

# Quincy Park District

## BOARD OF COMMISSIONERS MEETING



**QUINCY PARK DISTRICT  
1231 Bonansinga Drive  
Quincy, Illinois**

**Agenda  
June 8, 2022**

**Regular Meeting – Board Room**

**6:00 P.M**

**CALL TO ORDER (ROLL CALL)**

**PLEDGE OF ALLEGIANCE**

**CONSENT AGENDA: (UNANIMOUS CONSENT)**

1. Check Register – Full Monthly: Recommended Approval by the Finance Committee
2. Regular Meeting Minutes – May 11, 2022

**PUBLIC INPUT:**

**BOARD INFORMATION/EDUCATION:**

**CORRESPONDENCE:**

**VOLUNTEERS:**

- Master Gardeners - Moorman Park
- 2022 Baseball, Softball, T-Coaches
- Quincy Grand Prix of Karting-Painting and Concrete

**EXECUTIVE DIRECTOR'S REPORT:**

- Rome Frericks

**DIRECTORS' REPORTS:**

- Matt Higley, Director of Parks
- Don Hilgenbrinck, Director of Business Services
- Mike Bruns, Director of Program Services
- David Morgan, Director of Golf
- Marcelo Beroiza, Director of Marketing/Operations

**COMMITTEE REPORTS:**

## **UNFINISHED BUSINESS:**

### **NEW BUSINESS:**

- Quincy Park District Planning 2022 Planning Session Initiatives: Recommended Approval **(VOICE VOTE)**
- Villa Kathrine Walkway and Scenic Overlook Design and Engineering: Recommended Approval **(VOICE VOTE)**
- Potential Sale of Park Property in Parker Heights Park: Discussion Only

**PUBLIC INPUT: Each speaker may have up to 3 minutes for comments**

**EXECUTIVE SESSION: In accordance with 5 ILCS, Par. 120/2c, I move that the Board convenes into Executive Session to discuss: (please read item(s) from list) **(ROLL CALL VOTE)****

3. The selection of a person to fill a public office, as defined in this Act, including a vacancy in a public office, when the public body is given power to appoint under law or ordinance, or the discipline, performance or removal of the occupant of a public office, when the public body is given power to remove the occupant under law or ordinance.

**CALL TO ORDER (OPEN SESSION) **(ROLL CALL VOTE)****

**ACTIONS AFTER EXECUTIVE SESSION**

**ADJOURN **(VOICE VOTE)****

# ***CONSENT AGENDA***

## ***(Unanimous Consent)***

QUINCY PARK DISTRICT  
1231 Bonansinga Drive  
Quincy, Illinois

Regular Meeting

May 11, 2022 Board Room  
6:00 P.M.

**ROLL CALL**

President Leenerts called the meeting to order and upon the roll being called the following members were physically present at said location: President Roger Leenerts, Vice-President Barbara Holthaus, Patty McGlothlin, Nathan Koettters, John Frankenhoff, and Jeff Steinkamp. No Park Commissioner was permitted to attend the meeting by video or audio conference.

Members Absent: David Gilbert

Also in Attendance: Executive Director–Rome Frericks, Director of Parks–Matt Higley, Director of Business Services–Don Hilgenbrinck, Director of Program Services–Mike Bruns, Director of Golf–David Morgan, Director of Marketing/Operations–Marcelo Beroiza and Board Attorney–David Penn.

President Leenerts led the room in the Pledge of Allegiance.

**CONSENT AGENDA**

President Leenerts asked if there were any objections or changes to the April 13, 2022, Regular Board meeting minutes or the check register and upon hearing no objections, he announced they were approved by unanimous consent.

**PUBLIC INPUT**

Louise Seaver wanted to thank the Park District for maintaining the Deer Park at the Illinois Veteran's Home. Also thanked us for planting the Heritage tree she purchased and made positive comments regarding her observations of the Skatepark. Louise inquired about parking for the Steampunk Festival.

Jen Teter, Executive Director and Curator for the Quincy Arts Center, asked Park District Commissioners to approve their lease agreement until July 12, 2051, as proposed on tonight's meeting agenda. The current lease expires in 2031. The proposed lease extension requested will allow them to apply for more IDNR grant funding by having a lease that extends to 25 years or more.

**BOARD INFORMATION/EDUCATION**

Executive Director Frericks introduced Mike Klingner as a representative of ACEC Illinois Engineering to present an award of excellence to the Quincy Park District for their part and work on the Bill Klingner Trail. This project was submitted to represent the state of Illinois later this month at a national conference in Washington D.C. to compete for an award on the national level.

**CORRESPONDENCE**–None

**VOLUNTEERS**

Executive Director Frericks thanked all of the volunteer groups listed on the agenda for their assistance with our programs and in assisting us with keeping our parks looking good.

**EXECUTIVE DIRECTOR'S REPORT**

Executive Director Frericks updated the Board on the progress of the Lorenzo Bull House renovations. He also referenced the Westview porch project being completed by the end of the week.

## **DIRECTORS' REPORTS**

Director Higley reported Madison Park shelter should be completed next week. There will be a formal opening when the Berrian basketball court project is complete.

