

Quincy Park District

BOARD OF COMMISSIONERS MEETING



**QUINCY PARK DISTRICT
1231 Bonansinga Drive
Quincy, Illinois**

**Agenda
June 14, 2023**

Regular Meeting – Board Room

6:00 P.M

CALL TO ORDER (ROLL CALL)

PLEDGE OF ALLEGIANCE

CONSENT AGENDA: (UNANIMOUS CONSENT)

1. Check Register – Full Monthly: Recommended Approval by the Finance Committee
2. Regular Meeting Minutes – May 10, 2022

PUBLIC INPUT:

BOARD INFORMATION/EDUCATION:

- Westview Irrigation Presentation-Les Hill

CORRESPONDENCE:

VOLUNTEERS:

- Master Gardeners - Moorman Park
- 2023 Baseball, Softball, T-Coaches

EXECUTIVE DIRECTOR'S REPORT:

- Rome Frericks

DIRECTORS' REPORTS:

- Matt Higley, Director of Parks
- Don Hilgenbrinck/Brian Earnest, Director of Business Services
- Mike Bruns, Director of Program Services
- David Morgan, Director of Golf
- Marcelo Beroiza, Director of Marketing/Operations

COMMITTEE REPORTS:

UNFINISHED BUSINESS:

NEW BUSINESS:

- Bid for Clat Adams Park Concrete Replacement Phase 1 Change Order Number 1: Recommended Approval **(VOICE VOTE)**
- Bid for Moorman Park Sidewalk Replacement: Recommended Approval **(VOICE VOTE)**
- Bid for South Park Sidewalk Replacement: Recommended Approval **(VOICE VOTE)**
- Bid for Madison Park Pickle Ball Courts Repairs and Color Finishing: Recommended Approval **(VOICE VOTE)**
- Bid for Parking Lot at Nature Trails East by 35th Kochs Lane: Recommended Approval **(VOICE VOTE)**

PUBLIC INPUT: Each speaker may have up to 3 minutes for comments

EXECUTIVE SESSION: In accordance with 5 ILCS, Par. 120/2c, I move that the Board convenes into Executive Session to discuss: (please read item(s) from list) **(ROLL CALL VOTE)**

CALL TO ORDER (OPEN SESSION) **(ROLL CALL VOTE)**

ACTIONS AFTER EXECUTIVE SESSION

ADJOURN **(VOICE VOTE)**

CONSENT AGENDA

(Unanimous Consent)

QUINCY PARK DISTRICT
1231 Bonansinga Drive
Quincy, Illinois

Regular Meeting
Board Room

May 10, 2023
6:15 P.M.

ROLL CALL

President Frankenhoff called the meeting to order and upon the roll being called the following members were physically present at said location: President John Frankenhoff, Vice-President Barbara Holthaus, Commissioner Jeff VanCamp, Commissioner Jarid Jones, Commissioner Mark Philpot, Commissioner Patty McGlothlin, Commissioner Alan Hickman. No Park Commissioner was permitted to attend the meeting by video or audio conference.

Members Absent: None.

Also in Attendance: Executive Director–Rome Frericks, Director of Parks–Matt Higley, Director of Business Services–Brian Earnest, Director of Program Services–Mike Bruns, Director of Marketing/Operations–Marcelo Beroiza, Director of Golf–David Morgan and Board Attorney–David Penn.

President Frankenhoff led the room in the Pledge of Allegiance.

CONSENT AGENDA

President Frankenhoff asked if there were any objections or changes to the April 12, 2023, Regular Board meeting minutes or to the check register and upon hearing none, he announced they were approved by unanimous consent.

PUBLIC INPUT

BOARD INFORMATION/EDUCATION

Executive Director Frericks discussed the August 1, 2022 planning session agenda from the previous board. He asked the Board to consider agenda items and dates that would be appropriate for scheduling. He then gave a status update of the IMRF/Pension reporting a surplus of 1.5 million, resulting in a funded ratio of 134%. He further explained that since 2014 there have been six additional contributions made into the fund which guarantees a 7.25% return.

CORRESPONDENCE–None

VOLUNTEERS

Executive Director Frericks reported there are a large number of volunteers this year. Many parents are coaching in baseball and soccer. Marina renters are assisting cleanup. ADM, Ameren, Texas Roadhouse and United Way volunteers worked in various parks distributing mulch and picking up trash and helped with the Nature Trails.

EXECUTIVE DIRECTOR'S REPORT

Executive Director Frericks pointed out to the new Commissioners they have been given a book with information about board members responsibilities and duties. Jeff Steinkamp received the Joe Bonansinga award through the Rotary of Quincy and his family was present. He mentioned IDNR has a PARC grant with a June 15th deadline with 75% funding. There is 28 million dollars in funding for this grant. Grants range from \$25,000 to 2.8 million dollars. He wants to bring a resolution to the Board next month for an all inclusive playground, restroom and shelter that was not awarded with OSLAD. There is \$350,000 set aside already and then \$300,000 from bond to match the 50/50.

DIRECTORS' REPORTS

Director Higley reported the marina has 109 rented slips. 11 of those are new renters. 17 that were renters have not renewed. 8 boathouse rentals. Villa Katherine overlook sidewalk

is complete. Waiting on the contractor to supply a date to install the fence. Wavering small shelter is on schedule to be completed for June 1st rentals. Madison Park shelter waiting on quote to repair roof.

Director Earnest reported his training is moving along. The annual audit is starting and will continue through the next couple of weeks.

