

# Quincy Park District

## BOARD OF COMMISSIONERS MEETING



**QUINCY PARK DISTRICT  
1231 Bonansinga Drive  
Quincy, Illinois**

**Agenda  
July 12, 2023**

**Regular Meeting – Board Room**

**6:00 P.M**

**CALL TO ORDER (ROLL CALL)**

**PLEDGE OF ALLEGIANCE**

**CONSENT AGENDA:(UNANIMOUS CONSENT)**

1. Check Register – Full Monthly: Recommended Approval by the Finance Committee
2. Regular Meeting Minutes – June 14, 2023
3. Executive Session Minutes – June 14, 2023

**PUBLIC INPUT: Each speaker may have up to 3 minutes for comments**

**ADJOURN (VOICE VOTE)**

**Decennial Committees on Local Government Efficiency Act**

- Survey, Questions or Comments from Residents of Quincy

**PUBLIC INPUT: Each speaker may have up to 3 minutes for comments**

**ADJOURN (VOICE VOTE)**

**BOARD INFORMATION/EDUCATION:**

**CORRESPONDENCE:**

**VOLUNTEERS:**

- United Way of Caring Day-Nature Trails

### **EXECUTIVE DIRECTOR'S REPORT:**

- Rome Frericks

### **DIRECTORS' REPORTS:**

- Matt Higley, Director of Parks
- Brian Earnest, Director of Business Services
- Mike Bruns, Director of Program Services
- David Morgan, Director of Golf
- Marcelo Beroiza, Director of Marketing/Operations

### **COMMITTEE REPORTS:**

- Finance – Mark
- Park Foundation – Barb/Patty
- Planning – Jarid
- Lorenzo Bull House – Barb
- Personnel – Barb/Mark
- Riverfront - Jarid

### **UNFINISHED BUSINESS:**

### **NEW BUSINESS:**

- Quincy Park District 2023-2024 Goals & Objectives 2<sup>nd</sup> Quarter Status Update: Information Only by Executive Director
- Bid for Wavering Park Sidewalk Replacement: Recommended Approval by Director of Parks **(VOICE VOTE)**
- Quincy Park District Board of Commissioners Executive Session Minutes Bi-Annual Review: Recommended Approval by Executive Director **(VOICE VOTE)**
- Informational/Right-of-Way Donor Signs for Bill Klingner Trail to be Located at 4<sup>th</sup> Street, 1810 Quintron Way and 24<sup>th</sup> Street: Recommended Approval by Executive Director **(VOICE VOTE)**
- Location License Agreement to Rent.Fun for the Operation of a Kayak and Paddle Board Station to be Located in Kesler Park: Recommended Approval by Executive Director **(VOICE VOTE)**
- Bid for Parking Lot Located at Westview Park: Recommended Approval by Executive Director **(VOICE VOTE)**
- RESOLUTION NO. 23-03: A Resolution Naming the District's Authorized Agent: Recommended Approval by Don Hilgenbrinck **(ROLL CALL VOTE)**

**PUBLIC INPUT: Each speaker may have up to 3 minutes for comments**

**EXECUTIVE SESSION: In accordance with 5 ILCS, Par. 120/2c, I move that the Board convenes into Executive Session to discuss: (please read item(s) from list) **(ROLL CALL VOTE)****

3. The selection of a person to fill a public office, as defined in this Act, including a vacancy in a public office, when the public body is given power to appoint under law or ordinance, or the discipline, performance or removal of the occupant of a public office, when the public body is given power to remove the occupant under law or ordinance.

**CALL TO ORDER ( OPEN SESSION) (ROLL CALL VOTE)**

**ACTIONS AFTER EXECUTIVE SESSION**

- Appointment of Vacant Commissioner Seat

**ADJOURN (VOICE VOTE)**



# ***CONSENT AGENDA***

## ***(Unanimous Consent)***

QUINCY PARK DISTRICT  
1231 Bonansinga Drive  
Quincy, Illinois

Regular Meeting  
Board Room

June 14, 2023  
6:15 P.M.

**ROLL CALL**

President Jones called the meeting to order and upon the roll being called the following members were physically present at said location: President Jarid Jones, Vice-President Mark C. Philpot, Commissioner Barb Holthaus Commissioner Patty McGlothlin, Commissioner Alan Hickman, Commissioner John Frankenhoff. No Park Commissioner was permitted to attend the meeting by video or audio conference.

Members Absent: None.

Also in Attendance: Executive Director–Rome Frericks, Director of Parks–Matt Higley, Director of Business Services–Brian Earnest, Director of Program Services–Mike Bruns, Director of Marketing/Operations–Marcelo Beroiza, Director of Golf–David Morgan and Board Attorney–David Penn.

President Jones led the room in the Pledge of Allegiance.

**CONSENT AGENDA**

President Jones asked if there were any objections or changes to the May 10, 2023, Regular Board meeting minutes or to the check register and upon hearing none, he announced they were approved by unanimous consent.

**PUBLIC INPUT**

Michael Eastman asked the Commissioners if the site at Indian Mounds where the building had been demolished is going to be cleaned up. He is willing to volunteer his time to help. Carol Hochgraber lives next door to Westview soccer field. She is strongly opposed to the gravel parking lot being installed citing problems with dust, weeds, noise, security, and runoff. She suggested that a long-term solution be put in place instead of the temporary gravel parking lot.

**BOARD INFORMATION/EDUCATION**

Westview Irrigation Presentation – Les Hill reported that he did an assessment on the current system citing problems with high maintenance, poor design and deterioration. He has designed a new system for the entire course. To control water consumption the installation of irrigation heads that have a separate control system for each individual head. Water control for only primary play areas which are the tees, the greens and the fairways. Installation of head by head controls eliminates overwatering. Replacement of the current PVC piping with HDPE pipe. He explained that there has been a 30% cost increase with parts due to demand over the last year. Current budget is 2.8 million for all 27 holes. Splitting installation will actually increase costs approximately \$120,000 due to construction start and stop fees. Installation timing will take approximately 11 months from approval to completion. Closure during installation will be only one hole at a time approximately 1 to 2 days for each hole.

**CORRESPONDENCE**–None

**VOLUNTEERS**

Executive Director Frericks thanked all the master gardeners that help the Park District every year. There is a nice list of baseball and t-ball coaches this year which is a great help.

**EXECUTIVE DIRECTOR'S REPORT**

Executive Director Frericks reported that QBAREA meeting today hosted several groups and made good progress with a successful event. He stated that a meeting with QMG Energy resulted in QMG Energy preparing an assessment on our buildings for rooftop installation of solar panels to help with energy costs.

### **DIRECTORS' REPORTS**

Director Higley reported the marina's dredge site is now leveled out and ready for dredging. Marina has 113 rented slips. 13 are new renters. 17 that were renters have not renewed. Last year we had 115 so rentals are down by 2. Berrian bathroom installation is slated for early fall.

Director Earnest reported his training is on track. He will be attending IGFOA training within the next couple weeks.

Director Hilgenbrinck added that the Park District has received a FOIA request and he has forwarded that to the Commissioners.

Director Bruns stated that Indian Mounds opened earlier this month. Averaging 205 a day. Batting cages are open with new machines. Lights at Blessing Field should be addressed tomorrow. Baseball leagues are ending this week. Only two games rained out this season. T-ball just started last week and softball starts the next week. 3 on 3 basketball games are going well at Berrian. Summer Adventures, family tennis and Special Pops all started this week.

Director Morgan reported they are ready for the Little People's Event this weekend. The golf course has been very busy. The PGA event getting Veterans Back Into Golf was a great success. The participants graduated today and received a card that will get them into every PGA event.

Director Beroiza we have the Kiwanis Youth Grant this year making it the second consecutive year we have these funds. We are working with Quincy University students who work in our parks under a work study grant. Last year there was 350 students and next year is projected to be 500 students.

### **COMMITTEE REPORTS**

Finance Committee – Commissioner Philpot reported that on the financial reports one topic of interest is the expense that the District is incurring to run the Adams Fiber wi-fi to the marina. Director Hilgenbrinck added that Adams wanted to know if we were going to continue with the project. If we were not they wanted to return the merchandise and get a restocking fee. Commissioner Philpot added that project total is \$15,000. President Jones added that the marina members agreed to pay \$6,000 and the Park District would cover the rest but as of today's date no funds have been given to the Park District. COMMISSIONER FRANKENHOFF MADE A MOTION TO SUSPEND THE RULES SO CHRIS GRIGGS MAY SPEAK TO THE BOARD SECONDED BY COMMISSIONER MCGLOTHLIN. UNANIMOUS. Chris Griggs reported that he felt there was some confusion. The marina members were going to raise funds this year with their boating events and they did not start until May 31<sup>st</sup>. The Yacht Club has committed over \$1,000. There will be an event at the boat club that will bring in a couple of thousand dollars. Several entities in town agreed to sponsor signage to help with their commitment. Vice President Philpot asked Mr. Griggs what was keeping them from raising the funds. Mr. Griggs stated that their season doesn't start until May 31<sup>st</sup> and he had to reschedule one event in June. Vice President Philpot advised Mr. Griggs that the difficulty in procuring those items and getting it set up is we're on a time frame. And we are responsible to our vendor who we have had an outstanding relationship for a long time to be able to execute this action in a timely fashion. Commissioner McGlothlin asked Mr. Griggs if they had the summer to raise the funds is he sure he would be successful and Mr. Griggs

said they would raise the funds. COMMISSIONER FRANKENHOFF MADE A MOTION TO RESUME REGULAR SESSION SECONDED BY COMMISSIONER PHILPOT. UNANIMOUS. Commissioner Frankenhoff asked the Board if any member did not want to honor the commitment to keep the marina open through 2025. All Commissioners are in favor or keeping the commitment and then in the Planning Session in 2025 they will revisit it. Commissioner Frankenhoff explained the pros and cons of returning the equipment and the loss of funds with a restocking fee against keeping the equipment and letting the marina members raise the money over the summer.

Quincy Park Foundation– Commissioner McGlothlin reported that there was a meeting today and reported all officers were re-elected and held their positions. Commissioner Holthaus reported that their next meeting is in September.

Quincy City Planning- President Jones reported there was nothing that involved the Park District at the meeting.

Quincy Riverfront Development Committee- President Jones reported that the next meeting is June 20<sup>th</sup> and he will introduce himself to the committee.

Lorenzo Bull House- Commissioner Holthaus reported that there is nothing to report at this time.

**UNFINISHED BUSINESS**- None.

### **NEW BUSINESS**

Bid for Clat Adams Park Concrete Replacement Phase 1 Change Order Number 1:

Recommended Approval (VOICE VOTE)

Director Higley reported that large voids were discovered under the existing sidewalk. 15 tons of rock and 65 more feet of sidewalk were added. All these changes incurred an increase of \$4,500 making the contract price \$19,000. Staff recommends approval of the contract change order number 1. COMMISSIONER FRANKENHOFF MADE A MOTION TO APPROVE SECONDED BY COMMISSIONER HICKMAN. UNANIMOUS.

Bid for Moorman Park Sidewalk Replacement: Recommended Approval (VOICE VOTE)

Director Higley advised that the sidewalk from Blessing Field down to the restroom is a trip hazard. Two proposals were received with low bid from Derhake Construction for \$11,600. Staff recommends approval of low bid from Derhake Construction of \$11,600.

COMMISSIONER HOLTHAUS MADE A MOTION TO APPROVE SECONDED BY VICE PRESIDENT PHILPOT. UNANIMOUS.

Bid for South Park Sidewalk Replacement: Recommended Approval (VOICE VOTE)

Director Higley explained this is the replacement of sidewalk that runs along the back on the dam at South Park. Two proposal were received with low bid from Derhake Construction for \$15,100. Staff recommends approval of low bid from Derhake Construction of \$15,100.

COMMISSIONER PHILPOT MADE A MOTION TO APPROVE SECONDED BY COMMISSIONER MCGLOTHLIN. UNANIMOUS.

Bid for Madison Park Pickle Ball Courts Repairs and Color Finishing: Recommended approval (VOICE VOTE)

Director Higley said that this was for recoating the court and for power washing the tennis court. The two tennis courts will be moved so they will be north/south along with new nets and posts. One bid was received from All Weather Courts for \$25,280. Staff recommends approval of the bid submitted by All Weather Courts for \$25,280. COMMISSIONER MCGLOTHLIN MADE A MOTION TO APPROVE SECONDED BY COMMISSIONER HICKMAN. UNANIMOUS.

Bid for Parking Lot at Nature Trails East by 35<sup>th</sup> & Kochs Lane: Recommended approval. (VOICE VOTE)



Executive Director Frericks reported that due to the popularity of the nature trails east staff is recommending adding a 24 stall parking lot. Cost will come from excess GO Bonds. Staff recommends approval of a low bid from Derhake Construction of \$14,300. COMMISSIONER HICKMAN MADE A MOTION TO APPROVE SECONDED BY COMMISSIONER FRANKENHOFF. UNANIMOUS.