Director Hilgenbrinck attended a seminar at Commerce Bank on Crypto currency. Also reported the annual financial audit has started and all statements of economic interest have been filed.

Director Bruns stated they are preparing for summer and our baseball program is going well. Bike skills clinic being held May 15<sup>th</sup> with 25 participants signed up. Preparations at the pool continue. Currently have 5 lifeguards hired. Pool will open Memorial Day weekend and close the following week then open for regular hours provided there are no staffing issues.

Director Morgan stated golf leagues have started and junior golf lessons are going well.

Director Beroiza referenced a community impact information sheet containing information about what activities are occurring at the Park District. He also stated there would be bike helmets distributed at this weekend's bike clinics.

## **COMMITTEE REPORTS**

President Leenerts commented on the Friends of the Bull House Fundraiser held May 5<sup>th</sup>. President Leenerts also thanked the Commissioners and staff for their time and efforts during his term as President. He inquired about a policy for the signing of contracts in regards to a contract Executive Director Frericks previously signed. Information he gathered indicated typically that is governed by each individual Park Board at their discretion. Attorney Penn stated he is not surprised there is no policy regarding this issue as it varies between public bodies. He suggested what needs to be in our guidelines is the Board's expectations giving clear direction to the Executive Director. He prepared some broad guidelines for President Leenerts for consideration by the Board. Attorney Penn discussed options for periodic legal review of various Park District documents and policies. President Leenerts indicated they would be preparing guidelines and direction and not policy. Discussion of Board/Attorney communications. Attorney Penn indicated his practice was to communicate to the Board President. Guideline options will be reviewed at the August retreat.

Finance Committee-Commissioner Frankenhoff referenced the next two month's meetings will begin at 4:30 p.m. rather than 5:15 p.m. due to the amount of information they are needing to cover. Frankenhoff stated they would be going over the Westview irrigation financial funding options and narrow the focus to be presented and discussed at the August planning session. He also mentioned the current 2021 Financial Audit is taking place and this is the last year of our three-year contract. A Request for Proposal will be prepared in the next few months and be sent out this fall. The current audit will come before the board in July.

Quincy Park Foundation-Vice-President Holthaus stated they have not met.

Quincy Riverfront Development Corporation-Commissioner Steinkamp indicated their first meeting would be held May 26<sup>th</sup>. Will be looking at By-Laws and election of officers at that meeting.

QBAREA-No report

Friends of the Lorenzo Bull House-Vice-President Holthaus stated she attended the Lorenzo Bull House fundraiser on May 5<sup>th</sup> and commended the Friends of the Bull House for their successful event. Commissioner McGlothlin commented that Friends of the Trails are meeting quarterly to review the financials. Commissioner Frankenhoff commended the Friends of the Bull House for a successful event as well. He also indicated they are shifting efforts to the garden fountain.

## **QUINCY PARK DISTRICT ANNUAL REORGANIZATION: ELECTION OF OFFICERS**

President Leenerts turned the gavel over to Executive Director Frericks. Frericks opened the floor for nominations for President. Executive Director Frericks recommends he remains in the office of Secretary and Director of Business Services Hilgenbrinck remain as Treasurer. Executive Director Frericks opened the floor for nominations for President. COMMISSIONER MCGLOTHLIN MADE A MOTION SECONDED BY COMMISSIONER KOETTERS TO NOMINATE COMMISSIONER FRANKENHOFF FOR PRESIDENT. No Discussion. Executive Director Frericks closed the floor for further nominations. Roll call vote was taken for the nomination of Commissioner Frankenhoff for President.

### **THE FOLLOWING ROLL CALL VOTES WERE CAST AND RECORDED:**

<b>COMMISSIONER KOETTERS</b>	<b>YES</b>
<b>COMMISSIONER FRANKENHOFF</b>	<b>YES</b>
<b>COMMISSIONER MCGLOTHLIN</b>	<b>YES</b>
<b>COMMISSIONER STEINKAMP</b>	<b>YES</b>
<b>VICE-PRESIDENT HOLTHAUS</b>	<b>YES</b>
<b>PRESIDENT LEENERTS</b>	<b>YES</b>
<b>COMMISSIONER GILBERT</b>	<b>ABSENT</b>

### **EXECUTIVE DIRECTOR FRERICKS DECLARED THE MOTION CARRIED.**

Executive Director Frericks turned the gavel over to President Frankenhoff to conduct the remainder of the meeting. President opened the floor for nominations for Vice-President. COMMISSIONER KOETTERS MADE A MOTION SECONDED BY COMMISSIONER MCGLOTHLIN TO NOMINATE VICE-PRESIDENT HOLTHAUS FOR VICE-PRESIDENT. Nominations for Vice President were closed. Roll call vote was taken for Vice-President Holthaus to remain as Vice President.

