

# Quincy Park District

## BOARD OF COMMISSIONERS MEETING



**QUINCY PARK DISTRICT  
1231 Bonansinga Drive  
Quincy, Illinois**

**Agenda  
January 19, 2022**

**Regular Meeting – Board Room**

**6:00 P.M**

**CALL TO ORDER (ROLL CALL)**

**PLEDGE OF ALLEGIANCE**

**CONSENT AGENDA: (UNANIMOUS CONSENT)**

1. Check Register – Full Monthly: Recommended Approval by the Finance Committee
2. Regular Meeting Minutes – December 8, 2021

**PUBLIC INPUT: Each speaker may have up to 3 minutes for comments**

**BOARD INFORMATION/EDUCATION:**

- FY2022 Executive Summary (under separate cover)

**CORRESPONDENCE:**

**VOLUNTEERS:**

**EXECUTIVE DIRECTOR'S REPORT:**

- Rome Frericks

**DIRECTOR'S REPORTS:**

- Matt Higley, Director of Parks
- Don Hilgenbrinck, Director of Business Services
- Mike Bruns, Director of Program Services
- David Morgan, Director of Golf
- Marcelo Beroiza, Director of Marketing/Operations

**COMMITTEE REPORTS:**

**UNFINISHED BUSINESS: None**

### **NEW BUSINESS:**

- Quincy Park District Board of Commissioners Executive Session Minutes Bi-Annual Review: Recommended Approval **(VOICE VOTE)**
- ORDINANCE NO. 22-01: An Ordinance providing for the issue of \$1,041,000 Taxable General Obligation Park Bonds, Series 2022, for park improvements and for the payment of expenses incident thereto, providing for the levy of a direct annual tax sufficient to pay the principal and interest on said bonds, and authorizing the sale of said bonds to the District's Corporate Fund: Recommended Approval **(ROLL CALL VOTE)**
- Ordinance NO. 22-02: An Ordinance Abating Local Taxes for 2012A G.O. Bond: Recommended Approval **(ROLL CALL VOTE)**
- Westview Semi-Annual Financial Data: Discussion Only
- Host Camper to Assist with Marina Operations Art Keller Marina: Information Only
- RESOLUTION NO. 22-01: A Resolution To Support the Establishment of a Quincy Riverfront Development Corporation (QRDC): Recommended Approval **(ROLL CALL VOTE)**
- Bid for Golf Cars at Westview Golf Course: Recommended Approval **(VOICE VOTE)**

**PUBLIC INPUT:** Each speaker may have up to 3 minutes for comments

**EXECUTIVE SESSION:** In accordance with 5 ILCS, Par. 120/2c, I move that the Board convenes into Executive Session to discuss: (please read item(s) from list) **(ROLL CALL VOTE)**

**CALL TO ORDER ( OPEN SESSION)**

**ACTIONS AFTER EXECUTIVE SESSION:**

**ADJOURN** **(ROLL CALL VOTE)**

# ***CONSENT AGENDA***

## ***(Unanimous Consent)***

QUINCY PARK DISTRICT  
1231 Bonansinga Drive  
Quincy, Illinois

Regular Meeting  
Board Room

December 8, 2021  
6:00 P.M.

**ROLL CALL**

President Leenerts called the meeting to order and upon the roll being called the following members were physically present at said location: President Roger Leenerts, Vice-President Barbara Holthaus, David Gilbert, Nathan Koettters, John Frankenhoff, and Jeff Steinkamp. No Park Commissioner was permitted to attend the meeting by video or audio conference.

Members Absent: None

Also in Attendance: Executive Director–Rome Frericks, Director of Parks–Matt Higley, Director of Business Services–Don Hilgenbrinck, Director of Golf–David Morgan, and Attorney–David Penn.

President Leenerts led the room in the Pledge of Allegiance.

**PUBLIC HEARING: FY 2022 BUDGET & APPROPRIATION, ORDINANCE NO. 21-04**  
**(MOTION TO ADJOURN-ROLL CALL VOTE)**

President Leenerts read the intent. There were no comments by Commissioners and no written correspondence on this matter. No Public Comment. COMMISSIONER FRANKENHOFF MADE A MOTION SECONDED BY COMMISSIONER KOETTERS TO ADJOURN THE PUBLIC HEARING. UNANIMOUS. PRESIDENT LEENERTS DECLARED THE MOTION CARRIED.

**CONSENT AGENDA**

President Leenerts asked if there were any objections or changes to the November 10, 2021, Regular Board meeting minutes or the check register and upon hearing no objections, he announced they were approved by unanimous consent.

**PUBLIC INPUT**

John Gebhardt-Referenced Friends of the Log Cabins annual report he provided to the board and summarized the year's activities.

Louise Seaver-Thanked the Board of Commissioners for donating the property for the Veterans tiny home project. Expressed her appreciation for the Parks Department and their assistance with the Heritage Tree Program and Deer Park maintenance. She also expressed her appreciation of the new Skate/Bike Park located in All-America Park. Louise stated the Park District reflects well on Quincy.

**BOARD INFORMATION/EDUCATION**-None

**CORRESPONDENCE**-None

**VOLUNTEERS**-None

**EXECUTIVE DIRECTOR'S REPORT**

Executive Director Frericks- Frericks stated QBAREA met last week with UMRR regarding the \$25,000,000 Bay project. He and Don will be meeting with food truck vendors next Monday, December 13 at 5:00 or 5:15 p.m. to discuss 2022 food trucks in the parks. Frericks stated the land donation at 2<sup>nd</sup> and Spruce will accommodate two more tiny homes.

He commented on behalf of Beroiza that the Nature Trails open house had 52 patrons. On behalf of Director Bruns, Frericks stated the Special Pops Dance on December 3<sup>rd</sup> was attended by 140 patrons.

**DIRECTORS' REPORTS**

Director Higley -Higley stated Robin Schild attended Playground Safety training in Kansas City during the month of November. He is certified in Playground Inspection. Sidewalk replacement and playground chips have been installed in Madison Park. Leaf removal continues.



Commissioner Steinkamp mentioned the Early Tin Dusters event organizers are very pleased with the support they receive from the Park District in putting on their annual event.

Director Hilgenbrinck-Hilgenbrinck commented the last payment has been made on our Administrative Building.

Director Bruns-Absent

Director Morgan-Morgan stated Westview has had great weather this year. He said there would be a bid go out for the purchase of carts in the next couple of weeks.

Director Beroiza-Absent

### **COMMISSIONER COMMITTEE REPORTS**

President Leenerts thanked the Commissioners for all of the time they invest.

Finance Committee-Commissioner Frankenhoff said the Committee met prior to the board meeting with no particular action to bring to the Board.

Quincy Park Foundation-Vice-President Holthaus stated the Foundation held their meeting earlier today and reviewed their financial reports and they were going to do another appeal letter in 2022. Assets have grown from \$78,000 to \$256,000.

Friends of the Lorenzo Bull House-Commissioner Gilbert reported has not met again and they are scheduled to meet next month.

Quincy Planning Commission-Commissioner Gilbert stated they met a couple of weeks ago and nothing relevant to the Park District.

Quincy Riverfront Committee-Commissioner Steinkamp stated he and Commissioner Koettters attended a meeting last Thursday. He expects a plan for governance to be ready by February or March of 2022. Commissioner Koettters voiced his support for the plan and encourages the Park District to support it. Suggests we take each item as it comes up in regards to financing of the project.

Personnel Committee-Vice-President Holthaus stated she and Commissioner Gilbert met with Executive Director Frericks on November 16<sup>th</sup> to follow up on his review by the Board.

### **UNFINISHED BUSINESS-None**

### **NEW BUSINESS**

Fiscal Year 2022 Operating Budget: Recommended Approval (VOICE VOTE)

Hilgenbrinck stated the Budget is being presented for final approval with an increase of \$15,000 to the Lorenzo Bull House funding bringing it to a total of \$65,000. COMMISSIONER FRANKENHOFF MADE A MOTION TO APPROVE THE FISCAL YEAR 2022 OPERATING BUDGET AS PRESENTED SECONDED BY COMMISSIONER KOETTTERS. UNANIMOUS. PRESIDENT LEENERTS DECLARED THE MOTION CARRIED.

**ORDINANCE NO. 21-04: Combined FY 2022 Budget and Appropriation: Recommended Approval (ROLL CALL VOTE)**

Director Hilgenbrinck explained the ordinance. COMMISSIONER MCGLOTHLIN MADE A MOTION SECONDED BY COMMISSIONER GILBERT TO APPROVE ORDINANCE NO. 21-04 as presented.

#### **THE FOLLOWING ROLL CALL VOTES WERE CAST AND RECORDED:**

COMMISSIONER MCGLOTHLIN	YES
COMMISSIONER STEINKAMP	YES
COMMISSIONER GILBERT	YES
COMMISSIONER KOETTTERS	YES
COMMISSIONER FRANKENHOFF	YES
VICE-PRESIDENT HOLTHAUS	YES
PRESIDENT LEENERTS	YES

**PRESIDENT LEENERTS DECLARED THE MOTION CARRIED.**

Quincy Park District 2021-2021 Goals and Objectives 4<sup>th</sup> Quarter Status Update:  
Information Only

Executive Director Frericks explained this is done quarterly. No questions or comments.  
Transfer and Close Inactive Bond Debt Retirement Funds: Recommended Approval  
(VOICE VOTE)

Hilgenbrinck explained this is an annual item to clean up old bond funds by transferring them into the 2021 General Obligation Bond Fund as additional contingency funds. COMMISSIONER FRANKENHOFF MADE A MOTION TO TRANSFER OLD BOND FUNDS TO THE 2021 G.O. BOND FUND SECONDED BY COMMISSIONER KOETTERS. UNANIMOUS. PRESIDENT LEENERTS DECLARED THE MOTION CARRIED.

**ORDINANCE NO. 21-05: Public Surplus Sale of Surplus Property: Recommended Approval**  
**(ROLL CALL VOTE)**

Hilgenbrinck stated we have two items for sale: The Quench Buggy Water Wagon and the Lenane Park park sign. COMMISSIONER STEINKAMP MADE A MOTION SECONDED BY COMMISSIONER KOETTERS TO APPROVE RESOLUTION NO. 21-05 as presented.