### **PUBLIC INPUT**

Vice President Philpot addressed the Board reporting that members of the Park Board had received an email from an outgoing commissioner and he addressed his feelings about the change in board leadership. Vice President Philpot said he has every right to do that but he wanted to go on the record by saying that the citizens of Quincy should be rest assured that they do not have three new rookies on the Board. They have individuals who have been very active in their communities. Mr. Hickman is not only a small business owner but he's also running a foundation for a number of years. Mr. Jones is an accomplished entrepreneur. He has been doing his work in making the City of Quincy a better place to live for some time. Vice President Philpot said he is probably the only one that has been an elected city official prior to coming to Quincy and serving on no less than 12 boards between Illinois and Iowa. So the fact that you are getting individuals that are not well versed in what's going on as far as it relates to finances is absolutely not accurate. The direction of this Board is going to be one of transparency, inclusion and bringing the information to the people and bringing the people back into the parks. Those parks are the ones that children with autism use. Those parks are the ones that the single mother that needs to relax her child and calm their merits, that's the park that she takes the child to. That veteran that comes to the park that might be considering self-harm and needs that place to have a little peace and quiet and tranquility, that's the park that we're going to serve. That population and every population between 5<sup>th</sup> and all the way to 45<sup>th</sup> we are going to be inclusive for everyone. We want to also recognize the excellent work that has been done on the finances on this Board and for this District is not the result of one individual. It is the result of hard work of individuals who are sitting in this room and individuals who are not sitting in this room. Their hard work deserves to be commended because it is their hard work every day that is a direct result that the Board is in the excellent financial situation that it is in. And under this administration they are going to be welcomed, they are going to be appreciated and they are going to receive the respect that they are due and that's all that I have to say.

**EXECUTIVE SESSION:** President Jones asked for a motion to move into Executive Session to discuss item number 3 under the open meetings act.

The purpose of discussing a vacancy in a public office. COMMISSIONER HINKMAN MADE A MOTION SECONDED BY COMMISSIONER MCGLOTHLIN TO MOVE INTO EXECUTIVE SESSION.

### **THE FOLLOWING ROLL CALL VOTES WERE CAST AND RECORDED:**

COMMISSIONER FRANKENHOFF	YES
COMMISSIONER MCGLOTHLIN	YES
COMMISSIONER HICKMAN	YES
COMMISSIONER HOLTHAUS	YES
VICE PRESIDENT PHILPOT	YES
PRESIDENT JONES	YES

The portion of the Regular meeting adjourned to Executive Session at 7:25 p.m.

### **ACTIONS AFTER EXECUTIVE SESSION:**

**ADJOURNMENT**

With no other business to discuss at 7:33 p.m., COMMISSIONER MCGLOTHLIN MADE A MOTION SECONDED BY PRESIDENT JONES TO ADJOURN THE MEETING. UNANIMOUS. PRESIDENT JONES DECLARED THE MOTION CARRIED. Meeting adjourned.

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Secretary

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Chairman

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Date

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Date

# ***PUBLIC INPUT***

***BOARD  
INFORMATION/  
EDUCATION***



**QUINCY PARK DISTRICT  
1231 Bonansinga Drive  
Quincy, Illinois**

**Agenda  
July 12, 2023**

**Decennial Committee on Local Government Efficiency- Board Room 6:00 P.M**

**PUBLIC INPUT: Each speaker may have up to 3 minutes for comments**

**Review of the Efficiencies and Increased Accountability of the Quincy Park District  
to Prepare the Report for the County Board of Adams County**

**Survey of Residents in attendance for input on matters discussed in the meeting of  
the Quincy Park District Decennial Committee on Government Efficiency**

**Next meeting: August 9, 2023 6:00 pm**

# **EFFICIENCY REPORT FOR THE QUINCY PARK DISTRICT**

**APPROVED BY THE QUINCY PARK DISTRICT'S  
COMMITTEE ON LOCAL GOVERNMENT EFFICIENCY  
ON MAY 10, 2023**



## **I. Purpose**

The Quincy Park District (“Park District”) formed its Committee on Local Government Efficiency on May 10, 2023, to study efficiencies and report recommendations regarding those efficiencies and increased accountability pursuant to 50 ILCS 70/1, *et seq.* (the “Committee”).

## **II. Committee Membership**

The Committee consisted of the following individuals:

Jarid Jones, President

Mark C. Philpot, Vice President

Barb Holthaus, Commissioner

Alan Hickman, Commissioner

Patty McGlothlin, Commissioner

Jeff VanCamp, Commissioner

John Frankenhoff, Commissioner

Roger Leenerts, Resident

Nathan Koetters, Resident

Rome Frericks, Executive Director

### III. Committee Meetings

The Committee met as follows:

<b>Meeting Date</b>	<b>Meeting Time and Place</b>
<u>July 12, 2023</u>	<u>6:00 p.m., 1231 Bonansinga Dr., Quincy</u>
<u>August 9, 2023</u>	<u>6:00 p.m., 1231 Bonansinga Dr., Quincy</u>
<u>September 13, 2023</u>	<u>6:00 p.m., 1231 Bonansinga Dr., Quincy</u>

Minutes of these meetings are available on the Park District's website or upon request at the Park District's administrative office.



## **IV. General Overview of Governing Statutes, Ordinances, Rules, Procedures, Powers, Jurisdiction**

The Park District was established by a referendum initiated and approved by the voters of the Park District in 1941. All Illinois park districts, including the Park District, are governed by the Park District Code, 70 ILCS 1205/1 *et seq.*

Having a separate and distinct taxing body for parks, recreation, and conservation within the local community, which operates apart from general purpose governments, is extremely beneficial to the community for many reasons, as detailed further in this report.

- **Elected, non-partisan, non-compensated board.** The Quincy Park District is governed by a board of seven commissioners. Commissioners must reside within the boundaries of the park district and are elected at the Consolidated Election in odd-numbered years. Pursuant to state law, commissioners are non-partisan and serve without compensation.
- **Accessible and focused representation.** Having a dedicated board to oversee these essential facilities, programs, and services provides the community with increased access to their elected representatives and allows those elected representatives to remain focused solely on those facilities, programs, and services. This is contrasted with general purpose governments where elected representatives are responsible for broad oversight on a wide range of issues. This special purpose benefit is particularly advantageous when it comes to budget and finance oversight.
- **Increased transparency.** Having a dedicated unit of local government to provide park and recreation services also improves the relationship between the park district and its residents because of the transparency and openness related to the board and park district operations. Having detailed agenda and action items allows taxpayers to be better informed about the inner workings of their local government. When individual units of government are responsible for providing specified services like park districts, transparency is increased because action items and budget procedures are more detailed. Additionally, these items and budgetary decisions are subject to more scrutiny by locally elected officials than is the case with larger, multi-purpose governments with a multitude of departments.
- **Protection of revenues.** Because the Quincy Park District is a separate unit of local government, the revenues it generates can only be used for park district purposes. This assurance is contrasted with general purpose governments like cities, villages, and counties that provide a multitude of services such as fire, police, public works, economic development, etc., where revenues that are generated specifically for parks and recreation can be expended on these other services with limited, if any, input from voters.

- **Protection of assets.** Public parks and other real property owned by the park district is held in trust for the residents of the park district, and, subject to very limited exceptions, can only be sold or transferred if residents approve of the sale or transfer by a referendum. This is contrasted with general purpose units of government, which have authority to sell or dispose of property by a vote of the governing board.
- **Providing the Community More with Less.** The Quincy Park District does more with much fewer funding options. Unlike other units of local government that receive direct state funding, and income, sales, use, hotel/motel, motor fuel and other numerous taxes, the Quincy Park District's only tax revenues come from a modest portion of a resident's overall property tax bill. In fact, despite its limited funding options, the Quincy Park District share is only 7.98% of the local tax bill. Additionally, only 68% of the revenue earned by the District, is generated through property taxes.

As part of good governance and implementing best practices in the management of day-to-day operations, the Quincy Park District has also adopted the following ordinances, rules, policies, and procedures:

- **Exhibit A - Operations and Procedures Manual**
- **Exhibit B - Board Policy Manual**
- **Exhibit A - Operations Manual**
- **Exhibit C - Public Park Use Ordinances**
- **Exhibit D - Personnel Code**
- **Exhibit E - Safety Policy Manual**
- **Exhibit F - Crisis Management & Emergency Action Plan**
- **Exhibit G – 2022 SOARS Strategic Planning**
- **Exhibit H - Annual Comprehensive Financial Report**
- **Exhibit I - Identity Protection Act**
- **Exhibit J – Fund Reserve Policy**

## **V. List of Shared Services and Partnerships**

The Quincy Park District works diligently to provide the best possible programs, services, and facilities to our community at the least possible cost. One of the many ways the Quincy Park District achieves this goal is by partnering with school districts, other units of local government within or near the community, the State, non-profit organizations, and for-profit corporations. Below is a comprehensive list of the current partnerships, sponsors, foundations, corporate volunteers, and other relationships that assist the Quincy Park District's mission of delivering the best possible services at the least possible cost to our community.

### **1. Intergovernmental agreements with other units of local government**

- **City of Quincy** – Mowing of Bonansinga Drive areas for the City of Quincy for working relations and good will.
- **Army Corp of Engineers** – Mowing of area below the dam for the Army Corp of Engineers for working relations and good will.
- **Illinois Veteran's Home** – Planting grass, food plots, etc. in the Deer Park of the Illinois Veteran's Home for working relations and good will.

### **2. Intergovernmental agreements with the State of Illinois**

- State of Illinois Joint Purchasing Program
- Illinois Department of Central Management Services – Federal Surplus Property Program

### **3. Joint Purchasing Programs**

The Quincy Park District participates in joint purchasing cooperatives pursuant to the Governmental Joint Purchasing Act (30 ILCS 525/0.01 *et seq.*) thereby saving taxpayer dollars through economies of scale.

### **4. Partnerships or agreements with athletic or similar affiliate organizations that operate sports or other leagues**

- QTown Tournaments hosts baseball and softball tournaments on the District's turf fields that would be unable to construct and maintain their own sports fields. <https://qtowntournaments.com/facilities-2>

### **5. Partnerships or other interrelationships with non-profits (A complete list can be found at <https://www.quincyparkdistrict.com/information/volunteers>).**

## Supporting your community in the making.

Our volunteers, affiliates, and sponsors have kickstarted many community-driven initiatives and have been a game-changer throughout our parks, programs, and facilities development. Through the help of our volunteers, we have opened a variety of activities and modalities and increased physical activity, recreation, and wellness for all ages.

Wherever we turn, we can find a park or trail that needs you. Even if it is something small, do something for the privilege of supporting your community. Unselfish and noble actions are the most rewarding parts of our lives." Join your community campaign today by emailing us at [info@quincyparkdistrict.com](mailto:info@quincyparkdistrict.com) or calling 217-223-7703

We look forward to working with you in the future.

The Quincy Park District would like to thank our community for their efforts in making this another successful year.

### Affiliates

- Friends of the Trails
- Friends of the Castle
- Friends of The Lorenzo Bull House
- Friends of the Log Cabins
- Mississippi Valley Hunters and Fishermen's Association
- Trailblazers Nature Trails Group
- Quincy M.T. Bike Group
- Great River Ski Club
- Quincy Art Center
- Quincy Running Club
- Quincy Park Foundation
- Illinois Veteran's Home

### Civic Organizations/Faculties/Gov. (Financial/Human capital)

- Quincy Kiwanis
- Rotary Club of Quincy
- Quincy Notre Dame
- Quincy University
- Quincy Service League
- Quincy Trees for Tomorrow
- Quincy Children's Museum
- Living Lands and Waters
- Illinois Department of Natural Resources
- Boy Scouts Of America
- United Way Adams County
- The Crossing

### Corporate Volunteer Initiatives

- ADM
- Ameren IL
- Stratas Foods
- Lowe's
- Home Depot
- Quincy Recycle
- Texas Road House
- Blessing Health Systems
- United Community Credit Union
- Madison-Davis Bicycles
- Quincy Medical Group

### Sponsors/Foundations

- Blessing Health Systems
- Blue Cross Blue Shield
- Refreshment Service Pepsi
- Knapheide Manufacturing
- Keck Heating and Air
- Home Depot
- Lowe's
- Adams Fiber
- Bleigh Ready Mix
- First Banker Trust Company
- TI Trust
- Dicks Sporting Goods
- Klingner & Associates, P.C.
- Landmark
- Mercantile Bank
- Quincy Farm & Home Supply
- Adams County Health Department
- Northeast United Soccer Club
- Rinella
- CDC Technologies
- Danielle Fleer CPA
- Mays LLC Realtors
- Cason, Huff & Schlueter Insurance
- O'Donnell Cookson Life Celebration Home
- YMCA
- Madison-Davis Bicycles
- Full-Service Roofing
- Craig Industries
- Dale Koontz Builders, Inc.
- Gardner Foundation
- Community Foundation
- Quincy Medical Group Foundation
- The Moorman Foundation
- Virginia and Gerald Holzgrafe Foundation
- Tracy Family Foundation
- Stammerjohn Foundation

- **Quincy Park Foundation** - *The Quincy Park Foundation, Inc., is a non-profit 501 (c)(3) organization, governed by a volunteer Board of Trustees. The Trustees are committed to ensuring the prudent, responsible use of funds and tracts of land, in order to have the greatest possible impact on our community.*  
<http://www.quincyparkfoundation.org>.
- **Friends of the Log Cabins** – *An 1800s Lincoln-era Log Cabin Village, located in Quinsippi Island Park, is accessed via All America Park, off Bonansinga Drive, on the banks of the Mississippi River. From "dawn to dusk" you can view the*



outsides of these 1800s historic structures (4 log cabins, a log corn crib, a stone smoke house and a log church), plus a rail fence and an herb garden.