### **THE FOLLOWING ROLL CALL VOTES WERE CAST AND RECORDED:**

<b>PRESIDENT FRANKENHOFF</b>	<b>YES</b>
<b>COMMISSIONER MCGLOTHLIN</b>	<b>YES</b>
<b>COMMISSIONER STEINKAMP</b>	<b>YES</b>
<b>COMMISSIONER KOETTERS</b>	<b>YES</b>
<b>VICE-PRESIDENT HOLTHAUS</b>	<b>YES</b>
<b>COMMISSIONER LEENERTS</b>	<b>YES</b>
<b>COMMISSIONER GILBERT</b>	<b>ABSENT</b>

### **PRESIDENT FRANKENHOFF DECLARED THE MOTION CARRIED.**

President opened the nominations for the election of Secretary and Treasurer. COMMISSIONER LEENERTS MADE A MOTION TO NOMINATE ROME FRERICKS FOR SECRETARY AND DON HILGENBRINCK FOR TREASURER. THE MOTION WAS SECONDED BY COMMISSIONER STEINKAMP.

### **THE FOLLOWING ROLL CALL VOTES WERE CAST AND RECORDED:**

<b>COMMISSIONER MCGLOTHLIN</b>	<b>YES</b>
<b>COMMISSIONER STEINKAMP</b>	<b>YES</b>
<b>COMMISSIONER KOETTERS</b>	<b>YES</b>
<b>PRESIDENT FRANKENHOFF</b>	<b>YES</b>
<b>VICE-PRESIDENT HOLTHAUS</b>	<b>YES</b>
<b>COMMISSIONER LEENERTS</b>	<b>YES</b>
<b>COMMISSIONER GILBERT</b>	<b>ABSENT</b>

### **PRESIDENT FRANKENHOFF DECLARED THE MOTION CARRIED.**

## **QUINCY PARK DISTRICT BOARD ATTORNEY APPOINTMENT**



Executive Director Frericks stated there would be an increase for legal services of \$5.00 per hour. The current rate is \$180.00 per hour. The new rate will be \$185.00 per hour. COMMISSIONER STEINKAMP MADE A MOTION SECONDED BY VICE-PRESIDENT HOLTHAUS TO APPROVE DAVID PENN AS QUINCY PARK DISTRICT ATTORNEY. UNANIMOUS. MOTION CARRIED.

**UNFINISHED BUSINESS**-None

**NEW BUSINESS**

License Agreement Extension with the Quincy Art Center: Recommended Approval  
**(VOICE VOTE)**

Executive Director Frericks stated staff recommends the approval of the Quincy Art Center lease extension as presented. VICE-PRESIDENT HOLTHAUS MADE A MOTION SECONDED BY COMMISSIONER MCGLOTHLIN TO APPROVE THE QUINCY ART CENTER LEASE EXTENSION. UNANIMOUS. PRESIDENT FRANKENHOFF DECLARED THE MOTION CARRIED.

Lincoln Park Open to 3:00 a.m., August 4-6, 2022-Variance to Section 12 of the Park Use Ordinance: Recommended Approval (VOICE VOTE)

Director Hilgenbrinck stated this variance is in connection with the inaugural Riverfest event. We have spoken to Jeff Mays at the City of Quincy and he stated the Aldermen had no problem with this request. Staff recommends approval as presented. COMMISSIONER LEENERTS MADE A MOTION TO APPROVE THE VARIANCE TO SECTION 12 OF THE PARK USE ORDINANCES. COMMISSIONER KOETTERS SECONDED THE MOTION. UNANIMOUS. PRESIDENT FRANKENHOFF DECLARED THE MOTION CARRIED. Commission Steinkamp commented on possible review of our fee structure going forward for these types of events hosted by for-profit groups and also a review of the cut-off time for alcohol sales. Commissioner McGlothlin also expressed concerns of the event time. President Frankenhoff stated he wants staff to be sure Marina renter access is not affected by this event.

Quincy Park District 2022 Planning Session Initiatives: Discussion Only

Executive Director Frericks explained after consulting with Board and staff, presented is a draft version of the results. Frericks asked the Board communicate any changes to him in preparation for the August planning session. Commissioner Koettters stated he felt the document highlighted a lot of areas staff is already doing.

**EXECUTIVE SESSION**-None

With no other business to discuss at 7:07 p.m., COMMISSIONER KOETTERS MADE A MOTION SECONDED BY COMMISSIONER MCGLOTHLIN TO ADJOURN THE MEETING. UNANIMOUS. PRESIDENT DECLARED THE MOTION APPROVED. Meeting adjourned.

\_\_\_\_\_  
Secretary

\_\_\_\_\_  
Chairman

\_\_\_\_\_  
Date

\_\_\_\_\_  
Date



# ***PUBLIC INPUT***

***BOARD  
INFORMATION/  
EDUCATION***

# ***CORRESPONDENCE***

***VOLUNTEERS***

# 2022 Baseball Coaches

## 3-4 T-ball

Alyssa Mitchelpasch  
Blake Berry  
Chris and Darcy Buckert  
Cody Boots  
Cody Eilts  
Dinita Cooley  
James Whelan  
Josh Rabe  
Nicole Osborne-McGough  
Spencer McKeown  
Zach Campbell  
Zachary Kinscherf