**THE FOLLOWING ROLL CALL VOTES WERE CAST AND RECORDED:**

<b>COMMISSIONER KOETTERS</b>	<b>YES</b>
<b>COMMISSIONER FRANKENHOFF</b>	<b>YES</b>
<b>COMMISSIONER MCGLOTHLIN</b>	<b>YES</b>
<b>COMMISSIONER STEINKAMP</b>	<b>YES</b>
<b>COMMISSIONER GILBERT</b>	<b>YES</b>
<b>VICE-PRESIDENT HOLTHAUS</b>	<b>YES</b>
<b>PRESIDENT LEENERTS</b>	<b>YES</b>

**PRESIDENT LEENERTS DECLARED THE MOTION CARRIED.**

Art Keller Marina Survey Results: Discussion Only

Director Higley referenced the survey results indicating there has been some improvement on maintenance since the last survey that was taken. Explained some results from the summary results. We will be going back to issuing stickers for Marina renters in 2022. Commissioner Frankenhoff stated the bigger issue is the financial condition of the Marina. President Leenerts inquired as to whether improvement in customer service and conditions will result in more renters. Commissioner Steinkamp questioned whether anything we can do would spur a renewed interest in boating and using the Marina. Commissioner Gilbert questioned social activities. Discussion of a host camper and other opportunities discussed. President Leenerts feels staff responded to earlier concerns resulting in an improved customer survey. Friends of the Marina discussed. Hilgenbrinck stated we will be \$20,000 negative in operations at the end of this year.

Westview Golf Course Survey Results: Discussion Only

Director Morgan reviewed summary results regarding the pro shop, cart paths, and concession areas. President Leenerts asked if these results will be used to take action and make changes in some areas of the operation where comments were made. Commissioners inquired about the youth segment of the golf population and what is offered for them.

Quincy Park District Full-Time Union Employment Agreement: Recommended Approval  
(VOICE VOTE)

Frericks stated he and Hilgenbrinck met with union representatives in late November. The new agreement affecting 13 full-time union employees will result in an increase of \$17,742.00. Staff recommends approval of the 3-year Full-Time Union Labor Agreement as presented. COMMISSIONER KOETTERS MADE A MOTION SECONDED BY COMMISSIONER MCGLOTHLIN TO SIGN THE FULL-TIME UNION EMPLOYMENT AGREEMENT. UNANIMOUS. PRESIDENT LEENERTS DECLARED THE MOTION CARRIED.

Executive Director – Salary Increase

President Leenerts stated the Board met in Executive Session to discuss the Executive Director's salary for 2022 and the consensus was to increase the Executive Director's salary to \$91,000 for 2022.

**PUBLIC INPUT**-None

**ADJOURNMENT:**

WITH NO OTHER BUSINESS TO DISCUSS, VICE-PRESIDENT HOLTHAUS MADE A MOTION, SECONDED BY COMMISSIONER MCGLOTHLIN, TO ADJOURN THE MEETING. UNANIMOUS. PRESIDENT LEENERTS DECLARED THE MOTION APPROVED. The meeting adjourned at 6:52 p.m.

\_\_\_\_\_  
Secretary

\_\_\_\_\_  
Chairman

\_\_\_\_\_  
Date

\_\_\_\_\_  
Date



# ***PUBLIC INPUT***

***BOARD  
INFORMATION/  
EDUCATION***

# ***CORRESPONDENCE***

***VOLUNTEERS***

**To:** Board of Commissioners  
**From:** Rome Frericks  
**Subject:** Monthly Report  
**Date:** December 31, 2021

**Administrative Initiatives** (12/01/21 – 12/31/21)

Attended:

- Friends of the Trails meeting
  - Directors' meeting
  - Board meeting
  - Safety meeting
  - Rotary Board meeting
  - Quincy/Adams County Economic Development/Tourism meeting
  - Park Foundation meeting
  - UMRR coordination meeting
  - Arbor Day tree planting on the Bill Klingner Trail
  - Food truck vendors meeting
- 
- Worked with staff to complete the Workkamper brochures for the Art Keller Marina.
  - Met with Attorney David Penn several times on current events concerning the Park District.
  - Met with Village of Camp Point for ideas on their all-inclusive playground.
  - Held two operation meetings with the Directors.
  - Staff met with a potential contractor for the porch replacement at the Lorenzo Bull House.
  - Met with Board members on several dates to discuss Park District business.
  - Met with staff on COVID 19 mitigation efforts for 2022.
  - Met with Directors for guidance on the 2022 Executive Summary.

### **Administrative Initiatives** (1/1/22 – 1/31/22)

- Continue to work with UMRR to develop the beginning scope of work and specifications.
- Meet with food truck vendors.
- Work on the scope of work for the Lorenzo Bull House Porch Replacement.
- Begin working on the 2022 bond projects, goals and objectives.
- Complete annual staff evaluations.
- Work with Director of Golf for the Westview Golf Course irrigation presentation for the February Board meeting.
- Update the facilities audit report.
- Attend the bid opening for golf carts for Westview Golf Course.



***DIRECTORS'***  
***REPORTS***

**To:** Board of Commissioners  
**From:** Matt Higley  
**Subject:** Monthly Report  
**Date:** December 31, 2021

**Administrative Initiatives** (12/1/21 – 12/31/21)

Attended:

- Directors' meeting
  - Safety meeting
  - Kiwanis meetings
  - Park Foundation meeting
- 
- Monitored leaf mulching throughout the District
  - Monitored work on the winter tree list
  - Monitored District wide tree planting
  - Monitored work on 30<sup>th</sup> to 36<sup>th</sup> street nature trails
  - Monitored progress on various landscape bed renovations

**Administrative Initiatives** (1/1/22 – 1/31/22)

- Continue planning for 2022 projects, goals and objectives
- Work on 2022 projects for Parks Department
- Work on 2022 fuel bid
- Work on equipment purchases
- Work on bids for upcoming projects
- Monitor progress on landscape bed renovations
- Monitor work on winter tree list
- Monitor Indian Mounds Pool filter replacement

**To:** Board of Commissioners  
**From:** Donald J. Hilgenbrinck  
**Subject:** Monthly Report  
**Date:** December 31, 2021

**Administrative Initiatives** (12/01/21 – 12/31/21)

- Attended Safety Committee meeting.
- Filed Budget & Appropriations Ordinance #21-04.
- Met with the union officials to negotiate the renewal of the District's full-time union contract.
- Held meeting for food truck vendors to discuss 2022 operations and to develop District policies and procedures.
- Met with Friends of the Lorenzo Bull House to discuss projects and a 2023 license agreement.
- Prepared financial reports for the 2022 Executive Summary.

**Administrative Initiatives** (1/01/22 – 1/31/22)

- Close out FY2021, pending auditor adjusting entries.
- Close out 2021 payroll, prepare tax reports, and issue W-2s.
- File "Statement of Economic Interest" for staff and commissioners with the County Clerk's office.
- Finalize the 2022 Executive Summary and post on District's website.
- Complete annual FOIA/OMA training.
- Prepare the registration and POS CivicRec systems for the 2022 season for enhanced operations.
- Coordinate the District's COVID mitigation efforts.
- Assist the Director of Golf with implementing the new golf/POS software system.
- Coordinate efforts with Chapman & Cutler, LLP for the development of the annual 2022 G.O. Bond Ordinance.

**To:** Board of Commissioners  
**From:** Mike Bruns  
**Subject:** Monthly Report  
**Date:** January 3, 2022

**Administrative Initiatives** (12/01/21 – 12/31/21)

- Staff finished the 2022 program and event calendar.
- Held monthly staff recreation meeting.
- Staff worked with the Director of Operations/Marketing on promoting our programs.
- Staff worked on updating the website and Civic Rec for programs and events for 2022.
- Staff finished information for the 2022 brochure.
- Staff held the Special Pops Holiday Dinner and Dance and Breakfast with Santa events.
- Staff finished information for the 2022 Executive Summary.
- Staff updated the 2022 recreation forms.
- Staff finished the 2021 program and event attendance reports.
- Staff finished the 2022 Indian Mounds Pool schedule.
- Staff set up plans for a lacrosse program in 2022.

**Administrative Initiatives** (01/01/22 – 01/31/22)

- Staff will update the 2022 Indian Mounds Pool and Batting Cage manuals.
- Staff will work on ordering supplies needed for 2022.
- Work with the Director of Operations/Marketing on promoting our programs.
- Staff will work on athletic field schedules for 2022.
- Staff will update our training program for seasonal staff.

- Staff will finish updating the website and Civic Rec registration program for 2022.
- Staff will work on recruiting staff for 2022.
- Staff will work on plans for the Mommy and Daddy date nights in March.
- Staff will work on plans for the youth soccer and baseball programs.

**To:** Board of Commissioners  
**From:** David Morgan  
**Subject:** Monthly Report  
**Date:** January 1, 2022

**Administrative Initiatives** (12/01/21 – 12/31/21)

- Attended safety meetings and board meetings.
- Continue to monitor COVID-19 compliance at Westview Golf Course.
- Staff continue to disinfect and clean Westview.
- Continue to meet with merchandise reps. for the 2022 season.
- Update the website and calendar of events for the 2022 season.
- Attend Lightspeed zoom meeting for the new point-of-sale system.
- Staff advertised for cart bids.
- Staff monitored and maintained the course on daily basis during warm weather conditions.
- Staff started trimming the low branches and removed the suckers in the mature Norway spruce trees on the course.
- Staff is 95% completed with the blowing and mulching of leaves on the course.
- Staff planted a memorial tree adjacent to the green on hole 1.
- Staff shut down and winterized the water line over the breeze-way in the clubhouse.
- Staff successfully passed their pesticide license requirements.



### **Administrative Initiatives** (1/01/22 - 1/31/22)

- Attend safety meetings and board meetings.
- Continue to monitor COVID-19 compliance at Westview Golf Course.
- Staff will continue to disinfect and clean Westview.
- Staff will advertise for chemical bids.
- Staff will begin the demolition of the deck area at the clubhouse.
- Staff will continue trimming of low branches around the course.
- Staff will remove the dead maple trees on holes 19-27.
- Staff will begin the annual equipment maintenance program.
- Staff will monitor the course on a daily basis for playability.

