

# Quincy Park District

## BOARD OF COMMISSIONERS MEETING



**QUINCY PARK DISTRICT  
1231 Bonansinga Drive  
Quincy, Illinois**

**Agenda  
May 10, 2023**

**Regular Meeting – Board Room**

**6:00 P.M.**

**CALL TO ORDER: (ROLL CALL)**

**PLEDGE OF ALLEGIANCE**

**CONSENT AGENDA: (UNANIMOUS CONSENT)**

1. Check Register – Full Monthly: Recommended Approval by the Finance Committee
2. Regular Meeting Minutes – April 12, 2023

**PUBLIC INPUT:**

**BOARD INFORMATION/EDUCATION:**

- 2022 Planning Session Agenda
- IMRF/Pension Status Update

**CORRESPONDENCE:**

**VOLUNTEERS:**

- Baseball Coaches
- Soccer Coaches
- Marina Renters / Quincy Boat Club
- ADM
- Ameren
- Texas Roadhouse
- United Way

**EXECUTIVE DIRECTOR'S REPORT:**

- Rome Frericks

**DIRECTOR'S REPORTS:**

- Matt Higley, Director of Parks
- Don Hilgenbrinck, Director of Business Services
- Mike Bruns, Director of Program Services
- David Morgan, Director of Golf
- Marcelo Beroiza, Director of Marketing/Operations

## **COMMITTEE REPORTS:**

- Quincy Park District Board of Commissioners Annual Reorganization: Election of Board and Officers **(ROLL CALL VOTE)**
- Quincy Park District Board Attorney Appointment: Recommended Approval **(VOICE VOTE)**

## **UNFINISHED BUSINESS:**

- Informational/Right-Of-Way-Donor Signs for Bill Klingner Trail to be Located at 4<sup>th</sup> Street, 1810 Quintron Way and 24<sup>th</sup> Street: Information Only

## **NEW BUSINESS:**

- RESOLUTION NO. 23-01: Forming a Committee on Local Government Efficiency Act, SB3789 / Public Act 102-1088: Recommended Approval **(ROLL CALL VOTE)**
- RESOLUTION NO. 23-02: Approving the Construction Grant of Right of Way Easement to City of Quincy for the Construction and Maintenance of Underground Electric Facilities: Recommended Approval **(ROLL CALL VOTE)**
- Informational/Outdoor Sculpture at Quincy Art Center with Donor Sign to be Located at 1515 Jersey Street: Recommended Approval **(VOICE VOTE)**

**PUBLIC INPUT: Each speaker may have up to 3 minutes for comments**

**EXECUTIVE SESSION: In accordance with 5 ILCS, Par. 120/2c, I move that the Board convenes into Executive Session to discuss: (please read item(s) from list) **(ROLL CALL VOTE)****

**CALL TO ORDER (OPEN SESSION) (ROLL CALL VOTE)**

**ACTIONS AFTER EXECUTIVE SESSION**

**MOTION TO ADJOURN MEETING TO BE RECONVENED FOR SITE VISIT AT ART KELLER MARINA, 1009 QUINSIPPI ISLAND ROAD, QUINCY, IL 62301: (VOICE VOTE)**

**ADJOURN (VOICE VOTE)**

***CONSENT AGENDA***  
***(Unanimous Consent)***

QUINCY PARK DISTRICT  
1231 Bonansinga Drive  
Quincy, Illinois

Regular Meeting  
Board Room

April 12, 2023  
6:15 P.M.

**ROLL CALL**

President Frankenhoff called the meeting to order and upon the roll being called the following members were physically present at said location: President John Frankenhoff, Vice-President Barbara Holthaus, Commissioners Nathan Koettters, Patty McGlothlin, Roger Leenerts, and Jeff VanCamp. No Park Commissioner was permitted to attend the meeting by video or audio conference.

Members Absent: Alan Hickman

Also in Attendance: Executive Director–Rome Frericks, Director of Parks–Matt Higley, Director of Business Services–Don Hilgenbrinck, Director of Business Services–Brian Earnest, Director of Program Services–Mike Bruns, Director of Marketing/Operations–Marcelo Beroiza, Director of Golf–David Morgan and Board Attorney–David Penn.

President Frankenhoff led the room in the Pledge of Allegiance.

**CONSENT AGENDA**

President Frankenhoff asked if there were any objections or changes to the March 8, 2023, Regular Board meeting minutes or to the check register and upon hearing none, he announced they were approved by unanimous consent.

**PUBLIC INPUT**

**BOARD INFORMATION/EDUCATION**

President Frankenhoff suggested that the Board Education be revisited for the benefit of the new commissioners.

**CORRESPONDENCE**–None

**VOLUNTEERS**

Executive Director Frericks reported that Quincy University and Quincy Notre Dame helped clean up on the nature trails and the river front parks.

**EXECUTIVE DIRECTOR'S REPORT**

Executive Director Frericks stated that he and Westview are continuing to work with Wes Hill and that he is planning on coming to the June meeting and do a PowerPoint presentation for the Board. QBERA is continuing to do well and is proceeding forward.

**DIRECTORS' REPORTS**

Director Higley reported that the restrooms are open and grass cutting is underway. The marina has 105 total rentals. Seven of those are new renters. There are 4 remaining that have not paid and have a lift in their slip. Last year we were at 115. Count is down this year but a lot of boaters wait until June to bring their boats into the marina.

Director Hilgenbrinck introduced Brian Earnest as the new Director of Business Services. He comes to the Park District with 20 years of banking experience. He stated that IAPD has a virtual meeting coming up on June 13<sup>th</sup> covering boardmanship, finance and legislation and open meetings act, which would be beneficial for the new commissioners coming on board since they have to complete that in 90 days.

Director Bruns reported youth soccer started last week. Youth baseball started this week. Numbers are very good in all those programs. Batting machine update–all parts have come in and it should be completed by the first weekend in May when staff training will take place.

All field lights have been tested and we are currently working with a company to replace any lights that are not working and adjust some of the lights around home plate. Power washing of pool has commenced.

Director Morgan reported that turnout has been busy at the start of the season. We are currently 1,411 rounds above last year at this time.

Director Beroiza reported that the Bill Klingner extension from Parker Heights to Lincoln Park there was a meeting two weeks ago he met with BNSF and was notified that BNSF has moved the project to their real estate contract legal department where they have the abandon lines and seal the boundaries and the next step will be to show us where the boundaries are and transferring the title eventually.

### **COMMITTEE REPORTS**

Friends of the Lorenzo Bull House– Vice-President Holthaus reported at one o'clock on Saturday, April 22<sup>nd</sup>, there will be a dedication ceremony of a new fountain behind the house. It is open to the public. Thursday, May 4<sup>th</sup> is the second annual fundraising dinner at the Quincy Country Club for \$75 a ticket. Saturday, May 6<sup>th</sup> is the Dogwood Parade party from noon to three with many activities planned including house tours. She expressed appreciation to the Park District for providing bleachers and maintenance and an auction item for the fundraiser.

Planning Commission– Commissioner Koettters reported the Commission met on March 28<sup>th</sup> and the next meeting will be on the 25<sup>th</sup> of this month.

Art Keller Marina Committee- Commissioner VanCamp reported that there was a meeting scheduled for Wednesday, March 26<sup>th</sup>.

Quincy Riverfront Development Committee- Commissioner VanCamp stated a meeting was held and focused primarily on brochures for marketing. There will be a fundraiser in the future for operating capital.

Finance Committee- Commissioner Leenerts reported a full meeting was held. They reviewed the TIF in the City and nothing has changed on that in terms of supporting it. They also discussed the transition period for the Director of Business Services and how long the current Director will stay to assist the new Director.

### **UNFINISHED BUSINESS**

Festival of Lights Inc. Holiday Light Display Three-Year Agreement: Executive Director Frericks advised this was tabled last month to give time to receive more information from Mr. Dooley in reference to changes he was asking for. Since we have not heard from Mr. Dooley we recommend that since this is the same agreement from the previous term so staff is recommending approval of the agreement as presented. COMMISSIONER LEENERTS MADE A MOTION SECONDED BY COMMISSIONER MCGLOTHLIN TO APPROVE THE STAFF REC AS PRESENTED. THE BOARD VOTED SIX IN FAVOR OF THE STAFF REC WITH ONE ABSENT. PRESIDENT FRANKENHOFF DECLARED THE MOTION CARRIED.

### **NEW BUSINESS**

Quincy Park District 2022-20232 Goals and Objectives First Quarter Status Update:

Information Only: Executive Director Frericks reported this is the first quarter goals and objectives that are submitted.

Informationals/Right-of-Way-Donor Signs for Bill Klingner Trail to be located at 4<sup>th</sup> Street, 1810 Quintron Way and 24<sup>th</sup> Street: Recommended Approval (VOICE VOTE)

Executive Director Frericks stated the 50-day public comment period passed with no public comments. Friends of the Trail will pay for all the signs and installation. The Park District will incur no expenses on this. Staff recommends approval of informational/right of way donor signs for the Bill Klingner trail located at 4<sup>th</sup> Street, 1810 Quintron Way and 24<sup>th</sup> Street.

COMMISSIONER VANCAMP MADE A MOTION SECONDED BY COMMISSIONER HOLTHAUS TO APPROVE THE STAFF REC AS PRESENTED. PRESIDENT FRANKENHOFF stated he will be a no vote. He stated that he believes Elizabeth Parker was instrumental in taking over the Parks and Boulevards Association as President. When her husband passed she donated the land and funds. She oversaw the roadway between 5<sup>th</sup> Street and Bonansinga. He felt an opportunity to mention her contributions is being missed. He acknowledged that he failed in speaking up previously to tonight. He also added that Elizabeth Parker is the daughter of Lorenzo Bull and that could be tied in. COMMISSIONER VANCAMP MADE A MOTION TO TABLE THIS FOR A MONTH TO AMEND THE PARKER HEIGHTS KLINGINER TRAIL SIGN TO INCLUDE ELIZABETH PARKER'S CONTRIBUTIONS. Commissioner McGlothlin and President Frankenhoff agreed that the spacing on the signs could be better placed. Executive Director Frericks stated that the signs as presented were provided by the Friends of the Trail. Commissioner Leenerts stated that this will reopen the 50-day public comment period and resets all timelines. President Frankenhoff stated that a two-month delay would be all right in order to get the signs correct. COMMISSIONER KOETTERS SECONDED THE MOTION TO TABLE FOR A MONTH. THE BOARD VOTED FIVE TO ONE IN FAVOR OF THE STAFF REC WITH ONE OPPOSED AND ONE ABSENT. PRESIDENT FRANKENHOFF DECLARED THE MOTION CARRIED.

PRESIDENT FRANKENHOFF thanked the outgoing Commissioners Leenerts and Koettters for their service. Commissioner Leenerts expressed that it has been an honor to serve on the Park District as a Commissioner. He thanked Executive Director Frericks and the staff for their work. He also added that he was proud of the financial condition of the Park District. Commissioner Koettters thanked the Board members and the staff for their service. He stated that it has been a pleasure to serve and was proud of the accomplishments of the Park District.