## 5-6 T-ball

Adam Uppinghouse  
Amy Zanger  
Austin Ramsey  
Bobby Tait Chris  
Bockius Chris Dye  
Chris Martin Jake  
Mann  
Jay Zanger  
Jessica Jones  
Joe Terwelp Kali  
Powell Kory  
Hollensteiner  
Lance Fox  
Ryan Wiemelt  
Steve Adjinovich  
Struther Wand Tim  
Osborne Tony  
Martin Tyler  
Breuer

## 7-10 Baseball

Brian Doellman  
Chuck Hensley  
Dan Golden  
Douglas Peterson  
Jacob Venvertloh  
Joe Darnell  
Josh Rabe  
Matt Kasparie  
Ryan Cook  
Scott Vaughn  
Wes Creech

**To:** Board of Commissioners  
**From:** Rome Frericks  
**Subject:** Monthly Report  
**Date:** May 31, 2022

**Administrative Initiatives** (5/01/22 – 5/31/22)

Attended:

- Friends of the Trails meeting
  - Directors' meeting
  - Board meeting
  - Safety meeting
  - Rotary Board meeting
  - Quincy/Adams County Economic Development/Tourism meeting
  - UMRR meeting
  - Preservation Commission meeting
  - Terry Anastas Ultimate Ride Fundraising meeting
  - Westview Irrigation meetings
  - Glenn Sanders meeting
  - Quincy Grand Prix of Karting meeting
  - Berrian Basketball Courts ribbon cutting
- 
- Met with Attorney David Penn several times on current events concerning the Park District.
  - Staff and Klinger & Associates met with BNSF on the abandoned railroad easement along Bonansinga Drive.
  - Held two operation meetings with the Directors.
  - Oversaw the pergola installation for Westview patio.
  - Met with Board members on several dates to discuss Park District business.
  - Met with Terry Traeder and Jeff Miles for the curb replacement at South Park for the Quincy Grand Prix of Karting.

- Met with Quincy Tennis Association and QND Tennis coach to discuss the future of Pickleball in Quincy.
- Staff met to gather information for the Finance meeting regarding Westview irrigation.
- Completed the walkthrough for the Madison Park shelter with the contractor and engineers.

### **Administrative Initiatives** (6/1/22 – 6/30/22)

- Continue to work with UMRR to develop the beginning scope of work and specifications.
- Continue working on the 2022 bond projects, goals and objectives.
- Update/gather additional pictures for the facilities audit report.
- Continue to monitor the large bond projects throughout the Park District.
- Hold ribbon cutting for Bob Bangert shade structure.
- Continue planning for the 2023 bond projects.



***DIRECTORS'***  
***REPORTS***

**To:** Board of Commissioners  
**From:** Matt Higley  
**Subject:** Monthly Report  
**Date:** May 31, 2022

**Administrative Initiatives** (5/1/22 – 5/31/22)

Attended:

- Directors' meeting
- Safety meeting
- Kiwanis meetings
- Friends of the Trail meeting
  
- Monitored work on Madison Park shelter.
- Monitored Riverview Park storm drain repair.
- Monitored Lorenzo Bull House porch replacement.
- Monitored work on Westview porch shade structure.
- Monitored curb repair at South Park.
- Monitored work on Berrian Basketball Court.
- Monitored work on Lincoln Park front parking lot replacement.
- Monitored Indian Mounds pool startup.

**Administrative Initiatives** (6/1/22 – 6/30/22)

- Continue planning for 2022 projects, goals and objectives.
- Work on 2022 Capital Projects for Parks Department.
- Monitor work on Lincoln Park front parking lot replacement.
- Monitor road resurfacing at Parker Heights Park.
- Monitor road resurfacing at Bob Bangert Park.
- Monitor road resurfacing at Riverview Park.
- Monitor tar and chip replacement at East Gardner Park.
- Monitor dredge site preparation and dredging.

**To:** Board of Commissioners  
**From:** Donald J. Hilgenbrinck  
**Subject:** Monthly Report  
**Date:** May 31, 2022

**Administrative Initiatives** (5/01/22 – 5/31/22)

- Attended Safety Committee meeting.
- Attended “*Cryptocurrency: Evolving to a Digitized Payments Economy*” by Commerce Bank.
- Assisted auditors with the field work portion of the FY2021 audit.

**Administrative Initiatives** (6/01/22 – 6/30/22)

- Complete annual FOIA/OMA training.
- Apply to the Local Records Commission for annual destruction of District records in accordance with the District’s retention policy.
- Complete worksheets, reports, and background statistics for the FY2021 Annual Comprehensive Financial Report (ACFR).
- Assist the auditors in finishing the field work portion with the of the FY2021 audit.
- Prepare the MD&A for the 2021 Comprehensive Annual Financial Report.
- Prepare & submit Certificate of Achievement for Excellence in Financial Reporting program application to the GFOA review board for the District’s FY2021 Comprehensive Annual Financial Report.
- Publish the Notice of Availability of Audit Report.
- File FY2021 Annual Comprehensive Financial Report with the Adams County Clerk.
- Prepare and file Annual Treasurer’s Report with the Adams County Clerk.
- File the Annual Financial Report (AFR) with the Illinois Comptroller, as required by statute.
- Post the FY2021 Comprehensive Annual Financial Report on the District’s website.

- Prepare and post the 2021 Annual Treasurer's Report on the District's website.
- Conduct seasonal cash/POS payment processing audits.