<http://www.logcabinvillagequincyil.com>

- **Friends of the Bull House** - The newly formed Friends of the Lorenzo Bull House nonprofit and governing board was established in April 2020. This organization is raising funds and gathering members to assist in enhancing and restoring the property for continued community use.  
<https://friendsofthelorezobullhouse.org>
- **Friends of the Castle** - Friends of the Castle, Inc. was established in 1978 as a nonprofit organization with the specific mission of saving the Villa Kathrine from demolition; restoring it to its original beauty; and preserving, maintaining, and operating it as a community asset. <http://www.thevillakathrine.org>.
- **Friends of the Trails** - Friends of the Trails is a group of concerned citizens who volunteer to encourage the development of multi-use, bike and walking trails within the Quincy community. Projects include fundraising, planning, promotion and implementation of planned trails through volunteer time and efforts.  
<https://www.friendsofthetrails.org>
- **Mississippi Valley Hunters and Fishermen's Association (MVHFA)** – Established to foster an environment where youth are interested in the outdoors. We strive to encourage ethical and morally strong outdoorsmen to spread their passion to today's youth. While helping the youth we recognize our freedom is bought by those who serve. We attempt to pay back a small portion of their service by creating amazing hunting and fishing opportunities.  
<http://www.mvhfa.com>
- **Quincy Bay Area Restoration & Enhancement Association (QBAREA)** - QBAREA, Inc is a 501 c3 non-profit organization designed to save the Quincy, IL bay from extinction. Their goal is to restore the natural conditions of the Quincy Bay through ecosystem restoration, habitat creation and sustainable sedimentation reduction activities. Hydraulic dredging of the Quincy Bay to historical depths, construction of a rock dike/weir structure at the Bay Island access channel, and creation of topographically diverse, above-flood elevations on Bay Island and northeast of Triangle Lake for reforestation. Together these projects will provide solutions to the existing problems, as well as restoring fish and wildlife habitat, while reducing future sediment accumulation rates.  
<https://qbarea.org>
- **Quincy Art Center** – A non-profit organization that connects people to the power of art by creating opportunities to experience, make, and share art.  
<https://www.quincyartcenter.org>
- **Quincy Ski Club** – A non-profit organization that promotes skiing by hosting ski shows in the summer and hosts skiing lessons in All America Park.

- ***Blessing Health System*** - Blessing Health System has not only provided financial support for education programs, sports, and facilities but also has provided support for the District with human capital. Their staff has partnered with the District to provide our community with weekly outdoor fitness station workout programs at Bob Mays Park and South Park. In 2020, they made a 10-year commitment to the new Blessing Health System turf baseball field at Moorman Park.
- ***American National Red Cross*** – Agreement to provide emergency shelter in the event of a disaster.

## 6. Partnerships with for profit organizations

- ***Refreshment Services Pepsi*** – Refreshment Services Pepsi made a 10-year commitment to the new Pepsi turf baseball field at Moorman Park. Refreshment Services Pepsi made a 3-year commitment to partner with the District to provide our community with to provide the outstanding experience at Westview.
- ***Festival of Lights, Inc.*** – The Quincy Park District has partnered with Festival of Lights, Inc. <https://festivaloflights.org> to provide our community with a Christmas lighting display.

## 7. Informal cooperation with other units of local government which save taxpayer dollars by eliminating redundancy

- Use of Moorman Lake and South Park Pond for Cold Water Rescue Training.
- Quincy Fire Department, Tri-Township Fire Department, and Adams County Sheriff Department, use of marina slips for boats.

## VI. Other Examples of Efficient Operations

**Use of volunteers.** One way in which the Quincy Park District reduces the burden on taxpayers is through the use of volunteers. Last year, 500 individuals volunteered 4,000 hours of service to the Quincy Park District. Listing of volunteers can be found at <https://www.quincyparkdistrict.com/information/volunteers>.

**Youth employment.** The Quincy Park District is a major employer of youth in the community. Last year, the Quincy Park District employed 112 youth. Not only is this an efficient way to deliver services, but youth employment serves as a valuable training tool for the future workforce.

**Quincy Park Foundation.** Last year, the Foundation raised \$197,500 in private donations, which help alleviate the burden on taxpayers. The Foundation also supported the Quincy Park District by:

- Holding of land for future expansion of the Bill Klingner Trail.
- Promotion of Quincy Park District facilities and programs.

**Collaboration with other park districts on best practices.** Because park districts are not in competition with one another, they are more willing than the private sector to share best practices. These best practices help to avoid unnecessary costs and deliver services more effectively and efficiently.

**Reliance on Non-Tax Revenue.** Unlike most local governments that rely on a wide range of sales, use, and income taxes, the Quincy Park District is not permitted to assess these types of taxes. Additionally, although the Quincy Park District is an economic engine for the community and generates much revenue for the state and our community in the form of hotel/motel, sales, and motor fuel taxes, our Quincy Park District does not receive any of these revenues. Also, unlike Illinois cities, villages, counties, and school districts that received billions of dollars in direct financial assistance from the Coronavirus Aid, Relief, and Economic Security (CARES) Act and the American Rescue Plan Act (ARPA), our Quincy Park District did not receive any such direct federal aid. Our Quincy Park District also does not receive state funding under the Local Government Distributive Fund (LGDF) or General State Aid (GSA) that these same cities, villages, counties, and school districts receive through the State budget.

Instead, the Quincy Park District provides all of the programs, facilities, and services to the community with a very modest amount of property taxes and from **non-tax sources** such as memberships, program registrations, and other user fees as well as private donations and grants.

## VII. Transparency to the Community

The following information about the Quincy Park District may be obtained by citizens in the location listed.

Document	Location(s) Available (website, administrative offices, county clerk, state website, etc.)
<ul style="list-style-type: none"><li>• Annual budget and appropriation ordinance <a href="https://www.quincyparkdistrict.com/wp-content/uploads/2023/01/2023-Budget-and-Appropriation-Ordinance.pdf">https://www.quincyparkdistrict.com/wp-content/uploads/2023/01/2023-Budget-and-Appropriation-Ordinance.pdf</a></li></ul>	

- Agenda and minutes <https://www.quincyparkdistrict.com/park-board/minutes-agenda>
- Comptroller's annual finance report (AFR) <https://www.quincyparkdistrict.com/wp-content/uploads/2022/08/IL-Comptlr-FY2021-Annual-Financial-Rpt.pdf>
- Annual audit <https://www.quincyparkdistrict.com/wp-content/uploads/2022/07/2021-QPD-ACFR.pdf>
- Statement of Receipts and Disbursements <https://www.quincyparkdistrict.com/wp-content/uploads/2022/07/QPD-FY2021-Treasurers-Annual-Financial-Report.pdf>
- Public Park Use Ordinances [https://www.quincyparkdistrict.com/wp-content/uploads/2023/05/Park-District-Code-Ordinances\\_February2022.pdf](https://www.quincyparkdistrict.com/wp-content/uploads/2023/05/Park-District-Code-Ordinances_February2022.pdf)
- ADA Compliance <https://www.quincyparkdistrict.com/contact-us/a-d-a-compliance>.

The Quincy Park District offers residents many opportunities to provide feedback. These include:

- The board of commissioners meets each month. Residents may provide public comment at every meeting.
- The Quincy Park District's annual Budget and Appropriation Ordinance is available in tentative form at least 30 days prior to its adoption at an open meeting of the Quincy Park District board. Additionally, at least one public hearing is held prior to final action, and notice of the hearing is published in the newspaper at least one week prior to the hearing.
- The Quincy Park District's annual property tax levy is approved at an open meeting of the Quincy Park District board in accordance with the Open Meetings Act. The Quincy Park District follows all public notice and hearing requirements under the Truth in Taxation Law prior to the adoption of this annual tax levy.
- Residents may contact or request information from the Quincy Park District by phone at 217-223-7703 or email at [info@quincyparkdistrict.com](mailto:info@quincyparkdistrict.com).
- Quincy Park District participates in the Riverfront Development Corporation <https://quincyriverfront.com>. The Riverfront Development Corporation provides the community with a central focus to guide the decisions and investments in Quincy's riverfront.

- Quincy Park District participates in the Quincy Bay Area Restoration & Enhancement Association (QBERA) <https://qbarea.org> The QBERA represents the City of Quincy, Park District, Quincy Boat Club, GREDF, QACVB and the Mississippi Valley Hunter and Fisherman Association. QBAREA was formed to address the loss of water depth and the reduction of open water habitat area for fishing, hunting and boating. Our goal is to restore the natural conditions of the Quincy Bay through ecosystem restoration, habitat creation and sustainable sedimentation reduction activities.
- City of Quincy Tree Commission. The Executive Director of the Quincy Park District sits on the Tree Commission as a voting member to study, investigate and develop and update as necessary and administer arboricultural specifications and regulations for the care, preservation, pruning, planting, replanting, removal or disposition of trees and shrubs along streets and in other public areas of the city. <https://www.quincyl.gov/city-government/city-council/boards-commissions/quincy-tree-commission>
- In 2017 the Quincy Park District conducted a community wide survey to assess the needs of the community. A summary of the survey can be found at [https://www.quincyparkdistrict.com/wp-content/uploads/2018/04/Presentation\\_to\\_Quincy\\_Park\\_Board-FINAL.pdf](https://www.quincyparkdistrict.com/wp-content/uploads/2018/04/Presentation_to_Quincy_Park_Board-FINAL.pdf).
- The Quincy Park District has held several public hearings over the past 5 years to seek public input into the District's development of parks, playgrounds, trails, bike park, etc.
- The Quincy Park District Board has held several meetings with the community regarding the future of operations at the Art Keller Marina.

## VII. District Awards and Recognition

The District's achievements have been recognized in numerous ways.

- **GFOA – Certificate of Achievement for Excellence in Financial Reporting**  
The District has received this award for the past 11 years.
- **IPRA/IAPD Annual Conference** – Various staff attend the annual conference on various topics.
- **IAPD Legal Symposium** – Staff and legal counsel attend the annual IAPD Legal Symposium
- Annual staff and commissioner OMA/FOIA training.

## VIII. Benefits and Services

The Quincy Park District serves the entire community from the youngest child to the oldest adult and all ages in between. It does so in a variety of ways. The District consists of approximately 1,012 acres of parkland.

### 1. Facilities

The Quincy Park District facilities include an administrative building with programming space and an indoor playground. Other facilities include an outdoor swimming pool with zero depth entry and waterslide, Lake Side Coffee shop, batting cage/miniature golf, paddleboat/kayaks, multipurpose courts that include pickleball courts, one tennis court and one basketball/Futsal (soccer) court, two sand volleyball courts and a concession stand, 250 slip marina with gas dock and public boat launching ramps, a skate park, three disk golf courses, irrigated 27-hole public golf course with clubhouse, pro shop and concessions, lighted baseball/softball fields/t-ball synthetic turf and dirt fields, lighted tennis courts, soccer/football fields, basketball courts, 23 picnic shelters, fishing lake, 15 playground sites, two outdoor fitness stations, archery range, trailer dumping station for RV's, bike park and walking/jogging paths and trails. The following is a listing of the District's parks and facilities provided to the community last year:

- All America Park
- Berrian Park
- Bob Mays Park
- Bill Klingner Trail
- Clat Adams Park
- Gardner Park
- Indian Mounds Pool
- Kesler Park
- Lincoln Park
  - Lorenzo Bull House
- Moorman Park
- Parker Heights Park
- Reservoir Park
- South Park
- Villa Kathrine Castle & Park
- Wavering Park
- Westview Golf Course (27 Hole Course)
- Deer Park (Illinois Veterans Home)
- Sunset Park
- Art Keller Marina
- Bob Bangert Park
- Boehl Memorial Park
- Boots Bush Park
- Edgewater Park
- Indian Mounds Park
- Johnson Park
- Leon Bailey Park
- Lorenzo Bull Park
- Madison Park
- Batting Cage
- Quinsippi Island Park
- Ben Bumbry/Riverview Park
- Sunset Park
- Washington Park
- Westview Park
- Aldo Blvd, Payson Ave., East Ave., Park Place.
- Native American Burial and Walking Time-line in Indian Mounds Park
- Parker Heights Park

## **2. Programs**

The Quincy Park District offers a full range of activities and service. Recreation programs for youth and adults include baseball/softball, basketball, soccer, futsal, sand volleyball, pickleball, golf, fitness classes, fishing clinics, swimming lessons, tennis lessons, archery, lacrosse, day camps, special events, mommy/daddy date nights, outdoor education, and special population programs. Specific program registration participation numbers can be found in the Statistical Analysis section of the District's Executive Summary at <https://www.quincyparkdistrict.com/wp-content/uploads/2023/01/2023-Executive-Summary.pdf>.

## **3. Additional Services**

The Quincy Park District provided the following additional services to the community.

