

# Quincy Park District

## BOARD OF COMMISSIONERS MEETING



QUINCY PARK DISTRICT  
1231 Bonansinga Drive  
Quincy, Illinois

Agenda  
October 12, 2022

Regular Meeting – Board Room

6:00 P.M

**CALL TO ORDER (ROLL CALL)**

**PLEDGE OF ALLEGIANCE**

**PUBLIC HEARING: FY 2022 AMENDED BUDGET & APPROPRIATION,  
ORDINANCE NO. 22-05 (MOTION TO ADJOURN-ROLL CALL VOTE)**

**CONSENT AGENDA: (UNANIMOUS CONSENT)**

1. Check Register – Full Monthly: Recommended Approval by the Finance Committee
2. Regular Meeting Minutes – September 14, 2022

**PUBLIC INPUT:** Each speaker may have up to 3 minutes for comments

**BOARD INFORMATION/EDUCATION:**

**CORRESPONDENCE:**

**VOLUNTEERS:**

- Quincy University Staff and Students
- Mississippi Valley Hunters and Fisherman's Association
- ADM
- Living Lands & Waters
- Quincy Running Club
- Trailblazers Group
- Quincy Mt. Bike Group

**EXECUTIVE DIRECTOR'S REPORT:**

- Rome Frericks

**DIRECTORS' REPORTS:**

- Matt Higley, Director of Parks
- Don Hilgenbrinck, Director of Business Services
- Mike Bruns, Director of Program Services
- David Morgan, Director of Golf
- Marcelo Beroiza, Director of Marketing/Operations

## **COMMISSIONER COMMITTEE REPORTS:**

### **UNFINISHED BUSINESS:**

#### **NEW BUSINESS:**

- Order Calling a Public Hearing to Sell General Obligation Bonds and To Publish a BINA Notice: Recommended Approval by Board President
- RESOLUTION NO. 22-04: "Truth in Taxation" Act Resolution: Recommended Approval **(ROLL CALL)**
- ORDINANCE NO. 22-06: Authorizing the 2022 Property Tax Levy: Discussion Only
- Resolution NO. 22-05: A Resolution Finding and Declaring Certain Property Known As "Parker Heights Park" Is No Longer Needed or Useful for Park Purposes and Authorizing the Sale of Such Property: Recommended Approval **(ROLL CALL VOTE)**
- RESOLUTION NO. 22-06: Authorizing Acceptance of Irrevocable Pledge Regarding the Sale of Part of Parker Heights Park: Recommended Approval **(ROLL CALL)**
- ORDINANCE NO. 22-05: Combined FY2022 Amended Budget and Appropriation: Recommended Approval **(ROLL CALL VOTE)**
- ORDINANCE NO. 22-07: Authorization to Conduct a Public Sale of Surplus Property: Recommended Approval **(ROLL CALL)**
- RESOLUTION NO. 22-07: A Resolution Stating Art Keller Marina Will Continue Operations Through 2025 by the Quincy Park District: Recommended Approval **(ROLL CALL)**
- Quincy Park District Annual Capital Project Bond List: Recommended Approval **(VOICE VOTE)**
- Quincy Park District 2022-2023 Goals and Objectives 3<sup>rd</sup> Quarter Status Update: Information Only
- Recreational Programming 2022 Overview: Discussion Only
- FY 2023 Shelter/Special Event/Services Fees: Discussion Only
- FY 2023 Art Keller Marina Fees: Discussion Only
- FY 2023 Westview Golf Course Fees: Discussion Only
- FY 2023 Indian Mounds Pool Fees: Discussion Only
- FY 2023 Showmobile Fees: Discussion Only
- FY 2023 Financial Assistance Program: Discussion Only
- FY 2023 Athletic Surface Fees: Discussion Only
- FY 2023 Batting Cage Fees: Discussion Only

**PUBLIC INPUT:** Each speaker may have up to 3 minutes for comments

**EXECUTIVE SESSION:** In accordance with 5 ILCS, Par. 120/2c, I move that the Board convenes into Executive Session to discuss: (please read item(s) from list) **(ROLL CALL VOTE)**

**CALL TO ORDER (OPEN SESSION)** **(ROLL CALL VOTE)**

**ACTIONS AFTER EXECUTIVE SESSION**

**ADJOURN** **(VOICE VOTE)**

QUINCY PARK DISTRICT

FY 2022

AMENDED BUDGET & APPROPRIATION  
ORDINANCE

PUBLIC HEARING

October 12, 2022



**QUINCY PARK DISTRICT**  
**2022 TENTATIVE AMENDED BUDGET AND APPROPRIATION**  
**ORDINANCE NO. 22-05**

**PUBLIC HEARING, October 12, 2022**

The proposed 2022 Amended Budget and Appropriation Ordinance is the legal instrument that permits the district to authorize expenditures and receive revenue. This Ordinance is an inflated version of the FY2022 Operating Budget that provides for additional flexibility beyond what would normally be expected during the budget year to account for all unanticipated expenditures and revenues contingencies (Storms/Floods/Grants).

The required Public Notice was published in the local newspaper on September 9, 2022, a copy of the publication is attached.

The proposed 2022 Amended Budget and Appropriation Ordinance has been available for public inspection from September 9, 2022 through October 12, 2022. There is no public comment to report, at this time.

Included with the staff recommendation for the 2022 Amended Budget and Appropriation Ordinance, located in this packet, is a revised summary of the 2022 Budget and Appropriation Comparison compared to the previous year.

Final adoption of the proposed FY2022 Amended Budget and Appropriation Ordinance is scheduled for later in this meeting.

# Order Confirmation CC 140383

Display

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<b>Customer:</b>	QUINCY PARK DISTRICT	<b>Acc.Id:</b>	674813
<b>Rep:</b>	65 - Beth Kindhart	<b>Ad No:</b>	CC 140383
<b>Order No:</b>		<b>Auth By:</b>	Dondald Hilgenbrinck
<b>Size:</b>	2.9 X 1.0	<b>Location:</b>	Bids Wanted
<b>Tag Line:</b>			
<b>Colour:</b>			

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<b>Schedule</b>	09/09/2022	<b>To</b>	09/09/2022		
<b>Issue</b>	<b>Edition</b>	<b>Rundate</b>	<b>Price</b>	<b>Tax</b>	<b>Total</b>
1	QHW	09/09/2022	53.51	0.00	53.51

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<b>No of Issues:</b>	1
<b>Total Pre Tax:</b>	53.51
<b>Total Tax:</b>	0.00
<b>Total inc Tax:</b>	53.51

**Printed on:** 08/25/2022 10:18:04  
**Printed by:** BETHK

## PUBLIC NOTICE

The 2022 Tentative Amended Budget and Appropriation Ordinance of the Quincy Park District is available for public inspection at the business office of the Quincy Park District, 1231 Bonansinga Dr., Quincy, IL. The general public may inspect the same between the hours of 9 o'clock A.M. and 4 o'clock P.M. Monday through Friday, and likewise examine the same and appear at the public hearing on the Amended Budget and Appropriation Ordinance, which is set for October 12, 2022 at 6 o'clock P.M. in the Board Room, Quincy Park District, 1231 Bonansinga Dr., Quincy, Illinois.

Rome Frericks,  
Secretary  
140383 - September 9, 2022

# ***CONSENT AGENDA***

## ***(Unanimous Consent)***

QUINCY PARK DISTRICT  
1231 Bonansinga Drive  
Quincy, Illinois

Regular Meeting  
Board Room

September 14, 2022  
6:00 P.M.

**ROLL CALL**

President Frankenhoff called the meeting to order and upon the roll being called the following members were physically present at said location: President John Frankenhoff, Vice-President Barbara Holthaus, Commissioners Nathan Koettters, Patty McGlothlin, Roger Leenerts, Jeff Steinkamp, and Jeff VanCamp. No Park Commissioner was permitted to attend the meeting by video or audio conference.

Members Absent: None

Also in Attendance: Executive Director–Rome Frericks, Director of Parks–Matt Higley, Director of Business Services–Don Hilgenbrinck, Director of Program Services–Mike Bruns, Director of Golf–David Morgan, Director of Marketing/Operations–Marcelo Beroiza and Board Attorney–David Penn.

President Frankenhoff led the room in the Pledge of Allegiance.

**CONSENT AGENDA**

President Frankenhoff asked if there were any objections or changes to the August 10, 2022, Regular Board and August 1, 2022, Planning Session minutes or to the check register. Upon hearing no objections, he announced they were approved by unanimous consent.

**PUBLIC INPUT**

John Gebhardt spoke on behalf of the Friends of the Log Cabins Frontier Settlement Days held this past weekend and their attendance of over 500. He thanked Mike Bruns for supplying a Park District staff person for games at that event and also thanked Director Morgan for donating golf passes for raffles to support their restoration efforts.

Gebhardt commented on the sale of Parker Heights Park property and encouraging public comment by putting this issue on the ballot. He also cautioned against selling property.

Carla Gordon commented on the sale of Parker Heights Park property. She asked President Frankenhoff if there have been any ecological or drainage studies on this property regarding Cedar Creek. She is not in support of the sale of any park land. She questioned Knapheide Manufacturing's plans and why this particular parcel.

**BOARD INFORMATION/EDUCATION**-None

**CORRESPONDENCE**-None

**VOLUNTEERS**

Executive Director Frericks stated there was correspondence included from the Quincy Exchange Club for their support of the continued operation of the Marina. Frericks thanked the fall soccer coaches for their assistance in making our fall program successful. With 750 participants, we could not operate the program without their assistance.

**EXECUTIVE DIRECTOR'S REPORT**

Executive Director Frericks stated Senator Dick Durbin would be in town Friday at 2:00 P.M. to meet with QBAREA regarding the Bay Project. Tuesday, September 20<sup>th</sup>, there will be an open house from 4-6 P.M. prior to the Marina renters meeting. He also referenced the Planning Session memo attached to his report.

**DIRECTORS' REPORTS**

Director Higley stated ADM and Living Lands and Waters groups planted 40 trees yesterday at Moorman Park. He commented that the Quinsippi Island Bridge will be closed September

19<sup>th</sup>, 7:00 a.m.- September 20<sup>th</sup>, 3:00 p.m. for repairs. Marina renters will be notified by e-mail. President Frankenhoff inquired and commented on work orders from Marina renters. Commissioner Steinkamp requested additional information on Higley's monthly report regarding Marina work orders.

Director Hilgenbrinck stated November 3<sup>rd</sup> is the IPRA Legal Symposium. He will be attending virtually and requesting the materials. September 20<sup>th</sup> is the first date petitions can be circulated for candidates interested in running for Park District Commissioner. All information is available on our website.

Director Bruns added a synopsis of the 2022 Indian Mounds Pool operation. Attendance was 11,728. This was the largest attendance since 2012 which was 15,000. The annual financial loss of the pool operation was as expected. Bruns feels the lower admission rates have contributed to increased attendance. Bruns mentioned we are introducing a Lacrosse program for the fall. Frankenhoff inquired about financial cost of maintenance labor at the pool and other program financial reports.

Director Morgan commented they have started aerification of the course and are busy with outings and high school golf. Junior lessons begin next month and rounds of golf are up. The course was closed zero days in August.

Director Beroiza continues to meet with volunteer groups as well as with Friends of the Bull House. He is also continuing to work on promotion of the Art Keller Marina.

### **COMMITTEE REPORTS**

Finance Committee-Commissioner Leenerts commented the committee spent a fair amount of time discussing dredging in the Marina and costs. He stated the Committee has decided to leave the Corporate Fund as is rather than making designated funds to be used for specific projects. President Frankenhoff elaborated on the Marina dredge topic discussion specifically stating increasing the budget from \$35,000 to \$200,000 for the 2023 Budget year. Discussion of the dredging process and cost followed with clarification that dredging will take place inside the Marina.

Quincy Park Foundation-Commissioner McGlothlin stated there was nothing to report as they meet quarterly.

Friends of the Lorenzo Bull House-Commissioner VanCamp and Vice-President Holthaus were unable to attend the monthly meeting. Vice-President Holthaus stated they are inviting the public to view the Quincy High School Marching Band parade from the Lorenzo Bull Park property on October 15<sup>th</sup>. She acknowledged Beroiza for his efforts to assist them with marketing. President Frankenhoff stated he would like the Board to have a discussion in the coming months for the future vision for that property.

Quincy Riverfront Development Corporation-Commissioner Steinkamp stated the group met a week ago and stated they now have approval from the IRS for the forming of their Foundation.

QBAREA-Commissioner Steinkamp mentioned Senator Durbin coming to town Friday to provide an update on the Bay project and that QBAREA is also in support of continued operation of the Marina and other projects included with riverfront development.

Quincy Planning Commission-Commissioner Koettters stated they met last month with nothing affecting the Park District. They will meet again next month.

### **UNFINISHED BUSINESS**-None

### **NEW BUSINESS**

Quincy Park District Annual Capital Project Bond List: Information Only

Executive Director Frericks gave a brief explanation of the information included. President Frankenhoff stated property taxes should be slightly lower.



Quincy Children's Museum Storybook Signs-Gardner/Sunset Park Trails: Information Only  
Director of Parks Higley provided background information on the project. Reiterated the Park District would not incur any cost for installation or future maintenance. The Quincy Children's Museum received a grant for this project.

Clarence "Candy" Greeman Dedication Plaque Refurbishment: Information Only  
Director of Parks Higley stated the tennis community paid for the refurbishment and the Park District provided the installation. No public comment period needed as this was replacement of an existing sign.

Parker Heights Park Land Survey: Discussion Only  
Executive Director Frericks stated this was a directive from the August 1<sup>st</sup> Planning session. The land under consideration is currently not mowed. Commissioner Steinkamp stated the property for consideration is all hillside and he is supportive of the sale of this property provided proceeds of this sale are set aside for future property purchase or park development. President Frankenhoff stated he is not concerned with the sale of this property resulting in the sale of more park property and he is supportive of the sale of this property. Commissioner McGlothlin brought up putting the sale/auction of this property on the ballot. President Frankenhoff pointed out we are past the point of putting it on the ballot in November. He stated we are within the law to sell the property and the public has elected the Commissioners to make these decisions. Vice-President Holthaus commented it is important for the public to be heard and she has received a lot of public feedback on this issue. Commissioner Koettters stated he has received a lot of public comment as well and he would support putting it on the ballot as well. President Frankenhoff stated next month will be the resolution to approve the sale of property and a vote will be taken. Due to the size of the property, a simple majority vote of four is needed in order for it to pass.

Wavering Park All-Inclusive Playground/Restroom/Shelter Design and Engineering Work:  
Recommended Approval **(VOICE VOTE)**

Executive Director Frericks gave background on the OSLAD/IDNR project and President Frankenhoff clarified the scope of the project for the public.

VICE-PRESIDENT HOLTHAUS MADE A MOTION SECONDED BY COMMISSIONER MCGLOTHLIN TO APPROVE THE STAFF REC AS PRESENTED. UNANIMOUS. PRESIDENT FRANKENHOFF DECLARED THE MOTION CARRIED.

RESOLUTION NO. 22-02: Wavering Park All Inclusive Playground/Shelter/Restroom, Illinois Department of Natural Resources Open Space Land Acquisition and Development Grant Application: Authorization to Submit Application: Recommended Approval

**(ROLL CALL VOTE)**

Executive Director reiterated that this Resolution states that we will be applying for this grant by September 30, 2022, thereby committing our share of the funding from the 2024 Budget. COMMISSIONER LEENERTS MADE A MOTION SECONDED BY COMMISSIONER VANCAMP TO APPROVE RESOLUTION 22-02 AS PRESENTED.

**THE FOLLOWING ROLL CALL VOTES WERE CAST AND RECORDED:**

COMMISSIONER KOETTERS	YES
COMMISSIONER LEENERTS	YES
COMMISSIONER MCGLOTHLIN	YES
COMMISSIONER STEINKAMP	YES
COMMISSIONER VANCAMP	YES
VICE-PRESIDENT HOLTHAUS	YES
PRESIDENT FRANKENHOFF	YES

RESOLUTION NO. 22-03: Supporting the City of Quincy in their application for the Illinois Transportation Enhancement Program Grant: Recommended Approval **(ROLL CALL VOTE)**

Executive Director Frericks stated the City has approached the Park District about adding sidewalk to the areas included in the Resolution and the Park District has no financial responsibility for this project. Discussion of a second entrance to Bob Mays Park was discussed and this will not interfere with this development if the Park District chooses to do that entrance in the future.

COMMISSIONER LEENERTS MADE A MOTION SECONDED BY COMMISSIONER MCGLOTHLIN TO APPROVE RESOLUTION 22-02 AS PRESENTED.

**THE FOLLOWING ROLL CALL VOTES WERE CAST AND RECORDED:**

COMMISSIONER LEENERTS	YES
COMMISSIONER MCGLOTHLIN	YES
COMMISSIONER STEINKAMP	YES
COMMISSIONER VANCAMP	YES
COMMISSIONER KOETTERS	YES
VICE-PRESIDENT HOLTHAUS	YES
PRESIDENT FRANKENHOFF	YES

Annual Auditing Services Agreement and Auditor Selection: Recommended Approval **(VOICE VOTE)**

Director Hilgenbrinck stated there was one proposal received from Danielle Fler and staff recommends approval of this agreement. The agreement is for audit services for fiscal years 2022-2024 at the following costs: 2022-\$14,850 2023-\$15,350 2024-\$15850

VICE-PRESIDENT HOLTHAUS MADE A MOTION SECONDED BY COMMISSIONER VANCAMP TO APPROVE THE STAFF REC AS PRESENTED. UNANIMOUS. PRESIDENT FRANKENHOFF DECLARED THE MOTION CARRIED.

Quincy Park District Proposed Salary Administration Program 2023: Recommended Approval **(VOICE VOTE)**

Executive Director Frericks explained the proposal for the Non-Union staff of fourteen which does not include the Executive Director's Salary which is set by the Board. VICE-PRESIDENT HOLTHAUS MADE A MOTION SECONDED BY COMMISSIONER LEENERTS. SIX IN FAVOR WITH ONE DESCENDING VOTE BEING CAST BY PRESIDENT FRANKENHOFF. PRESIDENT FRANKENHOFF DECLARED THE MOTION CARRIED. President Frankenhoff felt the increase is excessive where Commissioner McGlothlin felt it was fair and Vice-President Holthaus stated in today's workforce and with companies trying to retain employees this is not excessive and is an appropriate amount. Commissioner Leenerts commented on the cost of living increases the past couple of years and this is an appropriate amount. Commissioner Koettters also expressed his support for retaining staff.

Art Keller Marina: Discussion Only

Commissioner VanCamp commented on the Marina Renter meeting held on August 30<sup>th</sup>. The bottom line is increasing renters. List of suggestions was reviewed. President Frankenhoff stated the group will meet again on Tuesday, September 20<sup>th</sup>. He stated it does not make much sense to invest in long-term changes and commit funds if the board is not going to commit to keeping the Marina operational for more than a year or two. Revenue generating ideas and marketing were discussed. President Frankenhoff asked for clarification from the Board to approve a new Renter category and fee of \$150 for a Hunter's Special. A 10% increase in the fee next year was mentioned and the Marina group indicated they would support that. A survey will be sent to current renters to see if they would support that increase. Based on feedback from the Tuesday September 20<sup>th</sup> meeting, staff will begin the

process of presenting ideas chosen by that committee to the Board. President Frankenhoff suspended the rules to allow Chris Griggs to speak as representation of the Marina renters. Representation of all local boater groups and boat clubs are represented on the committee of ten representing the boating community. If a renter is not part of that group of ten and wants to express an opinion, President Frankenhoff stated we always want to hear from them as well. Frankenhoff went on to talk about the Marina being classified as an enterprise fund and legally being able to transfer revenues from that fund to another, (if there were any excess), which the Park District has never done. He stated, per our auditor, Danielle Fleeer, there is no legal accounting requirement that states the Marina must be profitable or that prevents the Park District from transferring funds to keep it operational. President Frankenhoff referenced a private boathouse in the Marina that will be put up for sale/auction on next month's Board meeting agenda that should generate approximately \$3,700 in revenue each year when sold. Discussion of increasing the 2023 dredge budget for next year from \$35,000 to \$200,000. Salary allocations for two staff members was discussed with the possibility of reallocating those back to the Parks Department since no other facility is being handled in this manner. This made sense when the Marina was profitable but may not make sense at this point. President Frankenhoff in favor of continuing operations of the Marina through 2025. Commissioner VanCamp supports that decision along with Commissioners Leenerts, Steinkamp, and McGlothlin. Staff will prepare a resolution for next month's meeting stating the Board is committed to keeping the Marina open through the 2025 boating season. Commissioners Leenerts, Steinkamp, and McGlothlin would like the partial salaries of two park's department employees currently being budgeted through the Marina to remain that way for consistency in comparing data both past and present. President Frankenhoff stated we cannot change the Marina from an enterprise fund due to the majority of revenues being generated by user fees. President Frankenhoff called for the Regular meeting order to resume at this time.

**PUBLIC INPUT:**

Carla Gordon stated she was disturbed by one of the comments made by a Commissioner and yet encouraged by other Commissioners regarding the sale of Parker Heights property.

**EXECUTIVE SESSION:** None

With no other business to discuss at 7:46 p.m., COMMISSIONER STEINKAMP MADE A MOTION SECONDED BY COMMISSIONER MCGLOTHLIN TO ADJOURN THE MEETING. UNANIMOUS. PRESIDENT FRANKENHOFF DECLARED THE MOTION CARRIED. Meeting adjourned.

\_\_\_\_\_  
Secretary

\_\_\_\_\_  
Chairman

\_\_\_\_\_  
Date

\_\_\_\_\_  
Date

# ***PUBLIC INPUT***

***BOARD  
INFORMATION/  
EDUCATION***



# ***CORRESPONDENCE***

***VOLUNTEERS***

**To:** Board of Commissioners  
**From:** Rome Frericks  
**Subject:** Monthly Report  
**Date:** September 30, 2022

**Administrative Initiatives** (9/1/22 – 9/30/22)

Attended:

- Friends of the Trails meeting
  - Directors meeting
  - Safety meeting
  - Tree Commission
  - City of Quincy ITEP meeting
  - Quincy/Adams County Economic Development/Tourism meeting
  - Rotary Board meeting (2)
  - Weekly operation meetings
  - UMRR monthly meeting (2)
  - OSLAD/IDNR Webinar
  - Wavering Park Development Open House
  - Art Keller Marina meeting with Board and three boat clubs
  - Senator Durbin meeting with QBAREA
- 
- Met with Attorney David Penn several times on current events concerning the Park District.
  - Met with Klingner & Associates for OSLAD Grant
  - Held post meeting with Directors' on the Art Keller Marina meeting.
  - Met with Board members on several dates to discuss Park District business.
  - Met with staff and contractors on several occasions for current Park District improvements and potential 2023 Bond Projects.
  - Held department head meetings for preparation of Districts' FY2023 budget.
  - Submitted the Wavering Park Development OSLAD Grant.

### **Administrative Initiatives** (10/1/22 – 10/31/22)

- Continue to work with UMRP to develop the beginning scope of work and specifications.
- Continue planning for 2023 bond projects, goals and objectives.
- Work with all Directors to finalize the FY2023 budget.

***DIRECTORS'***  
***REPORTS***



**To:** Board of Commissioners  
**From:** Matt Higley  
**Subject:** Monthly Report  
**Date:** September 30, 2022

**Administrative Initiatives** (9/1/22 – 9/30/22)

Attended:

- Directors' meeting
  - Safety meeting
  - Kiwanis meetings
  - Friends of the Trails meeting
  - Marina renters meeting
- 
- Monitored Nature Trails East driveway renovation.
  - Monitored playground installation at Emerson Park.
  - Monitored curb repair at South Park.
  - Monitored curb repair at Parker Heights Park.
  - Monitored Bridge deck repair on Quinsippi Island Bridge.
  - Worked on 2023 Budget.
  - Marina Work Orders 3 for September, 13 for the year.