Director Bruns stated that the lighting has been adjusted at home plate at two fields. Some lights have been repaired and just waiting on parts to complete all repairs to the lights. Batting cage equipment arrived last week. Installation is scheduled for next week. Income is up for the batting cage facility. Concessions are up \$4,000 over the same time period last year. Baseball, softball and t-ball total this year we have 1,598 children registered. An increase of 300 over last year.

Director Morgan reported we are up 2,707 rounds above last year. The Juniors program is doing well. George Schrage has started a program to get veterans back into golf.

Director Beroza stated that the digital counter installed on the Bill Klinger trail recorded 134,000 people using the trail per year. A counter was installed at Moorman Park and for 2022 it reported 274,000 people visited the park that year. 170,000 visitors were from Quincy. This information is important for grants. Next June we will be reporting the visitor total at each park where the counters are installed.

COMMITTEE REPORTS

Friends of the Lorenzo Bull House– Commissioner VanCamp reported their major fundraiser was on May the 4th and the Dogwood Watch Party on the grounds on May the 6th. Vice-President Holthaus interjected that there was a dedication of the fountain that sits behind the house. The fundraising dinner had more than 100 people attend. The Dogwood parade is a great venue for food trucks. Several hundred people attended throughout the day.

Quincy Riverfront Development Committee– Commissioner VanCamp reported that they are working with a marketing/fundraising group to get the fundraiser under way to have operating cash.

QUINCY PARK DISTRICT ANNUAL REORGANIZATION: ELECTION OF OFFICERS

President Frankenhoff turned the gavel over to Executive Director Frericks. Frericks opened the floor for nominations for President. COMMISSIONER VANCAMP MADE A MOTION TO NOMINATE JOHN FRANKENHOFF. VICE-PRESIDENT HOLTHAUS MADE A MOTION TO NOMINATE JARID JONES. Roll call vote was taken for the nomination of President.

THE FOLLOWING ROLL CALL VOTES WERE CAST AND RECORDED:

PRESIDENT JONES	JONES
VICE PRESIDENT PHILPOT	JONES
COMMISSIONER MCGLOTHLIN	JONES
COMMISSIONER HICKMAN	JONES
COMMISSIONER VANCAMP	FRANKENHOFF
COMMISSIONER HOLTHAUS	JONES
COMMISSIONER FRANKENHOFF	FRANKENHOFF

EXECUTIVE DIRECTOR FRERICKS DECLARED THE MOTION CARRIED.

Executive Director Frericks turned the gavel over to President Jones to conduct the remainder of the meeting. President Jones opened the floor for nominations for Vice-President. COMMISSIONER HICKMAN MADE A MOTION NOMINATE MARK PHILPOT TO FOR VICE-PRESIDENT. Roll call vote was taken for the nomination of Vice-President.

THE FOLLOWING ROLL CALL VOTES WERE CAST AND RECORDED:

VICE PRESIDENT PHILPOT	YES
COMMISSIONER MCGLOTHLIN	YES

COMMISSIONER HICKMAN	YES
COMMISSIONER VANCAMP	YES
PRESIDENT JONES	YES
COMMISSIONER HOLTHAUS	YES
COMMISSIONER FRANKENHOFF	YES

PRESIDENT JONES DECLARED THE MOTION CARRIED.

President Jones opened the nominations for the election of Secretary and Treasurer. COMMISSIONER VANCAMP MADE A MOTION TO NOMINATE ROME FRERICKS FOR SECRETARY AND BRIAN EARNEST FOR TREASURER. THE MOTION WAS SECONDED BY COMMISSIONER HOLTHAUS.

THE FOLLOWING ROLL CALL VOTES WERE CAST AND RECORDED:

COMMISSIONER VANCAMP	YES
PRESIDENT JONES	YES
VICE PRESIDENT PHILPOT	YES
PRESIDENT MCGLOTHLIN	YES
COMMISSIONER HICKMAN	YES
COMMISSIONER HOLTHAUS	YES
COMMISSIONER FRANKENHOFF	YES

PRESIDENT JONES DECLARED THE MOTION CARRIED.

QUINCY PARK DISTRICT BOARD ATTORNEY APPOINTMENT

Executive Director Frericks stated there would be an increase for \$10 from last year to \$195 hour. Park District budget is \$18,000 a year for attorney services. PRESIDENT JONES MADE A MOTION SECONDED BY COMMISSIONER HOLTHAUS TO APPROVE DAVID PENN AS QUINCY PARK DISTRICT ATTORNEY. UNANIMOUS. MOTION CARRIED.

UNFINISHED BUSINESS

Informational/Right-of-Way-Donor Signs for Bill Klingner Trail to be Located at 4th Street, 1810 Quintron Way and 24th Street: Executive Director Frericks stated this was tabled last month. The Parker Heights sign had Mrs. Parker added to it. Friends of Trail will pay for all three signs and installation. Park District will incur no costs. There is a 50 day public comment period so final approval will be July 12th board meeting. Commissioner McGlothlin commented that it was only 4 perished in the fire, not 5. So a change to the sign will be made and then the 50 day public comment period will begin.

