

Quincy Park District

BOARD OF COMMISSIONERS MEETING



**QUINCY PARK DISTRICT
1231 Bonansinga Drive
Quincy, Illinois**

**Agenda
March 9, 2022**

Regular Meeting – Board Room

6:00 P.M

CALL TO ORDER (ROLL CALL)

PLEDGE OF ALLEGIANCE

CONSENT AGENDA: (UNANIMOUS CONSENT)

1. Check Register – Full Monthly: Recommended Approval by the Finance Committee
2. Regular Meeting Minutes – February 9, 2022
3. Appointment of Mike Mahair to the Quincy Riverfront Development Corporation

PUBLIC INPUT: Each speaker may have up to 3 minutes for comments

BOARD INFORMATION/EDUCATION:

- Westview Irrigation

CORRESPONDENCE:

VOLUNTEERS:

EXECUTIVE DIRECTOR'S REPORT:

- Rome Frericks

DIRECTOR'S REPORTS:

- Matt Higley, Director of Parks
- Don Hilgenbrinck, Director of Business Services
- Mike Bruns, Director of Program Services
- David Morgan, Director of Golf
- Marcelo Beroiza, Director of Marketing/Operations

COMMITTEE REPORTS:

UNFINISHED BUSINESS: None

NEW BUSINESS:

- Review/Revision of the Quincy Park District Mission Statement
- Bid for Maintenance Dredging: Recommended Approval **(VOICE VOTE)**
- Villa Kathrine Sublease by Friends of The Castle: Recommended Approval **(VOICE VOTE)**
- Bid for East Gardner Park Road Tar and Chip Replacement: Recommended Approval **(VOICE VOTE)**
- Bid for Parking Lot Addition at Lincoln Park: Recommended Approval **(VOICE VOTE)**
- Bid for Parker Heights Park, Riverview Park and Bob Bangert Park Milling and Resurfacing: Recommended Approval **(VOICE VOTE)**
- Bid for Westview Porch Concrete Replacement: Recommended Approval **(VOICE VOTE)**
- Bid for Culvert Replacement at Riverview Park: Recommended Approval **(VOICE VOTE)**
- Bid for Sidewalk Replacement at Clat Adams Park: Recommended Approval **(VOICE VOTE)**
- Bid for Sidewalk Replacement at Villa Kathrine: Recommended Approval **(VOICE VOTE)**
- Bid for Emerson Park Playground: Recommended Approval **(VOICE VOTE)**
- Bid for Lorenzo Bull House Porch Improvements: Recommended Approval **(VOICE VOTE)**

PUBLIC INPUT: Each speaker may have up to 3 minutes for comments

EXECUTIVE SESSION: In accordance with 5 ILCS, Par. 120/2c, I move that the Board convenes into Executive Session to discuss: (please read item(s) from list) **(ROLL CALL VOTE)**

CALL TO ORDER (OPEN SESSION) **(ROLL CALL VOTE)**

ACTIONS AFTER EXECUTIVE SESSION:

ADJOURN **(VOICE VOTE)**

CONSENT AGENDA

(Unanimous Consent)

QUINCY PARK DISTRICT
1231 Bonansinga Drive
Quincy, Illinois

Regular Meeting
Board Room

February 9, 2022
6:00 P.M.

ROLL CALL

President Leenerts called the meeting to order and upon the roll being called the following members were physically present at said location: President Roger Leenerts, Vice-President Barbara Holthaus, Nathan Koettters, John Frankenhoff Patty McGlothlin and Jeff Steinkamp. No Park Commissioner was permitted to attend the meeting by video or audio conference.

Members Absent: David Gilbert

Also in Attendance: Executive Director–Rome Frericks, Director of Parks–Matt Higley, Director of Business Services–Don Hilgenbrinck, Director of Golf–David Morgan, and Attorney-Jeff Terry.

President Leenerts led the room in the Pledge of Allegiance.

CONSENT AGENDA

President Leenerts asked if there were any objections or changes to the January 19, 2022, Regular Board meeting minutes or the check register and upon hearing no objections, he announced they were approved by unanimous consent.

PUBLIC INPUT

Vicki Dempsey spoke regarding the Lorenzo Bull House landmark status ordinance. Updated the board on the fundraising being done by the Friends of the Bull House and spoke in favor of the Board supporting this ordinance on tonight's agenda.

Dick Wellman spoke regarding other properties in the area with landmark designation status and on the Friends of the Bull House organization and their progress. The Preservation Commission has designated over one hundred properties in the area with landmark status and it also needs a City Ordinance. Stated this designation should be considered as an award or badge of honor for the property.

BOARD INFORMATION/EDUCATION

Force Account Work Schedule-Director Higley stated this is a tentative schedule the Parks department tries to follow for in-house projects. Lower part of document has contracted projects listed. Discussion/inquiries followed regarding Bob Bangert shade structure and shelter replacement.

Westview Irrigation Presentation-Director Morgan explained the components and working of the system. Explained the current system is 30 years old. Stated the systems have a lifetime expectancy of 25-30 years maximum. Executive Director Frericks indicated Larry Collins is coming on February 28, 2022, at no charge to meet with us. Commissioner Frankenhoff inquired about officially hiring the firm. Frankenhoff made the statement about not irrigating the course, or irrigating just the first 18-holes and not the third nine. Frankenhoff stated if we commit to irrigating the third nine, we are committing to maintaining that part of the course another 20 years, negating the closing or selling of the third nine in the future if golf rounds decline. President Leenerts stated he would not state tonight to financially support this project with tax dollars as Westview is an Enterprise fund. Commissioner Steinkamp inquired as to the timing for this project to which Executive Director Frericks replied it is something to be done in the next 3-5 years.

CORRESPONDENCE-None

VOLUNTEERS-None

EXECUTIVE DIRECTOR'S REPORT

Executive Director Frericks highlighted he and President Leenerts will be attending an Awards Ceremony in Chicago where Klingner & Associates and the Bill Klingner Trail will receive an Award honoring this as one of the top ten projects in Illinois.

DIRECTORS' REPORTS

Director Higley -Higley stated the Park staff completed Chainsaw training at the end of January. Director Hilgenbrinck-Hilgenbrinck commented the Park District closed and funded the 2022 GO Bond February 1, 2022.

Director Bruns-Bruns highlighted the job fair to take place here on February 24th. Date nights will be held the first weekend in March after being on hiatus for two years due to Covid-19. All other registration going well.

Director Morgan-Morgan stated his staff and along with the business office are working hard to implement the new Golf Software and have it up and running sometime next month.

Director Beroiza-Beroiza commented on community partnerships/collaborations with the Park District.

COMMISSIONER COMMITTEE REPORTS

President Leenerts stated he has selected Commissioner Steinkamp to serve on the Quincy Riverfront Development Corporation for a term of three years. Appointment can change with the change of the Park Board President office. The Non-Commissioner appointment to this committee will be discussed later in the agenda. President Leenerts stated he, Vice-President Holthaus and Executive Director Frericks have been discussing simple strategic planning. SOAR (Strengths, Opportunities, Aspirations, Results) analysis. There is someone who could facilitate this with most of the costs being covered by the Tracy Foundation. This is a joint effort between commissioners and staff. This ends up with a one-page document that focuses on the next three to four years. President Leenerts is asking the Board for feedback on this. Discussion followed.

Finance Committee-Commissioner Frankenhoff stated they approved the check register at today's meeting with the remainder of the meeting being routine.

QBAREA-Commissioner Steinkamp stated they are moving forward.

Quincy Park Foundation-Commissioner McGlothlin stated they are working on a mail piece.

Friends of the Lorenzo Bull House-Commissioner Frankenhoff stated fundraising is underway. An auction and a dinner are scheduled for May 5, 2022.

Quincy Planning Commission-President Leenerts reported on Commissioner Gilbert's behalf that the City has approved a plan for the former Madison School which could result in increased activity at Madison Park.

Quincy Riverfront Committee-Commissioner Koettters had nothing to report at this time. Commissioner Steinkamp expressed appreciation for the appointment to the new Riverfront Development Corporation.

Personnel Committee-Vice-President Holthaus-Nothing to report at this time.

UNFINISHED BUSINESS-None

NEW BUSINESS

Bid for Westview Golf Course Grounds Maintenance Chemicals: Recommended Approval (VOICE VOTE)

Director Morgan stated this is an annual procedure and recommends approval of the Staff Rec as included in the board packet. COMMISSIONER FRANKENHOFF MADE A MOTION SECONDED BY COMMISSIONER KOETTERS TO APPROVE THE STAFF REC AS PRESENTED. Discussion of bids, availability of chemicals and delivery followed. Staff may come up with another Staff Rec next month to address additional funding if necessary and expedite the process if this becomes

an issue. This was previously discussed in the Finance Committee meeting. UNANIMOUS.
PRESIDENT LEENERTS DECLARED THE MOTION CARRIED.

ORDINANCE NO. 22-03: An Ordinance Amending the Quincy Park District Public Park Use Ordinance: Recommended Approval (ROLL CALL VOTE)

Director Hilgenbrinck explained the ordinance regarding allowance of food trucks in the Parks and stated the Park District has met with some food vendors prior to creating the proposed ordinance. Staff recommends approval of this ordinance. COMMISSIONER KOETTERS MADE A MOTION SECONDED BY VICE-PRESIDENT HOLTHAUS TO APPROVE ORDINANCE NO. 22-03 as presented. Discussion and questions followed.

THE FOLLOWING ROLL CALL VOTES WERE CAST AND RECORDED:

COMMISSIONER KOETTERS	YES
COMMISSIONER FRANKENHOFF	YES
COMMISSIONER MCGLOTHLIN	YES
COMMISSIONER STEINKAMP	YES
COMMISSIONER GILBERT	ABSENT
VICE-PRESIDENT HOLTHAUS	YES
PRESIDENT LEENERTS	YES

PRESIDENT LEENERTS DECLARED THE MOTION CARRIED.

ORDINANCE NO. 22-04: An Ordinance Amending the Quincy Park District Board Policy Manual: Recommended Approval (ROLL CALL VOTE)

Director Hilgenbrinck explained the ordinance change was directed by the Board and stated staff recommends approval as presented. COMMISSIONER KOETTERS MADE A MOTION SECONDED BY COMMISSIONER MCGLOTHLIN TO APPROVE ORDINANCE NO. 22-04 as presented. This ordinance allows the Board President to appoint non-elected persons to serve on outside committees in representation of the Park District.

THE FOLLOWING ROLL CALL VOTES WERE CAST AND RECORDED:

COMMISSIONER FRANKENHOFF	YES
COMMISSIONER MCGLOTHLIN	YES
COMMISSIONER STEINKAMP	YES
COMMISSIONER GILBERT	ABSENT
COMMISSIONER KOETTERS	YES
VICE-PRESIDENT HOLTHAUS	YES
PRESIDENT LEENERTS	YES

PRESIDENT LEENERTS DECLARED THE MOTION CARRIED.

Application for Local Landmark Designation of the Lorenzo Bull House by Friends of the Lorenzo Bull House: Recommended Approval (VOICE VOTE)

Executive Director Frericks explained the ordinance being presented. VICE-PRESIDENT HOLTHAUS MADE A MOTION SECONDED BY COMMISSIONER STEINKAMP TO APPROVE THE STAFF REC AS PRESENTED. PRESIDENT LEENERTS SUSPENDED THE RULES TO ALLOW DIALOGUE AND INPUT FROM DICK WELLMAN AND VICKI DEMPSEY AS REPRESENTATIVES OF THE FRIENDS OF THE BULL HOUSE. Discussion followed regarding maintenance of the house if Landmark status is granted. The point was made during discussion that the staff rec only gives The Friends of the Lorenzo Bull House permission to go forward to submit an application for landmark status. THE BOARD VOTED FIVE TO ONE IN FAVOR OF THE STAFF REC WITH ONE OPPOSED AND ONE ABSENT. PRESIDENT LEENERTS DECLARED THE MOTION CARRIED.

PUBLIC INPUT-None

ADJOURNMENT:

With no other business to discuss, COMMISSIONER KOETTERS MADE A MOTION, SECONDED BY COMMISSIONER FRANKENHOFF TO ADJOURN THE MEETING. UNANIMOUS. PRESIDENT LEENERTS DECLARED THE MOTION CARRIED. The meeting adjourned at 7:09 p.m.

Secretary

Chairman

Date

Date

PUBLIC INPUT

***BOARD
INFORMATION/
EDUCATION***

EC Design Group, LTD. Meeting Notes from Larry Collins on 2/28/2022

EC Designs will consult the Quincy Park District on:

- Design and bidding
- Staking the entire golf course
- Perform the as builds for the new irrigation system
- Oversee the installation of the new irrigation system

Timeline for EC Designs from purchase order to as build designs would be 2 months

EC Designs will have a proposal to the Quincy Park District by March 8, 2022

Potential irrigation companies for the Westview Irrigation (these companies are currently scheduling for the 2024 season)

- Liebold Irrigation, Inc.
- Midwest Irrigation Company
- Commercial Irrigation and Turf

Ideal best time for the new irrigation system would be June/July/August/September

HDPE – High Density Polyethylene (water line) is preferred application for newly installed systems

New irrigation heads have computers built in each head which eliminates the upright pedestals

Recommend replacing pump station before the installation of the new irrigation system at an approximate cost of \$200,000 due to the age of this mechanical systems. Currently the pump stations have an 8 to 9-month lead time

Current costs estimates are \$2,000 per head (Non-Prevailing Wage) installed

Consultant estimates that 800 to 900 heads are required for new irrigation system

Potential Phasing Concerns

- Increased costs over multiple years
- Golf course is responsible to store all material until completion of project
- 15% to 30% mobilization/demobilization increase for each phase
- Would require multiple computers to run current and newly installed system
- Different hydraulic flow rates between new and old system

Estimated replacement cost for pump station and new irrigation \$3 to \$3.5 million

CORRESPONDENCE

VOLUNTEERS

To: Board of Commissioners
From: Rome Frericks
Subject: Monthly Report
Date: February 28, 2022

Administrative Initiatives (2/01/22 – 2/28/22)

Attended:

- Friends of the Trails meeting
 - Directors' meeting
 - Board meeting
 - Safety meeting
 - Quincy/Adams County Economic Development/Tourism meeting
 - UMRR coordination meeting
 - Tree Commission meeting
 - Recreation meeting
 - Q-Town Tournament meeting
 - Muddy River Radio Interview
 - Westview Irrigation meeting with David Adams
 - Westview Irrigation meeting with Larry Collins
-
- Worked with staff to coordinate the distribution of the Workkamper brochures for the Art Keller Marina.
 - Attended the on sites meetings and bid openings for the following projects:
 - Emerson Playground/Westview Restroom Replacement/Westview Deck Replacement/Lincoln Park Parking Lot Addition/Park Road Tar & Chip and Resurfacing/Lorenzo Bull House Porch Replacement/Clat Adams Sidewalk Replacement/Villa Kathrine Sidewalk Replacement/Riverview Park Culvert Replacement
 - Met with Attorney David Penn several times on current events concerning the Park District.
 - Held two operation meetings with the Directors.
 - Staff met with Arts Quincy for the Sunday Stroll with George.