**Administrative Initiatives** (10/1/22 – 10/31/22)

- Continue planning for 2023 projects, goals and objectives.
- Work on 2023 Capital Projects for Parks Department.
- Monitor the installation of the Kayak launching station.
- Monitor end-of-season winterization at Indian Mounds Pool.
- Monitor Villa Kathrine sidewalk replacement.
- Monitor Wavering Park small shelter demo.
- Monitor Clat Adams phase 1 sidewalk replacement.
- Monitor the sealing of the Bill Klingner Trail bridges.
- Monitor the sealing of Marina decks.

**To:** Board of Commissioners  
**From:** Donald J. Hilgenbrinck  
**Subject:** Monthly Report  
**Date:** September 30, 2022

**Administrative Initiatives** (9/01/22 – 9/30/22)

- Attended Safety Committee meeting.
- Attended Quincy Park Foundation Finance meeting.
- Attended Art Keller Marina boater's meeting.
- Attended department budget hearing meetings to discuss projected budgets.
- Assisted Directors with the FY2023 Budget preparation.
- Prepared the draft 2022 Tax Levy Ordinance.
- Published the hearing notice for the **FY2022** Amended Budget & Appropriation Ordinance.
- Working with Adams/Point to Point technician to seek information for the development of a Wi-Fi network at the Art Keller Marina.
- Added temporary merchant POS terminals at Westview.
- Attended demonstration of Club Caddie Golf software system.

**Administrative Initiatives** (10/01/22 – 10/31/22)

- Assist the Director of Golf with implementing the new golf/POS software system.
- Assist Directors with finalizing the FY2023 Budget.
- Finalize and execute the 3-year auditing agreement per Board direction.
- Retire the annual 2022 GO Bond.
- Make the fourth of five payments for the 2019A Trail Bond. Final payment is due in 2023.
- File the FY2022 Amended Budget & Appropriation Ordinance

- Publish the BINA Notice for the November public hearing.
- Prepare a draft 2023 Budget & Appropriation Ordinance.
- File the Truth in Taxation Resolution.
- Coordinate efforts with Chapman & Cutler, LLP for the development of the annual 2023 G.O. Bond Ordinance.
- Continue developing chat functionality for the District's website.

**To:** Board of Commissioners  
**From:** Mike Bruns  
**Subject:** Monthly Report  
**Date:** September 27, 2022

**Administrative Initiatives** (09/01/22 – 09/30/22)

- Attended the monthly safety committee meeting.
- Held monthly staff recreation meeting.
- Staff worked with the Director of Operations/Marketing on promoting our programs.
- Staff worked on the 2023 budget.
- Staff worked on preparing the facility and program fees for 2023.
- Staff worked on program reports for the spring and summer programs.
- Staff worked on plans for the Fall Festival.
- Staff worked on the 2023 program and event schedule.
- Met with Blessing and QU on doing another lacrosse program this fall.
- Staff helped with the Frontier Days at the log cabin village.

**Administrative Initiatives** (10/01/22 – 10/31/22)

- Staff will finish season-ending reports for programs and events.
- Staff will work on the 2023 program and event schedule.
- Work with the Director of Operations/Marketing on promoting our programs.
- Staff will conduct the Fall Festival at the Batting Cage area on October 1.
- Staff will work on program and facility fees for 2023.
- Staff will clean up facilities for the winter.
- Youth golf lessons will start the final session of the year.

- Lacrosse program will start at Boots Bush with partnership with QU and Blessing.
- Fall youth soccer program will finish up.



**To:** Board of Commissioners

**From:** David Morgan

**Subject:** Monthly Report

**Date:** October 1, 2022

**Administrative Initiatives** (9/01/22 – 9/30/22)

- Attended safety and board meetings.
- Staff continues to disinfect and clean Westview.
- Attended zoom meetings for a point-of-sale system.
- Prepared the budget for the 2023 season.
- Westview Golf Course was awarded the best golf course in 2022 by the Reader's Choice Awards campaign.
- Prepared upcoming fee structure for the 2023 season.
- Hosted six (6) High School matches throughout September.
- Hosted the Ladies 49er's Golf Tournament, Friday, September 2<sup>nd</sup>.
- Hosted the Mercantile Fall Classic, Thursday, September 8<sup>th</sup>.
- Hosted the Lions Club Golf Outing, Saturday, September 10<sup>th</sup>.
- Hosted the QHS class of 60 Reunion, Saturday, September 10<sup>th</sup>.
- Hosted the class of 72 Reunion, Saturday, September 17<sup>th</sup>.
- Hosted the QND Foundation Golf Outing, Monday, September 19<sup>th</sup>.
- Hosted the Exchange Club Golf Outing, Friday, September 23<sup>rd</sup>.
- Hosted the St. Francis Golf Outing, Sunday, September 25<sup>th</sup>.
- Hosted the QHS Regionals, Wednesday, September 28<sup>th</sup>.
- Aerified, top-dressed, and seeded all 28 greens.

- Applied fungicides to the greens, tees, and fairways.
- Staff continues repairing irrigation leaks.
- Prepared the course for the Chamber and QND Foundation Outings.
- Staff continued trimming low branches around the course.

### **Administrative Initiatives** (10/01/22 - 10/31/22)

- Attend safety and board meetings.
- Staff continues to disinfect and clean Westview.
- Junior Clinics start Tuesday, October 4<sup>th</sup>.
- Host the Rough Riders end-of-year Golf Event, Saturday, October 1<sup>st</sup>.
- Host the QHS Basketball Golf Outing, Friday, October 7<sup>th</sup>.
- Host the Sammy & Kiwanis Golf Outing, Sunday, October 9<sup>th</sup>.
- Host the Polar Bear Golf Outing, Sunday, October 30<sup>th</sup>.
- Aerify and seed all 27 tee-top complexes.
- Fall leaf clean-up ramps up consisting of blowing and mulching.
- Staff will continue repairing irrigation issues.
- Staff will continue trimming low branches on the course.
- Fall fertilizer applications to the greens, tees, and fairways.

## Westview Golf Course Rounds of Golf - 2022

		Sep-22	2022 YTD	Sep-21	2021 YTD
10000	18 Hole Weekday Green Fee	625	3359	500	2917
10002	9 Hole Weekday Green Fee	383	2156	286	1618
10004	Twilight Green Fee	40	226	30	230
10005	Fall/Spring/Winter Green Fee	0	242	0	525
10006	M-T-TH-Special	124	439	131	686
10007	Winter Special w/ Car	0	0	0	76
10008	Third Nine Green Fee	629	4044	530	3673
10009	Family Night Adult	3	26	4	39
10010	Family Night Child	4	29	10	51
10011	Jr. Green Fee	7	165	0	118
10012	Promotional Round	15	71	15	73
10013	Twilight Combo	384	3088	369	3105
10014	Early Bird 9	20	203	11	78
10015	Early Bird 18	106	567	117	572
11000	Adult Weekday Pass Visit	198	1333	209	1382
11001	Adult Weekend Pass Visit	101	851	128	851
11002	Senior Weekday Pass Visit	385	2430	392	2364
11003	Senior Weekend Pass Visit	193	1365	215	1327
11004	Senior Rest. Weekday Pass Visit	43	321	37	264
11005	Super Senior Weekday Pass Visit	374	2044	340	2098
11006	Employee Pass Visit	17	60	5	53
11007	Junior Weekday Pass Visit	97	680	102	803
11008	Junior Weekend Pass Visit	20	207	25	228
11010	Junior Summer Pass Visit	69	526	45	548
11011	College Pass Visit	0	0	0	0
11012	Young Adult Pass Visit	148	1057	143	756
11013	School Team Pass Visit	70	238	67	232
12000	Green Fee Punch card Visit	32	414	124	1108
13000	Tournament Round	109	1178	102	923
13002	Outing Green Fee	438	832	268	575
10016	Tri-State Promotional Round	2	32	10	42
<b>Total</b>		<b>4636</b>	<b>28183</b>	<b>4215</b>	<b>27315</b>
<b>Per Visit Fee</b>		<b>\$4,036</b>	<b>\$28,781</b>	<b>\$4,078</b>	<b>\$27,446</b>
<b>Days Closed</b>		<b>0</b>	<b>83</b>	<b>1</b>	<b>75</b>

**To:** Board of Commissioners  
**From:** Marcelo Beroiza  
**Subject:** Monthly Report  
**Date:** October 1, 2022

**Administrative Initiatives** (9/1/22 – 9/30/22)

- Attended the Rec. Department staff, Park District Board, and Friends of The Trail meetings
- Met with Marina group
- Met with QU day of service
- Met with Nature Trails coordinator group
- Attended IPRA Webinar “*Sponsorship Development: Partners in Promotion*”
- Met with the Executive Dir. for the monthly meeting (Maintenance, Rec, Business office, Westview, and projects)
- Marketing
  - Eco Counter. January to September 92,000 users
  - Lorenzo Bull House event
  - Four Art Keller Marina experience videos. Includes water sports
  - Art Keller Marina Specials promos
  - Fall Festival
- Projects
  - QU Lacrosse fall program campaign
  - Customer service Live Chat support
  - Bill Klingner Fitness Trail program
  - BNSF Preliminary Bill Klingner Trail extension project to Lincoln Park

**Administrative Initiatives** (10/1/22 – 10/31/22)

- Operations and Project list, follow-ups, and collaborations through the Park District facilities and parks
- Coordinate media network communications, and community PR
- Marketing
- Community collaborations
- Projects started list

# ***COMMITTEE REPORTS***

# ***UNFINISHED BUSINESS***

***NEW BUSINESS***

# QUINCY PARK DISTRICT

Board of Commissioners

**Date of Board Meeting: October 12, 2022**

## **STAFF RECOMMENDATION**

**AGENDA ITEM: ORDER CALLING A PUBLIC HEARING TO  
SELL GENERAL OBLIGATION BONDS AND TO PUBLISH A BINA  
NOTICE: RECOMMENDED APPROVAL BY BOARD PRESIDENT**

**BACKGROUND INFORMATION:** The Bond Issue Notification Act (BINA) requires the Board President to authorize a publication notice to be published no less than seven (7) and no more than 30 days before the date of the public hearing. The following proposed notice is to be published once in the Quincy Herald Whig:

**Notice of Public Hearing Concerning the Intent of  
the Board of Park Commissioners of  
the Quincy Park District, Adams County, Illinois  
to Sell \$1,000,0000 General Obligation Park Bonds**

Public Notice is Hereby Given that the Quincy Park District, Adams County, Illinois (the "*District*"), will hold a public hearing on the 9th day of November, 2022, at 6:00 o'clock P.M. The hearing will be held at the Board Room, Room #123, 1231 Bonansinga Drive, Quincy, Illinois. The purpose of the hearing will be to receive public comments on the proposal to sell bonds of the District in the amount of \$1,000,0000 for the payment of land condemned or purchased for parks, for the building, maintaining, improving and protecting of the same and the existing land and facilities of the District and for the payment of the expenses incident thereto.

By order of the President of the Board of Park Commissioners of the Quincy Park District, Adams County, Illinois.

Dated the 12<sup>th</sup> day of October, 2022.

Rome Frericks  
Secretary, Board of Park Commissioners,  
Quincy Park District, Adams County, Illinois

The BINA notice in the amount of \$1,000,0000 would cover the annual General Obligation Bond.



Attached is the proposed directive by the Board President, calling for the BINA hearing.

**FISCAL IMPACT:** NONE

**STAFF RECOMMENDATION:** Staff recommends the Board President to call for a BINA hearing and publication notice to be published, as presented.

**PREPARED BY:** Donald J. Hilgenbrinck, Director of Business Services

**BOARD ACTION:**

ORDER calling a public hearing concerning the intent of the Board of Park Commissioners of the Quincy Park District, Adams County, Illinois, to sell \$1,000,000 General Obligation Park Bonds.

\* \* \*

WHEREAS, the Quincy Park District, Adams County, Illinois (the “*District*”), is a duly organized and existing Park District created under the provisions of the laws of the State of Illinois, and is now operating under the provisions of the Park District Code of the State of Illinois, and all laws amendatory thereof and supplementary thereto, including the Local Government Debt Reform Act of the State of Illinois, as amended; and

WHEREAS, the Board of Park Commissioners of the District (the “*Board*”) intends to sell bonds in the amount of \$1,000,000 for the payment of land condemned or purchased for parks, for the building, maintaining, improving and protecting of the same and the existing land and facilities of the District and for the payment of the expenses incident thereto (the “*Bonds*”); and

WHEREAS, the Bond Issue Notification Act of the State of Illinois, as amended, requires the Board to hold a public hearing concerning the Board’s intent to sell the Bonds before adopting an ordinance providing for the sale of the Bonds:

NOW, THEREFORE, Be It and It is Hereby Ordered by the undersigned President of the Board of Park Commissioners of the Quincy Park District, Adams County, Illinois, as follows:

1. I hereby call a public hearing to be held at 6:00 o’clock P.M. on the 9<sup>th</sup> day of November, 2022, at the Board Room, Room #123, 1231 Bonansinga Drive, Quincy, Illinois, in the District, concerning the Board’s intent to sell the Bonds and to receive public comments regarding the proposal to sell the Bonds (the “*Hearing*”).

2. I hereby direct that the Secretary of the Board (the “*Secretary*”) shall (i) publish notice of the Hearing at least once in the *Quincy Herald-Whig*, the same being a newspaper of general circulation in the District, not less than 7 nor more than 30 days before the date of the

Hearing and (ii) post at least 48 hours before the Hearing a copy of said notice at the principal office of the Board, which notice will be continuously available for public review during the entire 120-hour period preceding the Hearing.

3. Notice of the Hearing shall appear above the name of the Secretary and shall be in substantially the following form:

**NOTICE OF PUBLIC HEARING CONCERNING THE INTENT OF  
THE BOARD OF PARK COMMISSIONERS OF  
THE QUINCY PARK DISTRICT, ADAMS COUNTY, ILLINOIS  
TO SELL \$1,000,000 GENERAL OBLIGATION PARK BONDS**

PUBLIC NOTICE IS HEREBY GIVEN that the Quincy Park District, Adams County, Illinois (the "*District*"), will hold a public hearing on the 9<sup>th</sup> day of November, 2022, at 6:00 o'clock P.M. The hearing will be held at the Board Room, Room #123, 1231 Bonansinga Drive, Quincy, Illinois. The purpose of the hearing will be to receive public comments on the proposal to sell bonds of the District in the amount of \$1,000,000 for the payment of land condemned or purchased for parks, for the building, maintaining, improving and protecting of the same and the existing land and facilities of the District and for the payment of the expenses incident thereto.

By order of the President of the Board of Park Commissioners of the Quincy Park District, Adams County, Illinois.

DATED the 12<sup>th</sup> day of October, 2022.

Rome Frericks  
Secretary, Board of Park Commissioners,  
Quincy Park District, Adams County, Illinois

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Notice to publisher: Please be certain that this notice appears above the name of the Secretary.

4. At the Hearing the Board shall explain the reasons for the proposed bond issue and permit persons desiring to be heard an opportunity to present written or oral testimony within reasonable time limits. The Board shall not adopt an ordinance selling the Bonds for a period of seven (7) days after the final adjournment of the Hearing.

Ordered this 12<sup>th</sup> day of October, 2022.

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President, Board of Park Commissioners,  
Quincy Park District, Adams County,  
Illinois

**QUINCY PARK DISTRICT**  
Board of Commissioners

**Date of Board Meeting: October 12, 2022**

**STAFF RECOMMENDATION**

**AGENDA ITEM: RESOLUTION NO. 22-04: “TRUTH IN TAXATION”  
ACT RESOLUTION: RECOMMENDED APPROVAL**

**BACKGROUND INFORMATION:** In accordance with State of Illinois Statutes, the Quincy Park District is required, no less than twenty (20) days prior to the adoption of the aggregate tax levy, to officially estimate the amount of tax funds necessary to be raised for the current year on taxable property within the district. Property tax funds levied in 2022 are collected to fund the authorized FY2023 appropriated expenditures. The estimated 2022 tax levy only includes taxes necessary to meet anticipated expenditure levels for general and special purpose operating funds (i.e. General Operations – NOT debt service, trust and major capital expenses).

The amount of 2022 tax funds to be levied is \$2,448,198.

The District’s proposed 2022 aggregate tax levy will NOT be increased by more than 5% compared to the previous levy in 2021, state statute does not require that a PUBLIC HEARING be held prior to officially adopting the 2022 Tax Levy Ordinance at the November Board meeting.

**FISCAL IMPACT:** This resolution is for compliance with state statutes and in itself has no fiscal impact on the District.

**STAFF RECOMMENDATION:** Staff recommends approval of Resolution No. 22-04, as presented.

**PREPARED BY:** Donald J. Hilgenbrinck, Director of Business Services

**BOARD ACTION:**

**QUINCY PARK DISTRICT**  
**RESOLUTION NO. 22-04**

**RESOLUTION REGARDING THE TRUTH IN TAXATION LAW**  
**(HEARING NOT REQUIRED)**

**WHEREAS**, the Truth in Taxation Act (35 Illinois Compiled Statutes 200/18-55, et.seq.) provides, in part, that not less than twenty (20) days prior to the adoption of the aggregate levy, the corporate authority of each taxing district, including the Board of Commissioners of the Quincy Park District shall determine the amounts of money, exclusive of any portion of that levy attributable to the costs of conducting an election required by the general election law, estimated to be necessary to be raised by taxation for that year upon the taxable property in its district; and,

**WHEREAS**, the said Truth in Taxation Law further provides that if the estimate of the corporate authority made as provided in Section 18-60 is more than 105% of the amount extended or estimated to be extended, plus any amount abated by the corporate authority prior to extension, upon the final aggregate levy of the preceding year, exclusive of election costs, the corporate authority shall give public notice of and hold a public hearing on its intent to adopt an aggregate levy in an amount which is more than 105% of the amount extended or estimated to be extended upon the final aggregate levy extensions, plus any amount abated, exclusive of election costs, for the preceding year; and,

**WHEREAS**, The Board of Commissioners of the Quincy Park District has estimated that the amount necessary to be raised by taxation for the real estate tax year of 2022 is not more than 105% of the amount extended or estimated to be extended upon the levy of the preceding real estate tax year of 2021, exclusive of election costs.

**NOW, THEREFORE, IT IS HEREBY RESOLVED BY THE BOARD OF COMMISSIONERS OF THE QUINCY PARK DISTRICT AS FOLLOWS:**

SECTION 1. **ESTIMATED LEVY**: This Board hereby determines that the amounts of money, exclusive of the costs of conducting an election required by the general election law, estimated to be necessary to be raised by taxation upon the taxable property of the District for the real estate tax year of 2022 is \$2,448,198 which is also the proposed “aggregate levy” of the District for such year (that is, corporate and special purpose monies).

SECTION 2. **NO HEARING SCHEDULED**: In view of the determination of the estimated levy, it is not necessary to schedule, give notice of or hold a public hearing on the intent of the Board to adopt a levy.

SECTION 3. **EFFECTIVE DATE**: This resolution shall be in full force and effect immediately upon its passage.

DATED: This 12<sup>th</sup> day of October, 2022.

QUINCY PARK DISTRICT

By: \_\_\_\_\_  
Its President

ATTEST:

\_\_\_\_\_  
Its Secretary

AYES: \_\_\_\_\_

NAYES: \_\_\_\_\_

PASSED AND APPROVED this 12<sup>th</sup> day of October, 2022.





# QUINCY PARK DISTRICT

Board of Commissioners

Date of Board Meeting: October 12, 2022

## **STAFF RECOMMENDATION**

### **AGENDA ITEM: ORDINANCE NO. 22-06: AUTHORIZING THE 2022 PROPERTY TAX LEVY: DISCUSSION ONLY**

**BACKGROUND INFORMATION:** In accordance with State of Illinois Statutes, the 2022 tax levy ordinance is being presented for your discussion. These proposed levies for 2022 property taxes only include aggregate taxes and not debt service. Aggregate taxes provide tax revenue for general and special operational expenses of the District, as approved by the Board in the fiscal year 2023 budget.

**FISCAL IMPACT:** This proposed 2022 aggregate tax levy is being presented for Board discussion. This levy, in the amount of \$2,448,198, may increase the District's revenue by \$78,465 and represents a 3.31% tax revenue increase. This is based on the EAV increasing 8.0%. This EAV increase is not expected or anticipated and therefore cannot be used for budgeting purposes. See attached Comparison Tax Levy report "Levy Version".

A tax levy for budgeting purposes, in the amount of \$2,336,715, may decrease the District's revenue by \$33,018, and represents a 1.4% tax revenue decrease. This is based on the EAV sufficiently increasing by 2.0%. The District's tax rate would actually decrease from the 2021 rate of .33160 to .32057. This anticipated scenario is more realistic. See attached Comparison Tax Levy report "Budget Version".

This proposed tax levy represents a decrease for four (4) consecutive years. The decreases have been due to Pension, Unemployment, and Liability Fund tax levy decreases.

Also, attached is a comparison report of the 2021 actual tax levy versus the 2021 budget figures, showing the difference between what was budgeted for 2022 versus what was actually received in 2022.

**STAFF RECOMMENDATION:** For discussion only.

**PREPARED BY:** Donald J. Hilgenbrinck, Director of Business Services

**BOARD ACTION:**

ORDINANCE NO. 22-06  
ANNUAL TAX LEVY  
2022

AN ORDINANCE LEVYING AND ASSESSING TAXES  
FOR THE YEAR 2022  
OF THE QUINCY PARK DISTRICT  
OF ADAMS COUNTY, ILLINOIS

STATE OF ILLINOIS

Park District of Quincy

County of Adams

In pursuance of authority vested in them by the Park District Code, Article Five, the Commissioners of the Park Board in meeting assembled, do hereby find and declare that there will be required to be levied upon all taxable property in said Park District, in order to meet and defray all the necessary expenses and liabilities of the Park District, as required by statute or voted by people in accordance with law, and the amounts so required are itemized and needed for uses and purposes as set forth herein below; BE IT HEREBY ORDAINED by the Board of Commissioners of the Quincy Park District, Adams County, Illinois that there is hereby levied against all of the taxable property in said Park District in accordance with the provisions of law for the year 2022 the following sums:

Amount  
to be raised  
by taxation

1. CORPORATE

1. Administration:

Personnel Services, Wages	\$596,175
Employee Benefits	63,358
Commodities	213,191
Contractual Services	65,612
Travel & Communications	26,423

TOTAL FOR CORPORATE FUND

\$964,759

Amount  
to be raised  
by taxation

II. RECREATION FUND

1. Administration:

Personnel Services, Wages	\$98,590
Employee Benefits	11,498
Commodities	21,198
Contractual Services	32,933
Travel & Communications	3,754

Subtotal 167,973

2. Programs:

Personnel Services, Wages	\$265,090
Employee Benefits	0
Commodities	128,452
Contractual Services	12,628
Travel & Communications	4,712

Subtotal 410,882

TOTAL FOR RECREATION FUND

\$578,855

III. MUSEUM FUND

1. Administration

Personnel Services, Wages	\$160,453
Employee Benefits	12,915
Commodities	50365
Contractual Services	7,311
Travel & Communications	498

TOTAL FOR MUSEUM FUND

\$231,542

IV. ILLINOIS MUNICIPAL RETIREMENT FUND

Contractual Service	\$15,000
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TOTAL IL. MUNICIPAL RETIREMENT FUND

\$15,000

V. SOCIAL SECURITY

Contractual Service	\$155,000	
TOTAL SOCIAL SECURITY FUND		\$155,000

VI. LIABILITY INSURANCE FUND

Contractual Service	\$255,000	
TOTAL LIABILITY INS. FUND		\$255,000

VII. UNEMPLOYMENT COMPENSATION FUND

Contractual Service	\$1,000	
TOTAL UNEMPLOYMENT COMP. FUND		\$1,000

VIII. AUDIT FUND

Contractual Services	\$15,500	
TOTAL AUDIT FUND		\$15,500

IX. PAVING & LIGHTING

Contractual Services	\$38,590	
TOTAL PAVING & LIGHTING		\$38,590

X. POLICE FUND

Contractual Services	\$192,952	
TOTAL POLICE FUND		\$192,952

GRAND TOTAL		\$2,448,198
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Making the aggregate sum of Two Million, Four Hundred Forty-Eight Thousand, One Hundred Ninety-Eight Dollars (\$2,448,198) to be raised by taxation and levied on all the taxable property and liabilities of the Park District as required by statute or voted by the people in accordance with law.