NEW BUSINESS

RESOLUTION NO. 23-01: Forming a Committee on Local Government Efficiency Act, SB3789 / Public Act 102-1088: Recommended Approval (ROLL CALL VOTE)

Executive Director Frericks stated this a mandated act. Park District must form a committee by June 10th. Committee is to include at least all the elected members and two residents of the District which will be Roger Leenerts and Nathan Koettters appointed by the Board. He will also be part of the committee along with staff. Committee is to meet at least three times per open meeting act. That committee will be a part of the regular board meetings. Staff recommends approval of attached Resolution 23-01 revised for the current President and appointed Commissioners. COMMISSIONER HOLTHAUS MADE A MOTION SECONDED BY VICED-PRESIDENT PHILPOT TO APPROVE THE RESOLUTION AS PRESENTED. UNANIMOUS.

RESOLUTION NO. 23-02: Approving the Construction Grant Right of Way Easement to the City of Quincy for the Construction and Maintenance of Underground Electric Facilities: Recommended Approval (ROLL CALL VOTE)

Executive Director Frericks reported that the City is requesting a temporary construction easement for the electrical infrastructure below surface in Clat Adams Park. It's a temporary 40 foot easement. Staff recommends Board approval of Resolution 23-02 as presented. COMMISSIONER PHILPOT MADE A MOTION SECONDED BY COMMISSIONER VANCAMP TO APPROVE THE RESOLUTION AS PRESENTED. UNANIMOUS.

Informational/Outdoor Sculpture at Quincy Art Center with Donor Sign to be located at 1515 Jersey Street: Recommended Approval (VOICE VOTE)

Executive Director Frericks reported that the Quincy Arts Center requests the approval of the placement of the sculpture. The 50 day public comment period has passed. The Quincy Arts Center will pay for all expenses including installation. Staff recommends approval of the informational/outdoor sculpture at the Quincy Art Center. COMMISSIONER HOLTHAUS MADE A MOTION SECONDED BY COMMISSIONER MCGLOTHLIN TO APPROVE THE STAFF RECOMMENDATION AS PRESENTED. UNANIMOUS.

PUBLIC INPUT None.

ADJOURNMENT

With no other business to discuss, COMMISSIONER MCGLOTHLIN MADE A MOTION SECONDED BY PRESIDENT JONES TO ADJOURN THE MEETING. UNANIMOUS. PRESIDENT JONES DECLARED THE MOTION CARRIED. Meeting adjourned at 6:45 p.m. to be reconvened at site visit at Art Keller Marina, 1009 Quinsippi Island Road, Quincy, Il 62301

Secretary

Chairman

Date

Date

PUBLIC INPUT

***BOARD
INFORMATION/
EDUCATION***

CORRESPONDENCE

VOLUNTEERS

2023 BASEBALL COACHES

Robert Mast	Joe Terwelp
Adam Uppinhouse	Bobby Tait
Chuck Hensley	Donnie Shephard
Jake Venvertloh	Jon Pittman
Wes Creech	Kali Powell
Matt Bailey	Kevin Arens
Shandon Allen	Shawn Wilson

2023 T-BALL COACHES

Adam Hightower	Andrea Trenter	Zachary Smith
James Whelan	Jenn Smith	Zachary Kinscherf
Makenzie Holtmeyer	Nathan Elbus	Shawn Bunch
Taylor Waters	Struther Wand	Tyler Phillips
Megan Schlepphorst	Kory Hollensteiner	Steve Ajdinoivich
Spencer McKeown	Ryne Kirlin	Stephanie Hill
Patrick Hollensteiner	Nathan Terwelp	Jay Zanger
Nathan Lunt	Dinita Cooley	Bobby Tait
Andrew Freidank	Nick Eddy	Derek Abbott
Kyle Bailey	Katie & Carol Douglas	Ryan Reed
Kali Powell	Drew Schnack	Blake Berry
Laura Sievert	Brian Thomas	Austin Ramsey
Thomas Deinlein		

2023 SOFTBALL COACHES

Andrew Freidank	Chris Bockius	Derek Hoskins
Dinita Cooley	Jayne Crowder	Daniel Wells
Jessica Hollensteiner	Joseph Gibson	April Allen
Brittany Eckersley	Jackie Bruns	Josh Rabe
Kristy Shepherd	Becky Terwelp	Rob Gengenbacher
Brian Lewton	Chad Cramsey	Lydia Miller
Matt Jackson		

***EXECUTIVE
DIRECTOR'S
REPORTS***

To: Board of Commissioners
From: Rome Frericks
Subject: Monthly Report
Date: May 31, 2023

Administrative Initiatives (5/01/23 – 5/31/23)

Attended:

- Friends of the Trails meeting
 - Directors' meeting
 - Board meeting
 - Safety meeting
 - Quincy/Adams County Economic Development/Tourism meeting
 - UMRR meeting
 - Tree Commission meeting
 - Rotary Board meeting
 - Quincy Transit Advisory Committee meeting
 - Lorenzo Bull House Dogwood meeting
-
- Met with Attorney David Penn several times on current events concerning the Park District.
 - Met with City of Quincy on possible turf fields for T Ball fields.
 - Met with staff and Chris Griggs on Art Keller Marina.
 - Met with staff to gather more information for the Board for Westview irrigation project.
 - Held two operation meetings with the Directors.
 - Met with Board members on several dates to discuss Park District business.
 - Met with staff to begin working on the Planning Session agenda items.
 - Oversaw the Clat Adams sidewalk repairs.
 - Met with QFB Energy on possible solar panel locations within the Park District.

Administrative Initiatives (6/1/23 – 6/30/23)

- Continue to work with UMRR to develop the beginning scope of work and specifications.
- Work with the Director of Parks to oversee all the 2023 capital projects.
- Work with Director of Golf and Les Hill Irrigation Consultant to continue the Westview Golf Course irrigation design and engineering.
- Work on the Planning Session items for the August 10th meeting.

