

Quincy Park District  
Planning Session  
Administrative Offices  
1231 Bonansinga Dr.  
Date: August 1, 2022  
9:00 a.m.

Agenda Item
<b>CALL TO ORDER (ROLL CALL VOTE)</b>
<b>PLEDGE OF ALLEGIANCE</b>
<b>PUBLIC COMMENT: Each speaker may have up to 3 minutes for comments</b>
<b>DISCUSSION ITEMS:</b>
<ul style="list-style-type: none"><li>○ Budget Timeline and Annual GO Bond Timeline<ul style="list-style-type: none"><li>○ Timeline-2023 Budget &amp; Appropriation Ordinance &amp; 2022 Tax Levy Ordinance</li><li>○ Annual GO Bond, Series 2023 Timeline</li></ul></li></ul>
<ul style="list-style-type: none"><li>○ Finance Overview<ul style="list-style-type: none"><li>○ Park District Historical Tax Rates</li><li>○ Cash Balance Report</li><li>○ Park District General Obligation Bond History</li><li>○ Financing of Proposed Capital Projects-2023 GO Bond, Ongoing GO Bonds &amp; Tax Levies</li></ul></li></ul>
<ul style="list-style-type: none"><li>○ Proposed Capital Projects and Financing<ul style="list-style-type: none"><li>○ Proposed 2023 Projects</li><li>○ Proposed 2023 Project Photos</li><li>○ Playground Inventory</li><li>○ Park Road Conditions</li><li>○ Shelter Inventory</li><li>○ Equipment Purchase List, Parks Department</li></ul></li></ul>
<ul style="list-style-type: none"><li>○ Art Keller Marina<ul style="list-style-type: none"><li>○ Financials</li><li>○ Future Options</li><li>○ Financial Impact to Corporate</li><li>○ Resolution NO. 21-04, Resolution to Continue Marina Operations Through 2023</li></ul></li></ul>
<ul style="list-style-type: none"><li>○ Future Location of Southeast Park in Quincy<ul style="list-style-type: none"><li>○ JWCC Parcel</li><li>○ QSL Parcel</li></ul></li></ul>
<ul style="list-style-type: none"><li>○ Executive Director/Staff and Board Communications/Annual Goals and Objectives<ul style="list-style-type: none"><li>○ Current Comprehensive Goals &amp; Objectives 2022-2023</li><li>○ Comprehensive Goals &amp; Objectives 2023-2024</li><li>○ Planning Session Initiatives</li><li>○ Current Park District Mission Statement</li></ul></li></ul>
<ul style="list-style-type: none"><li>○ Lunch</li></ul>
<ul style="list-style-type: none"><li>○ Potential Sale of Park Property<ul style="list-style-type: none"><li>○ Referendum Rules and Guidelines</li><li>○ Parcel in Parker Heights Park</li><li>○ Archeological Survey of Parker Heights Park</li><li>○ Site Visit to Parker Heights</li></ul></li></ul>
<ul style="list-style-type: none"><li>○ Westview Golf Course<ul style="list-style-type: none"><li>○ Financials</li><li>○ Irrigation System Replacement</li></ul></li></ul>

<ul style="list-style-type: none"><li>○ Bill Klingner Trail Development<ul style="list-style-type: none"><li>○ Phase 5 Section from Parker Heights to Lincoln Park &amp; Cost Estimate</li><li>○ Cycle of ITEP Grants</li><li>○ Quincy Park District History of ITEP Grants</li></ul></li></ul>
<ul style="list-style-type: none"><li>○ Site Visit<ul style="list-style-type: none"><li>○ Parker Heights Park</li></ul></li></ul>
<b>PUBLIC COMMENT: Each speaker may have up to 3 minutes for comments</b>
<b>EXECUTIVE SESSION: In accordance with 5 ILCS, Par. 120/2c, I move that the Board convenes into Executive Session to discuss: (please read item(s) from list) (ROLL CALL VOTE)</b>
<b>CALL TO ORDER (OPEN SESSION) (ROLL CALL VOTE)</b>
<b>ACTIONS AFTER EXECUTIVE SESSION</b>
<b>ADJOURN (VOICE VOTE)</b>



# QUINCY PARK DISTRICT

Board of Commissioners

Date of Board Retreat: August 1, 2022

## **STAFF RECOMMENDATION**

**AGENDA ITEM:** Budget Timeline and Annual GO Bond Timeline:  
Discussion Only

### **INFORMATION PROVIDED:**

- Timeline - 2023 Budget & Appropriation Ordinance & 2022 Tax Levy Ordinance
- Annual GO Bond, Series 2023 Timeline

<b>2023 Budget &amp; Appropriation Ordinance and 2022 Tax Levy Ordinance Timeline</b>		
<b>Date</b>	<b>Event Legend (Staff Preparation) (Budget &amp; Appropriation) (Tax Levy)</b>	<b>Generic Date</b>
July	<b>Proposed Capital Projects List Due to Executive Director for Board Retreat</b>	July
August 10, 2022	<b>Finance Committee discusses tax levy strategies and gives guidance for tax levy &amp; budget.</b>	July/August Finance Meeting
August 11, 2022	<b>Initial staff Budget Guidance/Capital Projects Meeting</b>	Early September
Aug. 12 - Sept. 23, 2022	<b>Department Draft Budget Preparation</b>	September
September 26 - 30, 2022	<b>Draft Tax Levy Ordinance Preparation</b>	End of September
September 23, 2022	<b>Department Budgets due to Executive Director</b>	4 <sup>th</sup> Friday in Sept. (District practice)
September 26 - 30, 2022	<b>Department Budget Hearings</b>	End of Sept. - Beginning Oct.
October 12, 2022	<b>Board review of Draft Tax Levy Ordinance and Adoption of "Truth in Taxation" resolution</b>	October Board Meeting
October 11- 27, 2022	<b>Draft Budget and Appropriation Ordinance Prepared</b> Executive Director & Director of Business Serv. finalize the budget.	Mid-October
October 28, 2022	<b>Draft Budget and Appropriation Ordinance submitted to Board of Commissioners for review</b>	4 <sup>th</sup> Friday in Oct. (District practice)
November 1, 2022	<b>Public "Black Box" Notice to be published (If Applicable)</b> (At least 7 days and no more than 14 days prior to hearing.)	
November 9, 2022	<b>Budget and Appropriation Ordinance Draft review</b> <b>Tax Levy Ordinance Public Hearing (If Applicable, levy &gt;105%) &amp; Tax Levy Ordinance Adopted</b>	November Board Meeting
November 10, 2022	<b>Tax Levy Ordinance filed with Adams County Clerk</b> (Must be filed by last Tuesday in December)*	Day after approval
November 14, 2022	<b>Draft Budget and Appropriation Ordinance Public Inspection</b>	30 Days before Adoption*
November 23, 2022	<b>Public Notice published</b> (at least one week before hearing)* (Also, at least six days prior to the district approving a budget, that includes an employee's total compensation package that will equal or exceed \$150,000 per year, the district must post the total compensation package for that employee on its website.)	At least 1 week prior to hearing*
December 14, 2022	<b>Budget and Appropriation Ordinance Public Hearing &amp; Budget and Appropriation Ordinance Adopted</b>	December Board Meeting
	Within six days of approving its budget, the district must post on its website the total compensation package for each employee receiving a total compensation package that exceeds \$75,000 per year.	Within 1 Week
	<b>*=Statutory Rule</b>	

# Quincy Park District Annual GO Bond, Series 2023 Timeline

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**From:** Donald J. Hilgenbrinck, Director of Business Services

Here is the proposed schedule of activity for the 2023 GO bond:

**October 12, 2022:** Present to the Board the final recommended project list and amount of total bonds for G.O. Bond 2022. Board president calls for the required BINA (Bond Issue Notification Act) public hearing notice to be published notifying the public of a public hearing to be held on November 17, 2022. (An amount shall be determined for the notice. The amount of the Ordinance for issue of the bonds may be less than the public notice. A resolution is not required.)

**October 26, 2022:** The required public notice is published in the local newspaper and posted on the bulletin board at the Quincy Park District's business office located at 1231 Bonansinga Dr. (Notice is to be published no less than 7 and no more than 30 days before the date of the hearing. Notice is to be run once.)

**November 9, 2022:** The Board conducts the required **BINA public hearing** and may authorize staff to seek bids for the sale of bonds. (Proposed minute language supplied by attorney; Notice of Public Hearing to be posted 48 hours prior to hearing.) The Board will have the opportunity to approve the final project list.

**November 9, 2022:** The staff seeks Board authorization to "Self-Fund" the 2023 GO Bond and to set the bond interest rate.

**December 8, 2022:** The Board at their regular meeting **adopts the general obligation bond ordinance** for the sale of the bonds. (This may not occur until 7 days following the required BINA hearing.)

**February 1, 2023:** Bond closing, the District receives bond sale proceeds.

**October 13, 2023:** Maturity Date of Bond. The tax levy for G.O. Bond 2023 would be levied in 2022, funds received in 2023, with the bond payment due on October 14, 2023.

# QUINCY PARK DISTRICT

Board of Commissioners

**Date of Board Retreat: August 1, 2022**

## **STAFF RECOMMENDATION**

**AGENDA ITEM:** Finance Overview: Discussion Only

### **INFORMATION PROVIDED:**

- Park District Historical Tax Rates
- Cash Balance Report
- Park District General Obligation Bond History
- Financing of Proposed Capital Projects - 2023 GO Bond, Ongoing GO Bonds & Tax Levies

**Quincy Park District  
Yearly Comparison  
Equalized Assessed Valuation, Aggregate Tax Levies and Rates and Cost of Living Index**

Year	Equalized Assessed Valuation (EAV)	EAV: Percent Increase/Decrease	Extension Actuals Rate	Tax Extension Actual Rate: Percent Increase/Decrease	Tax Extension Value	Operating Tax Rate	Operating Tax Extension Value	% Change in Aggregate Operating Levies	Capital Tax Rate	Capital Tax Extension Value	CPI (Midwest Class B/C*)	% Change in CPI
1997	\$308,390,018	10.26%	0.68885	23.00%	\$2,124,345	0.35977	\$1,109,495	10.118%	0.32908	\$1,014,850	100.7	
1998	\$329,107,655	6.72%	0.33932	-50.74%	\$1,116,728	0.33932	\$1,116,728	0.652%	0	\$0	102.0	1.291%
1999	\$335,904,005	2.07%	0.53685	58.21%	\$1,803,301	0.37729	\$1,267,333	13.486%	0.15956	\$535,968	104.0	1.961%
2000	\$342,613,921	2.00%	0.60714	13.09%	\$2,080,146	0.38558	\$1,326,456	4.665%	0.22156	\$753,690	107.6	3.462%
2001	\$350,514,188	2.31%	0.60113	-0.99%	\$2,107,046	0.38811	\$1,360,381	2.558%	0.21302	\$746,665	110.3	2.509%
2002	\$363,980,199	3.84%	0.60849	1.22%	\$2,214,783	0.39208	\$1,427,093	4.904%	0.21641	\$787,690	110.9	0.544%
2003	\$387,153,467	6.37%	0.58795	-3.38%	\$2,276,269	0.38293	\$1,482,527	3.884%	0.20502	\$793,742	113.2	2.074%
2004	\$393,918,471	1.75%	0.59316	0.89%	\$2,336,567	0.42825	\$1,686,956	13.789%	0.16491	\$649,611	116.2	2.650%
2005	\$426,168,969	8.19%	0.56518	-4.72%	\$2,408,622	0.40997	\$1,747,165	3.569%	0.15521	\$661,457	120.1	3.356%
2006	\$458,205,065	7.52%	0.55122	-2.47%	\$2,525,718	0.39270	\$1,799,371	2.988%	0.15852	\$726,347	123.1	2.498%
2007	\$488,797,692	6.68%	0.53267	-3.37%	\$2,603,679	0.35334	\$1,727,118	-4.015%	0.17933	\$876,561	126.5	2.728%
2008	\$520,125,255	6.41%	0.49537	-7.00%	\$2,576,544	0.32302	\$1,680,108	-2.722%	0.17235	\$896,436	131.5	3.955%
2009	\$545,192,428	4.82%	0.48672	-1.75%	\$2,653,561	0.32405	\$1,766,696	5.154%	0.16267	\$886,865	130.7	-0.566%
2010	\$559,648,917	2.65%	0.54267	11.50%	\$3,037,047	0.38420	\$2,150,171	21.706%	0.15847	\$886,876	133.7	2.275%
2011	\$564,568,330	0.88%	0.54741	0.87%	\$3,090,503	0.38516	\$2,174,491	1.131%	0.16225	\$916,012	138.1	3.283%
2012	\$565,812,735	0.22%	0.55163	0.77%	\$3,121,193	0.38940	\$2,203,275	1.324%	0.16223	\$917,918	141.0	2.085%
2013	\$569,998,685	0.74%	0.55435	0.49%	\$3,159,788	0.39341	\$2,242,432	1.777%	0.16094	\$917,356	142.7	1.248%
2014	\$596,353,289	4.62%	0.54029	-2.54%	\$3,222,037	0.38611	\$2,302,580	2.682%	0.15418	\$919,458	145.1	1.661%
2015	\$607,015,378	1.79%	0.62953	16.52%	\$3,821,344	0.38787	\$2,354,431	2.252%	0.24166	\$1,466,913	144.2	-0.584%
2016	\$629,021,019	3.63%	0.55138	-12.41%	\$3,468,296	0.38880	\$2,445,634	3.874%	0.16258	\$1,022,662	145.2	0.684%
2017	\$648,134,093	3.04%	0.54379	-1.38%	\$3,524,488	0.38570	\$2,473,289	1.131%	0.15809	\$1,051,200	147.3	1.433%
2018	\$659,044,754	1.68%	0.60626	11.49%	\$3,995,525	0.37405	\$2,465,157	-0.329%	0.23221	\$1,530,368	149.7	1.638%
2019	\$685,185,774	3.97%	0.59455	-1.93%	\$4,073,772	0.37153	\$2,545,671	3.266%	0.22302	\$1,528,101	151.9	1.471%
2020	\$697,500,234	1.80%	0.55721	-6.28%	\$3,886,541	0.33896	\$2,364,247	-7.127%	0.21825	\$1,522,294	153.3	0.893%
2021	\$714,636,159	2.46%	0.55022	-1.25%	\$3,932,071	0.33161	\$2,369,754	0.233%	0.21861	\$1,562,317	161.6	5.404%
20 Year Avg Rate -->			0.56356									

**Notes:** US Bureau of Labor Statistics in 2018 dropped collecting data and consequently cancelled the Midwest Class D (<50K Population) data, which was previously indexed here. Therefore, the closest data is the Midwest Class B/C which is reflected herein. Midwest Class B/C data (Medium & Small Nonself-representing Areas) began in 1997, prior data for this class is not available. Years 2015, 2018, 2019 & 2020, the capital tax extension was increased for Klingner Trail development.

