

Quincy Park District

BOARD OF COMMISSIONERS MEETING



**QUINCY PARK DISTRICT
1231 Bonansinga Drive
Quincy, Illinois**

**Agenda
August 11, 2021**

Regular Meeting – Board Room

6:00 P.M

CALL TO ORDER (ROLL CALL)

PLEDGE OF ALLEGIANCE

CONSENT AGENDA: (UNANIMOUS CONSENT)

1. Check Register – Full Monthly: Recommended Approval by the Finance Committee
2. Regular Meeting Minutes – July 14, 2021
3. Planning Session Minutes – August 5, 2021

PUBLIC INPUT: Each speaker may have up to 3 minutes for comments

BOARD INFORMATION/EDUCATION:

CORRESPONDENCE:

- Q-Fest

VOLUNTEERS:

- Nature Program/Archery - Mississippi Valley Hunters and Fishermen Association

EXECUTIVE DIRECTOR'S REPORT

- Rome Frericks

DIRECTOR'S REPORTS

- Matt Higley, Director of Parks
- Don Hilgenbrinck, Director of Business Services
- Mike Bruns, Director of Program Services
- David Morgan, Director of Golf
- Marcelo Beroiza, Director of Marketing/Operations

COMMISSIONER COMMITTEE REPORTS:

UNFINISHED BUSINESS:

NEW BUSINESS:

- Post-Issuance Tax Compliance Annual Report: Information Only
- Little People's Tournament Fees: Recommended Approval **(VOICE VOTE)**
- Madison Park Shelter Replacement, Design and Engineering Work and Demolition: Recommended Approval **(VOICE VOTE)**
- RESOLUTION NO. 21-05: A Resolution for Participation in the State of Illinois Federal Surplus Property Program: Recommended Approval **(ROLL CALL VOTE)**
- Berrian Park Basketball Courts Additional Funding: Recommended Approval **(VOICE VOTE)**
- Riverview Park Road/Curb and Storm Drain Repairs: Recommended Approval **(VOICE VOTE)**
- Madison Park Sidewalk Replacement: Recommended Approval **(VOICE VOTE)**
- Westview Concession Area Air Conditioner Replacement: Recommended Approval **(VOICE VOTE)**
- RESOLUTION NO. 21-06: A Resolution to Support the City of Quincy In Their Application for The Illinois Boat Access Area Development Program Grant: Recommended Approval **(ROLL CALL VOTE)**

PUBLIC INPUT: Each speaker may have up to 3 minutes for comments

EXECUTIVE SESSION: In accordance with 5 ILCS, Par. 120/2c, I move that the Board convenes into Executive Session to discuss: (please read item(s) from list) **(ROLL CALL VOTE)**

CALL TO ORDER (OPEN SESSION) (ROLL CALL VOTE)

ACTIONS AFTER EXECUTIVE SESSION

ADJOURN (VOICE VOTE)

CONSENT AGENDA
(Unanimous Consent)

QUINCY PARK DISTRICT
1231 Bonansinga Drive
Quincy, Illinois

Regular Meeting
Room

July 14, 2021 Board
6:01 P.M.

ROLL CALL

President Leenerts called the meeting to order and upon the roll being called the following members were physically present at said location: President Roger Leenerts, Vice-President Barbara Holthaus, Patty McGlothlin, Nathan Koettters, John Frankenhoff, and Jeff Steinkamp. No Park Commissioner was permitted to attend the meeting by video or audio conference.

Members Absent: David Gilbert

Also in Attendance: Executive Director–Rome Frericks, Director of Parks–Matt Higley, Director of Business Services–Don Hilgenbrinck, Director of Program Services–Mike Bruns, Director of Golf–David Morgan, Director of Marketing/Operations–Marcelo Beroiza, and Board Attorney–David Penn.

President Leenerts led the room in the Pledge of Allegiance.

CONSENT AGENDA

President Leenerts asked if there were any objections or changes to the June 09, 2021, Regular Board meeting minutes or the check register and upon hearing no objections, he announced they were approved by unanimous consent.

PUBLIC INPUT–Jared Tipton, Chef/Owner 8te Open Food Truck spoke about benefits of food trucks in our park system. He referenced Park District Ordinance Section 8.

BOARD INFORMATION/EDUCATION–Dr. George Crickard and Rob Mellon from The Historical Society of Quincy & Adams County (HSQAC) did a presentation on the George Rogers Clark Statue. Dr. George Crickard stated the statue was brought in front of the Illinois Legislature in 1907 and was built and dedicated in May of 1909. Dr. Crickard noticed the scabbard seemed small and found it was broken off in the 1930's. Andrew Jumonville, a Quincy native and professional sculptor residing in Bloomington, Illinois, came over this spring to inspect the statue. He said the statue was in good shape and for \$4,000-\$7,000 the scabbard could be replaced. The HSQAC has secured funds for this repair and would also like to do a Phase II consisting of landscaping and a storyboard about the statue. They are asking for permission to proceed with refurbishing. Dr. Crickard stated they are currently committed to funding the statue restoration only and they do not anticipate returning to ask for any money from the Park District. Storyboard would come later with Park District approval. The HSQAC would fund the research for the project. Commissioner Steinkamp suggested they put a document in writing with details of project and submit it to the Board which HSQAC Executive Director Mellon agreed to do. President Leenerts wants to ensure that there is no controversy from any group on this renovation prior to moving forward with any funding from the Park District.