**To:** Board of Commissioners  
**From:** Mike Bruns  
**Subject:** Monthly Report  
**Date:** May 25, 2022

**Administrative Initiatives** (05/01/22 – 05/31/22)

- Attended the monthly safety committee meeting.
- Held monthly staff recreation meeting.
- Staff worked with the Director of Operations/Marketing on promoting our programs.
- Staff worked on organizing the t-ball, girls' softball, 3 on 3 basketball, and sand volleyball programs.
- Staff worked on recruiting staff for 2022.
- Staff continued seasonal employee training.
- Staff worked on setting up Indian Mounds Pool for the season.
- Tennisfest was held at Reservoir Park.
- Mountain bike skills clinic was held at All America Mountain Bike Park.
- Outdoor fitness, youth golf lessons, nature programs, archery, soccer, and baseball continued for the month.
- Q Town baseball and softball tournaments were held on the weekends at the three turf fields.
- Kite flying event was held at Moorman Park.
- Family scavenger hunt was held at Moorman Park.
- Staff worked on organizing the tennis program and pickleball tournament.

**Administrative Initiatives** (06/01/22 – 06/30/22)

- Staff will conduct training for our seasonal staff.

- Indian Mounds Pool plans to open on Saturday, June 4.
- Work with the Director of Operations/Marketing on promoting our programs.
- T-ball, girls' softball, 3 on 3 basketball, sand volleyball, nature, archery, summer adventures, special populations, outdoor fitness, tennis, fishing clinics, lacrosse, swim lessons and water babies' programs will start this month.
- Staff will work on recruiting staff for 2022.
- Nature walk expedition will be held on June 4.
- Disc golf day will be held on June 11.
- The first outdoor movie will be held on June 17 at Moorman Park.
- Fishing rodeo will be held on June 18 at Moorman Park.
- Family fun in the sun event will be held on June 21 at Moorman Park.
- Q Town baseball and softball tournaments will be held on the weekends in June.
- Staff will work on organizing the summer adventures, special populations, fishing clinics, fishing rodeo, outdoor movies, family fun in the sun, tennis and lacrosse programs.
- Family scavenger hunt will be held on June 25 at Moorman Park.

**To:** Board of Commissioners

**From:** David Morgan

**Subject:** Monthly Report

**Date:** June 1, 2022

**Administrative Initiatives** (5/01/22 – 5/31/22)

- Attended safety meetings and board meetings.
- Staff continue to disinfect and clean Westview.
- Continue to receive merchandise for the 2022 season.
- Continued Junior lessons on Tuesdays through May.
- Men's Club league started on Wednesday, May 4<sup>th</sup>.
- Titan League started on Thursday, May 5<sup>th</sup>.
- Hosted the Optimist Junior Tournament on Saturday, May 7<sup>th</sup>.
- Hosted the Men's and Ladies City Tournament on Saturday, May 21<sup>st</sup>, and Sunday, May 22<sup>nd</sup>.
- Sent job postings for seasonal employees to Quincy University and John Wood Community College.
- Worked with maintenance 1 staff on the construction of the canopy over the new deck area.
- Serviced the Westview golf cart fleet.
- Applied post-emergent herbicide on the course to control broadleaf weeds.
- Applied fertilizer to the greens, tees, and fairways.
- Finished applying pre-emergent herbicide to the greens and collars.
- Staff continued applying fungicides to the greens and tees.
- Prepared the course for the city golf championship.



- Installed the fountain on holes 5 and 12.
- Repaired three (3) irrigation heads on the course.

### **Administrative Initiatives** (6/01/22 - 6/30/22)

- Attend safety meetings and board meetings.
- Staff will continue to disinfect and clean Westview.
- Host the Ladies Chamber Golf Outing, Friday, June 3<sup>rd</sup>.
- Host the McSchoch Golf Outing, Saturday, June 4<sup>th</sup>.
- Host the Quincy Cup, Sunday, June 5<sup>th</sup>.
- Host the YMCA Golf Outing, Friday, June 10<sup>th</sup>.
- Host the PGA Junior Golf League, Friday, June 10<sup>th</sup>.
- Host the Obert 27-hole extravaganza, Saturday, June 11<sup>th</sup>.
- Host the Little Peoples Golf Tournament, Sunday, June 19<sup>th</sup> through Wednesday, June 22<sup>nd</sup>.
- Host the PGA Junior Golf League, Friday, June 24<sup>th</sup>.
- Host the PGA Junior Golf League, Friday, June 16<sup>th</sup>.
- Grade and re-seed the south side of the new deck area.
- Remove the old restroom concrete pad on hole 23.
- Continue searching for seasonal staff employees.
- Start preventive fungicide applications on the fairways.
- Monitor the aging irrigation system.
- Felling of the dead trees on holes 12 and 13.
- Spot spray post-emergent herbicide on the course to control clover and dandelions.

