Financial Report with the Adams County Clerk.
- Prepare and file Annual Treasurer's Report with the Adams County Clerk, post to website.
- Post the FY2022 Comprehensive Annual Financial Report on the District's website.
- Conduct seasonal cash/POS payment processing audits.
- Preparation for Annual Board Planning Session reports.



Office of the Attorney General State of Illinois

Certificate of Completion

OMA - 12/19/2022447006

Monday, July 17, 2023

Quincy Park Board Commissioner
Trenton T Lyons

Has successfully completed the
Open Meetings Act on-line training.

Kwame Raoul
Attorney General
State of Illinois

To: Board of Commissioners
From: Mike Bruns
Subject: Monthly Report
Date: July 25, 2023

Administrative Initiatives (07/01/23 – 07/31/23)

- Held monthly staff recreation meeting.
- Staff worked with the Director of Operations/Marketing on promoting our programs.
- The following programs continued: fishing clinics, swim lessons, water babies, 3 on 3 basketball, sand volleyball, summer adventures, special populations, t-ball, girls' softball, outdoor movie, family scavenger hunts, summer nature programs, tennis, family days and star parties.
- Staff continued seasonal employee trainings.
- Staff worked on setting up the fall youth soccer leagues and adult softball.
- Staff worked on recruiting seasonal staff for 2023.
- Staff worked on plans for the Fall Festival.
- Qtown baseball and softball tournaments were held at the three turf fields.
- Staff worked on surveys for the programs and events.

Administrative Initiatives (08/01/23 – 08/31/23)

- Staff will work on plans for the fall programs.
- Work with the Director of Operations/Marketing on promoting our programs.
- Staff will keep working on recruiting staff for 2023.
- Staff will organize the fall youth soccer and adult softball programs to start in August.
- Staff will work on season ending reports for programs and events.
- Staff will work on plans for the Fall Festival.

- Family Day and outdoor movie will be held on August 4 at Moorman Park.
- Staff will work on closing procedures for Indian Mounds Pool, which will close for the season on August 13.
- Staff will hold an event on August 20 to gauge interest on an adult baseball league at Boots Bush.
- Staff will work on the 2024 budget.

To: Board of Commissioners
From: David Morgan
Subject: Monthly Report
Date: August 1, 2023

Administrative Initiatives (7/01/23 – 7/31/23)

- Attended safety meetings and board meetings.
- Continue to update the Westview website and calendar of events for the 2023 season.
- Hosted the Senior City Golf Championship, Saturday July 8th & Sunday 9th.
- Hosted a PGA Junior League Event, Friday July 14th.
- Hosted the Junior City Championship, Thursday July 20th.
- Hosted the Greater Raider Golf Outing, Sunday July 30th
- Landmarx League Start Date, Thursday July 27th.
- Staff treated all the lakes for aquatic weed control.
- Staff finished spot spraying of broadleaf weeds on the course.
- Staff was busy cleaning up course from storm damage that occurred on July 1st.
- Staff applied preventive fungicide applications to greens, tees and fairways.
- Staff prepared and marked course for the Senior City Championship.
- Staff continue to repair issues on the irrigation system.
- Staff demoed new Toro fairway and greens mowers.

Administrative Initiatives (8/01/23 - 8/31/23)

- Attend safety meetings and board meetings.
- Continue to update the Westview website and calendar of events for the 2023 season.
- Host the Quincy University Golf Outing, Friday August 4th.
- Host the Museum Night Golf Outing, Saturday August, 5th.
- Host the QHS Boys Qualifier, August 7th, 8th & 9th.
- Host the QND Boys Golf Tournament, Thursday August 10th.
- Host the Westview Ladies Golf Championship, Tuesday August 15th & Tuesday August 22nd.
- Host the QHS Boys Invite, Saturday August 19th.
- Host the Bordewicks Golf Outing, August 21st, 22nd, & 23rd.
- Host the Junior High Try-outs, Saturday August 26th.
- Host the Obert Golf Outing, Saturday August 26th.
- Host the Pork Chop Golf Outing, Monday August 28th.
- Host the TNT Seniors Golf Tournament, Thursday August 31st.
- Preventive fungicide applications to greens, tees and fairways.
- Tree trimming of low branches on the course.
- Staff will treat the lakes to control aquatic weed growth.
- Staff will continue monitoring the aging irrigation system on a daily basis.
- All landscaping beds will be de-weeded and sprayed with post emergent herbicide.