**PUBLIC INPUT:** None.

**ADJOURNMENT:**

With no other business to discuss at 6:45 p.m., COMMISSIONER KOETTERS MADE A MOTION SECONDED BY COMMISSIONER LEENERTS ADJOURN THE MEETING. UNANIMOUS. PRESIDENT FRANKENHOFF DECLARED THE MOTION CARRIED. Meeting adjourned.

\_\_\_\_\_  
Secretary

\_\_\_\_\_  
Chairman

\_\_\_\_\_  
Date

\_\_\_\_\_  
Date

# ***PUBLIC INPUT***

***BOARD  
INFORMATION/  
EDUCATION***

Quincy Park District  
 Planning Session  
 Administrative Offices  
 1231 Bonansinga Dr.  
 Date: August 1, 2022  
 9:00 a.m.

Agenda Item
<b>CALL TO ORDER (ROLL CALL VOTE)</b>
<b>PLEDGE OF ALLEGIANCE</b>
<b>PUBLIC COMMENT: Each speaker may have up to 3 minutes for comments</b>
<b>DISCUSSION ITEMS:</b>
<ul style="list-style-type: none"> <li>○ Budget Timeline and Annual GO Bond Timeline               <ul style="list-style-type: none"> <li>○ Timeline-2023 Budget &amp; Appropriation Ordinance &amp; 2022 Tax Levy Ordinance</li> <li>○ Annual GO Bond, Series 2023 Timeline</li> </ul> </li> </ul>
<ul style="list-style-type: none"> <li>○ Finance Overview               <ul style="list-style-type: none"> <li>○ Park District Historical Tax Rates</li> <li>○ Cash Balance Report</li> <li>○ Park District General Obligation Bond History</li> <li>○ Financing of Proposed Capital Projects-2023 GO Bond, Ongoing GO Bonds &amp; Tax Levies</li> </ul> </li> </ul>
<ul style="list-style-type: none"> <li>○ Proposed Capital Projects and Financing               <ul style="list-style-type: none"> <li>○ Proposed 2023 Projects</li> <li>○ Proposed 2023 Project Photos</li> <li>○ Playground Inventory</li> <li>○ Park Road Conditions</li> <li>○ Shelter Inventory</li> <li>○ Equipment Purchase List, Parks Department</li> </ul> </li> </ul>
<ul style="list-style-type: none"> <li>○ Art Keller Marina               <ul style="list-style-type: none"> <li>○ Financials</li> <li>○ Future Options</li> <li>○ Financial Impact to Corporate</li> <li>○ Resolution NO. 21-04, Resolution to Continue Marina Operations Through 2023</li> </ul> </li> </ul>
<ul style="list-style-type: none"> <li>○ Future Location of Southeast Park in Quincy               <ul style="list-style-type: none"> <li>○ JWCC Parcel</li> <li>○ QSL Parcel</li> </ul> </li> </ul>
<ul style="list-style-type: none"> <li>○ Executive Director/Staff and Board Communications/Annual Goals and Objectives               <ul style="list-style-type: none"> <li>○ Current Comprehensive Goals &amp; Objectives 2022-2023</li> <li>○ Comprehensive Goals &amp; Objectives 2023-2024</li> <li>○ Planning Session Initiatives</li> <li>○ Current Park District Mission Statement</li> </ul> </li> </ul>
<ul style="list-style-type: none"> <li>○ Lunch</li> </ul>
<ul style="list-style-type: none"> <li>○ Potential Sale of Park Property               <ul style="list-style-type: none"> <li>○ Referendum Rules and Guidelines</li> <li>○ Parcel in Parker Heights Park</li> <li>○ Archeological Survey of Parker Heights Park</li> <li>○ Site Visit to Parker Heights</li> </ul> </li> </ul>
<ul style="list-style-type: none"> <li>○ Westview Golf Course               <ul style="list-style-type: none"> <li>○ Financials</li> <li>○ Irrigation System Replacement</li> </ul> </li> </ul>

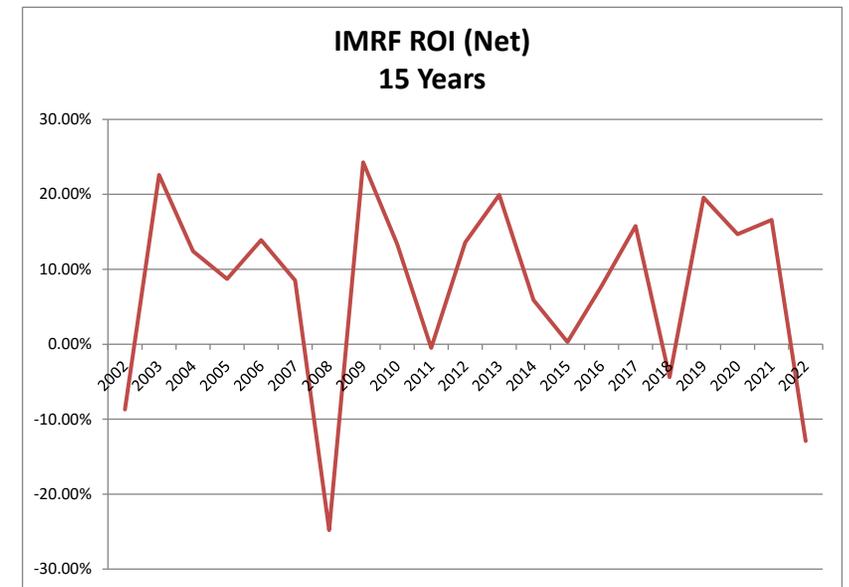
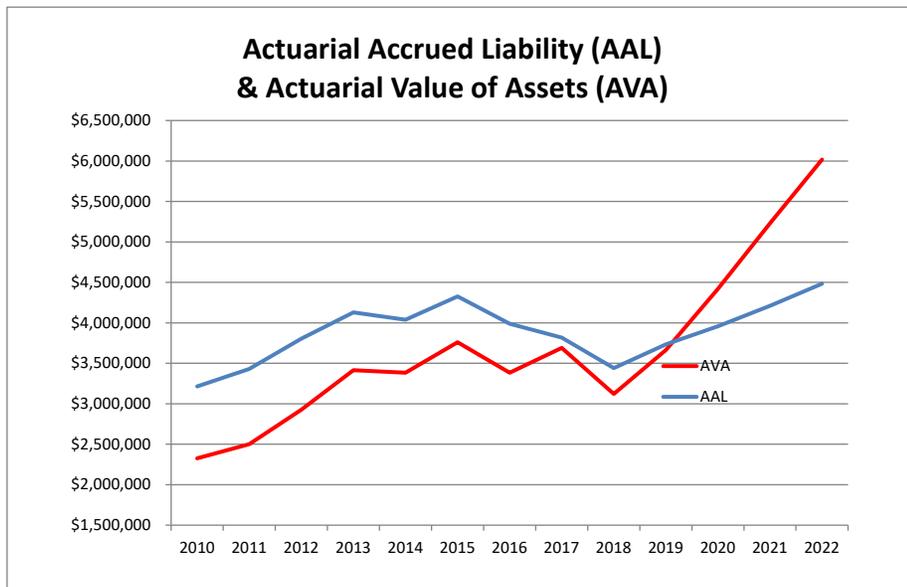
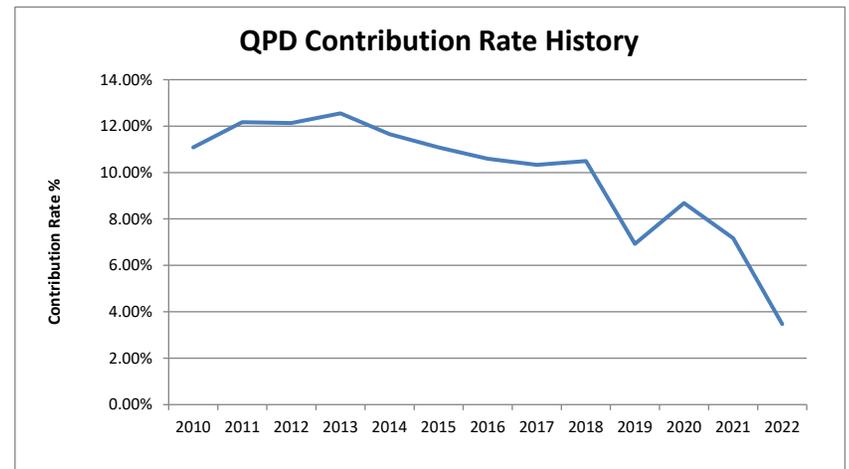
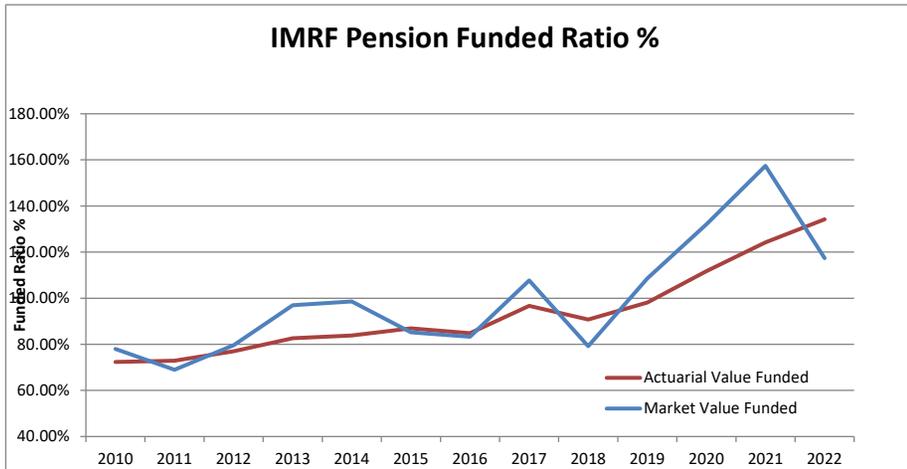
<ul style="list-style-type: none"> <li>○ Bill Klingner Trail Development <ul style="list-style-type: none"> <li>○ Phase 5 Section from Parker Heights to Lincoln Park &amp; Cost Estimate</li> <li>○ Cycle of ITEP Grants</li> <li>○ Quincy Park District History of ITEP Grants</li> </ul> </li> </ul>
<ul style="list-style-type: none"> <li>○ Site Visit <ul style="list-style-type: none"> <li>○ Parker Heights Park</li> </ul> </li> </ul>
<b>PUBLIC COMMENT: Each speaker may have up to 3 minutes for comments</b>
<b>EXECUTIVE SESSION: In accordance with 5 ILCS, Par. 120/2c, I move that the Board convenes into Executive Session to discuss: (please read item(s) from list) (ROLL CALL VOTE)</b>
<b>CALL TO ORDER (OPEN SESSION) (ROLL CALL VOTE)</b>
<b>ACTIONS AFTER EXECUTIVE SESSION</b>
<b>ADJOURN (VOICE VOTE)</b>