- Heritage Tree planting program
- Memorial Benches

## **4. Other Benefits**

While the Quincy Park District is a special purpose district, its impact to the community is multi-faceted and far reaching. For example, the Quincy Park District's parks, recreational programming, and other opportunities improve the community's overall physical and mental health and wellness, thereby reducing health care costs. Before and after school and summer programs offer safe, convenient, and affordable childcare options for working families during critical times when school is not in session. These opportunities also help reduce juvenile crime. The Quincy Park District's open space and trees help improve air and water quality and mitigate flooding.

# **IX. Recommendations for Increased Accountability and Efficiency**

## **1. Intergovernmental Fees and Charges**

One opportunity for efficiency would be the elimination of fees and charges assessed by other units of government. By way of example, below are amounts that other units of local government charge the Quincy Park District even though the Quincy Park District's taxpayers are also taxpayers of these other units of local government. Such fees and charges, and the bureaucracy that accompanies them, inhibit the park district's ability to deliver programs, facilities, and services at the least possible cost.

- City water and sewer charges of \$86,135 in 2022.
- State and local liquor licenses.
- Fire inspections.

Other units of local government should recognize that intergovernmental fees often lead to inefficiency in the expenditure of taxpayer dollars through extra bureaucracy and administrative costs. In many cases, the unit of government assessing the fee ultimately benefits from the project or event, meaning it can recoup its costs through the extra sales tax or other revenue that will be generated. Where such fees are absolutely necessary, general purpose units of government should offset the fee by crediting the park district for all benefits they will receive from a project, event, or property. For example, open space that is protected and maintained by the Quincy Park District helps mitigate stormwater management costs, so assessing stormwater management fees on the Quincy Park District not only leads to inefficiency, but it is also shortsighted.

Governmental units should be discouraged or prohibited from charging more than their out-of-pocket costs associated with the activities covered by a fee that is assessed to another unit of local government with the same taxpayers. Put another way, one unit of local government should not profit by taxing another. Eliminating local permit fees is a way to reduce administrative costs without impacting overall public revenue. Local government best serves the people when it cooperates and works together. Some communities recognize this and do not charge fees to other units. All communities should be encouraged to follow that model to receive the best results for local taxpayers and to promote governmental efficiency.

## **2. Inefficiency of Other Governments**

The Quincy Park District is also negatively impacted by the inefficiency of the state and other units of local government.

## **3. Unfunded Mandates**

Unfunded state mandates are another cost driver. While the Quincy Park District recognizes that there are benefits to some of these mandates, modifications could help alleviate some of the burden to the park district.

- a) Non-resident FOIA Requests.** Last year, the Quincy Park district spent \$250 in staff time and legal fees to fulfill FOIA requests. Often the individuals/businesses submitting the FOIA requests are from outside of the park district boundaries, and they appear to be serving a specific agenda, rather than assuring better local government.

Under current law, resident taxpayers end up footing the bill for these non-resident or commercial requests. In order to help alleviate the burden for these non-resident requests the law could be amended to: (1) add a requirement that non-residents identify/explain the purpose of the request for information; (2) add a time limit on how far back a non-resident can request information; (3) staff time and costs could be included in the amount that is reimbursable for non-resident and commercial requests; (4) move back the deadline for non-resident requests 10 business days so that the park district does not have to delay services to its residents in order to comply with a non-resident request.



Sunshine laws are supposed to protect taxpayers by allowing them to shed light on any issue that is not exempt from FOIA. However, local government can be burdened by having to drop everything to rearrange priorities to meet FOIA deadlines, particularly if it has limited resources. Since local residents ultimately bear the expense of complying with FOIA, treating resident and non-resident requests differently would be justified.

**b) Criminal Background Checks.** All park districts are statutorily required to conduct criminal background checks on all employees pursuant to Section 8-23 of the Park District Code. The background checks are completed through the Background Investigation Bureau, LLC (BIB). Last year, the park district spent \$4,711 for criminal background checks. The Quincy Park District does not recommend eliminating this mandate because it is necessary to ensure the safety and well-being of children and other park district patrons. However, the State should explore ways in which it could improve the current system and make it less costly for park districts to comply with the law.

The mandate also raises the fundamental question as to why one layer of government is forced to charge its taxpayers to comply with a State mandate when the State made the determination to impose the mandate. Put another way, if the State has determined that criminal background checks are necessary for public safety, the State should assist with compliance.

**c) Prevailing Wage.** One way to reduce burden on local government staff is to limit the prevailing wage requirement to larger capital contracts. This would free up tracking of the paperwork on small repairs and projects. One reason for creating a threshold requirement is the cost of the administrative burden relative to the cost of the actual project. For example, eliminating prevailing wage on smaller projects, e.g., those less than \$50,000, will result in more local bids and decrease the overall cost for these smaller public works projects.

**d) Newspaper Publication.** The newspaper is no longer the most effective way to provide notice. Websites are cheaper and reach more people. Permitting the park district to post the information on its website in lieu of newspaper publications would reduce costs.

#### **4. Opportunities for Increased Transparency**

As illustrated above, the Quincy Park District is very transparent in its operations.

#### **5. Opportunities for Savings such as Energy Efficiency Projects, Joint Purchasing**

- Lawson Products purchasing
- Granger Industrial Supply (government pricing)
- State Joint Purchasing Agreement
- Ameren Lighting Grant

## **X. OTHER**

***[LIST ANY OTHER IDEAS OR SUGGESTIONS THAT DEMONSTRATE THAT A QUINCY PARK DISTRICT IS THE MOST EFFICIENT AND TRANSPARENT FORM OF LOCAL GOVERNMENT TO PROVIDE PARK, RECREATION AND CONSERVATION SERVICES.]***

**Dated:** \_\_\_\_\_ [INSERT DATE FINAL REPORT APPROVED BY EFFICIENCY COMMITTEE]

**Signed:** \_\_\_\_\_ [CHAIR'S SIGNATURE]

## **Appendix**

Exhibit A - Operations and Procedures Manual

Exhibit B - Board Policy Manual

Exhibit C - Public Park Use Ordinances

Exhibit D - Personnel Code

Exhibit E - Safety Policy Manual

Exhibit F - Crisis Management & Emergency Action Plan

Exhibit G – 2022 SOARS Strategic Planning

Exhibit H - Annual Comprehensive Financial Report

Exhibit I - Identity Protection Act

Exhibit J – Fund Reserve Policy

# ***CORRESPONDENCE***

***VOLUNTEERS***

***EXECUTIVE  
DIRECTOR'S  
REPORTS***

**To:** Board of Commissioners  
**From:** Rome Frericks  
**Subject:** Monthly Report  
**Date:** June 30, 2023

**Administrative Initiatives** (6/01/23 – 6/30/23)

Attended:

- Friends of the Trails meeting
  - Directors' meeting
  - Board meeting
  - Safety meeting
  - Quincy/Adams County Economic Development/Tourism meeting
  - UMRR meeting
  - Rotary Board meeting
  - Adams County Natural Hazards Mitigation Plan meeting
  - UMRR Quincy Bay HREP Review Plan for QBAREA
  - IPARKS Spring Legal Webinar for Event Liquor Liability
  - IPARKS Solving Leadership Burnout
  - Politics and Pancakes with Representative Norine Hammond and C.D. Davidsmeyer hosted by the Chamber and GREDF
- 
- Met with Attorney David Penn several times on current events concerning the Park District.
  - Met with City of Quincy on possible turf fields for T Ball fields.
  - Met with Dr. Renfro from JWCC.
  - Met with staff and Les Hill prior to Board meeting to go over PowerPoint presentation.
  - Held two operation meetings with the Directors.
  - Met with Board members on several dates to discuss Park District business.
  - Met with staff to begin working on the Planning Session agenda items.

- Met with contractors to get pricing for possible road project in Moorman Park.
- Met with Rees Construction on the closing of the Bill Klingner Trail scheduled for the first week in July.
- Met with contractors to get pricing to extend the two T Ball fields.
- Met with QFB Energy on an update with the solar project. Not sufficient roof space to make project work.

### **Administrative Initiatives** (7/1/23 – 7/31/23)

- Continue to work with UMRP to develop the beginning scope of work and specifications.
- Work with the Director of Parks to oversee all the 2023 capital projects.
- Continue working on the Planning Session items for the August 10<sup>th</sup> meeting.
- Volunteer at the TAUR fundraiser for FOT.



***DIRECTORS'***  
***REPORTS***

**To:** Board of Commissioners  
**From:** Matt Higley  
**Subject:** Monthly Report  
**Date:** June 30, 2023

**Administrative Initiatives** (6/1/23 – 6/30/23)

Attended:

- Directors' meeting
  - Safety meeting
  - Kiwanis meetings
  - Friends of the Trail meeting
  - Terry Anastas Ultimate Ride meeting
- 
- Monitored dredge site preparation.
  - Monitored dredging at marina entrances.
  - Monitored Clat Adams Phase 1 sidewalk replacement.
  - Monitored Batting cage equipment installation.
  - Monitored Lorenzo Bull House porch railing repair.
  - Monitored riverfront overlook trimming.

**Administrative Initiatives** (7/1/23 – 7/31/23)

- Continue planning for 2023 projects, goals and objectives.
- Work on 2023 Capital Projects for Parks Department.
- Monitor work on Lorenzo Bull House porch railing repair.
- Monitor dredging at both entrances of the marina.
- Monitor Clat Adams Park phase 2 sidewalk repair.
- Monitor work on Moorman Park parking lot.
- Monitor Ceiling repair and painting at South Park Large shelter.
- Monitor Tuckpointing at South Park Large shelter.

**To:** Board of Commissioners

**From:** Brian Earnest

**Subject:** Monthly Report

**Date:** June 29, 2023

**Administrative Initiatives** (6/01/23 – 6/30/23)

- Attended Safety Committee meeting.
- Completed Freedom of Information Act Training.
- Worked with auditor and staff on the FY2022 audit field work.
- Completed data/information & prepared of statistical tables.
- Attended IGFOA seminar for governmental accounting.
- Completed FY2022 Management's Discussion & Analysis.
- Completed FY2022 Treasurer's Annual Financial Report.
- Attended Decennial Committees on Local Government Efficiency Act webinar.

**Administrative Initiatives** (7/01/23 – 7/31/23)

- End of Month balancing & monthly reports.
- IGFOA seminar on advanced governmental accounting.
- Filing of audit, submission to GFOA, Filing of IL AFR, completion of GATA.
- Bi-Annual Review of Executive Session Minutes.
- Westview semi-annual financial review.
- Publish the Notice of Availability of Audit Report.
- File FY2022 Annual Comprehensive Financial Report with the Adams County Clerk.
- Prepare and file Annual Treasurer's Report with the Adams County Clerk, post to website.
- Post the FY2022 Comprehensive Annual Financial Report on the District's website.
- Conduct seasonal cash/POS payment processing audits.
- Preparation for Annual Board Planning Session reports.

# Illinois Association of Park Districts

## OPEN MEETINGS ACT TRAINING

### Certificate of Completion

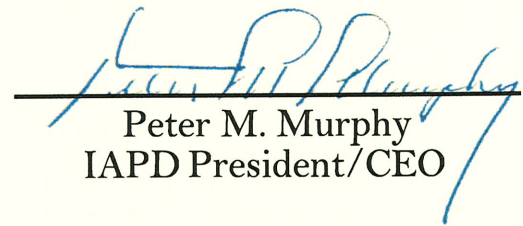
**Jarid Jones**

**Quincy Park District**

has successfully completed the Open Meetings Act training  
required of newly elected and appointed members of a public body  
pursuant to 5 ILCS 120/1.05(f).



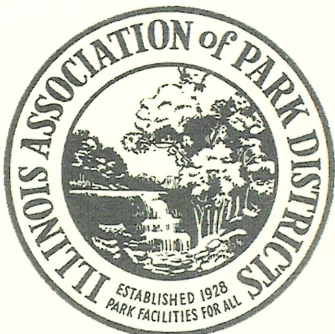
Jeff Rigoni  
IAPD Chairman



Peter M. Murphy  
IAPD President/CEO

06-13-2023

Date



**IAPD BOOT CAMP**

# Illinois Association of Park Districts


## OPEN MEETINGS ACT TRAINING

### Certificate of Completion

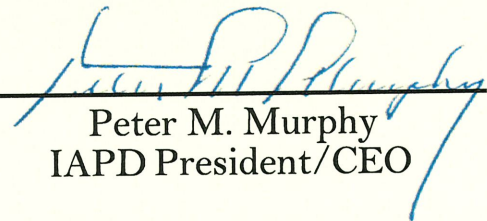
**Alan Hickman**

**Quincy Park District**

has successfully completed the Open Meetings Act training  
required of newly elected and appointed members of a public body  
pursuant to 5 ILCS 120/1.05(f).