CORRESPONDENCE–None

VOLUNTEERS

Executive Director Frericks acknowledged the Pickleball and Summer Adventures program volunteers listed on the agenda and thanked them for their service.

EXECUTIVE DIRECTOR'S REPORT

Executive Director Frericks- Frericks stated no additions to his report. Commissioner Frankenhoff asked for clarification on archery at the Moorman Complex versus what is being offered at Bob Bangert through the educational program. Director Bruns stated targets are taken down after classes are over and put in a storage trailer.

DIRECTORS' REPORTS

Director Higley reported Berrian Basketball finishing work is being completed as weather permits. Scheduled repaving/chipping of park roads continues. Marina dredging has been completed.

Director Hilgenbrinck-In addition to his report, Hilgenbrinck has attached a calendar of activities for the months of July and August.

Director Bruns reported attendance at Indian Mounds Pool through July 14 at 6,538 with an average attendance of 182 per day. In 2019 total attendance for the year was 6,953 and in 2018 attendance was 9,243. Bruns anticipates attendance could reach 10,000 if weather cooperates. Fall soccer program registration is at 402. Saturday July 24 is a family Scavenger Hunt at upper Moorman Park.

Director Beroiza commented on Summer Adventures program popularity and the educational programming changes made this year and also highlighting it is offered at no cost.

Director Morgan stated over 200 Junior Summer Passes have been issued to date and he expects that number to increase with school starting. A women's category has been added to the Senior City Tournament this year. Morgan also stated that all the ash trees are down and they are cleaning up. Commented Westview has had 11.5 inches of rain from June 24th- July 11th. Commissioner Frankenhoff inquired about the follow up to be done in September by staff on the Westview report suggestions presented at the June meeting.

COMMITTEE REPORTS

President Leenerts reminded the Board of the August 5th all day planning session.

Finance Committee-Commissioner Frankenhoff reported the committee heard a review of the Annual Audit report presented by Danielle Fler and there was nothing substantial to report.

Friends of the Lorenzo Bull House-Commissioner Frankenhoff stated the group is interested in talking to the City of Quincy Historic Preservation Commission about listing the house on the historical register as a local landmark. Frankenhoff is unsure of ramifications of this and initially is not in favor of this idea without further research that will be done on this topic. Upon further discussion, Commissioner Frankenhoff stated the group has already submitted a request to the Commission without going through the Park District who is the owner of the property.

Quincy Park Foundation-Commissioner McGlothlin stated the appeal letter and rack card were mailed today and thanked Kathy Anastas for her work on the project. There will be a media campaign to follow.

Quincy Riverfront Committee-Commissioner Koettters reported they just came from a meeting and they are discussing forming a small committee to take the next step. There will be three people on that committee who will come back to the full committee with recommendations and for final approval. Essentially, the Riverfront Committee will be over and the next entity will take the plan forward. Commissioner Steinkamp stated the group also talked about how this development will be governed. President Leenerts asked if there would be Park District representation on the new committee moving forward and Commissioner Steinkamp confirmed that.

Quincy Plan Commission-Commissioner Gilbert absent. No report.

QBAREA-Commissioner Steinkamp reported they continue moving forward and are in the process of securing funding.

UNFINISHED BUSINESS-None

NEW BUSINESS

Independent Audit Report-FY2020 Comprehensive Annual Finance Report-Recommend Acceptance

Director of Business Services Hilgenbrinck stated full report is available in drop box for their review. Hilgenbrinck stated it is an unqualified audit, which is the desired result: do not want a qualified audit. Hilgenbrinck reference pages 4 and 7 in the audit for good summary overview information about the audit. Hilgenbrinck stated he is happy to answer questions any time and the audit is posted on our website. The Annual Treasurer's report showing vendors paid is also on our website and the required publication referencing that has been published in the Quincy Herald-Whig. COMMISSIONER FRANKENHOFF MADE A MOTION TO ACCEPT THE AUDIT SECONDED BY COMMISSIONER KOETTERS. UNANIMOUS. PRESIDENT LEENERTS DECLARED MOTION CARRIED.

Quincy Park District 2021-2022 Goals & Objectives-2nd Quarter Update-Discussion Only

Executive Director Frericks stated report is provided quarterly. Commissioner Steinkamp inquired about a quarterly employee newsletter being sent out and he would like the board to receive a copy of that electronically. Frericks confirmed that would be done.

Quincy Park District Board of Commissioners Executive Session Minutes Bi-Annual Review

Executive Director Frericks stated the Board is required to review Executive Session Minutes at least twice a year. Frericks stated he is reviewed the minutes from January 1995 to the present and recommends not releasing any executive meeting minutes at this time and also recommends disposing of all audio recordings of these minutes more than eighteen months old. COMMISSIONER FRANKENHOFF MADE A MOTION TO APPROVE SECONDED BY COMMISSIONER STEINKAMP. UNANIMOUS. PRESIDENT LEENERTS DECLARED THE MOTION CARRIED.