**Quincy Park District**  
**IMRF Schedule of Funding Progress**

Actuarial Valuation Date (Dec 31st)	Actuarial Value of Assets (a)	Market Value Basis of Actuarial Value Assets (a1)	Actuarial Accrued Liability (AAL) (b)	Unfunded AAL - Entry Age (b-a)	Funded Ratio % (UAAL) (a/b)	Market Value Basis of Funded Ratio % (a1/b)	Covered Payroll (c)	UAAL as a % of Covered Payroll ((b-a)/c)	Employer Pension Contributions (Inclds Disability, Death & Suppl Benefits)	Employer Voluntary Additional Contributions	Quincy Park District Total Contribution	Quincy Park District Contribution Total Rate	IMRF Investment Return (Net of Fees)	
1992	\$ 585,444	Data Not Available	\$ 712,478	\$ 127,034	82.17%	Data Not Available	\$ 619,607	20.50%						
1993	\$ 734,869		\$ 783,118	\$ 48,249	93.84%		\$ 634,541	7.60%				\$ 54,177.99	9.50%	
1994	\$ 879,527		\$ 910,029	\$ 30,502	96.65%		\$ 664,927	4.59%				\$ 50,971.35	9.46%	
1995	\$ 1,040,343		\$ 1,109,190	\$ 68,847	93.79%		\$ 676,201	10.18%	\$ 58,491.35			\$ 52,418.91	8.65%	
1996	\$ 1,198,742		\$ 1,229,075	\$ 30,333	97.53%		\$ 719,368	4.22%	\$ 61,218.21			\$ 60,854.76	8.51%	
1997	\$ 1,332,061		\$ 1,339,398	\$ 7,337	99.45%		\$ 761,250	0.96%	\$ 69,141.19			\$ 56,691.94	8.81%	
1998	\$ 1,518,804		\$ 1,499,714	\$ (19,090)	101.27%		\$ 866,539	0.00%	\$ 73,915.72			\$ 58,953.18	8.53%	
1999	\$ 1,775,333		\$ 1,637,103	\$ (138,230)	108.44%		\$ 1,020,949	0.00%	\$ 84,636.66			\$ 82,222.88	8.29%	20.90%
2000	\$ 2,062,073		\$ 1,752,218	\$ (309,855)	117.68%		\$ 1,060,541	0.00%	\$ 85,479.54			\$ 83,939.44	8.06%	1.90%
2001	\$ 2,268,385		\$ 2,169,437	\$ (98,948)	104.56%		\$ 1,186,569	0.00%	\$ 82,585.12			\$ 88,615.58	6.96%	-6.10%
2002	\$ 2,288,389	\$ 2,236,866	\$ (51,523)	102.30%	\$ 1,196,689	0.00%	\$ 64,501.53			\$ 73,399.81	5.39%	-8.70%		
2003	\$ 2,517,201	\$ 2,459,744	\$ (57,457)	102.34%	\$ 1,155,037	0.00%	\$ 93,673.53			\$ 84,871.18	8.11%	22.60%		
2004	\$ 2,754,037	\$ 2,759,016	\$ 2,817,934	\$ 63,897	97.73%	97.91%	\$ 1,161,415	5.50%	\$ 95,816.72	\$ -	\$ 104,619.20	8.25%	12.40%	
2005	\$ 2,739,676	\$ 2,768,757	\$ 2,767,674	\$ 27,998	98.99%	100.04%	\$ 1,129,639	2.48%	\$ 86,756.06	\$ -	\$ 86,755.72	7.68%	8.70%	
2006	\$ 2,858,429	\$ 3,060,229	\$ 2,862,970	\$ 4,541	99.84%	106.89%	\$ 1,088,304	0.42%	\$ 101,103.46	\$ -	\$ 101,103.73	9.29%	13.90%	
2007	\$ 2,823,980	\$ 3,005,736	\$ 2,825,062	\$ 1,082	99.96%	106.40%	\$ 1,183,036	0.09%	\$ 103,160.73	\$ -	\$ 103,161.73	8.72%	8.50%	
2008	\$ 2,600,679	\$ 1,928,098	\$ 3,185,490	\$ 584,811	81.64%	60.53%	\$ 1,233,487	47.41%	\$ 103,612.92	\$ -	\$ 103,612.81	8.40%	-24.80%	
2009	\$ 2,095,350	\$ 2,016,522	\$ 3,030,748	\$ 935,398	69.14%	66.54%	\$ 1,348,306	69.38%	\$ 112,583.54	\$ -	\$ 112,582.99	8.35%	24.28%	
2010	\$ 2,325,767	\$ 2,506,797	\$ 3,214,437	\$ 888,670	72.35%	77.99%	\$ 1,295,165	68.61%	\$ 143,504.24	\$ -	\$ 144,596.40	11.08%	13.37%	
2011	\$ 2,500,519	\$ 2,365,877	\$ 3,430,456	\$ 929,937	72.89%	68.97%	\$ 1,304,846	71.27%	\$ 158,799.81	\$ -	\$ 162,141.97	12.17%	-0.50%	
2012	\$ 2,927,118	\$ 3,029,695	\$ 3,804,003	\$ 876,885	76.95%	79.64%	\$ 1,397,892	62.73%	\$ 169,564.36	\$ -	\$ 172,975.42	12.13%	13.58%	
2013	\$ 3,413,937	\$ 4,001,589	\$ 4,128,857	\$ 714,920	82.68%	96.92%	\$ 1,384,072	51.65%	\$ 173,701.03	\$ -	\$ 177,207.82	12.55%	19.94%	
2014	\$ 3,384,442	\$ 3,982,610	\$ 4,038,903	\$ 654,461	83.80%	98.61%	\$ 1,413,339	46.31%	\$ 164,654.03	\$ 100,000.00	\$ 273,598.75	11.65%	5.90%	
2015	\$ 3,760,134	\$ 3,686,575	\$ 4,325,492	\$ 565,358	86.93%	85.23%	\$ 1,353,345	41.77%	\$ 149,950.63	\$ -	\$ 153,921.55	11.08%	0.29%	
2016	\$ 3,383,253	\$ 3,322,197	\$ 3,987,936	\$ 604,683	84.84%	83.31%	\$ 1,245,231	48.56%	\$ 131,869.98	\$ -	\$ 135,999.58	10.59%	7.77%	
2017	\$ 3,690,782	\$ 4,111,444	\$ 3,817,156	\$ 126,374	96.69%	107.71%	\$ 1,222,766	10.34%	\$ 126,291.03	\$ 100,000.00	\$ 230,522.18	10.33%	15.78%	
2018	\$ 3,121,753	\$ 2,723,083	\$ 3,441,021	\$ 319,268	90.72%	79.14%	\$ 1,256,990	25.40%	\$ 131,775.01	\$ 50,000.00	\$ 186,977.88	10.49%	-4.40%	
2019	\$ 3,665,442	\$ 4,055,697	\$ 3,733,827	\$ 68,385	98.17%	108.62%	\$ 1,251,025	5.47%	\$ 86,696.07	\$ 150,000.00	\$ 244,620.54	6.93%	19.57%	
2020	\$ 4,421,011	\$ 5,225,475	\$ 3,958,254	\$ (462,757)	111.69%	132.01%	\$ 1,307,272	0.00%	\$ 113,471.20	\$ 200,000.00	\$ 323,901.79	8.68%	14.69%	
2021	\$ 5,226,610	\$ 6,624,881	\$ 4,208,817	\$ (1,017,793)	124.18%	157.40%	\$ 1,385,782	0.00%	\$ 99,360.63	\$ -	\$ 107,705.89	7.17%	16.60%	
2022	\$ 6,017,681	\$ 5,260,384	\$ 4,483,279	\$ (1,534,402)	134.22%	117.33%	\$ 1,387,840	0.00%	\$ 48,157.96	\$ 400,000.00	\$ 457,469.70	3.47%	-12.90%	
Avg. Return Since 1998:													7.64%	

**Note:** Actuarial valuations are used to assess the funded status of a defined-benefit pension fund (IMRF) and are based on statistical inference and assumptions including but not limited to interest rates, demographic changes, inflation, etc. Market value is the value at a certain point of time and constantly varies. Employer Total Contributions includes voluntary additional contributions.

## Quincy Park District IMRF Schedule of Funding Progress



# ***CORRESPONDENCE***

***VOLUNTEERS***

## 2023 BASEBALL COACHES

Terry Lepper	Scott Vaughan
Ryan Cook	Jason Shimp
Joe Darnell	Blake Williams
Brooks Bainter	Josh Foster
Joel Mixer	Clinton Hornke
Kyle Bocke	Ryan Blair
Matt Kasparie	Thomas Deinlein
Roger Wells and Alexis Jarrett	

## 2023 SOCCER COACHES

Matt Croucher	Jason Bennett	Kevin Wolf
Tyler Phillips	Louis Degonia	Nathan and Mindy Holthaus
Scott Smith	Gerson Anaya	Riley Kane
Ryan Parker	Ben Adams	Zach Lish
Ryan Leifheit	Ryne Kirlin	Brian Young
Eric Wait	Joseph Ott	Chuck Haskins
Jared Tipton	Ryan Brumbaugh	Cody Kamm
Jordan Delonjay	Megan Paul	Devon Stegeman
Nathan Pales	Lauren Santora	Melanie Weerts
Dylan Epley	Jon Hoover	Brian Richards
Blake Camacho	DJ Peters	Kevin Novinger
Zach Gilmore	Andre Harper	Andrew Peters
Taylor Rakers	Alex Million	Derek Smith
Ryan Struck	Audra Fox	Jon Hanchett
Kenneth MacDonough	Brian Thomas	Daniel Vale
Jason Carpenter	Kristine Bickhaus	Ronnie VanAusdall
Jaclyn Arens	Lindsay and Brad Tangy	Jason Wright
Cory Stegman	Lisa Warner	Kristy Shepherd
Chris Bockius	Lucas Cramsey	Kim O'Leary
Ben Domborski	Ryan Koenig	Matt Jackson
Andrew Smith	Brian Walker	Madeline Patterson
Tori Dameron	Dan Golden	Gwen Whelan
Shelby Miller	Emily Mellon	Bobbette Burgtorf
Tim Schrage	Greg Cassens	Allison and Mitch Housewright

***EXECUTIVE  
DIRECTOR'S  
REPORTS***

**To:** Board of Commissioners  
**From:** Rome Frericks  
**Subject:** Monthly Report  
**Date:** April 30, 2023

**Administrative Initiatives** (4/01/23 – 4/30/23)

Attended:

- Friends of the Trails meeting
  - Directors' meeting
  - Board meeting
  - Safety meeting
  - Quincy/Adams County Economic Development/Tourism meeting
  - UMRR meeting
  - Tree Commission meeting
  - Rotary Board meeting
- 
- Met with Attorney David Penn several times on current events concerning the Park District.
  - Met with City of Quincy on placement of a CSO structure in Riverview Park.
  - Attend bid openings for the Moorman Park parking lot addition and Berrian Park restroom replacement.
  - Met with staff to gather more information for the Board for Westview irrigation project.
  - Held two operation meetings with the Directors.
  - Met with Board members on several dates to discuss Park District business.
  - Met with UMRR for a special meeting on the lower bay and the newly formed island.
  - Oversaw the Washington Park sidewalk replacement, Wavering Park shelter replacement and the Villa Kathrine sidewalk addition.