That the Secretary of Quincy Park District shall file with the County Clerk of the County of Adams, State of Illinois, a certified copy of this Ordinance, no later than the fourth Tuesday in December, 2022.

This Ordinance shall be in force and effect from and after its passage and approval, and all Ordinances and parts of Ordinances in conflict herewith shall be and the same are hereby repealed.

November 9, 2022  
Adopted

\_\_\_\_\_  
President

November 9, 2022  
Adopted

\_\_\_\_\_  
Secretary

STATE OF ILLINOIS )  
COUNTY OF ADAMS ) SS  
QUINCY PARK DISTRICT )

I, Rome Frericks, Secretary of the Quincy Park District, do hereby certify that the copy of said 22-06 Ordinance attached hereto, is a true, full and complete copy thereof, as the same appears on the records of the Quincy Park District.

IN TESTIMONY WHEREOF, I have hereunto set my hand and affixed the seal of the Quincy Park District this 9<sup>th</sup> day of November, A.D., 2022.

# Rome Frericks

STATE OF ILLINOIS )  
COUNTY OF ADAMS ) SS  
QUINCY PARK DISTRICT )

ROME FRERICKS, BEING FIRST DULY SWORN ON HIS OATH, deposes and says that he, as Secretary of the Quincy Park District, signed and sealed the above and foregoing 22-06 Ordinance, and that the contents thereof are true and correct in substance and in fact.

## Rome Frericks

Subscribed and sworn to before me this 9<sup>th</sup> day of November, 2022.

Notary Public

**CERTIFICATE REGARDING**  
**THE TRUTH IN TAXATION LAW**  
**(HEARING NOT REQUIRED)**

Pursuant to the Truth in Taxation Law (35 Illinois Compiled Statutes, 200/18-55 et. seq.), I, John Frankenhoff, state as follows:

1. I am the President or presiding officer of the Board of Commissioners of the Quincy Park District.
2. Not less than twenty (20) days prior to the adoption of its aggregate levy, that is, on the 12<sup>th</sup> day of October, 2022, the said Board did determine the amounts of money, exclusive of any portion of that levy attributable to the costs of conducting an election required by the general election law, estimated to be necessary to be raised by taxation upon the taxable property in its district for the real estate tax year of 2022, said estimate being an amount which was not more than 105% of the extensions, exclusive of election costs, for the preceding year.
3. Because the tax levy was not more than 105% of the extensions, exclusive of election costs, for the preceding year, no hearing was required pursuant to the Truth in Taxation Law.
4. The undersigned, as presiding officer of the Board, certifies that the Board complies fully with the provisions of Sections 18-60 thru 18-85 of the Truth in Taxation Law (35 Illinois Compiled Statutes 200/18-90).
5. This certification is made pursuant to Section 18-90 of the Truth in Taxation Law (35 Illinois Compiled Statutes 200/18-90).

Dated: This 9<sup>th</sup> day of November, 2022.

\_\_\_\_\_  
John Frankenhoff, President,  
Quincy Park District



QUINCY PARK DISTRICT  
COMPARISON TAX LEVY

Levy Version									
FUND	2021 Rate	2021 Tax Levied	2022 Proposed Levy	2022 Proposed Rate	Difference	Projected \$100K Impact	Projected Cash Balance 12/31/2022	Excludes Capital Expenditures 2023 Budget	
CORPORATE	0.12500	893,294	964,759	0.12500	71,465				
RECREATION	0.07500	535,977	578,855	0.07500	42,878				
MUSEUM	0.03000	214,391	231,542	0.03000	17,151				
SOCIAL SECURITY	0.02169	155,005	155,000	0.02008	(5)				
PENSION/RETIREMENT	0.01260	90,044	15,000	0.00194	(75,044)				
UNEMPL. COMP. INS.	0.00015	1,072	1,000	0.00013	(72)				
LIABILITY	0.03499	250,051	255,000	0.03304	4,949				
AUDIT	0.00217	15,508	15,500	0.00201	(8)				
PARK SECURITY	0.02500	178,659	192,952	0.02500	14,293				
PAVING & LIGHTING	0.00500	35,732	38,590	0.00500	2,858				
	0.33160	2,369,733	2,448,198	0.31720	78,465	\$ 89.87			
					103.3111%				
						\$ -			
Annual GO Bond	0.14884	1,063,664	1,040,000	0.13475		\$ 38.18			
2019A Trail Bond	0.06978	498,673	493,609	0.06395		\$ 18.12			
			-	0.00000					
			-	0.00000		\$ -			
			-						
TOTAL	0.55022	3,932,071	3,981,807	0.51591	49,736.76	\$ 146.17			

Information pending budget process.

2021 EAV \$ 714,636,159

2022 Estimated EAV \$ 771,807,052

8% Increase

**TAX RATE HISTORY**

	2018	2019	2020	2021	Estimated 2022
Change	0.60626	0.59455	0.55721	0.55022	0.51591
		-0.01171	-0.03734	-0.00699	-0.03431
\$100k Res Rate Effect	\$ -	\$ (3.32)	\$ (10.58)	\$ (1.98)	\$ (9.72)

Notes:

QUINCY PARK DISTRICT  
COMPARISON TAX LEVY

Budget Version								
FUND	2021 Rate	2021 Tax Levied	2022 Proposed Levy	2022 Proposed Rate	Difference	Projected \$100K Impact	Projected Cash Balance 12/31/2022	Excludes Capital Expenditures 2023 Budget
CORPORATE	0.12500	893,294	911,161	0.12500	17,867	Information pending budget process.		
RECREATION	0.07500	535,977	546,697	0.07500	10,720			
MUSEUM	0.03000	214,391	218,679	0.03000	4,288			
SOCIAL SECURITY	0.02169	155,005	155,000	0.02126	(5)			
PENSION/RETIREMENT	0.01260	90,044	15,000	0.00206	(75,044)			
UNEMPL. COMP. INS.	0.00015	1,072	1,000	0.00014	(72)			
LIABILITY	0.03499	250,051	255,000	0.03498	4,949			
AUDIT	0.00217	15,508	15,500	0.00213	(8)			
PARK SECURITY	0.02500	178,659	182,232	0.02500	3,573			
PAVING & LIGHTING	0.00500	35,732	36,446	0.00500	714			
	0.33160	2,369,733	2,336,715	0.32057	(33,018)	\$ 90.83		-
					98.6067%			
Annual GO Bond	0.14884	1,063,664	1,040,000	0.14268		\$ 40.42		
2019A Trail Bond	0.06978	498,673	493,609	0.06772		\$ 19.19		
				0.00000		\$ -		
TOTAL	0.55022	3,932,071	3,870,324	0.53096	(61,746)	\$ 150.44		

2021 EAV \$ 714,636,159

2022 Estimated EAV \$ 728,928,882

2.0% Increase

Notes: 2022 EAV estimated on based on a 2.0% increase.

Draft Version - Subject to change during budget process.

**TAX RATE HISTORY**

	2018	2019	2020	2021	Estimated 2022
Change	0.60626	0.59455	0.55721	0.55022	0.53096
		-0.01171	-0.03734	-0.00699	-0.01926
\$100k Res Rate Effect	\$ -	\$ (3.32)	\$ (10.58)	\$ (1.98)	\$ (5.46)

QUINCY PARK DISTRICT  
COMPARISON TAX LEVY

**2021 Actual Vs Budget**

<u>FUND</u>	<u>2021 Rate</u>	<u>2021 Actual Tax Levied</u>	<u>2021 Budgeted Levy</u>	<u>2021 Budgeted Rate</u>	<u>Difference</u>
CORPORATE	0.12500	893,295	<b>888,750</b>	<b>0.12500</b>	4,545
RECREATION	0.07500	535,977	<b>533,250</b>	<b>0.07500</b>	2,727
MUSEUM	0.03000	214,391	<b>213,300</b>	<b>0.03000</b>	1,091
SOCIAL SECURITY	0.02169	155,005	<b>155,000</b>	<b>0.02180</b>	5
PENSION/RETIREMENT	0.01260	90,044	<b>90,000</b>	<b>0.01266</b>	44
UNEMPL. COMP. INS.	0.00015	1,072	<b>1,000</b>	<b>0.00014</b>	72
LIABILITY	0.03499	250,051	<b>250,000</b>	<b>0.03516</b>	51
AUDIT	0.00217	15,508	<b>15,500</b>	<b>0.00218</b>	8
PARK SECURITY	0.02500	178,659	<b>177,750</b>	<b>0.02500</b>	909
PAVING & LIGHTING	0.00500	35,732	<b>35,550</b>	<b>0.00500</b>	182
	0.33160	2,369,734	<b>2,360,100</b>	<b>0.33194</b>	9,634
					100.4082%
2022 GO Bond	0.13194	1,063,664	<b>1,056,000</b>	<b>0.13072</b>	7,664
2019A Trail Bond	0.07148	498,673	<b>493,609</b>	<b>0.07082</b>	5,064
TOTAL	0.53502	3,932,071	<b>3,909,709</b>	<b>0.53348</b>	12,729

2021 Actual EAV               \$ 714,636,159

2021 Estimated EAV         \$ 711,000,000

Notes:

# QUINCY PARK DISTRICT

Board of Commissioners

Date of Board Meeting: October 12, 2022

## **STAFF RECOMMENDATION**

**AGENDA ITEM:** RESOLUTION NO. 22-05: A RESOLUTION FINDING AND DECLARING THAT CERTAIN PROPERTY KNOWN AS “PARKER HEIGHTS PARK” IS NO LONGER NEEDED OR USEFUL FOR PARK PURPOSES AND AUTHORIZING THE SALE OF SUCH PROPERTY: RECOMMENDED APPROVAL

**BACKGROUND INFORMATION:** As a result of the 2022 August 1<sup>st</sup> Planning Session, staff was given directive to look at certain property within Parker Heights Park that is no longer needed or useful for park purposes.

**FISCAL IMPACT:** As discussed at the August Planning Session, the proceeds from the sale of the park would be set aside in a capital development fund for future Park District development.

**STAFF RECOMMENDATION:** Staff recommends approval of Resolution 22-05, as presented.

**PREPARED BY:** Rome Frericks, Executive Director

**BOARD ACTION:**

## **QUINCY PARK DISTRICT**

### **RESOLUTION NO. 22-05**

#### **RESOLUTION FINDING AND DECLARING THAT A CERTAIN 1.13 ACRE PORTION OF PROPERTY KNOWN AS "PARKER HEIGHTS PARK" IS NO LONGER NEEDED OR USEFUL FOR PARK PURPOSES AND AUTHORIZING THE SALE OF SUCH PROPERTY**

**WHEREAS**, the Quincy Park District, Quincy, Illinois (hereinafter "Park District") has committed to protecting and improving the quality of life of its residents and members of the public; and,

**WHEREAS**, on or about May 1, 1946, the Park District acquired from the City of Quincy, Illinois with other land, a parcel of real property consisting of all of the land commonly known as "Parker Heights Park" located East of US Highway 24, West of City of Quincy, Illinois 5<sup>th</sup> Street, and north of the Parker Heights Park District Road; and,

**WHEREAS**, as a condition of the conveyance of the Parker Heights Park ("Property") to the Park District by the City of Quincy, Illinois, the City required the Park District to use the Property solely for public park and recreational purposes and the City restricted the Park District from selling or making other uses of the Property without first obtaining the permission and consent of the City Council of the City of Quincy; and,

**WHEREAS**, Since May 1, 1946, the Quincy Park District has continuously occupied the Property for recreational purposes for its residents and for members of the public; and,

**WHEREAS**, the City Council of the City of Quincy, Illinois has, by duly adopted Ordinance passed December 12, 2016, agreed to waive all restrictions reserved to the City of Quincy in the above-mentioned conveyance of May 1, 1946 affecting the ability of the Park District to sell, transfer or make other uses of the Property; and,

**WHEREAS**, the Board of Park Commissioners desires to sell the 1.13 Acre Parcel, as permitted by 70 ILCS 1235/1

**NOW THEREFORE BE IT RESOLVED**, that an approximately 1.13 Acre Parcel of real property, consisting of a portion of the land commonly known as "Parker Heights Park," located East of US Highway 24, West of City of Quincy, Illinois 5th Street, and north of the Parker Heights Park District Road, located in the City of Quincy, County of Adams, and State of Illinois, depicted on the marked Exhibit A, attached hereto and incorporated herein by reference, is found and declared to no longer be needed or useful for park purposes and that the Park District intends to sell such 1.13 Acre Parcel, pursuant to 70 ILCS 1235/1, et seq.; and,

**BE IT FURTHER RESOLVED** The President of the Board of Commissioners of the Quincy Park District, as attested by the Secretary of the Quincy Park District, shall execute any and all deed or deeds and associated necessary and customary required documents from time to time to finalize the sale of the 1.13 Acre Parcel set out hereinabove.

**BE IT FURTHER RESOLVED** this Resolution shall be in full force and effect from and after its passage and approval as provided by law.

PASSED: This \_\_\_\_ day of \_\_\_\_\_, 2022.

APPROVED:

\_\_\_\_\_  
President

ATTEST:

\_\_\_\_\_  
Secretary

**Exhibit "A"**  
**1.13 Acre Parcel**  
**Legal Description**

A part of the Southwest Quarter of the Southeast Quarter of the Northwest Quarter of Section 26 in Township 1 South of the Base Line and in Range 9 West of the Fourth Principal Meridian, Adams County, Illinois described as follows:

Commencing at the southeast corner of a tract of land as shown on a Plat by Klingner & Associates, P.C. recorded in Plat Book 13 at Page 789, said corner being a point on the centerline of North 5<sup>th</sup> Street; thence North 88 degrees 19 minutes 42 seconds West on the south line of said tract 33.00 feet to a point on the westerly right of way line of North 5<sup>th</sup> Street and the point of beginning; thence South 01 degree 16 minutes 32 seconds West on said westerly right of way line 50.10 feet; thence South 65 degrees 55 minutes 15 seconds West 57.95 feet; thence South 40 degrees 49 minutes 12 seconds West 31.97 feet; thence North 88 degrees 19 minutes 42 seconds West parallel with the south line of said tract 470.93 feet to a point on the easterly right of way line of F.A. Route 36 (Highway 24); thence northeasterly on said easterly right of way line 119.17 feet on a curve to the right having a central angle of 04 degrees 20 minutes 04 seconds and a radius of 1575.17 feet, the chord of said curve bears North 34 degrees 32 minutes 13 seconds East 119.14 feet to the southwest corner of said tract; thence South 88 degrees 19 minutes 42 seconds East on the south line of said tract 478.32 feet to the point of beginning, containing 1.13 acres, more or less, and being subject to any recorded or unrecorded easements across said lands.

STATE OF ILLINOIS            )  
  ) SS.  
COUNTY OF ADAMS )

I, Rome Frericks, do hereby certify that I am the Secretary of the Quincy Park District, Adams County, Illinois, and that the foregoing is a full, true and correct copy of a Resolution the Quincy Park District, entitled:

RESOLUTION FINDING AND DECLARING THAT A CERTAIN 1.13 ACRE PORTION OF PROPERTY KNOWN AS "PARKER HEIGHTS PARK" IS NO LONGER NEEDED OR USEFUL FOR PARK PURPOSES AND AUTHORIZING THE SALE OF SUCH PROPERTY.

That the said Resolution was passed and adopted at the duly called meeting of said Board of Commissioners of said Quincy Park District on October 12, 2022 and that the original Resolution of the foregoing is a true copy, now remains on file in the Secretary's Office.

WITNESS MY HAND AND SEAL of said Quincy Park District this  
12<sup>th</sup> day of October, 2022.

\_\_\_\_\_  
Rome Frericks, Secretary of  
Quincy Park District

(Corporate Seal)

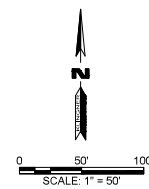




# LEGEND

- PROPERTY LINE
- PROPOSED PROPERTY LINE
- RIGHT OF WAY LINE
- CENTERLINE
- STONE WALL
- OFFSET LINE
- MOW LINE
- FOUND IRON PIPE
- FOUND REBAR
- FOUND ROW MONUMENT

FULL SIZED PLANS HAVE BEEN PREPARED USING STANDARD SCALES. REDUCED SIZED PLANS MAY NOT CONFORM TO STANDARD SCALES. USE GRAPHIC SCALES WHEN MAKING MEASUREMENTS ON REDUCED PLANS.



PRELIMINARY

BASIS OF BEARINGS: ILLINOIS STATE PLANE NAD83 WEST ZONE  
SURVEYED FOR: QUINCY PARK DISTRICT  
FIELD WORK COMPLETED: AUGUST 12, 2022.

DESIGN FIRM NO.: 154-2738

**KLINGNER & ASSOCIATES, P.C.**  
Engineers • Architects • Surveyors

Quincy, Illinois      616 North 24th Street  
217.223.3670      Galesburg, IL, Burlington, IA  
Pella, IA, Hannibal, MO

DESIGNED	DRAWN	CHECKED	DATE	REVISION DESCRIPTION	DATE
FIELD	ECB	ECB	PR 23/75		
ECB/MAJ	NOTES				
PROJECT NO.	FILE NO.	SCALE			
22-0183	220183.dwg	1"=50'			

Quincy Park District  
Part of Parker Heights Park  
PLAT OF SURVEY

A part of the Northwest Quarter of  
Section 26, Township 1 South Range  
9 West of the 4th Principle Meridian

SHEET NO.  
**1**

# QUINCY PARK DISTRICT

Board of Commissioners

Date of Board Meeting: October 12, 2022

## **STAFF RECOMMENDATION**

### **AGENDA ITEM: RESOLUTION NO. 22-06, RESOLUTION AUTHORIZING ACCEPTANCE OF IRREVOCABLE PLEDGE REGARDING SALE OF PARKER HEIGHTS PARK: RECOMMENDED APPROVAL**

**BACKGROUND INFORMATION:** One of the goals approved by the Board was to allow staff to identify property that no longer meets the needs of the Park District and once identified, dispose of that property using proper protocol.

Staff has identified a parcel of land that fits the above requirement. This parcel of land is in Parker Heights Park and is approximately 1.13 acres.

In order for the Quincy Park District to sell this parcel of land several steps need to occur:

1. The adoption of a resolution by the Board of Park Commissioners approving the sale of the Sale Parcel.
2. Securing approval from the City of Quincy for the sale of Sale Parcel due to the existence of restrictions contained in the May 1, 1946 deed from the City of Quincy, Illinois to the Park District.
3. Apply by a petition in writing to the circuit court in Adams County for the approval to sell the parcel.
4. Selling of the land at public auction.

Staff has had discussions with Ron Brink and after further discussion, Knapheide Manufacturing has agreed to the attached Irrevocable Pledge Agreement subject to the satisfaction of the Sale of Contingencies and subject to the actual sale through the competitive bidding process by the Quincy Park District.

The pledge guarantees a sale price of no less than \$25,000 for the parcel in Parker Heights Park.

Attached to this report is the resolution.

**FISCAL IMPACT:** The sale of this parcel will start at \$25,000. Proceeds from this sale will be transferred into the capital development fund.

**STAFF RECOMMENDATION:** Staff recommends the Board approve Resolution No. 22-06, as presented.

**PREPARED BY:** Rome Frericks, Executive Director

**BOARD ACTION:**

**QUINCY PARK DISTRICT  
RESOLUTION NO. 22-06  
RESOLUTION AUTHORIZING ACCEPTANCE OF  
IRREVOCABLE PLEDGE REGARDING SALE OF 1.13 ACRES OF  
PARKER HEIGHTS PARK**

WHEREAS, the Quincy Park District has committed to protecting and improving the quality of life of its residents; and,

WHEREAS, the Quincy Park District, in addition to other authority, is authorized pursuant to 70 ICS 1235/1 to sell real estate owned by the Park District subject to certain terms and conditions; and,

WHEREAS, the Quincy Park District is authorized to accept gifts or pledges to give property to be used for the benefit of the public; and,

WHEREAS, the Quincy Park District has entered into negotiations to facilitate the sale of 1.13 acres of part of the real estate commonly referred to as Parker Heights Park and shown on Exhibit A attached hereto and by reference made a part hereof; and,

WHEREAS, such negotiations have involved an Irrevocable Pledge made by Harold "Bo" Knapheide, IV, a copy of which pledge is attached hereto as Exhibit B and by reference made a part hereof, to ensure the Quincy Park District will receive at least \$25,000.00 from the disposition of the real estate set forth in Exhibit A; and,

WHEREAS, it is in the best interest of the Board of Park Commissioners and the District to approve and accept said Irrevocable Pledge; and,

**NOW THEREFORE, BE IT AND IT IS HEREBY RESOLVED:**

SECTION 1. RECITALS: The recitals of this Resolution and the attachments referenced are incorporated herein by this reference.

SECTION 2. APPROVAL: The Board of Commissioners of the Quincy Park District approves the Pledge made by Knapheide Manufacturing,

SECTION 3. ACCEPTANCE: The Board of Commissioners of the Quincy Park District accepts the Pledge made by Knapheide Manufacturing,

SECTION 4. AUTHORIZATION: The President and Secretary, or other appropriate officers, are authorized and directed to accept said Pledge for and on behalf of the Board of Commissioners of the Quincy Park District and to proceed to take action as reliance upon said Pledge to sell the real estate set forth in Exhibit A and commonly referred to as Parker Heights Park; and,

SECTION 5. PERFORMANCE AND OTHER ACTIONS: The President, Secretary, and their respective designees, are authorized to proceed with the acceptance of such Pledge and to undertake such other further or different actions as may be necessary or appropriate in connection therewith.

SECTION 6. EFFECTIVE DATE: This resolution shall be in full force and effect immediately upon its adoption.

PASSED: This \_\_\_\_ day of \_\_\_\_\_, 2022.