## Westview Golf Course Rounds of Golf - 2022

		May-22	2022 YTD	May-21	2021 YTD
10000	18 Hole Weekday Green Fee	534	922	485	872
10002	9 Hole Weekday Green Fee	329	654	250	523
10004	Twilight Green Fee	48	73	35	89
10005	Fall/Spring/Winter Green Fee	0	242	0	525
10006	M-T-TH-Special	39	84	72	243
10007	Winter Special w/ Car	0	0	0	76
10008	Third Nine Green Fee	573	1136	595	1290
10009	Family Night Adult	8	14	3	12
10010	Family Night Child	7	11	5	10
10011	Jr. Green Fee	22	33	11	13
10012	Promotional Round	14	24	12	41
10013	Twilight Combo	492	1035	512	1069
10014	Early Bird 9	65	69	8	11
10015	Early Bird 18	87	112	45	75
11000	Adult Weekday Pass Visit	242	430	180	512
11001	Adult Weekend Pass Visit	139	318	147	398
11002	Senior Weekday Pass Visit	405	784	296	888
11003	Senior Weekend Pass Visit	211	433	225	571
11004	Senior Rest. Weekday Pass Visit	53	101	43	102
11005	Super Senior Weekday Pass Visit	310	502	289	717
11006	Employee Pass Visit	6	11	11	23
11007	Junior Weekday Pass Visit	79	143	73	243
11008	Junior Weekend Pass Visit	32	74	34	103
11010	Junior Summer Pass Visit	50	54	42	54
11011	College Pass Visit	0	0	0	0
11012	Young Adult Pass Visit	182	405	107	277
11013	School Team Pass Visit	0	0	0	0
12000	Green Fee Punch card Visit	97	163	217	364
13000	Tournament Round	172	208	0	0
13002	Outing Green Fee	0	0	0	0
10016	Tri-State Promotional Round	8	20	5	8
<b>Total</b>		<b>4204</b>	<b>8055</b>	<b>3702</b>	<b>9109</b>
<b>Per Visit Fee</b>		<b>\$3,961</b>	<b>\$7,812</b>	<b>\$3,652</b>	<b>\$9,120</b>
<b>Days Closed</b>		<b>3</b>	<b>81</b>	<b>2</b>	<b>65</b>

**To:** Board of Commissioners  
**From:** Marcelo Beroiza  
**Subject:** Monthly Report  
**Date:** June 1, 2022

**Administrative Initiatives** (5/1/22 – 5/31/22)

- Attended the Rec. Department staff and Park District Board meetings
- Attended MCT 2022 Trail Summit Edwardsville, IL
- Attended IPRA webinar “*Emerging Technologies for Integrating Nature and Health into Parks and Recreation*”
- Met with Mississippi Valley Beekeepers Association
- Met with the Executive Dir. for the monthly meeting (Maintenance, Rec, Business office, Westview, and projects)
- Marketing
  - Network interviews
  - New distribution channel. Quincy's Calling social media
  - Terrain Magazine consulting meeting
  - New youth soccer video
  - Outdoor fitness photoshoot
  - New nature inspirational text/outdoor picture posters
  - MCT 2022 Trail Summit
- Projects
  - Kiwanis grant allocated to Rec. Department mountain Bike clinic equipment
  - Masonic donation to Nature Trials projects
  - BSNF on-site meeting. Bill Klingner Trail from Parker Heights to Lincoln Park
- Collaborations
  - Knapheide engineer's collaboration on the batting cage overhaul
  - New community initiative. Summer Adventure Runs, in collaboration with Quincy Running Club
  - First mountain bike clinic run by volunteers
  - Pollinator initiatives (butterflies & bees). Mississippi Valley Beekeepers Association

### **Administrative Initiatives** (6/1/22 – 6/30/22)

- Operations and Project list, follow-ups, and collaborations through the Park District facilities and parks
- Coordinate media network communications, and community PR
- Marketing
- Community collaborations
- Projects started list

***COMMITTEE***  
***REPORTS***

# ***UNFINISHED BUSINESS***

***NEW BUSINESS***



# QUINCY PARK DISTRICT

Board of Commissioners

Date of Board Meeting: June 8, 2022

## **STAFF RECOMMENDATION**

### **AGENDA ITEM: QUINCY PARK DISTRICT 2022 PLANNING SESSION INITIATIVES: RECOMMENDED APPROVAL**

**BACKGROUND INFORMATION:** The Quincy Park District Board of Commissioners and staff met in late March with an outside consultant to develop a strategic plan for the next several years.

After receiving the planning session draft version from the consultant, staff met over several meetings to provide a draft version for the May Board meeting in order to create a final working document. There were no changes to the draft version during the May meeting.

The final version of the Quincy Park District Planning 2022 planning session initiatives is behind this report.

**FISCAL IMPACT:** None.

**STAFF RECOMMENDATION:** Staff recommends approval of the 2022 planning session initiatives.

**PREPARED BY:** Rome Frericks, Executive Director

**BOARD ACTION:**



*The Quincy Park District will enhance the recreational, cultural, historical and environmental qualities of life for all its residents through the provision of a well-planned, developed, maintained and accessible system of public parks, facilities, and programs.*

***Our high-quality outdoor facilities are recreational destinations.***

- 1) The Board of Commissioners and staff will finalize the location and path for the next section of the Bill Klinger Trail from Parker Heights Park to Lincoln Park by Spring 2023.
- 2) Westview Golf Course irrigation specifications and financial plan will be completed by Fall 2023.
- 3) The Quincy Park District will secure a parcel of land in the Southeast quadrant of Quincy by December 2022.