**QUINCY PARK DISTRICT  
BUDGET COMPARISON**

FUND	FY Budget 2022 Revenue	FY Budget 2021 Revenue	Difference 2021 vs 2020 Revenue	FY Budget 2022 Expend.	FY Budget 2021 Expend.	Difference 2022 vs 2021 Expend.	FY 2022 Surplus/Deficit	Projected Cash Balance 12/31/2021	Projected Cash Balance 12/31/2022	FY Budget 2022 Cap. Exp.	Balance in Excess of Res Policy
Corporate General	\$ 1,468,250	\$ 1,443,825	\$ 24,425	\$ 1,587,012	\$ 1,616,595	\$ (29,583)	\$ (118,762)	\$ 2,511,682	\$ 3,170,920	\$ 65,500	\$ 2,029,786
Flood/Emergency Fund	\$ 50	\$ 100	\$ (50)	\$ -	\$ -	\$ -	\$ 50	\$ 6,930	\$ 6,980	Don	
Boehl Park Maint.	\$ 5,675	\$ 6,200	\$ (525)	\$ 850	\$ 850	\$ -	\$ 4,825	\$ 17,832	\$ 22,657	Hilgenbrinck:	Don
Heritage Tree	\$ 4,800	\$ 4,890	\$ (90)	\$ 4,850	\$ 4,850	\$ -	\$ (50)	\$ 4,363	\$ 4,313	Updated with	Hilgenbrinck:\$
General Donation	\$ 250	\$ 3,000	\$ (2,750)	\$ -	\$ 59,500	\$ (59,500)	\$ 250	\$ 78,474	\$ 78,724	ACTUALs	800,000 For WV
										4/8/22	Irrig Project
Corporate Total:	\$ 1,479,025	\$ 1,458,015	\$ 21,010	\$ 1,592,712	\$ 1,681,795	\$ (89,083)	\$ (113,687)				
Recreation	\$ 889,550	\$ 862,400	\$ 27,150	\$ 1,024,659	\$ 888,646	\$ 136,013	\$ (135,109)	\$ 713,972	\$ 578,863	\$ 196,300	\$ 371,774
Museum	\$ 216,100	\$ 215,100	\$ 1,000	\$ 261,582	\$ 212,516	\$ 49,066	\$ (45,482)	\$ 475,154	\$ 429,672	\$ 67,000	\$ 283,736
Social Security	\$ 155,750	\$ 136,500	\$ 19,250	\$ 158,000	\$ 140,000	\$ 18,000	\$ (2,250)	\$ 208,013	\$ 205,763	Don	\$ 87,263
Pension	\$ 126,750	\$ 147,500	\$ (20,750)	\$ 95,000	\$ 160,000	\$ (65,000)	\$ 31,750	\$ 275,221	\$ 375,971	Hilgenbrinck:	\$ 304,721
Unempl. Comp.	\$ 2,300	\$ 42,500	\$ (40,200)	\$ 55,000	\$ 40,000	\$ 15,000	\$ (52,700)	\$ 278,809	\$ 226,109	\$165,000 VOL	\$ 184,859
Liability Ins.	\$ 251,350	\$ 256,000	\$ (4,650)	\$ 294,000	\$ 265,000	\$ 29,000	\$ (42,650)	\$ 735,212	\$ 692,562	Contrb W/o	\$ 472,062
Audit	\$ 15,550	\$ 15,700	\$ (150)	\$ 14,760	\$ 16,850	\$ (2,090)	\$ 790	\$ 17,002	\$ 17,792	Approp Amend	\$ 6,722
Park Security	\$ 179,200	\$ 174,250	\$ 4,950	\$ 214,272	\$ 207,348	\$ 6,924	\$ (35,072)	\$ 352,479	\$ 317,407	\$ 42,000	\$ 188,203
Paving and Lighting	\$ 35,950	\$ 35,750	\$ 200	\$ 32,000	\$ 32,000	\$ -	\$ 3,950	\$ 82,501	\$ 86,451	\$ 20,000	\$ 77,451
Sub-Total:	\$ 3,351,525	\$ 3,343,715	\$ 7,810	\$ 3,741,985	\$ 3,644,155	\$ 97,830	\$ (390,460)	\$ 5,757,642	\$ 6,214,182	\$ 390,800	
Working Cash	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 179,545	\$ 179,545		
Bond Retirement Funds:											
G.O. Bond 2012A	\$ -	\$ 103,532	\$ (103,532)	\$ -	\$ 100,102	\$ (100,102)	\$ -	\$ -	\$ -		
G.O. Bond 2019A	\$ 498,570	\$ 498,678	\$ (108)	\$ 493,610	\$ 493,610	\$ -	\$ 4,960	\$ 16,178	\$ 21,138		
Capital Funds:											
G.O. Bond 2019A	\$ 2,500	\$ 6,000	\$ (3,500)	\$ 879,443	\$ 874,294	\$ 5,149	\$ (876,943)	\$ 878,432	\$ 1,489		
G.O. Bond 2020	\$ -	\$ 1,000	\$ (1,000)	\$ -	\$ 254,500	\$ (254,500)	\$ -	\$ -	\$ -		
G.O. Bond 2021	\$ 400	\$ -	\$ 400	\$ 145,519	\$ -	\$ 145,519	\$ (145,119)	\$ 148,407	\$ 3,288		
Trail Development	\$ 879,943	\$ 934,794	\$ (54,851)	\$ 812,098	\$ 867,950	\$ (55,852)	\$ 67,845	\$ 150,416	\$ 218,261		
Capital Park Development	\$ 75	\$ -	\$ 75	\$ -	\$ -	\$ -	\$ 75	\$ 65,160	\$ 65,235		
Bayview Property Development	\$ 180	\$ 250	\$ (70)	\$ -	\$ 250	\$ (250)	\$ 180	\$ 38,452	\$ 38,632		
Riverfront Development	\$ 5	\$ -	\$ 5	\$ -	\$ -	\$ -	\$ 5	\$ 1,334	\$ 1,339		
Capital Funds Sub-total:	\$ 883,103	\$ 942,044	\$ (58,941)	\$ 1,837,060	\$ 1,996,994	\$ (159,934)	\$ (953,957)				
Trust Funds:											
Boehl Estate Trust	\$ 10,190	\$ 10,530	\$ (340)	\$ 10,190	\$ 10,530	\$ (340)	\$ -	\$ 371,733	\$ 371,733		
Enterprise Funds:											
Westview	\$ 911,458	\$ 811,390	\$ 100,068	\$ 895,084	\$ 915,910	\$ (20,826)	\$ 16,374	\$ 449,238	\$ 465,612	\$ 51,500	\$ 254,716
Marina	\$ 190,600	\$ 166,550	\$ 24,050	\$ 190,482	\$ 191,969	\$ (1,487)	\$ 118	\$ 22,128	\$ 22,246	\$ 4,000	\$ (24,375)
Enterprise Funds Sub-total:	\$ 1,102,058	\$ 977,940	\$ 124,118	\$ 1,085,566	\$ 1,107,879	\$ (22,313)	\$ 16,492				
<b>TOTALS</b>	<b>\$ 5,845,446</b>	<b>\$ 5,876,439</b>	<b>\$ (30,993)</b>	<b>\$ 7,168,411</b>	<b>\$ 7,353,270</b>	<b>\$ (184,859)</b>	<b>\$ (1,322,965)</b>	<b>\$ 8,078,664</b>	<b>\$ 7,602,699</b>	<b>\$ 446,300</b>	

**Notes:** Tax levied funds for FY2022 would have a \$23,340 Surplus if it was not for the capital expenditures and transfer to the Marina Fund. Marina Fund includes a \$19,000 transfer from Corporate.

**QUINCY PARK DISTRICT  
GENERAL OBLIGATION BOND HISTORY  
(Principal Only)**

<b><u>Tax Levy Year</u></b>	<b><u>ISSUED</u></b>	<b><u>RETIRED</u></b>
1991	\$ 300,000	\$ 100,000
1992	\$ 125,000	\$ 300,000
1993A	\$ 100,000	\$ 125,000
1993B	\$ 600,000	
1994	\$ 225,000	\$ 250,000
1995	\$ 375,000	\$ 375,000
1996	\$ 375,000	\$ 525,000
1997	\$ 1,000,000	\$ 525,000
1998		\$ 1,000,000
1999	\$ 500,000	
2000	\$ 700,000	\$ 500,000
2001	\$ 700,000	\$ 700,000
2002	\$ 750,000	\$ 700,000
2003	\$ 1,110,000	\$ 750,000
2004	\$ 630,000	\$ 750,000
2005	\$ 630,000	\$ 750,000
2006	\$ 680,000	\$ 750,000
2007	\$ 825,000	\$ 800,000
2008	\$ 850,000	\$ 825,000
2009	\$ 850,000	\$ 850,000
2010	\$ 850,000	\$ 850,000
2011		\$ 850,000
2012	\$ 900,000	\$ 900,000
2012A (Lincoln Park/Administrative Bldg)	\$ 900,000	
2013	\$ 800,000	\$ 1,075,218
2014	\$ 800,000	\$ 883,650
2015	\$ 800,000	\$ 885,548
2015A (Trail Bond)	\$ 535,300	
2016	\$ 800,000	\$ 1,422,749
2017	\$ 900,000	\$ 989,475
2018	\$ 900,000	\$ 991,506
2018 (2019A Trail Bond)	\$ 2,300,000	
2019	\$ 900,000	\$ 1,449,595
2020	\$ 900,000	\$ 1,437,744
2021	\$ 900,000	\$ 1,452,401
2022	\$ 1,041,000	\$ 1,508,194

Note: Retired bond amount is NOT bond specific. This is the amount of GO Bond debt principal repaid in that given year.

**QUINCY PARK DISTRICT  
BOND ANALYSIS**

December 31, 2021

<u>NAME</u>	<u>Outstanding Balance</u>	<u>Interest Payment</u>	<u>Principal Payment</u>	<u>TOTAL PAYMENT</u>	<u>Interest Rate</u>	<u>Next Due Date(s)</u>	<u>Maturity Date</u>	<u>Original Term (Yrs)</u>	<u>Accrued Interest 12/31/2020</u>
2021 G.O. Bond <i>Annual Projects Bond</i>	\$ -	\$ -	\$ -	\$ -					
2019A G.O. Bond <i>Trail Bond</i>	\$ 947,414	\$ 26,416	\$ 467,194	\$ 493,609	2.75%	11/1/2022	11/1/2023	5	4,282.83
Total Outstanding Debt	<u>\$ 947,414</u>								
Total Non-Referendum Debt	\$ 947,414								
2020 EAV	\$ 697,500,234								
Total Debt Limit <sup>1</sup>	\$ 20,053,132								
Non-Referendum Limit (.575%)	\$ 4,010,626								
			Total Debt Remaining:			\$ 19,105,718			
			Total Non-Referendum Remaining:			\$ 3,063,213			

<sup>1</sup>Total Debt limit of 2.875%. Debt limit can be raised to 5.75% with voter approval. G.O. Bond outstanding indebtedness does not include Alternate Revenue Bonds.

**Other District Liabilities/Contingent Obligations:**

Total from above	\$ 947,414
Net Pension Liability - 12/31/2021 - (\$-2,348,620)	\$ -
Accrued Employee Benefits - 12/31/2021	\$ 146,061
Outstanding PO Balances - 12/31/2021	<u>\$ 2,114,327</u>
<b>Total Obligations:</b>	<b>\$ 3,207,802</b>

**Notes:**

City of Quincy (4/30/2021)					
Debt Obligations			\$ 25,517,586		
Net Pension Liability					
IMRF - 2020	\$ (7,595,560)				
Police	\$ 42,903,246				
Fire	\$ 48,551,101				
			<u>\$ 83,858,787</u>		\$ 109,376,373
Quincy School District 172 (6/30/2021)					
Debt Obligations			\$ 94,337,673		
Net Pension Liability					
IMRF (12/31/2021)	\$ (10,678,179)				
Teachers (06/30/2021)	\$ 2,359,235				
			<u>\$ (8,318,944)</u>		\$ 86,018,729
Adams County (11/30/2021)					
Debt Obligations			\$ 30,180,774		
Accrued Employee Benefits			\$ 655,466		
Net Pension Liability (12/31/2020)			<u>\$ (2,467,837)</u>		\$ 28,368,403



**QUINCY PARK DISTRICT**  
**BOND ANALYSIS**

**ProForma 2/1/2023**

<b><u>NAME</u></b>	<b><u>Outstanding Balance</u></b>	<b><u>Interest Payment</u></b>	<b><u>Principal Payment</u></b>	<b><u>TOTAL PAYMENT</u></b>	<b><u>Interest Rate</u></b>	<b><u>Next Due Date(s)</u></b>	<b><u>Maturity Date</u></b>	<b><u>Original Term (Yrs)</u></b>
2023 G.O. Bond	\$ 1,300,000	\$ 39,000	\$ 1,300,000	\$ 1,350,000	3.00%		10/15/2023	0.8
<i>Annual Projects Bond</i>								
2019A	\$ 947,414	\$ 26,416	\$ 467,194	\$ 493,609	2.75%	11/1/2022	11/1/2023	5
<i>Trail Bond</i>								
 Total Outstanding Debt	<u>\$ 2,247,414</u>			\$ 1,843,609				
Total Non-Referendum Debt	\$ 2,247,414							
2021 Estimated EAV	\$ 728,928,882							
Total Debt Limit <sup>1</sup>	\$ 20,956,705			Total Debt Remaining:		\$ 18,709,291		
Non-Referendum Limit	\$ 4,191,341			Total Non-Referendum Remaining:		\$ 1,943,927		

<sup>1</sup>Total Debt limit of 2.875%. Debt limit can be raised to 5.75% with voter approval.

QUINCY PARK DISTRICT  
COMPARISON TAX LEVY

Budget Version								
FUND	2021 Rate	2021 Tax Levied	2022 Proposed Levy	2022 Proposed Rate	Difference	Projected \$100K Impact	Projected Cash Balance 12/31/2022	Excludes Capital Expenditures 2023 Budget
CORPORATE	0.12500	893,294	911,161	0.12500	17,867			
RECREATION	0.07500	535,977	546,697	0.07500	10,720			
MUSEUM	0.03000	214,391	218,679	0.03000	4,288			
SOCIAL SECURITY	0.02169	155,005	155,000	0.02126	(5)			
PENSION/RETIREMENT	0.01260	90,044	15,000	0.00206	(75,044)			
UNEMPL. COMP. INS.	0.00015	1,072	1,000	0.00014	(72)			
LIABILITY	0.03499	250,051	250,000	0.03430	(51)			
AUDIT	0.00217	15,508	15,500	0.00213	(8)			
PARK SECURITY	0.02500	178,659	182,232	0.02500	3,573			
PAVING & LIGHTING	0.00500	35,732	36,446	0.00500	714			
	0.33160	2,369,733	2,331,715	0.31988	(38,018)	\$ 90.63		-
					98.3957%			
Annual GO Bond	0.14884	1,063,664	1,350,000	0.18520		\$ 52.47		
2019A Trail Bond	0.06978	498,673	493,609	0.06772		\$ 19.19		
				0.00000		\$ -		
TOTAL	0.55022	3,932,071	4,175,324	0.57280	243,254	\$ 162.29		

2021 EAV \$ 714,636,159

2022 Estimated EAV \$ 728,928,882

2.0% Increase

Notes: 2022 EAV estimated on based on a 2.0% increase.

Draft Version - Subject to change during budget process.

**TAX RATE HISTORY**

	2018	2019	2020	2021	Estimated 2022
Change	0.60626	0.59455	0.55721	0.55022	0.57280
		-0.01171	-0.03734	-0.00699	0.02258
\$100k Res Rate Effect	\$ -	\$ (3.32)	\$ (10.58)	\$ (1.98)	\$ 6.40

# QUINCY PARK DISTRICT

Board of Commissioners

Date of Board Retreat: August 1, 2022

## **STAFF RECOMMENDATION**

**AGENDA ITEM:** Proposed Capital Projects and Financing: Discussion Only

### **INFORMATION PROVIDED:**

- Proposed 2023 Bond Projects Lists
- Proposed 2023 Bond Project Photos
- Playground Inventory
- Park Road Conditions
- Shelter Inventory
- Equipment Purchase List, Parks Department

## PROPOSED 2023 CAPITAL PROJECTS LIST

	Bond Amount 2023	
	Roll Over Bond 2022	\$30,000
	<b>Total Bond Fund Available</b>	
<b>Q-Island</b>	Playground	\$35,000
<b>Wavering</b>	Sidewalk Replacement	\$25,000
<b>Wavering</b>	Shelter Replacement	\$175,000
<b>Clat Adams</b>	Sidewalk Replacement Phase 2	\$50,000
<b>District</b>	<b>Equipment</b>	<b>\$183,000</b>
<b>Moorman</b>	Parking Lot Addition	\$400,000
<b>South Park</b>	Large Shelter Tuckpointing and Ceiling Repair	\$70,000
<b>South Park</b>	Tennis Courts Resurfacing	\$60,000
<b>Berrian Park</b>	Pickleball Courts Resurfacing	\$45,000
<b>Westview</b>	Parking Lot Sealant	\$25,000
<b>Berrian Park</b>	Restroom Replacement	\$175,000
<b>Wavering</b>	All Inclusive Playground	\$400,000
<b>Wavering</b>	Bridge to Restroom	\$250,000
<b>Moorman</b>	Fitness Station	\$55,000
	Bond	<u>\$7,000</u>
	<b>Total</b>	\$1,955,000
	<b>Non-Bond Projects</b>	
<b>Lorenzo Bull</b>	Lorenzo Bull House Porch (Museum Fund)	\$90,000
<b>Villa Kathrine</b>	Overlook and Sidewalk (Museum Fund)	\$100,000
<b>Wash. Park</b>	Restroom Painting (Museum Fund)	\$10,000
	Sidewalk Replacement (Museum Fund)	\$25,000
<b>Batting Cage</b>	Pitching Machines (Recreation Fund)	\$100,000
<b>District</b>	Road/Curb Repairs (Paving/Lighting Fund)	<u>\$20,000</u>
	<b>Total</b>	\$345,000
<b>District</b>	<b>Equipment</b>	
	Truck Crew leader	\$50,000
	72" ZTR Mower Maintenance	\$12,000
	4000D Mower Zone #3	\$65,000
	72" ZTR Mower Zone #4	\$12,000
	Compact Utility Loader	\$35,000
	Small Tools	<u>\$9,000</u>
		\$183,000

# 2023 PROPOSED CAPITAL PROJECTS

# Quinsippi Island Playground \$35,000





# Wavering Park Sidewalk Replacement \$25,000





# Wavering Park Shelter Replacement \$175,000





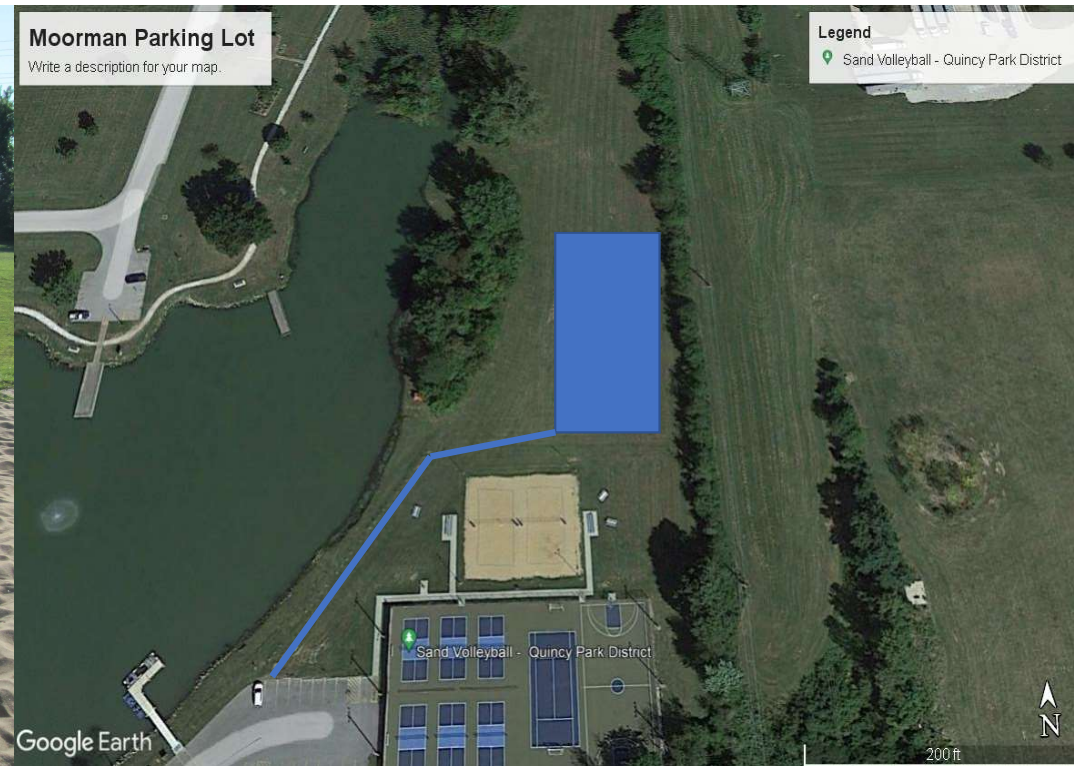
# Clat Adams Sidewalk Replacement Phase 2