DIRECTORS'

REPORTS

To: Board of Commissioners
From: Matt Higley
Subject: Monthly Report
Date: May 31, 2023

Administrative Initiatives (5/1/23 – 5/31/23)

Attended:

- Directors' meeting
- Safety meeting
- Kiwanis meetings
- Friends of the Trail meeting

- Monitored work on Wavering Park small shelter.
- Monitored Washington Park sidewalk replacement.
- Monitored Villa Kathrine sidewalk replacement.
- Monitored Clat Adams Phase 1 sidewalk replacement.
- Monitored Batting Cage upgrade.
- Monitored dirt work and seeding on all projects.
- Monitored bench installation at the Villa Kathrine Overlook.
- Monitored Tee Pad upgrades at Moorman Park Disc Golf.
- Monitored Indian Mounds pool startup.

Administrative Initiatives (6/1/23 – 6/30/23)

- Continue planning for 2023 projects, goals and objectives.
- Work on 2023 Capital Projects for Parks Department.
- Monitor work on Lorenzo Bull House porch railing repair.
- Monitor Clat Adams Phase 1 sidewalk replacement.
- Monitor work on Moorman Park parking lot.
- Monitor Ceiling repair and painting at South Park Large shelter.
- Monitor dredge site preparation and dredging.

To: Board of Commissioners
From: Brian Earnest
Subject: Monthly Report
Date: May 31, 2023

Administrative Initiatives (5/01/23 – 5/31/23)

- Attended Safety Committee meeting.
- Completed Open Meetings Act Training.
- Worked with auditor and staff on the FY2022 audit field work.
- Collected data/information & prepared of statistical tables.
- Attended series of BS&A training sessions for accounting software.
- Met with QFB Energy to research the possibility of utilizing solar at QPD facilities.

Administrative Initiatives (6/01/23 – 6/30/23)

- End of Month balancing & monthly reports.
- IAPD Boot Camp Training.
- Filing of audit, submission to GFOA, Filing of IL AFR, completion of GATA.
- IGFOA budgeting training.
- Prepare FY2022 Management's Discussion & Analysis.
- Publish the Notice of Availability of Audit Report.
- File FY2022 Annual Comprehensive Financial Report with the Adams County Clerk.
- Prepare and file Annual Treasurer's Report with the Adams County Clerk, post to website.
- Post the FY2022 Comprehensive Annual Financial Report on the District's website.
- Conduct seasonal cash/POS payment processing audits.



Office of the Attorney General State of Illinois

Certificate of Completion

OMA - 12/19/2022436334

Tuesday, May 16, 2023

Director of Business Services
Brian Earnest

Has successfully completed the
Open Meetings Act on-line training.



Office of the Attorney General State of Illinois

Certificate of Completion

2021 - OMA Training

Monday, March 8, 2021

Commissioner
Mark C Philpot

Has successfully completed the
Open Meetings Act on-line training.

Kwame Raoul
Attorney General
State of Illinois

Sarah Pratt, Public Access Counselor
Chief, Public Access Bureau
Office of the Attorney General



Office of the Attorney General State of Illinois

Certificate of Completion

OMA - 12/19/2022438051

Tuesday, May 23, 2023

President, Board of Commissioners
Jarid R Jones

Has successfully completed the
Open Meetings Act on-line training.

Kwame Raoul
Attorney General
State of Illinois



Government Finance Officers Association

Certificate of
Achievement
for Excellence
in Financial
Reporting

Presented to

**Quincy Park District
Illinois**

For its Annual Comprehensive
Financial Report
For the Fiscal Year Ended

December 31, 2021

Christopher P. Morill

Executive Director/CEO



Government Finance Officers Association

203 North LaSalle Street, Suite 2700

Chicago, Illinois 60601-1210

312.977.9700 fax: 312.977.4806

6/6/2023

Rome Frericks
Executive Director
Quincy Park District, Illinois

Dear Rome:

We are pleased to notify you that your annual comprehensive financial report for the fiscal year ended December 31, 2021 qualifies for GFOA's Certificate of Achievement for Excellence in Financial Reporting. The Certificate of Achievement is the highest form of recognition in governmental accounting and financial reporting, and its attainment represents a significant accomplishment by a government and its management.

When a Certificate of Achievement is awarded to a government, an Award of Financial Reporting Achievement (AFRA) is also presented to the individual(s) or department designated by the government as primarily responsible for its having earned the Certificate. This award has been sent to the submitter as designated on the application.

We hope that you will arrange for a formal presentation of the Certificate and Award of Financial Reporting Achievement, and give appropriate publicity to this notable achievement. A sample news release is included to assist with this effort.

We hope that your example will encourage other government officials in their efforts to achieve and maintain an appropriate standard of excellence in financial reporting.

Sincerely,

A handwritten signature in black ink that reads "Michele Mark Levine". The signature is fluid and cursive, with the first and last names being more prominent.

Michele Mark Levine
Director, Technical Services



**The Government Finance Officers Association of
the United States and Canada**

presents this

AWARD OF FINANCIAL REPORTING ACHIEVEMENT

to

Donald J. Hilgenbrinck
Director of Business Services/Treasurer
Quincy Park District, Illinois



The Award of Financial Reporting Achievement is presented by the Government Finance Officers Association to the department or individual designated as instrumental in the government unit achieving a Certificate of Achievement for Excellence in Financial Reporting. A Certificate of Achievement is presented to those government units whose annual financial reports are judged to adhere to program standards and represents the highest award in government financial reporting.