***Area residents enjoy a more active lifestyle because of the green space and recreational activities provided by the Quincy Park District.***

- 1) The Quincy Park District will target adults (18+) for program participation in our parks and facilities starting in Spring 2023.
- 2) A second all-inclusive playground will be constructed within a current park by Fall 2024.
- 3) Nature activities and future programming in Bob Bangert Park will continue to be a high priority as the Quincy Park District and MVHFA continue their partnership and develop a scholarship program.

***The Quincy Park District is a sought-after collaborative partner that is responsive to the community.***

- 1) The Quincy Park District will engage in additional collaborative partnerships with community organizations, including waterfront parks.
- 2) Staff will develop a guide to facilitate discussions with interested organizations in support of collaborative efforts to meet the Quincy Park District mission statement by Summer 2023.
- 3) Staff will develop and promote volunteer initiatives and partnerships through our marketing platforms.

# QUINCY PARK DISTRICT

Board of Commissioners

Date of Board Meeting: June 8, 2022

## **STAFF RECOMMENDATION**

### **AGENDA ITEM: VILLA KATHRINE WALKWAY AND SCENIC OVERLOOK DESIGN AND ENGINEERING: RECOMMENDED APPROVAL**

**BACKGROUND INFORMATION:** The city of Quincy received the necessary resolutions, from all seven taxing bodies, to extend the west TIF District. The extension is for an additional twelve years once the original term expired in December of 2021. The Quincy Park District has previously requested funding from the 2021 and 2022 TIF extension for improvements to Villa Kathrine which is located in the west TIF District.

Staff has been working with a local engineering firm to gather potential designs and cost estimates for the project. Design and engineering costs are \$11,950.

Behind this report is a concept plan for a walkway and scenic overlook.

**FISCAL IMPACT:** The \$11,950 needed for the design and engineering would come from corporate reserves.

**STAFF RECOMMENDATION:** Staff recommends using \$11,950 from corporate reserves for the design and engineering for the Villa Kathrine walkway and scenic overlook.