APPROVED:

\_\_\_\_\_  
President

ATTEST:

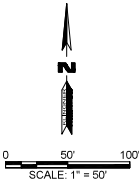
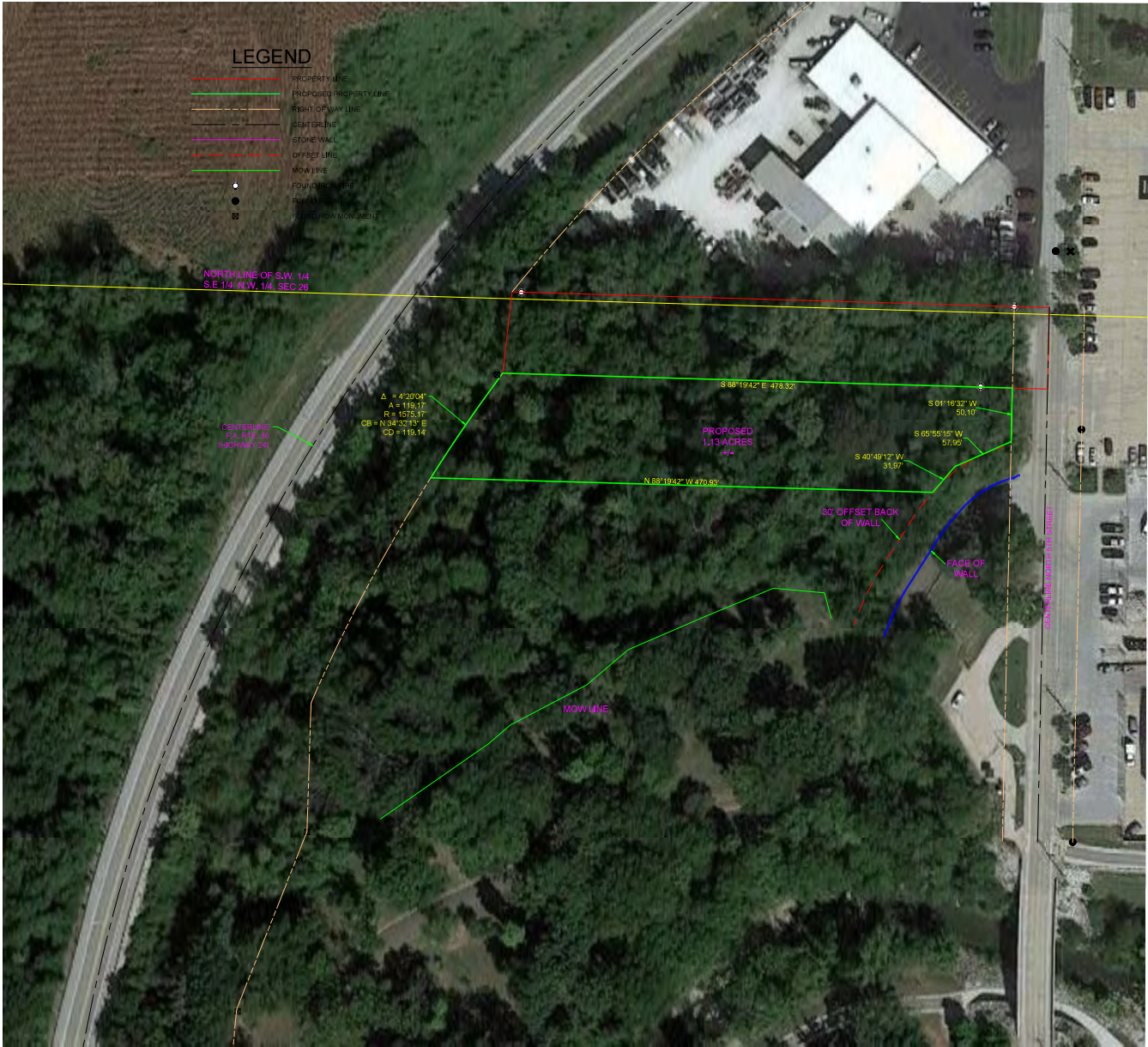
\_\_\_\_\_  
Secretary

**Exhibit "A"**  
**1.13 Acre Parcel**  
**Legal Description**

A part of the Southwest Quarter of the Southeast Quarter of the Northwest Quarter of Section 26 in Township 1 South of the Base Line and in Range 9 West of the Fourth Principal Meridian, Adams County, Illinois described as follows:

Commencing at the southeast corner of a tract of land as shown on a Plat by Klingner & Associates, P.C. recorded in Plat Book 13 at Page 789, said corner being a point on the centerline of North 5<sup>th</sup> Street; thence North 88 degrees 19 minutes 42 seconds West on the south line of said tract 33.00 feet to a point on the westerly right of way line of North 5<sup>th</sup> Street and the point of beginning; thence South 01 degree 16 minutes 32 seconds West on said westerly right of way line 50.10 feet; thence South 65 degrees 55 minutes 15 seconds West 57.95 feet; thence South 40 degrees 49 minutes 12 seconds West 31.97 feet; thence North 88 degrees 19 minutes 42 seconds West parallel with the south line of said tract 470.93 feet to a point on the easterly right of way line of F.A. Route 36 (Highway 24); thence northeasterly on said easterly right of way line 119.17 feet on a curve to the right having a central angle of 04 degrees 20 minutes 04 seconds and a radius of 1575.17 feet, the chord of said curve bears North 34 degrees 32 minutes 13 seconds East 119.14 feet to the southwest corner of said tract; thence South 88 degrees 19 minutes 42 seconds East on the south line of said tract 478.32 feet to the point of beginning, containing 1.13 acres, more or less, and being subject to any recorded or unrecorded easements across said lands.





FULL SIZED PLANS HAVE BEEN PREPARED USING STANDARD SCALES. REDUCED SIZED PLANS MAY NOT CONFORM TO STANDARD SCALES. USE GRAPHIC SCALES WHEN MAKING MEASUREMENTS ON REDUCED PLANS.

PRELIMINARY

BASIS OF BEARINGS: ILLINOIS STATE PLANE NAD83  
WEST ZONE  
SURVEYED FOR: QUINCY PARK DISTRICT  
FIELD WORK COMPLETED: AUGUST 12, 2022.

DESIGN FIRM NO: 154-2738

**KLINGNER**  
& ASSOCIATES, P.C.  
Engineers • Architects • Surveyors

Quincy, Illinois  
616 North 24th Street  
217.223.3670

www.klingner.com  
Galesburg, IL, Burlington, IA  
Pella, IA, Hannibal, MO

DESIGNED	CHECKED	DATE	REVISION DESCRIPTION	DATE
ECB	ECB	PR 23/75		
FIELD	FIELD	FILE NO.	SCALE	
ECB	ECB	220183.dwg	1"=50'	
QUINCY PARK DISTRICT Part of Parker Heights Park PLAT OF SURVEY				
A part of the Northwest Quarter of Section 26, Township 1 South Range 9 West of the 4th Principle Meridian				
SHEET NO. 1				





**IRREVOCABLE PLEDGE AGREEMENT  
TO QUINCY PARK DISTRICT, QUINCY, ILLINOIS**

This Irrevocable Pledge Agreement, made this 12<sup>th</sup> day of October, 2022, by and between Harold "Bo" Knapheide, IV, hereinafter referred to as "Knapheide", and the Quincy Park District, Quincy, Adams County, Illinois, hereinafter referred to as "Park District".

The parties hereto do hereby acknowledge:

1. On or about August 3, 2022, Park District Executive Director met with Knapheide's representative to discuss the potential sale of a 1.13 acre parcel of Park District property, consisting of a portion of the land commonly known as "Parker Heights Park" located East of US Highway 24, West of City of Quincy, Illinois 5th Street, and north of the Parker Heights Park District Road, located in the City of Quincy, County of Adams, and State of Illinois (hereinafter the "Sale Parcel").
2. Knapheide's representative advised Executive Director Frericks that Knapheide, on behalf of The Knapheide Manufacturing Company, had an interest in acquiring the Sale Parcel due to its proximity to other land owned by entities owned or controlled by Knapheide.
3. At such meeting, Executive Director Frericks informed Knapheide's representative of the process required for the Park District to sell the Sale Parcel, pursuant to 70 ILCS 1235/1, which process includes the following steps hereinafter referred to as the "Sale Contingencies":
  - a) The adoption of a resolution by the Board of Park Commissioners approving the sale of the Sale Parcel.
  - b) Securing approval from the City of Quincy for the sale of the Sale Parcel due to the existence of restrictions contained in the May 1, 1946 deed from the City of Quincy, Illinois to the Park District.
  - c) Apply by a petition in writing to the circuit court in Adams County for approval to sell the parcel.
  - d) The sale must be conducted by competitive bidding.
4. To enable the Park District to have the opportunity to sell the Sale Parcel, Executive Director Frericks and Knapheide's representative discussed that it would be necessary for the Park District to be guaranteed a minimum of \$25,000 from the sale.
5. After further discussion, Knapheide agreed to this Pledge, subject to satisfaction of the Sale Contingencies and subject to the actual sale of the Sale Parcel through the competitive bidding process by the Park District.
6. Knapheide acknowledges that in reliance upon this irrevocable pledge, the Park District will take action by virtue of which it will incur financial and contractual liability in connection with the potential sale of the Sale Parcel. Accordingly, the pledge is irrevocable for the time period indicated herein.

ACCORDINGLY, KNAPHEIDE MAKES THE FOLLOWING IRREVOCABLE PLEDGE:

- A. Knapheide pledges that if Park District offers the Sale Parcel for public sale that Knapheide will pay \$25,000 to the Park District, *provided, however*, that if the Sale Parcel is sold for more than \$25,000, there will be no obligation of Knapheide under this Pledge. Payment of the pledge will be made no later than the closing of the sale of the Sale Parcel. This Pledge does not require and does not preclude Knapheide from bidding at any public sale of the Sale Parcel. Knapheide will pay any fees or costs incurred by the Park District to enforce this Pledge.
- B. This Pledge is enforceable for a period nine (9) months after the date this document is signed by Knapheide.
- C. This Pledge is binding upon the heirs, executors, successors in interest and assigns of Knapheide.
- D. This Pledge is subject to acceptance by the Board of Commissioners of the Park District.

Dated: October 12, 2022.

**HAROLD "BO" KNAPHEIDE ("Knapheide")**

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**ACCEPTANCE**

The Quincy Park District, Quincy, Adams County, Illinois, hereby accepts the foregoing Irrevocable Pledge.

Dated: October 12, 2022.

**QUINCY PARK DISTRICT ("PARK DISTRICT")**

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By: Rome Frericks, Its:Executive Director

# QUINCY PARK DISTRICT

Board of Commissioners

Date of Board Meeting: October 12, 2022

## **STAFF RECOMMENDATION**

### **AGENDA ITEM: ORDINANCE NO. 22-05: AMENDED COMBINED FY2022 BUDGET AND APPROPRIATION: RECOMMENDED APPROVAL**

**BACKGROUND INFORMATION:** The governing body of each Park District shall, within or before the first quarter of each fiscal year, adopt a combined annual budget and appropriation ordinance, by which ordinance the Board may appropriate such sum or sums of money as may be deemed necessary to defray all necessary expenses and liabilities of such Park District, and in such annual budget and appropriation ordinance shall specify the objects and purposes for which such appropriations are made, and the amount appropriated for each object or purpose. The District's Budget and Appropriation Ordinance is the instrument that allows the District to receive and spend funds for agency purposes.

The budget and ordinance generally provide for what would normally be expected during the fiscal year to account for unanticipated expenditures and revenues contingencies, such as storms, floods & grants. Recently, the Quincy Park District has had replacement tax revenue in excess of what could have been expected and the District would like to use Pension Fund reserves to make an additional \$300,000 voluntary IMRF pension remittance.

This ordinance was available, in tentative form, for public inspection on September 9, 2022, for at least thirty (30) days prior to the **Public Hearing today, October 12, 2022.**

A "redlined" copy of the Tentative FY2022 Amended Budget and Appropriation Ordinance, along with the Appropriation Comparison Report, are included as a part of this recommendation for your review. The final approved ordinance will reflect the redlined changes.

**FISCAL IMPACT:** The FY2022 Amended Budget and Appropriation provides for additional replacement tax revenue and additional voluntary IMRF pension remittance. The amended ordinance reflects \$11,679,715 in expenses and \$11,530,355 in revenues. Please refer to the attached Appropriation Comparison Report for an overview.

**STAFF RECOMMENDATION:** Staff recommends approval of the FY2022 Amended Budget and Appropriation Ordinance No. 22-05, as presented.

**PREPARED BY:** Donald J. Hilgenbrinck, Director of Business Services

**BOARD ACTION:**

QUINCY PARK DISTRICT

AMENDED BUDGET/APPROPRIATION ORDINANCE NO. 22-05

FISCAL YEAR 2022

AN ORDINANCE ADOPTING AN AMENDED COMBINED ANNUAL BUDGET  
AND APPROPRIATION OF FUNDS FOR THE QUINCY PARK  
DISTRICT, ADAMS COUNTY, ILLINOIS, FOR THE FISCAL  
PERIOD BEGINNING ON THE 1<sup>ST</sup> DAY OF JANUARY 2022  
AND ENDING ON THE 31<sup>ST</sup> DAY OF DECEMBER 2022.

WHEREAS, the Board of Commissioners of the Quincy Park District has caused to be prepared a amended combined annual budget and appropriation ordinance, and the Secretary of the Board has made the same conveniently available for public inspection at least thirty (30) days prior to the final action hereunder; and

NOW THEREFORE, BE IT ORDAINED BY THE BOARD OF COMMISSIONERS OF THE QUINCY PARK DISTRICT, ADAMS COUNTY, ILLINOIS, AS FOLLOWS:

Section 1: The following sums of money, or so much thereof as may be authorized by law for the following objects and purposes, be and the same are hereby budgeted and appropriated for the fiscal period beginning on the 1<sup>st</sup> day of January 2022 and ending the 31<sup>st</sup> day of December 2022.

## **I. EXPENDITURES**

### **1. CORPORATE**

1. Corporate	2022 <u>Appropriation</u>
A. <u>District Administration</u>	
General	\$128,078
Office of the Board	\$40,702
Office of the Executive Director	\$140,386
Office of Business Services	\$382,787
Park Maintenance	\$1,258,542
Marketing	\$147,897
Administration Building	\$44,078
 TOTALS	 \$2,142,470

### **2. RECREATION**

2. Recreation	
A. <u>Recreation Administration</u>	
General	\$433,148
Office of the Director	\$117,046
Recreation Supervisors & Assistants	\$163,901
 SUB-TOTAL	 \$714,095
 B. <u>Programs &amp; Events</u>	
Programs & Events	\$312,525
 C. <u>Swimming Pool</u>	
Operations	\$188,325
 D. <u>Batting Cage</u>	
Operations	\$168,345
 TOTALS	 \$1,383,290

**3. MUSEUM**

3. Museum

A. Museum Maintenance

General	\$246,645
Villa Kathrine	\$37,226
Washington Park	\$21,128
Lorenzo Bull Park	\$48,141

TOTAL	\$353,140
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**4. PARK SECURITY**

4. Park Security

A. <u>Operations</u>	\$289,270
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TOTAL	\$289,270
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**5. PAVING & LIGHTING**

5. Paving & Lighting

A. <u>Operations</u>	\$43,200
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TOTAL	\$43,200
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**6. PENSION**

6. Pension

A. <u>Expenses</u>	\$303,750
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TOTAL	\$303,750
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**7. SOCIAL SECURITY**

7. Social Security

A. <u>Expenses</u>	\$213,300
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TOTAL	\$213,300
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**8. UNEMPLOYMENT COMPENSATION**

8. Unemployment Compensation

A. <u>Expenses</u>	\$74,250
TOTAL	\$74,250

**9. LIABILITY INSURANCE**

9. Liability Insurance

A. <u>Expenses</u>	\$529,200
TOTAL	\$529,200

**10. AUDIT**

10. Audit

A. <u>Expenses</u>	\$19,930
TOTAL	\$19,930

**11. WORKING CASH**

11. Working Cash

A. <u>Expenses</u>	\$179,545
TOTAL	\$179,545

**12. GENERAL DONATION**

12. General Donation

A. <u>Expenses</u>	\$750,000
TOTAL	\$750,000

**13. BOEHL PARK MAINTENANCE**

13. Boehl Park Maintenance

A.	<u>Operations</u>	\$1,150
	TOTAL	\$1,150

**14. FLOOD/EMERGENCY**

14. Flood/Emergency

A.	<u>Expenses</u>	\$500,000
	TOTAL	\$500,000

**15. HERITAGE TREE**

15. Heritage Tree

A.	<u>Expenses</u>	\$6,550
	TOTAL	\$6,550

**16. G.O. BOND 2019A (DEBT SERVICE)**

16. G.O. Bond 2019A (Debt Service)

A.	<u>Expenses</u>	\$666,370
	TOTAL	\$666,370

**17. TRAIL DEVELOPMENT**

17. Trail Development

A.	<u>Expenses</u>	\$1,096,330
	TOTAL	\$1,096,330

**18. CAPITAL PARK DEVELOPMENT**

18. Capital Park Development

A.	<u>Expenses</u>	\$65,000
	TOTAL	\$65,000



**19. BAYVIEW DEVELOPMENT**

19. Bayview Development

A. <u>Other</u>	\$100,000
TOTAL	\$100,000

**20. RIVERFRONT DEVELOPMENT**

20. Riverfront Development

A. <u>Expenses</u>	\$100,000
TOTAL	\$100,000

**21. G.O. BOND 2019A (ACT. FUND)**

21. G.O. Bond 2020 (Act. Fund)

A. <u>Expenses</u>	\$1,187,250
TOTAL	\$1,187,250

**22. G.O. BOND 2021 (ACT. FUND)**

22. G.O. Bond 2021 (Act. Fund)

A. <u>Expenses</u>	\$196,450
TOTAL	\$196,450

**23. BOEHL ESTATE TRUST**

23. Boehl Estate Trust

A. <u>Expenses</u>	\$13,760
TOTAL	\$13,760

## 24. ENTERPRISE

### 24. Enterprise

#### A. Westview Golf Course

General	\$392,746
Pro Shop	\$58,725
Maintenance	\$626,749
Golf Car Rental	\$14,445
Concessions	\$115,695
SHIH	\$0

SUB-TOTAL	\$1,208,360
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#### B. Marina

Operations	\$257,150
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SUB-TOTAL	\$257,150
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TOTAL ENTERPRISE	\$1,465,510
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TOTAL EXPENDITURES, ALL FUNDS	\$11,504,215
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## II. REVENUES

### 1. CORPORATE

1. Corporate	2022 <u>Appropriation</u>
A. <u>Local Tax Levy</u>	\$1,199,813
B. <u>State Replacement Tax</u>	\$2,300,400
C. <u>Other</u>	\$223,427
TOTALS	\$3,723,640

### 2. RECREATION

2. Recreation	
A. <u>Local Tax Levy</u>	\$719,888
B. <u>Registration Fees</u>	\$180,495
C. <u>Swimming Pools</u>	\$92,205
D. <u>Other</u>	\$53,592
E. <u>Batting Cage</u>	\$154,710
TOTALS	\$1,200,890

### 3. MUSEUM

3. Museum	
A. <u>Local Tax Levy</u>	\$287,955
B. <u>Other</u>	\$3,785
TOTAL	\$291,740

### 4. PARK SECURITY

4. Park Security	
A. <u>Local Tax</u>	\$239,963
B. <u>Other</u>	\$1,957
TOTAL	\$241,920

**5. PAVING & LIGHTING**

5. Paving & Lighting

A. <u>Local Tax</u>	\$47,993
B. <u>Other</u>	\$537
TOTAL	\$48,530

**6. PENSION**

6. Pension

A. <u>Local Tax Levy</u>	\$121,500
B. <u>Replacement</u>	\$203,180
C. <u>Other</u>	\$1,010
TOTAL	\$325,690

**7. SOCIAL SECURITY**

7. Social Security

A. <u>Local Tax Levy</u>	\$209,250
C. <u>Other</u>	\$1,010
TOTAL	\$210,260

**8. UNEMPLOYMENT COMPENSATION**

8. Unemployment Compensation

A. <u>Local Tax</u>	\$1,350
B. <u>Other</u>	\$1,760
TOTAL	\$3,110

**9. LIABILITY INSURANCE**

9. Liability Insurance

A. <u>Local Tax Levy</u>	\$450,000
B. <u>Other</u>	\$2,430
TOTAL	\$452,430

**10. AUDIT**

10.	Audit	
	A. <u>Local Tax Levy</u>	\$20,930
	B. <u>Other</u>	\$70
	TOTAL	\$21,000

**11. WORKING CASH**

11.	Working Cash	
	A. <u>Other</u>	\$179,545
	TOTAL	\$179,545

**12. GENERAL DONATION**

12.	General Donation	
	A. <u>Other</u>	\$750,000
	TOTAL	\$750,000

**13. BOEHL PARK MAINTENANCE**

13.	Boehl Park Maintenance	
	A. <u>Other</u>	\$7,680
	TOTAL	\$7,680

**14. FLOOD/EMERGENCY**

14.	Flood/Emergency	
	A. <u>Other</u>	\$500,000
	TOTAL	\$500,000

**15. HERITAGE TREE**

15.	Heritage Tree	
	A. <u>Other</u>	\$6,480
	TOTAL	\$6,480

**16. G.O. BOND 2019A (DEBT SERVICE)**

16.	G.O. Bond 2019A (Debt Service)	
	A. <u>Local Tax Levy</u>	\$673,070
	TOTAL	\$673,070

**17. TRAIL DEVELOPMENT**

17.	Trail Development	
	A. <u>Other</u>	\$1,187,920
	TOTAL	\$1,187,920

**18. CAPITAL PARK DEVELOPMENT**

18.	Capital Park Development	
	A. <u>Other</u>	\$1,000
	TOTAL	\$1,000

**19. BAYVIEW DEVELOPMENT**

19.	Bayview Development	
	A. <u>Other</u>	\$100,000
	TOTAL	\$100,000

**20. RIVERFRONT DEVELOPMENT**

20.	Riverfront Development	
	A. <u>Other</u>	\$100,000
	TOTAL	\$100,000

**21. G.O. BOND 2019A (ACT. FUND)**

21.	G.O. Bond 2019A (Act. Fund)	
	A. <u>Other</u>	\$3,380
	TOTAL	\$3,380

**22. G.O. BOND 2021 (ACT. FUND)**

22.	G.O. Bond 2021 (Act. Fund)	
	A. <u>Other</u>	\$540
	TOTAL	\$540

**23. BOEHL ESTATE TRUST**

23.	Boehl Estate Trust	
	A. <u>Other</u>	\$13,760
	TOTAL	\$13,760

**24. ENTERPRISE**

24.	Enterprise	
	A. <u>Westview Golf Course</u>	\$1,230,460
	B. <u>Marina/Waterfront Operations</u>	\$257,310
	TOTAL	\$1,487,770
	TOTAL REVENUE, ALL FUNDS	\$11,530,355

### III. SUMMARY – 2022

<u>FUND</u>	<u>2022</u> <u>TOTAL REVENUES</u>	<u>2022</u> <u>TOTAL</u> <u>EXPENDITURES</u>
1. Corporate	\$3,723,640	\$2,142,470
2. Recreation	\$1,200,890	\$1,383,290
3. Museum	\$291,740	\$353,140
4. Park Security	\$241,920	\$289,270
5. Paving & Lighting	\$48,530	\$43,200
6. Pension	\$325,690	\$303,750
7. Social Security	\$210,260	\$213,300
8. Unemployment Compensation	\$3,110	\$74,250
9. Liability Insurance	\$452,430	\$529,200
10. Audit	\$21,000	\$19,930
11. Working Cash	\$179,545	\$179,545
12. General Donation	\$750,000	\$750,000
13. Boehl Park Maintenance	\$7,680	\$1,150
14. Flood/Emergency	\$500,000	\$500,000
15. Heritage Tree	\$6,480	\$6,550
16. G.O. Bond 2019A (Debt Service)	\$673,070	\$666,370
17. Trail Development	\$1,187,920	\$1,096,330
18. Capital Park Development	\$1,000	\$65,000
19. Bayview Development	\$100,000	\$100,000
20. Riverfront Development	\$100,000	\$100,000
21. G.O. Bond 2019A (Act. Fund)	\$3,380	\$1,187,250
22. G.O. Bond 2021(Act. Fund)	\$540	\$196,450
23. Boehl Estate Trust	\$13,760	\$13,760
24. Enterprise	\$1,487,770	\$1,465,510
<b>TOTAL-ALL FUNDS</b>	<b>\$11,530,355</b>	<b>\$11,679,715</b>



QUINCY PARK DISTRICT  
COMBINED BUDGET/APPROPRIATION SUMMARY

FISCAL YEAR 2022

<b><u>FUND</u></b>	<b><u>APPROPRIATED</u></b>
Corporate	\$2,142,470
Recreation	\$1,383,290
Museum	\$353,140
Park Security	\$289,270
Paving & Lighting	\$43,200
Pension	\$303,750
Social Security	\$213,300
Unemployment Compensation	\$74,250
Liability	\$529,200
Audit	\$19,930
Working Cash	\$179,545
General Donation	\$750,000
Boehl Park Maintenance	\$1,150
Flood/Emergency	\$500,000
Heritage Tree	\$6,550
G.O. Bond 2019A (Debit Service)	\$666,370
Trail Development	\$1,096,330
Capital Park Development	\$65,000
Bayview Development	\$100,000
Riverfront Development	\$100,000
G.O. Bond 2019A (Act. Fund)	\$1,187,250
G.O. Bond 2021 (Act. Fund)	\$196,450
Boehl Estate Trust	\$13,760
Enterprise	\$1,465,510
<b>TOTAL ALL FUNDS</b>	<b>\$11,679,715</b>

Each of said sums of money and aggregate thereof are deemed necessary by the Board of Commissioners of the Quincy Park District to defray the necessary expenses and liabilities of the aforesaid Park District during the fiscal year beginning January 1, A.D., 2022 and ending December 31, A.D., 2022 for the respective purposes set forth.