## \$50,000





# Moorman Park Parking Lot Addition \$400,000





# South Park Large Shelter Tuckpointing and Ceiling Repair \$70,000



# South Park Tennis Court Resurfacing \$60,000





# Berrian Park Pickleball Courts Resurfacing \$45,000





# Westview Parking Lot Sealing \$25,000





# Berrian Restroom Replacement \$175,000



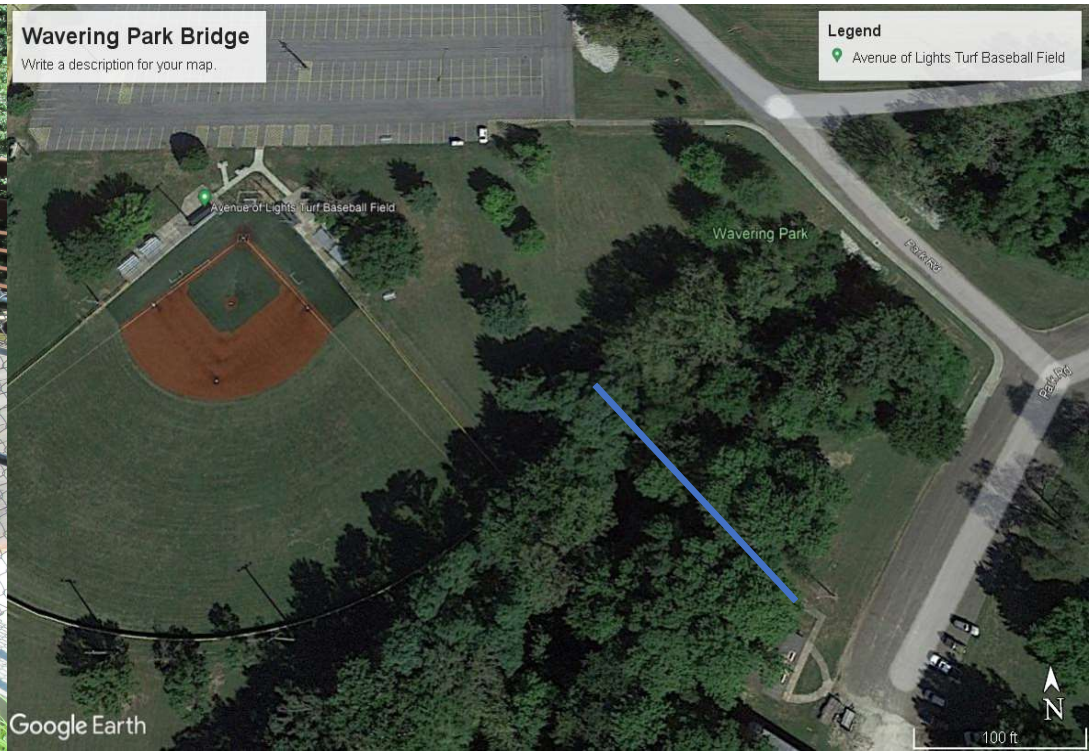


# Wavering Park All Inclusive Playground \$400,000





# Wavering Park Bridge to Restroom \$250,000





# Moorman Park Fitness Station \$55,000



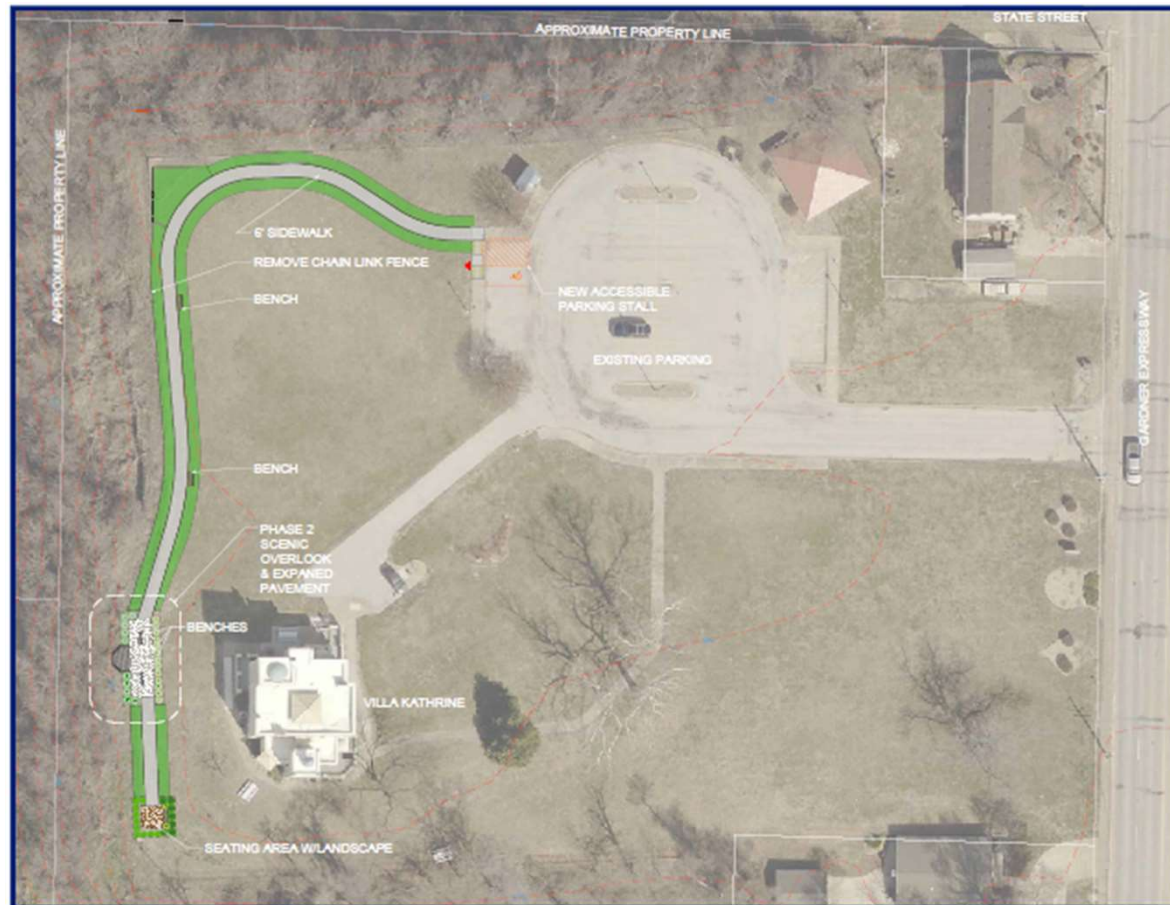
# Non Bond Projects



# Lorenzo Bull House Porch \$90,000 Museum Fund



# Villa Kathrine Overlook and Sidewalk \$100,000 Museum Fund





# Washington Park Restroom Painting \$10,000 Museum Fund





# Washington Park Sidewalk Replacement \$25,000 Museum Fund





# Batting Cage Pitching Machines \$100,000 Recreation Fund





**Quincy Park District  
Playground Inventory**

<u>Park</u>	<u>Year Installed</u>	<u>Age of Use</u>	<u>Initial Cost</u>	<u>Replacement</u>
Berrian	2000	Age 5-12	* \$25,000	2025
Bob Mays	2008	Age 2-5	\$75,000	
Bob Mays	2008	Age 5-12	\$25,000	
Emerson	2022	Age 5-12	\$25,000	
Gardner	2010	Age 5-12	\$40,000	
Johnson	2000	Age 5-12	* \$30,000	2024
Kesler	2006	Age 5-12	\$30,000	
Leon Bailey	2013	Age 5-12	\$40,000	
Lincoln	2015	Age 5-12	\$300,000	
Madison	2017	Age 2-5	\$25,000	
Madison	2002	Age 5-12	* \$35,000	
Moorman	2011	Age 5-12	\$65,000	
Q-Island	2001	Age 5-12	\$35,000	
Reservoir	2017	Age 2-5	\$25,000	
Reservoir	2004	Age 5-12	\$35,000	
Riverview	2014	Age 5-12	\$60,000	
South	2014	Age 5-12	\$70,000	
South	2005	Age 5-12	\$25,000	
Wavering	2000	Age 5-12	\$75,000	
Wavering T-Ball	2019	Age 2-5	\$25,000	

\* Estimated initial cost

## Park Road Condition

<b>Park</b>	<b>Surface</b>	<b>Condition</b>
• Parker Heights	Chip/Asphalt	10(2022)
• East Gardner Park	Tar Chip	10(2022)
• Bob Bangert Park	Asphalt	10(2022)
• Riverview Park	Asphalt	10(2022)
• Bill Klingner Trail Parking Lot (Quintron)	Concrete	10(2021)
• Lincoln Park Parking Lot (Office)	Concrete	10(2021)
• Berrian Park	Tar Chip	10(2021)
• Indian Mounds RJ Peters to Pool	Tar Chip	10(2021)
• Riverview south/north road	Tar Chip	10(2021)
• Sunset Park	Tar Chip	10(2021)
• Wavering 39 <sup>th</sup> street	Asphalt	10(2021)
• Gardner shelter area	Tar Chip	10(2020)
• Gardner south road to Locust	Tar Chip	10(2020)
• Wavering ballfield parking lot	Asphalt	10(2020)
• Indian Mounds Pool through Blackhawk	Asphalt	10(2020)
• Indian Mounds Pool parking lot	Asphalt	10(2020)
• Boots Bush	Tar Chip	10(2019)
• Lorenzo Bull Park	Asphalt	10(2019)
• Wavering main road to batting cage	Asphalt	10(2019)
• Moorman tennis parking lot	Asphalt	10(2019)
• Kesler restroom to ADA ramp	Asphalt	10(2019)
• Moorman med shelter to dam	Asphalt	10(2019)
• Moorman ballfield parking lot	Tar Chip	10(2018)
• Kesler north of restroom	Asphalt	10(2018)
• South Park	Asphalt	10(2017)
• All America Park	Asphalt	10(2017)
• Lincoln Park Restroom/Playground	Asphalt	10(2017)
• Bob Mays south parking lot	Asphalt	10(2016)
• Edgewater Park	Concrete	9
• Art Center drive	Asphalt	8
• Emerson parking lot	Asphalt	8
• Moorman dam to med Shelter	Asphalt	8
• Clat Adams Park	Asphalt	8
• Batting Cage parking lot	Asphalt	7
• Wavering Shelter parking	Tar Chip	7
• Bob Mays north parking lot	Asphalt	7
• Madison Park	Asphalt	7
• Castle parking lot	Asphalt	7
• Kesler-Boat Club to ADA ramp	Asphalt	7
• Wavering pool/archery	Asphalt	6

## QUINCY PARK DISTRICT SHELTER INVENTORY

<u>Shelter Location</u>	<u>Size</u>	<u>Material</u>	<u>Year Built</u>	<u>Condition</u>	<u>Replacement</u>	<u>Recent Repairs/Cost</u>
Bob Bangert	35 x 65	Wood		10	Upgraded 2019	Tuck-pointing / New Metal Roof-\$15,000
Quinsippi Island	34 x 52	Wood	1970's	5	2025	
South Park Pond	25 x 25	Wood	1996	7		
Wavering Large	42 x 76	Wood	1970's	6	2024	Metal Roof-2015
Wavering Small	34 x 52	Wood	1970's	6	2023	Metal Roof-2015
Madison	34 x 48	Steel	2022	10		
Johnson	34 x 48	Steel	2021	10		
Ben Bumbry	34 x 48	Steel	2020	10		
All America	34 x 48	Steel	2019	10		
Berrian	34 x 48	Steel	2018	10		
Lincoln	40 x 46	Steel	2016	10		
Moorman Medium	30 x 64	Steel	2015	10		
Moorman Large	40 x 64	Steel	2014	10		
Moorman Small	24 x 34	Steel	2013	10		
Gardner	30 x 64	Steel	2011	10		
Bob Mays	40 x 46	Steel	2008	10		
Kesler	20 x 36	Steel	1980's	8		
Reservoir	55 x 80	Stone	1930's	7		
South Park Large	70 x 96	Brick	1917	6		Needs tuckpointing & Ceiling Work
South Park Small	10 x 30	Brick		6		Need Soffit Work

[illegible]

DESCRIPTION	YEAR	ZONE	Est. Cost	miles/hrs	Standard Years	2023	2024	2025	2026	2027	2028	2029	2030
FORD F250 4x4 22B	2022	ZONE 4	\$ 35,000	-	12								
MOWER TORO ZTR 72" TZ-22B	2022	ZONE 4	\$ 12,000	124	6						\$ 12,000		
MOWER TORO ZTR 72" TZ-3	2017	ZONE 4	\$ 12,000	1538	6	\$12,000						\$ 12,000	
TRAILERMAN TRAILER 20'	2015	ZONE 4	\$ 9,000	N/A	None								
#M02 FORD VAN	2016	MECHANIC	\$ 32,000	22091	12						\$ 32,000		
FORD F-350 PICKUP 19A	2019	MAINTENANCE	\$ 45,000	16289	8					\$ 45,000			
SNOW PLOW WESTERN 8'	2019	MAINTENANCE	\$ 15,000	N/A	8					\$ 15,000			
MOWER TORO ZTR 72" TZ-1	2017	MAINTENANCE	\$ 12,000	1134	6	\$ 12,000						\$ 12,000	
DUMP TRAILER 8x12	2009	MAINTENANCE	\$ 12,000	N/A	None								
DUMP TRAILER 6X8	2013	MAINTENANCE	\$ 5,000	N/A	None								
FORD F350 4X4 Dump 22A	2022	SUPPORT	\$ 50,000	1125	8								\$ 50,000
FORD F350 4X4 Pickup 20A	2020	SUPPORT	\$ 45,000	11878	8						\$ 45,000		
#18B FORD F250 W/UTILITY BED	2018	SUPPORT	\$ 50,000	25495	12								\$ 50,000
#12B FORD F450 4X4	2012	SUPPORT	\$ 60,000	37029	15					\$ 60,000			
FORD F350 1 TON 13E	2013	SUPPORT	\$ 50,000	13046	15						\$ 50,000		
CASE 580N BACKHOE	2014	SUPPORT	\$ 110,000	4017	10		\$ 110,000						
SNOW PLOW WESTERN 8'	2020	DISTRICT	\$ 15,000	N/A	8						\$ 15,000		
JLG T350 LIFT	2011	SUPPORT	\$ 22,000	264	12								
VERMEER CHIPPER	2012	SUPPORT	\$ 65,000	1225	12		\$ 65,000						
BUCKET TRUCK 35' 19B	2019	SUPPORT	\$ 125,000	2114	18								
CASE TR310 SKID STEER	2019	SUPPORT	\$ 65,000	643	12								
VIRNIG POWER RAKE	2020	SUPPORT	\$ 8,550	N/A	12								
BRADCO BRUSH MOWER	2019	SUPPORT	\$ 5,500	N/A	12								
TRAILER	2020	SUPPORT	\$ 7,000	N/A	None								
TRAILER JET STAR	2000	SUPPORT	\$ 5,000	N/A	None								
TRAILER HEAVY-DUTY DIVIP	1989	SUPPORT	\$ 5,000	N/A	None								
WELDER PORTABLE LINCOLN	1988	SUPPORT	\$ 5,000	N/A	None								
TILLER TROY BUILT	1994	SUPPORT	\$ 5,000	N/A	None								
FORKS QUICK ATTACH	2005	SUPPORT	\$ 4,000	N/A	None								
John Deere SNOW BRUSH	2021	SUPPORT	\$ 1,000	N/A	12								
TRAILER SNO BIRD	2001	DISTRICT	\$ 5,000	N/A	None								
TURF AERATOR	2009	DISTRICT	\$ 5,000		20							\$ 5,000	
SPREADER SALT/CINDERS	2007	DISTRICT	\$ 20,000	N/A	20					\$ 20,000			
SNOW BLOWER - HONDA	2007	DISTRICT	\$ 8,000		15								
FORD F150 4x4 10B	2010	MARINA	\$ 32,000	93,093									
BOAT JON 18' W/50 HP	2001	MARINA	\$ 30,000		25				\$ 30,000				
MOWER W/B TORO 48"	2016	MARINA	\$ 12,000		8		\$ 12,000						
BOAT JON 18'W/50 HP	2017	MARINA	\$ 30,000		25								