# Westview Golf Course Rounds of Golf - 2021

		Dec-21	2021 YTD	Dec-20	2020 YTD	Dec-19	2019 YTD
10000	18 Hole Weekday Green Fee	0	3018	0	2268	0	2460
10002	9 Hole Weekday Green Fee	28	1715	0	1392	9	1455
10004	Twilight Green Fee	0	238	4	543	0	253
10005	Fall/Spring/Winter Green Fee	46	1078	61	609	12	259
10006	M-T-TH-Special	0	801	0	465	0	550
10007	Winter Special w/ Car	360	848	200	883	89	402
10008	Third Nine Green Fee	134	4365	70	3894	18	2939
10009	Family Night Adult	0	45	0	57	1	66
10010	Family Night Child	0	57	0	65	1	91
10011	Jr. Green Fee	0	118	0	60	0	66
10012	Promotional Round	5	86	3	47	0	128
10013	Twilight Combo	20	3381	1	2984	0	2699
10014	Early Bird 9	2	85	0	24	0	87
10015	Early Bird 18	0	630	0	508	0	681
11000	Adult Weekday Pass Visit	97	1705	58	1284	35	1488
11001	Adult Weekend Pass Visit	22	1024	10	763	9	895
11002	Senior Weekday Pass Visit	210	3066	129	2467	74	2688
11003	Senior Weekend Pass Visit	24	1586	12	1430	12	1483
11004	Senior Rest. Weekday Pass Visit	14	307	9	247	3	600
11005	Super Senior Weekday Pass Visit	82	2534	48	1926	13	2267
11006	Employee Pass Visit	0	58	3	210	2	275
11007	Junior Weekday Pass Visit	26	879	18	872	2	548
11008	Junior Weekend Pass Visit	11	269	0	275	2	199
11010	Junior Summer Pass Visit	0	552	2	449	0	647
11011	College Pass Visit	0	0	0	0	0	145
11012	Young Adult Pass Visit	61	990	12	444	4	586
11013	School Team Pass Visit	5	259	14	486	0	214
12000	Green Fee Punch card Visit	18	1220	48	1353	2	2249
13000	Tournament Round	0	1027	0	401	0	1418
13002	Outing Green Fee	0	929	0	963	0	1144
10016	Tri-State Promotional Round	0	30				
<b>Total</b>		<b>1,165</b>	<b>32,900</b>	<b>702</b>	<b>27,369</b>	<b>288</b>	<b>28,982</b>
<b>Per Visit Fee</b>		<b>\$1,190</b>	<b>\$32,649</b>	<b>\$680</b>	<b>\$25,645</b>	<b>\$283</b>	<b>\$26,727</b>
<b>Days Closed</b>		<b>9</b>	<b>96</b>	<b>17</b>	<b>136</b>	<b>19</b>	<b>126</b>

**To:** Board of Commissioners  
**From:** Marcelo Beroiza  
**Subject:** Monthly Report  
**Date:** January 1, 2022

**Administrative Initiatives** (12/1/21 – 12/31/21)

- Attended the Rec. Department staff, Park District Board, Friends of The Trails meeting
- Met with the Executive Director for the monthly meeting (Maintenance, Rec, Business office, Westview, and projects)
- Met with Dir. of Programs for weekly operations update
- BNSF final approval for easement from Gardner to Parker Heights Nature Trail under the railroad bridge
- Attended webinar IAPD “*Top Trends in Parks & Recreation for 2022*”
- Collaborations in progress
  - Onsite with Park District staff and volunteers Nature Trails East (30<sup>th</sup>-36<sup>th</sup> St. & Koch’s Ln) planning and development
  - Quincy University Lacrosse programs 2022 season
- Marketing
  - 2022 Yearly brochure completed
  - Q-Magazine Nature Trails Open House. Major Quincy distribution
  - Sports and Nature Trails 2022 sponsors letters
  - Winter volunteers’ campaign schedule
  - Bill Klingner Trail Eco Counter 86,000 users from May 1<sup>st</sup> to November 31<sup>st</sup>
  - Quincy Park Foundation website update

**Administrative Initiatives** (1/1/22 – 1/31/22)

- Operations and Project list, follow-ups, and collaborations through the Park District facilities and parks
- Coordinate media network communications and community PR
- Marketing
- Community collaborations
- Nature trails projects

***COMMITTEE***  
***REPORTS***

# ***UNFINISHED BUSINESS***

***NEW BUSINESS***



# QUINCY PARK DISTRICT

Board of Commissioners

**Date of Board Meeting: January 19, 2022**

## **STAFF RECOMMENDATION**

### **AGENDA ITEM: QUINCY PARK DISTRICT BOARD OF COMMISSIONERS EXECUTIVE SESSION MINUTES BI-ANNUAL REVIEW: RECOMMENDED APPROVAL**

**BACKGROUND INFORMATION:** The Board is required to review Executive Session meeting minutes at least twice each year. The purpose of the review is to determine if a need for confidentiality continues to exist with respect to all or part of the meeting minutes. Minutes of “Closed Meetings” should only be released to the public after the Board has determined with certainty that it is no longer necessary to protect the public interest or the privacy of an individual by keeping them confidential.

The Executive Session minutes have been made available for review by Board members. Please treat them as strictly confidential. Specific discussion of material contained in Executive Session minutes should only take place in Executive Session. Board action to release closed session minutes must be in open session.

**FISCAL IMPACT:** None.

**STAFF RECOMMENDATION:** I have reviewed the Executive Session minutes provided to you which cover the period from January 1995 to the present. In reading those minutes using the frame of reference outlined in the “Background Information” above, I recommend releasing the following Executive Session minutes-

June 10, 2009                      October 10, 2012                      May 14, 2014

Furthermore, I recommend that staff be authorized to dispose of all closed session audio recordings more than 18 months old.

**PREPARED BY:** Rome Frericks, Executive Director

**BOARD ACTION:**

# QUINCY PARK DISTRICT

Board of Commissioners

**Date of Board Meeting: January 19, 2022**

## **STAFF RECOMMENDATION**

**SUBJECT: ORDINANCE NO. 22-01, AN ORDINANCE PROVIDING FOR THE ISSUE OF \$1,041,000 TAXABLE GENERAL OBLIGATION PARK BONDS, SERIES 2022, OF THE QUINCY PARK DISTRICT, ADAMS COUNTY, ILLINOIS, AND FOR THE LEVY OF A DIRECT ANNUAL TAX SUFFICIENT TO PAY THE PRINCIPAL AND INTEREST ON SAID BONDS AND AUTHORIZING THE SALE OF THE SAID BONDS TO THE DISTRICT'S CORPORATE FUND: RECOMMENDED APPROVAL**

**BACKGROUND INFORMATION:** The Quincy Park District Board of Commissioners demonstrated their intent to issue \$1,041,000 in Non-Referendum General Obligation Bonds for the purpose of funding certain park improvements. The required Public Notice has been published in the local newspaper per the schedule of activity. The required Public Hearing was conducted November 10, 2021, with no public objection to the proposed bond issue.

The Board, at its regular meeting on November 10, 2021, approved a recommendation for the District to purchase this taxable bond as an investment, as per the District's investment policy, and to set the rate at 1.65%.

The purpose of Ordinance No.22-01 is to authorize the issuance of General Obligation Park Bonds to fund park improvement projects and equipment purchases and to levy a direct annual tax to retire said bond principle and interest which is scheduled to be paid in full on October 14, 2022. Funds for this payment will come through the 2021 property tax levy, collected in 2022. The bond closing is scheduled for February 1, 2022. Ordinance No. 22-01 was developed by bond council Chapman and Cutler, LLP.

**FISCAL IMPACT:** The 2022 GO Bond interest rate of 1.65% is down from last year's bond rate of 1.75%. Based on the estimated 2021 EAV of \$711,000,000, the 2022 Bond issue and the payment on the 2019A Bonds will result in an estimated 2021 property tax rate of .21795, as compared to .21825 for 2020.

**STAFF RECOMMENDATION:** Staff recommends approval of Ordinance No. 22-01, as presented.

**PREPARED BY:** Donald J. Hilgenbrinck, Director of Business Services

**BOARD ACTION:**

## ORDINANCE NO. 22-01

AN ORDINANCE providing for the issue of \$1,041,000 Taxable General Obligation Park Bonds, Series 2022, of the Quincy Park District, Adams County, Illinois, for the purpose of providing for the payment of land for parks, for the building, maintaining, improving and protecting of the same and the existing land and facilities of said Park District and for the payment of the expenses incident thereto, providing for the levy of a direct annual tax sufficient to pay the principal and interest on said bonds, and authorizing the sale of said bonds to the District.

\* \* \*

WHEREAS, the Quincy Park District, Adams County, Illinois (the “*District*”), is a duly organized and existing Park District created under the provisions of the laws of the State of Illinois, and is now operating under the provisions of the Park District Code of the State of Illinois (the “*Act*”), and all laws amendatory thereof and supplementary thereto; and

WHEREAS, the needs of the District require the expenditure of not less than the sum of \$1,041,000 for the payment of land condemned or purchased for parks, for the building, maintaining, improving and protecting of the same and the existing land and facilities of the District and for the payment of the expenses incident thereto (the “*Project*”), all in accordance with the preliminary plans and estimate of cost heretofore approved by the Board of Park Commissioners of the District (the “*Board*”) and now on file in the office of the Secretary of the Board; and

WHEREAS, the Board finds that it does not have sufficient funds on hand for the purpose aforesaid, and that the cost thereof will be not less than \$1,041,000, and that it is necessary and for the best interests of the District that it borrow the sum of \$1,041,000 and issue bonds of the District to evidence the borrowing; and

WHEREAS, pursuant to and in accordance with the provisions of the Bond Issue Notification Act of the State of Illinois, as amended, the President of the Board, on the 13th day of October, 2021, executed an Order calling a public hearing (the “*Hearing*”) for the 10th day of

November, 2021, concerning the intent of the Board to sell bonds in the amount of \$1,041,000 for the Project; and

WHEREAS, notice of the Hearing was given (i) by publication at least once not less than seven (7) nor more than thirty (30) days before the date of the Hearing in the *Quincy Herald-Whig*, the same being a newspaper of general circulation in the District, and (ii) by posting at least 48 hours before the Hearing a copy of said notice at the principal office of the Board, which notice was continuously available for public review during the entire 48-hour period preceding the Hearing; and

WHEREAS, the Hearing was held on the 10th day of November, 2021, and at the Hearing, the Board explained the reasons for the proposed bond issue and permitted persons desiring to be heard an opportunity to present written or oral testimony within reasonable time limits; and

WHEREAS, the Hearing was finally adjourned on the 10th day of November, 2021; and

WHEREAS, the Board does hereby find and determine that it is authorized at this time to issue bonds in the amount of \$1,041,000 for the Project; and

WHEREAS, the Board deems it advisable, necessary and for the best interests of the District that \$1,041,000 of the bonds so authorized be issued at this time; and

WHEREAS, the Board does hereby find and determine that upon the issuance of the \$1,041,000 Taxable General Obligation Park Bonds, Series 2022, now proposed to be issued, the aggregate outstanding unpaid bonded indebtedness of the District, including said bonds, will not exceed .575% of the total assessed valuation of all taxable property in the District as last equalized and determined, and pursuant to the provisions of Section 6-4 of the Act, it is not necessary to submit the proposition of issuing said bonds to the voters of the District for approval:

NOW, THEREFORE, Be It Ordained by the Board of Park Commissioners of the Quincy Park District, Adams County, Illinois, as follows:

*Section 1. Incorporation of Preambles.* The Board hereby finds that all of the recitals contained in the preambles to this Ordinance are full, true and correct and does incorporate them into this Ordinance by this reference.

*Section 2. Authorization.* It is hereby found and determined that the District has been authorized by law to borrow the sum of \$1,041,000 upon the credit of the District and as evidence of such indebtedness to issue bonds of the District to said amount, the proceeds of said bonds to be used for the purpose of paying the cost of the Project, and it is necessary and for the best interests of the District that there be issued at this time \$1,041,000 of the bonds so authorized.