Executive Director

Christopher P. Morrell

Date: 6/6/2023

To: Board of Commissioners
From: Mike Bruns
Subject: Monthly Report
Date: May 31, 2023

Administrative Initiatives (05/01/23 – 05/31/23)

- Attended the monthly safety committee meeting.
- Held monthly staff recreation meeting.
- Staff worked with the Director of Operations/Marketing on promoting our programs.
- Staff worked on organizing the t-ball, girls' softball, 3 on 3 basketball and sand volleyball programs.
- Staff continued seasonal employee trainings.
- Staff worked on setting up Indian Mounds Pool for the season.
- Staff worked on recruiting seasonal staff for 2023.
- Tennisfest was held at Reservoir Park.
- Mountain bike skills clinic was held at All America Mountain Bike Park.
- Youth golf lessons, nature programs, archery, soccer, baseball and softball continued for the month.
- Qtown baseball tournaments were held on the weekends at the three turf fields.
- Staff worked on organizing the tennis program.
- Family entertainment program was held at Moorman Park.
- Met with staff on planning session agenda and questions.

Administrative Initiatives (06/01/23 – 06/30/23)

- Staff will conduct trainings for our seasonal staff.

- Work with the Director of Operations/Marketing on promoting our programs.
- Indian Mounds Pool plans to open on Saturday, June 3.
- T-ball, sand volleyball and 3 on 3 basketball games start the week of June 5.
- Staff will keep working on recruiting staff for 2023.
- Q town tournaments will be held on weekends in June at the three turf fields.
- These programs will start in June: summer adventures, special populations, fishing clinics, fishing rodeo, St. Louis Cardinals clinic, outdoor movie, tennis, swim lessons, water babies, lacrosse, XCEL fitness, family entertainment in the park, family scavenger hunt, family days and star parties' programs and events.
- Summer nature programs will be held on Mondays and Wednesdays starting June 12.
- Archery lessons will continue for the month.
- Girls softball and competitive softball leagues will start the week of June 19.
- Family scavenger hunt will happen during the month at Bob Mays Park.
- Youth baseball and softball games will continue for the month at the fields.

To: Board of Commissioners
From: David Morgan
Subject: Monthly Report
Date: June 1, 2023

Administrative Initiatives (5/01/23 – 5/31/23)

- Attended safety meetings and board meetings.
- Continue to update the Westview website and calendar of events for the 2023 season.
- Men's Club will continue every Wednesday until August 30th.
- Hosted the Realtors Golf Outing, Monday May 8th.
- Hosted the Junior Optimist Golf Tournament, Saturday May 13th.
- Hosted the Men's & Women's Golf Tournament, Saturday May 20th & Sunday May 21st.
- Pre-emergent herbicide applied to the greens.
- 30-Stump voids back-filled, graded and seeded.
- Repaired irrigation leaks on holes 18 and 13.
- Fungicide program started on the fairways.
- Verti-cut the greens to control yellow tuft.
- Spot sprayed post-emergent herbicide to control broadleaf weeds.
- Prepared the golf course for the annual City Golf Championship.
- Edged and re-distributed the sand in all the bunkers.
- Hired additional seasonal staff.

Administrative Initiatives (6/01/23 - 6/30/23)

- Attend safety meetings and board meetings.
- Continue to update the Westview website and calendar of events for the 2023 season.
- Host the Ladies Chamber, Friday June 2nd.
- Host the McSchoch Golf Outing, Saturday June 3rd.
- Host the Quincy Cup, Sunday June 4th.
- Host the YMCA Golf Outing, Friday June 9th.
- Host the Obert 27 hole Golf Tournament, Saturday June 10th.
- Host a junior event, Thursday June 15th.
- Host the Little Peoples Parent Child Event and the three day Golf Tournament, June 18th through June 21st.
- Host a PGA Junior League Match, Sunday June 25th.
- Prepare golf course for up-coming Little Peoples Golf Championship.
- Preventive fungicide program continues on greens, tees and fairways.
- Spot spray clover on the course.
- Add extra sand in bunkers on holes 5 and 9.
- Treat the lakes to control aquatic weed growth.
- Training begins for new seasonal employees.
- Growth Regulator applied to fairways to improve quality of cut.