Section 2: All unexpected balances of the appropriation for the fiscal year ending December 31, A.D., 2021 and prior years are hereby specifically re-appropriated for the same general purposes for which they were originally made and may be expended in making up an insufficiency of any other items provided in this appropriation ordinance, pursuant to law.

Section 3: The receipts and revenue of said District derived from sources other than taxation and not specifically appropriated shall constitute the general corporate fund and shall first be placed to the credit of such fund.

Section 4: Pursuant to law, the following determinations have been made and are hereby made a part of the aforesaid budget:

- a) Statement of cash on hand at the beginning of the fiscal year estimated at - \$8,122,390
- b) An estimate of the cash expected to be received during the fiscal year from all sources - \$11,530,355
- c) An estimate of the expenditures contemplated for the fiscal year - \$11,679,715
- d) A statement of the estimated cash expected to be on hand at the end of such year - \$7,973,303
- e) An estimate of the amount of taxes to be received by the Park District - \$5,802,220

Section 5: All ordinances or parts of ordinances conflicting with any of the provisions of this ordinance be and the same are hereby modified or repealed. If any item or portion thereof of this budget and appropriation ordinance is for any reason held invalid, such decision shall not affect the validity of the remaining portion of such item or the remaining portion of this ordinance.

Section 6: This ordinance shall be in full force and effect from and after its passage and approval according to law.

Passed by the Board of Commissioners of the Quincy Park District and approved on the 12<sup>th</sup> day of October, 2022.

AYES:        NAYS:        ABSENT:

\_\_\_\_\_  
President, Quincy Park District

ATTEST:

\_\_\_\_\_  
Secretary, Quincy Park District

STATE OF ILLINOIS )  
COUNTY OF ADAMS ) SS  
QUINCY PARK DISTRICT )

I, Rome Frericks, Secretary of the Quincy Park District, do hereby certify that the copy of said 2022 Amended Budget/Appropriation Ordinance attached hereto, is a true, full and complete copy thereof, as the same appears on the records of the Quincy Park District.

IN TESTIMONY WHEREOF, I have hereunto set my hand and affixed the seal of the Quincy Park District this 12<sup>th</sup> day of October, A.D., 2022.

Rome Frericks

STATE OF ILLINOIS )  
COUNTY OF ADAMS ) SS  
QUINCY PARK DISTRICT

ROME FRERICKS, BEING FIRST DULY SWORN ON HIS OATH, deposes and says that he, as Secretary of the Quincy Park District, signed and sealed the above and foregoing 2022 Amended Budget/Appropriation Ordinance, and that the contents thereof are true and correct in substance and in fact.

# Rome Frericks

Subscribed and sworn to before me this 12<sup>th</sup> day of October, 2022.

Notary Public

## TREASURER'S CERTIFICATE

I, Donald J. Hilgenbrinck, duly appointed Treasurer of the Quincy Park District do hereby certify to the following information:

Statement of cash on hand at beginning fiscal year is estimated at	\$8,122,390
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Estimate of cash to be received during fiscal year from all sources	\$11,530,355
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(A) Local Tax	3,298,640
(B) Replacement Tax	2,503,580
(C) Registration Fee	180,495
(D) Westview Golf Course	1,230,460
(E) Swimming Pools	92,205
(F) Marina	257,310
(G) Batting Cage	154,710
(H) Other	3,833,205

Estimate of expenditures contemplated during fiscal year	\$11,679,715
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Statement of estimated cash expected to be on hand at end of year	\$7,973,030
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Estimate of amount of taxes to be received by the District	\$5,802,220
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Treasurer  
Quincy Park District

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Donald J. Hilgenbrinck

Dated: October 12, 2022

STATE OF ILLINOIS )  
COUNTY OF ADAMS ) SS  
QUINCY PARK DISTRICT )

I, Rome Frericks, Secretary of the Quincy Park District, do hereby certify that the copy of said Treasurer's Certificate attached hereto, is a true, full and complete copy thereof, as the same appears on the records of the Quincy Park District.

IN TESTIMONY WHEREOF, I have hereunto set my hand and affixed the seal of the Quincy Park District this 12<sup>th</sup> day of October, A.D., 2022.

## Rome Frericks

QUINCY PARK DISTRICT

AMENDED BUDGET/APPROPRIATION ORDINANCE NO. ~~21-04~~22-05

FISCAL YEAR 2022

AN ORDINANCE ADOPTING AN AMENDED COMBINED ANNUAL BUDGET AND APPROPRIATION OF FUNDS FOR THE QUINCY PARK DISTRICT, ADAMS COUNTY, ILLINOIS, FOR THE FISCAL PERIOD BEGINNING ON THE 1<sup>ST</sup> DAY OF JANUARY 2022 AND ENDING ON THE 31<sup>ST</sup> DAY OF DECEMBER 2022.

WHEREAS, the Board of Commissioners of the Quincy Park District has caused to be prepared a amended combined annual budget and appropriation ordinance, and the Secretary of the Board has made the same conveniently available for public inspection at least thirty (30) days prior to the final action hereunder; and

NOW THEREFORE, BE IT ORDAINED BY THE BOARD OF COMMISSIONERS OF THE QUINCY PARK DISTRICT, ADAMS COUNTY, ILLINOIS, AS FOLLOWS:

Section 1: The following sums of money, or so much thereof as may be authorized by law for the following objects and purposes, be and the same are hereby budgeted and appropriated for the fiscal period beginning on the 1<sup>st</sup> day of January 2022 and ending the 31<sup>st</sup> day of December 2022.

## I. EXPENDITURES

### 1. CORPORATE

1. Corporate	2022 <u>Appropriation</u>
A. <u>District Administration</u>	
General	\$128,078
Office of the Board	\$40,702
Office of the Executive Director	\$140,386
Office of Business Services	\$382,787
Park Maintenance	\$1,258,542
Marketing	\$147,897
Administration Building	\$44,078
 TOTALS	 \$2,142,470

### 2. RECREATION

2. Recreation	
A. <u>Recreation Administration</u>	
General	\$433,148
Office of the Director	\$117,046
Recreation Supervisors & Assistants	\$163,901
 SUB-TOTAL	 \$714,095
 B. <u>Programs &amp; Events</u>	
Programs & Events	\$312,525
 C. <u>Swimming Pool</u>	
Operations	\$188,325
 D. <u>Batting Cage</u>	
Operations	\$168,345
 TOTALS	 \$1,383,290



**3. MUSEUM**

3. Museum

A. Museum Maintenance

General	\$246,645
Villa Kathrine	\$37,226
Washington Park	\$21,128
Lorenzo Bull Park	\$48,141

TOTAL	\$353,140
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**4. PARK SECURITY**

4. Park Security

A. <u>Operations</u>	\$289,270
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TOTAL	\$289,270
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**5. PAVING & LIGHTING**

5. Paving & Lighting

A. <u>Operations</u>	\$43,200
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TOTAL	\$43,200
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**6. PENSION**

6. Pension

A. <u>Expenses</u>	<del>\$128,250</del> <u>\$303,750</u>
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TOTAL	<del>\$128,250</del> <u>\$303,750</u>
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**7. SOCIAL SECURITY**

7. Social Security

A. <u>Expenses</u>	\$213,300
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TOTAL	\$213,300
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**8. UNEMPLOYMENT COMPENSATION**

8. Unemployment Compensation

A. <u>Expenses</u>	\$74,250
TOTAL	\$74,250

**9. LIABILITY INSURANCE**

9. Liability Insurance

A. <u>Expenses</u>	\$529,200
TOTAL	\$529,200

**10. AUDIT**

10. Audit

A. <u>Expenses</u>	\$19,930
TOTAL	\$19,930

**11. WORKING CASH**

11. Working Cash

A. <u>Expenses</u>	\$179,545
TOTAL	\$179,545

**12. GENERAL DONATION**

12. General Donation

A. <u>Expenses</u>	\$750,000
TOTAL	\$750,000

**13. BOEHL PARK MAINTENANCE**

13. Boehl Park Maintenance

A. Operations \$1,150

TOTAL \$1,150

**14. FLOOD/EMERGENCY**

14. Flood/Emergency

A. Expenses \$500,000

TOTAL \$500,000

**15. HERITAGE TREE**

15. Heritage Tree

A. Expenses \$6,550

TOTAL \$6,550

**16. G.O. BOND 2019A (DEBT SERVICE)**

16. G.O. Bond 2019A (Debt Service)

A. Expenses \$666,370

TOTAL \$666,370

**17. TRAIL DEVELOPMENT**

17. Trail Development

A. Expenses \$1,096,330

TOTAL \$1,096,330

**18. CAPITAL PARK DEVELOPMENT**

18. Capital Park Development

A. Expenses \$65,000

TOTAL \$65,000

**19. BAYVIEW DEVELOPMENT**

19. Bayview Development

A. <u>Other</u>	\$100,000
TOTAL	\$100,000

**20. RIVERFRONT DEVELOPMENT**

20. Riverfront Development

A. <u>Expenses</u>	\$100,000
TOTAL	\$100,000

**21. G.O. BOND 2019A (ACT. FUND)**

21. G.O. Bond 2020 (Act. Fund)

A. <u>Expenses</u>	\$1,187,250
TOTAL	\$1,187,250

**22. G.O. BOND 2021 (ACT. FUND)**

22. G.O. Bond 2021 (Act. Fund)

A. <u>Expenses</u>	\$196,450
TOTAL	\$196,450

**23. BOEHL ESTATE TRUST**

23. Boehl Estate Trust

A. <u>Expenses</u>	\$13,760
TOTAL	\$13,760

## 24. ENTERPRISE

### 24. Enterprise

#### A. Westview Golf Course

General	\$392,746
Pro Shop	\$58,725
Maintenance	\$626,749
Golf Car Rental	\$14,445
Concessions	\$115,695
SHIH	\$0

SUB-TOTAL	\$1,208,360
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#### B. Marina

Operations	\$257,150
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SUB-TOTAL	\$257,150
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TOTAL ENTERPRISE	\$1,465,510
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TOTAL EXPENDITURES, ALL FUNDS	\$11,504,215
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## II. REVENUES

### 1. CORPORATE

1. Corporate	2022 <u>Appropriation</u>
A. <u>Local Tax Levy</u>	\$1,199,813
B. <u>State Replacement Tax</u>	<del>\$558,900</del> <u>2,300,400</u>
C. <u>Other</u>	\$223,427
TOTALS	<del>\$1,982,140</del> <u>3,723,640</u>

### 2. RECREATION

2. Recreation	
A. <u>Local Tax Levy</u>	\$719,888
B. <u>Registration Fees</u>	\$180,495
C. <u>Swimming Pools</u>	\$92,205
D. <u>Other</u>	\$53,592
E. <u>Batting Cage</u>	\$154,710
TOTALS	\$1,200,890

### 3. MUSEUM

3. Museum	
A. <u>Local Tax Levy</u>	\$287,955
B. <u>Other</u>	\$3,785
TOTAL	\$291,740

### 4. PARK SECURITY

4. Park Security	
A. <u>Local Tax</u>	\$239,963
B. <u>Other</u>	\$1,957
TOTAL	\$241,920

**5. PAVING & LIGHTING**

5. Paving & Lighting

A. <u>Local Tax</u>	\$47,993
B. <u>Other</u>	\$537
TOTAL	\$48,530

**6. PENSION**

6. Pension

A. <u>Local Tax Levy</u>	\$121,500
B. <u>Replacement</u>	<del>\$48,600</del> <u>203,180</u>
C. <u>Other</u>	\$1,010
TOTAL	<del>\$171,110</del> <u>325,690</u>

**7. SOCIAL SECURITY**

7. Social Security

A. <u>Local Tax Levy</u>	\$209,250
C. <u>Other</u>	\$1,010
TOTAL	\$210,260

**8. UNEMPLOYMENT COMPENSATION**

8. Unemployment Compensation

A. <u>Local Tax</u>	\$1,350
B. <u>Other</u>	\$1,760
TOTAL	\$3,110

**9. LIABILITY INSURANCE**

9. Liability Insurance

A. <u>Local Tax Levy</u>	\$450,000
B. <u>Other</u>	\$2,430
TOTAL	\$452,430

**10. AUDIT**

10.	Audit	
	A. <u>Local Tax Levy</u>	\$20,930
	B. <u>Other</u>	\$70
	TOTAL	\$21,000

**11. WORKING CASH**

11.	Working Cash	
	A. <u>Other</u>	\$179,545
	TOTAL	\$179,545

**12. GENERAL DONATION**

12.	General Donation	
	A. <u>Other</u>	\$750,000
	TOTAL	\$750,000

**13. BOEHL PARK MAINTENANCE**

13.	Boehl Park Maintenance	
	A. <u>Other</u>	\$7,680
	TOTAL	\$7,680

**14. FLOOD/EMERGENCY**

14.	Flood/Emergency	
	A. <u>Other</u>	\$500,000
	TOTAL	\$500,000

**15. HERITAGE TREE**

15.	Heritage Tree	
	A. <u>Other</u>	\$6,480
	TOTAL	\$6,480



**16. G.O. BOND 2019A (DEBT SERVICE)**

16.	G.O. Bond 2019A (Debt Service)	
	A. <u>Local Tax Levy</u>	\$673,070
	TOTAL	\$673,070

**17. TRAIL DEVELOPMENT**

17.	Trail Development	
	A. <u>Other</u>	\$1,187,920
	TOTAL	\$1,187,920

**18. CAPITAL PARK DEVELOPMENT**

18.	Capital Park Development	
	A. <u>Other</u>	\$1,000
	TOTAL	\$1,000

**19. BAYVIEW DEVELOPMENT**

19.	Bayview Development	
	A. <u>Other</u>	\$100,000
	TOTAL	\$100,000

**20. RIVERFRONT DEVELOPMENT**

20.	Riverfront Development	
	A. <u>Other</u>	\$100,000
	TOTAL	\$100,000

**21. G.O. BOND 2019A (ACT. FUND)**

21.	G.O. Bond 2019A (Act. Fund)	
	A. <u>Other</u>	\$3,380
	TOTAL	\$3,380

**22. G.O. BOND 2021 (ACT. FUND)**

22.	G.O. Bond 2021 (Act. Fund)	
	A. <u>Other</u>	\$540
	TOTAL	\$540

**23. BOEHL ESTATE TRUST**

23.	Boehl Estate Trust	
	A. <u>Other</u>	\$13,760
	TOTAL	\$13,760

**24. ENTERPRISE**

24.	Enterprise	
	A. <u>Westview Golf Course</u>	\$1,230,460
	B. <u>Marina/Waterfront Operations</u>	\$257,310
	TOTAL	\$1,487,770

	TOTAL REVENUE, ALL FUNDS	<del>\$9,634,275</del> <u>\$11,530,355</u>
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### III. SUMMARY – 2022

<u>FUND</u>	<u>2022</u> <u>TOTAL REVENUES</u>	<u>2022</u> <u>TOTAL EXPENDITURES</u>
1. Corporate	<del>\$1,982,140</del> <u>\$3,723,640</u>	\$2,142,470
2. Recreation	\$1,200,890	\$1,383,290
3. Museum	\$291,740	\$353,140
4. Park Security	\$241,920	\$289,270
5. Paving & Lighting	\$48,530	\$43,200
6. Pension	<del>\$171,110</del> <u>\$325,690</u>	<del>\$128,250</del> <u>\$303,750</u>
7. Social Security	\$210,260	\$213,300
8. Unemployment Compensation	\$3,110	\$74,250
9. Liability Insurance	\$452,430	\$529,200
10. Audit	\$21,000	\$19,930
11. Working Cash	\$179,545	\$179,545
12. General Donation	\$750,000	\$750,000
13. Boehl Park Maintenance	\$7,680	\$1,150
14. Flood/Emergency	\$500,000	\$500,000
15. Heritage Tree	\$6,480	\$6,550
16. G.O. Bond 2019A (Debt Service)	\$673,070	\$666,370
17. Trail Development	\$1,187,920	\$1,096,330
18. Capital Park Development	\$1,000	\$65,000
19. Bayview Development	\$100,000	\$100,000
20. Riverfront Development	\$100,000	\$100,000
21. G.O. Bond 2019A (Act. Fund)	\$3,380	\$1,187,250
22. G.O. Bond 2021(Act. Fund)	\$540	\$196,450
23. Boehl Estate Trust	\$13,760	\$13,760
24. Enterprise	\$1,487,770	\$1,465,510
TOTAL-ALL FUNDS	<del>\$9,634,275</del> <u>\$11,530,355</u>	<del>\$11,504,215</del> <u>\$11,679,715</u>

QUINCY PARK DISTRICT  
COMBINED BUDGET/APPROPRIATION SUMMARY

FISCAL YEAR 2022

<u>FUND</u>	<u>APPROPRIATED</u>
Corporate	\$2,142,470
Recreation	\$1,383,290
Museum	\$353,140
Park Security	\$289,270
Paving & Lighting	\$43,200
Pension	<del>\$128,250</del> <u>\$303,750</u>
Social Security	\$213,300
Unemployment Compensation	\$74,250
Liability	\$529,200
Audit	\$19,930
Working Cash	\$179,545
General Donation	\$750,000
Boehl Park Maintenance	\$1,150
Flood/Emergency	\$500,000
Heritage Tree	\$6,550
G.O. Bond 2019A (Debit Service)	\$666,370
Trail Development	\$1,096,330
Capital Park Development	\$65,000
Bayview Development	\$100,000
Riverfront Development	\$100,000
G.O. Bond 2019A (Act. Fund)	\$1,187,250
G.O. Bond 2021 (Act. Fund)	\$196,450
Boehl Estate Trust	\$13,760
Enterprise	\$1,465,510
<b>TOTAL ALL FUNDS</b>	<del>\$11,504,215</del> <u>\$11,679,715</u>

Each of said sums of money and aggregate thereof are deemed necessary by the Board of Commissioners of the Quincy Park District to defray the necessary expenses and liabilities of the aforesaid Park District during the fiscal year beginning January 1, A.D., 2022 and ending December 31, A.D., 2022 for the respective purposes set forth.

Section 2: All unexpected balances of the appropriation for the fiscal year ending December 31, A.D., 2021 and prior years are hereby specifically re-appropriated for the same general purposes for which they were originally made and may be expended in making up an insufficiency of any other items provided in this appropriation ordinance, pursuant to law.

Section 3: The receipts and revenue of said District derived from sources other than taxation and not specifically appropriated shall constitute the general corporate fund and shall first be placed to the credit of such fund.

Section 4: Pursuant to law, the following determinations have been made and are hereby made a part of the aforesaid budget:

- a) Statement of cash on hand at the beginning of the fiscal year estimated at - \$8,122,390
- b) An estimate of the cash expected to be received during the fiscal year from all sources - ~~\$9,634,275~~ \$11,530,355
- c) An estimate of the expenditures contemplated for the fiscal year - ~~\$11,504,215~~ \$11,679,715
- d) A statement of the estimated cash expected to be on hand at the end of such year - ~~\$6,252,450~~ \$7,973,303
- e) An estimate of the amount of taxes to be received by the Park District - ~~\$3,906,140~~ \$5,802,220

Section 5: All ordinances or parts of ordinances conflicting with any of the provisions of this ordinance be and the same are hereby modified or repealed. If any item or portion thereof of this budget and appropriation ordinance is for any reason held invalid, such decision shall not affect the validity of the remaining portion of such item or the remaining portion of this ordinance.

Section 6: This ordinance shall be in full force and effect from and after its passage and approval according to law.

Passed by the Board of Commissioners of the Quincy Park District and approved on the 8<sup>th</sup>  
12<sup>th</sup> day of DecemberOctober, 20212022.

AYES:       NAYS:       ABSENT:

\_\_\_\_\_  
President, Quincy Park District

ATTEST:

\_\_\_\_\_  
Secretary, Quincy Park District

STATE OF ILLINOIS )  
COUNTY OF ADAMS ) SS  
QUINCY PARK DISTRICT )

I, Rome Frericks, Secretary of the Quincy Park District, do hereby certify that the copy of said 2022 Amended Budget/Appropriation Ordinance attached hereto, is a true, full and complete copy thereof, as the same appears on the records of the Quincy Park District.

IN TESTIMONY WHEREOF, I have hereunto set my hand and affixed the seal of the Quincy Park District this 8<sup>th</sup>-12<sup>th</sup> day of DecemberOctober, A.D., 20212022.

Rome Frericks

STATE OF ILLINOIS )  
COUNTY OF ADAMS ) SS  
QUINCY PARK DISTRICT

ROME FRERICKS, BEING FIRST DULY SWORN ON HIS OATH, deposes and says that he, as Secretary of the Quincy Park District, signed and sealed the above and foregoing 2022 Amended Budget/Appropriation Ordinance, and that the contents thereof are true and correct in substance and in fact.

# Rome Frericks

Subscribed and sworn to before me this 8<sup>th</sup>-12<sup>th</sup> day of ~~December~~October, ~~2021~~2022.

Notary Public

# TREASURER'S CERTIFICATE

I, Donald J. Hilgenbrinck, duly appointed Treasurer of the Quincy Park District do hereby certify to the following information:

Statement of cash on hand at beginning fiscal year is estimated at \$8,122,390

Estimate of cash to be received during fiscal year from all sources

~~\$9,634,275~~11,530,355

(A) Local Tax	3,298,640
(B) Replacement Tax	<del>607,500</del> <u>2,503,580</u>
(C) Registration Fee	180,495
(D) Westview Golf Course	1,230,460
(E) Swimming Pools	92,205
(F) Marina	257,310
(G) Batting Cage	154,710
(H) Other	3,833,205

Estimate of expenditures contemplated during fiscal year

~~\$11,504,215~~11,679,715

Statement of estimated cash expected to be on hand at end of year

~~\$6,252,450~~7,973,030

Estimate of amount of taxes to be received by the District

~~\$3,906,140~~5,802,220

Treasurer  
Quincy Park District

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Donald J. Hilgenbrinck

Dated: ~~December 8, 2021~~October 12, 2022



SS

SS

SS

SS

# QUINCY PARK DISTRICT

Board of Commissioners

**Date of Board Meeting: October 12, 2022**

## **STAFF RECOMMENDATION**

### **AGENDA ITEM: ORDINANCE NO. 22-07 AN ORDINANCE FOR AUTHORIZATION TO CONDUCT A PUBLIC SALE OF SURPLUS PROPERTY: RECOMMENDED APPROVAL**

**BACKGROUND INFORMATION:** Occasionally, the District accumulates surplus equipment and material. Normally this is a result of the planned replacement of equipment where trade-in is not practical. The Board must authorize the public sale of this surplus equipment. The following is a list of equipment/property that has been identified as surplus inventory and is no longer needed for the District's operations.

1. Structure located at levy space #10 w/40' walkway, 4 spud poles, metal roof and approximately 1,950 square foot dock.

The item will be advertised for sale to the public and sold by using one of the methods listed in one or two below. Item #1 can be inspected at Art Keller Marina at 1009 Quinsippi Island Road. The District will reserve the right to set a reserve price for any items that have a higher salvage value than the bid price, or to sell by establishing a set price for an item, whichever is most advantageous to the District. Items not sold will be disposed of by recycling or they will be junked. The sales will be administratively finalized as soon as practicable.

1. Advertise and sell the items listed in this ordinance by sealed bid and recycle or junk, whichever is most advantageous to the District, any items not sold.
2. Advertise and sell the items at a specified price and recycle or junk, whichever is most advantageous to the District, any items not sold.

**FISCAL IMPACT:** The proceeds of the sale of the items will go into Art Keller Marina funds.

**STAFF RECOMMENDATION:** Staff recommends the Board approve Ordinance No. 22-07 and authorize the staff to proceed with the sale of surplus equipment identified in this report.

**PREPARED BY:** Rome Frericks, Executive Director

**QUINCY PARK DISTRICT  
ORDINANCE NO. 22-07  
AN ORDINANCE FOR PUBLIC SALE OF  
SURPLUS PROPERTY**

**WHEREAS**, the Quincy Park District is the owner of the following list of personal property, which is no longer needed or required by the Quincy Park District and which, in the opinion of at least three-fifths (3/5ths) of the members of the Quincy Park Board of Commissioners presently holding office, is no longer necessary, useful, or in the best interest of the Park District.