*Section 3. Bond Details.* There be borrowed on the credit of and for and on behalf of the District the sum of \$1,041,000 for the purpose aforesaid; and that bonds of the District (the “Bonds”) shall be issued in said amount and shall be designated “Taxable General Obligation Park Bonds, Series 2022.” The Bonds shall be dated February 1, 2022, and shall also bear the date of authentication, shall be in fully registered form, shall be in minimum denominations of \$100,000 and integral multiples of \$1,000 in excess thereof, shall be numbered 1 and upward, and the Bonds shall become due and payable on October 14, 2022, and bear interest at the rate of 1.65% per annum.

The Bonds shall bear interest from their date until the principal amount of the Bonds is paid, such interest (computed upon the basis of a 360-day year of twelve 30-day months) being payable on October 14, 2022. Interest on each Bond shall be paid by check or draft of the Treasurer of the Board (the “Bond Registrar”), payable upon presentation in lawful money of the United States of America, to the person in whose name such Bond is registered at the close of

business on October 13, 2022. The principal of the Bonds shall be payable in lawful money of the United States of America at the office of the Bond Registrar.

The Bonds shall be signed by the President and Secretary of the Board, and shall be countersigned by the Treasurer of the Board, and the seal of the District shall be affixed thereto or printed thereon, and in case any officer whose signature shall appear on any Bond shall cease to be such officer before the delivery of such Bond, such signature shall nevertheless be valid and sufficient for all purposes, the same as if such officer had remained in office until delivery. If the Secretary or the Treasurer of the Board is unable to perform the duties of his or her respective office, then their duties under this Ordinance shall be performed by the Assistant Secretary or the Assistant Treasurer of the Board, respectively.

All Bonds shall have thereon a certificate of authentication substantially in the form hereinafter set forth duly executed by the Bond Registrar as authenticating agent of the District and showing the date of authentication. No Bond shall be valid or obligatory for any purpose or be entitled to any security or benefit under this Ordinance unless and until such certificate of authentication shall have been duly executed by the Bond Registrar by manual signature, and such certificate of authentication upon any such Bond shall be conclusive evidence that such Bond has been authenticated and delivered under this Ordinance.

*Section 4. Registration of Bonds; Persons Treated as Owners.* The District shall cause books (the “*Bond Register*”) for the registration and for the transfer of the Bonds as provided in this Ordinance to be kept at the office of the Bond Registrar, which is hereby constituted and appointed the registrar of the District for the Bonds. The District is authorized to prepare, and the Bond Registrar shall keep custody of, multiple Bond blanks executed by the District for use in the transfer and exchange of Bonds.

Upon surrender for transfer of any Bond at the office of the Bond Registrar, duly endorsed by, or accompanied by a written instrument or instruments of transfer in form



satisfactory to the Bond Registrar and duly executed by, the registered owner or his or her attorney duly authorized in writing, the District shall execute and the Bond Registrar shall authenticate, date and deliver in the name of the transferee or transferees a new fully registered Bond or Bonds of the same maturity of authorized denominations, for a like aggregate principal amount. Any fully registered Bond or Bonds may be exchanged at the office of the Bond Registrar for a like aggregate principal amount of Bond or Bonds of the same maturity of other authorized denominations. The execution by the District of any fully registered Bond shall constitute full and due authorization of such Bond and the Bond Registrar shall thereby be authorized to authenticate, date and deliver such Bond, *provided, however*, the principal amount of outstanding Bonds of each maturity authenticated by the Bond Registrar shall not exceed the authorized principal amount of Bonds for such maturity less previous retirements.

The Bond Registrar shall not be required to transfer or exchange any Bond during the period beginning at the close of business on October 13, 2022, and ending at the opening of business on October 14, 2022.

The person in whose name any Bond shall be registered shall be deemed and regarded as the absolute owner thereof for all purposes, and payment of the principal of or interest on any Bond shall be made only to or upon the order of the registered owner thereof or his or her legal representative. All such payments shall be valid and effectual to satisfy and discharge the liability upon such Bond to the extent of the sum or sums so paid.

No service charge shall be made for any transfer or exchange of Bonds, but the District or the Bond Registrar may require payment of a sum sufficient to cover any tax or other governmental charge that may be imposed in connection with any transfer or exchange of Bonds.

*Section 5. Form of Bond.* The Bonds shall be in substantially the following form; *provided, however,* that if the text of the Bond is to be printed in its entirety on the front side of the Bond, then paragraph [2] and the legend, “See Reverse Side for Additional Provisions”, shall be omitted and paragraphs [6] through [9] shall be inserted immediately after paragraph [1]:

[Form of Bond - Front Side]

REGISTERED  
NO. \_\_\_\_

REGISTERED  
\$ \_\_\_\_\_

**UNITED STATES OF AMERICA**

**STATE OF ILLINOIS**

**COUNTY OF ADAMS**

**QUINCY PARK DISTRICT**

**TAXABLE GENERAL OBLIGATION PARK BOND, SERIES 2022**

See Reverse Side for Additional Provisions
---

Interest  
Rate: 1.65%

Maturity  
Date: October 14, 2022

Dated  
Date: February 1, 2022

Registered Owner:

Principal Amount:

[1] KNOW ALL PERSONS BY THESE PRESENTS, that the Quincy Park District, Adams County, Illinois (the “*District*”), hereby acknowledges itself to owe and for value received promises to pay to the Registered Owner identified above, or registered assigns as hereinafter provided, on the Maturity Date identified above, the Principal Amount identified above and to pay interest (computed on the basis of a 360-day year of twelve 30-day months) on such Principal Amount from the date of this Bond at the Interest Rate per annum set forth above on October 14, 2022. Principal of this Bond is payable in lawful money of the United States of America upon presentation and surrender hereof at the office of the Treasurer of the Board of Park Commissioners of the District, as bond registrar and paying agent (the “*Bond Registrar*”). Payment of the interest shall be made to the Registered Owner hereof as shown on the registration books of the District maintained by the Bond Registrar at the close of business on October 13, 2022, and shall be paid by check or draft of the Bond Registrar, payable upon

presentation in lawful money of the United States of America, mailed to the address of such Registered Owner as it appears on such registration books or at such other address furnished in writing by such Registered Owner to the Bond Registrar. For the prompt payment of this Bond, both principal and interest at maturity, the full faith, credit and resources of the District are hereby irrevocably pledged.

[2] Reference is hereby made to the further provisions of this Bond set forth on the reverse hereof and such further provisions shall for all purposes have the same effect as if set forth at this place.

[3] It is hereby certified and recited that all conditions, acts and things required by law to exist or to be done precedent to and in the issuance of this Bond did exist, have happened, been done and performed in regular and due form and time as required by law; that the indebtedness of the District, including the issue of bonds of which this is one, does not exceed any limitation imposed by law; and that provision has been made for the collection of a direct annual tax sufficient to pay the interest hereon as it falls due and also to pay and discharge the principal hereof at maturity.

[4] This Bond shall not be valid or become obligatory for any purpose until the certificate of authentication hereon shall have been signed by the Bond Registrar.

[5] IN WITNESS WHEREOF, said Quincy Park District, Adams County, Illinois, by its Board of Park Commissioners, has caused this Bond to be signed by the President and Secretary of said Board of Park Commissioners, and to be countersigned by the Treasurer thereof, and has caused the seal of the District to be affixed hereto or printed hereon, all as of the Dated Date identified above.

(SEAL)

Countersigned:

SPECIMEN  
Treasurer, Board of Park Commissioners

Date of Authentication: \_\_\_\_\_, 20\_\_

CERTIFICATE  
OF  
AUTHENTICATION

This Bond is one of the Bonds described in the within mentioned ordinance and is one of the Taxable General Obligation Park Bonds, Series 2022, of the Quincy Park District, Adams County, Illinois.

SPECIMEN  
Treasurer, Board of Park Commissioners,  
as Bond Registrar

SPECIMEN  
President, Board of Park Commissioners

SPECIMEN  
Secretary, Board of Park Commissioners

Bond Registrar and Paying Agent:  
Treasurer, Board of Park Commissioners,  
Quincy Park District,  
Adams County, Illinois

[Form of Bond - Reverse Side]

**QUINCY PARK DISTRICT**

**ADAMS COUNTY, ILLINOIS**

**TAXABLE GENERAL OBLIGATION PARK BOND, SERIES 2022**

[6] This Bond is one of a series of bonds issued by the District for the payment of land condemned or purchased for parks, for the building, maintaining, improving and protecting of the same and the existing land and facilities of the District and for the payment of the expenses incident thereto, pursuant to and in all respects in full compliance with the provisions of the Park District Code of the State of Illinois, and the Local Government Debt Reform Act of the State of Illinois, and all laws amendatory thereof and supplementary thereto, and is authorized by the Board of Park Commissioners of the District by an ordinance duly and properly adopted for that purpose, in all respects as provided by law.

[7] This Bond is transferable by the Registered Owner hereof in person or by his or her attorney duly authorized in writing at the office of the Bond Registrar in Quincy, Illinois, but only in the manner, subject to the limitations and upon payment of the charges provided in the authorizing ordinance, and upon surrender and cancellation of this Bond. Upon such transfer a new Bond or Bonds of authorized denominations of the same maturity and for the same aggregate principal amount will be issued to the transferee in exchange therefor.

[8] The Bonds are issued in fully registered form in minimum denominations of \$100,000 and integral multiples of \$1,000 in excess thereof. This Bond may be exchanged at the office of the Bond Registrar for a like aggregate principal amount of Bonds of the same maturity of other authorized denominations, upon the terms set forth in the authorizing ordinance. The Bond Registrar shall not be required to transfer or exchange any Bond during the period

beginning at the close of business on October 13, 2022, and ending at the opening of business on October 14, 2022.

[9] The District and the Bond Registrar may deem and treat the Registered Owner hereof as the absolute owner hereof for the purpose of receiving payment of or on account of principal hereof and interest due hereon and for all other purposes and neither the District nor the Bond Registrar shall be affected by any notice to the contrary.

**(ASSIGNMENT)**

FOR VALUE RECEIVED, the undersigned sells, assigns and transfers unto \_\_\_\_\_

\_\_\_\_\_  
(Name and Address of Assignee)

the within Bond and does hereby irrevocably constitute and appoint \_\_\_\_\_

\_\_\_\_\_  
attorney to transfer the said Bond on the books kept for registration thereof with full power of substitution in the premises.

Dated: \_\_\_\_\_

Signature guaranteed: \_\_\_\_\_

NOTICE: The signature to this assignment must correspond with the name of the registered owner as it appears upon the face of the within Bond in every particular, without alteration or enlargement or any change whatever.

*Section 6. Sale of Bonds.* Pursuant to the Investment of Municipal Funds Act, the District is authorized to use the money in its funds to purchase bonds issued by the District. In view of the balances in the District's Corporate Fund and Liability Fund, there is no need for current funds in said Funds in the aggregate amount of the purchase price of the Bonds, the same being equal to the par amount of the Bonds. The Corporate Fund and the Liability Fund may each be prudently invested for the term of the Bonds, and, as such, the Corporate Fund is the

Purchaser of \$800,000 in principal amount of the Bonds and the Liability Fund is the Purchaser of \$241,000 in principal amount of the Bonds.