**PREPARED BY:** Rome Frericks, Executive Director

**BOARD ACTION:**



VIEW TO LOCK & DAM 21



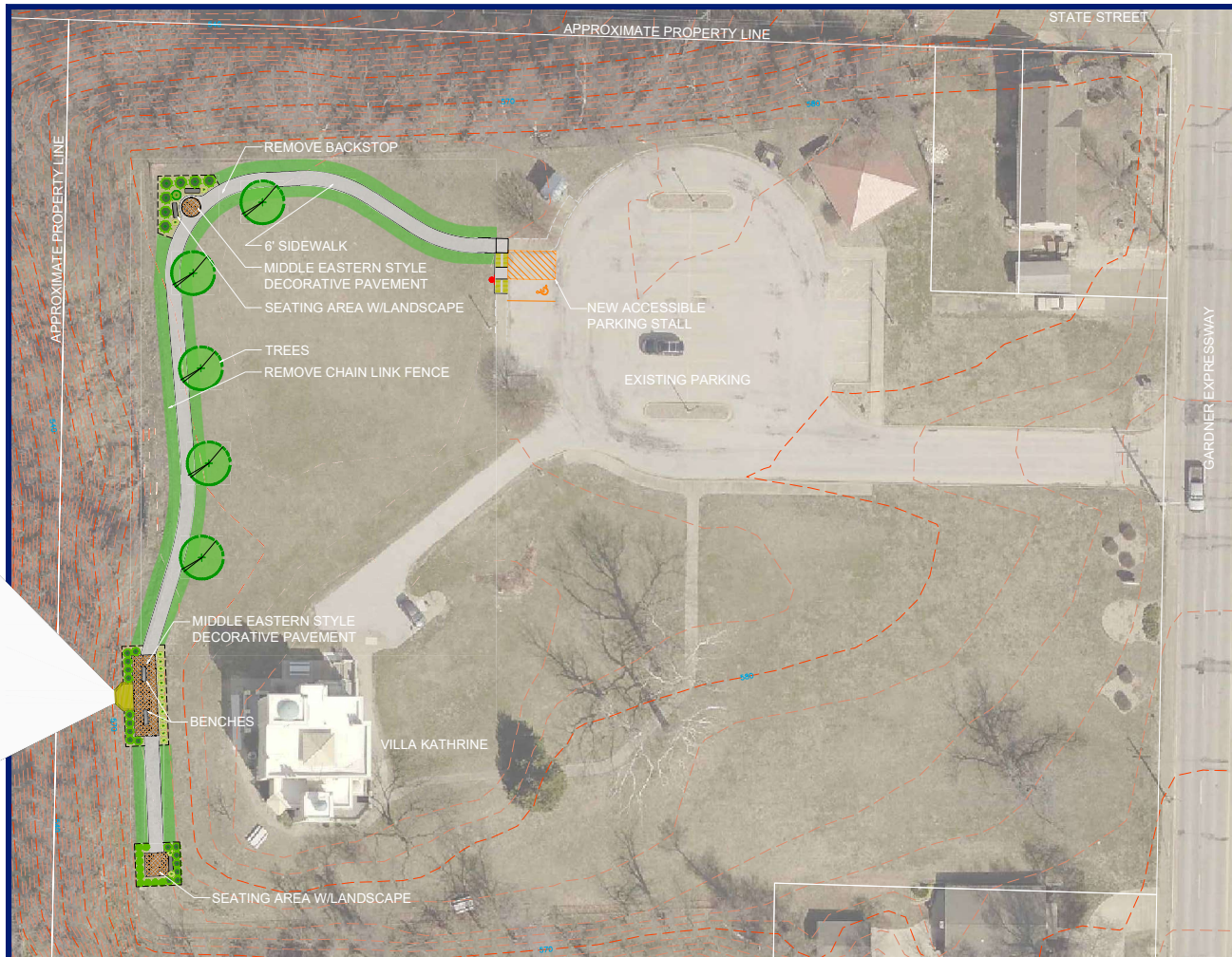
VIEW OF MISSISSIPPI RIVER



VIEW OF MEMORIAL & BAYVIEW BRIDGES

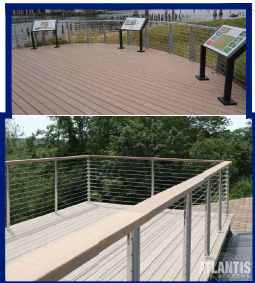


## VILLA KATHRINE SCENIC OVERLOOK

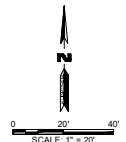


### CONCEPTS:

- SCENIC WALKWAY ALONG BLUFF
- ACCESSIBLE PARKING W/CURB RAMP AT ACCESS POINT
- MIDDLE EASTERN THEME STENCILED PAVEMENT & LANDSCAPE AT SEATING AREAS
- INTERPRETIVE PANELS EXPLAINING VIEWS (I.E. LOCK & DAM 21, BAYVIEW BRIDGE, ETC.)



SCENIC OVERLOOK DECK W/CABLE  
RAILING& INTERPRETIVE PANELS



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# QUINCY PARK DISTRICT

Board of Commissioners

**Date of Board Meeting: June 8, 2022**

## **STAFF RECOMMENDATION**

### **AGENDA ITEM: POTENTIAL SALE OF PARK PROPERTY IN PARKER HEIGHTS PARK: DISCUSSION**

**BACKGROUND INFORMATION:** Each year the Quincy Park District updates the goals and objectives. The Quincy Park District 2017-2018 Goals and Objectives directed staff to identify property that no longer meets the needs of the Park District and once identified, dispose of that property using proper protocol.

Staff has identified a parcel of land that fits the above requirement. This parcel of land is located in Parker Heights Park and is approximately 1.17 acres. Currently the land is considered a low mow area which is mowed twice a year. The Park District would maintain a 20' buffer along the entire roadside area throughout the park area.

In order for the Quincy Park District to sell this parcel of land over three (3) acres in size, several steps need to occur:

1. A resolution needs to occur with 4/5ths of the Board approving the resolution.
2. The Park District would need approval from the City of Quincy. Parker Heights was one of the original parks in the Park and Boulevard Association from 1946. (Received approval from City of Quincy in December 2016.)
3. The parcel of land over three (3) acres needs to be approved by a majority of the voters at the regular election. (Next election would be November 2023.)
4. Selling of the land at public auction.

Attached to this report is a map of the parcel of land located in Parker Heights.

**FISCAL IMPACT:** None at this time.

**STAFF RECOMMENDATION:** Discussion Only

**PREPARED BY:** Rome Frericks, Executive Director

**BOARD ACTION:**





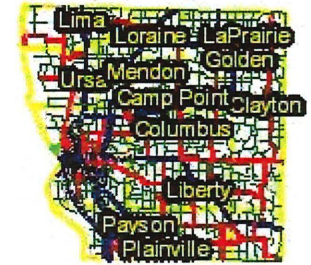
# Map Title



NAD\_1983\_StatePlane\_Illinois\_West\_FIPS\_1202\_Feet  
© Latitude Geographics Group Ltd.

This map is a user generated static output from an Internet mapping site and is for reference only. Data layers that appear on this map may or may not be accurate, current, or otherwise reliable.

THIS MAP IS NOT TO BE USED FOR NAVIGATION



## Legend

### ROAD CENTERLINE

- BORDER COUNTY
- CITY
- COUNTY
- INTERSTATE
- PRIVATE
- STATE
- STATE 4 LANE
- TOWNSHIP

- Parcels (Jan 2022)
- Quincy City Limits
- Adams County Boundary
- Townships
- Village Limits

19190E126376N.sid

- Red: Band\_1
- Green: Band\_2
- Blue: Band\_3

19374E119512N.sid

- Red: Band\_1
- Green: Band\_2
- Blue: Band\_3

19401E118984N.sid

- Red: Band\_1
- Green: Band\_2
- Blue: Band\_3

## Notes

Enter Map Description



# ***PUBLIC INPUT***