- Met with Board members on several dates to discuss Park District business.
- Met with Dick Wellman for additional information on landmark designation for the Lorenzo Bull House.
- Worked with staff to complete the 2022 Brochure.
- Met with contractors for Clat Adams/Villa Kathrine Sidewalk Replacements
- Met with contractors for the Riverview Park Culvert Replacement.

Administrative Initiatives (3/1/22 – 3/31/22)

- Continue to work with UMRR to develop the beginning scope of work and specifications.
- Continue working on the 2022 bond projects, goals and objectives.
- Update/gather additional pictures for the facilities audit report.
- Attend the Strategic Visioning meeting with the Board and Directors.

DIRECTORS'
REPORTS

To: Board of Commissioners
From: Matt Higley
Subject: Monthly Report
Date: February 28, 2022

Administrative Initiatives (2/1/22 – 2/28/22)

Attended:

- Directors' meeting
 - Safety meeting
 - Kiwanis meetings
 - Friends of the Trail meeting
 - Bid openings
 - Project onsite meetings
-
- Monitored work on winter tree list.
 - Monitored work on East Gardner culvert replacement.
 - Worked on 2022 fuel bid.
 - Worked on equipment purchases for Parks Department.

Administrative Initiatives (3/1/22 – 3/31/22)

- Monitor work on winter tree list.
- Continue planning for 2022 projects, goals and objectives.
- Work on 2022 Capital Projects for Parks Department.
- Monitor work on the Indian Mounds Pool filter replacement.
- Monitor Madison Park shelter replacement.
- Monitor the opening of the marina.
- Monitor road openings throughout the District.
- Monitor restroom openings throughout the District

To: Board of Commissioners
From: Donald J. Hilgenbrinck
Subject: Monthly Report
Date: February 28, 2022

Administrative Initiatives (2/01/22 – 2/28/22)

- Attended Safety Committee meeting.
- Met with Arts Quincy to discuss the 2022 Stroll with George event.
- Sent out marina slip renewals for 2022-2023.
- Funded the 2022 G. O. Bond and finalize the transaction with Chapman & Cutler.
- Completed IPRF Workmen's Compensation Audit.

Administrative Initiatives (3/01/22 – 3/31/22)

- Attended Quincy Park District Foundation Finance Committee meeting.
- File "Statement of Economic Interest" for staff and commissioners with the County Clerk's office.
- Complete annual FOIA/OMA training.
- Assist the Director of Golf with implementing the new golf/POS software system.
- Renew District's property & casualty insurance with IPARKS (renewal 4/1/22).
- Renew Art Keller Marina's property & casualty insurance (renewal 4/7/22).
- Process Art Keller Marina lease renewals.
- Apply to the Local Records Commission for annual destruction of District records in accordance with the District's retention policy.

To: Board of Commissioners
From: Mike Bruns
Subject: Monthly Report
Date: February 24, 2022

Administrative Initiatives (02/01/22 – 02/28/22)

- Attended the monthly safety committee meeting.
- Held monthly staff recreation meeting.
- Staff worked with the Director of Operations/Marketing on promoting our programs.
- Staff worked on getting prices for our concessions at the Batting Cage and Indian Mounds Pool.
- Staff worked on recruiting staff for 2022.
- Staff worked on ordering supplies for 2022.
- Staff worked on updating the 2022 Indian Mounds Pool and Batting Cage manuals.
- Staff worked on plans for the job fair.
- Staff worked on updating the training program for our seasonal employees.
- Staff worked on recruiting coaches for the soccer and baseball programs.
- Staff worked on plans for the Mommy and Daddy date nights in March.

Administrative Initiatives (03/01/22 – 03/31/22)

- Staff will conduct training for our seasonal staff.
- Staff will work on preparing the Batting Cage facility to open on April 1.
- Work with the Director of Operations/Marketing on promoting our programs.
- Staff will prepare the athletic fields for the season.
- Staff will put up new netting on the hitting cages.

- Staff will work on recruiting staff for 2022.
- Staff will conduct the Mommy and Daddy date nights on March 4 & 5.
- Staff will work on organizing the youth soccer and baseball programs.
- Attend the strategic planning meetings on March 30 & 31.

To: Board of Commissioners

From: David Morgan

Subject: Monthly Report

Date: March 1, 2022

Administrative Initiatives (2/01/22 – 2/28/22)

- Attended safety meetings and board meetings.
- Continue to monitor COVID-19 compliance at Westview Golf Course.
- Staff continue to disinfect and clean Westview.
- Met with merchandise reps. for the 2022 season.
- Seasonal staff attended a training for the new point of sale system.
- Attended Lightspeed Zoom meeting for the new point of sale system.
- Staff met with contractors to discuss the outside patio area.
- Attended bid opening for the Westview patio.
- Staff continued spring cleaning for the upcoming season.
- Attended the Westview patio on-site meeting.
- Met with EC Design irrigation consultant Larry Collins.
- Annual equipment repairs continued.
- Staff continued to trim low tree branches on the course.
- Continue the removal of dead, hazardous trees on the course.
- Finalized demolition of the restroom on hole 23 and deck area at the Pro Shop.

Administrative Initiatives (3/01/22 - 3/31/22)

- Attend safety meetings and board meetings.
- Continue to monitor COVID-19 compliance at Westview Golf Course.
- Staff will continue to disinfect and clean Westview.
- Staff will continue to attend Lightspeed Zoom meetings for the new point of sale system.
- Host a Junior Golf Tournament, Saturday, March 26th.
- Staff will monitor the golf course on a daily basis for the initial first day of opening.
- Staff will remove the old restroom concrete pad on hole 23.
- Staff will de-winterize the irrigation system, weather permitting.
- Staff will continue felling of dead, hazardous trees on the course.
- Annual maintenance of the 60 rental carts.
- Contact returning seasonal staff employees on their status for the 2022 season.

Westview Golf Course Rounds of Golf - 2022

		Feb-22	2022 YTD	Feb-21	2021 YTD
10000	18 Hole Weekday Green Fee	0	0	0	0
10002	9 Hole Weekday Green Fee	0	0	3	6
10004	Twilight Green Fee	0	0	0	0
10005	Fall/Spring/Winter Green Fee	0	0	11	11
10006	M-T-TH-Special	0	0	0	0
10007	Winter Special w/ Car	0	0	68	76
10008	Third Nine Green Fee	0	0	10	14
10009	Family Night Adult	0	0	0	0
10010	Family Night Child	0	0	0	0
10011	Jr. Green Fee	0	0	0	0
10012	Promotional Round	0	0	0	0
10013	Twilight Combo	0	0	0	0
10014	Early Bird 9	0	0	0	0
10015	Early Bird 18	0	0	0	0
11000	Adult Weekday Pass Visit	0	0	0	6
11001	Adult Weekend Pass Visit	0	0	18	18
11002	Senior Weekday Pass Visit	0	0	1	20
11003	Senior Weekend Pass Visit	0	0	28	28
11004	Senior Rest. Weekday Pass Visit	0	0	0	0
11005	Super Senior Weekday Pass Visit	0	0	0	2
11006	Employee Pass Visit	0	0	0	0
11007	Junior Weekday Pass Visit	0	0	0	0
11008	Junior Weekend Pass Visit	0	0	5	5
11010	Junior Summer Pass Visit	0	0	0	0
11011	College Pass Visit	0	0	0	0
11012	Young Adult Pass Visit	0	0	3	3
11013	School Team Pass Visit	0	0	0	0
12000	Green Fee Punch card Visit	0	0	6	7
13000	Tournament Round	0	0	0	0
13002	Outing Green Fee	0	0	0	0
10016	Tri-State Promotional Round	0	0	0	0
Total		0	0	153	196
Per Visit Fee		\$0	\$0	\$152	\$193
Days Closed		28	59	26	56

To: Board of Commissioners
From: Marcelo Beroiza
Subject: Monthly Report
Date: March 1, 2022

Administrative Initiatives (2/1/22 – 2/28/22)

- Attended the Rec. Department staff, Park District Board, and Friends of The Trails meeting
- Met with Dir. of Programs for weekly operations update
- Met with the Executive Dir. for the monthly meeting (Maintenance, Rec, Business office, Westview, and projects)
- Attended IPRA Webinar “*Going and Growing Beyond Our Comfort Zone*”
- Project:
 - Registered at the National Fish and Wildlife Foundation (NFWF).
 - Gender Spectrum Inclusion initiative
 - Nature Trails East
- Collaborations in progress:
 - Ski Club events
 - Westview Book a Tee Time web integration
 - Texas Roadhouse Quincy Parks Nature Trails fundraiser
- Marketing:
 - Scheduled email marketing
 - Scheduled social media ads
 - Digital marketing
 - Westview QR code scorecards
 - Workamper informational ads
 - Lorenzo Bull House Fundraiser

Administrative Initiatives (3/1/22 – 3/31/22)

- Operations and Project list, follow-ups, and collaborations through the Park District facilities and parks
- Coordinate media network communications, and community PR
- Marketing
- Community collaborations
- Projects started list

COMMITTEE
REPORTS

UNFINISHED BUSINESS

NEW BUSINESS

QUINCY PARK DISTRICT

Board of Commissioners

Date of Board Meeting: March 9, 2022

STAFF RECOMMENDATION

AGENDA ITEM: REVIEW/REVISION OF THE QUINCY PARK DISTRICT MISSION STATEMENT

BACKGROUND INFORMATION: It is considered good practice to periodically review the mission statement and make revisions as appropriate.

The Quincy Park District Mission Statement:

The Quincy Park District will enhance the recreational, cultural, historical and environmental qualities of life for all its residents through the provision of a well planned, developed, maintained and accessible system of public parks, facilities and programs.

Some example mission statements from other agencies are attached to this report

FISCAL IMPACT: None.

STAFF RECOMMENDATION: None.

PREPARED BY: Rome Frericks, Executive Director

BOARD ACTION:

Example Mission Statements:

Oak Brook Park District

To provide the very best in park & recreational opportunities, facilities, and open lands for our community.

Barrington Park District

The Barrington Park District seeks to enhance the quality of life and the environment; to acquire, conserve, and protect natural resources; and to provide health and recreational opportunities for people of all ages and abilities in our community.

Cary Park District

We engage Cary citizens to discover the extraordinary, create memories, strengthen the community, and experience the highest quality of life.

Morton Grove Park District

Morton Grove Park District is committed to complementing our community's quality of life, economic capacity, health and wellness through recreational opportunities while protecting natural resources.

Tinley Park-Park District

The Tinley Park-Park District is committed to creative recreational programming opportunities, and outstanding customer service while providing and maintaining quality recreational facilities and parks to enhance the quality of life in Tinley Park.

QUINCY PARK DISTRICT

Board of Commissioners

Date of Board Meeting: March 9, 2022

STAFF RECOMMENDATION

AGENDA ITEM: BID FOR MAINTENANCE DREDGING: RECOMMENDED APPROVAL

BACKGROUND INFORMATION: The Quincy Park District performs maintenance dredging at Art Keller Marina and Kesler Park boat ramps annually.

To facilitate boating, dredging is frequently needed after flooding. Based on the amount of flooding, dredging could be extensive. The cost could exceed the District's bid limit.

In order to allow the District to complete dredging in a timely manner, competitive bids were solicited for an hourly rate for "as needed" mechanical dredging. The period covered by this bid is May 1, 2022, to April 30, 2023.

Bids were advertised in the local newspaper and the bid opening was February 25, 2022.

One bid was received from Canton Marine Towing Co. Inc. The bid was for an hourly dredging rate of \$500.00, which is an increase of \$62.50 per hour over last year.

Attached to this report is a copy of the scope of work and the advertisement for bids.

FISCAL IMPACT: \$30,000 is authorized for dredging in the 2022 budget.

STAFF RECOMMENDATION: Staff recommends approval of the bid from Canton Marine Towing Co. Inc. to provide, as needed, mechanical dredging for \$500.00 per hour.

PREPARED BY: Matt Higley, Director of Parks

BOARD ACTION:

Date: January 3, 2022

INVITATION FOR BIDS	Qualified vendors are invited to submit sealed bids subject to conditions and instructions as specified for the furnishing of:
No. 13-D01	Marina/Boat Ramp Mechanical Dredging (As Needed)
SCOPE	Perform mechanical dredging at designated sites in and around Art Keller Marina and boat ramps located in Kesler park. Dredged material will be deposited at designated site located near the south entrance of the marina.
QUALIFICATIONS	Qualified bidders must have a minimum of five (5) years of experience in mechanical dredging operations. Qualified bidder must have/use large capacity material handling equipment with a minimum of a two (2) cubic yard bucket.
DUE DATE	DUE: February 25, 2022 – 11:00 AM (Local Time) Bids must be received at the Quincy Park District Business Office, 1231 Bonansinga Drive, Quincy Illinois 62301 not later than 11:00 AM Central Standard Time. Bids will be opened in the Board Room at that at that time and read aloud. Vendors are not required, but are invited to attend the opening.
HOW TO OBTAIN ADDENDA	Any addenda for this project will be mailed to the address of vendors/individual in receipt of the specifications for this project. Vendors should contact the District and confirm addenda items issued prior to submitting bids
Questions/ Comments	Contact Person: Matt Higley, Director of Parks 217.223.7703 or email at mhigley@quincyparkdistrict.com

GENERAL PROVISIONS

1. **TERM "DISTRICT"**. The term "DISTRICT" as used throughout these documents will mean the Quincy Park District of Quincy, Illinois.
2. **PREPARATION OF FORM**. Bids shall be submitted on the forms provided by the District. All figures must be written in ink or typewritten. Figures written in pencil or erasures are not acceptable. However, mistakes may be crossed out, corrections inserted adjacent thereto, initialed in ink by the person signing the proposal. If there are discrepancies between unit prices bids and extensions, the unit price will prevail. Failure to properly sign forms, in ink, will render the proposal incomplete.
3. **EXECUTION OF THE BID DOCUMENT**. Execution of the document will indicate the vendor is familiar and in compliance with all local laws, regulations, ordinances, licenses, and has conducted any necessary site inspections.
4. **BID SUBMISSION. Fax submissions will not be accepted as a response to the Request for Bids**. Bids must be submitted in a sealed envelope or package. The exterior of the envelope or package must reference the vendor's name and address, the project number, title, and must indicate the contents represent a bid. Failure to properly identify the submission may result in rejection of the bid.
5. **DUE DATE**. The bids must arrive at the Quincy Park District Business Office, located at 1231 Bonansinga Drive, on or before the stated due date and time. Bids will remain sealed and secured until the stated due date and time for the opening. It is the responsibility of the submitter to ensure bids are submitted by the specified due date and time. Bids received after the stated date and time will be returned, unopened, to the submitter. The District will not be held responsible for the late delivery of bids due to the U.S. Mail Service, or any other courier service.
6. **OPENING**. District staff will open bids. The bid amount and other pertinent information will be read and recorded. The bids recorded at the opening represent draft tabulation and may include incorrect price extensions or transcription errors, and are subject to change if conflicting information is discovered during analysis of the responses. Bid tabulations will be made available to vendors after extensions have been checked and all other specification compliance has been determined. **In the essence of time, submitter may not be allowed to review bids at the opening. However appointments to review the bids may be made for a later date.**
7. **RECEIPT OF MULTIPLE BIDS. The District will accept one and only one bid per vendor**. Multiple bids will not be considered. If prior to the opening, more than one bid is received from the same vendor, the following will occur: (1) the vendor will be contacted and required to submit written acknowledgment of the bids to be considered; (2) the additional bid(s) will be returned to the vendor unopened. If at the opening more than one bid is enclosed in a single package, the District will consider the vendor non-responsive and all bids will be returned to the vendor.