*Section 7. Tax Levy.* In order to provide for the collection of a direct annual tax sufficient to pay the interest on the Bonds as it falls due, and also to pay and discharge the principal thereof at maturity, there be and there is hereby levied upon all the taxable property within the District a direct annual tax for each of the years while the Bonds or any of them are outstanding, in amounts sufficient for that purpose, and that there be and there is hereby levied upon all of the taxable property in the District, the following direct annual tax, to-wit:

FOR THE YEAR	A TAX SUFFICIENT TO PRODUCE THE SUM OF:
2021	\$1,053,071.26 for interest and principal up to and including October 14, 2022

Principal or interest maturing at any time when there are not sufficient funds on hand from the foregoing tax levy to pay the same shall be paid from the general funds of the District, and the fund from which such payment was made shall be reimbursed out of the taxes hereby levied when the same shall be collected.

The District covenants and agrees with the purchasers and the holders of the Bonds that so long as any of the Bonds remain outstanding, the District will take no action or fail to take any action which in any way would adversely affect the ability of the District to levy and collect the foregoing tax levy and the District and its officers will comply with all present and future applicable laws in order to assure that the foregoing taxes will be levied, extended and collected as provided herein and deposited in the fund established to pay the principal of and interest on the Bonds.

*Section 8. Filing of Ordinance.* Forthwith upon the passage of this Ordinance, the Secretary of the Board is hereby directed to file a certified copy of this Ordinance with the County Clerk of the County of Adams, Illinois (the "*County Clerk*"), and it shall be the duty of



the County Clerk in and for the year 2021, to ascertain the rate necessary to produce the tax herein levied, and extend the same for collection on the tax books against all of the taxable property within the District in connection with other taxes levied in said year for general park purposes, in order to raise the amount aforesaid and in said year such annual tax shall be computed, extended and collected in the same manner as now or hereafter provided by law for the computation, extension and collection of taxes for general park purposes of the District, and when collected, the taxes hereby levied shall be placed to the credit of a special fund to be designated "Park Bond and Interest Fund of 2022" (the "*Bond Fund*"), which taxes are hereby irrevocably pledged to and shall be used only for the purpose of paying the principal of and interest on the Bonds.

*Section 9. Use of Bond Proceeds.* The principal proceeds of the Bonds are hereby appropriated to pay the costs of issuance of the Bonds and for the purpose of paying the cost of the Project, and that portion thereof not needed to pay such costs of issuance is hereby ordered deposited into the Capital Improvement Account of the District (the "*Project Fund*").

*Section 10. List of Bondholders.* The Bond Registrar shall maintain a list of the names and addresses of the holders of all Bonds and upon any transfer shall add the name and address of the new Bondholder and eliminate the name and address of the transferor Bondholder.

*Section 11. Duties of Bond Registrar.* The obligations and duties of the Bond Registrar may include the following:

- (a) to act as bond registrar, authenticating agent, paying agent and transfer agent as provided herein;
- (b) to maintain a list of Bondholders as set forth herein and to furnish such list to the District upon request, but otherwise to keep such list confidential;
- (c) to cancel and/or destroy Bonds which have been paid at maturity or submitted for exchange or transfer;

(d) to furnish the District at least annually a certificate with respect to Bonds cancelled and/or destroyed; and

(e) to furnish the District at least annually an audit confirmation of Bonds paid, Bonds outstanding and payments made with respect to interest on the Bonds.

*Section 12. Severability.* If any section, paragraph, clause or provision of this Ordinance shall be held to be invalid or unenforceable for any reason, the invalidity or unenforceability of such section, paragraph, clause or provision shall not affect any of the remaining provisions of this Ordinance.

*Section 13. Repeal.* All ordinances, resolutions or parts thereof in conflict herewith be and the same are hereby repealed and this Ordinance shall be in full force and effect forthwith upon its adoption.

Adopted January 19, 2022.

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President, Board of Park Commissioners

Attest:

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Secretary, Board of Park Commissioners

# QUINCY PARK DISTRICT

Board of Commissioners

**Date of Board Meeting: January 19, 2022**

## **STAFF RECOMMENDATION**

**AGENDA ITEM: ORDINANCE 22-02: AN ORDINANCE ABATING 2021 LOCAL TAXES FOR 2012A G.O. BOND: RECOMMENDED APPROVAL**

**BACKGROUND INFORMATION:** On July 11, 2012, the Board of Commissioners approved a \$900,000 General Obligation Bond Series Issue to finance the acquisition and renovation of the Bayview property to be used as the District's Lincoln Park and administrative building. Interest and principal payments were to be spread over a ten (10) year period with the final payment due on December 1, 2022.

The final bond payment due December 1, 2022 was paid on April 1, 2014 from the sale of the Emerson building, therefore, the bond has been paid in full and this Ordinance No. 22-02 abates the 2021 bond tax levy from the local real estate tax extension.

**FISCAL IMPACT:** There will be no fiscal impact from this abatement.

**STAFF RECOMMENDATION:** Staff recommends approval of Ordinance No. 22-02, as submitted.

**PREPARED BY:** Don Hilgenbrinck, Director of Business Services

**BOARD ACTION:**

# QUINCY PARK DISTRICT

## ORDINANCE NO. 22-02

AN ORDINANCE abating the tax heretofore levied for the year 2021 to pay the principal of and interest on \$900,000 General Obligation Park Bonds, Series 2012A of the Quincy Park District, Adams County, Illinois.

**WHEREAS**, the Board of Park Commissioners (the “Board”) of the Quincy Park District, Adams County, Illinois (the “District”), by ordinance adopted on the 11<sup>th</sup> day of July, 2012 (the “Ordinance”), did provide for the issue of \$900,000 General Obligation Park Bonds, Series 2012A (herein referred to as the “Bonds”), and the levy of a direct annual tax sufficient to pay the principal of and interest on the Bonds; and,

**WHEREAS**, the District on April 1, 2014 paid in full the 2021 bond due on December 1, 2022 of the Bonds; and,

**WHEREAS**, it is necessary and in the best interest of the District that the tax heretofore levied for the year 2021 to pay the principal of and interest on the Bonds be abated;

**NOW, THEREFORE**, be it and it is hereby ordained by the Board of Park Commissioners of the Quincy Park District, Adams County, Illinois, as follows:

Section 1. Abatement of Tax: The tax heretofore levied for the year 2021 in the Ordinance is hereby abated in its entirety.

Section 2. Filing of Ordinance: Forthwith upon the adoption of this ordinance, the Secretary of the Board shall file a certified copy hereof with the County Clerk of Adams County, Illinois, and it shall be the duty of said County Clerk to abate said tax levied for the year 2021 in accordance with the provisions hereof.

Section 3. Effective Date: This ordinance shall be in full force and effect forthwith upon its adoption.

ADOPTED: January 19, 2022

APPROVED: January 19, 2022

QUINCY PARK DISTRICT  
An Illinois Municipal Corporation

By: \_\_\_\_\_  
Its President

ATTEST:

\_\_\_\_\_  
Secretary

STATE OF ILLINOIS            )  
COUNTY OF ADAMS         )SS  
QUINCY PARK DISTRICT    )

I, Rome Frericks, Secretary of the Quincy Park District, do hereby certify that the copy of said 22-02 Ordinance attached hereto, is a true, full and complete copy thereof, as the same appears on the records of the Quincy Park District.

IN TESTIMONY WHEREOF, I have hereunto set my hand and affixed the seal of the Quincy Park District this 19<sup>th</sup> day of January, A.D., 2022.

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Rome Frericks

STATE OF ILLINOIS            )  
COUNTY OF ADAMS         )SS  
QUINCY PARK DISTRICT    )

ROME FRERICKS, BEING FIRST DULY SWORN ON HIS OATH, deposes and says that he, as Secretary of the Quincy Park District, signed and sealed the above and foregoing 22-02 Ordinance, and that the contents thereof are true and correct in substance and in fact.

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Rome Frericks

Subscribed and sworn to before me this 19<sup>th</sup> day of January, 2022.

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Notary Public

# QUINCY PARK DISTRICT

Board of Commissioners

**Date of Board Meeting: January 19, 2022**

## **STAFF RECOMMENDATION**

### **AGENDA ITEM: WESTVIEW SEMI-ANNUAL FINANCIAL DATA: DISCUSSION ONLY**

**BACKGROUND INFORMATION:** Attached is a review of Westview's fiscal year-end financial data. The 10 years of data includes per round data and charts. One thing that will stand out is the number of rounds of golf played.

COVID-19 pandemic may have spurred people to get out and play, resulting in Westview experiencing the first significant increase in rounds since 2012.

The data does show that management controlled expenses, such as labor costs. At \$23.86 per round, the total expenses were down \$.47 per round, resulting in a breakeven cost per round of \$20.23.

There is a lot of information in this analysis. To arrive at conclusions from this data, one must have or seek a thorough knowledge of operations. This analysis is being provided for discussion only.