DESCRIPTION	YEAR	ZONE	Est. Cost	miles/hrs	Standard Years	2023	2024	2025	2026	2027	2028	2029	2030
FORD F150 4X4 13C	2013	SUPERVISOR	\$ 35,000	71,330	12			\$ 35,000					
#18C FORD EXPLORER 18A	2018	E.D.	\$ 35,000	17,980	15								
CHEVY 1500	2016	REC	\$ 30,000	22,869	15								
FORD F150 4X4 13B	2013	Office	\$ 35,000	35,500	12			\$ 35,000					
SHOWMOBILE	1998	REC	\$ 140,000	N/A									
#18D FORD F150 4x4 18C	2018	RANGER	\$ 40,000	35,881	3		\$ 40,000			\$ 40,000			\$ 40,000
FORD F150 4x4 15A	2015	RANGER	\$ 32,000	111,911	3								
TRACTOR NEW HOLLAND 4X4	2012	BALLCREW	\$ 35,000		18								
#97 FORD F150 4X2	1999	BALLCREW	\$ 25,000		15								
TABLE/TRASH REPLACEMENT	VAR	DISTRICT	NA										
Small Equipment Replacement	Multi	Parks				\$ 9,000	\$ 9,000	\$ 9,000	\$ 9,000	\$ 9,000	\$ 9,000	\$ 9,000	\$ 9,000
			\$ 2,445,400										
						\$148,000	\$351,000	\$214,000	\$116,000	\$301,000	\$358,000	\$153,000	\$264,000
SUBTRACTING RANGER TRUCK FROM ALL CAPITAL PURCHASES						\$148,000	\$311,000	\$214,000	\$116,000	\$261,000	\$358,000	\$153,000	\$224,000

# QUINCY PARK DISTRICT

Board of Commissioners

Date of Board Retreat: August 1, 2022

## **STAFF RECOMMENDATION**

**AGENDA ITEM:** Art Keller Marina: Discussion Only

### **INFORMATION PROVIDED:**

- Financials
- Future Options
- Financial Impact to Corporate
- Resolution No. 21-04, Resolution to Continue Marina Operations Through 2023

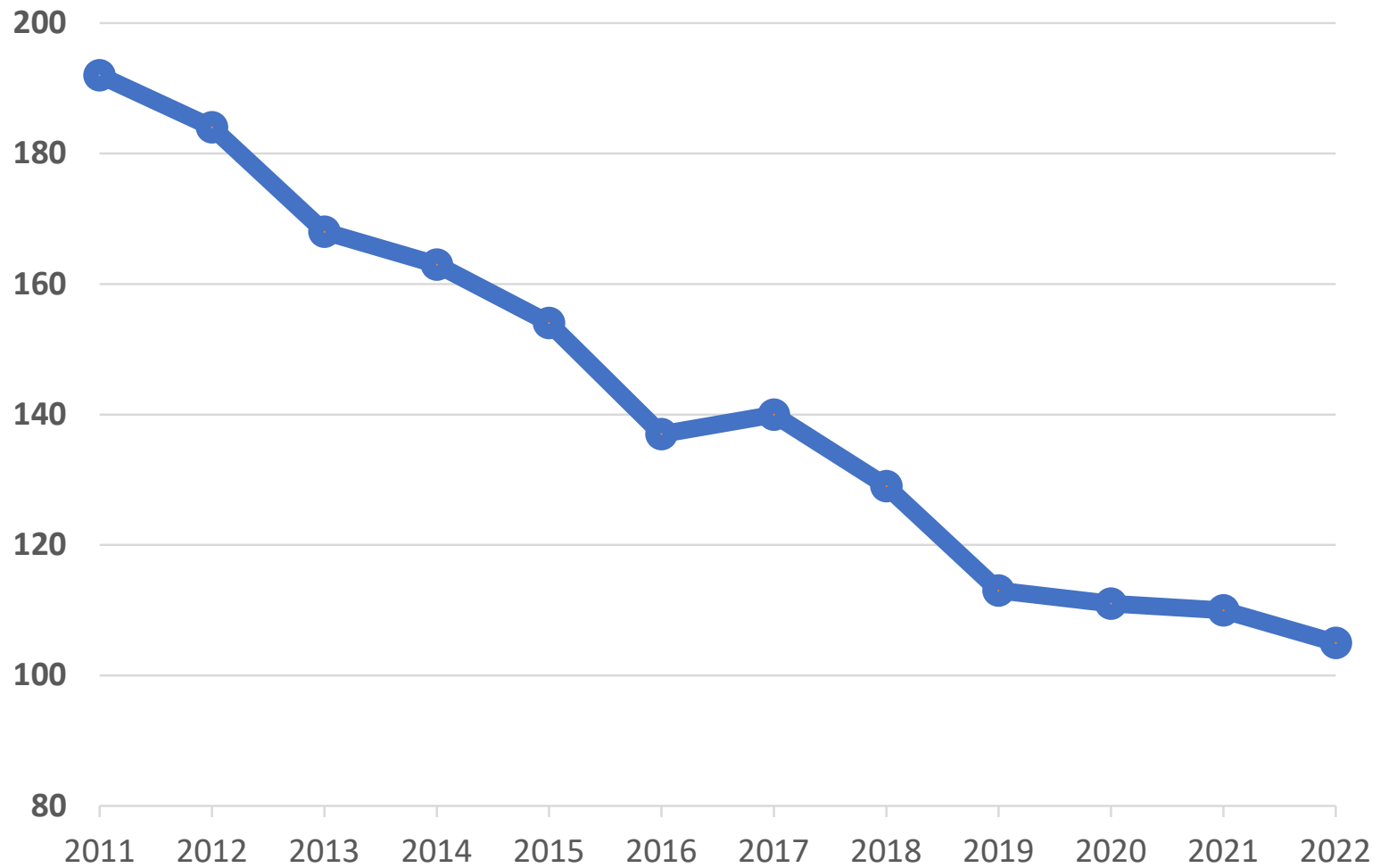
**Quincy Park District  
Art Keller Marina  
Historical Statement of Revenues and Expenditures**

	2011	2012	2013	2014	2015	2016	2017	2018	2019	2020	2021	10 Year Average
<b>OPERATING REVENUES</b>												
Merchandise Sales	88,914	80,485	60,549	46,286	37,223	35,794	40,546	43,095	20,614	38,928	46,343	44,986
Rent	162,490	164,450	158,493	155,348	146,627	134,071	130,842	130,733	112,177	109,916	121,160	136,382
Miscellaneous	3,846	3,899	4,268	3,794	1,558	440	1,214	2,307	233	835	652	1,920
Total Operating Revenues	255,250	248,834	223,310	205,428	185,408	170,305	172,602	176,135	133,024	149,679	168,155	183,288
<b>OPERATING EXPENSES</b>												
Personnel	87,662	81,940	73,944	81,709	82,375	67,213	68,383	69,531	66,463	72,865	77,164	75,209
Employee Benefits	7,004	6,970	7,871	8,597	8,653	10,813	10,854	10,860	9,697	11,450	11,758	9,277
Personnel Costs	94,666	88,910	81,815	90,306	91,028	78,026	79,237	80,391	76,160	84,315	88,922	83,911
Operational Supplies & Repairs	47,137	22,491	19,624	15,224	15,330	20,778	14,590	14,378	12,810	17,324	13,395	16,594
Cost of Merchandise (Fuel)	83,338	71,477	51,576	42,151	32,820	28,949	36,557	41,861	18,632	28,385	43,295	39,570
Outside Services	38,687	61,146	49,846	35,525	32,636	29,206	32,752	36,968	28,712	30,327	33,724	37,084
Telephone & Internet	665	1,293	1,312	1,655	1,596	1,812	1,924	2,123	2,084	2,193	2,285	1,828
Outside Services	39,352	62,439	51,158	37,180	34,232	31,018	34,676	39,091	30,796	32,520	36,009	38,912
Depreciation	46,004	43,074	41,875	50,646	52,481	52,954	53,753	53,970	53,804	53,318	50,225	50,610
Total Operating Expenses	310,497	288,391	246,048	235,507	225,891	211,725	218,813	229,691	192,202	215,861	231,846	229,598
Total Operating Expenses W/o Depr	264,493	245,317	204,173	184,861	173,410	158,771	165,060	175,721	138,398	162,543	181,621	178,988
Operating Income (Loss)	(55,247)	(39,557)	(22,738)	(30,079)	(40,483)	(41,420)	(46,211)	(53,556)	(59,178)	(66,183)	(63,691)	(46,310)
Operating Income (Loss) w/o Depr	(9,243)	3,517	19,137	20,567	11,998	11,534	7,542	414	(5,374)	(12,865)	(13,466)	4,300
<b>NONOPERATING INCOME</b>												
Gain (loss) on disposal of assets	-	-	-	(1,216)								(405)
Interest	2,005	1,923	1,380	972	826	738	606	971	1,340	1,120	188	1,006
Total Income (Loss) Before Transfers	(53,242)	(37,634)	(21,358)	(30,323)	(39,657)	(40,682)	(45,605)	(52,585)	(57,838)	(65,063)	(63,503)	(45,425)
Tranfers In	-	1,109	334,521	73,393		9,580	14,791	254	-		-	54,206
Transfers Out	-	-	(85,350)	(42,025)	(42,025)	(42,025)	(27,025)	-	-		-	(26,494)
Change in Net Position	(53,242)	(36,525)	227,813	1,045	(81,682)	(73,127)	(57,839)	(52,331)	(57,838)	(65,063)	(63,503)	(25,905)
Net Position, January 1	826,019	772,777	736,252	964,065	965,110	883,428	810,301	752,945	700,614	642,776	577,713	
Prior Period Adjustment							483					
Net Position, December 31	772,777	736,252	964,065	965,110	883,428	810,301	752,945	700,614	642,776	577,713	514,210	

**Notes:** Corporate General subsidized the annual "E" Dock Debt Certificate payments in the amount of \$15,000 for 2017 and \$42,025 in 2018. Prior to 2018 the District was subsizing operations in the amount of \$59,000 per year for insurance premiums until the District dropped coverage on certain docks thereby subsidizing operations \$23,000 annually thereafter.



## Number of Marina Covered Slip Rentals Since 2011



**Note:** 2011 Represents full capacity.

As of: 7/11/22



# MEMO

To: Commissioners

From: Donald J. Hilgenbrinck, Director of Business Services

Date: July 19, 2022

Subject: Impact on Corporate 2023 Budget - Privatizing Art Keller Marina, etc.

10 % Higley's Salary	6,320
25% Veihl's Salary	15,323
Full-Time Union Position (Dalton)	38,000
Health Insurance	13,600
Total Anticipated Impact on FY2022 Corporate Budget	73,243

The marina is budgeted for FY2022 a transfer from Corporate of \$23,000. Staff does not anticipate any major changes in the marina budget. Currently, the marina is down 9 slips from 2021 for a total of 115 (47.7% of the available slips).

<b>Capital Needs Assessment to keep Art Keller Marina Operational</b>			
<b><i>Description</i></b>	<b><i>1-2 Years</i></b>	<b><i>2-5 Years</i></b>	<b><i>5-10 Years</i></b>
Water Lines	\$20,000		
Spud Poles	\$4,000		
Walkways		\$50,000	
Fuel Pumps		\$50,000	
Fuel Lines			\$50,000
ADA Ramp			\$50,000
Refloat BB Dock			\$80,000
Restroom/Shower House			\$150,000
<b>Total</b>	<b>\$24,000</b>	<b>\$100,000</b>	<b>\$330,000</b>
<b><i>Grand Total</i></b>	<b><i>\$454,000</i></b>		

# ART KELLER MARINA CAPITAL NEEDS ASSESSMENT



Above Ground Water Lines 1–2 Years \$20,000





Spud Pole Repair 1-2 Years \$4,000





7 Walkways 2-5 Years \$50,000





# Fuel Pump Replacement 2-5 Years \$50,000





Fuel Line To Fuel Pumps 5-10 Years \$50,000





# ADA Ramp To Gas Dock 5-10 Years \$50,000





Refloat BB Dock 5-10 Years \$80,000





# Restroom/Shower House Replacement 5-10 Years \$150,000



**Capital Needs Assessment  
to keep  
Art Keller Marina Operational**

<i>Description</i>	<i>1-2 Years</i>	<i>2-5 Years</i>	<i>5-10 Years</i>
Water Lines	\$20,000		
Spud Poles	\$4,000		
Walkways		\$50,000	
Fuel Pumps		\$50,000	
Fuel Lines			\$50,000
ADA Ramp			\$50,000
Refloat BB Dock			\$80,000
Restroom/Shower House			\$150,000
<b>Total</b>	<b>\$24,000</b>	<b>\$100,000</b>	<b>\$330,000</b>
<b>Grand Total</b>	<b>\$454,000</b>		

# QUINCY PARK DISTRICT

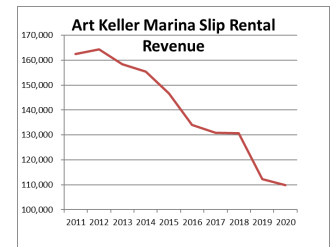
Board of Commissioners

**Date of Board Meeting: July 14, 2021**

## **STAFF RECOMMENDATION**

### **AGENDA ITEM: RESOLUTION NO. 21-04, A RESOLUTION STATING ART KELLER MARINA WILL CONTINUE OPERATIONS THROUGH 2022 UNDER MANAGEMENT OF THE QUINCY PARK DISTRICT OR PRIVATIZATION**

**BACKGROUND INFORMATION:** Quincy Park District began operations of Art Keller Marina in 1967 located on the Quinsippi Island. Over the last ten years, slip rental revenue has declined (as shown by the chart to the right) and the cost of maintaining operations has increased to the point where costs outweigh the revenues.



The Park District is in the process of seeking requests for proposals to possibly privatize Art Keller Marina with potential lessees having their requests for proposals due in September 2021.

The Quincy Park District is committed to continue operations at Art Keller Marina either by District or private party through the year of 2022.

Behind this staff recommendation is the Resolution 21-04.

**FISCAL IMPACT:** The District's marina operational costs exceeded revenue for 2019 by \$5,374, and \$12,867 for 2020 without any allocation for depreciation expense or cost of depleting assets. The District's budget for 2021 projects a \$25,419 deficit, which includes a \$5,000 transfer from corporate to keep the cash account positive.

**STAFF RECOMMENDATION:** Staff recommends approval of the Resolution 21-04 as presented.

**PREPARED BY:** Rome Frericks, Executive Director

**BOARD ACTION:**

**QUINCY PARK DISTRICT**

**RESOLUTION NO. 21-04**

**RESOLUTION STATING ART KELLER MARINA WILL CONTINUE  
OPERATIONS THROUGH 2023 UNDER MANAGEMENT OF THE QUINCY  
PARK DISTRICT OR PRIVATIZATION**

**WHEREAS**, the Quincy Park District, Quincy, Illinois (hereinafter "District") has committed to protecting and improving the quality of life of its residents and members of the public; and,

**WHEREAS**, During the year 1967, the District began operations of a boat harbor now known as at the Art Keller Marina, located on Quinsippi Island; and,

**WHEREAS**, the rental of slips has declined and the cost of maintaining operations has increased to the extent that such costs outweigh the revenues to the District; and,

**WHEREAS**, the District is seeking proposals to privatize operations of the Art Keller Marina; and,

**WHEREAS**, the District wants to provided sufficient time for candidates to construct proposals and related materials; and,

**WHEREAS**, the District is committed to provide temporary stabilization of operations; and,

**NOW THEREFORE BE IT RESOLVED**, that the District hereby commits to continue operation at the Art Keller Marina either by the District or by private party, through the year of 2023; and,

**BE IT FURTHER RESOLVED** this resolution shall be in full force and effect from and after its passage and approval as provided by law.

PASSED: This 14<sup>th</sup> day of July, 2021.

APPROVED:

  
\_\_\_\_\_  
President

ATTEST:

  
\_\_\_\_\_  
Secretary




STATE OF ILLINOIS     )  
  ) SS.  
COUNTY OF ADAMS     )

I, Rome Frericks, do hereby certify that I am the Secretary of the Quincy Park District, Adams County, Illinois, and that the foregoing is a full, true and correct copy of a Resolution the Quincy Park District, entitled:

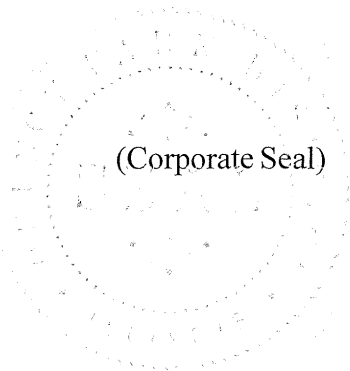
" Resolution 21-04, a resolution stating Art Keller Marina will continue operations through 2022 under management of the Quincy Park District or privatization "

That the said Resolution was passed and adopted at the duly called meeting of said Board of Commissioners of said Quincy Park District on July 14, 2021 and that the original Resolution of the foregoing is a true copy, now remains on file in the Secretary's Office.

WITNESS MY HAND AND SEAL of said Quincy Park District this 14<sup>th</sup> day of July, 2021.