To: Board of Commissioners

From: Marcelo Beroiza

Subject: Monthly Report

Date: August 1, 2023

Administrative Initiatives (7/1/23 – 7/31/23)

- Attended the Rec. Department staff, Park District Board, Safety and Friends of The Trails meeting
- Attended IPRA Webinar. Recruitment and retention. Today's and Tomorrow's challenge.
- Met with Klingner and JLL (BNSF) Bill extension project to Lincoln park
- Met with new Dick's Sporting goods community manager
- Met with Bike Park volunteer groups
- Met with the Executive Dir. Of Operations for the monthly meeting (Facilities, Maintenance, Rec, Business office, Westview, and projects)
- Projects
 - Bill Klingner Trail signs
 - Friends of The Trails. Marion Gardner Jackson Grant. Bob Bangert sidewalk project
 - Moorman Park Complex T-Ball and Archery street signs
 - Volunteers throughout the parks and trails
 - BNSF Permit. Preliminary Bill extension project to Lincoln park
- Marketing
 - Fall programs and events campaign
 - Westview monthly updates
 - Friends of The Trails ride July 8
 - Art Keller sponsor signs
 - Networks support

Administrative Initiatives (8/1/23 – 8/31/23)

- Operations and Project list, follow-ups, and collaborations through the Park District facilities and parks
- Marketing
- Community collaborations
- Projects started list
- Coordinate media network communications, and community PR

COMMITTEE
REPORTS

***UNFINISHED
BUSINESS***

NEW BUSINESS

QUINCY PARK DISTRICT

Board of Commissioners

Date of Board Meeting: August 9, 2023

STAFF RECOMMENDATION

AGENDA ITEM: INDEPENDENT AUDIT REPORT - FY2022 **ANNUAL COMPREHENSIVE FINANCIAL REPORT:** **RECOMMENDED ACCEPTANCE**

BACKGROUND INFORMATION: The annual audit is a Board function. The auditor is hired by the Board. Each year, as required by state statute, the Quincy Park District is responsible to conduct an independent audit on the prior fiscal year. The District enhances what was previously known as the audit with additional narratives, reports, and statistics to assimilate a more detailed presentation of the District's finances called the Annual Comprehensive Financial Report (ACFR).

Upon acceptance of the ACFR by the Board:

- a. In accordance with the Public Funds Statement Publication Act, a Notice of Availability of Audit Report, as shown below, was published in the Quincy Herald-Whig. This requirement began with the passage of the Public Funds Statement Publication Act in 2011.

NOTICE OF AVAILABILITY OF AUDIT REPORT OF QUINCY PARK DISTRICT

Quincy Park District hereby provides public notice that an audit of its funds for the period January 1, 2022 through December 31, 2022 has been made by Danielle M. Fleece, CPA, P.C., and that a report of such audit dated July 7, 2022 will be filed with the County Clerk of Adams County, in accordance with 30 ILCS 15/0.01 *et seq.* The full report of the audit is available for public inspection at 1231 Bonansinga Dr., Quincy, IL during regular business hours 9:00 a.m. – 4:00 p.m. Monday through Friday except for holidays.

- b. The ACFR is submitted to Governmental Finance Officers Association (GOFA) Review Board for the Certificate of Achievement for Excellence in Financial Reporting program. This is our 13th ACFR submission.
- c. Information from the ACFR was used to complete the State of Illinois Comptroller's Annual Financial Report (AFR), as required by law.
- d. The ACFR will be posted in the District's web site.

- e. The ACFR is filed with the Adams County Clerk.

I direct your attention to two sections of the report, the “Introductory” section, which includes a “Letter of Transmittal” and the “Management Discussion & Analysis” (MD&A), and the “Statistical” section.