8. **CORRECTIONS OR WITHDRAWAL OF SUBMISSIONS/CANCELLATION OF AWARDS.**

Corrections or withdrawals of inadvertently erroneous bids before or after opening, or cancellation of awards of contracts based on such mistakes may be permitted where appropriate. Mistakes discovered before opening may be modified or withdrawn by written notice received in the office of Business Office prior to the time of the opening.

After opening, no changes in prices or other provisions of bids prejudicial to the interest of the District or fair competition shall be permitted. In lieu of correction, a low vendor alleging a material mistake of fact may be permitted to withdraw its bid if the mistake is clearly evident, or if the vendor submits evidence, which clearly and convincingly demonstrates that a mistake was made.

9. **ADDENDA AND INTERPRETATIONS.** If it becomes necessary to revise any part of this proposal, a written addendum will be provided to all vendors. The District is not bound by any oral representations, clarifications, or changes made to the written specifications by District employees, unless such clarification or change is provided to the vendors in written addendum form. Vendors will be required to acknowledge receipt of the addenda (if applicable) in their sealed bid. The vendor may provide an initialed copy of each addendum or initial the appropriate area on the submission form (pricing page). Failure to acknowledge receipt of the addenda (when applicable) will render the bid incomplete. **It is the submitter's responsibility to ensure that they have received all addenda.**

10. **DISQUALIFICATION OF VENDORS AND REJECTION OF BIDS.** Vendors may be disqualified and the District may recommended rejection of bid for any (but not limited to) of the following reasons:
- a. Receipt after the time limit for receiving bids as stated in the invitation.
 - b. Any irregularities contrary to the General Provisions or specifications.
 - c. Unbalanced unit price or extensions.
 - d. Unbalanced value of items.
 - e. Failure to use the proper forms furnished by the District.
 - f. Failure to complete the proposal properly
 - g. Failure to properly sign forms in ink.

The District reserves the right to waive any minor informality or irregularity. The District reserves the right to reject any and all bids or to select any vendor for the services listed in this bid document.

11. **TAXES.** The District is exempt from Illinois State Sales and Use taxes on materials and equipment to be incorporated in the Work (exemption NO. E-9998-9603-06). Said taxes shall **not** be included in the proposal. Furthermore, the Contractor is required to pay taxes on any monies earned pursuant to the contract agreement.
12. **FEDERAL, STATE AND LOCAL LAWS.** All vendors will comply with all Federal, State, and Local laws and ordinances, relative to conducting business in Quincy, Illinois.
13. **PREVAILING WAGE.** All Contracts for the Construction of Public Works are subject to the Illinois Prevailing Wage Act (820 ILCS 130/1-12). The current prevailing wage rate is published by the Illinois Department of Labor and is available at <http://www.state.il.us/agency/idol/rates/Rates.htm>. The contractor is responsible for determining and paying the current and appropriate rate.

14. **CERTIFIED PAYROLL.** All Projects/Contracts for the Construction of Public Works must submit monthly, in person, by mail, or electronically a certified payroll to the public body in charge of the project. The certified payroll shall consist of a complete copy of the records identified in 820 ILCS 130/5 paragraph 1 subsection (a). The certified payroll shall be accompanied by a statement signed by the contractor or subcontractor which avers that: (i) such records are true and accurate; (ii) the hourly rate paid to each worker is not less than the general prevailing rate of hourly wages required by this Act; and (iii) the contractor or subcontractor is aware that filing a certified payroll that he or she knows to be false is a Class B misdemeanor. (820 ILCS 130/1-12). Request for payments will not be processed unless certified payrolls are current.
15. **EQUAL OPPORTUNITY:** Contractors must comply with Subchapter VI ("Equal Employment Opportunities") of Chapter 21 of Title 42 of the United States Code (42 U.S.C. 2000e and following) and with Federal Executive Order No. 11246 as amended by Executive Order No. 11375.
16. **SAFETY:** All contractors must follow all applicable OSHA and all other federal, state and local rules relating to worker and environmental safety.
17. **SUBSTANCE ABUSE PREVENTION ON PUBLIC WORKS PROJECTS ACT.** Before an employer commences work on a public works project, the employer shall have in place a written program which meets or exceeds the program requirements in this Act, to be filed with the public body engaged in the construction of the public works and made available to the general public, for the prevention of substance abuse among its employees. The testing must be performed by a laboratory that is certified for Federal Workplace Drug Testing Programs by the Substance Abuse and Mental Health Service Administration of the U.S. Department of Health and Human Services.
18. **QUESTIONS.** Questions concerning specifications must be submitted, in writing, at least 5 (five) working days (Monday-Friday) prior to the bid opening date. Questions received less than five working days prior to receipt date will not be considered.

GENERAL SPECIFICATION MECHANICAL DREDGING

1. **INTENT:** It is the intent of the Quincy Park District to award an annual contract for mechanical maintenance dredging at Art Keller Marina and the boat ramps located in Kesler Park.
2. **CONTRACTOR QUALIFICATIONS:** Contractors must have at least five (5) years experience in mechanical dredging and must use a two (2) cubic yard or larger material bucket for all work on site.
3. **SITE REVIEW:** Vendors are encouraged to conduct a site review. All questions/clarifications must be submitted to the Director of Parks in writing for a written response no later than Thursday, February 17, 2022.
4. **TERM OF CONTRACT:** The term of this contract shall be from May 1, 2022 to April 30, 2023. Either party may cancel this contract after giving 30 days prior notice in writing to the other party.
5. **ADDENDA AND EXPLANATIONS:** The vendor shall include acknowledgment of receipt of addenda (if applicable) in their sealed bid. The vendor may provide an initialed copy of each addendum or initial the appropriate area on bid form (pricing page). **It is the vendor's responsibility to contact the District for copies of addenda.**

Explanations desired by a prospective vendor shall be requested of the District in writing, and if explanations are necessary a reply shall be made in the form of an Addendum, a copy of which will be forwarded to each vendor. Every request for such explanation shall be in writing and addressed to **"Dredging Bid"**. Any verbal statements regarding same by any person shall be unofficial and not binding on any party.

6. **INVOICING:** The vendors shall submit an invoice to the District for all services. Said invoice shall be completely itemized. All required documents (certified payrolls, Substance Abuse Plan, etc) must be current before payment requests will be processed. Vendors can expect payment within 45 days, if the invoice is not contested.
7. **RESPONSE TIME:** The vendor is required to begin dredging within ten (10) working days of verbal and/or faxed notification.
8. **INSURANCE REQUIREMENTS:** Vendors determined to be qualified shall be required to furnish to the District a certificate of insurance naming the Quincy Park District as additionally insured.

Contractors must provide the Quincy Park District a copy of a valid certificate of Worker's Compensation and automobile insurance.

If applicable, copies of product liability, hazardous operations, product liability and completed operations insurance must also be provided.

BID INCLUSION REQUIREMENTS: Each vendor's bid must include the following information with sealed bids. Failure to include the items listed below will render bid **incomplete**.

PROVIDE THE ORIGINAL AND ONE COPY OF EACH ITEM.

- Bid Form Pricing Page (Acknowledge addenda if issued)
- Vendor Qualification Form

BID FORM
Quincy Park District
MECHANICAL DREDGING
(May 1, 2022- April 30, 2023)

A. ACKNOWLEDGEMENT OF ADDENDA

Addendum No.	Addendum Date
_____	_____
_____	_____
_____	_____

B. HOURLY DREDGING FEE.

Per hour rate for actual dredging operations, including dredging, transit between dredging site and spoil site and transfer of material to the spoil containment site.

Chargeable time will include the dredging operations listed above only

HOURLY DREDGING FEE

\$ _____ DOLLARS _____ CENTS. (\$ _____)
Words Numbers

.....
(If an individual)

Signature of Bidder _____ (SEAL)

Business Address: _____

P. O. Box/ Suite No.: _____

City: _____ State: _____ Zip: _____

Telephone No.: _____ Fax No.: _____

Federal Identification Number or S.S.N.: _____
.....

(If a co-partnership)

Co. Name: _____

Signed by _____ (SEAL)

Business Address: _____

P. O. Box/ Suite No.: _____

City: _____ State: _____ Zip: _____

Telephone No.: _____ Fax No.: _____

Federal Identification Number or S.S.N.: _____

Insert Names and Addresses of all Members of the Co-Partnership Below:

Partner Name: _____

Address: _____

P. O. Box/ Suite No.: _____

City: _____ State: _____ Zip: _____

Partner Name: _____

Address: _____

P. O. Box/ Suite No.: _____

City: _____ State: _____ Zip: _____

Partner Name: _____

Address: _____

P. O. Box/ Suite No.: _____

City: _____ State: _____ Zip: _____

(If a Corporation)

Corporate Name _____

(Corporate SEAL) Signed by _____

Business Address: _____

P. O. Box/ Suite No.: _____

City: _____ State: _____ Zip: _____

Telephone No.: _____ Fax No.: _____

Federal Identification Number or S.S.N.: _____

(Insert Names of _____ President

Officers) _____ Secretary

_____ Treasurer

.....
SIGNED and SWORN to before me

This _____ day of _____, 2022.

(NOTARY SEAL)

Notary Public

Left Blank

**CONTRACTOR QUALIFICATION
MECHANICAL DREDGING
(May 1, 2022- April 30, 2023)**

List mechanical dredging jobs covering the last five years. You may limit the list to two jobs per year if it is lengthy.

Year	Organization	Contact Person	Phone

Equipment list:

Mechanical Dredging will be performed with:

List type of equipment _____ bucket/scoop capacity _____

Equipment will be mounded on:

_____ Barge holding capacity: _____
Indicated type of barge

QUINCY PARK DISTRICT
HOLD HARMLESS AGREEMENT

_____ shall implement appropriate safeguards to prevent accidents or injuries to persons or properties. To the fullest extent that is permitted by law, _____ agrees to indemnify, defend and hold harmless the Quincy Park District, its Board of Commissioners, officials, agents, employees and volunteers and all others connected with the Quincy Park District, from any and all actions, claims, demands, suits, liabilities (statutory and workmen's compensation law), losses, damages or expenses including attorney's fees, as well as all costs from death of, injuries to, theft of or damage to properties or persons, including third parties; growing out of, directly or indirectly caused by any service, operation or associated incidents from the actions or omissions undertaken by _____ or any of its agents, volunteers, employees or subcontractors.

<u>Quincy Park District</u>	<u>Vendor's Representative</u>
Signature	Signature
Printed Name	Printed Name
Date: _____	Date: _____

QUINCY PARK DISTRICT

Prevailing Wage/Insurance Certificates/Equal Opportunity/Safety

PREVAILING WAGE: All Projects/Contracts for the Construction of Public Works are subject to the Illinois Prevailing Wage Act. Contractors shall not pay less than the prevailing rates of wages to all laborers, workmen, and mechanics performing work on this project/contract, and shall comply with the requirements of the Illinois Wages of Employees on Public Works Acts (820 ILCS 130/1-12). Rates are posted on the IDOL website and are subject to change. Contractors are responsible for determining the current wage rate.

CERTIFIED PAYROLL: All Projects/Contracts for the Construction of Public Works must submit monthly, in person, by mail, or electronically a certified payroll to the public body in charge of the project. The certified payroll shall consist of a complete copy of the records identified in 820 ILCS 130/5 paragraph 1 subsection (a). The certified payroll shall be accompanied by a statement signed by the contractor or subcontractor which avers that: (i) such records are true and accurate; (ii) the hourly rate paid to each worker is not less than the general prevailing rate of hourly wages required by this Act; and (iii) the contractor or subcontractor is aware that filing a certified payroll that he or she knows to be false is a Class B misdemeanor. (820 ILCS 130/1-12). Certified payrolls must be current before payment is made.

SUBSTANCE ABUSE PREVENTION ON PUBLIC WORKS PROJECTS ACT: Before an employer commences work on a public works project, the employer shall have in place a written program which meets or exceeds the program requirements in this Act, to be filed with the public body engaged in the construction of the public works and made available to the general public, for the prevention of substance abuse among its employees. The testing must be performed by a laboratory that is certified for Federal Workplace Drug Testing Programs by the Substance Abuse and Mental Health Service Administration of the U.S. Department of Health and Human Services.

INSURANCE: The Quincy Park District requires that all contractors performing work provide a valid Certificate of General Liability Insurance naming the park district as additionally insured.

Contractors must provide the Quincy Park District a copy of a valid certificate of Worker's Compensation and automobile insurance.

If applicable, copies of product liability, hazardous operations, product liability and completed operations insurance must also be provided.

EQUAL OPPORTUNITY: Contractors must comply with Subchapter VI ("Equal Employment Opportunities") of Chapter 21 of Title 42 of the United States Code (42 U.S.C. 2000e and following) and with Federal Executive Order No. 11246 as amended by Executive Order No. 11375.

SAFETY: All contractors must follow all applicable OSHA and all other federal, state and local rules relating to worker and environmental safety.

If you have any questions or need information concerning these matters please contact the business office at 217-223-7703.

Company Authorized Signature

Date

Explanations

The following list is considered as those days for which holiday rates of wages for work performed apply: New Years Day, Memorial Day, Fourth of July, Labor Day, Thanksgiving Day, Christmas Day and Veterans Day in some classifications/counties. Generally, any of these holidays which fall on a Sunday is celebrated on the following Monday. This then makes work performed on that Monday payable at the appropriate overtime rate for holiday pay. Common practice in a given local may alter certain days of celebration. If in doubt, please check with IDOL.

Oil and chip resealing (O&C) means the application of road oils and liquid asphalt to coat an existing road surface, followed by application of aggregate chips or gravel to coated surface, and subsequent rolling of material to seal the surface.