## **Administrative Initiatives** (5/1/23 – 5/31/23)

- Continue to work with UMRR to develop the beginning scope of work and specifications.
- Work with the Director of Parks to oversee all the 2023 capital projects.
- Work with Director of Golf and Les Hill Irrigation Consultant to begin the Westview Golf Course irrigation design and engineering.

***DIRECTORS'***  
***REPORTS***

**To:** Board of Commissioners  
**From:** Matt Higley  
**Subject:** Monthly Report  
**Date:** April 30, 2023

**Administrative Initiatives** (4/1/23 – 4/30/23)

Attended:

- Directors' meeting
- Kiwanis meetings
- Friends of the Trail meeting
  
- Monitored progress on Washington Park and Clat Adams fountain opening.
- Monitored progress on Wavering Park small shelter.
- Monitored progress on Washington Park sidewalk replacement.
- Monitored progress on Villa Kathrine overlook construction.
- Monitored progress on Washington Park landscape renovation.
- Monitored progress on Indian Mounds Pool opening.

**Administrative Initiatives** (5/1/23 – 5/31/23)

- Continue planning for 2023 projects, goals and objectives.
- Work on 2023 Capital Projects for Parks Department.
- Monitor work on Lorenzo Bull House porch railing repair.
- Monitor Work on Wavering Park small shelter.
- Monitor work on Villa Kathrine overlook construction.
- Monitor work on Bull House porch railing repair.
- Monitor work on Moorman Park parking lot.
- Monitor work on Villa Kathrine dirt work and bench installation.

**To:** Board of Commissioners  
**From:** Donald J. Hilgenbrinck  
**Subject:** Monthly Report  
**Date:** April 30, 2023

**Administrative Initiatives** (4/01/23 – 4/30/23)

- Attended Safety Committee meeting.
- Implemented transitional plan for the new Director of Business Services.
- Filed final "Statement of Economic Interest" for staff with the County Clerk's office.
- Had initial meeting with auditor for the 2022 audit.
- Attended IGFOA "Introduction to Governmental Accounting".
- Attended series of BS&A training sessions for accounting software.
- Finalization of Fixed Assets, Recording Depreciation, Capitalization of Assets, Recording Journal Entries, Generate Reports.
- Process Art Keller Marina lease renewals. As of May 1<sup>st</sup>, we are at 109 slip rentals, down 6 from last year. We had 17 not renew and added 11 new renters. There are 8 boathouse rentals, which is the same as last year. There is 1 that has not renewed and has been turned over to our attorney.

**Administrative Initiatives** (5/01/23 – 5/31/23)

- Prepare files and documents for the FY2022 audit and assist auditors with the field work portion.
- Apply to the Local Records Commission for annual destruction of District records in accordance with the District's retention policy.
- Complete worksheets, reports, and background statistics for the FY2021 Annual Comprehensive Financial Report (ACFR).
- Continue transitional plan per timeline for the new Director of Business Services.

**ILLINOIS GOVERNMENT FINANCE OFFICERS ASSOCIATION**

800 Roosevelt Road, Building C – Suite 312  
Glen Ellyn, IL 60137

**CERTIFICATE OF COMPLETION**

---

In accordance with the standards of the National Registry of CPE Sponsors, CPE credits have been granted based on a 50-minute hour.

National Registry of CPE Sponsors ID Number: 108480

Signature of Illinois GFOA Representative:



Rachel Musiala, Professional Education Committee Chair

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Fields of Study:

**To:** Board of Commissioners  
**From:** Mike Bruns  
**Subject:** Monthly Report  
**Date:** April 26, 2023

**Administrative Initiatives** (04/01/23 – 04/30/23)

- Attended the monthly safety committee meeting.
- Held monthly staff recreation meeting.
- Staff worked with the Director of Operations/Marketing on promoting our programs.
- Staff worked on organizing the soccer and baseball programs.
- Staff continued seasonal employee trainings.
- Batting Cage facility opened for the season.
- Staff worked on recruiting seasonal staff for 2023.
- Youth soccer, baseball and softball leagues started.
- Staff worked on the t-ball and girls softball programs.
- Staff started work on preparing Indian Mounds Pool to open.
- Qtown baseball tournaments started on the weekends at the three turf fields.
- Youth golf lessons, archery and nature programs were held.
- Staff did a presentation on our spring and summer programs at the Early Childhood Center.
- Staff worked on improving the lights at the four fields.

**Administrative Initiatives** (05/01/23 – 05/31/23)

- Staff will conduct trainings for our seasonal staff.
- Work with the Director of Operations/Marketing on promoting our programs.

- Youth golf lesson session will start on May 2.
- Staff will help with the tennis fest on May 7 at Reservoir Park.
- Staff will organize the t-ball and girls softball programs.
- Staff will work on recruiting staff for 2023.
- The new hitting machines and equipment will be installed at the Batting Cage facility.
- Q town tournaments will be held on weekends in May at the three turf fields.
- Staff will work on organizing the summer adventures, special populations, fishing clinics, fishing rodeo, St. Louis Cardinals clinic, outdoor movie, tennis, lacrosse, XCEL fitness, 3 on 3 basketball leagues, sand volleyball leagues, family entertainment in the park, family scavenger hunt, family days and star parties' programs and events.
- Nature spring programs will be held on May 6 and 13 and nature walk expedition on May 19.
- Youth mountain bike riding skills clinic will be held on May 21.
- Staff will continue to prepare Indian Mounds Pool to open.
- Archery lessons will continue for the month.

**To:** Board of Commissioners  
**From:** David Morgan  
**Subject:** Monthly Report  
**Date:** May 1, 2023

**Administrative Initiatives** (4/01/23 – 4/30/23)

- Attended safety meetings and board meetings.
- Continue to update the Westview website and calendar of events for the 2023 season.
- Junior lessons started on Tuesdays in April, 4 weeks total.
- Hosted a Callaway fitting day, Friday April 21<sup>st</sup>.
- Ladies League started on Tuesday April 25<sup>th</sup>.
- Rough Riders League started on Wednesday April 26<sup>th</sup>.
- Titan League started on Thursday April 27<sup>th</sup>.
- Staff finished pre-emergent application on fairways, roughs, tee complexes, slopes. (150 acres).
- Staff completed the deep-tine aerification and topdressing of the front 18 greens.
- Staff fertilized greens and tees.
- Staff applied fungicide and insecticide on the greens.
- Staff was busy cleaning up small limbs and debris from excessive winds during April.
- Staff repaired irrigation leaks on holes 1 and 7.
- Staff added new sand in the bunkers on holes 3 and 6.

## **Administrative Initiatives** (5/01/23 - 5/31/23)

- Attend safety meetings and board meetings.
- Continue to update the Westview website and calendar of events for the 2023 season.
- Junior Lesson start on Tuesday May 2<sup>nd</sup>.
- Men's Club start date, Wednesday May 3<sup>rd</sup>.
- Host the Realtors Golf Outing, Monday May 8<sup>th</sup>.
- Host the Junior Optimist Golf Tournament, Saturday May 13<sup>th</sup>.
- Host the Men's & Women's Golf Tournament, Saturday May 20<sup>th</sup> & Sunday May 21<sup>st</sup>.
- Post- emergent application begins to control broadleaf weeds.
- Backfill and seed stump voids.
- Apply fertilizer and insecticide on the fairways.
- Preventive fungicide will begin on greens and tees.
- Staff will continue adding sand to bunkers that need it.
- Continue recruiting new seasonal staff employees.
- Continue to monitor the irrigation system for leaks and issues.



**To:** Board of Commissioners

**From:** Marcelo Beroiza

**Subject:** Monthly Report

**Date:** May 1, 2023

**Administrative Initiatives** (4/1/23 – 4/30/23)

- Attended the Rec. Department staff, Park District Board, Safety and Friends of The Trails meeting
- Attended IPRA Webinar. Creating a Customer Care Plan
- Met with pickleball group
- Met with the Executive Dir. Of Operations for the monthly meeting (Facilities, Maintenance, Rec, Business office, Westview, and projects)
- Marketing
  - All sports and programs digital campaign
  - Lorenzo Bull House events
  - Log Cabin events
  - New wind screen Moorman Park
  - New posters Moorman Park
  - New banners
  - Job posting
  - Movies in the park sponsor
  - Networks support
- Projects
  - Moorman Park Analytics Foot Traffic & Data
  - Website updates
  - New drone footage throughout parks and trails
  - Volunteers throughout the parks and trails
  - Kiwanis youth grant
  - Dick Sporting Goods grant
  - BNSF Permit. Preliminary Bill extension project to Lincoln park

**Administrative Initiatives** (5/1/23 – 5/31/23)

- Operations and Project list, follow-ups, and collaborations through the Park District facilities and parks
- Marketing
- Community collaborations
- Projects started list
- Coordinate media network communications, and community PR

***COMMITTEE***  
***REPORTS***

# QUINCY PARK DISTRICT

Board of Commissioners

Date of Board Meeting: May 10, 2023

## STAFF RECOMMENDATION

**SUBJECT: QUINCY PARK DISTRICT BOARD OF COMMISSIONERS ANNUAL REORGANIZATION: ELECTION OF BOARD AND OFFICERS**

**BACKGROUND INFORMATION:** The annual reorganization meeting of the Quincy Park District Board of Commissioners is held each May as defined by our policy. At this time, the Board selects the President, Vice-President, Secretary and Treasurer.

The following are currently serving as Board Officers:

President, John Frankenhoff  
Vice-President, Barb Holthaus  
Secretary, Executive Director  
Treasurer, Director of Business Services

**FISCAL IMPACT:** None.

**STAFF RECOMMENDATION:** I recommend the Board follow the established policy by selecting the Board Officers for President, Vice-President, Secretary, and Treasurer. The current Secretary would accept nominations for President, close the nominations, and call for a roll call vote for the position. The newly elected President would then conduct the elections for the remaining officer positions and the various committee and foundation positions.

I recommend that the Secretary remain Executive Director and Brian Earnest, Director of Business Services, the Treasurer.

**PREPARED BY:** Rome Frericks, Executive Director

**BOARD ACTION:**

# QUINCY PARK DISTRICT

Board of Commissioners

Date of Board Meeting: May 10, 2023

## STAFF RECOMMENDATION

### SUBJECT: QUINCY PARK DISTRICT BOARD ATTORNEY APPOINTMENT

**BACKGROUND INFORMATION:** The Board traditionally appoints the Board Attorney at the annual reorganization meeting in May.