The annual Treasurer’s Report is prepared, posted on the District’s web site and filed with the Adams County Clerk. Prior to the passage of the Public Funds Statement Publication Act in 2011, the full report was published in the paper.

Presented under separate files are the following:

- The ACFR file.
- The audit findings letter to the Board of Commissioners.
- The management letter from the auditor, addresses issues that are not significantly material to be included in the 2022 audit report. The letter is not considered to be a part of the audit but, it is intended to assist management as a guide to prevent significant material issues in future audit reports.

FISCAL IMPACT: None.

STAFF RECOMMENDATION: Staff recommends acceptance of the Comprehensive Annual Financial Report, as presented.

PREPARED BY: Brian Earnest, Director of Business Services

BOARD ACTION:

Quincy Park District

2022

Annual Comprehensive

Financial Report

**Due to nature of this item, it is located on the
DropBox.**

CERTIFICATE OF PUBLICATION

State of Illinois, County of Adams,ss:

City of Quincy, the Herald-Whig, is the authorized agent of Phillips Media Group, LLC, and does hereby certify that said corporation is the publisher of the Herald-Whig and that they are duly authorized to make this certificate for the corporation that the notice of which the annexed is a true copy, was printed and published in the regular editions of the Herald-Whig, a secular newspaper of general circulation, published in the of Quincy, in said county and state, and published on that said newspaper was regularly published for twelve months prior to the first publication of said notice.

From 07/26/2023 to 07/26/2023 both inclusive.

1st insertion, Vol. 185, No. 147, 07/26/2023

2nd insertion, Vol. _____, No. _____,

3rd insertion, Vol. _____, No. _____,

4th insertion, Vol. _____, No. _____,

Ad#: 156156

Subscribed to and sworn to before me this 07/25/23

C. Skubinski

(Publication Fee, \$49.82)

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NOTICE OF AVAILABILITY OF AUDIT REPORT

OF QUINCY PARK DISTRICT

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156156 - July 27, 2023

QUINCY PARK DISTRICT

Board of Commissioners

Date of Board Meeting: August 9, 2023

STAFF RECOMMENDATION

AGENDA ITEM: POST-ISSUANCE TAX COMPLIANCE ANNUAL REPORT: INFORMATION ONLY

BACKGROUND INFORMATION:

In June of 2011 the Quincy Park District received an IRS request to complete an Advance Refunding Bonds Compliance Check Questionnaire. The District sought the guidance of bond counsel, Chapman & Cutler, LLP.

In the process of completing the questionnaire, representatives of Chapman & Cutler, LLP recommended that the District adopt Resolution 11-05, July 13, 2011 to comply with IRS regulations regarding tax-exempt bonds.

In accordance with this resolution, the Treasurer of the Quincy Park District, as the Compliance Officer, presents the following annual Post-Issuance Tax Compliance Report and Post-Issuance Compliance Checklist for the Board of Commissioners' review.

FISCAL IMPACT: None.

STAFF RECOMMENDATION: None.

PREPARED BY: Brian Earnest, Director of Business Services

BOARD ACTION:

**POST ISSUANCE COMPLIANCE CHECKLIST
FOR ILLINOIS GOVERNMENTAL USE TAX EXEMPT BONDS
JULY 31, 2023**

Name of Bonds:	General Obligation Park Bonds, Series 2019A (Trail Bond)
Responsible Person for Debt Management Activities	Director of Business Services
Bond Counsel	Chapman & Cutler, LLP
Financial Advisor	N/A
Underwriter	N/A
Paying Agent	N/A
Rebate Service	N/A

A. TAX LAW REQUIREMENTS	DOCUMENT ON FILE
1. General Matters.	
(a) Proof of filing Form 8038-G.	X
(b) Complete bond transcript.	X
(b) "Significant modification" to bond documents results in reissuance. Proof of filing new Form 8038-G plus final rebate calculation on pre-modification bonds.	N/A
2. Monitor the Use of Proceeds and Financed Facilities.	
(a) No private business use arrangement with private entity (includes federal government) beyond permitted de minimis amount unless cured by remedial action.	X
(b) Actions Re: Financed Facilities.	X
(i) No sale.	X
(ii) No leases.	X
(iii) No management contract.	X
(iv) No research contract.	X
(v) No "Special legal entitlement".	X
3. Arbitrage.	