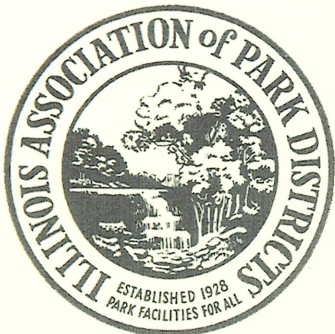
Jeff Rigoni  
IAPD Chairman



Peter M. Murphy  
IAPD President/CEO

06-13-2023

Date



**IAPD BOOT CAMP**



# Illinois Association of Park Districts

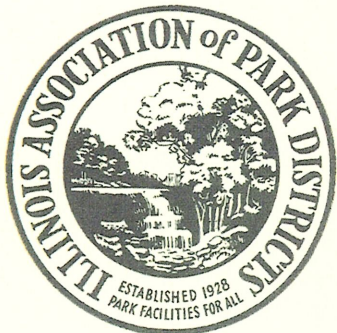
## OPEN MEETINGS ACT TRAINING

### Certificate of Completion

**Mark Philpot**

**Quincy Park District**

has successfully completed the Open Meetings Act training  
required of newly elected and appointed members of a public body  
pursuant to 5 ILCS 120/1.05(f).



A handwritten signature in black ink, reading "Jeff Rigoni".

Jeff Rigoni  
IAPD Chairman

A handwritten signature in blue ink, reading "Peter M. Murphy".

Peter M. Murphy  
IAPD President/CEO

06-13-2023

Date

**IAPD BOOT CAMP**

**To:** Board of Commissioners  
**From:** Mike Bruns  
**Subject:** Monthly Report  
**Date:** June 27, 2023

**Administrative Initiatives** (06/01/23 – 06/30/23)

- Attended the monthly safety committee meeting.
- Held monthly staff recreation meeting.
- Staff worked with the Director of Operations/Marketing on promoting our programs.
- Staff started the following programs: fishing clinics, swim lessons, water babies, 3 on 3 basketball, sand volleyball, summer adventures, special populations, t-ball, girls' softball, outdoor movie, fishing rodeo, family scavenger hunts, summer nature programs, tennis, family days and star parties.
- Staff continued seasonal employee trainings.
- Cardinal clinic was held with 140 participants.
- Staff worked on recruiting seasonal staff for 2023.
- Indian Mounds Pool opened for the season.
- Disc golf tournament was held at Moorman Park.
- New pitching machines and equipment was installed at the Batting Cage facility.
- Qtown baseball and softball tournaments were held on the weekends at the three turf fields.
- Staff worked on surveys for the programs and events.
- Staff worked on goals and objectives for 2024.
- Met with an individual about an adult baseball league.

### **Administrative Initiatives** (07/01/23 – 07/31/23)

- Staff will work on plans for the fall programs.
- Work with the Director of Operations/Marketing on promoting our programs.
- Staff will keep working on recruiting staff for 2023.
- Q town tournaments will be held on weekends in July at the three turf fields.
- These programs will continue in July: summer adventures, special populations, fishing clinics, outdoor movie, summer nature programs, tennis, swim lessons, water babies, family scavenger hunt, family days, star parties', 3 on 3 basketball, sand volleyball, baseball, softball and t-ball programs and events.
- Family scavenger hunt will happen during the month at Moorman Park.
- Staff will organize the fall youth soccer program to start in August.
- Staff will work on season ending reports for programs and events.
- Staff will work on plans for the Fall Festival.



**To:** Board of Commissioners  
**From:** David Morgan  
**Subject:** Monthly Report  
**Date:** July 1, 2023

**Administrative Initiatives** (6/01/23 – 6/30/23)

- Attended safety meetings and board meetings.
- Continue to update the Westview website and calendar of events for the 2023 season.
- Staff met with the Toro rep to get prices for new mowers, also to demo a piece of equipment.
- Hosted the Ladies Chamber, Friday June 2<sup>nd</sup>.
- Hosted the McSchoch Golf Outing, Saturday June 3<sup>rd</sup>.
- Hosted the Quincy Cup, Sunday June 4<sup>th</sup>.
- Hosted the YMCA Golf Outing, Friday June 9<sup>th</sup>.
- Hosted the Obert 27 hole Golf Tournament, Saturday June 10<sup>th</sup>.
- Hosted a junior event, Thursday June 15<sup>th</sup>.
- Hosted the Little Peoples Parent Child Event and the three-day Golf Tournament, June 18<sup>th</sup> through June 21<sup>st</sup>.
- Hosted a PGA Junior League Match, Sunday June 25<sup>th</sup>.
- Staff applied preventive fungicides on greens, tees and fairways.
- Staff prepared the course for the Little Peoples Golf Championship.
- Training new seasonal staff.
- Staff seed and soiled all tee complexes.

- Staff treated all the lakes for aquatic weed control.
- Staff finished spot spraying of broadleaf weeds on the course.

### **Administrative Initiatives** (7/01/23 - 7/31/23)

- Attend safety meetings and board meetings.
- Continue to update the Westview website and calendar of events for the 2023 season.
- Host the Senior City Golf Championship, Saturday July 8<sup>th</sup> & Sunday 9<sup>th</sup>.
- Host a PGA Junior League Event, Friday July 14<sup>th</sup>.
- Host the Junior City Championship, Thursday July 20<sup>th</sup>.
- Host the Greater Raider Golf Outing, Sunday July 30<sup>th</sup>
- Landmarx League Start Date, Thursday July 27<sup>th</sup>.
- Preventive fungicide applications continue to greens, tees and fairways.
- Prepare course for the Senior City Golf Championship.
- Monitor the irrigation system on a daily basis.
- Add sand to bunkers that require it.
- Trimming of bushes and de-weeding of all landscaping beds.
- Staff will monitor fairways for goose-grass invasion and take proper steps for control.

# Westview Golf Course Rounds of Golf-2023

ROUND TYPE	June 2023 TOTALS	2023 YTD	22-Jun	2022-YTD
18 Hole Green Fee	1,047	2,373	545	1467
9 Hole Green Fee	458	1,246	341	995
Twilight Walking Green Fee	21	120	23	96
Winter Walking Green Fee	0	179	0	242
TUE-THU Special	94	352	87	171
Winter Special W/Car	0	370	0	0
Third Nine (19-27) Green Fee	828	2,456	685	1821
Family Night Adult (19-27)	2	15	1	15
Family Night Child (19-27)	3	24	1	12
Junior Green Fee	59	108	17	50
Junior Green Fee (19-27)	7	68	0	0
Promotional Round	8	23	14	38
Twilight (Cart & Green Fee)	611	1,829	523	1558
Early Bird 9	55	132	29	98
Early Bird 9 (19-27)	0	0	0	0
Early Bird 18	153	294	99	211
Early Bird 18 (19-27)	1	1	0	0
Adult Pass Visit	290	1,140	322	1070
Adult Pass Visit (19-27)	49	165	0	0
Senior Non-Restricted Pass Visit	590	2,259	620	1837
Senior Non-Restricted Pass Visit (19-27)	79	279	0	0
Senior Restricted Pass Visit	60	200	54	155
Senior Restricted Pass Visit (19-27)	8	19		0
Super Senior Restricted Pass Visit	283	874	336	838
Super Senior Restricted Pass Visit (19-27)	22	80	0	0
Employee Pass Visit	33	117	3	14
Employee Pass Visit (19-27)	11	28	0	0
JR. Pass Visit (18 & Under)	118	406	142	359
JR. Pass Visit (18 & Under) (19-27)	55	166	0	0
Junior Summer Pass Visit (April-Aug) (19-27)	189	349	86	140
College Pass Visit	0	0	0	0
Young Adult Pass Visit	218	898	161	566
Young Adult Pass Visit (19-27)	60	164	0	0
School Team Pass Visit	0	0	0	0
School Team Pass Visit (19-27)	0	2	0	0
Green Fee Punch card Visit	0	0	92	255
Tournament Round	36	185	572	780
Outing Green Fee	148	172	140	140
Tri-State Promotional Round	0	0	0	20
Loyalty GF Round	25	54	0	0
Disc Golf	35	154	0	0
<b>TOTAL</b>	<b>5,656</b>	<b>17,301</b>	<b>4893</b>	<b>12948</b>
<b>PER VISIT FEE</b>	<b>\$5,324.00</b>	<b>\$16,591.00</b>	<b>\$4,133.00</b>	<b>\$11,945.00</b>
<b>DAYS CLOSED</b>	<b>0</b>	<b>51</b>	<b>1</b>	<b>81</b>

**\*\*Rounds not charged Per Visit Fee**

**To:** Board of Commissioners

**From:** Marcelo Beroiza

**Subject:** Monthly Report

**Date:** July 1, 2023

**Administrative Initiatives** (6/1/23 – 6/30/23)

- Attended the Rec. Department staff, Park District Board, Safety and Friends of The Trails meeting
- Attended IPRA Webinar. Intersectionality (Analyzed the ways in which experiences and discrimination are compounded by people's experience in multiple groups)
- Conference with Placer analytics foot traffic & data
- Met with Kiwanis group
- Met with QMG Nature Trails volunteer group
- Met with the Executive Dir. Of Operations for the monthly meeting (Facilities, Maintenance, Rec, Business office, Westview, and projects)
- Projects
  - Affiliate Guide
  - Efficiency Report for the Quincy Park District
  - Placer analytics foot traffic & data
  - Art Keller Marina sponsorship contract and signs
  - Moorman Park Complex T-Ball and Archery street signs
  - Westview Park parking lot. Community impact
  - Volunteers throughout the parks and trails
  - BNSF Permit. Preliminary Bill extension project to Lincoln park
  - Board of commissioner's page
- Marketing
  - Friends of The Trails ride July 8
  - Art Keller sponsor signs
  - Continuous improvement projects and programs videos
  - Monthly sports and programs digital campaign
  - Networks support

**Administrative Initiatives** (7/1/23 – 7/31/23)

- Operations and Project list, follow-ups, and collaborations through the Park District facilities and parks
- Marketing
- Community collaborations
- Projects started list
- Coordinate media network communications, and community PR

# ***COMMITTEE REPORTS***

# ***UNFINISHED BUSINESS***

***NEW BUSINESS***



# QUINCY PARK DISTRICT

Board of Commissioners

Date of Board Meeting: July 12, 2023

## **STAFF RECOMMENDATION**

**AGENDA ITEM: QUINCY PARK DISTRICT 2023-2024 GOALS AND OBJECTIVES SECOND QUARTER STATUS UPDATE: INFORMATION ONLY**

**BACKGROUND INFORMATION:** The status of the District's goals and objectives is provided quarterly to the Board of Commissioners.

A copy of the District's goals and objectives with the second quarter update is included with this report.

**FISCAL IMPACT:** None.

**STAFF RECOMMENDATION:** The second quarter update is provided for information only.

**PREPARED BY:** Rome Frericks, Executive Director

**BOARD ACTION:**

# Quincy Park District Goals 2023-2024

## Administration

1. Secure sponsorship/naming rights for an outdoor fitness station to be located in Moorman Park.
2. Work with the Parks Department and Westview on care and preservation of landscaping/hardscapes and parking areas as they are the first impression to many parks.  
Q1 Update: Staff is in the process of removing/improving the landscaping entrances to the parks throughout the district with new plantings and rock replacement.  
**Q2 Update:** Ongoing through the rest of 2023.
3. Identify future opportunities for programming and services based on industry trends.  
**Q1 Update:** Westview Golf Course opened a new 18-hole disc golf course on holes #19 through #27. This is the third 18- hole course for the Park District.
4. Staff will develop a guide to facilitate discussions with interested organizations in support of collaborative efforts to meet our current mission statement.  
**Q2 Update:** Staff created the affiliate guide to help initiate new potential relationships.
5. Work with the Board, Burlington North Santa Fe Railway, and Friends of the Trails to finalize the path for the Bill Klingner Trail from Parker Heights to Lincoln Park.  
Q1 Update: Staff and Klingner & Associates held a Zoom meeting representative from BNSF to initiate the right-of way discussion from Parker Heights to Lincoln Park. BNSF is looking into prior documentation for the one parcel not held by the Quincy Park District.  
**Q2 Update:** Staff has been working with FOT and Klingner's to gather additional documentation that was sent to BNSF real estate division.
6. Secure a parcel of land in the southeast part of Quincy for a future park location.  
**Q2 Update:** President Jones and myself met with Dr. Renfro on a possible partnership for a parcel of land on the JWCC campus.
7. Work with the Director of Parks for the smooth transition for the retirement of the Maintenance Supervisor in the Parks Department.  
**Q1 Update:** Staff has selected Joe Sharrow as the next park supervisor and he will work with the current maintenance supervisor on job shadowing for two months.

## Westview Golf Course

1. Continue to work with the Recreation and Marketing Departments to increase golf lessons for junior golfers.  
**Q1 Update:** Staff continues to work with the marketing department for the junior programs and lessons.
2. Improve the customer experience at Westview by installing new software which allows for online tee time reservations and an improved point of sale system.  
Q1 Update: Staff have installed the new Point of sale system.  
**Q2 Update:** Staff will be implementing the online tee times within the next month.
3. Remove/update the flooring in the concession/kitchen area.
4. Replace the spillway overflow and 36" drainage pipe in the irrigation lake over the cart path on hole #5.  
**Q1 Update:** Staff repaired the drain pipe and cemented around the leak.
5. Create/update an equipment replacement program for Westview maintenance.  
Q1 Update: Staff have updated the equipment replacement program for Westview maintenance.

**Q2 Update:** Staff has met with a sales representative from Toro to deliver a fairway mower to use before purchasing. Staff is looking into purchasing two of these mowers this summer.