**WHEREAS**, NOW, THEREFORE, BE IT ORDAINED by the Board of Commissioners of the Quincy Park District in Adams County, Illinois, that staff is authorized to use one or more of the marked alternatives below to dispose of the items listed hereforth:

1. Structure located at levy space #10 w/40' walkway, 4 spud poles, metal roof and approximately 1,950 square foot dock.

X Advertise and sell the items listed in this ordinance by sealed bid and recycle or junk, whichever is most advantageous to the District, any items not sold.

\_\_\_\_\_ Arrange for the items listed in this ordinance to be sold on consignment by an auctioneer and sell by direct sale, recycle or junk, whichever is most advantageous to the District, any items not sold.

   X Advertise and sell the items at a specified price and recycle or junk, whichever is most advantageous to the District, any items not sold.

That all Ordinances and Resolutions and parts thereof in conflict herewith are to the extent of such conflict hereby repealed.

This Ordinance shall be in force and effect from and after its passage, approval by the vote of at least three-fifths of the Commissioners of the Quincy Park District.

PASSED AND APPROVED THIS 12<sup>th</sup> DAY OF OCTOBER, 2022

AYES: \_\_\_\_\_

NAYS: \_\_\_\_\_

ABSENT: \_\_\_\_\_

QUINCY PARK DISTRICT, an Illinois  
Municipal Corporation

By: \_\_\_\_\_

It's President

ATTEST:

\_\_\_\_\_ Secretary

# QUINCY PARK DISTRICT

Board of Commissioners

**Date of Board Meeting: October 12, 2022**

## **STAFF RECOMMENDATION**

**AGENDA ITEM: RESOLUTION NO. 22-07, A RESOLUTION STATING ART KELLER MARINA WILL CONTINUE OPERATIONS THROUGH 2025 BY THE QUINCY PARK DISTRICT**

**BACKGROUND INFORMATION:** Quincy Park District began operations of Art Keller Marina in 1967 located on the Quinsippi Island. Over the last ten years, slip rental revenue has declined and the cost of maintaining operations has increased to the point where costs outweigh the revenues.

The Park District Board and staff have been meeting with local boat clubs, yacht club members and marina renters over the past three months to look at ways to increase slip rentals and revenue for the marina. At the September Board meeting, there was consensus from the Board to extend marina operations through the 2025 boating season.

The Quincy Park District is committed to continuing operations at Art Keller Marina through the 2025 boating season.

Behind this staff recommendation is Resolution 22-07.

**FISCAL IMPACT:** The District's marina operational costs exceeded revenue without any allocation for depreciation (cost of depleting assets) or insurance expense. The District's budget for 2022 projects a \$22,822 deficit, which would result in a transfer from corporate of \$23,000 to keep the marina cash account positive.

**STAFF RECOMMENDATION:** Staff recommends approval of the Resolution 22-07 as presented.

**PREPARED BY:** Rome Frericks, Executive Director

**BOARD ACTION:**

**QUINCY PARK DISTRICT**

**RESOLUTION NO. 22-07**

**RESOLUTION STATING THE QUINCY PARK DISTRICT WILL CONTINUE  
OPERATING OF THE ART KELLER MARINA THROUGH OCTOBER 2025**

**WHEREAS**, the Quincy Park District, Quincy, Illinois (hereinafter “District”) has committed to protecting and improving the quality of life of its residents and members of the public; and,

**WHEREAS**, during the year 1967, the District began operations of a small boat harbor now known as the Art Keller Marina, located on Quinsippi Island; and,

**WHEREAS**, the rental of slips has declined and the cost of operations has increased to the extent that expenses exceed revenue; and,

**WHEREAS**, the District is committed to providing the same level of maintenance and service as it does for other facilities and parks; and,

**WHEREAS**, a group of renters representing several clubs has stepped forward to assist the District and to promote the marina to attract more renters.

**NOW THEREFORE BE IT RESOLVED**, that the District hereby commits to continue operation of the Art Keller Marina through October 2025 and,

**BE IT FURTHER RESOLVED** this resolution shall be in full force and effect from and after its passage and approval as provided by law.

PASSED: This \_\_\_\_\_ day of October, 2022.

APPROVED:

\_\_\_\_\_  
President

ATTEST:

\_\_\_\_\_  
Secretary

STATE OF ILLINOIS       )  
                                      ) SS.

COUNTY OF ADAMS     )

I, Rome Frericks, do hereby certify that I am the Secretary of the Quincy Park District, Adams County, Illinois, and that the foregoing is a full, true and correct copy of a Resolution the Quincy Park District, entitled:

" Resolution 22-07, a resolution stating Art Keller Marina will continue operations through 2025 by the Quincy Park District"

That the said Resolution was passed and adopted at the duly called meeting of said Board of Commissioners of said Quincy Park District on October 12, 2022, and that the original Resolution of the foregoing is a true copy, now remains on file in the Secretary's Office.

WITNESS MY HAND AND SEAL of said Quincy Park District this 12<sup>th</sup> day of October, 2022.

Rome Frericks, Secretary of  
Quincy Park District

(Corporate Seal)

## **Art Keller Marina – Quinsippi Island Summary of Stakeholder Involvement October 5, 2022**

The local boating community includes multiple clubs, with many boaters belonging to more than one. Clubs include Quincy Yacht Club, Quincy Boat Club, North Side Boat Club, South Side Boat Club, Ski Club, and the Island Club. In recent weeks the various clubs have coordinated their efforts to help the Quincy Park District. In particular, a group of ten people has met with park district officials. They've done more than just express their opinions, they have committed to take action in a partnership. The list below is a brief summary of the recent commitments and a list of things done in prior years.

**1 – Fee Increase** – The group of ten renters unanimously supported a ten percent increase in annual rental fees.

**2 - New Boater Orientation** – Volunteers from the Yacht Club will provide hands-on mentoring to help people understand the nuances of the river, specifically pool 21, with an emphasis on safety. Benefits of renting a slip will be explained to new boaters.

**3 - Annual Clean Up Day** – Volunteers will help open the marina in early spring by cleaning and preparing the docks for the season. Work will be coordinated and approved by park staff.

**4 - Online Boater Information** – Volunteers have developed a package of information that's useful to boaters and easily accessible via a QR code that will be posted on signs near ramps and docks.

**5 - Mark channel to gas dock** – Volunteers will place bouys that will aid larger boats navigating to the gas dock. This will potentially increase fuels sales and revenue.

**6 - Life Jacket Program** – Boat club received a grant to purchase new life jackets, which are made loaned to boaters at no charge. This is especially useful for children. This is not a new program, but more of an ongoing commitment to safety.

**7 - Fundraiser** – Boaters may be willing to organize a fundraiser with proceeds going to the marina. Project or target for the funds yet to be determined.

Previously completed projects and contributions include...

A - \$35,000 contribution to the Quincy Bay Area Restoration and Enhancement Association (QBAREA).

B - Boaters removed debris that was pressed up against the bridge. Park District paid for this work, but was likely less expensive than if a private contractor had been hired.

C - Lighthouse on south end of island was repaired and refurbished.

D - Billboard was placed on Quinsippi Island at the entrance to the bay.

E - Ski Club paid for and maintains the building in All-America Park. The club recently put on a show that attracted approximately 500 spectators.



# QUINCY PARK DISTRICT

Board of Commissioners

Date of Board Meeting: October 12, 2022

## **STAFF RECOMMENDATION**

### **AGENDA ITEM: QUINCY PARK DISTRICT ANNUAL CAPITAL PROJECT BOND LIST: DISCUSSION ONLY**

**BACKGROUND INFORMATION:** Each year the Quincy Park District authorizes a non-referendum general obligation (G.O.) bond for District capital projects. The proceeds are used to fund significant repairs, renovations and park improvement projects.

This project list assumes the Park District will have \$1,00,000 from bond proceeds for the upcoming year and \$250,000 from Corporate reserves.

Included with this report is a prioritized list of recommended projects for G.O. Bond 2023 along with capital projects planned to be funded from the operating budget.

**FISCAL IMPACT:** The principle and interest on the bond will be paid in 2023.

**STAFF RECOMMENDATION:** Staff recommends approval of the Quincy Park District Annual Capital Project Bond List.

**PREPARED BY:** Rome Frericks, Executive Director

**BOARD ACTION:**

## PROPOSED 2023 CAPITAL PROJECTS LIST

	Bond Amount 2023	
	Roll Over Bond 2022	\$30,000
	<b>Total Bond Fund Available</b>	
<b>Q-Island</b>	Playground	\$35,000
<b>Wavering</b>	Sidewalk Replacement	\$25,000
<b>Wavering</b>	Shelter Replacement	\$175,000
<b>Clat Adams</b>	Sidewalk Replacement Phase 2	\$50,000
<b>District</b>	<b>Equipment</b>	<b>\$183,000</b>
<b>Moorman</b>	Parking Lot Addition	\$400,000
<b>South Park</b>	Large Shelter Tuckpointing and Ceiling Repair	\$70,000
<b>South Park</b>	Tennis Courts Resurfacing	\$60,000
<b>Berrian Park</b>	Pickleball Courts Resurfacing	\$45,000
<b>Westview</b>	Parking Lot Sealant	\$25,000
<b>Berrian Park</b>	Restroom Replacement	\$175,000
	Bond	<u>\$7,000</u>
	<b>Total</b>	\$1,250,000
	<b>Non-Bond Projects</b>	
<b>Lorenzo Bull</b>	Lorenzo Bull House Porch (Museum Fund)	\$90,000
<b>Villa Kathrine</b>	Overlook and Sidewalk (Museum Fund)	\$100,000
<b>Wash. Park</b>	Restroom Painting (Museum Fund)	\$10,000
	Sidewalk Replacement (Museum Fund)	\$25,000
<b>Batting Cage</b>	Pitching Machines (Recreation Fund)	\$100,000
<b>District</b>	Road/Curb Repairs (Paving/Lighting Fund)	<u>\$20,000</u>
	<b>Total</b>	\$345,000
<b>District</b>	<b>Equipment</b>	
	Truck Crew leader	\$50,000
	72" ZTR Mower Maintenance	\$12,000
	4000D Mower Zone #3	\$65,000
	72" ZTR Mower Zone #4	\$12,000
	Compact Utility Loader	\$35,000
	Small Tools	<u>\$9,000</u>
		\$183,000

# 2023 PROPOSED CAPITAL PROJECTS

# Quinsippi Island Playground \$35,000





# Wavering Park Sidewalk Replacement \$25,000





# Wavering Park Shelter Replacement \$175,000



# Clat Adams Sidewalk Replacement Phase 2

## \$50,000





# Moorman Park Parking Lot Addition \$400,000





# South Park Large Shelter Tuckpointing and Ceiling Repair \$70,000



# South Park Tennis Court Resurfacing \$60,000





# Berrian Park Pickleball Courts Resurfacing \$45,000



# Westview Parking Lot Sealing \$25,000





# Berrian Restroom Replacement \$175,000



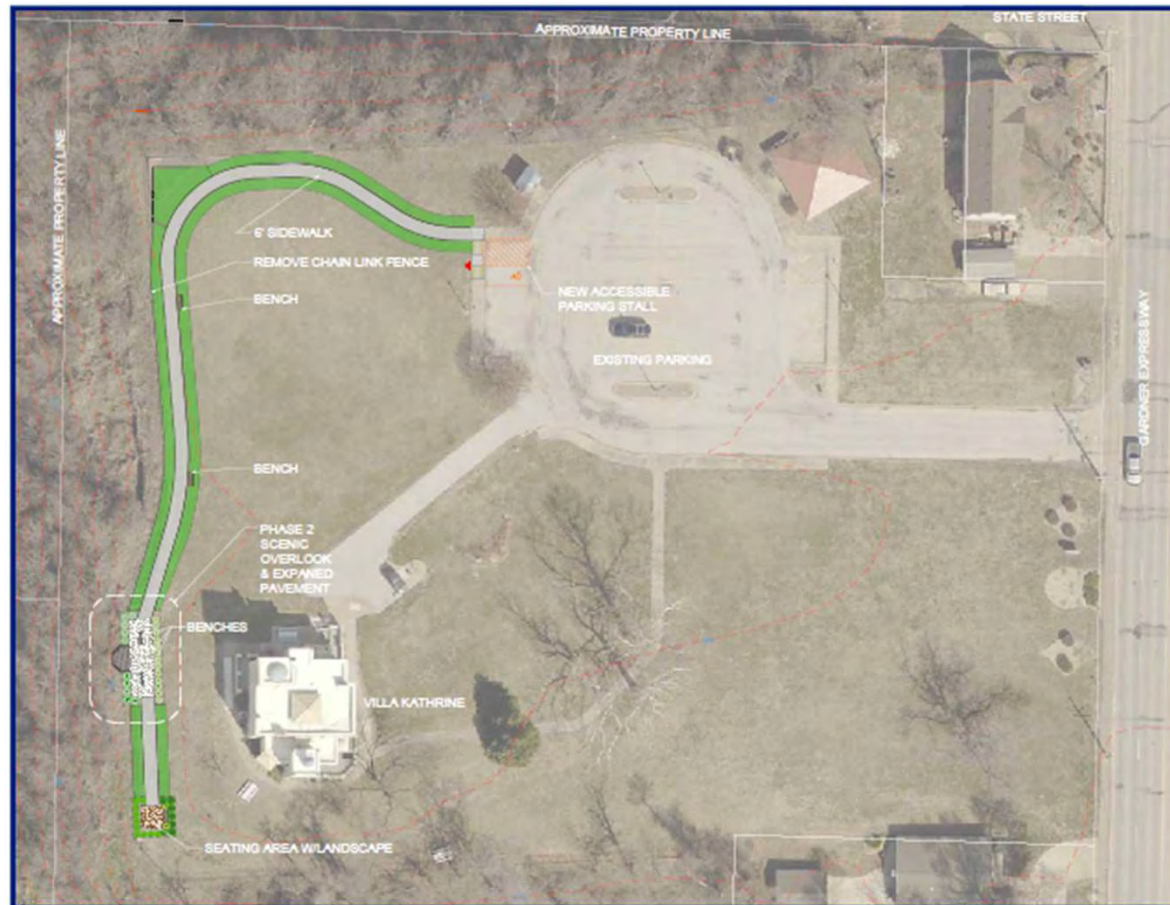
# Non Bond Projects



# Lorenzo Bull House Porch \$90,000 Museum Fund



# Villa Kathrine Overlook and Sidewalk \$100,000 Museum Fund





# Washington Park Restroom Painting \$10,000 Museum Fund





# Washington Park Sidewalk Replacement \$25,000 Museum Fund





# Batting Cage Pitching Machines \$100,000 Recreation Fund



# QUINCY PARK DISTRICT

Board of Commissioners

Date of Board Meeting: October 12, 2022

## **STAFF RECOMMENDATION**

### **AGENDA ITEM: QUINCY PARK DISTRICT 2022-2023 GOALS AND OBJECTIVES THIRD QUARTER STATUS UPDATE: INFORMATION ONLY**

**BACKGROUND INFORMATION:** The status of the District's goals and objectives is provided quarterly to the Board of Commissioners.

A copy of the District's goals and objectives with the third quarter update is included with this report.

**FISCAL IMPACT:** None.

**STAFF RECOMMENDATION:** The third quarter update is provided for information only.

**PREPARED BY:** Rome Frericks, Executive Director

**BOARD ACTION:**

# Quincy Park District Goals 2022-2023

## Administration

1. Work with local pastors to develop additional strategies including opportunities for the underserved populations to participate in Park District programs or use of facilities.  
**Q1 Update:** Staff is partnering with No-Limits Special Needs Ministry for programming in the parks this spring and summer.
2. Work with Friends of the Trails and Mississippi Valley Hunters and Fishermen's Association on fundraising efforts for the continuation of the Bill Klingner Trail from Parker Heights to Bob Bangert Park.  
**Q2 Update:** Soil samples are not conducive for the fishing pond. Additional dirt will be needed for the installation of the sidewalk which is scheduled for the fall.
3. Continue discussions with the City of Quincy and the TIF Joint Review Board for partial funding of a new sidewalk and overlook on the Villa Kathrine grounds.  
**Q1 Update:** Staff has met with the City of Quincy. The city will give the Park District an answer once the bids are received for the Ameren burial of power lines along the riverfront. Klingner & Associates are working on the design and engineering.  
**Q2 Update:** Staff is working with Klingner & Associates on the design for the sidewalk/overlook.
4. Secure sponsorship/naming rights for an outdoor fitness station to be located in Moorman Park.  
**Q1 Update:** Staff has met with several businesses. Staff has applied for several grants for the outdoor fitness station and is waiting to hear back from the grants.
5. Work with the Parks Department and Westview on care and preservation of landscaping/hardscapes and parking areas as they are the first impression to many parks.  
**Q2 Update:** Staff is in the process of replacing overgrown shrubs in Madison Park, Villa Kathrine and Parker Heights.
6. Identify future opportunities for programming and services based on industry trends.  
**Q1 Update:** The recreation department has partnered with Quincy University for a Lacrosse clinic at Boots Bush Park.  
**Q3 Update:** Park District and Quincy University have a Lacrosse clinic scheduled in October that will last six weeks.
7. Strive to connect with the community and build awareness of Park District offerings through partnerships with public/private schools and John Wood Community College.
8. Secure a parcel of land in the southeast part of Quincy for a future park location.  
**Q1 Update:** Staff has met with JWCC for a potential lease agreement and staff has plans to meet with QSL later this month about the property on State Street.  
**Q2 Update:** Staff has been in discussions with both JWCC and QSL about land in the southeast part of Quincy.  
**Q3 Update:** Staff and two Board members will schedule a meeting with President Mike Elbe in October to discuss a potential lease agreement.

## Westview Golf Course

1. Oversee the installation of replacement doors in the Pro Shop/Concession area.  
**Q1 Update:** Staff has written a purchase order for the doors and is waiting for the contractor to install them.  
**Q2 Update:** Staff has ordered the doors and the contractor is waiting for them to arrive to be installed.

**Q3 Update: Doors have been installed.**

2. Meet with local contractors to design and replace the restroom on hole #22.

Q1 Update: Staff developed the scope of work and advertised for the restroom replacement. Bids will be taken to the Board at the April meeting for approval.

**Q2 Update: The contractor has completed the new restroom on hole #22.**

3. Develop scope of work, seek bids and oversee the construction of the new outdoor patio/deck area.  
Q1 Update: Staff developed the scope of work and advertised for the patio replacement. Bids were taken to the Board at the March meeting for approval. Work will begin once the weather is suitable. Staff will be installing the pergola once the concrete has cured.

**Q2 Update: Completed.**

4. Work with the Recreation and Marketing Departments to increase golf lessons offered for junior golfers.

Q1 Update: Staff worked with the Marketing and Recreation Departments for the junior golf lessons to be held in April and May 2022. April lessons have over 25 junior golfers scheduled.

Q2 Update: Lessons were held in April and May with 51 golfers attending both months.

**Q3 Update: Staff will continue with Junior Lessons in October.**

5. Remove the steep sloped bunker on the left-side of #12 green and install a small pot bunker on the right front of the green.
6. Remove/update the flooring in the concession/kitchen area.
7. Construct a new 300' long x 6' wide cart-path on hole #12 from the end of the fairway to the right-side of the green.
8. Interview irrigation consultant/designer to gather information on cost estimates and irrigation companies to complete the installation of a new system in the future.  
Q1 Update: Staff met with E.C. Design consultants, (Larry Collins), to gather information and costs for the installation of an irrigation system in the future. Staff is gathering financial information for the April Finance meeting.  
Q2 Update: Staff continues to gather financial information for the irrigation system.  
**Q3 Update: Staff will hire Larry Collins in 2023.**
9. Improve the customer experience at Westview by installing new software which allows for online tee time reservations and an improved point of sale system.  
Q1 Update: Staff has been working hard on the new point of sale system to improve customer service as well as online tee times.  
**Q3 Update: Staff is working with Club Caddy on a new point-of-sale system to be up and running in the first week of January 2023.**

## **Marketing/Operations**

1. Develop a multimedia campaign to promote new events and programs through all social media, website and e-mail marketing platforms.  
Q1 Update: The yearly event programs brochure was launched in January and all of the spring season digital campaigns are currently running.  
Q2 Update: Summer season digital campaign is currently running. New videos for the spring/fall soccer programs and the Quincy Grand Prix of Karting were created.  
**Q3 Update: Marketing collateral/media campaign for Friends of The Lorenzo Bull House, Friends of The Trail, Art Keller Marina, Ski Club, Quincy University, and Nature Trails volunteer groups.**
2. Create a volunteer page that includes active organizations throughout the district's parks/facilities.



- Q1 Update: The new volunteer website tab has been created in collaboration with our IT contractor in the background of the Quincy Park District website. We are currently working on the design and content of the page.
- Q2 Update: Creating logo library for volunteer groups and affiliates.
- Q3 Update:** In collaboration with staff. We catalog all current affiliates, Civic organizations, volunteers, sponsors and corporate groups.
3. Partner with businesses and organizations to bring more activities and support to our Summer Adventure program.
- Q1 Update: After great success last year on our pilot run, staff has continued this year with our Lacrosse program in collaboration with Quincy University. We have scheduled two events for this year. The St. Louis Cardinals are having a day-long baseball clinic later this July.
- Q2 Update: The Bee and Butterfly Habitat is a new partnership this year that will fund and provide nutrition and the most basic and fundamental requirements for healthy pollinator populations through our parks and trails.
- Q3 Update:** Lacrosse program in collaboration with Quincy University will continued this fall.
4. Work with volunteers to connect Bill Klingner Trail to Parker Heights Nature Trails on 4<sup>th</sup> Street.
- Q1 Update: All the Parker Heights Park signage has been completed. Waiting on the new small bridge to add trailhead signs.
- Q2 Update: Schedule built for the fall season.
- Q3 Update:** Nature Trails East work has continued this fall. Volunteers will follow scheduled work.
5. Effectively communicate and be a liaison between inside and outside organizations to maintain our current affiliates and develop new partnerships.
- Q1 Update: Campaigns started in February: Friends of the Lorenzo Bull House dinner, Great River Ski Club, and Nature Trails & Parks.
- Q2 Update: Friends of The Trail's yearly Terry Anastas Ultimate Ride marketing campaign. Nature Trails volunteer group seminar with The Bee and Butterfly Habitat Fund. Quincy Grand Prix marketing campaign.
- Q3 Update:** We have been supporting campaigns/projects for the following groups: Friends of The Lorenzo Bull House, Friends of The Trail, Art Keller Marina, Ski Club, Quincy University, and Nature Trails volunteer groups.
6. Lead discussions with both the Recreation Department and Westview Golf Course to continue to enhance Westview youth programs for the 2022 spring, summer and fall sessions.
- Q1 Update: Staff commenced the gender spectrum inclusion initiative and implementation through all departments. Westview youth golf customer encounters, experience, and expectations in year two.
- Q2 Update: Spring and summer sessions successfully completed. Next session in fall.
- Q3 Update:** Fall sessions starting in October. Currently, 24 participants have registered for this program.
7. Create new sponsorship opportunities.
- Q1 Update: We have secured all baseball sponsors for the season.
- Q2 Update: Nature Trails sponsor banner campaign started.
- Q3 Update:** The banners have been ordered and partially installed for the year.
8. Coordinate the Nature Trails East development from 30<sup>th</sup> Street- 36<sup>th</sup> St. Kochs Lane.
- Q1 Update: Park District staff started groundwork in January and will continue weather permitting.
- Q2 Update: All work on standby.
- Q3 Update:** Volunteer groups have started to complete the scheduled work in September, and will continue through the rest of the year.
9. Analyze and improve the Park District organizational process and work to improve quality, productivity and efficiency in all departments.
- Q1 Update: Lead the panning of the Nature Trails East development, in collaboration with staff and volunteers. Park District wide gender spectrum inclusion initiative and implementation. Collaborate

with the Rec. Department on weekly updates on programs, and events registration status to allocate advertising resources on real time.