\_\_\_\_\_  
Rome Frericks, Secretary of  
Quincy Park District



In District versus out of District renters in 2022 (estimated)

Augusta, Illinois 2  
Camp Point, Illinois 5  
Fort Meyers, Florida 1  
Fowler, Illinois 1  
Golden, Illinois 2  
Liberty, Illinois 1  
Maywood, Missouri 1  
Mendon, Illinois 2  
New London, Missouri 1  
Palmyra, Missouri 2  
Pittsfield, Illinois 1  
Quincy, Illinois 62301 44  
\*Quincy, Illinois 62305 42  
St. Louis, Missouri 1  
Taylor, Missouri 1  
Ursa, Illinois 3  
Versailles, Illinois 1  
Westmont, Illinois

- \*86 of the 115 renters pay District taxes
- 29 of the 115 renters DO NOT pay District taxes



# QUINCY PARK DISTRICT

Board of Commissioners

Date of Board Retreat: August 1, 2022

## **STAFF RECOMMENDATION**

**AGENDA ITEM:** Future Location of Southeast Park in Quincy: Discussion Only

### **INFORMATION PROVIDED:**

- JWCC Parcel
- QSL Parcel















# QUINCY PARK DISTRICT

Board of Commissioners

Date of Board Retreat: August 1, 2022

## **STAFF RECOMMENDATION**

**AGENDA ITEM:** Executive Director/Staff and Board Communications/  
Annual Goals and Objectives: Discussion Only

### **INFORMATION PROVIDED:**

- Current Comprehensive Goals & Objectives 2022-2023
- Comprehensive Goals & Objectives 2023-2024
- Planning Session Initiatives
- Current Park District Mission Statement



# Quincy Park District Goals 2022-2023

## Administration

1. Work with local pastors to develop additional strategies including opportunities for the underserved populations to participate in Park District programs or use of facilities.  
**Q1 Update:** Staff is partnering with No-Limits Special Needs Ministry for programming in the parks this spring and summer.
2. Work with Friends of the Trails and Mississippi Valley Hunters and Fishermen's Association on fundraising efforts for the continuation of the Bill Klingner Trail from Parker Heights to Bob Bangert Park.  
**Q2 Update:** Soil samples are not conducive for the fishing pond. Additional dirt will be needed for the installation of the sidewalk which is scheduled for the fall.
3. Continue discussions with the City of Quincy and the TIF Joint Review Board for partial funding of a new sidewalk and overlook on the Villa Kathrine grounds.  
**Q1 Update:** Staff has met with the City of Quincy. The city will give the Park District an answer once the bids are received for the Ameren burial of power lines along the riverfront. Klingner & Associates are working on the design and engineering.  
**Q2 Update:** Staff is working with Klingner & Associates on the design for the sidewalk/overlook.
4. Secure sponsorship/naming rights for an outdoor fitness station to be located in Moorman Park.  
**Q1 Update:** Staff has met with several businesses. Staff has applied for several grants for the outdoor fitness station and is waiting to hear back from the grants.
5. Work with the Parks Department and Westview on care and preservation of landscaping/hardscapes and parking areas as they are the first impression to many parks.  
**Q2 Update:** Staff is in the process of replacing overgrown shrubs in Madison Park, Villa Kathrine and Parker Heights.
6. Identify future opportunities for programming and services based on industry trends.  
**Q1 Update:** The recreation department has partnered with Quincy University for a Lacrosse clinic at Boots Bush Park.
7. Strive to connect with the community and build awareness of Park District offerings through partnerships with public/private schools and John Wood Community College.
8. Secure a parcel of land in the southeast part of Quincy for a future park location.  
**Q1 Update:** Staff has met with JWCC for a potential lease agreement and staff has plans to meet with QSL later this month about the property on State Street.  
**Q2 Update:** Staff has been in discussions with both JWCC and QSL about land in the southeast part of Quincy.

## Westview Golf Course

1. Oversee the installation of replacement doors in the Pro Shop/Concession area.  
**Q1 Update:** Staff has written a purchase order for the doors and is waiting for the contractor to install them.  
**Q2 Update:** Staff has ordered the doors and the contractor is waiting for them to arrive to be installed.
2. Meet with local contractors to design and replace the restroom on hole #22.  
**Q1 Update:** Staff developed the scope of work and advertised for the restroom replacement. Bids will be taken to the Board at the April meeting for approval.  
**Q2 Update:** The contractor has completed the new restroom on hole #22.

3. Develop scope of work, seek bids and oversee the construction of the new outdoor patio/deck area.  
Q1 Update: Staff developed the scope of work and advertised for the patio replacement. Bids were taken to the Board at the March meeting for approval. Work will begin once the weather is suitable. Staff will be installing the pergola once the concrete has cured.  
**Q2 Update: Completed.**
4. Work with the Recreation and Marketing Departments to increase golf lessons offered for junior golfers.  
Q1 Update: Staff worked with the Marketing and Recreation Departments for the junior golf lessons to be held in April and May 2022. April lessons have over 25 junior golfers scheduled.  
**Q2 Update: Lessons were held in April and May with 51 golfers attending both months.**
5. Remove the steep sloped bunker on the left-side of #12 green and install a small pot bunker on the right front of the green.
6. Remove/update the flooring in the concession/kitchen area.
7. Construct a new 300' long x 6' wide cart-path on hole #12 from the end of the fairway to the right-side of the green.
8. Interview irrigation consultant/designer to gather information on cost estimates and irrigation companies to complete the installation of a new system in the future.  
Q1 Update: Staff met with E.C. Design consultants, (Larry Collins), to gather information and costs for the installation of an irrigation system in the future. Staff is gathering financial information for the April Finance meeting.  
**Q2 Update: Staff continues to gather financial information for the irrigation system.**
9. Improve the customer experience at Westview by installing new software which allows for online tee time reservations and an improved point of sale system.  
**Q1 Update: Staff has been working hard on the new point of sale system to improve customer service as well as online tee times.**

### **Marketing/Operations**

1. Develop a multimedia campaign to promote new events and programs through all social media, website and e-mail marketing platforms.  
Q1 Update: The yearly event programs brochure was launched in January and all of the spring season digital campaigns are currently running.  
**Q2 Update: Summer season digital campaign is currently running. New videos for the spring/fall soccer programs and the Quincy Grand Prix of Karting were created.**
2. Create a volunteer page that includes active organizations throughout the district's parks/facilities.  
Q1 Update: The new volunteer website tab has been created in collaboration with our IT contractor in the background of the Quincy Park District website. We are currently working on the design and content of the page.  
**Q2 Update: Creating logo library for volunteer groups and affiliates.**
3. Partner with businesses and organizations to bring more activities and support to our Summer Adventure program.  
Q1 Update: After great success last year on our pilot run, staff has continued this year with our Lacrosse program in collaboration with Quincy University. We have scheduled two events for this year. The St. Louis Cardinals are having a day-long baseball clinic later this July.  
**Q2 Update: The Bee and Butterfly Habitat is a new partnership this year that will fund and provide nutrition and the most basic and fundamental requirements for healthy pollinator populations through our parks and trails.**



4. Work with volunteers to connect Bill Klingner Trail to Parker Heights Nature Trails on 4<sup>th</sup> Street.  
Q1 Update: All the Parker Heights Park signage has been completed. Waiting on the new small bridge to add trailhead signs.  
**Q2 Update:** Schedule built for the fall season.
5. Effectively communicate and be a liaison between inside and outside organizations to maintain our current affiliates and develop new partnerships.  
Q1 Update: Campaigns started in February: Friends of the Lorenzo Bull House dinner, Great River Ski Club, and Nature Trails & Parks.  
**Q2 Update:** Friends of The Trail's yearly Terry Anastas Ultimate Ride marketing campaign. Nature Trails volunteer group seminar with The Bee and Butterfly Habitat Fund. Quincy Grand Prix marketing campaign.
6. Lead discussions with both the Recreation Department and Westview Golf Course to continue to enhance Westview youth programs for the 2022 spring, summer and fall sessions.  
Q1 Update: Staff commenced the gender spectrum inclusion initiative and implementation through all departments. Westview youth golf customer encounters, experience, and expectations in year two.  
**Q2 Update:** Spring and summer sessions successfully completed. Next session in fall.
7. Create new sponsorship opportunities.  
Q1 Update: We have secured all baseball sponsors for the season.  
**Q2 Update:** Nature Trails sponsor banner campaign started.
8. Coordinate the Nature Trails East development from 30<sup>th</sup> Street- 36<sup>th</sup> St. Kochs Lane.  
Q1 Update: Park District staff started groundwork in January and will continue weather permitting.  
**Q2 Update:** All work on standby.
9. Analyze and improve the Park District organizational process and work to improve quality, productivity and efficiency in all departments.  
Q1 Update: Lead the panning of the Nature Trails East development, in collaboration with staff and volunteers. Park District wide gender spectrum inclusion initiative and implementation. Collaborate with the Rec. Department on weekly updates on programs, and events registration status to allocate advertising resources on real time.  
**Q2 Update:** Monthly operations meeting with Executive Director that outline current and future task/projects through all departments.
10. Attend monthly online educational programs related to IPRA and IAPD.  
Q1 Update: In February attended IPRA's webinar "*Going and Growing Beyond Our Comfort Zone.*" In March attended IPRA's "*What's New in Marketing? Technology & Applications.*"  
**Q2 Update:** In April attended IPRA's webinar "*Innovative and Inclusive Community Engagement.*" May, IPRA's "*Emerging Technologies for Integrating Health & Nature in Parks & Recreation*". June, IPRA's "*Micro-Aggressions and Unconscious Bias.*"

## **Recreation**

1. Develop and implement new programs in the following areas:

- Nature                2 new programs
- Athletics           1 new program
- Family              3 new programs
- Cycling              2 new events

**Q1 Update:** Staff has added more nature programs to the summer program lineup, along with a spring and fall program. A lacrosse program this summer led by volunteers from Quincy University is also being offered. The Park District will be having three family scavenger hunts, a disc golf day, and batting cage events for families. A mountain biking riding skills clinic is scheduled for May.

**Q2 Update:** Summer nature programs have started along with our many summer programs.

Mountain biking skills clinic was a success with 27 kids participating. Summer Adventures program has started and has an average of 60 kids per week. We have increased numbers in 3 on 3 basketball and youth sand volleyball leagues.

2. Create specifications and scope of work for replacement of hitting cages at the Batting Cage facility.

**Q1 Update:** Staff has replaced the netting and fixed the fence around the hitting cages. The current plan is to replace the machines and all the other parts for the hitting cages next year.

**Q2 Update:** Staff is putting together plans to get all new equipment in the hitting cages for 2023.

3. Improve Summer Adventures program by adding more organized activities weekly in South Park, Bob Mays Park and Moorman/Wavering Complex.

**Q1 Update:** Staff has increased the number of kids allowed in each session to a maximum of 50 participants. New activities have been added each week at each park.

**Q2 Update:** Summer Adventures program has started for the summer and we are averaging 60 kids per week.

4. Work with local baseball/softball coaches and Quincy Area Convention & Visitors Bureau to host and promote tournaments on weekends to maximize use of turf fields and increase Batting Cage facility revenue.

**Q1 Update:** Tournaments are scheduled from April 2 – July 17 on the three turf fields. Park District will have league games Monday – Friday starting April 11 – to the end of July.

**Q2 Update:** Tournaments have been going well with some weekends with up to 30 teams. The last weekend of Q Town tournaments will be July 8-10. Batting Cage concession revenue is up over last year.

5. Increase attendance at Indian Mounds Pool to 11,000 for the season.

**Q1 Update:** A promotional plan has been implemented to help increase attendance. Staff hopes for good weather, which plays a factor in attendance.

**Q2 Update:** Attendance has been good since we opened on June 4. The warm weather has also helped to increase attendance.

6. Improve youth golf lessons in partnership with Westview by increasing the number of sessions to allow for more participants.

**Q1 Update:** Registration is currently going on for the April, May, and October sessions. Westview will provide instruction.

**Q2 Update:** Lessons for April and May went well. We had 51 participants in the two sessions.

7. Provide surveys and collect data seasonally to identify strengths and weaknesses for all programming.

**Q1 Update:** Ongoing process. The Rec. Department will present reports on each program at the end of the season.

**Q2 Update:** Ongoing process. The Rec. Department will present reports on each program as that program ends.

## **Marina**

1. Communicate with Marina renters to listen to trends/concerns and to identify needs and potential improvements at the Art Keller Marina.

**Q1 Update:** Ongoing.

**Q2 Update:** Ongoing.

2. Remove F Dock and relocate H Dock.

## Parks

1. Work with the Corps of Engineers on a solution to stabilize bank erosion at Edgewater Park.
2. Renovate restrooms at the Villa Kathrine.
3. Work with the Quincy Park Band to develop and build a permanent stage in one of our parks.  
Q1 Update: Staff met with Quincy Park Band members this winter and talked about fundraising and the potential of a permanent stage in Madison Park.  
Q2 Update: The Quincy Park Band wants to revisit the permanent stage idea in the spring of 2023 with possible construction of the stage in 2024.
4. Improve and maintain a quality system of parks and facilities that excite the community.  
Objective A: Spend ample time touring parks with staff/maintenance to observe work habits and discuss alternate ways of making park improvements.  
Q1 Update: Ongoing.  
Q2 Update: Ongoing.
5. Repaint the Gazebo in Clat Adams Park.
6. Work with Mississippi Valley Hunters and Fishermen's Association and Friends of the Trails to complete/research grant opportunities for the installation of a fishing pond and walking trail from Parker Heights to Bob Bangert restroom.  
Q2 Update: The soil conditions at this site were found to be unsuitable for the construction of a pond.
7. Work with Mississippi Valley Hunters and Fishermen's Association on replacing concrete around the shelter and the installation of an ADA sidewalk from the parking stalls at Bob Bangert Park shelter.  
Q1 Update: Project is scheduled for summer 2022.
8. Work with staff to review the sidewalk audit and identify sidewalks to be replaced in 2022.  
Q1 Update: Clat Adams's south sidewalks and sidewalks around the Villa Kathrine bids have been accepted and will be replaced this summer.

## Business Office/Technology

1. Assist with implementation of Westview's new golf software.  
Objective A: Smooth transition and integration with the District's accounting system.  
Q1 Update: Ongoing. Business Office staff has spent countless hours on this project with two different vendors with no resolution of a system that the golf department has found to be workable.
2. If determined in 2021 a Human Resource eDoc application and on-boarding hosted system is feasible for the District;  
Objective A: Implement and train staff. February 1, 2022  
Q1 Update: Staff has not found a feasible solution. The costs do not justify the benefits. This objective is no longer valid. Staff will stay alert to any new developments in this area.  
Objective B: Implementation follow-up. April 1, 2022
3. If Art Keller Marina operations are privatized in 2022;  
Objective A: Assist the new company to establish operations and ensure a smooth transition.



# **Quincy Park District Goals 2023-2024**

## **Administration**

1. Secure sponsorship/naming rights for an outdoor fitness station to be located in Moorman Park.
2. Work with the Parks Department and Westview on care and preservation of landscaping/hardscapes and parking areas as they are the first impression to many parks.
3. Identify future opportunities for programming and services based on industry trends.
4. Staff will develop a guide to facilitate discussions with interested organizations in support of collaborative efforts to meet our current mission statement.
5. Work with the Board, Burlington North Santa Fe Railway, and Friends of the Trails to finalize the path for the Bill Klingner Trail from Parker Heights to Lincoln Park.
6. Secure a parcel of land in the southeast part of Quincy for a future park location.
7. Work with the Director of Parks for the smooth transition for the retirement of the Maintenance Supervisor in the Parks Department.

## **Westview Golf Course**

1. Continue to work with the Recreation and Marketing Departments to increase golf lessons for junior golfers.
2. Improve the customer experience at Westview by installing new software which allows for online tee time reservations and an improved point of sale system.
3. Remove/update the flooring in the concession/kitchen area.
4. Replace the spillway overflow and 36" drainage pipe in the irrigation lake over the cart path on hole #5.
5. Create/update an equipment replacement program for Westview maintenance.
6. Remove part of the shelter and renovate the remaining section on hole #12.
7. Hire an independent consultant to begin the design and engineering work for the proposed new irrigation system.

## **Marketing/Operations**

1. Develop a multimedia campaign to promote new events and programs through all social media, website, and e-mail marketing platforms.
2. Partner with new businesses and organizations to create new collaborations throughout the Park District.
3. Create new sponsorship opportunities.
4. Coordinate the Nature Trails East development from 30<sup>th</sup> Street- 36<sup>th</sup> St. Kochs Lane.
5. Lead discussions for continuous improvement efforts and new initiatives throughout the Park District organizational process and work to improve quality, productivity, and efficiency in all departments.
6. Create a volunteer/affiliates page that includes active organizations throughout the District's parks and facilities.
7. Attend monthly online educational programs related to IPRA and IAPD.

## **Recreation**

1. Install all new hitting cage equipment and machines at the Batting Cage.
2. Develop and implement new programs in the following areas:
  - Nature 2 new programs
  - Family 2 new programs
  - Mountain Biking 1 new program
  - 18+ Programs 2 new programs
3. Increase attendance at Indian Mounds Pool to 12,000 for the season.
4. Provide surveys and collect data seasonally to identify strengths and weaknesses for all programming.
5. Add new programming in the northwest community:
  - Berrian basketball leagues
  - Family community event
6. Redesign the summer tennis program to help increase participation.
7. Increase participation in 18+ programming and create new programs to make that happen.

## **Marina**

1. Communicate with Marina renters to listen to trends/concerns and to identify needs and potential improvements at the Art Keller Marina.
2. Remove F Dock and relocate H Dock.

## **Parks**

1. Work with the Quincy Park Band to develop and build a permanent stage in one of our parks.
2. Renovate the restrooms at Washington Park.
3. Improve and maintain a quality system of parks and facilities that excite the community.  
**Objective A:** Spend ample time touring parks with staff/maintenance to observe work habits and discuss alternate ways to improve the parks.
4. Work with Mississippi Valley Hunters and Fishermen's Association and Friends of the Trails to complete/research grant opportunities for the walking trail from Parker Heights to Bob Bangert restroom.
5. Create bidding documents for playground companies for a new all-inclusive playground that will be constructed by 2024.

## **Business Office/Technology**

1. Assist with implementation of Westview's new golf software.  
**Objective A:** Smooth transition and integration with the District's accounting system.
2. Analyze, prepare and present data, financial concepts, and objectives that assist commissioners on the future ability of the District to meet its financial obligations and goals and objectives.