Operations Procedures Manual Revisions-Recommended Approval

Director Hilgenbrinck stated the change regarding gift certificates issued is a result of the 2020 Audit and for accounting purposes only. Change states that unused gift certificates are written off after five years, but that the Quincy Park District will honor all gift certificates any time they are presented. The other change concerns the cancellation of purchase orders. Currently, there is no policy in place for this and this change will put the same procedure in place for canceling a purchase order as there is when one is created. COMMISSIONER FRANKENHOFF MADE A MOTION TO APPROVE SECONDED BY COMMISSIONER KOETTERS. UNANIMOUS. PRESIDENT LEENERTS DECLARED THE MOTION CARRIED.

Fixed Assets Policy Revisions-Recommended Approval

Director Hilgenbrinck indicated these changes are a result of the recent audit, are minor and he recommends approval. COMMISSIONER FRANKENHOFF MADE A MOTION TO APPROVE SECONDED BY COMMISSIONER MCGLOTHLIN. UNANIMOUS. PRESIDENT LEENERTS DECLARED THE MOTION CARRIED.

Quincy Park District Art Keller Marina Operations RFP Proposal Deadline Extension to October 2021-Recommended Approval-Voice Vote

Executive Director Frericks stated staff received a request from an interested party to extend the deadline to September 28, 2021, to allow the company or any other interested parties to develop a business/operating marketing plan. VICE-PRESIDENT HOLTHAUS MADE A

MOTION TO APPROVE SECONDED BY COMMISSIONER KOETTERS. Discussion. Commissioner Frankenhoff commented he has mixed feelings. Stated there is no harm or expense in doing what the staff recommends but he is skeptical that we will get a proposal from a qualified entity that will suit our needs. Commissioner Steinkamp verified there were no changes to the RFP and Commissioner McGlothlin confirmed there were no other proposals submitted at this time. PRESIDENT LEENERTS ASKED FOR VOICE VOTE ON MOTION. UNANIMOUS. MOTION CARRIED.

RESOLUTION NO. 21-04: A Resolution Stating Art Keller Marina Will Continue Operations Through 2022-Recommended Approval-Roll Call Vote

Executive Director Frericks stated Art Keller Marina would continue operations through 2022 whether being operated by the Park District or privately. MOTION BY COMMISSIONER FRANKENHOFF TO APPROVE SECONDED BY COMMISSIONER MCGLOTHLIN. Discussion of the resolution followed with Commissioner Steinkamp proposing an amendment to the resolution stating the Marina would continue operations through 2023. President Leenerts stated he was not in favor of that motion as he feels the current motion is enough time for boaters to make necessary arrangements while remaining fair to taxpayers at the same time. More discussion followed. COMMISSIONER FRANKENHOFF MADE A MOTION TO AMEND HIS ORIGINAL MOTION TO INCLUDE A CHANGE TO RESOLUTION 21-04 TO STATE OPERATIONS WOULD CONTINUE THROUGH 2023. COMMISSIONER MCGLOTHLIN SECONDED. Roll call vote was taken to amend and approve RESOLUTION 21-04 as stated above:

THE FOLLOWING ROLL CALL VOTES WERE CAST AND RECORDED:

COMMISSIONER MCGLOTHLIN	YES
COMMISSIONER STEINKAMP	YES
COMMISSIONER GILBERT	ABSENT
COMMISSIONER KOETTERS	YES
COMMISSIONER FRANKENHOFF	YES
VICE-PRESIDENT HOLTHAUS	YES
PRESIDENT LEENERTS	NO

PRESIDENT LEENERTS DECLARED THE MOTION CARRIED.

PUBLIC INPUT-None

EXECUTIVE SESSION-None

With no other business to discuss at 7:00 p.m., VICE-PRESIDENT HOLTHAUS MADE A MOTION SECONDED BY COMMISSIONER KOETTERS TO ADJOURN THE MEETING. UNANIMOUS. PRESIDENT LEENERTS DECLARED THE MOTION CARRIED.

Secretary

Chairman

Date

Date

QUINCY PARK DISTRICT
1231 Bonansinga Drive
Quincy, Illinois

Planning Session
Board Room

August 5, 2021
9:04 A.M.

ROLL CALL

President Leenerts called the meeting to order and upon the roll being called the following members were physically present at said location: President Roger Leenerts, Vice-President Barbara Holthaus, Patty McGlothlin, Nathan Koettters, and Jeff Steinkamp, David Gilbert. Commissioner Frankenhoff arrived at 9:27 a.m. No Park Commissioner was permitted to attend the meeting by video or audio conference.

Also in Attendance: Executive Director–Rome Frericks and Administrative Assistant-Lynn Fischer.

President Leenerts led the room in the Pledge of Allegiance.

PUBLIC COMMENT

President Leenerts noted there were no members of the public in attendance.

DISCUSSION ITEMS

President Leenerts provided an overview of the purpose of the meeting and how he planned to conduct the meeting. Executive Director Frericks stated this session was for information and discussion only and that no decisions would be made at this meeting.

Budget Timeline and Annual GO Bond Timeline

Executive Director Frericks explained the annual budgeting process and timeline and referenced the connection to the annual capital project list.