EXPLANATION OF CLASSES

ASBESTOS - GENERAL - removal of asbestos material/mold and hazardous materials from any place in a building, including mechanical systems where those mechanical systems are to be removed. This includes the removal of asbestos materials/mold and hazardous materials from ductwork or pipes in a building when the building is to be demolished at the time or at some close future date.

ASBESTOS - MECHANICAL - removal of asbestos material from mechanical systems, such as pipes, ducts, and boilers, where the mechanical systems are to remain.

CERAMIC TILE FINISHER, MARBLE FINISHER, TERRAZZO FINISHER

Assisting, helping or supporting the tile, marble and terrazzo mechanic by performing their historic and traditional work assignments required to complete the proper installation of the work covered by said crafts. The term "Ceramic" is used for naming the classification only and is in no way a limitation of the product handled. Ceramic takes into consideration most hard tiles.

ELECTRONIC SYSTEMS TECHNICIAN

Installation, service and maintenance of low-voltage systems which utilizes the transmission and/or transference of voice, sound, vision, or digital for commercial, education, security and entertainment purposes for the following: TV monitoring and surveillance, background/foreground music, intercom and telephone interconnect, field programming, inventory control systems, microwave transmission, multi-media, multiplex, radio page, school, intercom and sound burglar alarms and low voltage master clock systems.

Excluded from this classification are energy management systems, life safety systems, supervisory controls and data acquisition systems not intrinsic with the above listed systems, fire alarm systems, nurse call systems and raceways exceeding fifteen feet in length

TRUCK DRIVER - BUILDING, HEAVY AND HIGHWAY CONSTRUCTION

Class 1. Drivers on 2 axle trucks hauling less than 9 ton. Air compressor and welding machines and brooms, including those pulled by separate units, truck driver helpers, warehouse employees, mechanic helpers, greasers and tiremen, pickup trucks when hauling materials, tools, or workers to and from and on-the-job site, and fork lifts up to 6,000 lb. capacity.

Class 2. Two or three axle trucks hauling more than 9 ton but hauling less than 16 ton. A-frame winch trucks, hydrolift trucks, vactor trucks or similar equipment when used for transportation purposes. Fork lifts over 6,000 lb. capacity, winch trucks, four axle combination units, and ticket writers.

Class 3. Two, three or four axle trucks hauling 16 ton or more. Drivers on water pulls, articulated dump trucks, mechanics and working forepersons, and dispatchers. Five axle or more combination units.

Class 4. Low Boy and Oil Distributors.

Class 5. Drivers who require special protective clothing while employed on hazardous waste work.

TRUCK DRIVER - OIL AND CHIP RESEALING ONLY.

This shall encompass laborers, workers and mechanics who drive contractor or subcontractor owned, leased, or hired pickup, dump, service, or oil distributor trucks. The work includes transporting materials and equipment (including but not limited to, oils, aggregate supplies, parts, machinery and tools) to or from the job site; distributing oil or liquid asphalt and aggregate; stock piling material when in connection with the actual oil and chip contract. The Truck Driver (Oil & Chip Resealing) wage classification does not include supplier delivered materials.

OPERATING ENGINEERS - BUILDING

CLASS 1. Asphalt Screed Man; Aspco Concrete Spreaders; Asphalt Pavers; Asphalt Plant Engineer; Asphalt Rollers on Bituminous Concrete; Athey Loaders; Backfillers, Crane Type; Backhoes; Barber Green Loaders; Bulldozers; Cableways; Cherry Pickers; Clam Shells; C.M.I. & similar type autograde formless paver, autograde placer & finisher; Concrete Breakers; Concrete Pumps; Derricks; Derrick Boats; Draglines; Earth Auger or Boring Machines; Elevating Graders; Engineers on Dredges; Gravel Processing Machines; Head Equipment Greaser; High Lifts or Fork Lifts; Hoists with two or more drums or two or more load lines; Locomotives, All; Mechanics; Motor Graders or Auto Patrols; Operators or Leverman on Dredges; Operators, Power Boat;

Operators, Pug Mill (Asphalt Plants); Orange Peels; Overhead Cranes; Paving Mixers; Piledrivers; Pipe Wrapping and Painting Machines; Pushdozers, or Push Cats; Robotic Controlled Equipment in this Classification; Rock Crushers; Ross Carrier or Similar Machines; Rotomill; Scoops, Skimmer, two cu. yd. capacity and under; Scoops, All or Tournapull; Sheep-Foot Roller (Self Propelled); Shovels; Skid Steer; Skimmer Scoops; Temporary Concrete Plant Operators; Test Hole Drilling Machines; Tower Machines; Tower Mixers; Track Type End Loaders; Track Type Fork Lifts or High Lifts; Track Jacks and Tampers; Tractors, Sideboom; Trenching or Ditching Machine; Tunnelluggers; Vermeer Type Saws; Water Blaster Cutting Head; Wheel Type End Loaders; Winch Cat.

CLASS 2. Air Compressors (six to eight)*; Asphalt Boosters and Heaters; Asphalt Distributors; Asphalt Plant Fireman; Oiler on Two Paving Mixers When Used in Tandem; Boom or Winch Trucks; Bull Floats or Flexplanes; Concrete Finishing Machine; Concrete Saws, Self-Propelled; Concrete Spreading Machines; Conveyors (six to eight)*; Generators (six to eight)*; Gravel or Stone Spreader, Power Operated; Hoist (with One Drum and One Load Line); Light Plants (six to eight)*; Mechanical Heaters (six to eight)*; Mud Jacks; Post Hole Digger, Mechanical; Pug Mills when used for other than Asphalt operation; Robotic Controlled Equipment in this Classification; Road or Street Sweeper, Self Propelled; Rollers (except bituminous concrete); Seaman Tiller; Straw Machine; Vibratory Compactor; Water Blaster, Power Unit; Welding Machines (six to eight)*; Well Drill Machines.

CLASS 3. Air Compressors(one to five)*; Air Compressors, Track or Self-Propelled; Automatic Hoist; Building Elevators; Bulk Cement Batching Plants; Conveyors (one to five)*; Concrete Mixers (Except Plant, Paver, or Tower); Firemen; Generators (one to five)*; Greasers; Helper on Single Paving Mixer; Hoist, Automatic; Light Plants (one to five)*; Mechanic Helpers; Mechanical Heaters (one to five)*; Oilers; Power Form Graders; Power Sub-Graders; Robotic Controlled Equipment in this Classification; Scissors Hoist; Tractors without power attachments regardless of size or type; Truck Crane Oiler and Driver (1 man); Vibratory Hammer (power source); Water Pumps (one to five)*; Welding Machines (1/300 Amp. or over)*; Welding machines (one to five)*

CLASS 4. Lattice Boom Crawler Cranes; Lattice Boom Truck Cranes; Telescopic Truck-Mounted Cranes; Tower Cranes.

* Combinations of one to eight of any Air Compressors, Conveyors, Welding Machines, Water Pumps, Light Plants, or Generators shall be in batteries or within 400 feet and shall be paid as per the Classification Schedule contained in this Article.

OPERATING ENGINEERS - HIGHWAY

CLASS 1. Asphalt Screed Man; Asphco Concrete Spreaders; Asphalt Pavers; Asphalt Plant Engineer; Asphalt Rollers on Bituminous Concrete; Athey Loaders; Backhoes; Barber Green Loaders; Bulldozers; Cableways; Carry Deck Pickers; Cherry Pickers (Rough Terrain); C.M.I. & similar type-autograde formless paver, autograde placer & finisher; Concrete Breakers; Concrete Plant Operators; Concrete Pumps; Derricks; Derrick Boats; Dewatering Systems; Earth Auger or Boring Machines; Elevating Graders; Engineers on Dredges; Gravel Processing Machines;

Grout Pump; Head Equipment Greaser; High Lifts or Fork Lifts; Hoists with two or more drums or two or more load lines; Hydro Jet or Hydro Laser; Locomotives, All; Mechanics; Motor Graders or Auto Patrols; Multi-Point Power Lifting Equipment; Operators or Leverman on Dredges; Operators, Power Boat; Operators, Pug Mill (Asphalt Plants); Overhead Cranes; Paving Mixers; Piledrivers; Pipe Wrapping and Painting Machines; Push-dozers, or Push Cats; Robotic Controlled Equipment in this Classification; Rock Crushers; Ross Carrier or Similar Machines; Roto-Mill; Scoops, Skimmer, two cu. yd. capacity and under; Sheep-Foot Roller (Self Pro-pelled); Shovels; Skid Steer; Skimmer Scoops; Test Hole Drilling Machines; Tower Machines; Tower Mixers; Track Type End Loaders; Track Type Fork Lifts or High Lifts; Track Jacks and Tampers; Tractors, Side-boom; Trenching or Ditching Machine; Tunnelluggers; Vermeer-Type Saws; Wheel Type End Loaders; Winch Cat; Scoops, All or Tournapull.

CLASS 2. Air Compressors (six to eight)*; Articulated Dumps; Asphalt Boosters and Heaters; Asphalt Distributors; Asphalt Plant Fireman; Boom or Winch Trucks; Building Elevators; Bull Floats or Flexplanes; Concrete Finishing Machine; Concrete Saws, Self-Propelled; Concrete Spreading Machines; Conveyors (six to eight)*; Generators (six to eight)*; Gravel or Stone Spreader, Power Operated; Hoist, Automatic; Hoist with One Drum and One Load Line; Light Plants (six to eight)*; Mechanical Heaters (six to eight)*; Mud Jacks; Off Road Water Wagons; Oiler on Two Paving Mixers When Used in Tandem; Post Hole Digger, Mechanical; Robotic Controlled Equipment in This Classification; Road or Street Sweeper, Self-Propelled; Rollers (except bituminous concrete); Scissor Hoist; Sea-man Tiller; Straw Machine; Vibratory Compactor; Water Pumps (six to eight)*; Well Drill Machines.

CLASS 3. Air Compressors (one to five)*; Air Compressors, Track or Self-Propelled; Bulk Cement Batching Plants; Conveyors (one to five)*; Concrete Mixers (Except Plant, Paver, or Tower); Firemen; Generators (one to five)*; Greasers; Helper on Single Paving Mixer; Light Plants (one to five)*; Mechanic Helpers; Mechanical Heaters (one to five)*; Oilers; Power Form Graders; Power Sub-Graders; Pug Mills when used for other than Asphalt operation; Robotic Controlled Equipment in This Classification; Tractors without power attachments, regardless of size or type; Truck Crane Oiler and Driver (1 man); Vibratory Hammer (power source); Water Pumps (one to five)*; Welding Machines (one 300 Amp. or over)*; Welding Machines (one to five)*.

CLASS 4. Lattice Boom Crawler Crane; Lattice Boom Truck Crane; Telescopic Truck-Mounted Crane; Tower Crane.

*Combinations of one to eight of any Air Compressors, Conveyors, Welding Machines, Water Pumps, Light Plants or Generators shall be in batteries or within 400 feet and shall be paid as per the Classification Schedule contained in this Article.

Other Classifications of Work:

For definitions of classifications not otherwise set out, the Department generally has on file such definitions which are available. If a task to be performed is not subject to one of the classifications of pay set out, the Department will upon being contacted state which neighboring county has such a classification and provide such rate, such rate being deemed to exist by reference in this document. If no neighboring county rate applies to the task, the

Department shall undertake a special determination, such special determination being then deemed to have existed under this determination. If a project requires these, or any classification not listed, please contact IDOL at 217-782-1710 for wage rates or clarifications.

LANDSCAPING

Landscaping work falls under the existing classifications for laborer, operating engineer and truck driver. The work performed by landscape plantsman and landscape laborer is covered by the existing classification of laborer. The work performed by landscape operators (regardless of equipment used or its size) is covered by the classifications of operating engineer. The work performed by landscape truck drivers (regardless of size of truck driven) is covered by the classifications of truck driver.

QUINCY PARK DISTRICT

Certified Payroll Statement

(Complete and return with each monthly payroll submitted)

Project: _____

Contact/Company: _____

Dates Covered: _____

From: _____

To: _____

Illinois Wages of Employees on Public Works Acts (820 ILCS 130/5).

(a) While participating on public works, the contractor and each subcontractor shall:

(1) make and keep, for a period of not less than 3 years, records of all laborers, mechanics, and other workers employed by them on the project; the records shall include each worker's name, address, telephone number when available, social security number, classification or classifications, the hourly wages paid in each pay period, the number of hours worked each day, and the starting and ending times of work each day; and

(2) submit monthly, in person, by mail, or electronically a certified payroll to the public body in charge of the project. The certified payroll shall consist of a complete copy of the records identified in paragraph (1) of this subsection (a). The certified payroll shall be accompanied by a statement signed by the contractor or subcontractor which avers that: (i) such records are true and accurate; (ii) the hourly rate paid to each worker is not less than the general prevailing rate of hourly wages required by this Act; and (iii) the contractor or subcontractor is aware that filing a certified payroll that he or she knows to be false is a Class B misdemeanor. A general contractor is not prohibited from relying on the certification of a lower tier subcontractor, provided the general contractor does not knowingly rely upon a subcontractor's false certification. Any contractor or subcontractor subject to this Act who fails to submit a certified payroll or knowingly files a false certified payroll is in violation of this Act and guilty of a Class B misdemeanor. The public body in charge of the project shall keep the records submitted in accordance with this paragraph (2) of subsection (a) for a period of not less than 3 years. The records submitted in accordance with this paragraph (2) of subsection (a) shall be considered public records, except an employee's address, telephone number, and social security number, and made available in accordance with the Freedom of Information Act.

I certify that:

1. The records submitted are true and accurate.
2. The hourly rate paid to each worker is not less than the general prevailing wage required by Illinois Wages of Employees on Public Works Acts (820 ILCS 130/1-12).
3. I am aware that knowingly filing a false certified payroll is a Class B misdemeanor.

Printed Name: _____

Title: _____

Signature: _____ Date: _____

INVITATION TO BID

The Quincy Park District is accepting bids from qualified contractors for as needed Mechanical Dredging at the Art Keller Marina and the Kesler Park boat ramps, Quincy, Adams County, Illinois. Bids will be received at the Business Office of the Quincy Park District, 1231 Bonansinga Drive, Quincy, Illinois until 11:00 A.M. local time on February 25, 2022 and at that time publicly opened and read aloud in the Board Room.

The bids submittals are for an hourly rate to perform, as needed, mechanical dredging in and around Art Keller Marina and the Kesler Park boat ramps.

Project Documents may be obtained at the Business Office of the Quincy Park District, 1231 Bonansinga Drive, Quincy, IL during regular business hours, 9:00 a.m. - 4:00 p.m., Monday through Friday.

Contractor shall not pay less than the prevailing rates of wages to all laborers, workmen, and mechanics performing work under this contract, and shall comply with the requirements of the Illinois Wages of Employees on Public Works Act (820ILCS 130/1-12).

Owner reserves the right to reject any and all bids, to accept other than the lowest bid, and to waive any irregularities or informalities in bids received.