*The Quincy Park District will enhance the recreational, cultural, historical and environmental qualities of life for all its residents through the provision of a well-planned, developed, maintained and accessible system of public parks, facilities, and programs.*

***Our high-quality outdoor facilities are recreational destinations.***

- 1) The Board of Commissioners and staff will finalize the location and path for the next section of the Bill Klinger Trail from Parker Heights Park to Lincoln Park by Spring 2023.
- 2) Westview Golf Course irrigation specifications and financial plan will be completed by Fall 2023.
- 3) The Quincy Park District will secure a parcel of land in the Southeast quadrant of Quincy by December 2022.

***Area residents enjoy a more active lifestyle because of the green space and recreational activities provided by the Quincy Park District.***

- 1) The Quincy Park District will target adults (18+) for program participation in our parks and facilities starting in Spring 2023.
- 2) A second all-inclusive playground will be constructed within a current park by Fall 2024.
- 3) Nature activities and future programming in Bob Bangert Park will continue to be a high priority as the Quincy Park District and MVHFA continue their partnership and develop a scholarship program.

***The Quincy Park District is a sought-after collaborative partner that is responsive to the community.***

- 1) The Quincy Park District will engage in additional collaborative partnerships with community organizations, including waterfront parks.
- 2) Staff will develop a guide to facilitate discussions with interested organizations in support of collaborative efforts to meet the Quincy Park District mission statement by Summer 2023.
- 3) Staff will develop and promote volunteer initiatives and partnerships through our marketing platforms.



# QUINCY PARK DISTRICT

Board of Commissioners

Date of Board Meeting: March 9, 2022

## **STAFF RECOMMENDATION**

### **AGENDA ITEM: REVIEW/REVISION OF THE QUINCY PARK DISTRICT MISSION STATEMENT**

**BACKGROUND INFORMATION:** It is considered good practice to periodically review the mission statement and make revisions as appropriate.

The Quincy Park District Mission Statement:

The Quincy Park District will enhance the recreational, cultural, historical and environmental qualities of life for all its residents through the provision of a well planned, developed, maintained and accessible system of public parks, facilities and programs.

Some example mission statements from other agencies are attached to this report

**FISCAL IMPACT:** None.

**STAFF RECOMMENDATION:** None.

**PREPARED BY:** Rome Frericks, Executive Director

**BOARD ACTION:**

Example Mission Statements:

**Oak Brook Park District**

To provide the very best in park & recreational opportunities, facilities, and open lands for our community.

**Barrington Park District**

The Barrington Park District seeks to enhance the quality of life and the environment; to acquire, conserve, and protect natural resources; and to provide health and recreational opportunities for people of all ages and abilities in our community.

**Cary Park District**

We engage Cary citizens to discover the extraordinary, create memories, strengthen the community, and experience the highest quality of life.

**Morton Grove Park District**

Morton Grove Park District is committed to complementing our community's quality of life, economic capacity, health and wellness through recreational opportunities while protecting natural resources.

**Tinley Park-Park District**

The Tinley Park-Park District is committed to creative recreational programming opportunities, and outstanding customer service while providing and maintaining quality recreational facilities and parks to enhance the quality of life in Tinley Park.

Discussion from Planning Session (**Talked about removing red**)

The Quincy Park District will enhance the **recreational, cultural, historical and environmental** qualities of life for all its residents through the provision of a well-planned, developed, maintained and accessible system of public parks, facilities and programs.

# QUINCY PARK DISTRICT

Board of Commissioners

Date of Board Retreat: August 1, 2022

## **STAFF RECOMMENDATION**

**AGENDA ITEM:** Potential Sale of Park Property: Discussion Only

### **INFORMATION PROVIDED:**

- Referendum Rules and Guidelines
- Parcel in Parker Heights Park
- Archeological Survey of Parker Heights Park
- Site Visit to Parker Heights Park



Once a referendum question has been placed on an Illinois ballot by a unit of local government (including a school district), that unit of government must know and observe certain specific rules which regulate:

- What the government can and cannot do, say or publish about the referendum;
- What the government can and cannot spend money on in relation to the ballot question;
- How the government may utilize employees, facilities and other resources in connection with the ballot question;
- When the government must register as a local political committee.

The following is a summary of the major legislative provisions and recent case law that establish the road map for government activities in support of their referendum campaigns.

## **I. Use of Public Funds in a Campaign—Election Interference Act**

The Election Interference Act states that:

(b) No public funds shall be used to urge any elector to vote for or against any candidate or proposition, or be appropriated for political or campaign purposes to any candidate or political organization. This Section shall not prohibit the use of public funds for dissemination of factual information relative to any proposition appearing on an election ballot, or for dissemination of information and arguments published and distributed under law in connection with a proposition to amend the Constitution of the State of Illinois.

(c) The first time any person violates any provision of this Section, that person shall be guilty of a Class B misdemeanor. Upon the second or any subsequent violation of any provision of this Section, the person violating any provision of this Section shall be guilty of a Class A misdemeanor.

10 ILCS 5/9-25.1 (2012).

In essence, the Election Interference Act prohibits the use of taxpayer funds to promote a particular outcome on the referendum question. The Election Interference Act does not prohibit: (i) the use of government funds to communicate factual information about the referendum; (ii) elected officials from supporting the referendum in their personal and official communications with constituents, provided that expenses for the communications are not

**Class A misdemeanors are punishable by up to 364 days in jail and a fine of up to \$2500. Class B misdemeanors are punishable by up to six months in jail and a fine of up to \$1500.**

The State Officials and Employees Ethics Act, adopted in response to certain well-publicized events during former governor George Ryan's time in public office, expressly prohibits certain specific conduct in relation to elections. Specifically,

1. Intentionally performing any "prohibited political activity" during any "compensated time";
2. Intentionally using any funds, property, or resources of the Park District in connection with any "prohibited political activity" at any time;
3. Intentionally requiring at any time any other officer or employee to perform any "prohibited political activity";

- The term "benefit" under the Ethics Act is defined to include salary adjustment, bonus, compensatory time off, or continued employment.

1. **Officer:** Elected or appointed official, regardless of *whether he/she is compensated for service* in his/her official capacity. This term includes park commissioners, school board members, village trustees, city council members, board and district officers, whether or not elected, including secretary and treasurer.

2. **Employee:** Full-time or part-time employee or a contracted employee of the unit of government, but does not include a true independent contractor.
3. **Compensated time:** With respect to an employee, any time worked by or credited to the employee that counts toward any minimum work time requirement imposed as a condition of his/her employment. Any period of time when the officer or employee is on premises under the control of the government unit *and any other time when the officer or employee is executing his/her official duties, regardless of location*. This definition creates an issue with respect to employees, such as the manager or director, whose duties require them to be "on call" at all times and whether that means that all of their time is "compensated time".
4. **Leave of absence:** Any period during which an employee does not receive (i) compensation for employment, (ii) service credit towards pension benefits, and (iii) health insurance benefits paid for by the government unit.
5. **Prohibited Political Activity:**
  - (a) Preparing for, organizing, or participating in any political meeting, political rally, political demonstration, or other political event;
  - (b) Soliciting contributions, including but not limited to the purchase of, selling, distributing, or receiving payment for tickets for any political fundraiser, political meeting, or other political event;
  - (c) Soliciting, planning the solicitation of, or preparing any document or report regarding anything of value intended as a campaign contribution;
  - (d) Planning, conducting, or participating in a public opinion poll in connection with a campaign for elective office or on behalf of a political organization for political purposes or for or against any referendum question;
  - (e) Surveying or gathering information from potential or actual voters in an election to determine probable vote outcome in connection with a campaign for elective office or on behalf of a political organization for political purposes or for or against any referendum question;
  - (f) Assisting at the polls on election day on behalf of any political organization or candidate for elective office or for or against any referendum question;



- (g) Soliciting votes on behalf of a candidate for elective office or a political organization or for or against any referendum question or helping in an effort to get voters to the polls;
- (h) Initiating for circulation, preparing, circulating, reviewing, or filing any petition on behalf of a candidate for elective office or for or against any referendum question;
- (i) Making contributions on behalf of any candidate for elective office in that capacity or in connection with a campaign for elective office;
- (j) Preparing or reviewing responses to candidate questionnaires;
- (k) Distributing, preparing for distribution, or mailing campaign literature, campaign signs, or other campaign material on behalf of any candidate for elective office or for or against any referendum question;
- (l) Campaigning for any elective office or for or against any referendum question;
- (m) Managing or working on a campaign for elective office or for or against any referendum questions;
- (n) Serving as a delegate, alternate, or proxy to a political party convention;
- (o) Participating in any recount or challenge to the outcome of any election.

### C. Examples

1. A public official may personally engage in any of the fifteen listed prohibited political activities above. However, in engaging in those activities the public official **MAY NOT**:

- (a) Use any government funds, property or resources including without limitation unit of government telephones, offices, postage, stationery, or other government property or the services of government employees while they are on "compensated time" as defined above.
- (b) Require any officer or employee to engage in any of the fifteen activities listed above (i) as part of his/her duties (i.e. while on duty), (ii) as a condition of employment or appointment, (iii) during any compensated time off (i.e. paid holiday, vacation or personal time off), (iv) whether on or off duty in consideration for that officer/employee being awarded additional compensation or any benefit, whether in the form of a salary adjustment, bonus, comp time off, continued employment or otherwise.

- (c) award an employee or officer additional compensation or any benefit in consideration for his/her participation (on or off duty) in any of the listed prohibited political activities (elected or appointed officials cannot "reward" an employee for assisting in the passage of a referendum by giving him/her a bonus, extra time off, a gift, etc.).
- (d) Authorize or direct a government employee or officer to use any funds, property or resources of the local government to engage in any of the prohibited activities whether on or off compensated time.

2. Public officials **MAY**:

- (a) Attend gatherings to speak about the benefit of referendum passage in their own homes, in the homes of other citizens or at locations other than Park District facilities. They could attend gathering in Park District facilities provided they only present factual information and do not use the gathering to persuade or urge persons to vote for the referendum proposition.
- (b) Distribute literature urging passage of the referendum provided no government funds were used to draft the text of the literature, print the literature or mail or otherwise distribute the literature, no government facilities or equipment were used in the endeavor and no government employees on compensated time were used in the endeavor (see, definition of "compensated time" above).
- (c) Telephone, fax, e-mail or mail literature to people urging referendum passage, provided Government telephones, fax machines, postage meters, stamps, funds or staff on compensated time are not used, and government funds are not used to reimburse the cost of the calls or transmissions paid for by the public officials, staff or others, and provided government employees during compensated time are not used to assist in any of these efforts.
- (d) Obtain public records from the government pursuant to a FOIA request, which records will be used in connection with a referendum passage effort. In such instances the government unit should not waive the fees for record copies unless such waiver is pursuant to a clearly established policy with respect to waiver of fees. A waiver of the fees for record copies should not be based on a finding that disclosure of the record furthers a public interest.

III. The Employee's Rights—Local Governmental Employees Political Rights Act

Juxtaposed with the restrictions on public officials from using, punishing or rewarding a public employee for campaign purposes, is the Local Governmental Employees Political Rights Act, which states in relevant part:

Sec. 10. Political rights protected.

(a) No unit of local government or school district may make or enforce any rule or ordinance that in any way inhibits or prohibits any of its employees from exercising the employee's political rights.

(b) No employee of a unit of local government or school district may (i) use his or her official position of employment to coerce or inhibit others in the free exercise of their political rights or (ii) engage in political activities while at work or on duty. (Source: P.A. 87-385.)

50 ILCS 135/1- 135/105 (2012).

"Political rights" are defined to include the following political activities: to petition, to make public speeches, to campaign for or against political candidates, to speak out on questions of public policy, to distribute political literature, to make campaign contributions and to seek public office.

Thus a public employee has a statutory right under Local Governmental Employees Political Rights Act to speak, fund or act in support or opposition to its employer's referendum question, but cannot coerce or inhibit others in their free exercise of political rights. The public employee may not engage in these political activities while "at work or on duty," and cannot actively campaign, solicit funds, collect signatures, mail literature or make phone calls for or against a proposition during work hours. Discussion of political issues and the expression of opinions by employees among each other in the workplace by itself are not likely to trigger the Act's prohibitions, but engaging in such discussions with constituents, patrons, and others may constitute a violation. In one published case interpreting the Political Rights Act, the federal district court for the Northern District of Illinois upheld use of the Act to state a claim that he was demoted and transferred in retaliation for exercise of his "political rights." *Livingston v. Village of Dolton*, No. 02-6003 (Dist. Ct., 2003).

#### IV. Expenditures and Registration as a Local Political Committee

In 2009, the Illinois appellate case, *Citizens Organized to Save the Tax Cap v. State Bd. of Elections , Northfield Twp High School Dist. No. 225, et al.*, 392 Ill.App.3d 392 (1<sup>st</sup> Dist. 2009), established a new potential requirement for local units of government involved in referendum campaigns. The school district placed a referendum on the general election ballot to determine whether it would be authorized to make improvements and repairs to school buildings, pay and retire alternate bonds previously issued, and to equip certain additions and renovations. The citizens group alleged that the school district violated the Election Code because it spent more



than \$3,000 on mailing newsletters to voters about the referendum. The court held that the district's newsletters appeared to primarily extol the benefits of the referendum if passed, and provided information regarding the cost to the taxpayer. The newsletters clearly addressed and focused on the referendum rather than merely discussing voting or encouraging individuals to vote. As a result, under the plain language of 10 ILCS 5/9-1.14, (2006) they were electioneering communications and the district was required to register as a local political committee.

As a result of this decision, a unit of local government, including a park districts or a school district, may be required to register as a "local political committee" with the State Board of Elections, if expenditures in a any calendar year are in excess of \$3,000 and its communications are determined to meet the definition of "electioneering." An "electioneering communication" is defined as "any form of communication, in whatever medium, including but not limited to a newspaper, radio, television, or Internet communication that (1) refers to a clearly identified...question of public policy that will appear on the ballot and (2) is made within (i) 60 days before a general election or consolidated election or (ii) 30 days before a primary election. 10 ILCS 5/9-1.14(a). If the communication does more than urge individuals to vote or to register to vote, e.g., includes factual information about the effects of the referendum, it is likely to be construed as an electioneering communication that triggers the registration and reporting requirement of a local political committee.

In the event that the unit of government must register as a local political committee, specific rules apply and various forms must be completed and filed, including Forms D-1 (Statement of Organization) and D-2 (Report of Campaign Contributions and Expenditures), which are available on the Illinois State Board of Elections website at <http://www.elections.il.gov>. Copies of the forms and accompanying instructions are also attached.

The foregoing is a summary of the applicable law, which is fact-sensitive, frequently changing and widely subject to interpretation. We encourage you to contact our office if you have any questions about the applicability of these laws to your referendum campaign.





Map Title

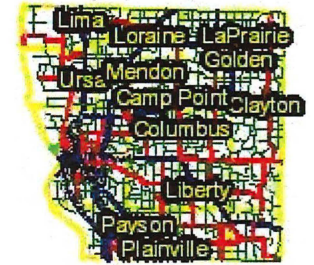


0.1 0 0.03 0.1 Miles

NAD\_1983\_StatePlane\_Illinois\_West\_FIPS\_1202\_Feet  
© Latitude Geographics Group Ltd.

This map is a user generated static output from an Internet mapping site and is for reference only. Data layers that appear on this map may or may not be accurate, current, or otherwise reliable.

THIS MAP IS NOT TO BE USED FOR NAVIGATION



### Legend

#### ROAD CENTERLINE

- BORDER COUNTY
- CITY
- COUNTY
- INTERSTATE
- PRIVATE
- STATE
- STATE 4 LANE
- TOWNSHIP

- Parcels (Jan 2022)
- Quincy City Limits
- Adams County Boundary
- Townships
- Village Limits

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- Red: Band\_1
- Green: Band\_2
- Blue: Band\_3

19374E119512N.sid

- Red: Band\_1
- Green: Band\_2
- Blue: Band\_3

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- Red: Band\_1
- Green: Band\_2
- Blue: Band\_3

### Notes

Enter Map Description





## Illinois Department of Natural Resources

[www.dnr.illinois.gov](http://www.dnr.illinois.gov)

JB Pritzker, Governor  
Colleen Callahan, Director

**Mailing address: State Historic Preservation Office, 1 Old State Capitol Plaza, Springfield, IL 62701**

Adams County  
Quincy  
5th Street to Parker Heights Park  
Section:26-Township:1S-Range:9W  
IEPA, K&A-18-0242  
New construction/extension - Bill Klingner Trail

PLEASE REFER TO: SHPO LOG #007103018

April 11, 2019

Joseph P. Craig  
Prairie Archaeology and Research  
P. O. Box 5603  
Springfield, IL 62705

Dear Mr. Craig:

Acre(s): 2 Site(s): 0; Archaeological Contractor: PAR/Craig

Thank you for submitting the results of the archaeological reconnaissance. The Illinois State Historic Preservation Office is required by the Illinois State Agency Historic Resources Preservation Act (20 ILCS 3420, as amended, 17 IAC 4180) to review all state funded, permitted or licensed undertakings for their effect on cultural resources.

Our staff has reviewed the archaeological Phase I reconnaissance report performed for the project referenced above. The Phase I survey and assessment of the archaeological resources appear to be adequate. Accordingly, we have determined, based upon this report, that no significant historic, architectural, and archaeological resources are located in the surveyed area.

According to the information you have provided concerning your proposed project, apparently there is no federal involvement in your project. However, please note that the state law is less restrictive than the federal cultural resource laws concerning archaeology, therefore if your project will use federal loans or grants, need federal agency permits, use federal property, or involve the assistance of federal agencies then your project must be reviewed under the National Historic Preservation Act of 1966, as amended.