**FISCAL IMPACT:** No impact due to no proposed changes.

**STAFF RECOMMENDATION:** Discussion only.

**PREPARED BY:** Donald J. Hilgenbrinck, Director of Business Services

**BOARD ACTION:**

**Westview**  
**Historical Financial Data Per Round**  
(Prior to Yearend Adjustments)

	2012	2013	2014	2015	2016	2017	2018	2019	2020	2021
<b>Rounds of Golf:</b>	46,550	39,868	37,081	36,150	37,375	35,350	30,418	28,982	27,369	32,900
# of Days Course Closed				118	80	46	113	126	136	96
Avg Rounds /day Open				146.4	131.1	110.8	120.7	121.3	119.5	122.3
<b>Net Revenue:</b>										
WV General	\$ 341,394	\$ 288,098	\$ 234,499	\$ 208,631	\$ 259,679	\$ 307,238	\$ 256,650	\$ 214,065	\$ 208,895	\$ 281,748
The Scotty		\$ 9,923	\$ 9,388	\$ 6,494	\$ 12,642					
Pro Shop	\$ 12,377	\$ 14,286	\$ 16,274	\$ 12,112	\$ 20,428	\$ 10,854	\$ 10,280	\$ 9,446	\$ 338	\$ 9,195
Maintenance	\$ (481,213)	\$ (455,805)	\$ (417,314)	\$ (431,955)	\$ (438,101)	\$ (422,851)	\$ (426,631)	\$ (400,576)	\$ (376,791)	\$ (420,119)
Carts	\$ 222,520	\$ 193,015	\$ 187,888	\$ 201,642	\$ 222,163	\$ 215,218	\$ 199,782	\$ 197,777	\$ 194,033	\$ 265,759
Concessions	\$ 32,318	\$ 40,345	\$ 32,436	\$ 35,815	\$ 36,285	\$ 37,785	\$ 35,125	\$ 37,608	\$ 30,605	\$ 42,120
Cap. Imp.	\$ (104,870)	\$ (126,356)	\$ (228,911)	\$ (41,280)	\$ (56,975)	\$ (4,725)	\$ (3,966)	\$ (86,258)	\$ (11,960)	\$ (44,704)
Total Net Rev/Loss: (Does NOT include Deprec.)	\$ 22,526	\$ (36,495)	\$ (165,740)	\$ (8,541)	\$ 56,120	\$ 143,519	\$ 71,240	\$ (27,938)	\$ 45,121	\$ 133,999
Total Net Rev/Loss: (Does NOT include Cap. or Deprec.)	\$ 127,396	\$ 89,861	\$ 63,171	\$ 32,739	\$ 113,095	\$ 148,244	\$ 75,206	\$ 58,320	\$ 57,081	\$ 178,702
10 Yr. Avg.->			\$ 100,950	\$ 100,769	\$ 106,073	\$ 98,665	\$ 89,989	\$ 83,602	\$ 94,382	
<b>Net Revenue/Round:</b>										
WV General (Includes Maint)	\$ (0.75)	\$ (1.04)	\$ 1.24	\$ (5.04)	\$ (3.25)	\$ (3.14)	\$ (5.46)	\$ (3.46)	\$ (5.70)	\$ (2.85)
Pro Shop	\$ 0.27	\$ 0.36	\$ 0.44	\$ 0.34	\$ 0.55	\$ 0.31	\$ 0.34	\$ 0.33	\$ 0.01	\$ 0.28
Carts	\$ 4.78	\$ 4.84	\$ 5.07	\$ 5.58	\$ 5.94	\$ 6.09	\$ 6.57	\$ 6.82	\$ 7.09	\$ 8.08
Concessions	\$ 0.69	\$ 1.01	\$ 0.87	\$ 0.99	\$ 0.97	\$ 1.07	\$ 1.15	\$ 1.30	\$ 1.12	\$ 1.28
Total Net Rev/Round:	\$ 4.99	\$ 5.17	\$ 7.62	\$ 1.87	\$ 4.21	\$ 4.33	\$ 2.60	\$ 4.99	\$ 2.52	\$ 6.79
10 Yr. Avg.->			\$ 4.17	\$ 4.34	\$ 4.52	\$ 4.34	\$ 4.42	\$ 4.26	\$ 4.51	
<b>Gross Revenue:</b>										
WV General	\$ 545,510	\$ 509,998	\$ 469,691	\$ 439,933	\$ 482,904	\$ 520,526	\$ 477,153	\$ 432,203	\$ 421,191	\$ 527,260
The Scotty		\$ 23,688	\$ 20,340	\$ 20,868	\$ 21,482					
Pro Shop	\$ 70,080	\$ 66,955	\$ 57,495	\$ 63,604	\$ 55,188	\$ 41,727	\$ 41,808	\$ 40,989	\$ 23,880	\$ 46,111
Carts	\$ 240,469	\$ 207,117	\$ 200,807	\$ 209,275	\$ 227,691	\$ 221,098	\$ 208,269	\$ 206,335	\$ 197,866	\$ 274,399
Concessions	\$ 159,684	\$ 141,754	\$ 122,842	\$ 117,269	\$ 129,551	\$ 123,022	\$ 114,292	\$ 109,045	\$ 79,992	\$ 115,883
Total Gross Revenue:	\$ 1,015,743	\$ 949,511	\$ 871,175	\$ 850,949	\$ 916,815	\$ 906,373	\$ 841,522	\$ 788,572	\$ 722,929	\$ 963,652
Budgeted Gross Revenue	\$ 998,825	\$ 1,009,650	\$ 1,076,290	\$ 1,045,675	\$ 1,052,038	\$ 935,675	\$ 918,730	\$ 929,930	\$ 876,430	\$ 811,390
<b>Gross Revenue/Round:</b>										
WV General	\$ 11.72	\$ 12.79	\$ 12.67	\$ 12.17	\$ 12.92	\$ 14.72	\$ 15.69	\$ 14.91	\$ 15.39	\$ 16.03
Pro Shop	\$ 1.51	\$ 1.68	\$ 1.55	\$ 1.76	\$ 1.48	\$ 1.18	\$ 1.37	\$ 1.41	\$ 0.87	\$ 1.40
Carts	\$ 5.17	\$ 5.20	\$ 5.42	\$ 5.79	\$ 6.09	\$ 6.25	\$ 6.85	\$ 7.12	\$ 7.23	\$ 8.34
Concessions	\$ 3.43	\$ 3.56	\$ 3.31	\$ 3.24	\$ 3.47	\$ 3.48	\$ 3.76	\$ 3.76	\$ 2.92	\$ 3.52
Total Gross Revenue/Round:	\$ 21.82	\$ 23.22	\$ 22.95	\$ 22.96	\$ 23.96	\$ 25.64	\$ 27.67	\$ 27.21	\$ 26.41	\$ 29.29

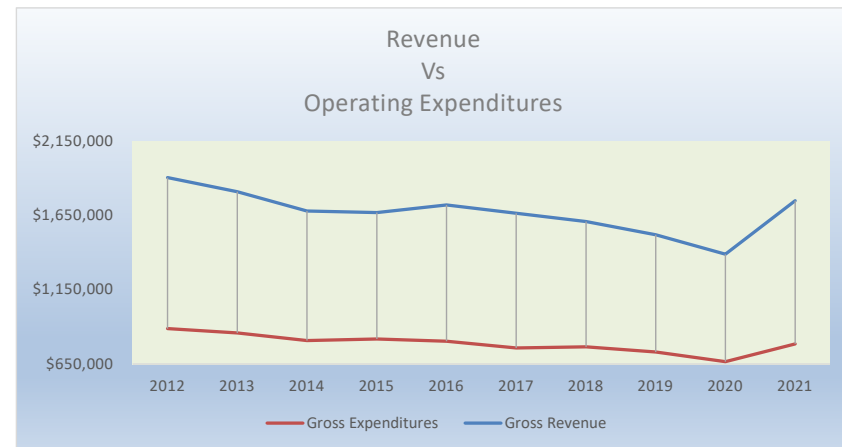
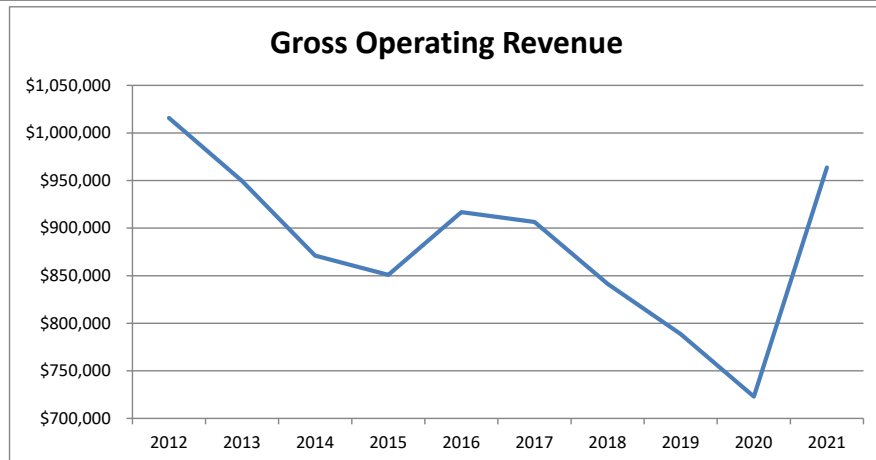
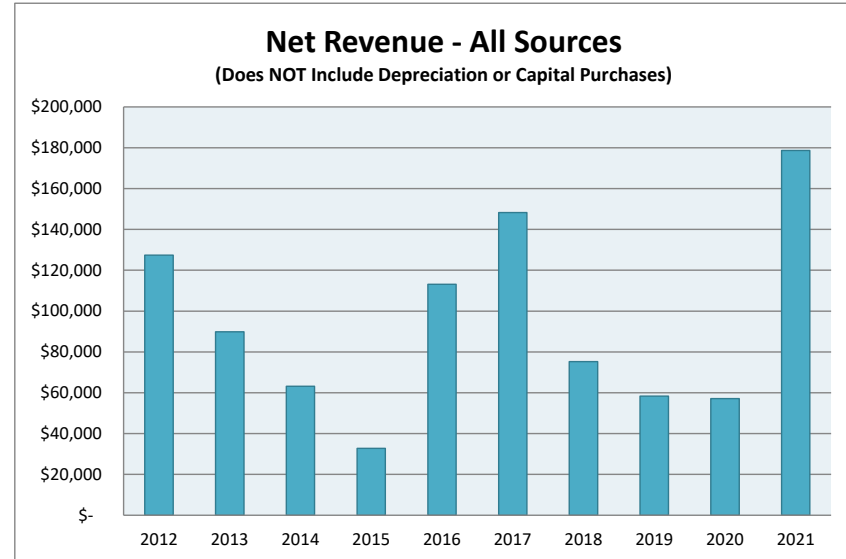
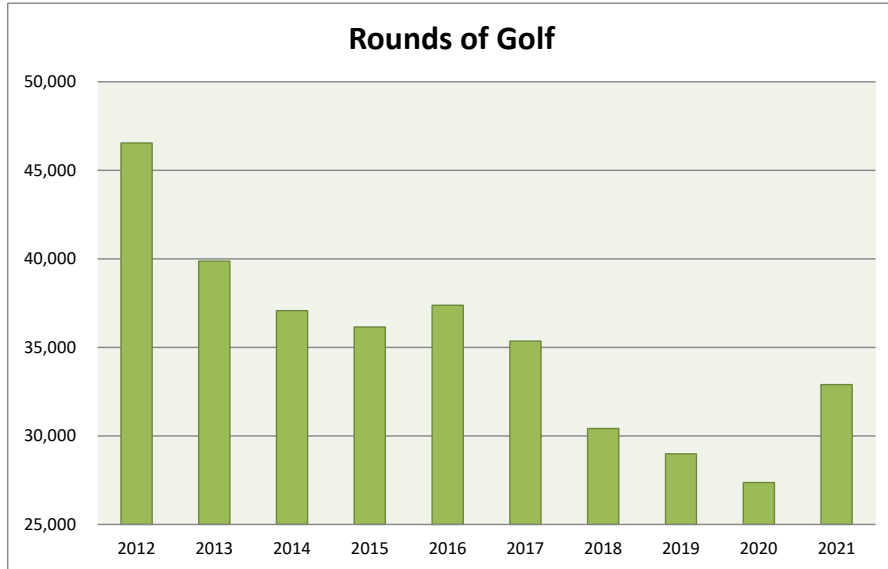