Quincy Park District

Matt Higley, Director of Parks

QUINCY PARK DISTRICT

Board of Commissioners

Date of Board Meeting: March 9, 2022

STAFF RECOMMENDATION

AGENDA ITEM: VILLA KATHRINE SUBLEASE BY FRIENDS OF THE CASTLE: RECOMMENDED APPROVAL

BACKGROUND INFORMATION: For the past several years, Friends of the Castle has subleased space in Villa Kathrine to the Quincy Area Convention and Visitors Bureau. The Bureau's staff uses the space for their offices and meetings and it is a very visible location that can be used to promote the Quincy area.

Friends of the Castle uses the funds to help pay the costs of maintaining the Villa Kathrine and, as an additional benefit, the Quincy Area Convention and Visitors Bureau staff assists in welcoming visitors and keeping an eye on the building.

The sublease is due for renewal on May 31, 2022, and must be approved by the Park Board.

The rent charged has increased \$25 over last year. This is the first time rent has increased since 2014. The entire year rent is \$4,800 on an annual basis, \$400 monthly. The dates have been changed to reflect the new period; otherwise, the terms of the lease are the same as past sublease agreements. A copy of the sublease is included with this report.

FISCAL IMPACT: The revenue from the sublease is used by Friends of the Castle to help maintain and improve the Villa.

STAFF RECOMMENDATION: Staff recommends the Board approve the sublease.

PREPARED BY: Rome Frericks, Executive Director

BOARD ACTION:

FRIENDS OF THE CASTLE

Sublease

Section 1 Parties

This sublease is made between Friends of the Castle, an Illinois not-for-profit corporation, as Sublessor, and Quincy Convention and Visitors Bureau, an Illinois not-for-profit corporation, as Sublessee.

Section 2 Description of Leased Premises

Sublessor hereby leases to Sublessee and Sublessee hereby hires from Sublessor, the space as presently constituted known as the "Master Bedroom" (north room) and "East Bedroom" (east room) located on the second floor of the Villa Kathrine consisting of 418 square feet (referred to below as the "premises") located at 532 Gardner Expressway, in the City of Quincy, State of Illinois (referred to below as the "building" or "Villa Kathrine").

Other rooms of the Villa Kathrine and some storage area in the basement of the Villa Kathrine may be made available to Sublessee only upon the written consent of the Sublessor.

Section 3 Term and Renewal of Lease

The premises is leased for a term to commence on June 1, 2022, and to end on midnight, May 31, 2023, or on such earlier time and date as this lease may terminate as provided below.

Section 4 Rent

The total annual rent is the sum of **\$4,800.00**, which sum is payable in equal monthly installments of **\$400.00**, in advance, on the first day of each calendar month during the term commencing June 1, 2022

Failure of Sublessee to pay the full amount of any installment payment after the fifth day of the month shall be an event of default under this lease as provided herein below. Further, Sublessee agrees to pay a late charge of **\$25.00 per day** for each day after the fifth day the payment is due and unpaid.

Section 5 Security Deposit

Sublessee shall deposit with Sublessor on the signing of this lease the sum of **\$400.00** as security for the performance of Sublessee's obligations under this lease, including without limitation the surrender of possession of the premises to Sublessor as herein below provided. If Sublessor applies any part of such deposit to cure any default of Sublessee, Sublessee shall upon demand deposit with Sublessor the amount so applied so that Sublessor shall have the full deposit on hand at all times during the term of this lease.

Section 6 Use, Occupancy and Receptionist

Sublessee shall use and occupy the premises as office space to disseminate tourist and convention information available in the City of Quincy and surrounding area to the public. Sublessor represents that the premises may lawfully be used for such purpose.

Sublessee agrees to make the leased premises available for visitor tours from 9:00 AM to 5:00 PM Monday through Saturday and from 1:00 PM to 5:00 PM on Sunday provided that Sublessee may modify the foregoing times by obtaining the written consent of Sublessor which consent shall not be unreasonably withheld.

Sublessee further agrees to man the tourist information center (TIC) of the Villa Kathrine Monday through Friday of each week during business hours.

Section 7 Place for Payment of Rent

Sublessee shall pay rent, and any additional rent as provided below, to Sublessor at Sublessor's above-stated address, or at such other place as Sublessor may designate in writing, without demand and without counterclaim, deduction, or setoff.

Section 8 On-Call Maintenance Person and Care and Repair of Premises

In the event a maintenance concern arises Sublessee shall contact the on-call maintenance person at the designated number to be provided.

Sublessee shall commit no act of waste and shall take good care of the premises and the fixtures and appurtenances on it, and shall, in the use and occupancy of the premises, conform to all laws, orders, and regulations of the federal, state, and municipal governments or any of their departments. Sublessor shall make all necessary repairs to the premises, except where the repair has been made necessary by misuse or neglect by Sublessee or Sublessee's agents, servants, visitors or licensees. All improvements made by Sublessee to the premises which are so attached to the

premises that they cannot be removed without material injury to the premises, shall become the property of Sublessor upon installation.

Not later than the last day of the term Sublessee shall, at Sublessee's expense, remove all of Sublessee's personal property and those improvements made by Sublessee which have not become the property of Sublessor, including trade fixtures, cabinet work, movable paneling, partitions and the like; repair all injury done by or in connection with the installation or removal of the property and improvements; and surrender the premises in as good condition as they were at the beginning of the term, reasonable wear, and damage by fire, the elements, casualty, or other cause not due to the misuse or neglect by Sublessee or Sublessee's agents, servants, visitors or licensee, excepted. All property of Sublessee remaining on the premises after the last day of the term of this lease shall be conclusively deemed abandoned and may be removed by Sublessor, and Sublessee shall reimburse Sublessor for the cost of such removal. Sublessor may have any such property stored at Sublessee's risk and expense.

Section 9

Alterations, Additions or Improvements

Sublessee shall not, without first obtaining the written consent of Sublessor, make any alterations, additions or improvements in, to or about the premises, Sublessee understands that the Villa Kathrine building is on the National Register of architecturally significant buildings and any such alterations, additions or improvements may irreparably damage the building and its architectural significance.

It is understood and agreed by the parties that internet, telephone and electrical services must be installed in the demised premises and Sublessee agrees to do so at its expense in the least visible, intrusive and damaging fashion possible.

Prior to any such consented alterations, additions, improvements or installations being made, Sublessee shall notify Sublessor of the dates that such alterations, additions, improvements or installations are to be made for the express purpose of allowing Sublessor to be present to direct any such alterations, additions, improvements or installations.

Section 10

Prohibition Against Activities Increasing Fire Insurance Rates

Sublessee shall not do or suffer anything to be done on the premises which will cause an increase in the rate of fire insurance on the building.

Section 11

Accumulation of Waste or Refuse Matter

Sublessee shall not permit the accumulation of waste or refuse matter on the leased premises or anywhere in or near the building. Sublessee shall maintain the leased premises and any rooms in the Villa Kathrine used by it, in a clean, sanitary and good condition.

Section 12

Assignment or Sublease

Sublessee shall not, without first obtaining the written consent of the Sublessor, assign, mortgage, pledge, or encumber this lease, in whole or in part, or sublet the premises or any part of such premises. This covenant shall be binding upon the legal representatives of Sublessee, and upon every person to whom Sublessee's interest under this lease passes by operation of law.

Section 13

Utilities

Sublessor agrees to furnish Sublessee heat and air conditioning (subject to the provisions of Section 14 below) on business days, adequate and reasonable for the premises leased by this agreement. Sublessor also agrees to furnish water without charge in the restrooms and kitchen located in the common area of the building.

Sublessor further agrees to furnish electricity for usual office requirements; however, Sublessee shall not use any electrical equipment which in Sublessor's reasonable opinion will overload the wiring installations or interfere with the reasonable use of such installations by Sublessor.

Section 14

Utility Cost

Utility bills for the Villa Kathrine will be paid by Sublessor and will be reviewed after six months to determine whether is being adequately compensated.

Section 15

Damage by Fire or Other Casualty

If any part of the premises or the building are rendered untenable by fire or other casualty, Sublessor may elect (a) to terminate this sublease as of the date of the fire or casualty by notice to Sublessee within 30 days after that date or (b) to repair, restore or rehabilitate the building or the premises at the Sublessor's expense, in which event this sublease shall not terminate but any rent shall be abated on a daily basis while the premises are untenable. If such damage is due to any act or omission of Sublessee, Sublessor shall have such rights as are set forth in this lease at Sublessee's cost and expense. If Sublessor elects so to repair, restore or rehabilitate the building or the premises, the work shall be undertaken and prosecuted with due diligence and speed. In the event of termination of the sublease pursuant to this section, rent shall be apportioned on a daily basis and paid to the date of the fire or casualty.

Section 16 Insurance

Sublessee shall maintain, during the course of the sublease, a comprehensive general liability policy including contractual liability, for operations of the Sublessee in the minimum amounts as follows:

Bodily Injury, Personal Injury, Property Damage:

\$1,000,000.00 per occurrence

\$1,000,000.00 in the aggregate

Medical Coverage:

\$5,000.00 each person

\$1,000,000.00 each accident

Sublessee shall also maintain Workers Compensation insurance in the amount required by statute (Coverage A) and \$100,000 "Employer's Liability" (Coverage B). Evidence of coverage in the form of a certificate of insurance reasonably satisfactory to Sublessor shall be furnished to the Sublessor prior to Sublessee's occupancy of the premises and shall contain clauses (a) adding the Sublessor, the Quincy Park District and their respective board members, officers, agents and employees as an additional insured, and (b) requiring notification of Sublessor 30 days in advance of the expiration, termination or modification of coverage. Sublessee and Sublessor agree to waive subrogation rights under any insurance policies carried by either.

Section 17 Indemnification

Sublessee will indemnify and defend Sublessor and the Quincy Park District, their respective board members, officers, employees, agents, representatives, successors and assigns harmless from and against any and all claims, actions, damages, liability and damage to property arising from or out of any occurrence in, upon, or at the premises or the occupancy use by Sublessee of the premises or any part thereof whether occasioned wholly or in part by any act or omission of Sublessees or those holding under Sublessee or Sublessee's agents, employees, or invitees. In the event that Sublessor, the Quincy Park District, their respective board members, officers, employees, agents, representatives, successors and assigns shall, without fault on their part, be made a party to any litigation commenced by or against Sublessee, Sublessee shall protect and hold Sublessor and the Quincy Park District, their respective board members, officers, employees, agents, representatives, successors and assigns harmless and shall pay all costs, expenses and reasonable attorneys' fees incurred or paid by Sublessor, or any of them in connection with such litigation.

Section 18

Waivers of Subrogation

The event of loss or damage to the building, the premises and/or any contents, each party shall look first to any insurance in its favor before making any claim against the other party and, to the extent possible without additional cost, each party shall obtain, for each policy of such insurance, provisions permitting waiver and any claim against the other party for loss or damage within the scope of such insurance, and each party, to such extent permitted, for itself and its insurers waives all such insured claims against the other party.

Section 19

Sublessor's Remedies on Default

Sublessee shall be in default under the terms of this sublease in the event that they fail to make any one or more payments hereinbefore provided or fail to perform any other covenant or condition of this lease on the part of Sublessee to be performed and shall allow such default to continue after fifteen (15) days written notice from Sublessor to Sublessee of such default, provided that Sublessee expressly agrees that no notice shall be required of Sublessor in the event of Sublessee's failure to make any of the payments required under this sublease, then said Sublessor shall have the right to terminate this sublease and re-enter and regain possession of said premises and Sublessee shall quit and surrender the premises to Sublessor but Sublessee shall remain liable to Sublessor as provided in Section 20 below.

Section 20

Deficiency

In any case where Sublessor has recovered possession of the premises by reason of Sublessee's default, Sublessor may, at Sublessor's option, occupy the premises or cause the premises to be redecorated or otherwise changed or prepared for reletting and may relet the premises or any part of the premises as agent of Sublessee or otherwise, for a term or terms to expire prior to, at the same time as, or subsequent to, the original expiration date of this sublease, at Sublessor's option, and receive the rent therefor. Rent so received shall be applied first to the payment of such expenses as Sublessor may have incurred in connection with the recovery of possession, redecorating, or otherwise changing or preparing for reletting, and the reletting including brokerage and reasonable attorneys' fees, and then to the payment of damages in amounts equal to the rent under this agreement and to the cost and expenses of performance of the other covenants of Sublessee as herein provided. Sublessee agrees, in any such case, whether or not Sublessor has relet, to pay to Sublessor damages equal to the rent and other sums herein agreed to be paid by Sublessee, less the net proceeds of the reletting, if any, and the damages shall be payable by Sublessee on the several rent days not specified. In reletting the premises, Sublessor may grant rent concessions, and Sublessee shall not be credited with such concessions. No such reletting shall constitute a surrender and acceptance or be deemed evidence of a surrender and acceptance. If Sublessor elects, pursuant to this

agreement, actually to occupy and use the premises or any part of the premises during any part of the balance of the term as originally fixed or since extended, there shall be allowed against Sublessee's obligation for rent or damages as herein defined, during the period of Sublessor's occupancy, the reasonable value of such occupancy, not to exceed in any event the rent herein reserved and such occupancy shall not be construed as a relief of Sublessee's liability under this agreement.

Sublessee hereby waives all right of redemption to which Sublessee or any person claiming under Sublessee might be entitled by any law now or hereafter in force. Sublessor's remedies under this agreement are in addition to any remedy allowed by law.

Section 21

Section Liability for Attorneys' Fees

In case suit shall be brought for a wrongful withholding of possession of the premises, for the recovery of any rent due under the provisions of this lease, or because of the breach of any other covenant contained in this lease, on the part of Sublessee to be kept or performed, Sublessee shall pay to Sublessor a reasonable attorney's fee and such attorney's fee shall be deemed to have accrued on the commencement of such action and shall be paid whether or not such action is prosecuted to judgment.

Section 22

Effect of Failure to Insist on Strict Compliance With Conditions

The failure of either party to insist on strict performance of any covenant or condition of this agreement, or to exercise any option herein contained, shall not be construed as a waiver of such covenant, condition, or option in any other instance. This sublease cannot be changed or terminated orally.

Section 23

Sublessor's Right to Inspection, Repair, and Maintenance

Sublessor may enter the premises at any reasonable time, upon adequate notice to Sublessee (except that no notice need be given in the case of emergency) for the purpose of inspection or the making of such repairs, replacements, or additions in, to, on and about the premises or the building, as Sublessor deems necessary or desirable. Sublessee shall have no claim or cause of action against Sublessor by reason of such entry.

**Section 29
Waiver of Jury Trial**

To the extent such waiver is permitted by law, the parties waive trial by jury in any action or proceeding brought in connection with this lease or the premises.

**Section 30
Quincy Park District Lease**

All of the terms, provisions, conditions and covenants of the Lease between the Quincy Park District and Sublessor dated January 18, 2017, not inconsistent with the terms of this sublease are made applicable to the Sublessee and are made a part hereof, incorporated herein by reference and attached hereto as Exhibit 1.