David Penn is the current Board Attorney.

Fees will increase to \$195 per hour or an increase of \$10 from last year.

**FISCAL IMPACT:** Funds for attorney fees are included in the annual operating budget. The 2023 budget for attorney's fees is \$18,000. The actual amount spent will depend on the number of legal matters the District has during the year.

### **STAFF RECOMMENDATION:**

**PREPARED BY:** Rome Frericks, Executive Director

### **BOARD ACTION:**

***UNFINISHED  
BUSINESS***

# QUINCY PARK DISTRICT

Board of Commissioners

Date of Board Meeting: May 10, 2023

## **STAFF RECOMMENDATION**

### **AGENDA ITEM: INFORMATIONAL/RIGHT-OF-WAY-DONOR SIGNS FOR BILL KLINGNER TRAIL TO BE LOCATED AT 4<sup>TH</sup> STREET, 1810 QUINTRON WAY AND 24<sup>TH</sup> STREET: INFORMATION ONLY**

**BACKGROUND INFORMATION:** The Friends of the Trails and Right-of-Way donors have requested both informational signage as well as recognition for land donation towards the Bill Klingner Trail for the 12<sup>th</sup> Street to 36<sup>th</sup> Street section portions of the trail. Staff has worked with Friends of the Trails for the potential locations of the signage for Parker Heights Park, the parking lot at 1820 Quintron Way and the turnaround at 24<sup>th</sup> Street.

The Friends of the Trails will pay for all three signs and installation. The Quincy Park District will incur no cost for the sign or the installation.

District policy requires a 50-day public comment period. Final approval will be considered at the July 12, 2023 regular board meeting.

The sign dimensions and picture are included behind the staff recommendation.

**FISCAL IMPACT:** No fiscal impact.

**STAFF RECOMMENDATION:** None at this time, this will begin the 50-day public comment period.

**PREPARED BY:** Rome Frericks, Executive Director

**BOARD ACTION:**



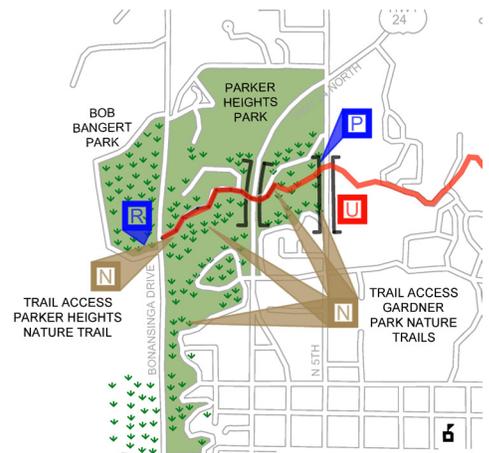
# EXPERIENCE

## Parker Heights Park and Bill Klingner Trail



Edward Jarvis Parker (1842-1912), served as president of the State Savings, Loan, and Trust, Co., and is considered the father of the Quincy Park System. E.J. Parker was the first president of the Quincy Boulevard and Park Association, incorporated in 1888. Parker was a man with a vision — a vision for Quincy to have the most beautiful parks in the Midwest. He was the guiding and controlling hand in everything connected with the selection, establishment, and management of Quincy’s river bluff parks. The park system grew under his leadership from 3 to 14 parks and 15 miles of boulevards, incorporating 244 acres of nature’s beauty. Under Parker’s leadership, landscape designer O.C. Simonds of Chicago shaped the riverfront park plans. Following the death of Mr. Parker, Mrs. E.J. Parker (formerly Miss Elizabeth Bull) was elected president of the

association and worked to implement her husband’s vision. On February 14, 1914, she deeded this beautiful tract of land to the association and asked that the park be named Parker Heights in her husband’s memory. She observed, “It seems to me that this park has greater natural advantages than any park in Quincy.” Elizabeth Parker went on to help create the Quincy Art Club in 1923. In 1933, the garden section of the Quincy Art Club spun off into its own organization, which met at the Lorenzo Bull landscaped grounds at 16th & Maine, now one of the Quincy Park District’s parks.



Today Parker Heights’ roads are closed to vehicular traffic. Walking the winding paths affords some of the most scenic views in the Quincy Park System. These roads are part of the Bill Klingner Trail and have connections to other nature parks, including Gardner Park, Sunset Park, and crossing Bonansinga Drive to Bob Bangert Park.



Map Title



Legend

- Quincy City Limits
- Adams County Boundary
- Townships
- Village Limits
- TriStateBoundaries
- REGIONAL\_COUNTIES

1: 1,530



0.0 0 0.02 0.0 Miles

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Notes

Enter Map Description



# EXPERIENCE

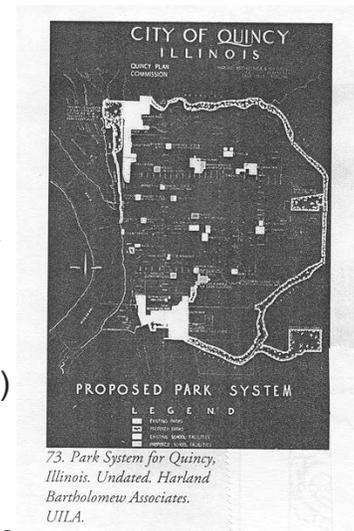
## Edward Schneidman Industrial Park and Bill Klingner Trail



Edward Schneidman (Quincy Mayor 1940-1946) was one of five community leaders who perished in the Chicago LaSalle Hotel fire on June 5, 1946. Alderman Martin Heinen; City Engineer James Potter; and Director of Quincy Housing Authority Emery Sallston were also killed in the fire. These City leaders were in Chicago to attend a Federal Public Housing Authority Conference, discussing emergency housing for veterans.

Schneidman established a reputation as an aggressive and constructive mayor. Working with Mayor Schneidman toward a Master Plan and proposed park system was Bill Klingner, engineer for the Quincy Boulevard and Park Association and the newly formed Quincy Park District. The proposed park plan

included a trail system surrounding the City which would connect many of its established parks and proposed future parks, including a proposed golf course (Westview) and an east side park (eventually Moorman and Wavering Parks).



73. Park System for Quincy, Illinois. Undated. Harland Bartholomew Associates. U.I.L.A.



Bill Klingner (Boulevard & Parks Association, 1936 – 1945; Quincy Park District, 1946 – 1998) designed this Schneidman Industrial Park in 1978, preserving the greenspace along Cedar Creek with the hope that at least the north part of the proposed Quincy loop would eventually be constructed. Finally in 1994, Mayor Chuck Scholz recognized the vision of this north trail section. The City joined with Jim Mentesti (GREDF president 1985-2013) and the Quincy Park District to obtain the Right-of-Way along Cedar Creek from the Mississippi River to 36th Street. On July 27, 2013, the Quincy Park District dedicated the Cedar Creek Corridor as the Bill Klingner Trail.



Map Title



Legend

-  Quincy City Limits
-  Adams County Boundary
-  Townships
-  Village Limits
-  TriStateBoundaries
-  REGIONAL\_COUNTIES

1: 765



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Notes

Enter Map Description

# **BILL KLINGNER TRAIL**

**RECREATIONAL BIKING / WALKING**

18th Street to 24th Street Segment

2020

## **QUINCY PARK DISTRICT BOARD MEMBERS**

John Frankenhoff, President  
Barb Holthaus, Vice President  
Roger Leenerts, Commissioner  
Nathan Koettters, Commissioner  
Bob Gough, Commissioner  
Jeff Steinkamp, Commissioner  
Vicki Dempsey, Commissioner  
Terry Anastas, Board Attorney

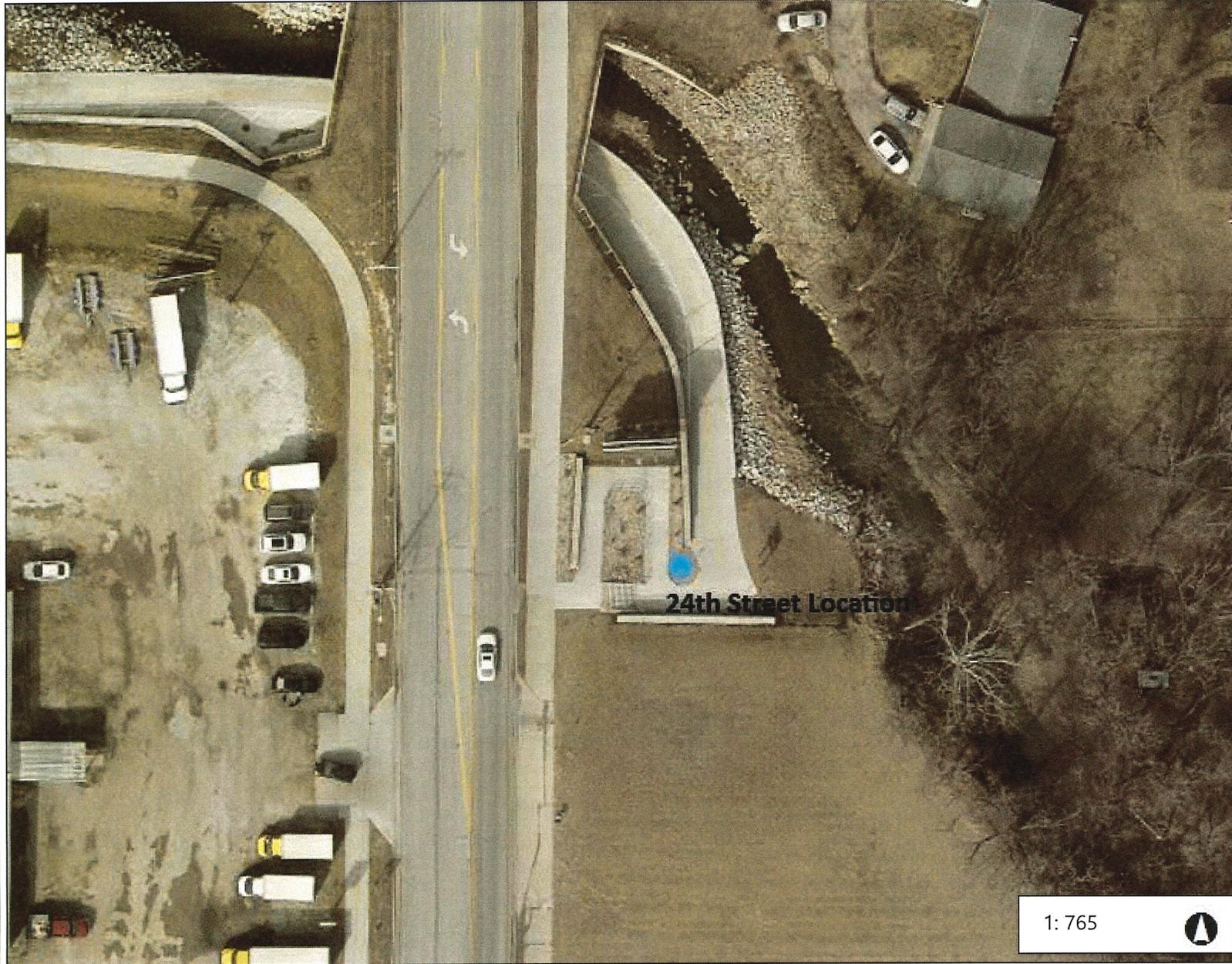
## **RIGHT-OF-WAY DONORS Parker Heights to 36th Street**