Please retain this letter in your files as evidence of compliance with the Illinois State Historic Resources Preservation Act. This clearance remains in effect for two years from date of issuance. It does not pertain to any discovery during construction, nor is it a clearance for purposes of the Illinois Human Skeletal Remains Protection Act (20 ILCS 3440).

If further assistance is needed please contact Jeff Kruchten, Chief Archaeologist at 217/785-1279 or [Jeffery.kruchten@illinois.gov](mailto:Jeffery.kruchten@illinois.gov).

Sincerely,

Robert F. Appleman  
Deputy State Historic  
Preservation Officer



# QUINCY PARK DISTRICT

Board of Commissioners

Date of Board Retreat: August 1, 2022

## **STAFF RECOMMENDATION**

**AGENDA ITEM:** Westview Golf Course: Discussion Only

### **INFORMATION PROVIDED:**

- Financials
- Irrigation System Replacement

**Westview**  
**Historical Financial Data Per Round**  
(6 Months Ending June 30th)

	2010	2013	2014	2015	2016	2017	2018	2019	2020	2021	2022
<b>Rounds of Golf:</b>	16,962	14,622	15,504	14,549	16,398	15,556	13,650	11,770	7,371	13,132	12,948
<b>Net Revenue:</b>											
WV General	\$ 259,445	\$ 205,263	\$ 226,614	\$ 159,913	\$ 172,458	\$ 193,240	\$ 177,306	\$ 154,518	\$ 97,151	\$ 191,370	\$ 180,660
The Scotty		\$ 10,031	\$ 9,313	\$ 10,019	\$ 7,763	\$ (4,321)					
Pro Shop	\$ (11,520)	\$ (8,945)	\$ 538	\$ (3,274)	\$ 469	\$ (7,717)	\$ (1,687)	\$ (19,972)	\$ (8,369)	\$ (17,796)	\$ (12,428)
Maintenance	\$ (170,098)	\$ (188,488)	\$ (186,078)	\$ (183,457)	\$ (181,115)	\$ (167,076)	\$ (180,103)	\$ (174,183)	\$ (143,408)	\$ (165,231)	\$ (175,367)
Carts	\$ 61,148	\$ 73,787	\$ 91,712	\$ 72,293	\$ 100,312	\$ 96,169	\$ 93,331	\$ 79,568	\$ 50,248	\$ 108,653	\$ 115,198
Concessions	\$ 13,238	\$ 14,132	\$ 10,911	\$ 11,664	\$ 10,532	\$ 11,366	\$ 17,148	\$ 10,829	\$ 6,687	\$ 16,420	\$ 14,702
Cap. Imp.	\$ (49,386)	\$ (121,197)	\$ (27,943)	\$ (41,280)	\$ (45,716)	\$ (4,153)	\$ (10,777)	\$ (53,006)	\$ (11,914)	\$ (14)	\$ (59,540)
Total Net Rev/Loss:	\$ 102,827	\$ (15,417)	\$ 125,067	\$ 25,878	\$ 64,703	\$ 117,508	\$ 95,218	\$ (2,246)	\$ (9,605)	\$ 133,402	\$ 63,225
Total Net Rev/Loss (NOT Including Capital):	\$ 152,213	\$ 105,780	\$ 153,010	\$ 67,158	\$ 110,419	\$ 121,661	\$ 105,995	\$ 50,760	\$ 2,309	\$ 133,416	\$ 122,764
			10 Yr Avg.->	\$ 127,503	\$ 127,250	\$ 130,668	\$ 128,352	\$ 116,820	\$ 101,830	\$ 103,452	\$ 97,327
<b>Net Revenue/Round:</b>											
WV General (Includes Maint)	\$ 5.27	\$ 1.15	\$ 2.61	\$ (1.62)	\$ (0.53)	\$ 1.68	\$ (0.20)	\$ (1.67)	\$ (6.28)	\$ 1.99	\$ 0.41
Pro Shop	\$ (0.68)	\$ (0.61)	\$ 0.03	\$ (0.23)	\$ 0.03	\$ (0.50)	\$ (0.12)	\$ (1.70)	\$ (1.14)	\$ (1.36)	\$ (0.96)
Carts	\$ 3.60	\$ 5.05	\$ 5.92	\$ 4.97	\$ 6.12	\$ 6.18	\$ 6.84	\$ 6.76	\$ 6.82	\$ 8.27	\$ 8.90
Concessions	\$ 0.78	\$ 0.97	\$ 0.70	\$ 0.80	\$ 0.64	\$ 0.73	\$ 1.26	\$ 0.92	\$ 0.91	\$ 1.25	\$ 1.14
Total Net Rev/Round:	\$ 8.97	\$ 6.55	\$ 9.27	\$ 3.93	\$ 6.26	\$ 8.10	\$ 7.77	\$ 4.31	\$ 0.31	\$ 10.16	\$ 9.48
<b>Gross Revenue:</b>											
WV General	\$ 316,683	\$ 306,535	\$ 333,011	\$ 260,946	\$ 271,935	\$ 286,100	\$ 272,153	\$ 244,490	\$ 179,962	\$ 300,391	\$ 290,866
The Scotty		\$ 23,688	\$ 20,265	\$ 19,773	\$ 19,872	\$ -					
Pro Shop	\$ 22,864	\$ 26,236	\$ 28,596	\$ 31,089	\$ 28,349	\$ 16,695	\$ 19,656	\$ 17,932	\$ 6,972	\$ 18,126	\$ 18,731
Carts	\$ 78,345	\$ 76,315	\$ 96,875	\$ 74,225	\$ 102,633	\$ 98,329	\$ 96,589	\$ 82,174	\$ 50,444	\$ 111,751	\$ 120,189
Concessions	\$ 60,668	\$ 52,880	\$ 54,523	\$ 45,912	\$ 51,099	\$ 48,673	\$ 49,656	\$ 41,157	\$ 18,234	\$ 46,242	\$ 49,305
Total Gross Revenue:	\$ 478,560	\$ 485,654	\$ 533,270	\$ 431,945	\$ 473,888	\$ 449,797	\$ 438,054	\$ 385,753	\$ 255,612	\$ 476,510	\$ 479,091
<b>Gross Revenue/Round:</b>											
WV General	\$ 18.67	\$ 20.96	\$ 21.48	\$ 17.94	\$ 16.58	\$ 18.39	\$ 19.94	\$ 20.77	\$ 24.41	\$ 22.87	\$ 22.46
Pro Shop	\$ 1.35	\$ 1.79	\$ 1.84	\$ 2.14	\$ 1.73	\$ 1.07	\$ 1.44	\$ 1.52	\$ 0.95	\$ 1.38	\$ 1.45
Carts	\$ 4.62	\$ 5.22	\$ 6.25	\$ 5.10	\$ 6.26	\$ 6.32	\$ 7.08	\$ 6.98	\$ 6.84	\$ 8.51	\$ 9.28
Concessions	\$ 3.58	\$ 3.62	\$ 3.52	\$ 3.16	\$ 3.12	\$ 3.13	\$ 3.64	\$ 3.50	\$ 2.47	\$ 3.52	\$ 3.81
Total Gross Revenue/Round:	\$ 28.21	\$ 31.59	\$ 33.09	\$ 28.33	\$ 27.69	\$ 28.91	\$ 32.09	\$ 32.77	\$ 34.68	\$ 36.29	\$ 37.00

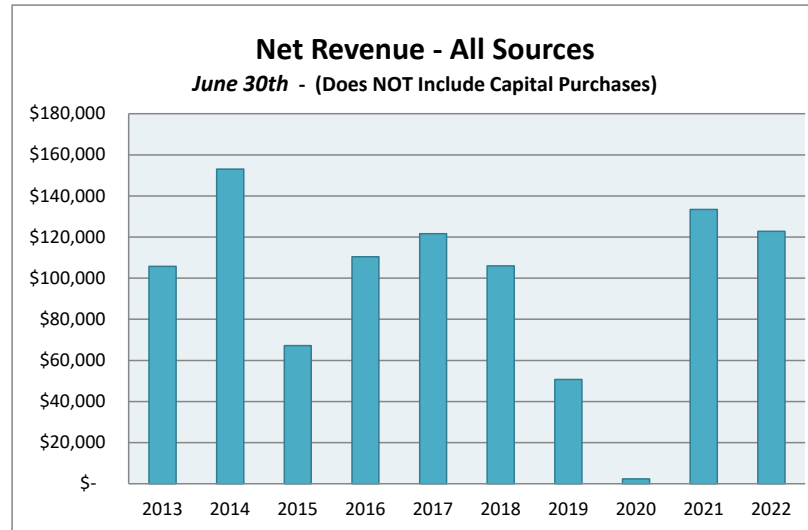
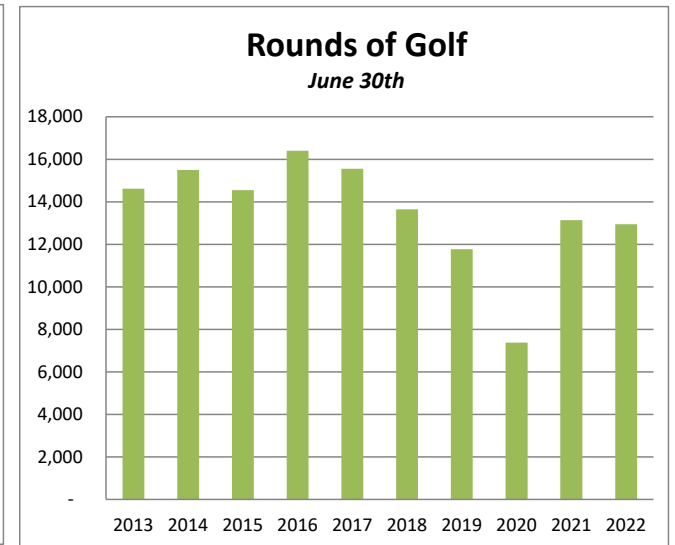
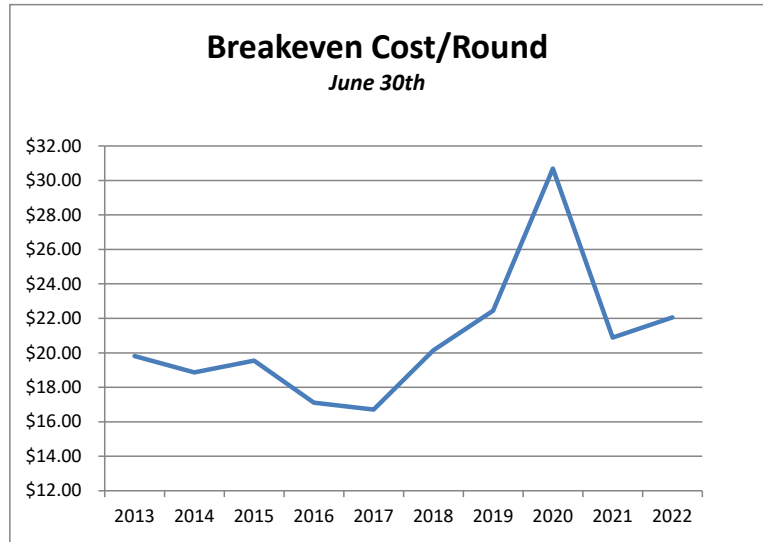
**Westview**  
**Historical Financial Data Per Round**  
(6 Months Ending June 30th)

	2010	2013	2014	2015	2016	2017	2018	2019	2020	2021	2022
<b>Gross Expenses:</b>											
WV General	\$ 57,238	\$ 101,272	\$ 106,397	\$ 101,033	\$ 99,477	\$ 92,860	\$ 94,847	\$ 89,972	\$ 82,811	\$ 109,021	\$ 110,206
<i>Labor (Includes Carts)</i>	\$ 52,788	\$ 62,733	\$ 66,388	\$ 64,198	\$ 69,346	\$ 59,624	\$ 56,820	\$ 54,882	\$ 49,368	\$ 69,230	\$ 65,098
The Scotty		\$ 13,657	\$ 10,952	\$ 9,754	\$ 12,109	\$ 4,321					
Pro Shop	\$ 34,384	\$ 35,181	\$ 28,058	\$ 34,363	\$ 27,880	\$ 24,412	\$ 21,343	\$ 37,904	\$ 15,341	\$ 35,922	\$ 31,159
Maintenance	\$ 170,098	\$ 188,488	\$ 186,078	\$ 183,457	\$ 181,115	\$ 167,076	\$ 180,103	\$ 174,183	\$ 143,408	\$ 165,231	\$ 175,367
<i>Labor</i>	\$ 77,601	\$ 98,110	\$ 98,412	\$ 100,885	\$ 95,283	\$ 85,067	\$ 88,799	\$ 89,160	\$ 76,322	\$ 86,771	\$ 82,684
Carts	\$ 17,197	\$ 2,528	\$ 5,163	\$ 1,932	\$ 2,321	\$ 2,160	\$ 3,258	\$ 2,606	\$ 196	\$ 3,098	\$ 4,991
Concessions	\$ 47,430	\$ 38,748	\$ 43,612	\$ 34,248	\$ 40,567	\$ 37,307	\$ 32,508	\$ 30,328	\$ 11,547	\$ 29,822	\$ 34,603
<i>Labor</i>	\$ 14,691	\$ 9,728	\$ 12,850	\$ 8,852	\$ 8,806	\$ 6,686	\$ 6,835	\$ 4,979	\$ -	\$ -	\$ 4,658
Capital Exp from Ops	\$ 49,386	\$ 121,197	\$ 27,943	\$ 41,280	\$ 45,716	\$ 4,153	\$ 10,777	\$ 53,006	\$ 11,914	\$ 14	\$ 59,540
Total Expense:	\$ 375,733	\$ 501,071	\$ 408,203	\$ 406,067	\$ 409,185	\$ 332,289	\$ 342,836	\$ 387,999	\$ 265,217	\$ 343,108	\$ 415,866
Total Expense (NOT Including Capital):	\$ 326,347	\$ 379,874	\$ 380,260	\$ 364,787	\$ 363,469	\$ 328,136	\$ 332,059	\$ 334,993	\$ 253,303	\$ 343,094	\$ 356,327
<b>Gross Expenses/Round:</b>											
WV General	\$ 3.37	\$ 6.93	\$ 6.86	\$ 6.94	\$ 6.07	\$ 5.97	\$ 6.95	\$ 7.64	\$ 11.23	\$ 8.30	\$ 8.51
Pro Shop	\$ 2.03	\$ 2.41	\$ 1.81	\$ 2.36	\$ 1.70	\$ 1.57	\$ 1.56	\$ 3.22	\$ 2.08	\$ 2.74	\$ 2.41
Maintenance	\$ 10.03	\$ 12.89	\$ 12.00	\$ 12.61	\$ 11.04	\$ 10.74	\$ 13.19	\$ 14.80	\$ 19.46	\$ 12.58	\$ 13.54
Carts	\$ 1.01	\$ 0.17	\$ 0.33	\$ 0.13	\$ 0.14	\$ 0.14	\$ 0.24	\$ 0.22	\$ 0.03	\$ 0.24	\$ 0.39
Concessions	\$ 2.80	\$ 2.65	\$ 2.81	\$ 2.35	\$ 2.47	\$ 2.40	\$ 2.38	\$ 2.58	\$ 1.57	\$ 2.27	\$ 2.67
Total Expenses/Round: (Not including Capital)	\$ 19.24	\$ 25.05	\$ 23.82	\$ 24.40	\$ 21.43	\$ 20.82	\$ 24.33	\$ 28.46	\$ 34.36	\$ 26.13	\$ 27.52
 Breakeven Cost/Round:	 \$ 13.40	 \$ 19.82	 \$ 18.86	 \$ 19.55	 \$ 17.11	 \$ 16.71	 \$ 20.14	 \$ 22.44	 \$ 30.69	 \$ 20.88	 \$ 22.06

Note: Expenses do NOT include cost of payroll taxes, pension costs, or property insurance. Except for 2010 & 2011, WV paid property insurance in the approximate amount of \$16,500/yr.



**Westview**  
**Historical Financial Data Per Round**  
 (6 Months Ending June 30th)



# **Westview Irrigation Project**

**\$2,170,000.00\***

## **Funding Options**

1. Sale of Existing Assets:
  - a. Parker Heights NW Parcel
  - b. Westview back 9 – Holes #19-27,
  - c. Westview Holes #20-26 with 19-27 as Driving Range
  - d. All parcels over 3 acres
2. Taxes/Bonds (Non-Referendum Authority):
  - a. See attached Bond Analysis & supporting documentation.
3. Corporate Fund:
  - a. Legal Authority – Yes
  - b. Accounting (GASB) Authority - Yes
  - c. How much? Uses of the Corporate Fund reserves are:
    - i. Reserve for operational contingency – Loss of income (PPRT), increase in expenditure (Inflation, maintenance of facilities and structures.
    - ii. Supplement annual bond projects
    - iii. Trail Development
    - iv. SE park development
    - v. Riverfront
    - vi. Quincy Park Foundation fundraiser position
    - vii. Westview Irrigation
4. Establish Capital Development Fund:
  - a. How to fund - Corporate reserves, etc.
5. Naming Rights:
  - a. Course as a whole
  - b. Separate 9-hole course

## **Other Project Topics**

1. Competing Courses Fees:
  - a. Hannibal
  - b. Camp Point
  - c. Mt. Sterling
  - d. Springfield
2. 2017 Community-Wide Survey Information
3. Project Timeline Discussion

## **Proposed Project Details**

1. Les Hill Irrigation Consultant:
  - a. Proposal for Project Consulting
  - b. Scope of Project

\* Based on current Les Hills estimate.