**Section 31
Section Headings**

The section headings in this sublease are intended for convenience only and shall not be taken into consideration in any construction or interpretation of this sublease or any of its provisions.

Dated 6.1.21, 2022

Friends of the Castle

Monna M. Haire
By: Its Board President

Sublessor

Quincy Area Convention and Visitors Bureau

[Signature]
By: Its Executive Director

Sublessee

QUINCY PARK DISTRICT

Board of Commissioners

Date of Board Meeting: March 9, 2022

STAFF RECOMMENDATION

AGENDA ITEM: BID FOR EAST GARDNER PARK ROAD TAR & CHIP REPLACEMENT: RECOMMENDED APPROVAL

BACKGROUND INFORMATION: East Gardner Park road is a 2022 Bond Project. This road has not been resurfaced since the early 2000s.

Bids were prepared by staff and advertised in the local newspaper. The bid opening was held on February 24, 2022.

One bid was received from Diamond Construction for \$19,845.

Attached to this report is a copy of the bid tabulation, scope of work, overview of the park, and the advertisement.

FISCAL IMPACT: \$20,000 has been budgeted from the 2022 G.O. Bond for this project.

STAFF RECOMMENDATION: Staff recommends approval of the bid from Diamond Construction for \$19,845 for East Gardner Park road tar and chip replacement.

PREPARED BY: Matt Higley, Director of Parks

BOARD ACTION:

East Gardner Tar & Chip Quincy Park District Quincy, Illinois 62301		DIAMOND CONSTRUCTION	
Base Bid for Tar & Chip Work	\$20,000	\$19,845	
Bid security if work exceeds \$50,000			



I certify the above is a tabulation of bids received by the
Quincy Park District at 10:00 a.m. on February 24, 2022
at the Quincy Park District Board Room, 1231 Bonansinga Drive, Quincy, Il. 62301

Rom FL

East Gardner Park Road Tar & Chip

EXACT SCOPE OF WORK TO BE PERFORMED

- Broom off all loose chips on parking lot inside black outline
- Dispose of chips in a proper manner
- Cold patch potholes where necessary
- Apply 1 coat of oil and chip to entire road inside the black outline
- On-site meeting to go over scope of work February 15, 2022 10:00 am at the Quincy Park District main office 1231 Bonansinga Dr
- All labor will be prevailing wage based on current prevailing wage for Illinois
- Minimum \$2,000,000 liability Insurance
- Performance Payment Bond or Irrevocable Letter of Credit of 5% of entire project (If over \$50,000)
- Bids will be opened February 24th at 10:00 a.m. in the Quincy Park District Board Room
- Work to be completed by November 1, 2022

East Gardner Park Road



**Quincy Park District
INVITATION TO BID**

The Quincy Park District is requesting bids from qualified Contractors for the following projects:

**TAR & CHIP WORK TO BE PERFORMED AT EAST GARDNER PARK
ASPHALT MILLING & RESURFACING AT PARKER HEIGHTS PARK/RIVERVIEW
PARK/BOB BANGERT PARK**

Sealed bids for **TAR & CHIP WORK TO BE PERFORMED AT EAST GARDNER PARK AND ASPHALT MILLING & RESURFACING AT PARKER HEIGHTS PARK/RIVERVIEW PARK & BOB BANGERT PARK**, in Quincy, Adams County, Illinois, described herein will be received at the business office of the Quincy Park District, 1231 Bonansinga Drive, Quincy, Illinois 62301, until 10:00 am, local time, on Thursday, February 24, 2022 and at that time be publicly opened and read aloud in the Board Room.

Project specifications may be obtained at the business office of the Quincy Park District, 1231 Bonansinga Drive, Quincy, Illinois 62301, during regular business hours, 9:00 a.m. - 4:00 p.m., Monday through Friday.

Contractor shall not pay less than the prevailing rates of wages to all laborers, workmen, and mechanics performing work under this contract.

Proposals shall be accompanied by a *5% Proposal Guarantee*, in accordance with the Specifications.

Owner reserves the right to reject any and all bids, to accept other than the lowest bid, and to waive any irregularities or informalities in bids received.

*Quincy Park District
Rome Frericks, Executive Director*

QUINCY PARK DISTRICT

Board of Commissioners

Date of Board Meeting: March 9, 2022

STAFF RECOMMENDATION

AGENDA ITEM: BID FOR PARKING LOT ADDITION AT LINCOLN PARK: RECOMMENDED APPROVAL

BACKGROUND INFORMATION: Due to the popularity of the All America Mountain Bike Park, Skate Park, Nature Trails, and the Lincoln Park playground, parking has become an issue for park patrons. Staff would like to finish off the additional parking lot to allow for more parking in front of the Administrative Office.

Bids were prepared by staff and advertised in the local newspaper and the bid opening was held on February 24, 2022.

Staff received twelve proposals. The low bid was from D & L Excavating for \$180,750 for the asphalt parking lot addition in Lincoln Park.

Attached to this report are a copy of the bid tabulation, the scope of work, overview of the park, and the advertisement.

FISCAL IMPACT: \$230,000 has been budgeted from the 2022 G.O. Bond for this project.

STAFF RECOMMENDATION: Staff recommends approval of the bid submitted by D & L Excavating in the amount of \$180,750 for the asphalt parking lot addition in Lincoln Park.

PREPARED BY: Rome Frericks, Executive Director

BOARD ACTION:

Lincoln Park Parking Lot Addition Quincy Park District Quincy, Illinois 62301		Waterkotte Construction Inc.	Million Construction LTD.	Derhake Bros. Plumbing & Excavating	Rees Construction Co.	Laverdiere Construction
Base Bid for Parking Lot	\$230,000	\$391,442	\$244,267	\$210,000	\$282,947	\$249,600
Bid security if work exceeds \$50,000		X	X	X	X	X
		Concrete	Concrete	Concrete	Concrete	Concrete
		Hood Construction Midwest LLC.	Emerick Brothers Construction	County Contractors Inc.	D & L Excavating	Diamond Construction
Base Bid for Parking Lot	\$230,000	\$298,500	\$219,700	\$317,500	\$209,600	\$189,830
Bid security if work exceeds \$50,000		X	X	X	X	X
		Concrete	Concrete	Concrete	Concrete	Asphalt
		Million Construction LTD.	D & L Excavating			
Base Bid for Parking Lot	\$230,000	\$197,060	\$180,750			
Bid security if work exceeds \$50,000		X	X			
		Asphalt	Asphalt			



I certify the above is a tabulation of bids received by the
Quincy Park District at 10:00 a.m. on February 24, 2022
at the Quincy Park District Board Room, 1231 Bonansinga Drive, Quincy, Il. 62301

Ran *FL*

Lincoln Park Parking Lot Addition

EXACT SCOPE OF WORK TO BE PERFORMED

- Earth Excavation of (+ - 12") (Dump Site Provided)
- Geotextile Fabric (4 oz)
- Aggregate Base Course (CA06)
- Bituminous Prime Coat (MC-30) HMA Binder Course (2 ¼") HMA Surface Course (1 ½") or 6" Concrete with broom finish with ½" rebar 2' on center (Or Fiber Reinforced Concrete Equivalent)
- Paint Striping
- Drainage is the responsibility of the contractor
- On-site meeting to go over scope of work February 15, 2022 11:00 am at the Quincy Park District main office 1231 Bonansinga Dr.
- All labor will be prevailing wage based on current prevailing wage for Illinois
- Minimum \$2,000,000 liability Insurance
- Performance Payment Bond or Irrevocable Letter of Credit of 5% of entire project (If over \$50,000)
- Bids will be opened February 24th at 10:00 a.m. in the Quincy Park District Board Room
- Work to be completed by November 1, 2022

Lincoln Park Parking Lot

Write a description for your map.

**Quincy Park District
INVITATION TO BID**

The Quincy Park District is requesting bids from qualified Contractors for the following project:

PARKING LOT ADDITION AT LINCOLN PARK

Sealed bids for **LINCOLN PARK PARKING LOT ADDITION**, in Quincy, Adams County, Illinois, described herein will be received at the business office of the Quincy Park District, 1231 Bonansinga Drive, Quincy, Illinois 62301, until 10:00 am, local time, on Thursday, February 24, 2022 and at that time be publicly opened and read aloud in the Board Room.

Project specifications may be obtained at the business office of the Quincy Park District, 1231 Bonansinga Drive, Quincy, Illinois 62301, during regular business hours, 9:00 a.m. - 4:00 p.m., Monday through Friday.

Contractor shall not pay less than the prevailing rates of wages to all laborers, workmen, and mechanics performing work under this contract.

Proposals shall be accompanied by a *5% Proposal Guarantee*, in accordance with the Specifications.

Owner reserves the right to reject any and all bids, to accept other than the lowest bid, and to waive any irregularities or informalities in bids received.

Quincy Park District

Rome Frericks, Executive Director

QUINCY PARK DISTRICT

Board of Commissioners

Date of Board Meeting: March 9, 2022

STAFF RECOMMENDATION

AGENDA ITEM: BID FOR PARKER HEIGHTS PARK, RIVERVIEW PARK, AND BOB BANGERT PARK MILLING AND RESURFACING: RECOMMENDED APPROVAL

BACKGROUND INFORMATION: Parker Heights Park, Riverview Park and Bob Bangert Park road milling and resurfacing is a 2022 Bond Project. These roads have not been resurfaced since the mid-1990s.

Bids were prepared by staff and advertised in the local newspaper. The bid opening was held on February 24, 2024.

One bid was received from Diamond Construction for \$371,485.

Riverview Park \$93,650

Bob Bangert Park \$183,525

Parker Heights Park \$94,310

Attached to this report is a copy of the bid tabulation, scope of work, overview of the parks, and the bid advertisement.

FISCAL IMPACT: \$380,000 has been budgeted from the 2022 G.O. Bond for this project.

STAFF RECOMMENDATION: Staff recommends approval of the bid from Diamond Construction for \$371,485 for Parker Heights Park, Riverview Park, and Bob Bangert Park roads milling and resurfacing.

PREPARED BY: Matt Higley, Director of Parks

BOARD ACTION:

Parker Heights/Riverview/Bob Bangert Resurfacing Quincy Park District Quincy, Illinois 62301		DIAMOND CONSTRUCTION	
Base Bid for Parker Heights/Riverview/Bob Bangert	\$380,000	\$371,485	
Bid security if work exceeds \$50,000		X	



I certify the above is a tabulation of bids received by the
Quincy Park District at 10:00 a.m. on February 24, 2022
at the Quincy Park District Board Room, 1231 Bonansinga Drive, Quincy, Il. 62301

RM FL

Parker Heights Park Trail Resurfacing/Tar & Chip


EXACT SCOPE OF WORK TO BE PERFORMED

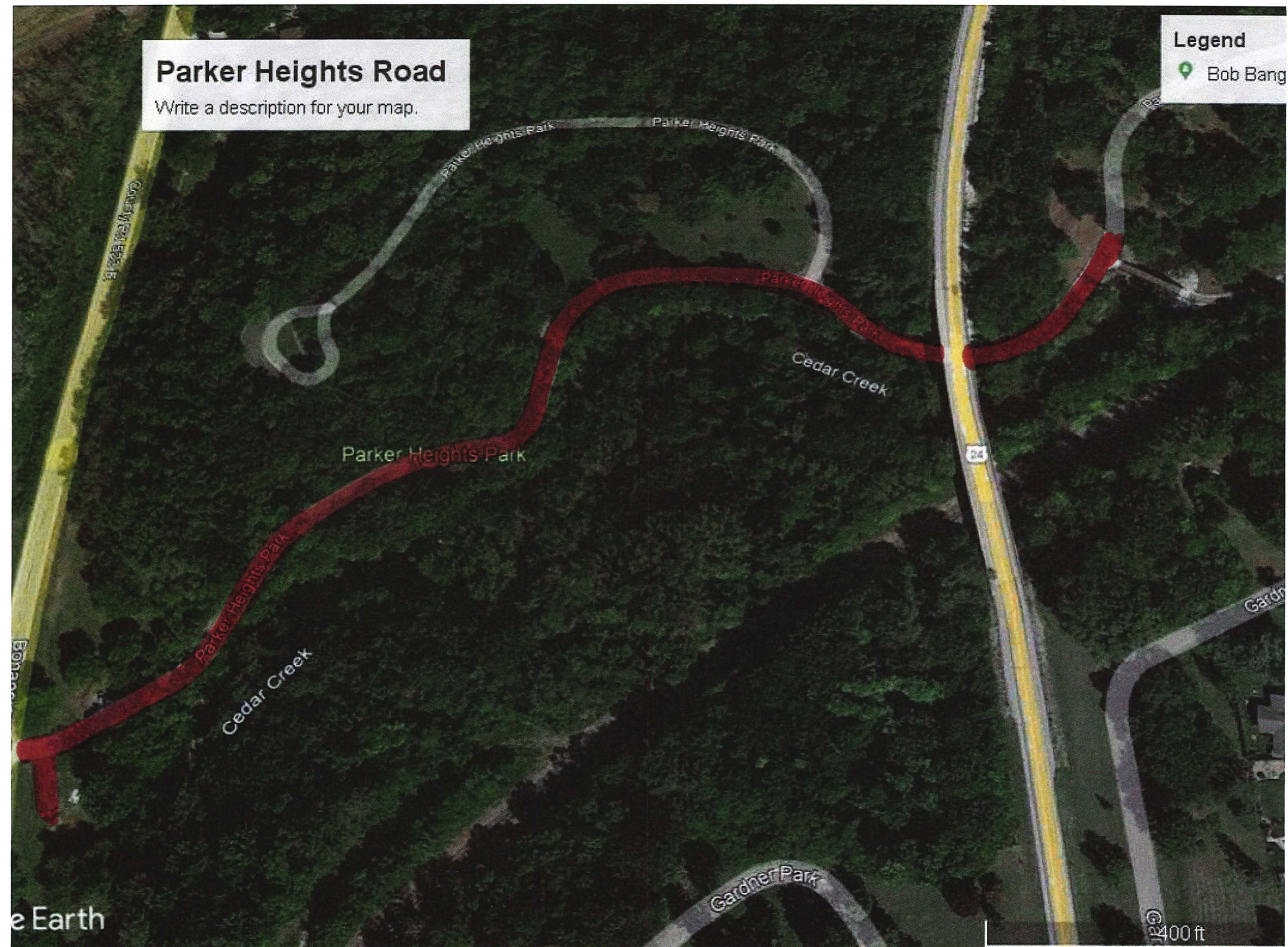
- Broom off all loose chips on parking lot inside black outline
- Dispose of chips in a proper manner
- Cold patch potholes where necessary
- Apply 2 coats of oil and chip to entire road inside the black outline
- Mill new trail area
- Apply Prime Tack Coat and 2" HMA Surface Course
- Paint Striping
- On-site meeting to go over scope of work February 15, 2022 10:00 am at the Quincy Park District main office 1231 Bonansinga Dr.
- All labor will be prevailing wage based on current prevailing wage for Illinois
- Minimum \$2,000,000 liability Insurance
- Performance Payment Bond or Irrevocable Letter of Credit of 5% of entire project (If over \$50,000)
- Bids will be opened February 24th at 10:00 a.m. in the Quincy Park District Board Room
- Work to be completed by November 1, 2022

Parker Heights Road

Write a description for your map.