6. Remove part of the shelter and renovate the remaining section on hole #12.
7. Hire an independent consultant to begin the design and engineering work for the proposed new irrigation system.

**Q1 Update:** Staff retained Les Hill, consultant for Westview's Irrigation system.

**Q2 Update:** Les Hill presented the Westview irrigation information to the Board at the June meeting.

## **Marketing/Operations**

1. Develop a multimedia campaign to promote new events and programs through all social media, website, and e-mail marketing platforms.

**Q1 Update:** Park District yearly event programs brochure was launched in January and all of the spring season digital campaigns are currently running.

**Q2 Update:** We created new drone footage throughout the parks. All summer youth sports campaign was successful with record numbers throughout different sports. Moorman Park and Bill Klingner Trail visits are up. We just added new technology that is going to help us quantify parks, trails and facilities foot traffic.

2. Partner with businesses and organizations to create new collaborations throughout the Park District.

**Q1 Update:** We partnered with Blessing Health System, ADM, Quincy University and QND to conduct volunteer work throughout our parks and trails. Worked with the University of Illinois Extension on their new program, Master Naturalist Program, to support volunteer education. In March, we added Ameren Illinois as a new corporate volunteer partner to our group.

**Q2 Update:** New QMG partnership with volunteer efforts throughout our parks and trails in June. First project was staining 36' Nature Trail bridge at Sunset Park.

3. Coordinate the Nature Trails East development from 30<sup>th</sup> Street- 36<sup>th</sup> St. to Kochs Lane.

**Q1 Update:** Staff has completed the Nature Trail East work with the skid steer and the trail is ready for signage throughout the trail.

**Q2 Update:** New Nature Trails East gravel parking lot project was approved

4. Lead discussions for continuous improvement efforts and new initiatives throughout the Park District organizational process and work to improve quality, productivity, and efficiency in all departments.

**Q1 Update:** Monthly operations meeting with Executive Director that outline current and future projects. Art Keller Marina specials and new kayak storage, Westview new disc golf, Lorenzo Bull House events. BNSF Permit. Preliminary for the new Bill Klingner extension project to Lincoln park, DOBS Job campaign and Moorman Park fields identifications signs. Collaborate with Rec. Department Director and staff on the new 2023 program brochure campaigns offered to our community.

**Q2 Update:** We acquired new software to track foot traffic & data analytics throughout our parks, facilities and trails.

5. Attend monthly online educational programs related to IPRA and IAPD.

**Q1 Update:** In February attended IPRA's Webinar "*Moving from Best Practice to Next Practice*". In March attended IPRA's Webinar "*Getting great results. When you are not around*"

**Q2 Update:** In April attended IPRA's Webinar "Creating a Customer Care Plan". In May attended IPRA's Webinar "Proactive vs. Reactive Problems. Solving: Making the Most of Change". In June attended IPRA's Webinar "Exploring the Impact of Overlapping Identities and Experiences"

## **Recreation**

1. Install all new hitting cage equipment and machines at the Batting Cage.

**Q1 Update:** New equipment and machines will be installed the end of March.

**Q2 Update:** New equipment and machines were installed the first part of June. Everything is up and running.

2. Develop and implement new programs in the following areas:

- Nature 2 new programs
- Family 2 new programs
- Mountain Biking 1 new program
- 18+ Programs 2 new programs

**Q1 Update:** We have added several new programs for 2023. They include: mountain biking event in May, XCEL fitness, family entertainment in the park, spooky campfire, family days, star nature parties and girls' competitive softball leagues.

**Q2 Update:** Some new programs are up and running and other programs will happen in the fall. Later in the year we will have updated numbers and results of the new programs.

3. Increase attendance at Indian Mounds Pool to 12,000 for the season.

**Q1 Update:** Plans are in place for marketing the pool.

**Q2 Update:** The pool opened on June 3 and things have been going well. We are averaging over 200 a day.

4. Provide surveys and collect data seasonally to identify strengths and weaknesses for all programming.

**Q1 Update:** This will be done this fall.

5. Add new programming in the northwest community:

- Berrian basketball leagues
- Family community event

**Q1 Update:** We have organized basketball leagues that will start in June that will include teams from the northwest community.

**Q2 Update:** We have started 3 on 3 youth basketball leagues at Berrian Park on Tuesday and Thursday evenings.

6. Redesign the summer tennis program to help increase participation.

**Q1 Update:** We have redesigned and made plans for the summer tennis programs. The program will start in June.

**Q2 Update:** The tennis program started in June. The numbers are slightly more than last year and everything is going well.

7. Increase participation in 18+ programming and create new programs to make that happen.

**Q1 Update:** We have added XCEL fitness for the 18+ age group and several new family programs and events. We are working on adding some more 18+ programs for this year.

**Q2 Update:** XCEL fitness program has not gone over very well with very little interest. We are continuing to look at 18+ programming for the fall.

## **Marina**

1. Communicate with Marina renters to listen to trends/concerns and to identify needs and potential improvements at the Art Keller Marina.

**Q1 Update:** Ongoing.

2. Remove F Dock and relocate H Dock.

**Q2 Update:** Complete.

## **Parks**

1. Work with the Quincy Park Band to develop and build a permanent stage in one of our parks.  
**Q1 Update:** Staff has contacted the Park Band and will meet with them late summer.  
**Q2 Update:** On Schedule.
2. Renovate the restrooms at Washington Park.  
**Q1 Update:** Staff is in the process of getting bids from contractors.  
**Q2 Update:** Work will start late summer.
3. Improve and maintain a quality system of parks and facilities that excite the community.  
**Objective A:** Spend ample time touring parks with staff/maintenance to observe work habits and discuss alternate ways to improve the parks.  
**Q1 Update:** Ongoing.  
**Q2 Update:** Ongoing.
4. Work with Mississippi Valley Hunters and Fishermen's Association and Friends of the Trails to complete/research grant opportunities for the walking trail from Parker Heights to Bob Bangert restroom.
5. Explore funding options and determine the park location in 2023. Create bidding documents for playground companies for a new all-inclusive playground that will be constructed by 2025.  
**Q1 Update:** Staff has design work completed for Wavering Park.  
**Q2 Update:** Staff will submit a grant application later this summer when the grant cycle begins.

## **Business Office/Technology**

1. Assist with implementation of Westview's new golf software.  
**Objective A:** Smooth transition and integration with the District's accounting system.  
**Q1 Update:** Staff continues to work with Westview staff and software support to address accounting issues. Some of which have been resolved and some are in the development stage but they are not preventing operations only an efficiency hindrance.
2. Analyze, prepare and present data, financial concepts, and objectives that assist commissioners on the future ability of the District to meet its financial obligations and goals and objectives.  
**Q2 Update:** On-going as needed.

# QUINCY PARK DISTRICT

Board of Commissioners

**Date of Board Meeting: July 12, 2023**

## **STAFF RECOMMENDATION**

### **AGENDA ITEM: BID FOR WAVERING PARK SIDEWALK REPLACEMENT: RECOMMENDED APPROVAL**

**BACKGROUND INFORMATION:** Sections of concrete within Wavering Park areas have become uneven and are trip hazards for park patrons due to previous large rain events.

Bids were prepared by staff and gathered bids for the project.

Staff received two proposals. The low bid was from Derhake Construction for \$17,250 for the concrete sidewalk replacement in Wavering Park.

Attached to this report is the bid tabulation and scope of work.

**FISCAL IMPACT:** \$25,000 has been budgeted from the 2023 G.O. Bond for this project.

**STAFF RECOMMENDATION:** Staff recommends approval of the low bid from Derhake Construction for \$17,250 for the sidewalk replacement in Wavering Park.

**PREPARED BY:** Matt Higley, Director of Parks

**BOARD ACTION:**

Wavering Park Sidewalk Replacement Quincy Park District Quincy, Illinois 62301		REIS CONSTRUCTION	DERHAKE CONSTRUCTION	
Base Bid for Sidewalk Replacement	\$25,000	\$21,100	\$17,250	
Bid security if work exceeds \$50,000	X			



I certify the above is a tabulation of bids received by the  
Quincy Park District at 9:00 a.m. on June 29, 2023  
at the Quincy Park District Board Room, 1231 Bonansinga Drive, Quincy, Il. 62301

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## **Wavering Park Concrete Sidewalk Replacement**

### **EXACT SCOPE OF WORK TO BE PERFORMED**

- Remove uneven sidewalk in designated area and replace with new concrete sidewalk with rebar reinforcement
  - 230' x 4'
- Dispose of old concrete in a proper manner
- Repour new concrete
  - 230'' x 5' with rebar reinforcement
- All labor will be prevailing wage based on current prevailing wage for Illinois
- Minimum \$2,000,000 liability Insurance
- Performance Payment Bond or Irrevocable Letter of Credit of 5% of entire project (If over \$50,000)
- Bids will be opened June 29<sup>th</sup> at 9:00 a.m. in the Quincy Park District Board Room
- Work to be completed by November 1, 2023



# QUINCY PARK DISTRICT

Board of Commissioners

**Date of Board Meeting: July 12, 2023**

## **STAFF RECOMMENDATION**

### **AGENDA ITEM: QUINCY PARK DISTRICT BOARD OF COMMISSIONERS EXECUTIVE SESSION MINUTES BI-ANNUAL REVIEW: RECOMMENDED APPROVAL**

**BACKGROUND INFORMATION:** The Board is required to review Executive Session meeting minutes at least twice each year. The purpose of the review is to determine if a need for confidentiality continues to exist with respect to all or part of the meeting minutes. Minutes of “Closed Meetings” should only be released to the public after the Board has determined with certainty that it is no longer necessary to protect the public interest or the privacy of an individual by keeping them confidential.

The Executive Session minutes have been made available for review by board members. Please treat them as strictly confidential. Specific discussion of material contained in Executive Session minutes should only take place in Executive Session. Board action to release closed session minutes must be in open session.

**FISCAL IMPACT:** None.

**STAFF RECOMMENDATION:** I have reviewed the Executive Session minutes provided to you which cover the period from January 1995 to the present. In reading those minutes using the frame of reference outlined in the “Background Information” above, I recommend not to release any Executive Session minutes at this time.

Furthermore, I recommend that staff be authorized to dispose of all closed session audio recordings more than 18 months old.

**PREPARED BY:** Rome Frericks, Executive Director

**BOARD ACTION:**

# QUINCY PARK DISTRICT

Board of Commissioners

**Date of Board Meeting: July 12, 2023**

## **STAFF RECOMMENDATION**

**AGENDA ITEM: INFORMATIONAL/RIGHT-OF-WAY-DONOR SIGNS FOR BILL KLINGNER TRAIL TO BE LOCATED AT 4<sup>TH</sup> STREET, 1810 QUINTRON WAY AND 24<sup>TH</sup> STREET: RECOMMENDED APPROVAL**

**BACKGROUND INFORMATION:** The Friends of the Trails and Right-of-Way donors have requested both informational signage as well as recognition for land donation towards the Bill Klingner Trail for the 12<sup>th</sup> Street to 36<sup>th</sup> Street section portions of the trail. Staff has worked with Friends of the Trails for the potential locations of the signage for Parker Heights Park, the parking lot at 1820 Quintron Way and the turnaround at 24<sup>th</sup> Street.

The Friends of the Trails will pay for all three signs and installation. The Quincy Park District will incur no cost for the sign or the installation.

The 50-day public comment period has passed with no public comment.

The sign dimensions and picture are included behind the staff recommendation.

**FISCAL IMPACT:** No fiscal impact.

**STAFF RECOMMENDATION:** Staff recommends approval of the informational/right-of-way donor signs for the Bill Klingner Trail to be located at 4<sup>th</sup> Street, 1810 Quintron Way and 24<sup>th</sup> Street.

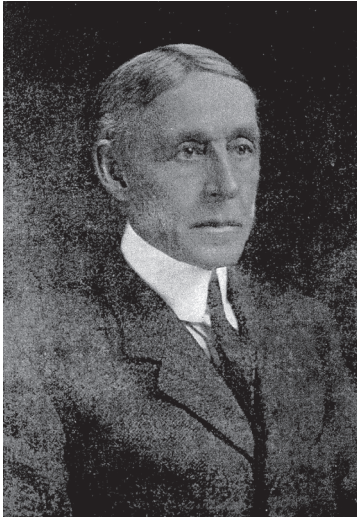
**PREPARED BY:** Rome Frericks, Executive Director

**BOARD ACTION:**



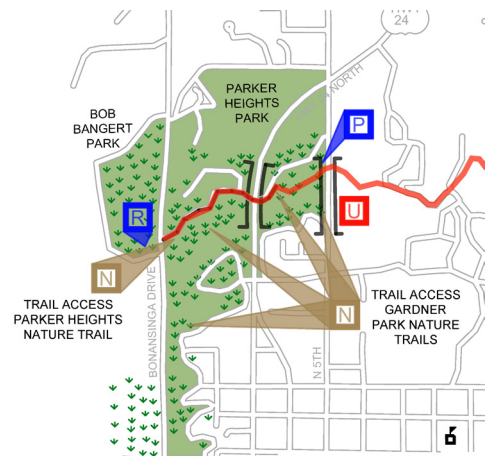
# EXPERIENCE

## Parker Heights Park and Bill Klingner Trail



Edward Jarvis Parker (1842-1912), served as president of the State Savings, Loan, and Trust, Co., and is considered the father of the Quincy Park System. E.J. Parker was the first president of the Quincy Boulevard and Park Association, incorporated in 1888. Parker was a man with a vision — a vision for Quincy to have the most beautiful parks in the Midwest. He was the guiding and controlling hand in everything connected with the selection, establishment, and management of Quincy's river bluff parks. The park system grew under his leadership from 3 to 14 parks and 15 miles of boulevards, incorporating 244 acres of nature's beauty. Under Parker's leadership, landscape designer O.C. Simonds of Chicago shaped the riverfront park plans. Following the death of Mr. Parker, Mrs. E.J. Parker (formerly Miss Elizabeth Bull) was elected president of the

association and worked to implement her husband's vision. On February 14, 1914, she deeded this beautiful tract of land to the association and asked that the park be named Parker Heights in her husband's memory. She observed, "It seems to me that this park has greater natural advantages than any park in Quincy." Elizabeth Parker went on to help create the Quincy Art Club in 1923. In 1933, the garden section of the Quincy Art Club spun off into its own organization, which met at the Lorenzo Bull landscaped grounds at 16th & Maine, now one of the Quincy Park District's parks.