(a) Rebate ¹ .	
(i) First installment of arbitrage rebate generally due on fifth anniversary of bond issuance plus 60 days.	N/A
(ii) Succeeding installments every five years.	N/A
(iii) Final installment 60 days after retirement of last bonds of issue.	N/A
(iv) Monitor expenditures prior to semi-annual target dates for six-month, 18-month, or 24-month spending exception.	N/A
(b) Monitor expenditures generally against date of issuance expectations for three-year temporary period.	N/A
(c) For advance refunding escrows, confirm that any scheduled purchases of 0% SLGS are made on scheduled date.	N/A
4. Record Retention.	
(a) Maintain general records relating to issue for life of issue plus any refunding plus three years.	X
(b) Maintain special records required by safe harbor for investment contracts or defeasance escrows.	N/A
(c) Maintain record of identification on issuer's books and records of "qualified hedge" contracts and all payments and receipts thereunder.	N/A
(d) Maintain record of election not to take depreciation on leased property that must be treated as owned by a governmental unit.	N/A

¹ To calculate rebate one must have at least (i) complete records of all payments of principal and interest made on the bonds and (ii) all investment income received on the investment of bond proceeds.

B. DISCLOSURE REQUIREMENTS	
1. SEC Rule 15c2-12 Requirements ² .	
(a) Determine applicability of continuing disclosure undertaking (“CDU”). If you are obligated to provide certain information to the market and fail to do so, subsequent attempts to access the market may be penalized.	N/A
(b) Periodically determine that required CDU filings have been prepared, sent to and received by EMMA.	N/A
(c) Information required to be provided to EMMA:	N/A
(i) Annual Reports.	
(1) Quantitative financial information and operating data disclosed in official statement.	
(2) Audited financial statements.	
(ii) Other information.	
(1) Change of fiscal year.	
(2) Other information specified in CDU.	
(d) Material Event Disclosure. Notification by obligated person to EMMA, in timely manner, of any of the following events with respect to bonds, if event is material within the meaning of the federal securities laws:	N/A
(i) Principal and interest payment delinquencies.	
(ii) Non-payment related defaults.	
(iii) Unscheduled draws on debt service reserves reflecting financial difficulties.	

² Disclosures must be made via the Municipal Securities Rule Making Board’s Electronic Municipal Market Access (“EMMA”) system. Material filed at EMMA will be open to the public for free.

(iv) Unscheduled draws on credit enhancements reflecting financial difficulties.	
(v) Substitution of credit or liquidity providers, or their failure to perform.	
(vi) Adverse tax opinions, the issuance by the IRS of proposed or final determinations of taxability, Notices of Proposed Issue (IRS Form 5701-TEB) or other material notices or determinations with respect to the tax status of the bonds, or other material events affecting the tax status of the bonds.	
(vii) Modifications to rights of holders of the bonds.	
(viii) Bond calls and tender offers.	
(ix) Defeasances.	
(x) Release, substitution or sale of property securing repayment of the bonds.	
(xi) Rating changes.	
(xii) Bankruptcy, insolvency, receivership or similar event of the District.	
(xiii) The consummation of a merger, consolidation, or acquisition involving the District or the sale of all or substantially all of the assets of the District, other than in the ordinary course of business, the entry into a definitive agreement to undertake such an action or the termination of a definitive agreement relating to any such actions, other than pursuant to its terms.	
(xiv) Appointment of a successor or additional trustee or the change of name of a trustee.	
(e) Failure of the obligated person to timely file financial information (including audited financial statements) and operating data with EMMA.	