Finance Overview

Executive Director Frericks explained the historical tax rate from references the last ten years. Stated that some funds have a fixed rate while others fluctuate. He explained the alternate bonds and tax increases associated with those. Commissioner McGlothlin inquired on alternate bond payoff dates. Explained amounts and voter approval requirements. Discussion of 2022 GO Bond. The 2021 tax rate was .557%. The projected tax rate for 2022 is .558%. Discussed the board's future intentions for bonding. Commissioner Gilbert stated he would not be opposed to doing \$1,221,000.00. Koettters stated he thought public was okay with the current tax rates with all the Park District has to offer. President Leenerts commented we could do an odd bond amount to keep the tax rate the same with Commissioner McGlothlin agreeing. Commissioner Frankenhoff stated he was comfortable staying in the \$900,000.00-\$1,000,000.00 range. He feels parks and facilities are in good shape based on information provided. Consensus was to keep the rate the same and not to lower.

Proposed Capital Projects and Financing

President Leenerts not in favor of \$1,221,000.00 bond project list. Discussion of which projects could be cut or funded by private donation requests. The Villa project was to be partially done with TIF money from the City but that has been rejected. The fitness station in Moorman Park and the new deck at Westview could possibly be funded with sponsors and/or naming rights. There was also mention some projects could possibly be funded through a request to the Park Foundation. Lenane Park sale proceeds was discussed for funding Bob Bangert repaving. Discussion of using those funds for future acquisition and/or a park development ensued. Final discussion resulted in 3 commissioners in favor of bonding \$1,000,000.00 and 3 commissioners in favor of \$1,041,000.00 with the final decision rendered by President Leenerts in favor of recommending \$1,041,000.00 for 2022 GO Bond. Executive Director Frericks is directed to remove the \$55,000.00 fitness station and the Villa

project totaling \$125,000.00 from the project list to arrive at that number. If the City comes up with the TIF money for the Villa project, it was decided the Park District would fund their share out of Corporate fund.

Art Keller Marina

Executive Director Frericks stated the cash flow of the marina is not going in the right direction. Deadline for interested parties in leasing the marina was extended to September 28th. Frericks reached out to the potential interested party ten days ago with no response. Proposed question to the board if they were willing to turn the marina operation over to a qualified party if one submits a proposal. Majority of commissioners indicated they would accept a qualified proposal and be willing to turn control of the operation over to that party.

Future Location of Southeast Park in Quincy

President Leenerts asked for some history and information on the citizen survey regarding this topic. Executive Director Frericks stated survey results indicated a park located in the southeast part of Quincy was a top ten finding. Westview Park, a lease in partnership with JWCC for property on the southern part of their campus and new property acquisition were all discussed. JWCC is interested in seeing what could be developed. Westview Park was eliminated due to lack of parking and its current use. Executive Director Frericks is directed to meet with JWCC on opportunities with their property and to set up a meeting with Commissioners Frankenhoff, Steinkamp, and potential property donors on the acquisition of additional park property in that location. This is to be done by mid-November.

Executive Director/Staff and Board Communications/Annual Goals and Objectives

President Leenerts referenced the Board Member Purpose information included in the packet. Commissioners agreed they like the informal format of our Board Meetings which allow for good informational discussion to take place which provides transparency. President Leenerts stated the importance of board leadership succession planning stating he planned to serve only one term as President. He would like the commissioners to discuss leadership for 2022. The 2021-2022 Comprehensive Goals and Objectives was discussed. This document was developed to measure the Executive Director's performance and serves as a road map for the Park District. Strategic Planning was discussed and whether or not it was a good tool for the Park District. One was done over ten years ago and it was decided the value to the organization was not worth the investment made at that time. Vice-President Holthaus and Gilbert stated a strategic plan reinforces the organization's objectives and can be a good tool. It was decided to continue providing the annual Goals and Objectives report as is.

President Leenerts commented on the explosion of Volunteers in the last two years at the Park District. There was discussion as to whether or not we were thanking them enough for their contributions to the organization. Commissioner Gilbert suggested scrolling acknowledgements of our partners and highlighting volunteers on our webpage. All agreed to implement this as soon as possible. Discussion produced you can never thank people enough and acknowledgement of that helps recruit new volunteers. Commissioners agreed to casually inquire and talk to volunteers when the opportunity arises to gauge their feelings in this area.

Riverfront Development

Executive Director Frericks stated documentation shows the riverfront is important to us and we have invested in it. Discussed Congressman LaHood and Senator Durbin's quest for federal grant money to fund future riverfront development. Discussion centered around the City's request for the Park District to draft a letter in support of a \$200,000.00 grant they are applying for to develop a recreational boat docking facility. The decision was split as to whether or not the Park District was interested in pursuing this component of development when the Quincy Boat Club can offer this service along with our Marina. All agreed that a letter of support for the City did not include any obligation for future funding or obligate the Park District to maintain that facility. Executive Director Frericks was directed to proceed

with drafting a letter of support for the City's grant application to present for approval at our August Board meeting.

Potential Sale of Park Property

Executive Director Frericks indicated the neighbor to Parker Heights Park has once again shown interest in purchasing that property and is inquiring if the Board would be supportive in the sale of this property to the interested party or highest bidder. When this issue came up in 2018, it was unsuccessful in passing to be placed on the voter ballot. It requires 4/5th of the Board to pass in order to proceed with sale. Concerns over the sale making this section of the trail too commercial followed with a consensus that we could set the property parameters to ensure the trail would remain wooded to maintain the natural habitat environment by retaining trees, adding berms and possibly fencing. It was decided no matter what acreage is sold, if the board votes in favor of a sale, it would be placed on the ballot in November, 2022. Executive Director Frericks is instructed to proceed and investigate further.