Illinois Veterans Home  
City of Quincy  
Lewistown Heetgas Co.  
Great River Economic Development  
Foundation  
George VonderHaar  
Koontz Construction - 3rd Addition  
Jim Stupavsky - Drakewood Land Trust  
Mississippi Belle, Inc.  
Wis-Pak of Quincy  
Quincy Compressor Div. of Coltec  
Industries

**CONTRACTOR: LAVERDIERE CONSTRUCTION, INC.  
ENGINEER: KLINGNER & ASSOCIATES, P.C.**



Map Title



24th Street Location

1: 765



0.0 0 0.01 0.0 Miles

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Legend

- Quincy City Limits
- Adams County Boundary
- Townships
- Village Limits
- TriStateBoundaries
- REGIONAL\_COUNTIES

Notes

Enter Map Description

***NEW BUSINESS***

# QUINCY PARK DISTRICT

Board of Commissioners

Date of Board Meeting: May 10, 2023

## **STAFF RECOMMENDATION**

### **AGENDA ITEM: RESOLUTION 23-01: FORMING A COMMITTEE ON LOCAL GOVERNMENT EFFICIENCY ACT, SB3789 / PUBLIC ACT 102-1088: RECOMMENDED APPROVAL**

**BACKGROUND INFORMATION:** Originally proposed in 2021 as the Decennial Committees on Local Government Consolidation Act, HB 162 (Keicher, J. / Morrison, J.) was primarily focused on local government consolidation as its original title suggests. The bill is now more appropriately focused on local government efficiency rather than consolidation. The law gives the Quincy Park District the ability to appoint a committee and provide an opportunity to demonstrate ways in which we efficiently and effectively deliver park and recreational programs, facilities, and services to residents.

The District must form a committee by June 10, 2023. The committee is to include at least the following: (1) elected members of the governing board of the District, (2) at least two residents of the District, appointed by the board president and approved by the board, and (3) Rome Frericks, Executive Director. The President of the governing board of the District shall chair the committee. The attached resolution drafted by IAPD completes these requirements.

The committee is required to meet at least three times and is subject to the Open Meetings Act (OMA) and the Freedom of Information Act (FOIA).

See <https://www.ilparks.org/general/custom.asp?page=LocalGovernmentEfficiency> for more details.

**FISCAL IMPACT:** Minimal

**STAFF RECOMMENDATION:** Staff recommends approval of the attached Resolution 23-01, revised for current President and appointed Commissioners.

**PREPARED BY:** Donald J. Hilgenbrinck, Director of Business Services

**BOARD ACTION:**

# **RESOLUTION NO. 23-01**

## **A RESOLUTION FORMING A COMMITTEE ON LOCAL GOVERNMENT EFFICIENCY**

### **QUINCY PARK DISTRICT, ADAMS COUNTY, ILLINOIS**

**WHEREAS**, the Quincy Park District (“Park District”) is required to form a Committee on Local Government Efficiency (“Efficiency Committee”) pursuant to 50 ILCS 70/1 *et seq.* (the Act); and

**WHEREAS**, pursuant to the Act, the Efficiency Committee shall: (1) study the Park District’s governing statutes, ordinances, rules, procedures, powers, jurisdiction, shared services, intergovernmental agreements, and interrelationships with other governmental units and the State of Illinois, (2) collect data, research, and analysis as necessary to prepare a written report that includes recommendations with respect to increased accountability and efficiency, and (3) provide a written report to the administrative office of each county board of the county in which the governmental unit is located; and

**WHEREAS**, the Efficiency Committee shall consist of the elected or appointed members of the Board of Commissioners of the Park District, at least two residents from the district appointed by the President of the Board of Commissioners and approved by the Board of Commissioners, and the chief executive officer or other officer of the Park District, if any; and

**WHEREAS**, The President desires to appoint Roger Leenerts and Nathan Koettters as the two resident members of the Efficiency Committee, with the advice and consent of the Board of Commissioners; and

**WHEREAS**, the Efficiency Committee shall meet at least three times and shall operate as a public body pursuant to the Open Meetings Act and Freedom of Information Act; and

**WHEREAS**, the Efficiency Committee shall provide a written report to the administrative office of the Adams County Board no later than eighteen months after the day of the Efficiency Committee’s formation; and

**WHEREAS**, the Efficiency Committee will be dissolved after it has made a written report to the Adams County Board and all other statutory requirements have been satisfied;

**NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF COMMISSIONERS OF THE QUINCY PARK DISTRICT, ADAMS COUNTY, ILLINOIS** as follows:

**SECTION 1:** That the Board of Commissioners hereby forms its Committee on Local Government Efficiency consisting of the following individuals:

- \_\_\_\_\_ [NAME OF BOARD PRESIDENT]

- Barb Holthaus [NAME OF COMMISSIONER]
- Alan Hickman [NAME OF COMMISSIONER]
- Jeff VanCamp [NAME OF COMMISSIONER]
- John Frankenhoff [NAME OF COMMISSIONER]
- Jarid Jones [NAME OF COMMISSIONER]
- Patty McGlothlin [NAME OF COMMISSIONER]
- Mark C. Philpot [NAME OF COMMISSIONER]
- Roger Leenerts [NAME OF RESIDENT MEMBER]
- Nathan Koetters [NAME OF RESIDENT MEMBER]
- Rome Frericks [BOARD SECRETARY, EXECUTIVE DIRECTOR]

**SECTION 2:** That \_\_\_\_\_ [NAME OF BOARD PRESIDENT] shall serve as the chairperson of the Efficiency Committee; and

**SECTION 3:** That the Park District’s Board Secretary, Open Meetings Act Officer, and Freedom of Information Act Officer shall serve the Efficiency Committee in those respective roles; and

**SECTION 4:** That the Efficiency Committee shall perform its duties in accordance with 50 ILCS 70/1 *et seq.*; and

**SECTION 5:** That the Board of Commissioners shall provide a written report to the Adams County Board no later than November 10, 2024, which is eighteen months after the day of the Efficiency Committee’s formation.

**DATED** this 10<sup>th</sup> day of May, 2023.

**QUINCY PARK DISTRICT**

[SEAL]

By: \_\_\_\_\_  
Board President

ATTEST:

\_\_\_\_\_  
Board Secretary

# QUINCY PARK DISTRICT

Board of Commissioners

Date of Board Meeting: May 10, 2023

## **STAFF RECOMMENDATION**

**AGENDA ITEM: RESOLUTION NO. 23-02, APPROVING THE CONSTRUCTION GRANT OF RIGHT OF WAY EASEMENT TO CITY OF QUINCY FOR THE CONSTRUCTION AND MAINTENANCE OF UNDERGROUND ELECTRIC FACILITIES: RECOMMENDED APPROVAL**

**BACKGROUND INFORMATION:** The City of Quincy is requesting a temporary construction easement for the construction of electrical infrastructure to serve the park and surrounding area. The temporary construction easement will be 40 feet in width paralleling the west right-of-way line of the BNSF railroad and extending north-south between Broadway and Hampshire Streets.

The attached resolution and easement language are behind this report.

**FISCAL IMPACT:** None.

**STAFF RECOMMENDATION:** Staff recommends the Board approve Resolution No. 23-02 as presented.

**PREPARED BY:** Rome Frericks, Executive Director

**BOARD ACTION:**

**QUINCY PARK DISTRICT**

**RESOLUTION NO. 23-02**

**RESOLUTION APPROVING THE CONSTRUCTION GRANT OF RIGHT OF WAY EASEMENT TO CITY OF QUINCY FOR THE CONSTRUCTION AND MAINTENANCE OF UNDERGROUND ELECTRIC FACILITIES**

**WHEREAS**, the Quincy Park District has committed to protecting and improving the quality of life of its residents; and,

**WHEREAS**, City of Quincy (hereinafter "City"), has requested that the Quincy Park District grant City a temporary easement to install, rebuild, use, operate, add to the number of and maintain underground electric and communication line or lines, cables, and equipment appurtenant thereto, on or under certain real estate located in, upon and under in specified portion of Clat Adams Park, situated in the County of Adams, State of Illinois, being more particularly described as follows:

The properties are in the Northwest Quarter of Section 2 Township 2 South, Range 9 West situated in the County of Adams, in the State of Illinois.

**WHEREAS**, pursuant to 70 ILCS 1205/8-11, the Quincy Park District has the power and authority to grant licenses, easements, and right of ways to corporations such as Ameren for the purposes that City has requested the grant of such easement; and,

**WHEREAS**, satisfactory terms and conditions have been negotiated between the Quincy Park District and City and are incorporated within the proposed Easement that will protect the Quincy Park District and the quality of life of its residents.

**NOW THEREFORE BE IT RESOLVED**, the President of the Board of Commissioners of the Quincy Park District, as attested by the Secretary of the Board of Commissioners of the Quincy Park District, shall execute any and all Easements and associated necessary and customary required documents from time to time to finalize the grants to Ameren set out hereinabove.

**BE IT FURTHER RESOLVED** this resolution shall be in full force and effect from and after its passage and approval as provided by law.

PASSED: This \_\_\_ day of \_\_\_\_\_, 2023.

APPROVED:

\_\_\_\_\_  
President

ATTEST:

\_\_\_\_\_  
Secretary

**Underground Electric Easement**

**EASEMENT**  
(Underground Electric)

KNOW ALL MEN BY THESE PRESENTS, this \_\_\_\_\_ day of \_\_\_\_\_, 2023, that the QUINCY PARK DISTRICT, an Illinois municipal corporation, its successors, and assigns, whether one or more and whether an individual, individuals, a corporation, or other legal entity (hereinafter "Grantor"), at a lawfully convened meeting Board of Commissioners of the Quincy Park District, did, duly and lawfully, upon roll call vote, adopt a resolution wherein and whereby said Quincy Park District did find, determine, declare and resolve to grant the Easement (Underground Electric) herein described.

NOW THEREFORE, by virtue of the premises and and by authority of 70 ILCS 1205/8-11, and for and in consideration of the sum of One and No/100ths Dollars (\$1.00) and other valuable consideration in hand paid, the receipt of which is hereby acknowledged, does hereby grant unto **CITY OF QUINCY**, its successors, and assigns (hereinafter "Grantee"), a temporary Easement with the right, privilege, and authority of Grantee, its agents, contractors, and subcontractors to survey, stake, construct, reconstruct, replace, use, operate, maintain, inspect, protect, repair, modify, add to the number of, abandon, or retire in place and remove underground electric and communication line or lines, cables, fixtures, appliances, and equipment appurtenant thereto, including above-ground transformers, cabinets, and pedestals, together with the authority to extend to any other party the right to use, pursuant to the provisions hereof, upon, over, across, and under the following described land, in the Northwest Quarter of Section 2 Township 2 South, Range 9 West situated in the County of Adams, in the State of Illinois:

Easement description

This easement is made to grant a 40 foot wide utility easement for the construction and maintenance of underground electric facilities.

together with all rights and privileges for the exercise and enjoyment of said Easement rights.