Today Parker Heights' roads are closed to vehicular traffic. Walking the winding paths affords some of the most scenic views in the Quincy Park System. These roads are part of the Bill Klingner Trail and have connections to other nature parks, including Gardner Park, Sunset Park, and crossing Bonansinga Drive to Bob Bangert Park.





Map Title



#### Legend

- Quincy City Limits
- Adams County Boundary
- Townships
- Village Limits
- TriStateBoundaries
- REGIONAL\_COUNTIES



1: 1,530



0.0 0 0.02 0.0 Miles

WGS\_1984\_Web\_Mercator\_Auxiliary\_Sphere  
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#### Notes

Enter Map Description





# EXPERIENCE

## Edward Schneidman Industrial Park and Bill Klingner Trail



Edward Schneidman (Quincy Mayor 1940-1946) was one of four community leaders who perished in the Chicago LaSalle Hotel fire on June 5, 1946. Alderman Martin Heinen; City Engineer James Potter; and Director of Quincy Housing Authority Emery Sallston were also killed in the fire. These City leaders were in Chicago to attend a Federal Public Housing Authority Conference, discussing emergency housing for veterans.

Schneidman established a reputation as an aggressive and constructive mayor. Working with Mayor Schneidman toward a Master Plan and proposed park system was Bill Klingner, engineer for the Quincy Boulevard and Park Association and the newly formed Quincy Park District. The proposed park plan included a trail system surrounding the City

which would connect many of its established parks and proposed future parks, including a proposed golf course (Westview) and an east side park (eventually Moorman and Wavering Parks).



Bill Klingner (Boulevard & Parks Association, 1936 – 1945; Quincy Park District, 1946 – 1998) designed this Schneidman Industrial Park in 1978, preserving the greenspace along Cedar Creek with the hope that at least the north part of the proposed Quincy loop would eventually be constructed. Finally in 1994, Mayor Chuck Scholz recognized the vision of this north trail section. The City joined with Jim Mentesti (GREDF president 1985-2013) and the Quincy Park District to obtain the Right-of-Way along Cedar Creek from the Mississippi River to 36th Street. On July 27, 2013, the Quincy Park District dedicated the Cedar Creek Corridor as the Bill Klingner Trail.





Map Title



1810 Quintron Way location

1: 765



0.0 0 0.01 0.0 Miles

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#### Legend

- Quincy City Limits
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- REGIONAL\_COUNTIES

#### Notes

Enter Map Description



# **BILL KLINGNER TRAIL**

RECREATIONAL BIKING / WALKING

18th Street to 24th Street Segment  
2020

## **QUINCY PARK DISTRICT BOARD MEMBERS**

John Frankenhoff, President  
Barb Holthaus, Vice President  
Roger Leenerts, Commissioner  
Nathan Koetters, Commissioner  
Bob Gough, Commissioner  
Jeff Steinkamp, Commissioner  
Vicki Dempsey, Commissioner  
Terry Anastas, Board Attorney

## **RIGHT-OF-WAY DONORS Parker Heights to 36th Street**

Illinois Veterans Home  
City of Quincy  
Lewistown Heetgas Co.  
Great River Economic Development  
Foundation  
George VonderHaar  
Koontz Construction - 3rd Addition  
Jim Stupavsky - Drakewood Land Trust  
Mississippi Belle, Inc.  
Wis-Pak of Quincy  
Quincy Compressor Div. of Coltec  
Industries

CONTRACTOR: LAVERDIERE CONSTRUCTION, INC.  
ENGINEER: KLINGNER & ASSOCIATES, P.C.





Map Title



24th Street Location

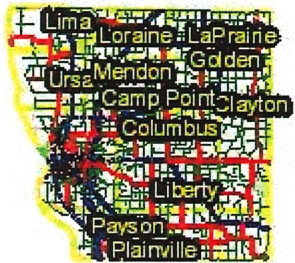
1: 765



0.0 0 0.01 0.0 Miles

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Legend

- Quincy City Limits
- Adams County Boundary
- Townships
- Village Limits
- TriStateBoundaries
- REGIONAL\_COUNTIES

Notes

Enter Map Description



# QUINCY PARK DISTRICT

Board of Commissioners

Date of Board Meeting: July 12, 2023

## **STAFF RECOMMENDATION**

**AGENDA ITEM: LOCATION LICENSE AGREEMENT TO RENT.FUN FOR THE OPERATION OF A KAYAK AND PADDLEBOARD STATION TO BE LOCATED IN KESLER PARK: RECOMMENDED APPROVAL**

**BACKGROUND INFORMATION:** Staff has been working with See Quincy and Rent.Fun to provide a kiosk at Kesler Park which would provide recreational equipment that utilizes kayaks and stand-up paddleboards. This equipment would be stored inside a steel locker with individual compartments, and Bluetooth and cellular locking technology to allow the equipment to be rented, paid for, and locked and unlocked by park users with an app.

Attached to this report is the location license agreement.

**FISCAL IMPACT:** There is no cost associate with this license agreement. See Quincy will receive 50% of the gross revenue generated from the station.

**STAFF RECOMMENDATION:** Staff recommends approval of the location license agreement with Rent.Fun as presented.

**PREPARED BY:** Rome Frericks, Executive Director

**BOARD ACTION:**

## LOCATION LICENSEE AGREEMENT

This Location License Agreement (this “Agreement”), effective as of \_\_\_\_\_, 2023 (the “Effective Date”), is entered into by and between Rent.fun, LLC, a Michigan limited liability company (“Operator”) and the Quincy Park District (“Land Owner”). In consideration of the mutual covenants and representations set forth in this Agreement, and for other good and valuable consideration the receipt and sufficiency of which are hereby acknowledged and agreed, Land Owner and Operator hereby agree as follows:

The parties agree that the following schedules and attachments are herein incorporated by reference:

Schedule A – Rental Station Services and Obligations

Schedule B – Term & Premises

1. Purpose. Operator supplies and services recreational equipment sharing programs that utilize recreational equipment, physical storage and Bluetooth and cellular locking technology to allow the equipment to be rented, paid for, and locked and unlocked by users with an app (collectively, the “Rental Station Services”). Land Owner now wishes to engage Operator, and Operator has agreed to provide the Rental Station Services on the Land Owner’s open space areas (the “Premises”) on the terms and conditions set forth herein and in **Schedule A**.

2. Term. This Agreement is effective as of the Effective Date and shall continue as specified in **Schedule B**, unless terminated earlier in accordance with the terms of this Agreement.

4. License. Land Owner hereby grants to Operator a license during the Term to enter upon and utilize the Premises to install and operate the Rental Station Services and to bring onto the Premises personnel and equipment as Operator deems necessary in connection with the Rental Station Services. This exclusive license allows Operator to erect and store such equipment and materials as necessary on the Premises. Operator understands that Land Owner’s Premises have varying rules and regulations depending on the location and Operator will comply with said rules and regulations.

5. Termination. Unless otherwise prohibited by law, either party may terminate this Agreement: (i) if the other party is adjudicated bankrupt or otherwise seeks to avoid its performance obligations under applicable bankruptcy or insolvency laws, (ii) upon the occurrence of a material breach of this Agreement by the other party if such breach is not cured within thirty (30) days after written notice identifying the matter constituting the material breach, or (iii) if Land Owner no longer owns or no longer has the right to license the Premises as specified herein this Agreement. In advance of any change in ownership of the Premises, Land Owner will provide Operator with at least fifteen (15) business days prior written notice of such change of ownership. Upon termination or expiration of this Agreement, Operator shall collect and remove all equipment or items located on the Premises within thirty (30) days.

6. Limitation of Liability. To the maximum extent permitted by law (i) in no event will either party be liable to the other party for any indirect, incidental, special, exemplary or consequential damages, including lost profits or loss of goodwill, even if such party has been advised of the possibility of such loss. For the avoidance of doubt, the foregoing limitation of liability is not intended to limit either party’s liability for negligence or willful misconduct, nor is it intended to alter or limit the obligations of Operator under Section 7 below.

7. Liability for Loss; Indemnity. The Parties agree that Land Owner shall not be liable for any injury or damages to persons or property sustained by the Operator, its employees, subcontractors, agents and/or representatives, or by any other persons, including but not limited to customers of the Operator or any others using the equipment of the Operator, with or without permission of the Operator. The Operator shall defend, indemnify, and hold the Land Owner harmless from and against any and all third party claims, damages, lawsuits, losses and costs, including reasonable attorney's fees, asserted against Land Owner arising out of bodily injury or property damage to, or the death of, any person, including, but not limited to, any customer, subcontractor, supplier, employee, agent, representative or invitee of Operator or any subcontractor of Operator, to the extent such injury, damage or death arises out of or results in any manner from (a) Operator's failure to comply with the terms of this Agreement; (b) the fault of, or any act of negligence, or willful misconduct, by Operator, Operator's subcontractors, suppliers, or anyone acting under its or their direction or control. Any indemnification of Land Owner and any limitation of Land Owner's liability shall to the same extent apply to Land Owner's officers, employees, agents, and contractors. Operator shall indemnify and hold Land Owner harmless from and against all damages whether awarded by a court of competent jurisdiction or agreed to by Operator in settlement with respect to such third-party claims.

8. Insurance. Operator shall, throughout the term of this Agreement, at its own cost and expense, procure and maintain (i) public liability insurance with respect to the Operator's operations arising out of this Agreement, with limits of at least \$1,000,000.00 per occurrence and \$5,000,000 aggregate for bodily injury and death. Such insurance policies shall name the Land Owner as an additional insured and shall provide that the policy cannot be cancelled without at least ten (10) days written notice to the Land Owner. Such policies shall contain an endorsement waiving all rights of subrogation, if any, against the Land Owner. Operator shall provide the Land Owner with a copy of such prior to placement of any equipment on the Premises, or conducting any business on the Premises. Operator acknowledges and agrees that it is not an insured under any property or general liability policy maintained by the Land Owner.

9. Notice. Any notice required or permitted hereunder will be deemed effective when sent by electronic mail, or by certified mail, registered mail, or a signature confirmation service provided by the United States Postal Service, postage prepaid, or when sent by an overnight carrier as follows:

If to Operator:

Rent.fun, LLC  
201 SOUTH DIVISION STREET  
ANN ARBOR, MI48104  
Attn: Adam Greenstein  
adam@rent.fun

If to Land Owner:

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

With a copy to:

**Legal Department**  
info@movatic.co

or at such other address as either party may from time to time specify by notice hereunder. If notice is provided by electronic mail, the party sending the notice has the burden of demonstrating that the notice was received. This burden may be met by any written acknowledgment or electronic reply to the electronic message from the party receiving notice, excluding any automatic or computer-generated response.

14. Miscellaneous. This Agreement and all matters concerning its interpretation, performance, or enforcement will be governed in accordance with the laws of the State of Illinois\_-(exclusive of its choice of law rules), and the federal laws of the U.S. Notwithstanding any provision hereof, Operator is an independent contractor under this Agreement and nothing herein shall be construed to create a partnership, joint venture or agency relationship between Operator and Land Owner, and Operator's employees, representatives, agents and subcontractors shall not be deemed employees of Land Owner under any circumstances. Each party is solely responsible for all applicable taxes, withholdings, and other statutory or contractual obligations. Neither party may assign performance of this Agreement

or any of its rights or delegate any of its duties under this Agreement without the prior written consent of the other, except that Operator may assign this Agreement without Land Owner's prior written consent in the case of a merger, acquisition or other change of control, and in such event this Agreement shall be binding upon and inure to the benefit of the parties hereto and their respective successors and assigns. This Agreement may be amended by mutual written agreement of the parties. Such amendments shall only be effective if incorporated in written amendments to this Agreement and executed by duly authorized representatives of the parties. This Agreement may be executed simultaneously or in any number of counterparts, each of which shall be deemed an original, but all of which together shall constitute one and the same agreement. This Agreement contains the entire agreement of the parties relating to the subject matter hereof. In the event any of the provisions of this agreement shall be held to be invalid by any court of competent jurisdiction, the same shall be deemed severable, and as never having been contained herein, and this agreement shall then be construed and enforced in accordance with the remaining provisions hereof. In the event either party fails or refuses to comply with the terms of this Agreement, then the non-breaching party may seek any remedy available at law or in equity. Any action brought by either Party that arises out of or relates to this Agreement will be filed only in the state or federal courts located in Illinois and each Party irrevocably submits to the jurisdiction of those courts and waives any objections that it may have now or in the future to the jurisdiction of those courts, and also waives any claim that it may have now or in the future that litigation brought in those courts has been brought in an inconvenient forum.