Legend

 Bob Bang



Riverview Park Road Resurfacing

EXACT SCOPE OF WORK TO BE PERFORMED

- Mill Butt Joints
- Apply Prime Tack Coat and 2” HMA Surface Course inside the black outline
- Paint Striping
- On-site meeting to go over scope of work February 15, 2022 10:00 am at the Quincy Park District main office 1231 Bonansinga Dr.
- All labor will be prevailing wage based on current prevailing wage for Illinois
- Minimum \$2,000,000 liability Insurance
- Performance Payment Bond or Irrevocable Letter of Credit of 5% of entire project (If over \$50,000)
- Bids will be opened February 24th at 10:00 a.m. in the Quincy Park District Board Room
- Work to be completed by November 1, 2022

All America Mount

Riverview Park Road

County Rd 523 E

Riverview Park

Cherry St

N 1st St

The Deck

N 2nd St

Boransinga Dr

All Ame

400 ft

Bob Bangert Park Road Resurfacing


EXACT SCOPE OF WORK TO BE PERFORMED

- Prep Existing Aggregate Base for asphalt (by restrooms)
- Mill Butt Joints
- Apply Prime Tack Coat and 2” HMA Surface Course inside the black outline
- Paint Striping
- On-site meeting to go over scope of work February 15, 2022 10:00 am at the Quincy Park District main office 1231 Bonansinga Dr.
- All labor will be prevailing wage based on current prevailing wage for Illinois
- Minimum \$2,000,000 liability Insurance
- Performance Payment Bond or Irrevocable Letter of Credit of 5% of entire project (If over \$50,000)
- Bids will be opened February 24th at 10:00 a.m. in the Quincy Park District Board Room
- Work to be completed by November 1, 2022

Bangert Road

Description for your map.

Legend

 Bob Bang



**Quincy Park District
INVITATION TO BID**

The Quincy Park District is requesting bids from qualified Contractors for the following projects:

**TAR & CHIP WORK TO BE PERFORMED AT EAST GARDNER PARK
ASPHALT MILLING & RESURFACING AT PARKER HEIGHTS PARK/RIVERVIEW
PARK/BOB BANGERT PARK**

Sealed bids for **TAR & CHIP WORK TO BE PERFORMED AT EAST GARDNER PARK AND ASPHALT MILLING & RESURFACING AT PARKER HEIGHTS PARK/RIVERVIEW PARK & BOB BANGERT PARK**, in Quincy, Adams County, Illinois, described herein will be received at the business office of the Quincy Park District, 1231 Bonansinga Drive, Quincy, Illinois 62301, until 10:00 am, local time, on Thursday, February 24, 2022 and at that time be publicly opened and read aloud in the Board Room.

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Contractor shall not pay less than the prevailing rates of wages to all laborers, workmen, and mechanics performing work under this contract.

Proposals shall be accompanied by a *5% Proposal Guarantee*, in accordance with the Specifications.

Owner reserves the right to reject any and all bids, to accept other than the lowest bid, and to waive any irregularities or informalities in bids received.

*Quincy Park District
Rome Frericks, Executive Director*

QUINCY PARK DISTRICT

Board of Commissioners

Date of Board Meeting: March 9, 2022

STAFF RECOMMENDATION

AGENDA ITEM: BID FOR WESTVIEW PORCH CONCRETE REPLACEMENT: RECOMMENDED APPROVAL

BACKGROUND INFORMATION: The Westview porch decking is weathered and in need of replacement. Staff has removed the existing porch and footings in preparation for a new ADA concrete porch with a covered pergola.

The scope of work includes partial removal and disposal of the existing asphalt, compacted aggregate clean rock base, powered troweled concrete with light broom finish and an ADA ramp with a completion date of June 1, 2022.

Park District staff will build/construct a 40' x 30' pergola after the Westview concrete porch is completed. The future pergola will have a smoked translucent roof, ceiling fans and power.

Bids were prepared by staff and advertised in the local newspaper. The bid opening was held on February 24, 2022.

Seven bids were received with the low bid coming from Waterkotte Construction Inc. for \$19,500.

Attached to this report is a copy of the bid tabulation, scope of work, overview and bid advertisement.

FISCAL IMPACT: A total of \$55,000 has been budgeted for the Westview porch concrete and pergola.

STAFF RECOMMENDATION: Staff recommends accepting the low bid from Waterkotte Construction Inc. for \$19,500 for the Westview porch concrete replacement.

PREPARED BY: Rome Frericks, Executive Director

BOARD ACTION:

Westview Deck Replacement Quincy Park District Quincy, Illinois 62301		Waterkotte Construction Inc.	Million Construction LTD.	Derhake Bros. Plumbing & Excavating	Rees Construction Co.	Niemann General Contracting
Base Bid for Deck Replacement	\$35,000	\$19,500	\$21,560	\$27,500	\$39,700	\$49,600
Bid security if work exceeds \$50,000						

		Hood Construction Midwest LLC.	Emerick Brothers Construction			
Base Bid for Deck Replacement	\$35,000	\$48,300	\$26,950			
Bid security if work exceeds \$50,000						



I certify the above is a tabulation of bids received by the
 Quincy Park District at 10:00 a.m. on February 24, 2022
 at the Quincy Park District Board Room, 1231 Bonansinga Drive, Quincy, Il. 62301

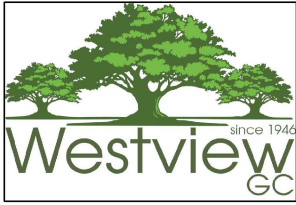
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Westview Deck Replacement

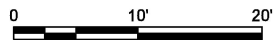
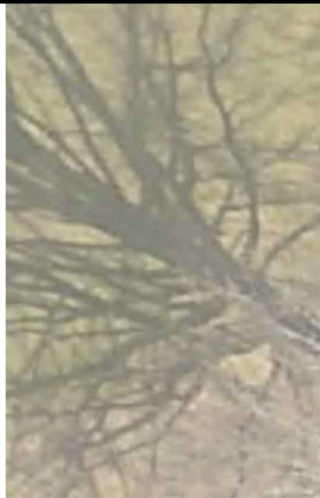
EXACT SCOPE OF WORK TO BE PERFORMED

- Earth Excavation and Partial Removal of Existing Asphalt
- Aggregate Base Course 1" Clean
- 6" Concrete (6 Bag Mix)
- Powered Troweled with Light Broom Finish
- ½" Rebar 2' on Center
- 10" Thick Edges
- Concrete Sealed with Concrete Sealant
- ½" Expansion Joint Along Existing Building
- Install MP1 Along Existing Building
- Contractor Responsible for Damage to Existing Asphalt.
- Westview Maintenance will Backfill, Level and Seed Grass Area from Parking Lot to Deck Area.
- On-site meeting to go over scope of work February 14, 2022 10:00 am at the Westview Pro Shop located at 2150 South 36th Street .
- All labor will be prevailing wage based on current prevailing wage for Illinois
- Minimum \$2,000,000 liability Insurance

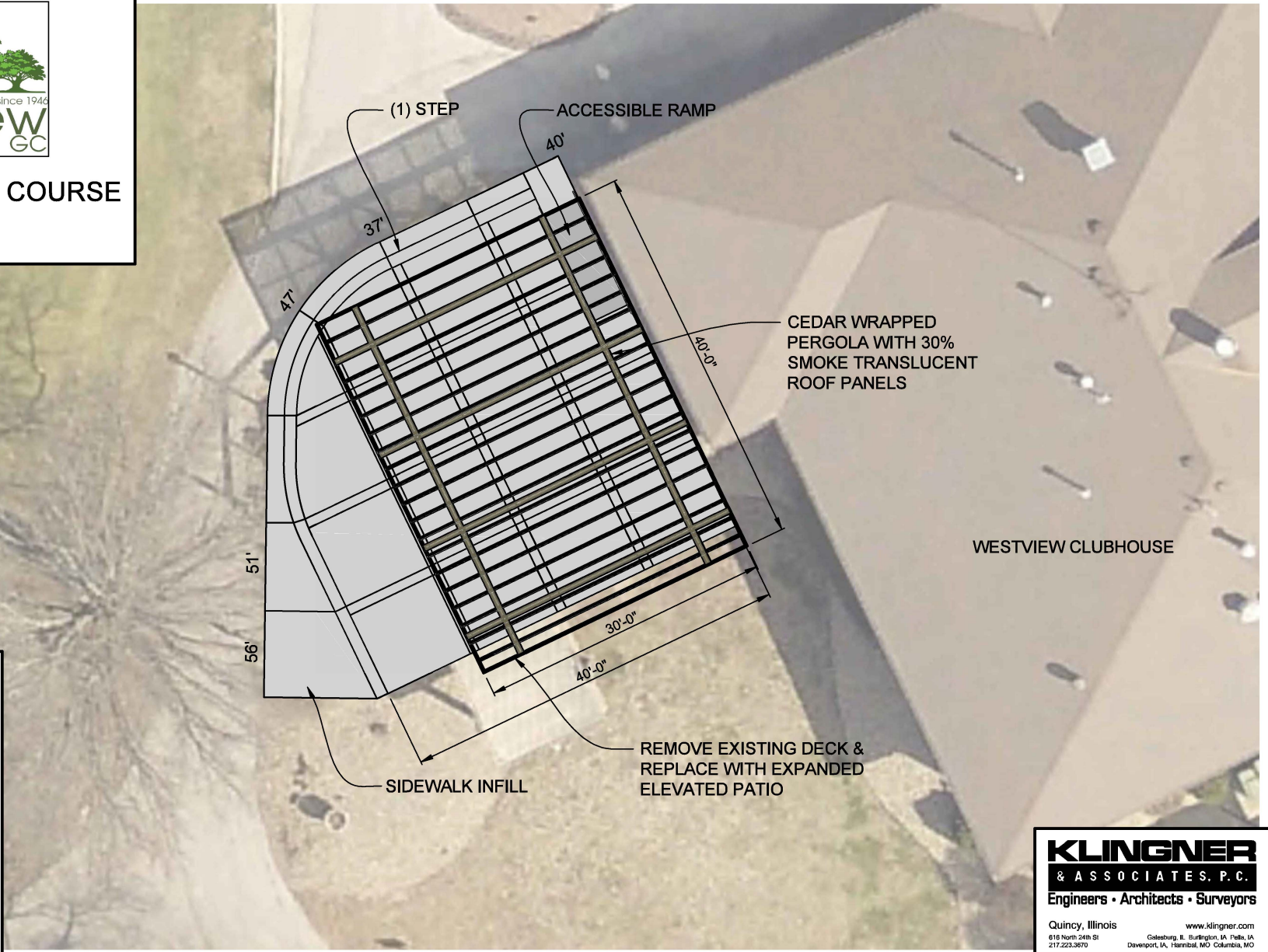
-
- Performance Payment Bond or Irrevocable Letter of Credit of 5% of entire project (If over \$50,000)
 - Bids will be opened February 24th at 10:00 a.m. in the Quincy Park District Board Room
 - Work to be completed by June 1, 2022



WESTVIEW GOLF COURSE PATIO



SCALE: 1" = 10'



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**Quincy Park District
INVITATION TO BID**

The Quincy Park District is requesting bids from qualified Contractors for the following project:

WESTVIEW CONCRETE PORCH

Sealed bids for **Westview Concrete Porch**, in Quincy, Adams County, Illinois, described herein will be received at the business office of the Quincy Park District, 1231 Bonansinga Drive, Quincy, Illinois 62301, until 10:00 am, local time, on Friday, February 25, 2022 and at that time be publicly opened and read aloud in the Board Room.

Project specifications may be obtained at the business office of the Quincy Park District, 1231 Bonansinga Drive, Quincy, Illinois 62301, during regular business hours, 9:00 a.m. - 4:00 p.m., Monday through Friday.

Contractor shall not pay less than the prevailing rates of wages to all laborers, workmen, and mechanics performing work under this contract.

Proposals shall be accompanied by a *5% Proposal Guarantee*, in accordance with the Specifications.

Owner reserves the right to reject any and all bids, to accept other than the lowest bid, and to waive any irregularities or informalities in bids received.

Quincy Park District

Rome Frericks, Executive Director

QUINCY PARK DISTRICT

Board of Commissioners

Date of Board Meeting: March 9, 2022

STAFF RECOMMENDATION

AGENDA ITEM: BID FOR CULVERT REPLACEMENT AT RIVERVIEW PARK: RECOMMENDED APPROVAL

BACKGROUND INFORMATION: The culvert giving access to Riverview Park off Chestnut Street is beginning to deteriorate and has been identified for replacement on the 2022 bond project list.

Bids were prepared by staff and gathered two proposals from local contractors. The bid opening was held on February 24, 2022.

Attached to this report is the bid tabulation and scope of work.

FISCAL IMPACT: \$20,000 has been budgeted from the 2022 G.O. Bond for this project.

STAFF RECOMMENDATION: Staff recommends approval of the low bid from Derhake Bros. Plumbing and Excavating for \$9,840 for the culvert replacement in Riverview Park.

PREPARED BY: Matt Higley, Director of Parks

BOARD ACTION:

Riverview Culvert Replacement Quincy Park District Quincy, Illinois 62301		FESSLER CONSTRUCTION	DERHAKE BROS. PLUMBING & EXCAVATING
Base Bid for Tar & Chip Work	\$20,000	\$11,500	\$9,840
Bid security if work exceeds \$50,000			



I certify the above is a tabulation of bids received by the
Quincy Park District at 9:00 a.m. on February 24, 2022
at the Quincy Park District Board Room, 1231 Bonansinga Drive, Quincy, Il. 62301

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Riverview Park Culvert Replacement

EXACT SCOPE OF WORK TO BE PERFORMED

- Remove old drainage boxes and pipe running across the road
- Dispose of old material at the supplied site
- Replace drainage boxes with 3' x 3' concrete box on south side of road and 4' x 4' drainage box on north side of road connecting them with 15" double wall pipe. Connect south drainage box with 18" double wall pipe and run 110' +/- to the timber with riprap around the outlet.
- Compact (CA06) to road height any place asphalt was disturbed.
- On-site meeting to go over scope of work January 12, 2022 at 1:00 pm
- All labor will be prevailing wage based on current prevailing wage for Illinois
- Minimum \$2,000,000 liability Insurance
- Performance Payment Bond or Irrevocable Letter of Credit of 5% of entire project (If over \$50,000)
- Bids will be opened February 24th at 9:00 a.m. in the Quincy Park District Board Room
- Work to be completed by May 15, 2022

QUINCY PARK DISTRICT

Board of Commissioners

Date of Board Meeting: March 9, 2022

STAFF RECOMMENDATION

AGENDA ITEM: BID FOR SIDEWALK REPLACEMENT AT CLAT ADAMS PARK: RECOMMENDED APPROVAL

BACKGROUND INFORMATION: Sections of concrete within Clat Adams Park have become uneven and are trip hazards for park patrons due to previous flooding events and large rain events.