**Q2 Update:** Monthly operations meeting with Executive Director that outline current and future task/projects through all departments.

**Q3 Update:** New live chat initiative on our Website. This will expedite and elevate customer service through all our services, events and programs. This is a business office continuous improvement project. Work in progress.

10. Attend monthly online educational programs related to IPRA and IAPD.

**Q1 Update:** In February attended IPRA's webinar "*Going and Growing Beyond Our Comfort Zone.*" In March attended IPRA's "*What's New in Marketing? Technology & Applications.*"

**Q2 Update:** In April attended IPRA's webinar "*Innovative and Inclusive Community Engagement.*" May, IPRA's "*Emerging Technologies for Integrating Health & Nature in Parks & Recreation.*" June, IPRA's "*Micro-Aggressions and Unconscious Bias.*"

**Q3 Update:** Attended IPRA Webinars. "*Tools of Impact -Beyond Programs & Surveys,*" "*Delegating Effectively,*" "*Sponsorship Development -*" "*Partners in Promotion.*"

## **Recreation**

1. Develop and implement new programs in the following areas:

- Nature                2 new programs
- Athletics            1 new program
- Family                3 new programs
- Cycling               2 new events

**Q1 Update:** Staff has added more nature programs to the summer program lineup, along with a spring and fall program. A lacrosse program this summer led by volunteers from Quincy University is also being offered. The Park District will be having three family scavenger hunts, a disc golf day, and batting cage events for families. A mountain biking riding skills clinic is scheduled for May.

**Q2 Update:** Summer nature programs have started along with our many summer programs.

Mountain biking skills clinic was a success with 27 kids participating. Summer Adventures program has started and has an average of 60 kids per week. We have increased numbers in 3 on 3 basketball and youth sand volleyball leagues.

**Q3 Update:** Fall nature programs are currently going on. A nature walk expedition will be held in November.

2. Create specifications and scope of work for replacement of hitting cages at the Batting Cage facility.

**Q1 Update:** Staff has replaced the netting and fixed the fence around the hitting cages. The current plan is to replace the machines and all the other parts for the hitting cages next year.

**Q2 Update:** Staff is putting together plans to get all new equipment in the hitting cages for 2023.

**Q3 Update:** Staff will be advertising for bids later this year and look to replace all the equipment in the hitting cages in early 2023.

3. Improve Summer Adventures program by adding more organized activities weekly in South Park, Bob Mays Park and Moorman/Wavering Complex.

**Q1 Update:** Staff has increased the number of kids allowed in each session to a maximum of 50 participants. New activities have been added each week at each park.

**Q2 Update:** Summer Adventures program has started for the summer and we are averaging 60 kids per week.

**Q3 Update:** Summer Adventures had a very good season. The sessions were very popular and went over well. We will be offering this program again in 2023.



4. Work with local baseball/softball coaches and Quincy Area Convention & Visitors Bureau to host and promote tournaments on weekends to maximize use of turf fields and increase Batting Cage facility revenue.  
**Q1 Update:** Tournaments are scheduled from April 2 – July 17 on the three turf fields. Park District will have league games Monday – Friday starting April 11 – to the end of July.  
**Q2 Update:** Tournaments have been going well with some weekends with up to 30 teams. The last weekend of Q Town tournaments will be July 8-10. Batting Cage concession revenue is up over last year.  
**Q3 Update:** Tournaments have concluded for the season. They went very well and had an increase of teams over previous years. Girls softball tournaments were also held. Concession revenue at the Batting Cage was also up.
5. Increase attendance at Indian Mounds Pool to 11,000 for the season.  
**Q1 Update:** A promotional plan has been implemented to help increase attendance. Staff hopes for good weather, which plays a factor in attendance.  
**Q2 Update:** Attendance has been good since we opened on June 4. The warm weather has also helped to increase attendance.  
**Q3 Update:** Attendance was up at Indian Mounds Pool this year. Total attendance was 11,728, which was the highest since 2012.
6. Improve youth golf lessons in partnership with Westview by increasing the number of sessions to allow for more participants.  
**Q1 Update:** Registration is currently going on for the April, May, and October sessions. Westview will provide instruction.  
**Q2 Update:** Lessons for April and May went well. We had 51 participants in the two sessions.  
**Q3 Update:** The last session of lessons for this year will be held in October. Registration is going well.
7. Provide surveys and collect data seasonally to identify strengths and weaknesses for all programming.  
**Q1 Update:** Ongoing process. The Rec. Department will present reports on each program at the end of the season.  
**Q2 Update:** Ongoing process. The Rec. Department will present reports on each program as that program ends.  
**Q3 Update:** Staff has been creating reports for the spring and summer programs. We will review and make changes if needed in programs for 2023.

## **Marina**

1. Communicate with Marina renters to listen to trends/concerns and to identify needs and potential improvements at the Art Keller Marina.  
**Q1 Update:** Ongoing.  
**Q2 Update:** Ongoing.  
**Q3 Update:** Ongoing.
2. Remove F Dock and relocate H Dock.

## **Parks**

1. Work with the Corps of Engineers on a solution to stabilize bank erosion at Edgewater Park.
2. Renovate restrooms at the Villa Kathrine.  
**Q3 Update:** Work will start in November when we close restrooms for the year.

3. Work with the Quincy Park Band to develop and build a permanent stage in one of our parks.  
Q1 Update: Staff met with Quincy Park Band members this winter and talked about fundraising and the potential of a permanent stage in Madison Park.  
Q2 Update: The Quincy Park Band wants to revisit the permanent stage idea in the spring of 2023 with possible construction of the stage in 2024.
4. Improve and maintain a quality system of parks and facilities that excite the community.  
Objective A: Spend ample time touring parks with staff/maintenance to observe work habits and discuss alternate ways of making park improvements.  
Q1 Update: Ongoing.  
Q2 Update: Ongoing.  
Q3 Update: Ongoing.
5. Repaint the Gazebo in Clat Adams Park.
6. Work with Mississippi Valley Hunters and Fishermen's Association and Friends of the Trails to complete/research grant opportunities for the installation of a fishing pond and walking trail from Parker Heights to Bob Bangert restroom.  
Q2 Update: The soil conditions at this site were found to be unsuitable for the construction of a pond.
7. Work with Mississippi Valley Hunters and Fishermen's Association on replacing concrete around the shelter and the installation of an ADA sidewalk from the parking stalls at Bob Bangert Park shelter.  
Q1 Update: Project is scheduled for summer 2022.  
Q3 Update: Staff will be pouring concrete the first week of October.
8. Work with staff to review the sidewalk audit and identify sidewalks to be replaced in 2022.  
Q1 Update: Clat Adams's south sidewalks and sidewalks around the Villa Kathrine bids have been accepted and will be replaced this summer.  
Q3 Update: Work is Scheduled to start in late October.

### **Business Office/Technology**

1. Assist with implementation of Westview's new golf software.  
Objective A: Smooth transition and integration with the District's accounting system.  
Q1 Update: Ongoing. Business Office staff has spent countless hours on this project with two different vendors with no resolution of a system that the golf department has found to be workable.  
Q3 Update: Ongoing.
2. If determined in 2021 a Human Resource eDoc application and on-boarding hosted system is feasible for the District;  
Objective A: Implement and train staff. February 1, 2022  
Q1 Update: Staff has not found a feasible solution. The costs do not justify the benefits. This objective is no longer valid. Staff will stay alert to any new developments in this area.  
Q3 Update: This objective is no longer valid. Staff will stay alert to any new developments in this area.
3. If Art Keller Marina operations are privatized in 2022;  
Objective A: Assist the new company to establish operations and ensure a smooth transition.  
Q3 Update: This objective is no longer valid.

# QUINCY PARK DISTRICT

Board of Commissioners

Date of Board Meeting: October 12, 2022

## **STAFF RECOMMENDATION**

### **AGENDA ITEM: RECREATIONAL PROGRAMMING 2022/2023** **OVERVIEW: FOR DISCUSSION ONLY**

**BACKGROUND INFORMATION:** Included with this staff rec. is an attendance report for programs and events, a financial report on programs, information on how the new programs did this year, and possible 2023 programs. Overall program attendance was high this year, especially youth programs; however, some of the adult programs had low numbers. Indian Mounds Pool had a very good year for attendance with the low admission fee having a factor in the higher attendance. With the \$1.00 minimum wage increase in 2023, the recreation department is expected to spend an additional \$21,000 for program and event personnel next year.

**FISCAL IMPACT:** Minimal impact on the recreation fund. Even with many free programs and reduced fees at Indian Mounds pool, the recreation fund is still at a healthy balance.

**STAFF RECOMMENDATION:** For discussion only.

**PREPARED BY:** Michael Bruns, Director of Program Services

**BOARD ACTION:**

Programs/Facilities					
	2018	2019	2020	2021	2022
<b>Indian Mounds</b>	9,243	6,953	na	10,899	11,728
Pool Swim Lessons	98	68	na	47	69
Water Babies	21	12	na	14	12
Pool Private-Birthday Parties	12	14	na	18	12
Pool Events: Splash Bashes, Dive-In Movie	15	na	na	na	na
IMP: Pool Concessions	\$22,756	\$15,037	na	\$23,566	\$28,104
Pool Passes	331	231	na	87	87
IMP: Customer Appreciation Day	524	157	na	na	na

<b>Batting Cage Facility</b>	2018	2019	2020	2021	2022
Customer Appreciation Day	\$727	\$1,167	na	na	na
Mini Golf	\$44,257	\$50,972	\$36,507	\$61,661	\$66,000*
Tokens	\$10,443	\$10,930	\$4,554	\$8,720	\$7,500*
Paddle Boats	\$5,110	\$5,291	\$4,139	\$5,112	\$4500*
Concessions	\$24,555	\$26,973	\$16,526	\$38,820	\$52,000*
Bike Rentals	\$60	\$100	\$33	\$58	\$0*

\*Projected

Programs	2018	2019	2020	2021	2022
Adult Co-Ed Softball	165players/ 11 teams	105 players/ 7 teams	na	90 players/ 6 teams	0
Adult Soccer League	120 players/ 6 teams	100 players/ 5 teams	na	0	0
Adult Softball	195 players/ 13 teams	135 players/ 9 teams	na	150 players/ 10 teams	150 players/ 10 teams
After School Program	63	na	na	na	na
Aqua Zumba	23	10	na	12	na
Fishing Clinics	144	122	150	130	150
Horsing Around	11	11	na	na	na
Low Impact Fitness Exercise (LIFE)	105	60	32	22	42
Natural Born Explorers	10	5	na	na	na
North Quincy Sports	475	525	150	na	na
Pickleball	2,000	2,500	2,500	2,500	2,500
Pickleball Tournament	48 players/ 24 teams	58 players/ 29 teams	na	38players/ 19 teams	0
Sand Volleyball	400 players/ 40 teams	390 players/ 39 teams	na	240 players/ 24 teams	280 players/ 28 teams
Special Populations	50 daily/ 1,450	50 daily/ 1,450	na	31 daily/ 1,240	36 daily/ 1,044
Summer Playground/Summer Adventures 2021	53 daily/ 1802	51 daily/ 1,734	36 daily/ 1,080	35 daily/ 1,400	60 daily/ 2,040
Tennis - Youth Instruction	112	69	40	96	52
Tennis - Family Lessons	21	16	11	18	14
Tiny Tumblers	10	15	na	na	na
Walk a Hound, Lose a Pound	14	10	na	na	na
Yoga	81	51	16	8	na
Youth Baseball/Softball	see below	see below	see below	see below	see below

Programs	2018	2019	2020	2021	2022
Little League age 7-13/Baseball age 7-12 2021	350 players/ 27 teams	301 players/ 23 teams	na	228 players/ 18 teams	318 players/ 23 teams
Girls Softball age 7-12	175 players/ 15 teams	165 players/ 14 teams	na	146 players/ 12 teams	185 players/ 16 teams
Boys Baseball age 14-16	na	na	na	na	na
T-Ball age 3-6, age 3-4 2021	169 players/ 14 teams	174 players/ 13 teams	na	365 players/ 29 teams	425 players/ 32 teams
12U Competitive League	104 players/ 8 teams	104 players/ 8 teams	na	130 players/ 10 teams	117 players/ 9 teams
10U Competitive League	65 players/ 5 teams	78 players/ 6 teams	na	0	91 players/ 7 teams
14U Competitive League	na	143 players/ 11 teams	na	156 players/ 12 teams	156 players/ 12 teams
Total Little League/Baseball/Softball/ T-Ball	863 players/ 69 teams	965 players/ 75 teams	na	1,025players/ 81 teams	1,292players/ 99 teams
Youth Baseball/Softball Sponsors	38 Team/ 10 Sign	29 Team/ 11 Sign	na	30 Team/ 7 Sign	30 Team/ 7 Sign
Youth Soccer Spring	370 players/ 33 teams	409 players/ 39 teams	na	457 players/ 42 teams	656 players/ 62 teams
Youth Soccer Ages 3-4 yrs. Spring	125 players/ 10 teams	148 players/ 14 teams	na	220 players/ 20 teams	254 players/ 24 teams
Youth Soccer Fall	241 players/ 24 teams	258 players/ 25 teams	na	452 players/ 42 teams	534 players/ 47 teams
Youth Soccer Ages 3-4 yrs. Fall	104 players/ 10 teams	117 players/ 11 teams	na	173 players/ 16 teams	161 players/ 14 teams
Zumba Fitness	41	13	2	0	na
IMP Summer Playground	na	na	57	na	na
Home Run Derby	na	na	13	na	na
Soccer Shootout	na	na	39	na	na
Free Throw/Three Point Contest	na	na	17	na	na
STEM Activity	na	na	52	na	na
Pickleball Lessons	na	na	14	45	8
Nature Programs	na	na	196	345	239
Outdoor Fitness	na	na	37	28	11
Archery	na	na	na	113	192
Mountain Biking	na	na	na	29	27
3 on 3 Basketball	na	na	na	50	90
Nature Walk Expeditions	na	na	na	52	20
Pop Paddle Tennis	na	na	na	11	na
Youth Golf Lessons	na	na	na	104	64
Lacrosse Clinics	na	na	na	83	??

Special Events	2018	2019	2020	2021	2022
Breakfast With Santa	225/At Mall	120/At Mall	na	100	??
Date nights Mother/Son - Father/Daughter	184	298	266	na	216
Disc Golf Tournament	115	127	103	90	144
Easter Event	525	475	na	na	550

Special Events	2018	2019	2020	2021	2022
Fall Festival at Batting Cage Area	1,000	600	na	350	350
Fishing Rodeo	50	100	na	50	60
Family Fun In the Sun	175	350	na	30	40
Bill Klingner Trail Event	32	20	na	na	na
Outdoor Concerts	725	500	na	na	na
Outdoor Movies In the Park	2,400	1,400	na	425	525
Special Populations Holiday Dance	220	187	na	140	??
Storytelling By the Campfire	40	25	na	na	na
Tennis Fest	85	75	na	75	75
Family Scavenger Hunt	na	na	na	200	211
Kite Flying Event	na	na	na	Rain	6
Batting Cage Special Days	na	na	na	na	70

## **PROGRAM REPORT 2022**

The following list shows how the programs did for 2022:

<b>PROGRAM</b>	<b>EXPENSES</b>	<b>INCOME</b>	<b>DIFFERENCE</b>
Youth Baseball/Softball	\$ 67,065.00	\$ 68,020.00	\$ 955.00
Tennis	\$ 2,497.00	\$ 2,391.00	\$ (106.00)
Youth Soccer *	\$ 20,000.00	\$ 46,020.00	\$ 26,020.00
Summer Adventures	\$ 15,771.00	\$ -	\$ (15,771.00)
Sand Volleyball	\$ 2,298.00	\$ 4,480.00	\$ 2,182.00
Date Nights	\$ 4,315.00	\$ 3,777.00	\$ (538.00)
Fishing Clinics	\$ 1,521.00	\$ -	\$ (1,521.00)
Outdoor Fitness	\$ 555.00	\$ 450.00	\$ (105.00)
Nature Programs	\$ 2,150.00	\$ -	\$ (2,150.00)
Adult/Co-ed Softball *	\$ 8,799.00	\$ 5,100.00	\$ (3,699.00)
Aerobics	\$ 1,000.00	\$ 1,700.00	\$ 700.00
Special Populations *	\$ 18,500.00	\$ 1,500.00	\$ (17,000.00)
Archery	\$ 5,746.00	\$ 4,450.00	\$ (1,296.00)
Adult Soccer	\$ -	\$ -	\$ -
3 on 3 Basketball	\$ 736.00	\$ 2,700.00	\$ 1,964.00
Special Events (Family Fun in the Sun, Outdoor Movies)	\$ 5,000.00	\$ -	\$ (5,000.00)
Showmobile *	\$ 1,040.00	\$ 5,225.00	\$ 4,185.00
Indian Mounds Pool *	\$ 130,533.00	\$ 72,183.00	\$ (58,350.00)
Batting Cage Facility *	\$ 137,564.00	\$ 130,575.00	\$ (6,989.00)
* Projected			

Recreation Fund deficit for 2022	(\$802) projected 12/31/22
Recreation Fund budget for 2023	(\$72,183) projected 12/31/23
Recreation Fund cash balance	\$709,241 projected 12/31/22
Recreation Fund cash balance	\$637,058 projected 12/31/23
Recreation Fund cash reserve required	\$207,090

## **POOL ATTENDANCE**

### **Indian Mounds Pool**

	<u>2017</u>	<u>2018</u>	<u>2019</u>	<u>2021</u>	<u>2022</u>
Total	10,765	9,243	6,953	10,899	11,728
Average	142	120	124	165	168
Days Open	76	77	56	66	70
Days Closed	2	2	23*	6	2
Season Pass Visits	1,152	1,095	535	1,431	1,971
Season Passes Sold	379	331	231	87	87
Family	234	216	161	38	46
Individual	145	115	70	49	41

**\*2019 closed 21 days at start of season for broken water pipe.**

**2020 closed for the season because of Covid-19.**

**2022 attendance the most since 2012, 15,437.**

## **POOL FINANCIAL**

### **Indian Mounds Pool**

	<u>2017</u>	<u>2018</u>	<u>2019</u>	<u>2021</u>	<u>2022</u>
Expenses	\$117,985	\$115,193	\$137,337	\$115,696	\$130,533*
Income	<u>\$81,396</u>	<u>\$78,701</u>	<u>\$54,806</u>	<u>\$56,848</u>	<u>\$72,183*</u>
(Loss)/Gain	(\$36,589)	(\$36,492)	(\$82,531)	(\$58,848)	(\$58,350)*
					*Numbers as of 8/31/22

**2020 closed for the season because of covid-19.**

**2022 \$173,100 spent on new filter taken out of general recreation fund.**



### **2022 New Programs:**

- Batting Cage Events – We held one each month during the summer. Attendance was average, but helped get more people to the facility.
- Lacrosse – This program continued from the previous fall. The summer program didn't have enough participants, but the fall program is doing well.
- Mountain Biking – Held event at bike park and went very well. Planning on offering more events in 2023.

### **2022 Programs Planning to Cancel:**

- Adult Soccer
- Adult Sand Volleyball
- Pickleball Tournaments

### **Highlights of Ongoing 2022 Programs:**

- Outdoor movies were held again with 525 in attendance.
- Youth baseball, girls' softball, and t-ball had 1,292 players.
- Spring and fall soccer had 1,605 players.
- Indian Mounds Pool had its best attendance since 2012 with a total of 11,728.
- Batting Cage concessions is estimated to have \$52,000 in revenue, which is one of the highest years ever.
- Summer Adventures program continued to grow with total attendance of 2,040.
- Family scavenger hunts continued to be popular with total attendance of 211.
- Q Town Tournaments continued to grow with tournaments almost every weekend from April – July.
- Archery continued to grow with total attendance of 192.
- 3 on 3 basketball grew from 10 to 18 teams.

### **2023 Possible New Programs:**

- Have a weekly day special at Batting Cage facility.
- Work with running club on monthly runs in different parks.
- Astronomy night at one of the parks.
- Have a family night activity once a month in different parks.
- Adult night at the IMP.
- Trail walk event with vendors.
- Re-develop tennis program to increase attendance.
- 3 on 3 basketball leagues at Berrian with northwest community.

# QUINCY PARK DISTRICT

Board of Commissioners

Date of Board Meeting: October 12, 2022

## **STAFF RECOMMENDATION**

### **AGENDA ITEM: FY 2023 SHELTER/SPECIAL EVENTS/SERVICES FEES: RECOMMENDED APPROVAL**

**BACKGROUND INFORMATION:** The Park District annually reviews facility fees. The fees and policies for shelter rental, extra services and special events are included in the Quincy Park District Policy and Procedure Manual, CHAPTER 5 Park Sites, Facilities, and Equipment Use Policy and Procedures, Addendums A, B, and C.

The proposed increase in shelter fees has not occurred since the 2019 season. There is no recommended change in the Mobile Food Vendor Permit fee that was just established in 2022.

**FISCAL IMPACT:** The fiscal impact of the increase is estimated at \$5,600.

**STAFF RECOMMENDATION:** Staff recommends approval of the FY 2023 Shelter/Special Events/Services fees as presented.

**PREPARED BY:** Donald J. Hilgenbrinck, Director of Business Services

**BOARD ACTION:**

## **ADDENDUM A**

### **CLAT ADAMS GAZEBO (AUTHORIZED EVENTS ONLY)**

- |                          |                                  |
|--------------------------|----------------------------------|
| 1. 100 or less attendees | \$ <del>40.00</del> <u>45.00</u> |
| 2. 101 to 250 attendees  | \$ <del>60.00</del> <u>65.00</u> |
| 3. 251 or more attendees | \$ <del>80.00</del> <u>85.00</u> |

### **SHELTER RESERVATION FEE SCHEDULE IS AS FOLLOWS**

- |  |                                  |
|--|----------------------------------|
| 1. 100 or less attendees   | \$ <del>35.00</del> <u>40.00</u> |
| 2. 101 to 250 attendees  | \$ <del>55.00</del> <u>60.00</u> |
| 3. 251 or more attendees   | \$ <del>80.00</del> <u>85.00</u> |
| 4. Public/Private Educational Institutions located within the #172 School District Boundaries Monday–Friday:<br>No charge  |                                  |
| 5. Not-for-Profit Groups (501c3)/Quincy Service Clubs (Excludes activities that charge participants a fee to attend (ie. Daycare Services) Monday–Friday:<br>No charge |                                  |

### **EXCESS ELECTRICAL FEE**

Shelter use that includes a high level of electrical use, may be charged an excess electrical fee of \$~~20.00~~30.00. This fee is applied when inflatables, bounce houses, or any electrical use for more than eight hours.

## **ADDENDUM B**

### **ADDITIONAL SERVICES FEES**

The following rates will be charged for delivery of additional tables, trash barrels, or bleacher for events held on Quincy Park District Property. Rates are for a maximum of 4 days, after 4 days, the rate will be charged on a per day basis.

Additional Service Fee:            ~~\$20~~ \$30.00 charged once for any additional service below:

1-15 Picnic Tables	\$10 per table
16+ Picnic Tables	\$15 per table
Additional Trash Barrel	\$5 per Barrel
Bleacher	\$25 each

If available, items may be rented to civic and non-profit entities for fund raising and public events at off Park District sites at the following rates:

Picnic Tables	\$25 per table
Bleacher	\$75 each

Renter must provide transportation for all off Park District sites and assumes responsibility for any damage.

A \$250 deposit is required for all off Park District rentals. Renter must provide transportation for all off Park District sites and assume responsibility for any damage. A Quincy Park District Property Loan Agreement must be completed and signed by the renter.

Any other additional services provided by the District will be charged on an actual cost basis plus the additional service fee, if not already charged.

**Additional services fees will not be waived, with the following exceptions; affiliated organizations, events that the District fully co-sponsors and events for which an equivalent in-kind payment has been made (radio advertising, for example).**

#### Affiliated Organizations are:

The Friend of the Castle  
The Friends of the Log Cabins  
The Quincy Art Center  
The Friends of the Lorenzo Bull House/Women's City Club  
The Quincy Ski Club  
Friends of the Trail

## **ADDENDUM C**

**SPECIAL EVENT APPLICATION FEE:**     ~~\$50.00~~ \$55.00

Events that charge a fee to enter any portion of a park are subject to an additional impact fee of \$200 per day.