**Westview**  
**Historical Financial Data Per Round**  
(Prior to Yearend Adjustments)

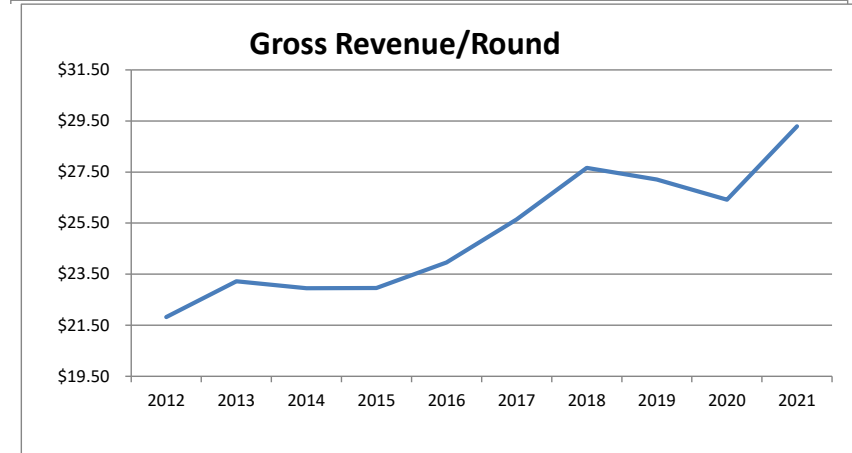
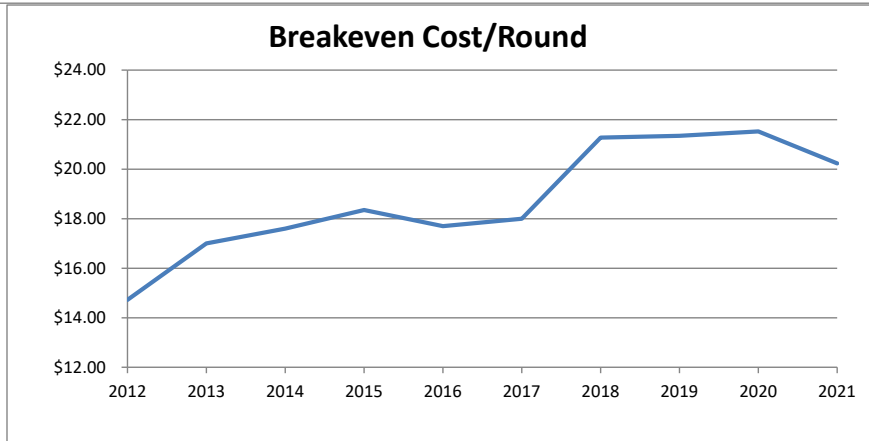
	2012	2013	2014	2015	2016	2017	2018	2019	2020	2021
<b>Gross Expenses:</b>										
WV General	\$ 204,116	\$ 221,900	\$ 235,192	\$ 231,302	\$ 223,225	\$ 213,288	\$ 220,503	\$ 218,138	\$ 212,296	\$ 245,512
<i>Labor (Includes Carts)</i>	\$ 135,953	\$ 143,216	\$ 146,700	\$ 144,393	\$ 145,581	\$ 136,251	\$ 133,927	\$ 132,489	\$ 142,241	\$ 158,533
The Scotty		\$ 13,765	\$ 10,952	\$ 14,374	\$ 8,840					
Pro Shop	\$ 57,703	\$ 52,668	\$ 41,221	\$ 51,492	\$ 34,760	\$ 30,873	\$ 31,528	\$ 31,543	\$ 23,542	\$ 36,916
Maintenance	\$ 481,213	\$ 455,805	\$ 417,314	\$ 431,955	\$ 438,101	\$ 422,851	\$ 426,631	\$ 400,576	\$ 376,791	\$ 420,119
<i>Labor</i>	\$ 225,810	\$ 223,807	\$ 220,929	\$ 230,649	\$ 224,704	\$ 209,737	\$ 207,790	\$ 205,405	\$ 194,683	\$ 219,714
Carts	\$ 17,949	\$ 14,102	\$ 12,919	\$ 7,633	\$ 5,528	\$ 5,880	\$ 8,487	\$ 8,558	\$ 3,833	\$ 8,639
Concessions	\$ 127,366	\$ 101,409	\$ 90,406	\$ 81,454	\$ 93,266	\$ 85,237	\$ 79,167	\$ 71,437	\$ 49,387	\$ 73,763
<i>Labor</i>	\$ 41,662	\$ 26,142	\$ 28,593	\$ 22,119	\$ 24,062	\$ 20,847	\$ 18,963	\$ 16,335	\$ 7,585	\$ 15,092
Capital Exp from Ops	\$ 104,870	\$ 126,356	\$ 228,911	\$ 41,280	\$ 56,975	\$ 4,725	\$ 3,966	\$ 86,258	\$ 11,960	\$ 44,704
Total Expense:	\$ 993,217	\$ 986,006	\$ 1,036,915	\$ 859,490	\$ 860,695	\$ 762,854	\$ 770,282	\$ 816,510	\$ 677,808	\$ 829,653
Total Expense (NOT Including Capital)	\$ 888,347	\$ 859,650	\$ 808,004	\$ 818,210	\$ 803,720	\$ 758,129	\$ 766,316	\$ 730,252	\$ 665,848	\$ 784,950
Bugeted Expenses:	\$ 1,095,249	\$ 1,094,286	\$ 1,193,230	\$ 987,823	\$ 933,681	\$ 871,463	\$ 866,788	\$ 917,874	\$ 932,354	\$ 915,910
<b>Gross Expenses/Round:</b>										
WV General	\$ 4.38	\$ 5.57	\$ 6.34	\$ 6.40	\$ 5.97	\$ 6.03	\$ 7.25	\$ 7.53	\$ 7.76	\$ 7.46
Pro Shop	\$ 1.24	\$ 1.32	\$ 1.11	\$ 1.42	\$ 0.93	\$ 0.87	\$ 1.04	\$ 1.09	\$ 0.86	\$ 1.12
Maintenance	\$ 10.34	\$ 11.43	\$ 11.25	\$ 11.95	\$ 11.72	\$ 11.96	\$ 14.03	\$ 13.82	\$ 13.77	\$ 12.77
Carts	\$ 0.39	\$ 0.35	\$ 0.35	\$ 0.21	\$ 0.15	\$ 0.17	\$ 0.28	\$ 0.30	\$ 0.14	\$ 0.26
Concessions	\$ 2.74	\$ 2.54	\$ 2.44	\$ 2.25	\$ 2.50	\$ 2.41	\$ 2.60	\$ 2.46	\$ 1.80	\$ 2.24
Total Expenses/Round: (Not including Capital)	\$ 19.08	\$ 21.22	\$ 21.49	\$ 22.24	\$ 21.27	\$ 21.45	\$ 25.19	\$ 25.20	\$ 24.33	\$ 23.86
Breakeven Cost/Round:	\$ 14.72	\$ 17.00	\$ 17.60	\$ 18.35	\$ 17.69	\$ 18.00	\$ 21.27	\$ 21.35	\$ 21.52	\$ 20.23

Note: Expenses do NOT include cost of payroll taxes, pension costs, or property insurance. Except for 2010 & 2011, WV paid property insurance in the approximate amount of \$16,500/yr. Beginning with 2014, figures are adjusted for accrual method of accounting for pass and purch-card liability. 2020 Figures are un-audited. 2021 labor costs paid in 2022 are estimated.

**Westview**  
**Historical Financial Data Per Round**  
(Prior to Yearend Adjustments)



**Westview**  
**Historical Financial Data Per Round**  
(Prior to Yearend Adjustments)



# QUINCY PARK DISTRICT

Board of Commissioners

**Date of Board Meeting: January 19, 2022**

## **STAFF RECOMMENDATION**

### **AGENDA ITEM: HOST CAMPER TO ASSIST WITH MARINA OPERATIONS ART KELLER MARINA: INFORMATION ONLY**

**BACKGROUND INFORMATION:** Over the last several months staff has been researching Workampers and the positive impact they can have on a business. The successful applicant will be given a full hookup camping spot in exchange for 30 hours of work per week. Work will include helping out with trash pickup, restroom maintenance and provide security for the Art Keller Marina.

With the input from all staff, Quincy Park District created an ad that was placed on workamper.com website. The Hotline ad will begin running on January 10, 2022.

Staff is hoping to have a Workamper in place by April 1, 2022.

**FISCAL IMPACT:** None at this time

**STAFF RECOMMENDATION:** Information only

**PREPARED BY:** Matt Higley, Director of Parks

**BOARD ACTION:**



# be a workamper

at the art keller marina

**workamper opportunities**  
**April 1st - October 31st**

Come and enjoy what the Art Keller Marina and the Mississippi River has to offer. The Art Keller Marina is a 250-slip marina with a gas dock on the Mississippi River.

We are looking for friendly, motivated and upbeat individuals to join our team.

Duties include general outdoor duties not limited to trash pickup, marina dock maintenance and improvement projects, basic repairs, cleaning the bath house, answering the phone, taking reservations, pumping gas and occasionally assisting visitors after hours.

Successful workampers will receive a marina slip rental while working and two rounds of golf with cart at Westview Golf Course each month.

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Interested applicants apply by e-mail to  
**[mhigley@quincyparkdistrict.com](mailto:mhigley@quincyparkdistrict.com)**



Quincy was “Green” long before “Green” was cool, and we have the parks to prove it. With more than 1,012 acres, the Quincy Park District includes these 27 parks and attractions to enjoy:

- All America and All America Skate & Mountain Bike Park
- Art Keller Marina
- Berrian Park
- Ben Bumbry
- Riverview Park
- Bob Bangert Park
- Bob Mays Park
- Boehl Memorial Park
- Boots Bush Park
- Bill Klingner Trail
- Clat Adams Bicentennial Park
- Deer Park at the Illinois Veterans’ Home
- Edgewater Park
- Emerson Park
- Gardner Park
- Indian Mounds Park & Pool
- Johnson Park
- Kessler Park
- Leon Bailey Park
- Lincoln Park
- Log Cabin Village
- Lorenzo Bull Park
- Madison Park
- Moorman and Wavering Parks
- Parker Heights
- Quincy Art Center
- Quinsippi Island
- Reservoir Park
- South Park
- Sunset Park
- Villa Kathrine Park
- Washington Park
- Westview Park
- Westview Golf Course

## ***Programs & Attractions Available***

Aerobics, Aquatics, Archery, Baseball, Basketball, Batting Cage, Bike Rental, Boating, Community Events, Cycling, Dances, Disc Golf, Educational Programs, Exercise, Family Events, Fishing, Fitness, Futsal, Gaga Ball, Golf, Hiking, Indoor Playground, Kayaks, Lakeside Coffee, League Sports, Lessons, Mini Golf, Mountain Bike Trails, Nature Trails, Outdoor Fitness Boot Camp, Paddleboats, Park Concerts, Pickleball, Picnics, Family Playgrounds, Pop Tennis, Riverfront, Running, Sand Volleyball, Skate Park, Soccer, Softball, Special Populations, Summer Adventures, Swimming, T-Ball, Tennis, Tournaments, Walking Trails, Water Babies, Wildlife and Much More.