Bids were prepared by staff and gathered two proposals from local contractors. The bid opening was held on February 24, 2022.

Attached to this report is the bid tabulation and scope of work.

FISCAL IMPACT: \$15,000 has been budgeted from the 2022 G.O. Bond for this project.

STAFF RECOMMENDATION: Staff recommends approval of the low bid from Derhake Bros. Plumbing and Excavating for \$14,500 for the sidewalk replacement in Clat Adams Park.

PREPARED BY: Matt Higley, Director of Parks

BOARD ACTION:

Clat Adams Sidewalk Replacement Phase 1 Quincy Park District Quincy, Illinois 62301		FESSLER CONSTRUCTION	DERHAKE BROS. PLUMBING & EXCAVATING
Base Bid for Sidewalk Replacement	\$15,000	\$19,800	\$14,500
Bid security if work exceeds \$50,000			



I certify the above is a tabulation of bids received by the
Quincy Park District at 9:00 a.m. on February 24, 2022
at the Quincy Park District Board Room, 1231 Bonansinga Drive, Quincy, Il. 62301

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Clat Adams Park Concrete Sidewalk Replacement

EXACT SCOPE OF WORK TO BE PERFORMED

- Remove uneven sidewalk in designated area and replace with new concrete sidewalk with rebar reinforcement
- Dispose of old concrete in a proper manner
- **On-site meeting to go over scope of work January 12, 2022 at 1:00 pm**
- All labor will be prevailing wage based on current prevailing wage for Illinois
- Minimum \$2,000,000 liability Insurance
- Performance Payment Bond or Irrevocable Letter of Credit of 5% of entire project (If over \$50,000)
- Bids will be opened February 24th at 9:00 a.m. in the Quincy Park District Board Room
- Work to be completed by November 1, 2022

QUINCY PARK DISTRICT

Board of Commissioners

Date of Board Meeting: March 9, 2022

STAFF RECOMMENDATION

AGENDA ITEM: BID FOR SIDEWALK REPLACEMENT AT VILLA KATHRINE: RECOMMENDED APPROVAL

BACKGROUND INFORMATION: Sections of concrete within the Villa Kathrine have become uneven and not ADA compliant due to improper width around the building.

Bids were prepared by staff and gathered two proposals from local contractors. The bid opening was held on February 24, 2022.

Attached to this report is the bid tabulation and scope of work.

FISCAL IMPACT: \$10,000 has been budgeted from the 2022 G.O. Bond for this project.

STAFF RECOMMENDATION: Staff recommends approval of the low bid from Derhake Bros. Plumbing and Excavating for \$7,180 for the sidewalk replacement at Villa Kathrine.

PREPARED BY: Matt Higley, Director of Parks

BOARD ACTION:

Villa Kathrine Sidewalk Replacement Quincy Park District Quincy, Illinois 62301		FESSLER CONSTRUCTION	DERHAKE BROS. PLUMBING & EXCAVATING
Base Bid for Sidewalk Replacement	\$10,000	\$9,460	\$7,180
Bid security if work exceeds \$50,000			



I certify the above is a tabulation of bids received by the
Quincy Park District at 9:00 a.m. on February 24, 2022
at the Quincy Park District Board Room, 1231 Bonansinga Drive, Quincy, Il. 62301

Ron FL

Villa Kathrine Concrete Sidewalk Replacement

EXACT SCOPE OF WORK TO BE PERFORMED

- Remove old sidewalk around perimeter of building and replace with new 5' concrete sidewalk with rebar reinforcement
- Dispose of old concrete in a proper manner
- **On-site meeting to go over scope of work January 12, 2022 at 1:00 pm**
- All labor will be prevailing wage based on current prevailing wage for Illinois
- Minimum \$2,000,000 liability Insurance
- Performance Payment Bond or Irrevocable Letter of Credit of 5% of entire project (If over \$50,000)
- Bids will be opened February 24th at 9:00 a.m. in the Quincy Park District Board Room
- Work to be completed by November 1, 2022

QUINCY PARK DISTRICT

Board of Commissioners

Date of Board Meeting: March 9, 2022

STAFF RECOMMENDATION

AGENDA ITEM: BID FOR EMERSON PARK PLAYGROUND: **RECOMMENDED APPROVAL**

BACKGROUND INFORMATION: Bond Funds were allocated to purchase a new playground system for Emerson Park this year.

Specifications for the playground system were prepared and a request for proposals was advertised in the local paper. All proposals were to be between \$18,000 and \$20,000 in cost and meet a list of required features.

The specifications called for the proposals to be evaluated on:

- Play structure design and appeal
- Play value
- Number and type of desired design elements
- Compliance with required design guidelines

Three proposals were received and evaluated by staff who narrowed the submissions down to the final selection. The proposal submitted by All Inclusive Rec received the highest number of votes.

A diagram of the selected system and a summary of the vote are included with this report. The delivered system price is \$18,000.

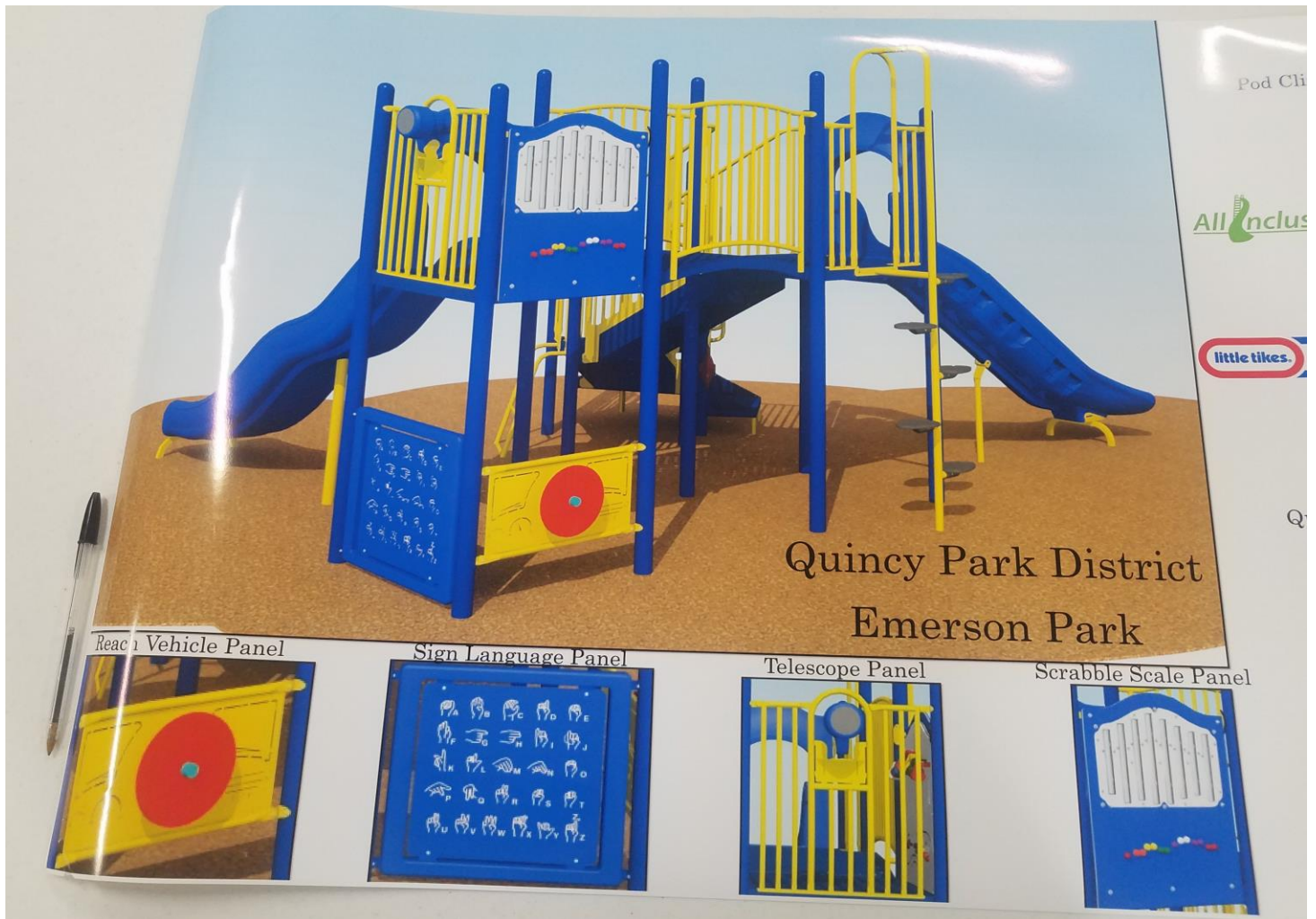
FISCAL IMPACT: \$25,000 was budgeted for this project from bond funds. The delivered price of the playground system is \$18,000. The remainder of the budget will fund the installation, safety surface, and edging.

STAFF RECOMMENDATION: Staff recommends approval of the bid from All Inclusive Rec in the amount of \$18,000 for the delivered price of the playground system submitted in their proposal.

PREPARED BY: Matt Higley, Director of Parks

BOARD ACTION:

Selected System



QUINCY PARK DISTRICT

Board of Commissioners

Date of Board Meeting: March 9, 2022

STAFF RECOMMENDATION

AGENDA ITEM: BID FOR LORENZO BULL HOUSE PORCH IMPROVEMENTS: RECOMMENDED APPROVAL

BACKGROUND INFORMATION: The Lorenzo Bull House porch decking is weathered and in need of replacement. The porch decking, three sets of steps to the porch, and three sets of handrails on the steps will be replaced with a PVC decking.

The scope of work includes removal and disposal of the existing wood porch and steps, examination and potential replacement of existing floor joists, installation of new tongue and groove PVC flooring to match existing flooring, and trim around posts and paint to match. Work is to be completed by November 30, 2022.

Staff asked contractors to submit an alternate bid for the replacement of the spindles, balusters and handrail around the entire porch.

Bids were prepared by staff and advertised in the local newspaper. The bid opening was held on February 23, 2022.

Two bids were received with the low bid coming from Million Construction LTD. for \$85,385 for the base bid and \$82,716 for the alternate bid for the spindles, balusters and handrail.

Attached to this report is a copy of the bid tabulation, scope of work, and bid advertisement.

FISCAL IMPACT: A total of \$65,000 has been budgeted for the Lorenzo Bull House porch repairs. The additional funds of \$20,385 to complete the base bid will come from the Museum Fund reserves. The additional \$20,385 will be a budget variance but there are sufficient appropriations to handle this variance. Therefore, there is no need for an amended appropriation.

STAFF RECOMMENDATION: Staff recommends accepting the low bid from Million Construction LTD. for \$85,385 for the Lorenzo Bull House porch improvements that includes the porch decking and three sets of steps only at this time.

Staff also recommends approval of \$20,385 variance to the FY2022 budget.

PREPARED BY: Rome Frericks, Executive Director

BOARD ACTION:

Lorenzo Bull House Porch Repair Quincy Park District Quincy, Illinois 62301	Estimated Cost	A.Fischer Builders	Million Construction LTD.	
Base Bid Lorenzo Bull House Porch Repair	\$40,000	\$89,140	\$85,385	
Alternate Bid for Spindles, Balusters and Handrail	\$25,000		\$82,716	
Bid security if work exceeds \$50,000		X	X	



I certify the above is a tabulation of bids received by the
Quincy Park District at 10:00 a.m. on February 23, 2022
at the Quincy Park District Board Room, 1231 Bognsinga Drive, Quincy, Il. 62301

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Lorenzo Bull House Porch Improvements

EXACT SCOPE OF WORK TO BE PERFORMED

- Removal and disposal of existing wood porch flooring.
- Remove and reinstall metal handrail.
- Remove all steps and replace with treated lumber risers with P.V.C. wrapped kick plates and composite decking steps.
- Remove step railing and install new railing, knule posts and banisters with Missouri Vinyl Products specked out at Wood Mart.
- Remove and replace skirting between the back steps with woodgrain composite skirting.
- Remove and replace access panels with slate gray P.V.C. panels with ventilation.
- Leave the newer P.V.C. porch decking in place.
- Examine existing floor joists after flooring removal and repair as needed.
- Install new P.V.C. porch flooring to match existing repair area. Dimensions 1" x 3 1/8 x (10', 12' or 16') Tongue and Groove Profile Slate Gray in color. Existing P.V.C. Decking by AZEK Building Products, Inc. 888 N. Keyser Ave. Scranton, PA 18504
- Install ¾" base shoe around posts and paint to match.
- **On-site meeting to go over scope of work February 8, 2022 at 10:00 am**

-
- All labor will be prevailing wage based on current prevailing wage for Illinois
 - Minimum \$2,000,000 liability Insurance
 - Performance Payment Bond or Irrevocable Letter of Credit of 5% of entire project (If over \$50,000)
 - Bids will be opened February 23rd at 10:00 a.m. in the Quincy Park District Board Room
 - Work to be completed by November 30, 2022

Alternate Bid A

- Remove and replace all railing on porch with Missouri Vinyl Products railing specked out at Wood Mart
- Scrape and paint all posts not being replaced.

**Quincy Park District
INVITATION TO BID**

The Quincy Park District is requesting bids from qualified Contractors for the following project:

LORENZO BULL HOUSE PORCH IMPROVEMENTS

Sealed bids for **PORCH IMPROVEMENTS TO BE PERFORMED AT THE LORENZO BULL HOUSE**, in Quincy, Adams County, Illinois, described herein will be received at the business office of the Quincy Park District, 1231 Bonansinga Drive, Quincy, Illinois 62301, until 10:00 am, local time, on Wednesday, February 23, 2022 and at that time be publicly opened and read aloud in the Board Room.

Project specifications may be obtained at the business office of the Quincy Park District, 1231 Bonansinga Drive, Quincy, Illinois 62301, during regular business hours, 9:00 a.m. - 4:00 p.m., Monday through Friday.

Contractor shall not pay less than the prevailing rates of wages to all laborers, workmen, and mechanics performing work under this contract.

Proposals shall be accompanied by a *5% Proposal Guarantee*, in accordance with the Specifications.

Owner reserves the right to reject any and all bids, to accept other than the lowest bid, and to waive any irregularities or informalities in bids received.

Quincy Park District

Rome Frericks, Executive Director

PUBLIC INPUT