[Signature Page Follows]

**AGREED AND ACCEPTED:**

**OPERATOR:**Rent.fun, LLC

By:

\_\_\_\_\_  
Name: \_\_\_\_\_

Title: \_\_\_\_\_

**Land Owner: Quincy Park District**

\_\_\_\_\_

By:

\_\_\_\_\_  
Name: \_\_\_\_\_

Title: \_\_\_\_\_

## **Schedule A**

### **Rental Station Services and Obligations**

A. **EQUIPMENT & INITIAL LAUNCH**: Operator will make available for rent Kayak Rental Stations Services, as collectively defined below in this subsection. Each Kayak Rental Station shall include:

- **Four (4)** sit-on-top kayaks and / or stand-up paddleboards, with associated paddles and lifejackets
- When not in use, all equipment shall be stored in a tamper-proof locker provided, maintained, and installed by Operator. The locker shall include individual storage units suitable to store each kayak and / or paddleboard and associated lifejackets and paddles. Each storage unit shall be secured by an app-controlled cellular lock, provided and maintained by Operator.

B. **SIGNAGE**. Operator may choose to provide signage at the Premises, which shall conform to all applicable laws, regulations and ordinances. Operator may obtain third party sponsors for the signage and retain all revenue collected therefrom. Operator will submit designs of any anticipated decals or signage for Land Owner's approval prior to installation, not to be unreasonably withheld. Operator shall be solely responsible for installation and maintenance of any decals or signage.

C. **CUSTOMER SUPPORT**: Operator shall provide customer and technical support services to end users of its equipment to resolve billing issues, technical issues, and general inquiries.

D. **MARKETING**: Operator shall develop and deliver to Land Owner a custom website designed to market the Rental Station Services prior to launch, at no cost to Land Owner.

E. **MAINTENANCE**: Operator's maintenance personnel will visit the Premises as needed to perform general maintenance and cleaning of all equipment to ensure that all equipment is in good repair and condition for use. In the event a safety or maintenance issue is discovered on any equipment available for rent, such equipment shall be made unavailable to users and shall be removed and repaired before it is put back into service.

## **Schedule B**

### **Term & Premises**

1. Term: The Term shall commence on the Effective Date and shall continue for a period of 5 years.
2. The Land Owner shall grant and permit Operator to use Kesler Park, 800 Bonansinga Dr., Quincy, Illinois 62301 ("the Premises") for the sole purpose of Operator supplying and servicing recreational equipment sharing programs that utilize recreational equipment, physical storage and Bluetooth and cellular locking technology to allow the equipment to be rented, paid for, and locked and unlocked by users with an app (collectively, the "Rental Station Services"), as set forth in Schedule A to this Agreement.
3. Termination of Term. The Term of this Schedule B may be terminated by either party by written notice delivered to the other party with thirty (30) days written notice. Otherwise, this Schedule B Term shall terminate at the end of the initial 5-year period set forth in Section 1, Schedule B. Further, this Schedule B Term shall terminate if the Location Licensee Agreement is terminated or otherwise becomes null and void or inoperable.
4. Property Damage. Any of Land Owner's equipment, structure or real estate damaged by Operator, Operator's staff or program participants will be the financial responsibility of Operator to repair or replace as determined by Land Owner.
5. This Schedule B shall be subject to and incorporate the provisions of the Location Licensee Agreement.
6. Use of the Premises shall be subject to all reasonable rules of the Land Owner regarding the space designated, times of usage and access by Operator and customers of Operator.
7. Operator may not assign its rights under this Agreement and may not enter into any agreements to third-parties access to the Premises, aside from those customers/users of Operators' equipment and services.
8. At the conclusion of the Location Licensee Agreement, Operator's right to access under this Schedule B shall end and Operator agrees to remove any and all equipment and materials it placed on the Premises within fourteen (14) days, at its own cost and expense. If Operator fails to so remove the equipment and materials, Operator agrees to pay Land Owner the reasonable costs and expenses incurred by the Quincy Park District to remove and dispose of the equipment and materials.







# QUINCY PARK DISTRICT

Board of Commissioners

Date of Board Meeting: July 12, 2023

## **STAFF RECOMMENDATION**

### **AGENDA ITEM: BID FOR PARKING LOT AT WESTVIEW PARK: RECOMMENDED APPROVAL**

**BACKGROUND INFORMATION:** Due to the popularity of the greenspace located in Westview Park, the number of park patrons parking along Harrison Street, 30<sup>th</sup> Street and Fox Run, a twenty-four stall gravel parking lot has been identified as an additional bond project.

The safety of kids and parents need to be a priority. The additional parking lot will allow park patrons to access the park of fields safely without having to navigate the Harrison Street traffic.

Bids were prepared by staff and gathered bids for the project.

Staff received two proposals. The low bid was from Fessler Construction for \$16,975 for the parking lot.

Attached to this report is the bid tabulation, scope of work and letters of support.

**FISCAL IMPACT:** The \$16,975 cost of this project will come from 2023 G.O. Bond excess funds.

**STAFF RECOMMENDATION:** Staff recommends approval of the low bid from Fessler Construction for \$16,975 for the gravel parking lot.

**PREPARED BY:** Rome Frericks, Executive Director

**BOARD ACTION:**

Westview Park Parking Lot Quincy Park District Quincy, Illinois 62301		FESSLER CONSTRUCTION	DERHAKE CONSTRUCTION	
Base Bid for Parking Lot	\$30,000	\$16,975	\$26,950	
Bid security if work exceeds \$50,000	X			



I certify the above is a tabulation of bids received by the  
Quincy Park District at 9:00 a.m. on June 29, 2023  
at the Quincy Park District Board Room, 1231 Bonansinga Drive, Quincy, Il. 62301

*[Handwritten signature]*

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## **Westview Park Parking Lot**

### **EXACT SCOPE OF WORK TO BE PERFORMED**

- Remove
  - 100' x 60' x 6" Excavation
  - 100' x 60' x 3" Base Rock
  - 100' x 60' x 3" CA6 to grade
  - Install 180' of 8" perforated dual wall pipe with flared end sections
  - Rip rap at end of flared section
  - Install 30 parking blocks
  - Top coat main road with additional rock
- Dispose of dirt in a proper manner
- All labor will be prevailing wage based on current prevailing wage for Illinois
- Minimum \$2,000,000 liability Insurance
- Performance Payment Bond or Irrevocable Letter of Credit of 5% of entire project (If over \$50,000)
- Bids will be opened June 29, 2023 at 9:00 a.m. in the Quincy Park District Board Room
- Work to be completed by November 1, 2023



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CITY OF QUINCY  
CITY COUNCIL  
FIFTH WARD

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CITY HALL  
EST. 1840

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June 19, 2023

Rome Frericks and Quincy Park District Board  
Quincy Park District  
1231 Bonansinga Drive  
Quincy, IL 62301

Dear Mr. Frericks and Park Board,

The purpose of this letter is to support the Quincy Park District for the construction and development of a parking lot located in Westview Park near 3100 Harrison Street. Due to the popularity of the greenspace located in Westview Park, the number of park patrons parking along Harrison Street, 30<sup>th</sup> Street and Fox Run we feel additional parking is warranted. The safety of kids and parents needs to be a priority. The additional parking lot will allow park patrons to access the park or fields safely without having to navigate the Harrison Street traffic.

Staff from the Quincy Park District have had conversations with us as we have received complaints from neighbors surrounding the park due to potential and near misses of people walking into traffic. This issue was discussed at last month's traffic commission meeting on June 12, 2023.

Sincerely,

Alderman Mike Rein

Alderman Glenn Ebbing

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730 MAINE  
QUINCY, IL 62301-4056  
QUINCYIL.GOV

*Thanks for your efforts  
solving this parking problem!*

## Rome Frericks

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**From:** Marcelo J. Beroiza  
**Sent:** Monday, June 26, 2023 10:14 PM  
**To:** Rome Frericks  
**Subject:** Westview Parking

To whom it may concern:

My name is Corey Miller, and I have been leading Quincy's Ultimate "Frisbee" team for about 23 years throughout multiple fields here in Quincy. For the past decade or so, we've held our Sunday practices at Westview Park on 30th and Harrison. We've had a concern for safety regarding parking, loading and unloading, and crossing the street on Harrison. A couple of weeks ago, I witnessed a car accident while unloading the team's gear. Thankfully no one was injured, but this has increased our concern for general safety on Harrison. I understand there is currently a plan in place to put a parking lot just east of the field. We really appreciate this, and believe it will do wonders to improve the safety conditions.

Thank you,  
Corey Miller

## Juanita Kohn

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**From:** Marcelo J. Beroiza  
**Sent:** Tuesday, June 20, 2023 10:32 AM  
**To:** Rome Frericks  
**Subject:** Westview Parking Lot

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To whom it may concern,

I coach soccer both for a Park District team and for Northeast United and for both, we often practice at Westview. Fields are even and the grass is usually at a perfect height, and there's a shot-board there that we work into our sessions.

One difficulty - a danger really - is the lack of parking. Parents dropping off kids have to navigate a busy street as there are only a few spaces available on 30th and crossing Harrison in the early evening requires a bit of a run!

If you could, consider adding a parking lot please. Parents of young kids in particular would much appreciate it, as would coaches like myself that often have to carry our gear up from 30th street.

Thanks for considering,  
Jon Hanchett

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Best Regards,

Marcelo Beroiza  
Marketing Operations Director



217-919-0319

# QUINCY PARK DISTRICT

Board of Commissioners

**Date of Board Meeting: July 12, 2023**

## **STAFF RECOMMENDATION**

### **AGENDA ITEM: RESOLUTION #23-03, A RESOLUTION NAMING THE DISTRICT'S IMRF AUTHORIZED AGENT: RECOMMENDED APPROVAL**

**BACKGROUND INFORMATION:** The District's current authorized agent for IMRF is Donald J. Hilgenbrinck, who is retiring. It is included in the Director of Business Services job description to serve as the authorized agent for IMRF.

As referenced by the Illinois Pension Code (40 ILCS 5/7-135), Sec. 7-135:  
Authorized Agents:

a. Each participating municipality and participating instrumentality shall appoint an Authorized Agent who shall have the powers and duties set forth in this section.

In absence of such appointment, the duties of the Authorized Agent shall devolve upon the clerk or secretary of the municipality or instrumentality and in the case of township school trustees upon the township school treasurer.

b. The Authorized Agent shall have the following powers and duties:

1. To certify to the fund whether or not a given person is authorized to participate in the fund;
2. To certify to the fund when a participating employee is on a leave of absence authorized by the municipality;
3. To request the proper officer to cause employee contributions to be withheld from earnings and transmitted to the fund;
4. To request the proper officer to cause municipality contributions to be forwarded to the fund promptly;
5. To forward promptly to all participating employees any communications from the fund for such employees;
6. To forward promptly to the fund all applications, claims, reports and other communications delivered to him or her by participating employees;
7. To perform all duties related to the administration of this retirement system as requested by the fund and the governing body of his or her municipality.



**FISCAL IMPACT:** None.

**STAFF RECOMMENDATION:** Staff recommends approval of Resolution #23-03, as presented.

**PREPARED BY:** Donald J. Hilgenbrinck, Director of Business Services

**BOARD ACTION:**

**Quincy Park District**  
**RESOLUTION #: 23-03**

**A Resolution Assigning an IMRF Authorized Agent  
for the Quincy Park District**

WHEREAS, the Quincy Park District is a local governmental agency participating in the Illinois Municipal Retirement Fund; and

WHEREAS, the Quincy Park District assigns an authorized agent for the Illinois Municipal Retirement Fund; and

NOW THEREFORE, be it resolved that Brian Earnest, Director of Business Services, for the Quincy Park District be named as said District's authorized agent for the Illinois Municipal Retirement Fund effective July 12, 2023.

Quincy Park District

APPROVED: July 12, 2023

\_\_\_\_\_  
President-Board of Commissioners

*CORPORATE SEAL*

\_\_\_\_\_  
Secretary-Board of Commissioners

I, Rome Frericks, Secretary of the Quincy Park District, do hereby certify that the copy of said Resolution 23-03 attached hereto, is a true, full and complete copy thereof, as the same appears on the records of the Quincy Park District.

## Rome Frericks

ROME FRERICKS, BEING FIRST DULY SWORN ON HIS OATH, deposes and says that he, as Secretary of the Quincy Park District, signed and sealed the above and foregoing Resolution 23-03, and that the contents thereof are true and correct in substance and in fact.

Subscribed and sworn to before me this \_\_\_\_ day of \_\_\_\_\_, 20\_\_.

Notary Public

# ***PUBLIC INPUT***