For more information, please contact Matt Higley at the Quincy Park District or email: [mhigley@quincyparkdistrict.com](mailto:mhigley@quincyparkdistrict.com)



Quincy Park District Office  
1231 Bonansinga Drive  
Quincy, Illinois 62301  
217-223-7703

# QUINCY PARK DISTRICT

Board of Commissioners

**Date of Board Meeting: January 19, 2022**

## **STAFF RECOMMENDATION**

### **AGENDA ITEM: RESOLUTION NO. 22-01, A RESOLUTION TO SUPPORT THE ESTABLISHMENT OF A QUINCY RIVERFRONT CORPORATION (QDRC): RECOMMENDED APPROVAL**

**BACKGROUND INFORMATION:** The attached resolution includes information between the City of Quincy, Adams County and Park District to support the establishment of a Quincy Riverfront Development Corporation (QDRC).

The QDRC will direct the implementation of the Riverfront Master Plan in the eighty-nine (89) acres of land located along the Quincy Riverfront, with the boundaries consisting of:

- a. Kentucky Street to Spring Street
- b. 3<sup>rd</sup> Street to the Riverfront
- c. Maine Street Right-of-Way from 3<sup>rd</sup> Street to 4<sup>th</sup> Street

The QDRC will be overseen by a nine-member Board of Directors which include:

- a. Two QDRC Directors shall be selected by the City of Quincy.
  - i. No more than one director selected by the City of Quincy can be an elected member of the Quincy City Council.
  - ii. The City of Quincy would retain the right to fill these two seats.
- b. Two QDRC Directors shall be selected by Adams County.
  - i. No more than one director selected by Adams County can be an elected member of the Adams County Board.
  - ii. Adams County would retain the right to fill these two seats.
- c. Two QDRC Directors shall be selected by the Quincy Park District.
  - i. No more than one director selected by the Quincy Park District can be an elected member of the Quincy Park Board.
  - ii. The Quincy Park District would retain the right to fill these two seats.
- d. Three QDRC Directors will be selected At-Large.
  - i. The three initial at-large directors will be selected by the Riverfront Steering Committee

Funding for future projects would be determined by grants and/or the City of Quincy, Adams County and the Park District. Future riverfront improvement projects would be voted on by QDRC and then taken to the respective Boards/Councils for final approval.

Behind this staff recommendation is the resolution to establish the Quincy Riverfront Development Corporation.

**FISCAL IMPACT:** None at this time.

**STAFF RECOMMENDATION:** Staff recommends approval of Resolution No. 22-01 as presented.

**PREPARED BY:** Rome Frericks, Executive Director

**BOARD ACTION:**



**QUINCY PARK DISTRICT  
RESOLUTION TO SUPPORT THE ESTABLISHMENT OF A QUINCY RIVERFRONT  
DEVELOPMENT CORPORATION (QRDC)**

**WHEREAS**, the City of Quincy, Adams County, and the Quincy Park District entered into an intergovernmental agreement to facilitate the development of the Riverfront Master Plan; and

**WHEREAS**, the Park District Board approved the Riverfront Master Plan on May 12, 2021; and

**WHEREAS**, the City of Quincy, Adams County, and the Quincy Park District each appointed representatives to the Riverfront Steering Committee to oversee the development of the Riverfront Master Plan; and

**WHEREAS**, the Riverfront Steering Committee is recommending a governance structure for the future implementation of the Riverfront Master Plan; and

**WHEREAS**, the recommended governance structure is the Quincy Riverfront Development Corporation (QRDC), which will serve as a Redevelopment Authority that utilizes public funding and/or private source donations; and

**WHEREAS**, The Quincy Park District is a unit of local government under and pursuant to the Article VII of the Constitution of the State of Illinois; and

**NOW, THEREFORE, BE IT HEREBY RESOLVED** that the details of the recommended governance plan are as follows:

- 1. Area:** The QRDC shall direct the implementation of the Riverfront Master Plan in the 89 acres of land located along the Quincy Riverfront, with the boundaries consisting of:
  - a. Kentucky Street to Spring Street
  - b. 3<sup>rd</sup> Street to the Riverfront
  - c. Maine Street Right of Way from 3<sup>rd</sup> Street to 4<sup>th</sup> Street
- 2. Oversight:** The QRDC will be overseen by a nine-member Board of Directors.
  - a. Two QRDC Directors shall be selected by the City of Quincy.
    - i. No more than one director selected by the City of Quincy can be an elected member of the Quincy City Council.
    - ii. The City of Quincy would retain the right to fill these two seats.
  - b. Two QRDC Directors shall be selected by Adams County.
    - i. No more than one director selected by Adams County can be an elected member of the Adams County Board.
    - ii. Adams County would retain the right to fill these two seats.
  - c. Two QRDC Directors shall be selected by the Quincy Park District.
    - i. No more than one director selected by the Quincy Park District can be an elected member of the Quincy Park Board.
    - ii. The Quincy Park District would retain the right to fill these two seats.

- d. Three QRDC Directors will be selected At-Large.
  - i. The three initial at-large directors will be selected by the Riverfront Steering Committee.
  - ii. After the selection of the three initial at-large directors, all future at-large directors will be selected by the QRDC Board of Directors in accordance with the bylaws for the QRDC.
- e. A member of the QRDC Board of Directors other than the honorary members must reside in Adams County.
- f. The QRDC Board of Directors may appoint up to four “honorary” members.
  - i. The honorary members must hold state or federal elected office.
  - ii. The honorary members would be ex-officio/non-voting.
- g. A full term on the QRDC Board of Directors will be three years.
- h. The initial terms of the QRDC Board of Directors will be staggered.
- i. A member of the QRDC Board of Directors may serve a maximum of three consecutive full terms and shall be absent from the Board a minimum of one year for reappointment.

**AND THEREFORE, BE IT FURTHER RESOLVED** that the Quincy Park District accepts the recommendation of the Riverfront Steering Committee to form a Quincy Riverfront Development Corporation to oversee the implementation of the Riverfront Master Plan and that the Quincy Park District appoints the following two people to serve on the Quincy Riverfront Development Corporation Board of Directors:

\_\_\_\_\_  
\_\_\_\_\_

This Resolution shall be in full force and effect from and after its passage, as provided by law.

Adopted this \_\_\_\_\_ day of \_\_\_\_\_, 2022.

\_\_\_\_\_  
Secretary

Approved this \_\_\_\_\_ day of \_\_\_\_\_, 2022.

\_\_\_\_\_  
Board President

# QUINCY PARK DISTRICT

Board of Commissioners

Date of Board Meeting: January 19, 2022

## **STAFF RECOMMENDATION**

### **AGENDA ITEM: BID FOR GOLF CARS AT WESTVIEW GOLF COURSE: RECOMMENDED APPROVAL**

**BACKGROUND INFORMATION:** Westview Golf Course advertised for bids for the purchase of twenty (20) new gasoline powered golf cars. Westview purchased the first twenty golf cars in 2021. The bids were to include a cost and a trade in allowance per golf car.

One bid was received from a local golf car company.

TNT Golf Car & Equipment Co.:	Cost per car	$\$4,905 \times 20 = \$98,100$
Yamaha	Trade in per car	$\$2,345 \times 20 = \underline{\$46,900}$
Quincy, IL	Total Bid	\$51,200

**FISCAL IMPACT:** Westview has \$45,000 budgeted for the twenty (20) new cars. The additional funds will come from Westview reserves. Also, the new warranty has more coverage compared to recent golf car bids and will hopefully create additional savings over previous years.

**STAFF RECOMMENDATION:** Staff recommends the low bid from TNT Golf Car & Equipment Company for \$51,200 for the purchase of twenty (20) new golf cars to be delivered in 2022.

**PREPARED BY:** Rome Frericks, Executive Director

**BOARD ACTION:**

**Quincy Park District**  
**1231 Bonansinga Drive**  
**Quincy, IL 62301**  
**Specifications**  
**2022 Gasoline Golf Car**

<b><u>Number to be purchased:</u></b>	20
<b><u>Model:</u></b>	4 wheel gasoline powered
<b><u>Engine:</u></b>	9 HP minimum, 4 cycle, single cylinder
<b><u>Fuel Capacity:</u></b>	5.0 gallons minimum
<b><u>Frame:</u></b>	Steel or Aluminum
<b><u>Body:</u></b>	Thermoplastic olefin or equivalent with molded color
<b><u>Weight:</u></b>	700 lbs. maximum
<b><u>Accessories for each car:</u></b>	Canopy tops  Sweater basket  Scuff plates  Installed hard plastic windshield  (2) Installed sand bottles and holders  (4) Installed number decals (front, back, sides)  Information holder  (1) Manufacturer technical repair/owner's manual.
<b><u>Warranty information:</u></b>	SEE ATTACHED SHEET
<b><u>To be delivered in full:</u></b>	20 golf cars to be delivered in full no later than March 30 <sup>th</sup> .
<b><u>Additionally:</u></b>	The submitted bid should also include a trade in value/credit on 20 pre-selected Yamaha gasoline powered golf cars.

**Specific Warranty Requirements:****Years:**

<b>VEHICLE MAIN FRAME:</b>	Limited Lifetime
<b>SUSPENSION:</b> Steering gearbox, Steering column, shocks, and Suspension parts.	4
<b>MAJOR ELECTRONICS:</b> Onboard computer, speed controller.	4
<b>PEDAL GROUP:</b> Pedal group mechanical assembly, brake cluster assemblies, and brake cables.	4
<b>SEATS:</b> Seat bottom, seat back, and armrest.	4
<b>CANOPY SYSTEM:</b> Canopy, rear canopy supports, drainage system and structural accessory module.	4
<b>POWERTRAIN:</b> Gasoline engine, electric motor, gasoline and electric transaxle, starter generator, air intake, exhaust system, and torque converter (drive and driven).	3
<b>GOLF CAR BODY:</b> Beauty panels, and front and rear underbody.	2
<b>ALL REMAINING COMPONENTS:</b> solenoid, limit switches, voltage regulator, F&R switch, and options and accessories supplied, including components not specified otherwise.	2

**Please include any additional warranty information pertinent to your golf car company.**

## Bids Wanted

The Quincy Park District is seeking bids for golf cars to be used at Westview Golf Course. Specifications can be picked up at the Quincy Park District Business Office located at 1231 Bonansinga Drive, Quincy, Illinois, Monday – Friday, 9:00 a.m. to 4:00 p.m. Sealed bids will be accepted no later than 11:00 a.m. on Wednesday January 12<sup>th</sup>, 2022. The Quincy Park District reserves the right to reject any and all bids and to waive any irregularities or technicalities that may arise in the bidding process.

# ***PUBLIC INPUT***