Westview Golf Course

Executive Director Frericks stated he wants the board to keep in mind the replacement of the irrigation system at an estimated cost of \$2,100,000.00. Commissioner Frankenhoff stated our bonding authority is not high enough to fund a project of this size so may need to use alternate bond funding. Bonding and referendums will be discussed at the Finance Committee meeting. President Leenerts raised the issue that there have not been significant repair costs associated with the current system. Executive Director Frericks stated the expected life of the system is 20-22 years and Westview's is 27 years old. Commissioner Steinkamp inquired if there has been an assessment of the current system. It was mentioned there are three other golf courses in Quincy, however Westview is the only public course available. Westview could not financially pay off a debt obligation of this size. Brief discussion of improving profits at Westview to increase revenues.

Food Trucks

Executive Director Frericks provided information that there is currently only one food truck licensed to operate by the City of Quincy. A Peddler's license and a Food Vendor license are both required in order to operate on a City Street. The Food Vendor license would not apply in the Park. Ideas exchanged on possibilities of times, days and locations for food truck venue. It was discussed that it might be better to organize certain dates, times and locations for this in order to ensure the success for both the vendor and the park patron. Thoughts were to try this for one season. Commissioners Frankenhoff and McGlothlin will work with Executive Director Frericks and staff to talk to food vendors currently licensed in Adams County to gauge their interest and then to come up with a recommendation/ordinance change to present to the board in time for the 2022 park season.

Park District Contractor Documentation

Commissioner Steinkamp discussed a possible need to review the Park District's current contractor packet and possibly add/revise it to ensure compliance. Discussion of project size and requirements followed. Concerns that we would lose many smaller contractors with this scope of paper work. Past history indicates the Park District has had minimal issues in this area. It was decided Executive Director Frericks and Commissioner Steinkamp will meet over the winter to review our current document and possibly add or enhance certain areas to address any concerns.

Employee Compensation/Benefits/Salary Administration Program and Collective Bargaining

Executive Director Frericks presented a document with proposed 2022 salaries and adjustments for Non-Union employees. An increase of \$23,456.00 representing a 3.2% increase. Discussions of the Full-Time Union contract included in the packet will begin in November. The Board will set parameters for negotiations to begin at that time. The proposed union contract is usually presented at the January board meeting. Local wages,

cost of living and history of negotiations all factor in. Commissioner Frankenhoff stated the board could change the Non-Union proposal percentage and Executive Director Frericks would have to work within those parameters. Clarification of health and pension benefits discussed.

Quincy Park District Mission Statement

President Leenerts suggested shortening the statement by using less words and making it more meaningful. Vice-President Holthaus stated the mission should reflect and align with what we do and reminds us of our purpose. It was discussed that the Mission Statement could be read at every other meeting. The Mission Statement will remain the same for now. Anyone who has suggestions for changing it should contact Executive Director Frericks.

Quincy Park District indoor/Outdoor Shooting Range

Commissioner Steinkamp inquired as to the Board's interest in pursuing a partnership or providing some sort of outdoor facility to facilitate this activity. Questions and discussion over whether or not there is a void where this activity is concerned. There are several venues and ranges available in Adams County and the surrounding areas offering this service. Commissioner Gilbert expressed concerns over cost and ongoing management of a range as he has had direct experience with one. It was the consensus of the board that the Park District has done a great job in coming up with new programming to suit the needs of our community and that no action will be taken on this at this time.

EXECUTIVE SESSION-None

With no other business to discuss at 2:20 p.m., COMMISSIONER STEINKAMP MADE A MOTION SECONDED BY COMMISSIONER GILBERT TO ADJOURN THE MEETING. UNANIMOUS. PRESIDENT LEENERTS DECLARED THE MOTION CARRIED.

Secretary

Chairman

Date

Date

PUBLIC INPUT

***BOARD
INFORMATION/
EDUCATION***

CORRESPONDENCE

From: Jennifer Sousa [REDACTED]
Sent: Tuesday, July 27, 2021 7:40 AM
To: General
Subject: [EXTERNAL] Q-Fest

This email originated outside your organization. Please use caution when opening email attachments or clicking on links.

I just wanted to reach out as I had not had a chance to send a thank you yet to the Quincy Park District on behalf of Q-Fest. We have to give a huge shout out to the maintenance/grounds team as Robin helped us all day Saturday while dealing with blown outlets in the Park for the artists due to the weather and other unforeseen circumstances. He was a huge lifesaver and Matt came to the rescue on Friday night as well. The immediate attention and help we received from the department went above expectations and was greatly appreciated. I know how much of a pain it is to have to come in on weekends to assist with events and the fact they stayed on call to help us deal with the problems we encountered is a true testament to the dedication of the staff to our community. Thank you all so much! We love working with you as you make it so easy to try and pull off these hectic community events.