Westview Golf Course Rounds of Golf-2023

ROUND TYPE	May 2023 TOTALS	2023 YTD	22-May	2022-YTD
18 Hole Green Fee	580	1,326	534	922
9 Hole Green Fee	379	788	329	654
Twilight Walking Green Fee	36	99	48	73
Winter Walking Green Fee	0	179	0	242
TUE-THU Special	110	258	39	84
Winter Special W/Car	0	370	0	0
Third Nine (19-27) Green Fee	707	1,628	573	1136
Family Night Adult (19-27)	7	13	8	14
Family Night Child (19-27)	8	21	7	11
Junior Green Fee	19	49	22	33
Junior Green Fee (19-27)	18	61	0	0
Promotional Round	13	15	14	24
Twilight (Cart & Green Fee)	614	1,218	492	1035
Early Bird 9	57	77	65	69
Early Bird 9 (19-27)	0	0	0	0
Early Bird 18	93	141	87	112
Early Bird 18 (19-27)	0	0	0	0
Adult Pass Visit	333	850	381	748
Adult Pass Visit (19-27)	62	116	0	0
Senior Non-Restricted Pass Visit	700	1,669	616	1217
Senior Non-Restricted Pass Visit (19-27)	104	200	0	0
Senior Restricted Pass Visit	58	140	53	101
Senior Restricted Pass Visit (19-27)	7	11		0
Super Senior Restricted Pass Visit	289	591	310	502
Super Senior Restricted Pass Visit (19-27)	34	58	0	0
Employee Pass Visit	31	84	6	11
Employee Pass Visit (19-27)	7	17	0	0
JR. Pass Visit (18 & Under)	99	288	111	217
JR. Pass Visit (18 & Under) (19-27)	52	111	0	0
Junior Summer Pass Visit (April-Aug) (19-27)	134	160	50	54
College Pass Visit	0	0	0	0
Young Adult Pass Visit	278	680	182	405
Young Adult Pass Visit (19-27)	42	104	0	0
School Team Pass Visit	0	0	0	0
School Team Pass Visit (19-27)	2	2	0	0
Green Fee Punch card Visit	0	0	97	163
Tournament Round	149	149	172	208
Outing Green Fee	24	24	0	0
Tri-State Promotional Round	0	0	8	20
Loyalty GF Round	19	29	0	0
Disc Golf	22	119	0	0
TOTAL	5,087	11,645	4204	8055

PER VISIT FEE \$4,786.00 \$11,267.00

\$3,961.00 \$7,812.00

DAYS CLOSED 0 51

3 81

****Rounds not charged Per Visit Fee**

To: Board of Commissioners

From: Marcelo Beroiza

Subject: Monthly Report

Date: June 1, 2023

Administrative Initiatives (5/1/23 – 5/31/23)

- Attended the Rec. Department staff, Park District Board, Safety and Friends of The Trails meeting
- Attended IPRA Webinar. Proactive vs Reactive Problem-Solving
- Met with Veterans group
- Met with Art Keller marina group representative
- Met with the Executive Dir. Of Operations for the monthly meeting (Facilities, Maintenance, Rec, Business office, Westview, and projects)
- Marketing
 - Bill Klingner trail signs
 - Drone footage throughout parks, trails and Westview
 - Continuous improvement projects videos
 - Monthly sports and programs digital campaign
 - Art Keller sponsor signs
 - Friends of The Trails ride
 - Networks support
- Projects
 - Kiwanis youth grant. (awarded)
 - Chaddock volunteer projects
 - Quincy University. IL Work Study grant
 - Nature Trails East trail plotting
 - New MTB group sessions
 - Placer analytics foot traffic & data
 - Volunteers throughout the parks and trails
 - BNSF Permit. Preliminary Bill extension project to Lincoln park

Administrative Initiatives (6/1/23 – 6/31/23)

- Operations and Project list, follow-ups, and collaborations through the Park District facilities and parks
- Marketing
- Community collaborations

- Projects started list
- Coordinate media network communications, and community PR

COMMITTEE REPORTS

UNFINISHED BUSINESS

NEW BUSINESS

QUINCY PARK DISTRICT

Board of Commissioners

Date of Board Meeting: June 14, 2023

STAFF RECOMMENDATION

AGENDA ITEM: BID FOR CLAT ADAMS PARK CONCRETE REPLACEMENT PHASE 1 CHANGE ORDER NUMBER 1: RECOMMENDED APPROVAL

BACKGROUND INFORMATION: Bond Funds were allocated to replace the uneven portion of the Clat Adams Park sidewalk Phase 1. The contractor, Derhake Bros Plumbing and Excavating, found large voids under the existing sidewalk.

Additional work that was done:

- Added 15 ton of rock
- Added 65 feet of new sidewalk.

The total for all changes is an increase of \$4,500 to the contract price. This makes the total contract price \$19,000.

The change order document is included with the report.

FISCAL IMPACT: The contract price increased by \$4,500 to a total \$19,000. Funding for the increase will come from excess 2023 Bond funds.

STAFF RECOMMENDATION: Staff recommends the Board approve Contract Change Order No. 1.

PREPARED BY: Matt Higley, Director of Parks

BOARD ACTION:

ESTIMATE



DATE

5/30/23

ESTIMATE TO

Quincy Park District

1231 Bonasinga Dr

Quincy IL

1318 Leann Ct

Quincy, Il. 62305

Job: Clat Adams sidewalk S. end Change Order

DESCRIPTION

LINE TOTAL

Tear out and repour 65ft of sidewalk and fill with rock due to the sidewalk being undermined.

Subtotal	\$4,500
Total	\$4,500



QUINCY PARK DISTRICT

Board of Commissioners

Date of Board Meeting: June 14, 2023

STAFF RECOMMENDATION

AGENDA ITEM: BID FOR MOORMAN PARK SIDEWALK REPLACEMENT: RECOMMENDED APPROVAL

BACKGROUND INFORMATION: Sections of concrete within Moorman Park areas have become uneven and are trip hazards for park patrons due to previous large rain events.

Bids were prepared by staff and gathered bids for the project.

Staff received two proposals. The low bid was from Derhake Construction for \$11,600 for the concrete sidewalk replacement in Moorman Park.

Attached to this report is the bid tabulation and scope of work.

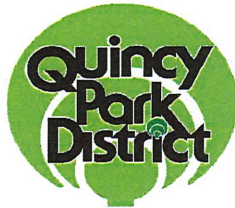
FISCAL IMPACT: The \$11,600 cost of this project will come from 2023 G.O. Bond excess funds.