<p>2. Notification to Underwriters of Bonds.</p> <p>Determination of whether bond purchase agreement requires issuer of the bonds to notify underwriters for a specified period of time of any fact or event that might cause the official statement to contain any untrue statement of material fact or omit to state a material fact necessary to make the statements made therein, in light of the circumstances in which they were made, not misleading.</p>	<p>N/A</p>
<p>3. Information Required to be Filed with Other Entities.</p>	
<p>(a) Rating Agency(ies).</p>	<p>N/A</p>
<p>(b) Bond Insurer.</p>	<p>N/A</p>
<p>(c) Credit Enhancer.</p>	<p>N/A</p>
<p>Examples:</p> <p>(i) Financial records.</p>	
<p>(1) Annual.</p>	
<p>(2) Quarterly.</p>	
<p>(ii) Budgets.</p>	
<p>(iii) Issuance of additional bonds.</p>	
<p>(iv) Events of default.</p>	
<p>(v) Notices of redemption.</p>	
<p>(vi) Amendments to bond documents.</p>	
<p>C. MISCELLANEOUS</p>	
<p>1. Financial Covenants.</p> <p>Monitor rate or other covenants.</p>	<p>X</p>
<p>2. Investments.</p> <p>Monitor permitted investments restrictions.</p>	<p>X</p>

PLEASE NOTE:

This checklist is by its nature not comprehensive. No checklist can ever be a complete safeguard. Federal tax law compliance depends upon all of the relevant facts and circumstances in the particular transaction. Nonetheless, checklists can help provide a methodology for compliance.

The joint task force between the National Association of Bond Lawyers and the Government Finance Officers Association has prepared a more comprehensive “Tax Compliance Checklist—Post Issuance,” which can be found at [www.http://www.gfoa.org/downloads/PostIssuanceCompliance.pdf](http://www.gfoa.org/downloads/PostIssuanceCompliance.pdf).

STATE OF ILLINOIS)
) SS
COUNTY OF ADAMS)

POST-ISSUANCE TAX COMPLIANCE REPORT

To: Board of Park Commissioners of the Quincy Park District, Adams County, Illinois

Pursuant to my responsibilities as the Compliance Officer as set forth in a Bond Record-Keeping Policy (the “*Policy*”) adopted by the Board of Park Commissioners (the “*Board*”) of the Quincy Park District, Illinois (the “*District*”), on the 13th day of July, 2011, I have prepared a report reviewing the District’s contracts and records to determine whether the Tax Advantaged Obligations (as defined in the Policy), comply with the applicable federal tax requirements. In accordance with the proceedings and agreements under which the Tax Advantaged Obligations were issued, the District has covenanted generally to take all action necessary to comply with the applicable federal tax rules and regulations relating to the Tax Advantaged Obligations, including covenants necessary to preserve the excludability of interest on the Tax Advantaged Obligations from gross income for federal income taxation purposes. The following sets forth a summary demonstrating the District’s compliance with such covenants and expectations.

(a) *Records*. I have in my possession all of the records required under the Policy.


(b) *Arbitrage Rebate Liability*. I have reviewed the agreements of the District with respect to each issue of the Tax Advantaged Obligations. At this time, the District does not have any rebate liability to the U.S. Treasury.

(c) *Contract Review*. I have reviewed copies of all contracts and agreements of the District, including any leases, with respect to the use of any property owned by the District and acquired, constructed or otherwise financed or refinanced with the proceeds of the Tax Advantaged Obligations and other records. At this time, [Each issue of the Tax Advantaged Obligations complies] [Certain Tax Advantaged Obligations may not comply] with the federal tax requirements applicable to such issue, including restrictions on private business use, private payments and private loans.

(d) *IRS Examinations or Inquiries*. The Internal Revenue Service (the “*IRS*”) has not commenced an examination of any issue of the Tax Advantaged Obligations. The IRS has not requested a response to a compliance check, questionnaire or other inquiry.

Based upon the foregoing, I believe that the District is currently in compliance with the applicable tax law requirements and no further action is necessary at this time. This report will be entered into the records of the District and made available to all members of the Board at the next regular meeting thereof.

Respectfully submitted this 31st day of July, 2023.

By  _____
Compliance Officer

QUINCY PARK DISTRICT

Board of Commissioners

Date of Board Meeting: August 9, 2023

STAFF RECOMMENDATION

AGENDA ITEM: LITTLE PEOPLE'S TOURNAMENT FEES: **RECOMMENDED APPROVAL**

BACKGROUND INFORMATION: The Director of the Pepsi Little People's Tournament has requested the use of Westview Golf Course for the 2024 Little People's Golf Tournament to be held June 17, June 18 and June 19 and the Applebee's Parent-Child Event to be held on Sunday, June 16, 2024.