Sincerely,
Q-Fest Board

VOLUNTEERS

To: Board of Commissioners
From: Rome Frericks
Subject: Monthly Report
Date: July 31, 2021

Administrative Initiatives (7/1/21 – 7/31/21)

Attended:

- Friends of the Trails meeting
 - Directors meeting
 - Safety meeting
 - Quincy/Adams County Economic Development/Tourism meeting
 - Tree Commission meeting
 - Safety meeting
 - Rotary Board meeting
 - Terry Anastas Ultimate Ride post meeting
 - Weekly operation meetings
-
- Met with MVHFA on modifications to the shade structure donated by Rotary that covers the learning center.
 - Attended Legislative Update meeting with Senator Tracy and Representative Frese.
 - Met with Attorney David Penn several times on current events concerning the Park District.
 - Held meetings with Directors' on the August Planning Session meeting.
 - Met with Board members on several dates to discuss Park District business.
 - Staff met with the City of Quincy on the IDNR Boat Access Grant.
 - Attended the preproposal meeting for interested lessees in operating the Art Keller Marina.
 - Met with staff and contractors on several occasions for current Park District improvements and potential 2022 Bond Projects.
 - Met with President Leenerts and Park Foundation President Blakeman.

- Completed all documents for the August Planning Session meeting.
- Staff met with Parks Department for a budget review meeting.
- Volunteers at the FOT TAUR Fundraiser.

Administrative Initiatives (8/1/21 – 8/31/21)

- Continue to work with MVHFA & Rotary Foundation for the shade structure at Bob Bangert Park.
- Create a memo from the August Planning Session for action items for the Board and staff.
- Continue planning for 2022 bond projects, goals and objectives.
- Complete the August Board packet.
- Attend the QBAREA/UMRR kickoff meeting for bay improvements.

DIRECTORS'
REPORTS

To: Board of Commissioners
From: Matt Higley
Subject: Monthly Report
Date: July 31, 2021

Administrative Initiatives (7/1/21 – 7/31/21)

Attended:

- Directors' meeting
 - Safety meeting
 - Kiwanis meetings
 - Terry Anastas Ultimate Ride
 - Friends of the Trail meeting
-
- Monitored Berrian Park Basketball Court construction.
 - Monitored dredging performed in the marina.
 - Monitored work on stone wall repair.
 - Monitored tar and chip replacement at various parks.
 - Monitored stump grinding District wide.
 - Monitored stump chip clean up and installation of dirt.

Administrative Initiatives (8/1/21 – 8/31/21)

- Continue planning for 2021 projects, goals and objectives
- Work on 2021 Capital Projects for Parks Department
- Monitor work on Berrian Basketball Court.
- Monitor work on stone wall repair.
- Monitor Lorenzo Bull House porch replacement.
- Monitor installation of memorial benches along the Bill Klingner Trail.
- Monitor installation of trash can at 1820 Quintron Way.
- Monitor end of season shutdown at Indian Mounds Pool.
- Monitor Riverview Park storm drain repair and curb replacement.

To: Board of Commissioners
From: Donald J. Hilgenbrinck
Subject: Monthly Report
Date: July 31, 2021

Administrative Initiatives (7/01/21 – 7/31/21)

- Attended Safety Committee meeting.
- Attended various IGFOA Park District Roundtable group discussions.
- Prepared & submitted Certificate of Achievement for Excellence in Financial Reporting program application to the GFOA review board for the District's FY2020 Comprehensive Annual Financial Report.
- Published the Notice of Availability of Audit Report.
- Filed the FY2020 Comprehensive Annual Financial Report with the Adams County Clerk.
- Filed Annual Treasurer's Report with the Adams County Clerk and posted on the District's website.
- Filed the Annual Financial Report (AFR) with the Illinois Comptroller, as required by statute, and posted on the District's website.
- Posted the FY2020 Comprehensive Annual Financial Report on the District's website.

Administrative Initiatives (8/01/21 – 8/31/21)

- Assist the Director of Golf with implementing the new golf/POS software system.
- Begin the process for the FY2022 Budget.
- Conduct seasonal cash/POS payment processing audits.

To: Board of Commissioners
From: Mike Bruns
Subject: Monthly Report
Date: July 27, 2021

Administrative Initiatives (07/01/21 – 07/31/21)

- Staff worked on hiring seasonal staff for the Fall.
- Held monthly staff recreation meeting.
- Attended the monthly safety committee meeting.
- Staff worked on setting up fall youth soccer leagues and adult softball.
- Q Town baseball tournaments were held on the weekends at the three turf fields.
- Staff worked with the Director of Operations/Marketing on promoting our programs.
- The following programs continued for the month: fishing clinics, swim lessons, water babies, 3 on 3 basketball, sand volleyball, summer adventures, special populations, t-ball, girls' softball, outdoor movie, nature walk expeditions, pickleball lessons, family fun in the sun, nature programs, archery, outdoor fitness and tennis.
- Staff worked on plans for the Fall Festival.
- Staff worked on surveys for the programs and events.
- Staff conducted the Family Scavenger Hunt at Wavering/Moorman Parks.
- Staff attended a meeting about helping with a youth basketball program in the northwest community.
- Attended the Exchange Club meeting and spoke about Park District programs.

Administrative Initiatives (08/01/21 – 08/31/21)

- Staff will organize and conduct the following leagues: youth soccer, adult softball, adult soccer and adult futsal.

- Staff will work on hiring seasonal staff for the fall and conduct trainings.
- Staff will continue to work on plans for the Fall Festival.
- Staff will work on season ending reports for programs and events.
- Outdoor movie will be held on August 6 at Moorman Park.
- Work with the Director of Operations/Marketing on promoting our programs.
- Staff will work on closing procedures for Indian Mounds Pool after August 15.
- Staff will work on plans for the nature programs in September.
- Staff will work on the 2022 budget.