STAFF RECOMMENDATION: Staff recommends approval of the low bid from Derhake Construction for \$11,600 for the sidewalk replacement in Moorman Park.

PREPARED BY: Matt Higley, Director of Parks

BOARD ACTION:

Moorman Sidewalk Replacement Quincy Park District Quincy, Illinois 62301		REIS CONSTRUCTION	DERHAKE CONSTRUCTION	
Base Bid for Sidewalk Replacement	\$15,000	\$13,100	\$11,600	
Bid security if work exceeds \$50,000	X			



I certify the above is a tabulation of bids received by the
Quincy Park District at 9:00 a.m. on May 11, 2023
at the Quincy Park District Board Room, 1231 Bonansinga Drive, Quincy, Il. 62301

Moorman Park Concrete Sidewalk Replacement

EXACT SCOPE OF WORK TO BE PERFORMED

- Remove uneven sidewalk in designated area and replace with new concrete sidewalk
 - 135' x 4' Remove
 - 135' x 5' Replace
 - Install 2 10" drain pipes under new sidewalk
- Dispose of old concrete in a proper manner
- All labor will be prevailing wage based on current prevailing wage for Illinois
- Minimum \$2,000,000 liability Insurance
- Performance Payment Bond or Irrevocable Letter of Credit of 5% of entire project (If over \$50,000)
- Bids will be opened May 11th at 9:00 a.m. in the Quincy Park District Board Room
- Work to be completed by November 1, 2023

QUINCY PARK DISTRICT

Board of Commissioners

Date of Board Meeting: June 14, 2023

STAFF RECOMMENDATION

AGENDA ITEM: BID FOR SOUTH PARK SIDEWALK REPLACEMENT: RECOMMENDED APPROVAL

BACKGROUND INFORMATION: Sections of concrete within South Park pond areas have become uneven and are trip hazards for park patrons due to previous flooding events and large rain events.

Bids were prepared by staff and gathered bids for the project.

Staff received two proposals. The low bid was from Derhake Construction for \$15,100 for the concrete sidewalk replacement in South Park.

Attached to this report is the bid tabulation and scope of work.

FISCAL IMPACT: The \$15,100 cost of this project will come from 2023 G.O. Bond excess funds.

STAFF RECOMMENDATION: Staff recommends approval of the low bid from Derhake Construction for \$15,100 for the sidewalk replacement in South Park.

PREPARED BY: Matt Higley, Director of Parks

BOARD ACTION:

South Park Sidewalk Replacement Quincy Park District Quincy, Illinois 62301		REIS CONSTRUCTION	DERHAKE CONSTRUCTION	
Base Bid for Sidewalk Replacement	\$20,000	\$17,200	\$15,100	
Bid security if work exceeds \$50,000	X			



I certify the above is a tabulation of bids received by the
Quincy Park District at 9:00 a.m. on May 11, 2023
at the Quincy Park District Board Room, 1231 Bonansinga Drive, Quincy, Il. 62301

South Park Pond Concrete Sidewalk Replacement

EXACT SCOPE OF WORK TO BE PERFORMED

- Remove uneven sidewalk in designated area and replace with new concrete sidewalk
 - 200' x 4'
 - Install 15 ton of Rip Rap on pond dam washout
 - Install 2 drain pipes under new sidewalk
- Dispose of old concrete in a proper manner
- All labor will be prevailing wage based on current prevailing wage for Illinois
- Minimum \$2,000,000 liability Insurance
- Performance Payment Bond or Irrevocable Letter of Credit of 5% of entire project (If over \$50,000)
- Bids will be opened May 11th at 9:00 a.m. in the Quincy Park District Board Room
- Work to be completed by November 1, 2023

QUINCY PARK DISTRICT

Board of Commissioners

Date of Board Meeting: June 14, 2023

STAFF RECOMMENDATION

AGENDA ITEM: BID FOR MADISON PICKLE BALL COURT REPAIRS AND COLOR FINISHING: RECOMMENDED APPROVAL

BACKGROUND INFORMATION: Madison Park junior tennis courts are beginning to hold water and have significant cracks throughout the four courts. Due to their current condition they need to be repaired. The two additional tennis courts will be pressure washed and cleaned.

Staff received one proposal from All Weather Courts for \$25,280 for the Madison Park pickle ball courts repairs and color finishing. The courts will be painted the blue/green color.

FISCAL IMPACT: The \$25,280 cost of this project will come from 2023 G.O. Bond excess funds.

STAFF RECOMMENDATION: Staff recommends approval of the bid submitted by All Weather Courts in the amount of \$25,280 for the pickle ball court repairs and color finishing at Madison Park.