Grantor also conveys the right of ingress and egress to and over the above-described Easement area and premises of Grantor adjoining the same, for all purposes herein stated; together with the right to trim, control the growth, cut and remove or cause to be removed at any time and by any means, any and all brush, bushes, saplings, trees, roots, undergrowth, rock, overhanging branches, and other obstructions upon, over, and under the surface of said Easement area and of the premises of Grantor adjoining the same deemed by Grantee to interfere with the exercise and enjoyment of Grantee's rights hereunder, endanger the safety of said facilities, or in order for Grantee to maintain compliance with the minimum clearance requirements of the National Electric Safety Code.

Grantee shall be responsible for actual damages (except the cutting and trimming of trees and other vegetation) occurring on the herein described property as a result of the construction, operation, maintenance, or repair of Grantee's facilities and shall reimburse the owner thereof for such loss or damages.

The Grantee will indemnify and hold harmless the Grantor, its successors, representatives, agents, employees, and assigns ("Indemnitees"), from and against any and all claims, expenses or liabilities, arising out of personal injury, death, injury to property, or other damages or liabilities directly arising from any of Grantee's activities on the right of way, or on any other portion of Grantor's property, except to the extent such claims, expenses or liabilities are the result of the negligence, intentional acts, or willful omissions of any of such Indemnitees.

Grantor, for itself, its successors, and assigns, does hereby warrant and covenant unto Grantee, (1) that Grantor is the owner of the above-described land and has the full right and authority to grant this Easement, (2) that Grantee may quietly enjoy the premises for the purposes herein stated, and (3) that Grantor will not create or permit any building or other obstruction or condition of any kind or character upon Grantor's premises that will interfere with the Grantee's exercise and enjoyment of the Easement rights hereinabove conveyed.

The undersigned hereby waive and release any and all homestead and other marital rights they may have pursuant to Illinois law.

This Easement shall be governed by the laws of the State of Illinois.

IN WITNESS WHEREOF, the said Grantor has hereunto caused this Easement to be signed this \_\_\_\_\_ day of \_\_\_\_\_, 2023.

By: \_\_\_\_\_  
Signature

By: \_\_\_\_\_  
Signature

Name: John Frankenhoff

Name: Rome Frericks

Title: Board President

Title: Executive Director

**ALL PURPOSE ACKNOWLEDGMENT**

**CAPACITY CLAIMED BY SIGNER**

STATE OF ILLINOIS)

COUNTY OF ADAMS) ss:

Board President

Executive Director

On this \_\_\_\_\_ day of \_\_\_\_\_, AD. 2023, before me, the undersigned, a Notary Public in and for said State, personally appeared.

\_\_\_\_\_  
John Frankenhoff

\_\_\_\_\_  
Rome Frericks

to me personally known

or

provided to me on the basis of satisfactory evidence

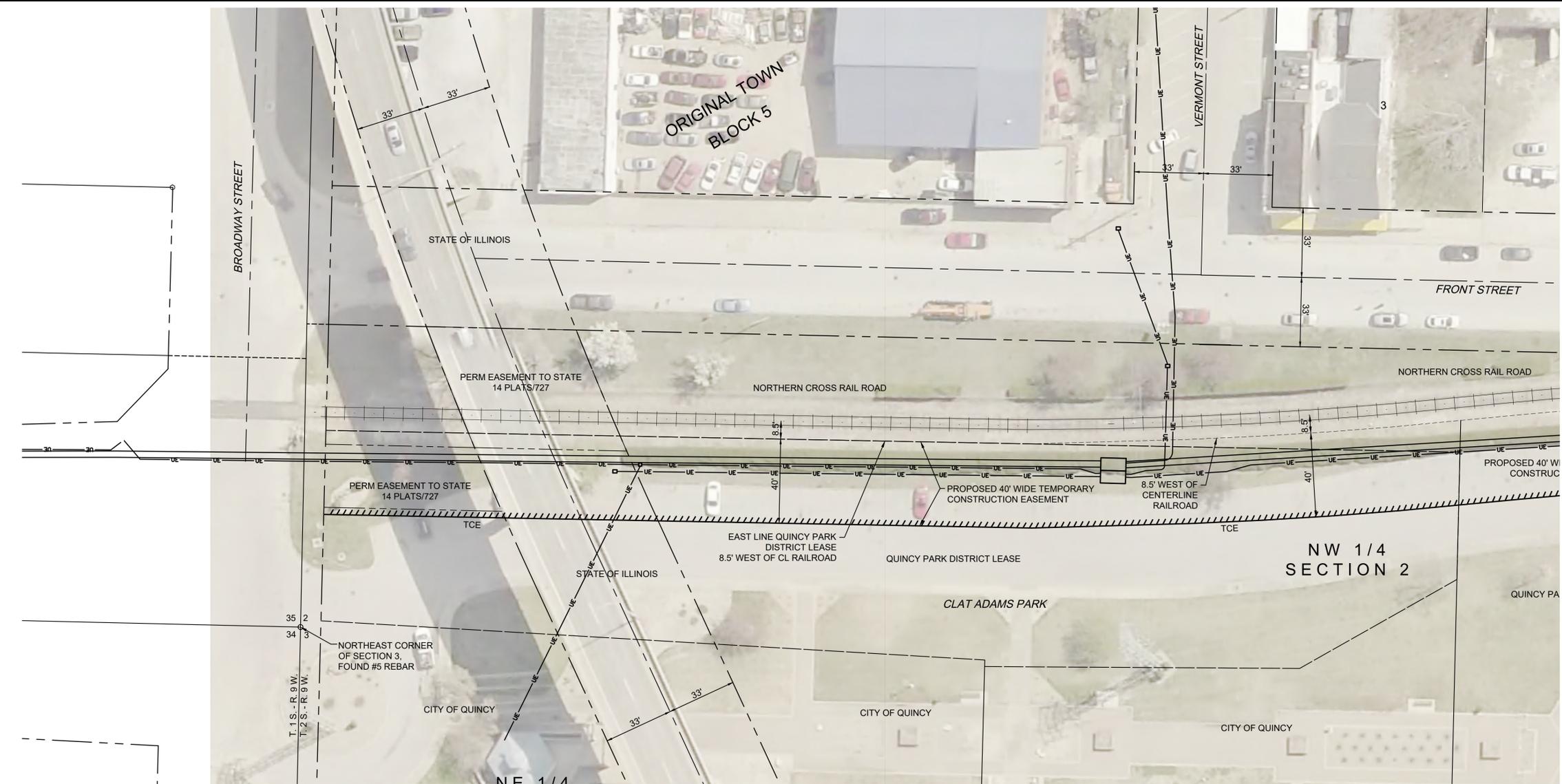
to be the persons whose names are subscribed to the within instrument and acknowledged to me that they executed the same in their authorized capacities, and that by their signatures on the instrument the persons, or the entity upon behalf of which the persons acted, executed the instrument.

NOTARY SEAL \_\_\_\_\_  
(Signature in Ink)

\_\_\_\_\_  
(Print/type name)

Notary Public in and for the State of Illinois





FULL SIZED PLANS HAVE BEEN PREPARED USING STANDARD SCALES. REDUCED SIZED PLANS MAY NOT CONFORM TO STANDARD SCALES. USE GRAPHIC SCALES WHEN MAKING MEASUREMENTS ON REDUCED PLANS.

NO.	APPR.	REVISION DESCRIPTION	DATE
1		FULL SCALE DRAWING IS 22" x 34"	

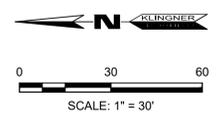
DESIGNED	DRAWN	CHECKED
ECB/MMWJ	CJH	
FIELD	NOTES	DATE
21-0194		APRIL 2023
PROJECT NO.	FILE NO.	SCALE
21-0194	210194-R0V-BASE	1" = 30'

**PROPOSED TEMPORARY  
CONSTRUCTION EASEMENT EXHIBIT  
QUINCY PARK DISTRICT**

**QUINCY RIVERFRONT  
ELECTRIC LAYOUT**

SHEET NO.  
**1 of 2**

**PRELIMINARY**



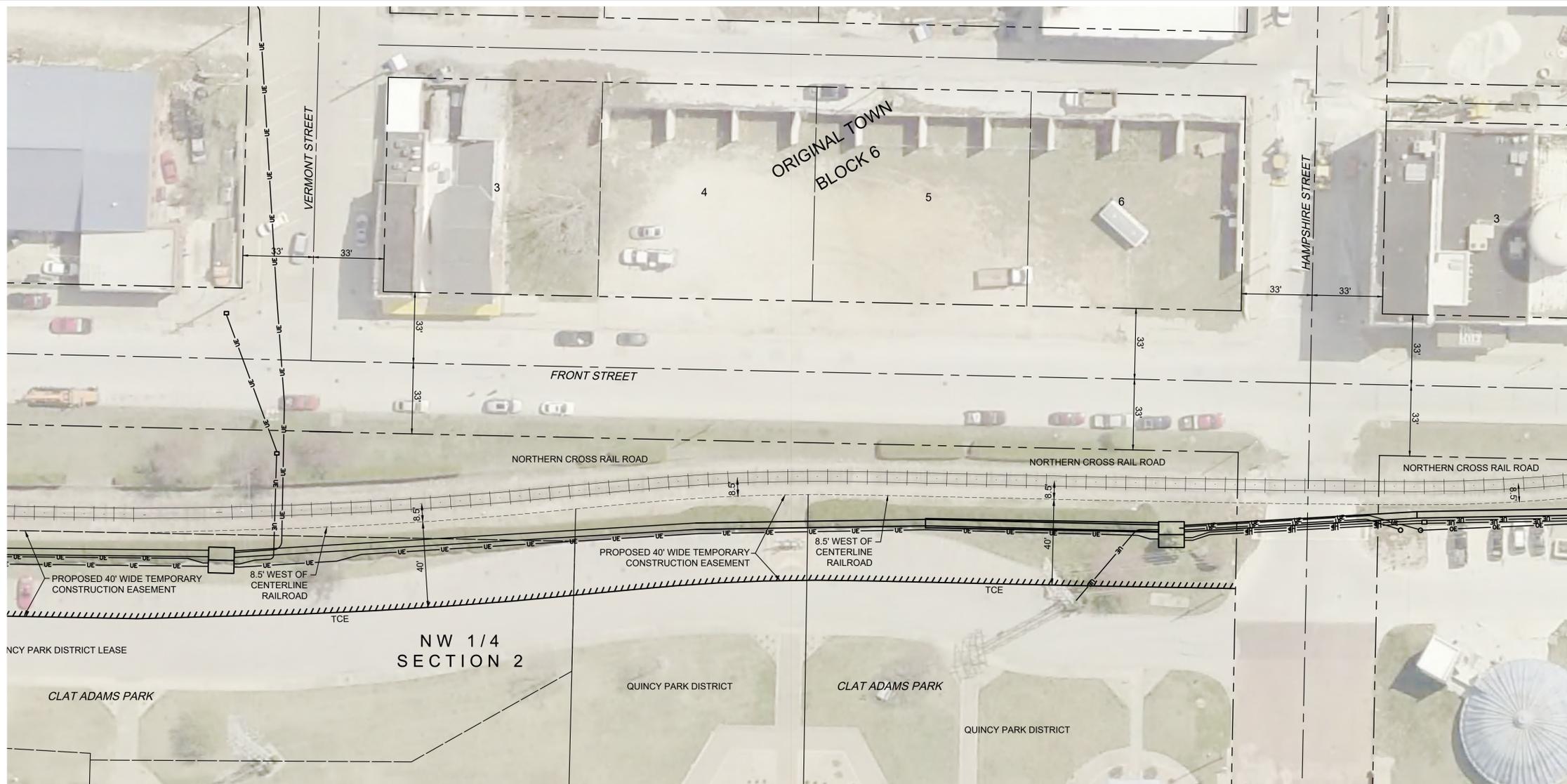
BASIS OF BEARINGS: ILLINOIS STATE PLANE  
WEST ZONE NAD 83  
SURVEYED FOR: CITY OF QUINCY  
FIELD WORK COMPLETED JULY 2021.