**VENDOR FEE:** The following fees will be accessed based on the number of vendors using electricity at the event:

1-4	<del>\$50.00</del> <u>\$55.00</u>
5-8	<del>\$100.00</del> <u>\$105.00</u>
8+	<del>\$200.00</del> <u>\$205.00</u>

Event organizer must also pay the appropriate shelter reservation fee for any shelters made unusable by the event.

**CONCESSION FEE:** ~~\$20~~ \$25.00 PER WEEK.

Mobile Food Vendor Permit:

Annually     \$300.00

One-Time     \$ 75.00

# QUINCY PARK DISTRICT

Board of Commissioners

Date of Board Meeting: October 12, 2022

## **STAFF RECOMMENDATION**

### **AGENDA ITEM: 2023/2024 ART KELLER MARINA FEES:** **RECOMMENDED APPROVAL**

**BACKGROUND INFORMATION:** The District annually reviews facility fees. The Art Keller Marina is an enterprise fund and is intended to generate adequate revenue to pay all expenses related to its operations and maintenance. The FY 2023 marina budget includes \$35,000 for dredging.

The total number of rented covered slips in the last season was 114, one less than the previous season. There currently is no waiting list for boaters wanting to get into the marina.

Staff recommends raising the fee for slip rental \$.32 cents per square foot. At the new rate, an owner of a 20' x 10' boat slip pays \$704 annually for a covered slip. Covered slip fees will be \$3.52 per square foot. Private boathouse fees will raise \$.19 to \$2.09 per square foot and trailer storage will remain at \$80. Split payments for slip rental with due dates of April 1 and July 1 will be available at a 5% upcharge.

Refunds and late contract fees are calculated according to the established schedule, which is included in this report.

Fuel mark-up is recommended to remain at \$0.35 above District cost.

**FISCAL IMPACT:** Approximately \$12,000.

**STAFF RECOMMENDATION:** Discussion Only

**PREPARED BY:** Matt Higley, Director of Parks

**BOARD ACTION:**

**QUINCY PARK DISTRICT  
ART KELLER MARINA FEE SCHEDULE 2023-24**

**\*\*\*ANNUAL SLIP RENTAL\*\*\*  
(April 1 - March 31)**

<b><u>12 MONTH CONTRACT</u></b>	<b><u>2019/20</u></b>	<b><u>2020/21</u></b>	<b><u>2021/22</u></b>	<b><u>2022/23</u></b>	<b><u>2023/24</u></b>
Covered/sq ft	\$3.05	\$3.10	\$3.10	\$3.20	\$3.52
Uncovered/sq ft	\$2.70	\$2.75	\$2.75	\$2.85	\$3.13
Metered Electricity	\$50*	\$50*	\$50*	\$50*	\$50*
(Meter and 100 kwh of electricity included)					

**\*\*\*TRAILER & TRAILER w/BOAT STORAGE\*\*\*  
Annual (April 1 - March 31)**

\$80.00	\$80.00	\$80.00	\$80.00	\$80.00
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Note: Trailer storage fees are not prorated

**\*\*\*DAILY VISITOR SLIP RENTAL\*\*\***

W/ electric	\$50.00	\$50.00	\$50.00	\$50.00	\$50.00
W/ out electric	\$40.00	\$40.00	\$40.00	\$40.00	\$40.00

**\*\*\* DAILY SLIP RENTAL MARINA RENTER PERSONAL WATER CRAFT/KAYAK \*\*\***

Renter/Visitor	\$10	\$10	\$10	\$10	\$10
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Open uncovered slip. Rental over 10 days require a certificate of insurance.

**\*\*\* ART KELLER MARINA PRIVATE BOATHOUSE/DOCK \*\*\***

<b><u>12 MONTH CONTRACT</u></b>	<b><u>2019/20</u></b>	<b><u>2020/21</u></b>	<b><u>2021/22</u></b>	<b><u>2022/23</u></b>	<b><u>2023/24</u></b>
New Renters/ Sq Ft	\$1.90	\$1.90	\$1.90	\$1.90	\$2.09

Late Fee: \$30.00 late fee for payments not received by the established deadline.

Note: Payments more than 1 week late will result in the slip being assigned the next person on the waiting list. Late fees will apply.

Contract Termination Fee: A \$30.00 administrative fee will be deducted from the pro-rated refund amount for contracts terminated early.

Refund policy: Refunds for contracts terminated early will be according to the approved refund schedule.

Late Contract Fee policy: Renters who receive a slip after April 1<sup>st</sup> will receive reduction according to the approved late contract fee schedule.

Daily Rates: If approved by the Quincy Park District, renters who put in early or stay late will be charged \$10 per day.

Additional Decals: \$5

**Art Keller Slip Rental Refund Schedule:**

<b>Termination Dates Between: Annual Fee</b>	<b>Percent Refunded:</b>	<b>Example: \$1,000</b>
<b>April 1 – April 30</b>	<b>80%</b>	<b>\$800</b>
<b>May 1 – May 31</b>	<b>60%</b>	<b>\$600</b>
<b>June 1 – June 30</b>	<b>40%</b>	<b>\$400</b>
<b>July 1 – July 31</b>	<b>30%</b>	<b>\$300</b>
<b>August 1 – August 31</b>	<b>20%</b>	<b>\$200</b>
<b>September 1 – September 30</b>	<b>10%</b>	<b>\$100</b>
<b>October 1 – March 31</b>	<b>0%</b>	<b>\$0</b>

**All refunds are subject to a \$30 administration fee.**

**Art Keller Slip Rental Late Contract Fee Schedule:**

<b>Rental Dates Between: Annual Fee</b>	<b>Percent of Annual Fee:</b>	<b>Example: \$1,000</b>
<b>April 1 – April 30</b>	<b>100%</b>	<b>\$1000</b>
<b>May 1 – May 31</b>	<b>90%</b>	<b>\$900</b>
<b>June 1 – June 30</b>	<b>75%</b>	<b>\$750</b>
<b>July 1 – July 31</b>	<b>60%</b>	<b>\$600</b>
<b>August 1 – August 31</b>	<b>45%</b>	<b>\$450</b>
<b>September 1 – September 30</b>	<b>30%</b>	<b>\$300</b>
<b>October 1 – March 31</b>	<b>15%</b>	<b>\$150</b>

**Gas Dock Pricing Policy  
(2023-2024)**

Gas Pricing Policy:

Fuel offered for sale at Art Keller Marina will be priced at the time it is purchased at cost plus \$.35.

The price may be adjusted between fuel purchases to account for significant changes in the price and bring Gas Dock fuel prices more in line with the current market.

Pump prices below cost must be approved by the Director of Parks.



# QUINCY PARK DISTRICT

Board of Commissioners

Date of Board Meeting: October 12, 2022

## **STAFF RECOMMENDATION**

### **AGENDA ITEM: 2023 WESTVIEW GOLF COURSE FEES:** **DISCUSSION ONLY**

**BACKGROUND INFORMATION:** Staff annually reviews facility fees. Westview Golf Course is an enterprise fund and is intended to generate adequate revenue to pay for all expenses related to its operation.

Staff recommends increasing fees to offset rising costs.

Behind this report is the proposed 2023 Westview fee structure with the changes.

**FISCAL IMPACT:** Staff anticipates that there will be an increase in revenue of approximately \$35,000 due to the change in fees.

**STAFF RECOMMENDATION:** Discussion only

**PREPARED BY:** David Morgan, Director of Golf

**BOARD ACTION:**

# QUINCY PARK DISTRICT WESTVIEW GOLF COURSE FEE STRUCTURE

## Season Passes

	<u>2019</u>	<u>2020</u>	<u>2021</u>	<u>2022</u>	<u>2023</u>
Adult	\$730	\$750	\$750	\$750	\$750
Senior	\$630	\$650	\$650	\$650	\$650
Senior (Restricted)	\$530	\$550	\$550	\$550	\$550
Super Senior (Restricted)	\$430	\$450	\$450	\$450	\$450
Young Adult 19-29	\$430	\$450	\$450	\$450	\$450
Junior	\$255	\$260	\$260	\$260	\$260
Junior Summer Pass	\$15	\$20	\$20	\$20	\$20

Restricted Passes are valid non-holiday weekdays only.

Senior: age 62 and above.

Super Senior: age 70 and above.

Junior: age 18 and younger.

## Green Fees

	<u>2019</u>	<u>2020</u>	<u>2021</u>	<u>2022</u>	<u>2023</u>
Weekday - 9 holes	\$16	\$17	\$17	\$17	\$18
Weekday - 18 holes	\$22	\$23	\$23	\$23	\$25
Junior ( 9 or 18 holes)	\$16	\$17	\$17	\$12	\$14
19-27 ( 9 or 18 holes)	\$12	\$13	\$13	\$13	\$15

## Golf Cars

	<u>2019</u>	<u>2020</u>	<u>2021</u>	<u>2022</u>	<u>2023</u>
9 Holes	\$9	\$9	\$9	\$10	\$11
18 Holes	\$18	\$18	\$18	\$20	\$22
Twilight Cart Fee	\$12	\$12	\$12	\$14	\$16
19 - 27 9 Holes	\$6	\$6	\$6	\$8	\$9
19 - 27 18 Holes	\$12	\$12	\$12	\$16	\$18

## Green Fee Punch Cards

	<u>2019</u>	<u>2020</u>	<u>2021</u>	<u>2022</u>	<u>2023</u>
20 - 9 Hole Rounds	\$220	\$260	\$260	\$260	Eliminate*
10 - 9 Hole Rounds	\$140	\$160	\$160	Eliminate	Eliminate*

## Golf Cars Punch Cards

	<u>2019</u>	<u>2020</u>	<u>2021</u>	<u>2022</u>	<u>2023</u>
20 - 9 Hole Golf Cars	\$160	\$160	\$160	\$180	Eliminate*
10 - 9 Hole Golf Cars	\$80	\$80	\$80	\$90	Eliminate*

## Outing Fees

<u>Day of Week</u>	<u># of Golfers</u>	<u>2019</u>	<u>2020</u>	<u>2021</u>	<u>2022</u>	<u>2023</u>
Mon. - Fri.	48 & less	\$36	\$38	\$38	\$38	\$40
	49 - 96	\$34	\$36	\$36	\$36	\$38
	97 & more	\$32	\$34	\$34	\$34	\$36
Sat. & Sun.	48 & more	\$40	\$40	\$40	\$40	\$42

## Specials & Promotions

	<u>2019</u>	<u>2020</u>	<u>2021</u>	<u>2022</u>	<u>2023</u>
Twilight - April-Oct, after 2:00 pm, excludes Wed					
Twilight walking	\$16	\$17	\$17	\$17	\$23
Twilight green fee & golf cart	\$27	\$28	\$28	\$30	\$32
Early Bird Special, Mon-Fri, 9 Holes w/cart, before 9:00	\$17	\$18	\$18	\$20	\$22
Early Bird Special, Mon-Fri, 18 Holes w/cart, before 9:00	\$27	\$28	\$28	\$30	\$32
Tuesday & Thursday Specials, 11:00am Until 2:00pm	\$27	\$28	\$28	\$30	\$32
Family Night - Saturday & Sunday after 3:00 pm	\$8	\$10	\$10	\$10	\$10
(Children 17 & under on holes 19-27)	\$2	\$3	\$3	\$3	\$4
Spring / Fall Green Fee - March & October- daily	\$16	\$17	\$17	\$17	Eliminate*
Winter Special - Nov - Feb, (All you can play with cart)	\$27	\$28	\$28	\$30	\$32
High School Golf Pass, Effective 8/1	\$63.25	\$63.25	\$100	\$100	\$100

\*Implemented a New Loyalty Program for Green Fee Punch Cards and Golf Car Punch Cards

# QUINCY PARK DISTRICT

## Board of Commissioners

Date of Board Meeting: October 12, 2022

### STAFF RECOMMENDATION

#### **AGENDA ITEM: 2023 INDIAN MOUNDS POOL FEES: FOR DISCUSSION ONLY**

#### **BACKGROUND INFORMATION:**

##### **Indian Mounds Pool**

Below is a historical comparison of Indian Mounds Pool fees.

**Staff recommends a \$3.75 daily admission fee and season passes of \$45.00 for individuals and \$95.00 for a family for the 2023 season. This would be an increase of \$.25 in admission fees and a \$5.00 increase in season passes. All other fees remain the same price. No financial assistance would be used for IMP fees.**

Fee History	<u>2019</u>	<u>2020</u>	<u>2021</u>	<u>2022</u>	<u>2023</u>
Daily Admission:					
Youth (12 & under)	\$4.75	\$5.00	\$2.50	\$ 3.50	<b>\$3.75</b>
Teen & Adult (13 & over)	\$5.25	\$5.50	\$2.50	\$ 3.50	<b>\$3.75</b>
Sr. Citizen (62 & older)	\$4.75	\$5.00	\$2.50	\$ 3.50	<b>\$3.75</b>
Veteran	\$4.75	\$5.00	\$2.50	\$ 3.50	<b>\$3.75</b>
Family Day	\$15.00	\$16.00	NA	NA	NA
Season Pass:					
Individual	\$55.00	\$60.00	\$30.00	\$40.00	<b>\$45.00</b>
Family	\$170.00	\$ 175.00	\$80.00	\$90.00	<b>\$95.00</b>
Birthday Splash	\$65/4.75	\$75/5.00	\$75/5.00	\$75/5.00	<b>\$75/5.00</b>
Deluxe	\$95/6.00	\$105/6.25	\$105/6.25	\$105/6.25	<b>\$105/6.25</b>
IMP Party:					
Party (Cost/Base)	\$275/50	\$300/50	\$300/50	\$300/50	<b>\$300/50</b>
Per Person over Base	\$6.00	\$6.25	\$6.25	\$6.25	<b>\$6.25</b>

- We are recommending continuing our Excessive Heat Warning Policy for the pool. When the National Weather Service issues an Excessive Heat Warning for Quincy the cost of admission will be \$2.00 during this period. An excessive heat warning is when the heat index is going to be 105 degrees for at least two consecutive days. The heat index is the actual temperature and humidity combined.
- We are recommending approval to have special promotional days at the pool to boost attendance and revenue. On these days we would have special admission rates and concession specials.

The hours of operation, Monday-Friday 11:00 am–5:00 pm and Saturday and Sunday 11:00 am-6:00 pm will remain the same.

**FISCAL IMPACT:** The \$.25 increase in admission fees and \$5.00 in season passes could generate an estimated \$4,000 in additional revenue.

**STAFF RECOMMENDATION:** For discussion only.

**PREPARED BY:** Michael Bruns, Director of Program Services

**BOARD ACTION:**

# QUINCY PARK DISTRICT

## Board of Commissioners

Date of Board Meeting: October 12, 2022

### STAFF RECOMMENDATION

#### **AGENDA ITEM: 2023 SHOWMOBILE FEES: FOR DISCUSSION ONLY**

#### **BACKGROUND INFORMATION:**

In 2012, we changed the fees to have a “no stage extension rate” and a “with stage extension rate”. It takes less staff to do the labor for the “no stage”, and thus the difference in fees.

A \$25 increase in each fee category was approved in 2020.

**No increase in fees for 2023.**

Rental Fees:	<u>2019</u>	<u>2020</u>	<u>2021</u>	<u>2022</u>	<u>2023</u>
<u>No Stage Extensions</u>					
Not-for-profit	\$575	\$600	\$600	\$600	<b>\$600</b>
Profit	\$800	\$825	\$825	\$825	<b>\$825</b>
Co-sponsor event rentals	\$75	\$100	\$600	\$600	<b>\$600</b>
Affiliate Rentals - one	No charge	No charge	No charge	No charge	<b>No charge</b>
Affiliate Rentals - more than one	\$75	\$100	\$100	\$100	<b>\$100</b>
<u>With Stage Extensions</u>					
Not-for-profit	\$875	\$900	\$900	\$900	<b>\$900</b>
Profit	\$1,100	\$1,125	\$1,125	\$1,125	<b>\$1,125</b>
Co-sponsor event rentals	\$175	\$200	\$200	\$200	<b>\$200</b>
Affiliate Rentals - one	No charge	No charge	No charge	No charge	<b>No charge</b>
Affiliate Rentals - more than one	\$175	\$200	\$200	\$200	<b>\$200</b>
<u>Additional Services</u>					
Additional Services	\$35/hr	\$40/hr	\$40/hr	\$40/hr	<b>\$40/hr</b>
Additional weekend rate for set up/take down	\$ 200	\$225	\$225	\$225	<b>\$225</b>

**FISCAL IMPACT:** No impact.

**STAFF RECOMMENDATION:** For discussion only.

**PREPARED BY:** Michael Bruns, Director of Program Services

**BOARD ACTION:**

# QUINCY PARK DISTRICT

## Board of Commissioners

Date of Board Meeting: October 12, 2022

### **STAFF RECOMMENDATION**

#### **AGENDA ITEM: 2023 FINANCIAL ASSISTANCE PROGRAM:** **DISCUSSION ONLY**

**BACKGROUND INFORMATION:** The scholarship program started by the Park District in 1995 provides financial assistance to residents unable to pay for leisure time activities. Attached to this report is a five-year history of the value of assistance and number of participants.

In 2018, eligibility was simplified and expanded to include those receiving food stamps from the Illinois Department of Human Services. All recipients received 75% off all programs.

In 2022, the District gave out scholarships as follows: \$13 Batting Cage Activities and \$1,060 Programs.

The recommendation is to continue to determine eligibility by those receiving food stamps from the Illinois Department of Human Services for programs and activities.

Staff plans to allocate and budget scholarship funds as follows:

- |   |         |
|---|---------|
| • Programs  | \$5,000 |
| • Batting Cage Activities                             | \$1,000 |
| • Pool  | \$0     |
| • Free Flag Football League/Camp (N.)                 | \$3,000 |
| • Free Flag Football League/Camp (S.)                 | \$3,000 |
| • Free Expanded “Party by the Bay” N. Community Event | \$3,000 |

**FISCAL IMPACT:** \$15,000 is being budgeted for FY2023. This is the same as the previous year.

**STAFF RECOMMENDATION:** Discussion only.

**PREPARED BY:** Donald J. Hilgenbrinck, Director of Business Services

**BOARD ACTION:**

**QUINCY PARK DISTRICT  
FINANCIAL ASSISTANCE  
TOTALS**

# of Participants	<u>2017</u>	<u>2018</u>	<u>2019</u>	<u>2020</u>	<u>2021</u>	<u>2022</u>
75%	588	490	383	0	16	57
50%	68	NA	NA	NA	NA	NA
25%	NA	NA	NA	NA	NA	NA
Totals	656	490	383	0	16	57
Value of Assistance	\$22,310	\$18,364	\$7,887	\$0	\$1,231	\$1,073

There was no activity in 2020 due to COVID.



# QUINCY PARK DISTRICT

## Board of Commissioners

Date of Board Meeting: October 12, 2022

### **STAFF RECOMMENDATION**

#### **AGENDA ITEM: 2023 ATHLETIC SURFACE RENTAL FEES: FOR DISCUSSION ONLY**

#### **BACKGROUND INFORMATION:**

A fee for Pepsi Turf Field was added in 2016.

A fee for the Avenue of Lights Turf Field and Sand Volleyball Courts was added for 2019.

A \$10 increase was approved for 2020 and a \$40 increase was approved for 2021.

After discussing with potential tournament renters, staff recommended a gradual increase over two years. In 2021 the increase in the fee was \$40, and then in 2022, the increase was an additional \$30. The turf field rental fee in 2021 was \$170 and increased to \$200 in 2022. The four-hour rate was \$100. Now that the Park District has three turf fields, there should be an increase in tournament activity. The increased rate helped cover the extra maintenance of the fields due to the increased activity.

**For 2023, staff recommends a \$25 increase in the turf field all day rate and the four hours or less rate. A \$5 increase in all the other rates for fields and lights. This will help cover the extra cost of repairs to the fields due to the increased use.**

A special event packet would need to be completed for all rentals and insurance would need to be provided for any of our athletic fields.

<u>Fee History:</u>	<u>2019</u>	<u>2020</u>	<u>2021</u>	<u>2022</u>	<b><u>2023</u></b>
Athletic Surface */Sand Volleyball Courts Per Day Per Field	\$50	\$60	\$60	\$60	<b>\$65</b>
Pepsi/Avenue of Lights & Moorman Turf Fields					
Per Day Per Field	\$120	\$130	\$170	\$200	<b>\$225</b>
Four Hours or Less/Per Field	\$50	\$60	\$80	\$100	<b>\$125</b>
Boots Bush Soccer Fields					
Per Day Per Field	\$120	\$130	\$130	\$130	<b>\$135</b>
Four Hours or Less/Per Field	\$50	\$60	\$60	\$60	<b>\$65</b>
Lights Per Hour	\$40	\$40	\$40	\$40	<b>\$45</b>
*Rental includes use of bases, liner, rakes and chalk.					

**FISCAL IMPACT:** Based on expectant use of the turf fields for 2023 this could generate an estimated \$2,000 of additional revenue.

**STAFF RECOMMENDATION:** For discussion only.

**PREPARED BY:** Michael Bruns, Director of Program Services

**BOARD ACTION:**

# QUINCY PARK DISTRICT

## Board of Commissioners

Date of Board Meeting: October 12, 2022

### STAFF RECOMMENDATION

#### AGENDA ITEM: 2023 BATTING CAGE FEES: FOR DISCUSSION ONLY

#### BACKGROUND INFORMATION:

Below is a historical comparison of the Batting Cage fees.

**We are recommending a .25 increase in all fees for 2023.**

We replaced the carpet on the mini golf course in 2021.

We purchased 1 new boat in 2018, 2020 and 2022.

We received 2 kayaks in July of 2016 and purchased 2 kayaks in 2017.

**We are planning on replacing all equipment in the hitting cages in early 2023.**

Fee History	<u>2019</u>	<u>2020</u>	<u>2021</u>	<u>2022</u>	<u>2023</u>
Batting Machine	4/2.75	4/3.00	4/3.00	4/3.25	<b>4/3.50</b>
	10/4.75	10/5.00	10/5.00	10/5.25	<b>10/5.50</b>
Miniature Golf 18 holes					
Youth (12 & under)	4.75	5.00	5.00	5.25	<b>5.50</b>
Teen/Adult (13 & over)	5.50	5.75	5.75	6.00	<b>6.25</b>
Senior Citizen (62 & older)	3.50	3.75	3.75	4.00	<b>4.25</b>
Veteran	3.50	3.75	3.75	4.00	<b>4.25</b>
Paddleboats	7.75/hr	8.00/hr	8.00/hr	8.25/hr	<b>8.50/hr</b>
	5.25/ ½ hr	5.50/ ½ hr	5.50/ ½ hr	5.75/ ½ hr	<b>6.00/ ½ hr</b>
Kayaks	7.75/hr	8.00/hr	8.00/hr	8.25/hr	<b>8.50/hr</b>
	5.25/ ½ hr	5.50/ ½ hr	5.50/ ½ hr	5.75/ ½ hr	<b>6.00/ ½ hr</b>
Bicycle Rentals	5.25/hr	5.50/hr	5.50/hr	5.75/hr	<b>6.00/hr</b>
	12.25/3 hr	12.50/3 hr	12.50/3 hr	12.75/3 hr	<b>13.00/3 hr</b>
Group Discounted Golf					
(50 or more, 8am-12pm)					
Youth (12 & under)	4.00	4.25	4.25	4.50	<b>4.75</b>
Teen and Adult	4.75	5.00	5.00	5.25	<b>5.50</b>

**FISCAL IMPACT:** The recommended .25 increase in fees could generate an additional \$3,000 in revenue in 2023.

**STAFF RECOMMENDATION:** For discussion only.

**PREPARED BY:** Michael Bruns, Director of Program Services

**BOARD ACTION:**

# ***PUBLIC INPUT***