Revised from June's 2022 finance meeting

### Meeting Notes from Irrigation Consultant Les Hill on 4/14/2022

Les Hill will consult the Quincy Park District on:

- Design and bidding
- Specifications
- Staking the entire golf course
- Perform the as builds for the new irrigation system
- Oversee the installation of the new irrigation system
- Inspect course after completion

Timeline for Les from purchase order to as build designs would be 2 months

Les will have a proposal to the Quincy Park District by May 1, 2022

Les mentioned that there are 6 great companies he works with across the United States  
Companies tend to need 8 to 10 weeks to get the materials ordered

Ideal best time for the new irrigation system would be July/August/September

HDPE – High Density Polyethylene (water line) is preferred application for newly installed systems without thrust blocks

New irrigation heads have computers built in each head which eliminates the upright pedestals

Recommends **NOT** replacing pump station

Current costs estimates are \$1,800 per head (Prevailing Wage) installed

Consultant estimates that 1,000 heads are required for new irrigation system (Currently have 726)

Typical 18 Hole Course take 3 to 4 months to complete from start to finish. 1 hole will be closed at a time so the golf course remains open throughout the construction process.

Can update the irrigation on the front 18 holes and keep the old piping in for the back #19-#27

Hunter Irrigation is scheduled to perform a free water saving demonstration on green #1 with their new sprinklers to show Park District average water savings. (Green #1-hardest green to keep watered)

Estimated replacement cost for all 27 holes new irrigation \$1.8 to \$2 million

Les will also be sending meeting notes to staff from the meeting and I will share that information as well once we get that information.

Les estimated that his services would be \$45,000 for 18 holes or \$55,000 for 27 holes.





**REPORT  
FOR  
WESTVIEW GOLF COURSE  
QUINCY, IL**

4/20/22

Rome Frericks  
Director of Parks  
Quincy Park District  
Quincy, IL

Rome,

Pursuant to my visit to your course last week, I have the following information to report. It is clear that your course is in serious need of a new irrigation system. After our discussion on site, I have the following information

**WORK TO BE DONE**

The work discussed was to install a new state of the art irrigation system utilizing HDPE pipe and a 2 wire control system. The system would be a main/submain looped design and would irrigate all of the golf course proper that is presently being irrigated. The greens would have ins and outs for maximum control of watering the putting surface. The entire system would be replaced with the exception of the pump station. The pump station is adequate in size and performance and in very good condition and I do not believe it warrants replacement.

**BENEFITS**

The benefits of a new system are as follows:

1. Significant reduction in maintenance. It currently requires 4 men 8 hrs/week to attempt to maintain the system. These 32 man hours can be better used performing other tasks such as bunker maintenance, etc, and generally improving the overall golf course. A new system will reduce the maintenance required by over 90%.
2. Increased efficiency. The current system has an estimated efficiency of 55% and the new rotors on the market have an average efficiency of 80%. This increased efficiency has a direct effect on turf quality and overall course appearance. Better control of the application of water will reduce wet spots and eliminate dry spots, virtually removing the need to hand water.
3. Water conservation. The increased efficiency will lower the amount of water used. This is particularly important since the water for this course is purchased from the City.
4. Improved turf conditions. This upgrade will improve turf conditions by minimizing disease issues due to over-watering, maximize fertilizer usage and promote a more healthy and playable turf.



## SCHEDULE

The timeline for completing the work as above mentioned is as follows:

Design	2 weeks
Bid process	60 days
Materials acquisition (by contractor)	60 days
Installation	<u>60 days</u>
Total for project	6.5 months

Because of the nature of the work to be done and the design style, only one hole at a time will need to be shut down for construction and the project can be done any time of the year except when the ground is frozen.

The most desirable time to begin the construction based on national cycles of golf course irrigation projects would be August. The golf course irrigation work in the South, including Florida, is finishing up and the contractors are looking for projects for the fall. Based on this timing, initiation of the project would be best if started no later than April. It is also possible to bid the work in the fall with a spring start. Many contractors like this as they can fill their schedules early. Some contractors have already signed for work in 2023.

## BUDGET

A review of the course indicates that it will require approximately 1,100 heads for the 27 holes, with 700 of those on the first 18. Current average cost per head is \$1,800.00 so the estimated cost at today's prices would be \$1,980,000 for the entire 27 holes or \$1,500,000.00 for the first 18. It is possible to only install 18 holes initially but it would require a change out of the satellite controllers on the third 9 which would raise the cost somewhat. Also, it is certain that the cost of the work will only go up in the future. Even if oil prices go down and the price of pipe goes down, it is unlikely that that reduction will compensate for the rise in costs for labor, etc. It would be prudent to also add into the budget a 10% contingency (\$190,000) which would bring the total budget number to \$2,170,000.00.

## CONSULTING FEE

I have forwarded my proposal for the work separately.

I hope this information is helpful to you and the Parks Department in deciding how or whether to move forward with this project. Also, do not hesitate to contact me with any questions that either you or the City have about both this report and/or any other concerns.

Sincerely,



**Proposal**  
For  
**Westview Golf Course**  
**Quincy, IL**

4/20/22

Rome Frericks  
Director of Parks  
Quincy Park District  
Quincy, IL

Rome,

The following is my proposal for the irrigation design for Westview Golf Course:

Work to be done-

1. Design of the irrigation system. This design will include the following:
  - a. Design of the irrigation system for the entire golf course (27 holes). The design will incorporate the use of a 2 wire control system, ins and outs greens layout, HDPE piping, main/submain hydraulics, valving, water window calculations and overall hydraulics. The plans will be delivered in PDF form for use by the contractors to bid the project.
  - b. Specifications for the irrigation system. The specifications will include all General Conditions and Technical Specifications. Technical specifications will include all materials required, method of installation and Warranty.
  - c. Details of installation. Details will be provided for the installation of all components of the system.
2. Bid assistance
  - a. Generation of bid documents. Bid documents will include General requirements, bid form, unit price form and qualifications certificate.
  - b. Acquisition of qualified bidders for the bids. A minimum of 5 companies will be invited to bid.
  - c. Assistance with determining best contractor based on the bids and qualifications.
3. On site staking of all irrigation components – heads, mainline, valves, air relief valves and controllers. The field work will require a minimum of five visits. Included with the staking will be inspection of the work to date. A report on the work done will be provided after each visit including any issues if found.
4. Approval of all pay requests. Pay requests will be reviewed and approved for accuracy with the amount of work performed to the date of the request.
5. As built plans based on GPS data provided by Contractor. The as built will show all the piping, wiring, heads and other components of the system in their accurate locations. They will also indicate all head stationing. These plans will be provided in both PDF form and CAD. The plans will be delivered in 1:200 scale and 1:100 scale along with individual hole sheets laminated for field use. Also included will be laminated sheets for placement in each of the hubs for the holes controlled by that hub.





The cost for this work is as follows:

1. Retainer	\$ 5,000.00
2. Construction plans and specifications-	\$ 20,000.00
3. Bid package & assistance	\$ 2,000.00
4. On site work (includes 5 visits)-	\$ 22,000.00
5. As-builts (based on contractor's GPS data)	<u>\$ 6,000.00</u>
Total contract amount for all the work above-	<b>\$ 55,000.00</b>

Pricing includes all travel, office and miscellaneous expenses.

Terms are- retainer due upon signing of the contract, design fee due upon completion of approved plans, bid assistance fee due upon selection of contractor, on site staking to be billed on a monthly basis as completed and as built plans due upon completion.

Thank you for considering me for this work.

Sincerely,

**QUINCY PARK DISTRICT**  
**BOND ANALYSIS**

**ProForma WV Irrigation Project**

*Draft Version*

<b><u>NAME</u></b>	<b><u>Outstanding Balance</u></b>	<b><u>Interest Payment</u></b>	<b><u>Principal Payment</u></b>	<b><u>TOTAL PAYMENT</u></b>	<b><u>Interest Rate</u></b>	<b><u>Next Due Date(s)</u></b>	<b><u>Maturity Date</u></b>	<b><u>Original Term (Yrs)</u></b>
<i>Annual Projects Bond</i>	\$ 1,200,000	\$ 24,000	\$ 1,200,000	\$ 1,224,000	3.00%			0.8
<i>Trail Bond</i>	\$ 1,665,000	\$ 84,406	\$ 300,945	\$ 385,351	5.00%			5
<b>WV Irrigation Bond</b>	<b>\$ 1,370,000</b>	\$ 69,451	\$ 143,146	\$ 212,597	5.00%			8
Total Outstanding Debt	<u>\$ 4,235,000</u>	<div style="border: 1px solid black; padding: 2px;"> <b>Don Hilgenbrinck:</b>                      Total Project \$2,170,000                      \$800,000 Pd from Corporate.                 </div>			\$ 1,821,948			
Total Non-Referendum Debt	\$ 2,570,000							
Estimated EAV	\$ 728,928,882							
Total Debt Limit <sup>1</sup>	\$ 20,956,705			Total Debt Remaining:		\$ 16,721,705		
Non-Referendum Limit	\$ 4,191,341			Total Non-Referendum Remaining:		\$ 1,621,341		

<sup>1</sup>Total Debt limit of 2.875%. Debt limit can be raised to 5.75% with voter approval.

# QUINCY PARK DISTRICT

Board of Commissioners

**Date of Board Retreat: August 1, 2022**

## **STAFF RECOMMENDATION**

**AGENDA ITEM:** Bill Klingner Trail Development: Discussion Only

### **INFORMATION PROVIDED:**

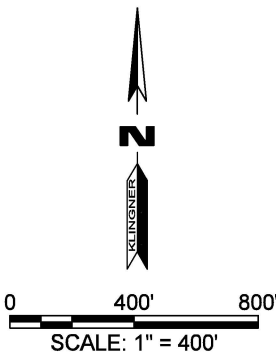
- Phase 5 Section from Parker Heights to Lincoln Park Section & Cost Estimate
- Cycle of an ITEP Grant
- Quincy Park District History of ITEP Grants





**LEGEND**

- Existing Trail
- Proposed Trail
- Bridge



**KLINGNER**  
& ASSOCIATES, P.C.  
Engineers • Architects • Surveyors

Quincy, Illinois  
616 North 24th Street  
217-223-3670

www.klingner.com  
Galesburg, IL Burlington, IA  
Pella, IA Hannibal, MO Columbia, MO





REVISION HISTORY	
NO.	DESCRIPTION
1	ISSUED FOR PERMIT

PRELIMINARY  
NOT FOR  
CONSTRUCTION

BILL KLINGNER TRAIL EXTENSION PARKER HEIGHTS PARK TO  
LINCOLN PARK  
QUINCY PARK DISTRICT  
1231 BONANSINGA DRIVE, QUINCY, IL

PROPOSED TRAIL EXTENSION	
AS-BUILT	OWNER
DESIGNED	DESIGNER
DRAWN	DRAWN
CHECKED	CHECKED
DATE	DATE
SHEET TITLE	
SITE PLAN	
PROJECT NO.	
DRAWING NO.	
DATE	
SCALE: 1" = 50'	
C101	



*Opinion of*  
 Project/Construction Costs

Date March 7, 2022  
 Eng Proj # Preproject

Estimate by DCD  
 Checked by EBB

Client		Project			
Quincy Park District		BK Trail Parker Heights to Lincoln Park			
NO	ITEM DESCRIPTION	QUANTITY	UNIT	UNIT PRICE	TOTAL COST
	Multi-Use Trail (Incl. Bridges and Site Work)	3,160	Foot	\$ 800.00	\$ 2,528,000.00
				Construction Subtotal	\$ 2,528,000.00
				Contingency (15%)	\$ 379,200.00
				Construction Total*	\$ 2,907,200.00
				PE1 & PE 2 Engineering**	\$ 325,000.00
				Construction Engineering***	\$ 370,000.00
	*Includes Bridges, Drainage & Site Work				
	**Does not include land/easement acquisition services.				
	***Construction Engineering to Be Performed Hourly. The listed amount is an estimate only.				
Project Total					\$ 3,602,200.00

4510 Paris Gravel Road - Hannibal, MO (573) 221-0020 FAX (573) 221-0012  
 49 N. Prairie Street - Galesburg, IL (309) 343-1268 FAX (309) 341-3781  
 616 North 24th Street - Quincy, IL (217) 223-3670 FAX (217) 223-3603  
 610 North 4<sup>th</sup> Street, Suite 100 - Burlington, IA (319) 752-3603 FAX (319) 752-3605

Trail Estimate Per Klingner's	\$	3,600,000.00
ITEP @ 35%	\$	(1,260,000.00)
Friends of the Trails	\$	(350,000.00)
Adams County - PE1 & PE2 Engineering	\$	(325,000.00)
	\$	1,665,000.00



Amortization Schedule 1

*Trail*

Amount of Loan:	\$1,665,000.00
Initial Periods (#):	5
Annual Rate:	4.0000%
Periodic Payment:	\$374,619.39
Origination Date:	04/01/22
1st Payment Date:	04/01/23
Payment Period:	Annually
Compounding Period:	Exact/Simple
Points:	0.0000%
Amortizing Method:	Normal
Days In Year:	360
Loan Acceleration Method:	No Acceleration
Weekend Adjustment Method:	No Adjustment
Rounding Method:	Last Payment
Apply US Rule:	No
Last Day of Month Adjustment:	Ignore

#/Yr	Date	Payment	Principal	Interest	Balance
Init/1	04/01/22	\$0.00	\$0.00	\$0.00	\$1,665,000.00
	Annual Total:	\$0.00	\$0.00	\$0.00	
	Running Total:	\$0.00	\$0.00	\$0.00	
1/00	04/01/23	\$374,619.39	\$307,094.39	\$67,525.00	\$1,357,905.61
	Annual Total:	\$374,619.39	\$307,094.39	\$67,525.00	
	Running Total:	\$374,619.39	\$307,094.39	\$67,525.00	
2/00	04/01/24	\$374,619.39	\$319,397.90	\$55,221.49	\$1,038,507.71
	Annual Total:	\$374,619.39	\$319,397.90	\$55,221.49	
	Running Total:	\$749,238.78	\$626,492.29	\$122,746.49	
3/00	04/01/25	\$374,619.39	\$332,502.13	\$42,117.26	\$706,005.58
	Annual Total:	\$374,619.39	\$332,502.13	\$42,117.26	
	Running Total:	\$1,123,858.17	\$958,994.42	\$164,863.75	
4/00	04/01/26	\$374,619.39	\$345,986.94	\$28,632.45	\$360,018.64
	Annual Total:	\$374,619.39	\$345,986.94	\$28,632.45	
	Running Total:	\$1,498,477.56	\$1,304,981.36	\$193,496.20	
5/00	04/01/27	\$374,619.40	\$360,018.64	\$14,600.76	\$0.00
	Annual Total:	\$374,619.40	\$360,018.64	\$14,600.76	
	Running Total:	\$1,873,096.96	\$1,665,000.00	\$208,096.96	

#/Yr	Date	Payment	Principal	Interest	Balance
Init/1	04/01/22	\$0.00	\$0.00	\$0.00	\$1,665,000.00
	Annual Total:	\$0.00	\$0.00	\$0.00	
	Running Total:	\$0.00	\$0.00	\$0.00	
1/00	04/01/23	\$374,619.39	\$307,094.39	\$67,525.00	\$1,357,905.61
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	Running Total:	\$1,873,096.96	\$1,665,000.00	\$208,096.96	



*Opinion of*  
**Project/Construction Costs**

Date March 7, 2022  
Eng Proj # Preproject

Estimate by DCD  
Checked by EBB

<b>Client</b>		<b>Project</b>			
Quincy Park District		BK Trail Parker Heights to Lincoln Park			
NO	ITEM DESCRIPTION	QUANTITY	UNIT	UNIT PRICE	TOTAL COST
	Multi-Use Trail (Incl. Bridges and Site Work)	3,160	Foot	\$ 800.00	\$ 2,528,000.00
			<b>Construction Subtotal</b>		<b>\$ 2,528,000.00</b>
			Contingency (15%)		\$ 379,200.00
			<b>Construction Total*</b>		<b>\$ 2,907,200.00</b>
			<b>PE1 &amp; PE 2 Engineering**</b>		<b>\$ 325,000.00</b>
			<b>Construction Engineering***</b>		<b>\$ 370,000.00</b>
	*Includes Bridges, Drainage & Site Work				
	**Does not include land/easement acquisition services.				
	***Construction Engineering to Be Performed Hourly. The listed amount is an estimate only.				
<b>Project Total</b>					<b>\$ 3,602,200.00</b>

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### **ITEP Grant Cycles**

Grants available on even years.

ITEP Application Period: August 1, 2022 - September 30, 2022.

ITEP review and selection process: October 2022 – April 2023

Announcement of Selected Projects: Spring 2023

### **ITEP Grant Application History**

2004?	12 <sup>th</sup> to 18 <sup>th</sup>	\$425,000 earmark for the construction of this section
July 2005	18 <sup>th</sup> to Bonansinga	80% Federal-\$2,607,248 20% Local Not Awarded
July 2008	12 <sup>th</sup> to 5 <sup>th</sup>	80% Federal-\$1,942,219 20% Local Not Awarded
August 2010	12 <sup>th</sup> to 5 <sup>th</sup>	80% Federal-\$2,061,498 20% Local Not Awarded
May 2012	12 <sup>th</sup> to Turn About Alternate funding offered	80% Federal-\$1,034,570 20% Local Not Awarded 65% Federal-\$840,588 35% Local Not Awarded
July 2013	12 <sup>th</sup> to 5 <sup>th</sup>	35% Federal \$972,000 65% Local Awarded
May 2016	18 <sup>th</sup> to 24 <sup>th</sup>	35% Federal \$792,000 65% Local Awarded
October 2017	5 <sup>th</sup> to Bonansinga	35% Federal \$364,210 65% Local Not Awarded Used NON ITEP Standards for construction