To: Board of Commissioners
From: David Morgan
Subject: Monthly Report
Date: August 1, 2021

Administrative Initiatives (7/01/21 – 7/31/21)

- Attended safety meetings and board meetings.
- Monitored COVID-19 compliance at Westview Golf Course.
- Disinfected and cleaned Westview Golf Shop and Clubhouse.
- Hosted a Two-day Junior Tournament, Wednesday July 7th and Thursday July 8th.
- The Senior City Ladies and Men's Golf Tournament was cancelled due to rain, Staff are looking to reschedule at a later date.
- Hosted the Optimist Scramble, Friday July 16th
- Hosted the Greater Raider Golf Outing, Sunday July 18th.
- Landmarx Match Play League started, Thursday July 29th.
- Staff had all 27 holes reredated.
- Staff continued applying fungicides on the greens, tees and fairways to maintain optimal playing conditions.
- Phase 3 of ash tree felling and stump grinding completed.
- Staff began clean-up of ash tree stump grindings.
- Staff applied post-emergent herbicide to control goose-grass on the fairways.
- Staff repaired five irrigation leaks.
- Staff repaired and stained the irrigation pump-station building.

- **Administrative Initiatives** (8/01/21 - 8/31/21)
- Attend safety meetings and board meetings.
- Continue to monitor COVID-19 compliance at Westview Golf Course.
- Staff continue to disinfect and clean Westview.
- Host the Museum Night Golf Outing, Saturday August 7th.
- QHS and QND Golf Teams start qualifying matches.
- QND High School Boys tournament, Thursday August 12th.
- Schmiedeskamp, Robertson Golf Group, Friday August 13th.
- The Bordewick group are back in town for three days of fun.
- QHS Invite, Saturday August 21st.
- QJHS Qualifying, Saturday August 28th.
- Staff will continue applying fungicides to the greens, tees and fairways.
- Staff will continue repairing leaks on the irrigation system.
- Staff will continue cleaning up of stump grindings and backfilling voids.
- Staff will spot spray yellow nutsedge in the fairways.
- Staff will prepare the course for the senior city championship.
- Staff will continue to search for seasonal union employees.
- Staff will start trimming of low branches on the property.
- Staff will apply an aquatic herbicide to the lakes on holes 3 and 4.

Westview Golf Course Rounds of Golf - 2021

		Jul-21	2021 YTD	Jul-20	2020 YTD	Jul-19	2019 YTD
10000	18 Hole Weekday Green Fee	563	1885	392	1162	461	461
10002	9 Hole Weekday Green Fee	288	1039	197	577	294	294
10004	Twilight Green Fee	56	177	76	436	37	37
10005	Fall/Spring/Winter Green Fee	0	525	0	170	0	0
10006	M-T-TH-Special	106	462	69	203	79	79
10007	Winter Special w/ Car	0	76	0	27	0	0
10008	Third Nine Green Fee	705	2536	574	1499	563	563
10009	Family Night Adult	3	20	10	20	9	9
10010	Family Night Child	7	23	10	22	13	13
10011	Jr. Green Fee	91	112	5	12	17	17
10012	Promotional Round	6	49	3	14	13	13
10013	Twilight Combo	544	2107	611	1373	517	517
10014	Early Bird 9	15	44	5	16	14	14
10015	Early Bird 18	137	286	134	238	169	169
11000	Adult Weekday Pass Visit	264	945	188	560	253	253
11001	Adult Weekend Pass Visit	95	598	99	363	119	119
11002	Senior Weekday Pass Visit	395	1554	348	1104	415	415
11003	Senior Weekend Pass Visit	154	901	182	729	181	181
11004	Senior Rest. Weekday Pass Visit	47	184	36	120	101	101
11005	Super Senior Weekday Pass Visit	383	1361	308	846	430	430
11006	Employee Pass Visit	9	41	39	108	55	55
11007	Junior Weekday Pass Visit	162	493	137	414	101	101
11008	Junior Weekend Pass Visit	27	155	21	105	22	22
11010	Junior Summer Pass Visit	225	374	59	185	239	239
11011	College Pass Visit	0	0	0	0	0	0
11012	Young Adult Pass Visit	115	472	67	196	106	106
11013	School Team Pass Visit	1	1	0	0	0	0
12000	Green Fee Punch card Visit	224	751	244	686	387	387
13000	Tournament Round	144	575	0	0	366	366
13002	Outing Green Fee	100	252	84	84	164	164
10016	Tri-State Promotional Round	14	30				
	Total	4,880	18,028	3,898	11,269	5,125	16,895
	Per Visit Fee	\$4,499	\$18,691	\$3,750	\$10,998	\$4,835	\$15,507
	Days Closed	4	74	4	107	1	84

To: Board of Commissioners
From: Marcelo Beroiza
Subject: Monthly Report
Date: August 1, 2021

Administrative Initiatives (7/1/21 – 7/31/21)