Staff recommends the fees charged by Westview Golf Course remain the same as 2023, \$30 for Sundays Applebee's Parent-Child event, \$75 for the 18-holes and \$51 for 9-holes for the two-day tournament and practice round.

The tournament provides income to Westview as well as to the community in general through tourism dollars.

FISCAL IMPACT: None

STAFF RECOMMENDATION: Staff recommends the Board approve Little People's fees as proposed for the 2024 tournament.

PREPARED BY: David Morgan, Director of Golf

BOARD ACTION:

QUINCY PARK DISTRICT

Board of Commissioners

Date of Board Meeting: August 9, 2023

STAFF RECOMMENDATION

AGENDA ITEM: WAVERING PARK LARGE SHELTER REPLACEMENT, DESIGN AND ENGINEERING WORK AND DEMOLITION: RECOMMENDED APPROVAL

BACKGROUND INFORMATION: Staff presents the shelter replacement schedule at the August Board Planning Session. There are currently three shelters that need to be replaced in the upcoming years. The Wavering large shelter was rated a 5 out of 10 in terms of its current condition.

Staff recommends replacing the Wavering Park large shelter in 2024. Design and engineering costs are \$11,500 and \$7,600 is needed for the demolition of the current shelter. There are excess uncommitted 2023 G.O. Bond Funds that could be used for this portion of the project. This would allow the project to be completed sooner, limiting the length of time the shelter would be closed during the 2024 season. The bidding process could begin in December 2023 and the project could potentially be completed by May 2024.

Behind this report is a copy of the shelter inventory.

FISCAL IMPACT: The \$19,100 needed would come from the uncommitted excess funds in the 2023 G.O. Bond Fund and would be used for the design, engineering and demolition of the Wavering Park large shelter. An additional \$225,000 for the replacement of the shelter is proposed in the 2024 Bond project list.

STAFF RECOMMENDATION: Staff recommends using \$19,100 from the excess uncommitted 2023 G.O. Bond Fund for the design and engineering work and the demolition of the Wavering Park large shelter.

PREPARED BY: Matt Higley, Director of Parks

BOARD ACTION:

**QUINCY PARK DISTRICT
SHELTER INVENTORY**

<u>Shelter Location</u>	<u>Size</u>	<u>Material</u>	<u>Year Built</u>	<u>Condition</u>	<u>Replacement</u>	<u>Recent Repairs/Cost</u>
Bob Bangert	35 x 65	Wood		10	Upgraded 2019	Tuckpointing / New Metal Roof-\$15,000
Quinsippi Island	34 x 52	Wood	1970's	5	2025	
South Park Pond	25 x 25	Wood	1996	7		
Westview GC Shelter	30 x 64	Wood	1970's	5	2026	
Wavering Large	42 x 76	Wood	1970's	5	2024	Metal Roof-2015
Wavering Small	34 x 68	Steel	2023	10		
Madison	34 x 48	Steel	2022	10		
Johnson	34 x 48	Steel	2021	10		
Ben Bumbry	34 x 48	Steel	2020	10		
All America	34 x 48	Steel	2019	10		
Berrian	34 x 48	Steel	2018	10		
Lincoln	40 x 46	Steel	2016	10		
Moorman Medium	30 x 64	Steel	2015	10		
Moorman Large	40 x 64	Steel	2014	10		
Moorman Small	24 x 34	Steel	2013	10		
Gardner	30 x 64	Steel	2011	10		
Bob Mays	40 x 46	Steel	2008	10		
Kesler	20 x 36	Steel	1980's	8		
Reservoir	55 x 80	Stone	1930's	6		Need New Ceiling/Roof
South Park Large	70 x 96	Brick	1917	6		Tuckpointing & Ceiling Work Completed 2023
South Park Small	10 x 30	Brick		6		Need Soffit Work