DESIGN FIRM NO. 184-2738  
**KLINGNER**  
**& ASSOCIATES, P.C.**  
 Engineers • Architects • Surveyors

Quincy, Illinois  
616 North 24th Street  
217.223.3670

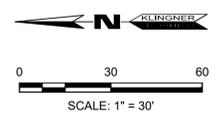
www.klingner.com  
Galesburg, IL Burlington, IA  
Pella, IA Hannibal, MO Columbia, MO

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FULL SIZED PLANS HAVE BEEN PREPARED USING STANDARD SCALES. REDUCED SIZED PLANS MAY NOT CONFORM TO STANDARD SCALES. USE GRAPHIC SCALES WHEN MAKING MEASUREMENTS ON REDUCED PLANS.

PRELIMINARY



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NO.	APPR.	REVISION DESCRIPTION	DATE
FULL SCALE DRAWING IS 22" x 34"			

DESIGNED	DRAWN	CHECKED
ECB/MMWJ	CJH	
FILE NO. 21-0194	NOTES	DATE APRIL 2023
PROJECT NO. 21-0194	FILE NO. 210194-R0V-BASE	SCALE 1" = 30'

**PROPOSED TEMPORARY CONSTRUCTION EASEMENT EXHIBIT QUINCY PARK DISTRICT**

**QUINCY RIVERFRONT ELECTRIC LAYOUT**

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# QUINCY PARK DISTRICT

Board of Commissioners

Date of Board Meeting: May 10, 2023

## **STAFF RECOMMENDATION**

### **AGENDA ITEM: INFORMATIONAL/OUTDOOR SCULPTURE AT QUINCY ART CENTER WITH DONOR SIGN TO BE LOCATED AT 1515 JERSEY STREET: RECOMMENDED APPROVAL**

**BACKGROUND INFORMATION:** The Quincy Art Center has requested approval to place an outdoor sculpture with a donor plaque at 1515 Jersey St.

Quincy Art Center will remove bushes, level the ground, securely mount the sculpture onto a 4"x3'x3' cement pad, and add spotlights and a donor plaque. The cement pad will be premade and placed on the site. The spotlights will be placed at ground level. The donor plaque will be staked into the ground. The Quincy Art Center plans to complete the installation with a public unveiling on Sept 9, 2023. The work will be accessioned into the Quincy Art Center Permanent Collection and fully insured by the Quincy Art Center.

The Quincy Art Center will pay for all expenses, including installation. The Quincy Park District will incur no cost for the sculpture or installation.

The 50-day public comment period has passed with no public comment.

An image of the artwork, artist information, donor plaque information, dimensions, and specific site location are included.

**FISCAL IMPACT:** No fiscal impact.

**STAFF RECOMMENDATION:** Staff recommends approval of the informational/outdoor sculpture at the Quincy Art Center.

**PREPARED BY:** Rome Frericks, Executive Director

**BOARD ACTION:**

## Outdoor Sculpture at Quincy Art Center, Information

Sculpture title: Totem

Medium/Material: mild steel (intended to weather with age and turn a brown patina after one year outdoors)

Dimensions: 64" x 24"



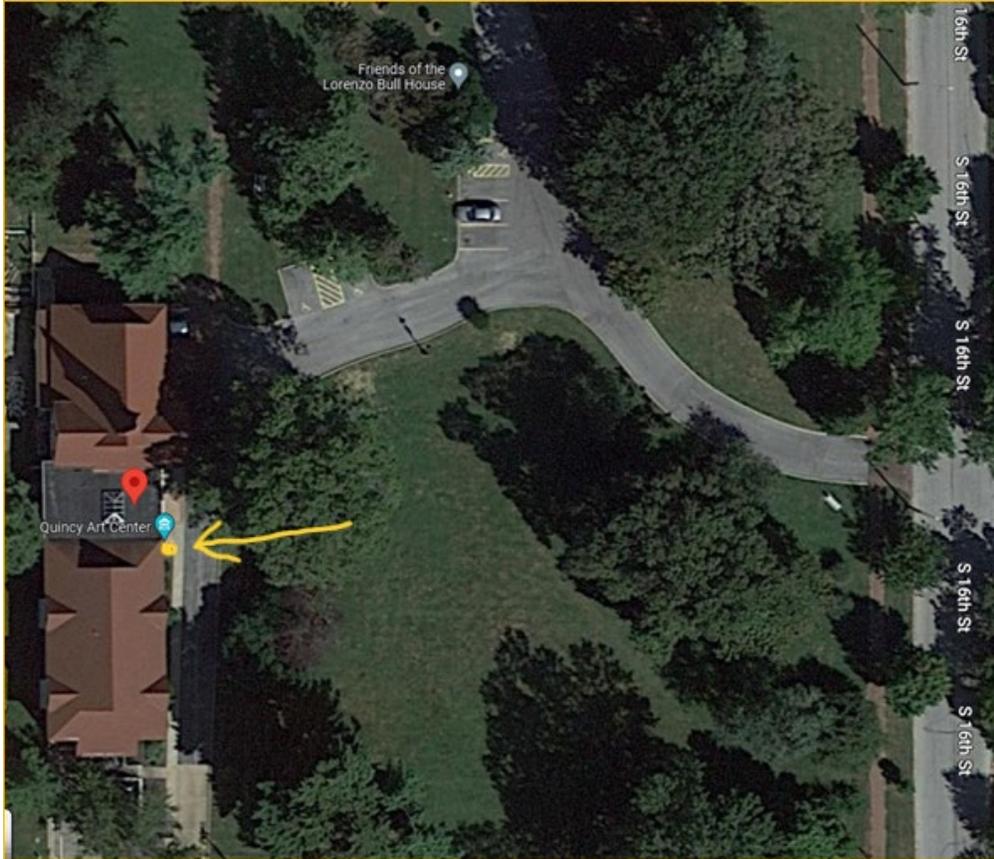
The sculpture is modern, simplistic, and aesthetically palatable for a wide audience. A hole in the center of the disc provides an opportunity for the viewer to interact with the artwork by looking through the hole and out into Lorenzo Bull Park.

The artist is Robert Koch, based in New Jersey. To find out more about the artist visit: [robertkochstudios.com](http://robertkochstudios.com)



*'Totem' by Robert Koch, 64" x 24"*

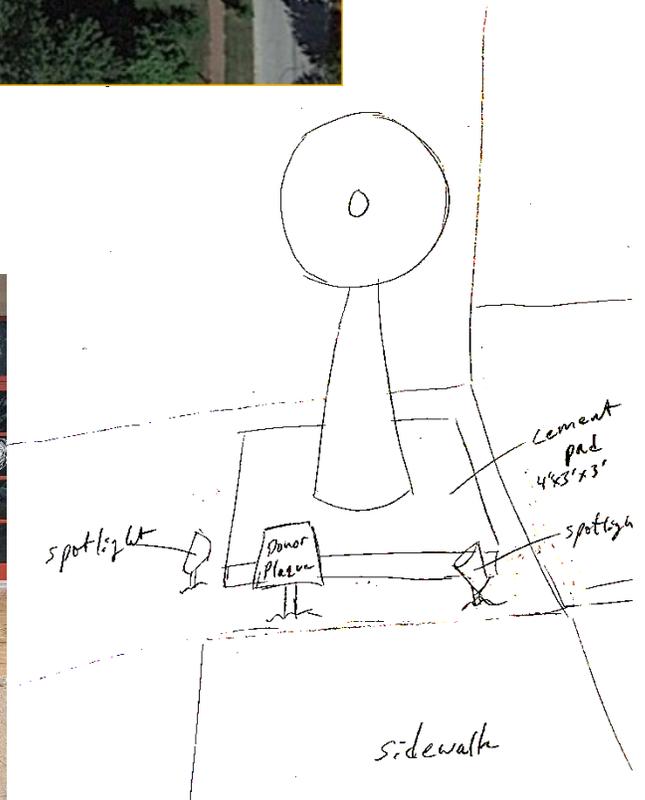
# Outdoor Sculpture at Quincy Art Center, Information



An arrow points to the yellow dot marking the sculpture site.

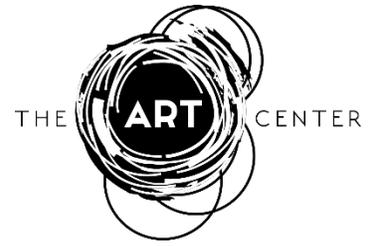


Detail of current site. Blue x in box marks where the sculpture will be placed.



Sketch of Sculpture Installed at Site

# Outdoor Sculpture at Quincy Art Center, Information



*Sample Plaque Style (will not be pink)*

Plaque Text:

**Robert Koch**

*Totem*

2022

mild steel

Donated By:

Kelli and Bryan Langston

Tara and Luke Bealor

Lucy and John Bordewick

Mandi Clark

Adam and Molly Derhake

Laura and Mandar Dighe

Dave Ferrill

Yasuko and Abram Geisendorfer

Anna and Charles Miller

Suzanne and Niles Parn

Janeane and Christopher Reis

Steven Stoll

Maggie and Aaron Strong

Ann Miller Titus

Christine and Paul Tracy

Leslie and Matt Vigor

Installed in 2023, the Quincy Art Center's 100<sup>th</sup> Anniversary.

# ***PUBLIC INPUT***