PREPARED BY: Matt Higley, Director of Parks

BOARD ACTION:



CELEBRATING 60 YEARS of QUALITY SERVICE
PO Box 276, Dawson, IL 62520-0276
Warehouse 10188 Route 36 e., Dawson, IL 62520-0276
P 217-364-4433 | www.AllWeatherCourts.com
info@Allweathercourts.com

PROPOSAL	
DATE: 05/11/2023	
Quincy Park District 1231 Bonansinga Drive Quincy, IL 62305	
C/O Matt Higley (217) 223-7703 Cell (217) 919-0312- Mhigley@quincyparkdistrict.com	
Project Location: Tennis- Madison Park- Pickle Ball and tennis court cleaning	
<p>We hereby submit specifications and estimates for the estimates for the conversion in current area 4 junior tennis Courts to 4 Pickle Ball courts, including posts and nets, as under:</p> <ol style="list-style-type: none"> 1. Pressure wash, area of existing junior court and TWO TENNIS COURTS. 2. Lay out and orientate 4 pickle ball courts north and south. 3. Fill cracks with acrylic crack compound. NO WARRANTY ON ACRYLIC CRACK REPAIR 4. Fill low areas. No guarantee on elimination. 5. Supply and install Douglas bolt down Pickle Ball post. 6. Supply and install 60 feet of Riteway crack treatment under existing net line. No warranty due to width and depth of crack. 7. Apply 2 coats of acrylic resurfacer. 8. Apply 2 coats of acrylic color in 3-tone. In owners' choice of our standard warehouse colors. Custom colors at available at additional charge. 9. Layout and stripe double Pickle ball lines per USPBA specifications. 10. Supply and install 4 Douglas pickle ball nets. <p>(TENNIS COURTS WILL BE PRESSURED WASHED ONLY, NO ADDITIONAL REPAIR)</p>	
<p>PLEASE NOTE: Owner to supply un-interrupted water source within 300ft of project with hose bib. No landscaping or mowing during surfacing. We must be able to drive to edge of court. Ground must not be soft. No seeding or repair if we do not have to hard surface access at the gate. No bonds or additional fees within costs. If cost includes digging, no coverage for unforeseen obstacles under asphalt. All Weather Courts, Inc labor forces only. New Construction: Asphalt 15 days, concrete to cure a minimum of 30 days before surface. Expansion Joints: Acrylic products will not permanently adhered to area of expansion joints no warranty to from center of joint to 1 inch on</p>	



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info@Allweathercourts.com

each side. Prevailing wage figured within, and IDOL certification numbers will be provided with invoice.

We hereby propose labor and material complete in accordance with the above specifications, for the price of: \$25,280.00

All material is guaranteed as specified. All work is too completed in a workmanlike manner according to standard practices. Any alterations or deviations from the above specifications involving extra costs will be executed only on written orders and will be an extra charge over and above this estimate. All agreements contingent upon strikes, accidents, or delays beyond our control. Owner to carry fire, tornado, and other necessary insurance. Our workers are fully covered by workmen's compensation insurance.

Authorized Signature This proposal may be withdrawn by us if not accepted in **30 days**. Richard F. Judge, President, or Angela K.

Judge Secretary/Treasurer

With Payment Terms as Follows: upon completion.

Accounts over 30 days past due will be charged 1.5% finance rate of 18% and costs incurred to collect past due amounts, including court costs, attorney fees, and collections feeds will be added to account.

Acceptance of Proposal must be accepted within 15 days-the above prices, specifications and conditions are satisfactory and are hereby accepted. You are authorized to do the work as specified. Payment will be made as outlined above. Authorized Signature & Title

_____ **Date** _____

QUINCY PARK DISTRICT

Board of Commissioners

Date of Board Meeting: June 14, 2023

STAFF RECOMMENDATION

AGENDA ITEM: BID FOR PARKING LOT AT NATURE TRAILS EAST BY 35TH KOCHS LANE: RECOMMENDED APPROVAL

BACKGROUND INFORMATION: Due to the great popularity of the Bill Klingner Trail and the Nature Trails East, a gravel parking lot has been identified as an additional bond project. The new gravel parking lot will add an additional 24 parking stalls.

Bids were prepared by staff and gathered bids for the project.

Staff received two proposals. The low bid was from Derhake Construction for \$14,300 for the parking lot.

Attached to this report is the bid tabulation and scope of work.

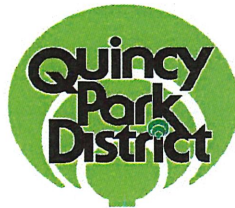
FISCAL IMPACT: The \$14,300 cost of this project will come from 2023 G.O. Bond excess funds.

STAFF RECOMMENDATION: Staff recommends approval of the low bid from Derhake Construction for \$14,300 for the gravel parking lot.

PREPARED BY: Rome Frericks, Executive Director

BOARD ACTION:

Nature Trails East Parking Lot Quincy Park District Quincy, Illinois 62301		REIS CONSTRUCTION	DERHAKE CONSTRUCTION	
Base Bid for Parking Lot	\$20,000	\$14,900	\$14,300	
Bid security if work exceeds \$50,000	X			



I certify the above is a tabulation of bids received by the
Quincy Park District at 9:00 a.m. on May 11, 2023
at the Quincy Park District Board Room, 1231 Bonansinga Drive, Quincy, Il. 62301

35th and Kochs Ln. Gravel Parking Lot

EXACT SCOPE OF WORK TO BE PERFORMED

- Remove 100' x 60' of dirt in designated area and replace with 3" of base rock with 3" of CA6 to finish grade
 - 100' x 60' x 6" Excavation
 - 100' x 60' x 3" Base Rock
 - 100' x 60' x 3" CA6 to grade
- Dispose of dirt in a proper manner
- All labor will be prevailing wage based on current prevailing wage for Illinois
- Minimum \$2,000,000 liability Insurance
- Performance Payment Bond or Irrevocable Letter of Credit of 5% of entire project (If over \$50,000)
- Bids will be opened May 11th at 9:00 a.m. in the Quincy Park District Board Room
- Work to be completed by November 1, 2023

PUBLIC INPUT