QUINCY PARK DISTRICT

Board of Commissioners

Date of Board Meeting: August 9, 2023

STAFF RECOMMENDATION

AGENDA ITEM: RESOLUTION NO. 23-04, WAVERING PARK ALL-INCLUSIVE PLAYGROUND/SHELTER/RESTROOM, ILLINOIS DEPARTMENT OF NATURAL RESOURCES OPEN SPACE LAND ACQUISITION AND DEVELOPMENT GRANT APPLICATION: AUTHORIZATION TO SUBMIT AN APPLICATION

BACKGROUND INFORMATION: A new round of funding for the IDNR/OSLAD Grant program became available in July 2023 for the Wavering Park All-Inclusive Playground/Shelter/Restroom project. The OSLAD Grant program is a 50/50 cost sharing program. The local entity is required to provide 100% of the project costs upfront to be followed by a request for reimbursement (50% of eligible costs) upon completion of the project. Applications for this grant cycle are required to be submitted by August 30, 2023. Notification of award could come in spring 2024 with work starting in fall of 2024.

Behind this report is Resolution NO. 23-04

FISCAL IMPACT: The estimated project cost is \$1,376,653 with the local cost share of \$776,653.

STAFF RECOMMENDATION: I recommend the Board approve Resolution NO. 23-04 authorizing staff to submit the application to IDNR/OSLAD Grant program for the Wavering Park all-inclusive playground, shelter and restroom.

PREPARED BY: Rome Frericks, Executive Director

BOARD ACTION:

QUINCY PARK DISTRICT
RESOLUTION NO. 23-04

**RESOLUTION AUTHORIZING THE DISTRICT TO APPLY TO THE ILLINOIS DEPARTMENT OF
NATURAL RESOURCES FOR AN OPEN SPACE LANDS ACQUISITION AND DEVELOPMENT GRANT
(OSLAD) FOR THE DEVELOPMENT OF ALL-INCLUSIVE PLAYGROUND AND SHELTER/RESTROOM
IN WAVERING PARK**

WHEREAS, the Quincy Park District, hereinafter referred to as “District”, has selected Wavering Park for the development of an all-inclusive playground and Restroom/Shelter and authorized staff to apply for funding to the Illinois Department of Natural Resources Open Space Lands Acquisition and Development Grant program; and,

WHEREAS, Wavering Park All-Inclusive Playground/Restroom/Shelter project will include construction of a new all-inclusive playground, restroom and shelter; and,

WHEREAS, the District does not have sufficient funds for the cost of the project without the assistance from the Illinois Department of Natural Resources Open Space Lands Acquisition and Development Grant program.

NOW, THEREFORE, BE IT FURTHER RESOLVED, that the District hereby certifies and acknowledges that it has the sufficient funds necessary to complete the pending OSLAD project within the timeframes specified herein for project execution, and that failure to adhere to the specified project timeframe or failure to proceed with the project because of insufficient funds or change in local recreation priorities is sufficient cause for project grant termination which will also result in the ineligibility of the local project sponsor for subsequent Illinois IDNR outdoor recreation grant assistance consideration in the next two (2) consecutive grant cycles following project termination; and,

BE IT FURTHER RESOLVED, that the District further acknowledges and certifies that it will comply with all terms, conditions and regulations of 1) the Open Space Lands Acquisition and Development (OSLAD) program (17 IL Adm. Code 3025); 2) the Illinois Grant Funds Recovery Act (30 ILCS 705); 3) the federal Uniform Relocation Assistance & Real Property Acquisition Policies Act of 1970 (P.L. 91-646) and/or the Illinois Displaced Persons Relocation Act (310 ILCS 40 et. seq.), as applicable; 4) the Illinois Human Rights Act (775 ILCS 5/1-101 et. seq.); 5) Title VI of the Civil Rights Act of 1964, (P.L. 83-352); 6) the Age Discrimination Act of 1975 (P.L. 94-135); 7) the Civil Rights Restoration Act of 1988, (P.L. 100-259); and 8) the Americans with Disabilities

Act of 1990 (PL 101-336); and will maintain the project area in an attractive and safe condition, keep the facilities open to the general public during reasonable hours consistent with the type of facility, cease any farming operations, and obtain from the Illinois DNR written approval for any change or conversion of approved outdoor recreation use of the project site prior to initiating such change or conversion; and for property acquired with OSLAD assistance, agree to place a covenant restriction on the project property deed at the time of recording that stipulates the property must be used, in perpetuity, for public outdoor recreation purposes in accordance with the OSLAD programs and cannot be sold or exchanged, in whole or part, to another party without approval from the Illinois DNR, and that development at the site will commence within 3 years; and,

NOW, THEREFORE, BE IT RESOLVED, that the President of the District is authorized to execute and the Secretary to attest to the Resolution of Authorization for submission with the grant application for the Wavering Park All-Inclusive Playground/Restroom/Shelter project.

PASSED AND APPROVED THIS 9TH DAY OF AUGUST, 2023.

AYES: _____

NAYES: _____

ABSENT: _____

APPROVED: _____
President, Board of Commissioners, Quincy Park District

ATTEST: _____
Secretary, Quincy Park District

QUINCY PARK DISTRICT

Board of Commissioners

Date of Board Meeting: August 9, 2023

STAFF RECOMMENDATION

AGENDA ITEM: BID FOR LORENZO BULL HOUSE PORCH REPAIRS CHANGE ORDER NUMBER 1: RECOMMENDED APPROVAL

BACKGROUND INFORMATION: Funds were budgeted to repaint the east side porch handrails, replace the front porch handrails and four newel posts that are weathered and in need of replacement due to rot and loss of paint. The contractor, Chris McDonald General Construction, found 12 rotten spindles on the west corner of the porch.

Additional work that was done:

- Replaced 12 spindles on west side railing
- Replaced 12” face board connecting to house.

The total for all changes is an increase of \$500 to the contract price. This makes the total contract price \$49,299.

The change order document is included with the report.

FISCAL IMPACT: The contract price increased by \$500 to a total \$49,299. Funding for the increase will come from the Lorenzo Bull Park budget.

STAFF RECOMMENDATION: Staff recommends the Board approve Contract Change Order No. 1.

PREPARED BY: Matt Higley, Director of Parks

BOARD ACTION:

Chris McDonald

Remodeling / General Construction
2445 Hwy. 104 • Liberty, IL 62347
Insured

Contractors Invoice

WORK PERFORMED AT:

TO:

QUINCY PARK DISTRICT
1231 BONASINGA DR.
QUINCY, IL 62301

LORENZO BULL HOUSE
1550 MAIN ST
QUINCY IL 62301

DATE

7/31/2023

YOUR WORK ORDER NO.

#1

OUR BID NO.

DESCRIPTION OF WORK PERFORMED

CHANGE ORDER
REPLACED TWELVE ROTTEN BALASTERS AND ONE
12" ROTTEN FAKS BOARD

BALANCE DUE \$500.00

PPM

All Material is guaranteed to be as specified, and the above work was performed in accordance with the drawings and specifications provided for the above work and was completed in a substantial workmanlike manner for the agreed sum of _____

Dollars (\$ _____).

This is a Partial Full invoice due and payable by: _____

in accordance with our Agreement Proposal No. _____ Dated JULY 31ST 2023

QUINCY PARK DISTRICT

Board of Commissioners

Date of Board Meeting: August 9, 2023

STAFF RECOMMENDATION

AGENDA ITEM: CLAT ADAMS RAILING REPAIR: RECOMMENDED APPROVAL

BACKGROUND INFORMATION: The entire north section of the of the Clat Adams Park railing has separated from the steel uprights running along the entire sidewalk. This was discovered by contractors while replacing the uneven sections of concrete. The deterioration is due to the liquid salt from the Memorial Bridge which drains in this section of Clat Adams Park.

Attached to this report is a few pictures of the damaged fence

FISCAL IMPACT: Staff is requesting to spend up to \$20,000 from 2023 G.O. Bond excess funds.

STAFF RECOMMENDATION: Staff recommends the Board approve up to \$20,000 for the railing repair in Clat Adams Park.

PREPARED BY: Matt Higley, Director of Parks

BOARD ACTION:

Clat Adams Railing Repair



PUBLIC INPUT