- Attended the Rec. Department staff, Park District Board, Friends of The Trails meeting
- Attended Webinar IAPD Customer Service Transformation – Case History in Action
- Met with Dir. of Programs weekly operations update
- Met with the Executive Dir. Of Operations for the monthly meeting (Maintenance, Rec, Business office, Westview, and projects)
- Collaborations in progress
 - Quincy Park Foundation marketing
 - Volunteers project update: All America Mountain Bike Park to be completed by the end of August summer 2021
 - Preliminary planning Nature Trails East (30th-36th St. & Koch's Ln)
- Marketing
 - New trails videos launched. Bill Klingner and Parks
 - Fall Program registration launched
 - Weekly Westview updates through social media on track
 - Nature Trails/Bike Park sponsorship banners
- Ongoing Projects:
 - Eco Counter May, June, and July.
 - 40,125 trail users
 - 432 daily average
 - 843 peak count
- Projects Completed:
 - New marketing intern projects
 - Complete Nature Trails map. Parker Heights, Gardner, and Sunset park
 - Memorial Bench supporting business initiative. Legal states and Funeral homes
 - Summer photo library 2021

Administrative Initiatives (8/1/21 – 8/31/21)

- Operations and Project list, follow-ups, and collaborations through the Park District facilities and parks
- Coordinate media network communications, and community PR
- Marketing
- Community collaborations
- Projects started list
- Nature trails projects

COMMITTEE
REPORTS

***UNFINISHED
BUSINESS***

NEW BUSINESS

QUINCY PARK DISTRICT

Board of Commissioners

Date of Board Meeting: August 11, 2021

STAFF RECOMMENDATION

AGENDA ITEM: POST-ISSUANCE TAX COMPLIANCE ANNUAL REPORT: INFORMATION ONLY

BACKGROUND INFORMATION:

In June of 2011 the Quincy Park District received an IRS request to complete an Advance Refunding Bonds Compliance Check Questionnaire. The District sought the guidance of bond counsel, Chapman & Cutler, LLP.

In the process of completing the questionnaire, representatives of Chapman & Cutler, LLP recommended and the District adopt Resolution 11-05, July 13, 2011 to comply with IRS regulations regarding tax-exempt bonds.

In accordance with this resolution, the Treasurer of the Quincy Park District, as the Compliance Officer, presents the following annual Post-Issuance Tax Compliance Report and Post-Issuance Compliance Checklist for the Board of Commissioners' review.

FISCAL IMPACT: None.

STAFF RECOMMENDATION: None.

PREPARED BY: Donald J. Hilgenbrinck, Director of Business Services

BOARD ACTION:

**POST ISSUANCE COMPLIANCE CHECKLIST
FOR ILLINOIS GOVERNMENTAL USE TAX EXEMPT BONDS
JUNE 30, 2021**

Name of Bonds:	General Obligation Park Bonds, Series 2019A (Trail Bond)
Responsible Person for Debt Management Activities	Director of Business Services
Bond Counsel	Chapman & Cutler, LLP
Financial Advisor	N/A
Underwriter	N/A
Paying Agent	N/A
Rebate Service	N/A

A. TAX LAW REQUIREMENTS	DOCUMENT ON FILE
1. General Matters.	
(a) Proof of filing Form 8038-G.	X
(b) Complete bond transcript.	X
(b) "Significant modification" to bond documents results in reissuance. Proof of filing new Form 8038-G plus final rebate calculation on pre-modification bonds.	N/A
2. Monitor the Use of Proceeds and Financed Facilities.	
(a) No private business use arrangement with private entity (includes federal government) beyond permitted de minimis amount unless cured by remedial action.	X
(b) Actions Re: Financed Facilities.	X
(i) No sale.	X
(ii) No leases.	X
(iii) No management contract.	X
(iv) No research contract.	X
(v) No "Special legal entitlement".	X
3. Arbitrage.	

(a) Rebate ¹ .	
(i) First installment of arbitrage rebate generally due on fifth anniversary of bond issuance plus 60 days.	N/A
(ii) Succeeding installments every five years.	N/A
(iii) Final installment 60 days after retirement of last bonds of issue.	N/A
(iv) Monitor expenditures prior to semi-annual target dates for six-month, 18-month, or 24-month spending exception.	N/A
(b) Monitor expenditures generally against date of issuance expectations for three-year temporary period.	N/A
(c) For advance refunding escrows, confirm that any scheduled purchases of 0% SLGS are made on scheduled date.	N/A
4. Record Retention.	
(a) Maintain general records relating to issue for life of issue plus any refunding plus three years.	X
(b) Maintain special records required by safe harbor for investment contracts or defeasance escrows.	N/A
(c) Maintain record of identification on issuer's books and records of "qualified hedge" contracts and all payments and receipts thereunder.	N/A
(d) Maintain record of election not to take depreciation on leased property that must be treated as owned by a governmental unit.	N/A

¹ To calculate rebate one must have at least (i) complete records of all payments of principal and interest made on the bonds and (ii) all investment income received on the investment of bond proceeds.

B. DISCLOSURE REQUIREMENTS	
1. SEC Rule 15c2-12 Requirements ² .	
(a) Determine applicability of continuing disclosure undertaking (“CDU”). If you are obligated to provide certain information to the market and fail to do so, subsequent attempts to access the market may be penalized.	N/A
(b) Periodically determine that required CDU filings have been prepared, sent to and received by EMMA.	N/A
(c) Information required to be provided to EMMA:	N/A
(i) Annual Reports.	
(1) Quantitative financial information and operating data disclosed in official statement.	
(2) Audited financial statements.	
(ii) Other information.	
(1) Change of fiscal year.	
(2) Other information specified in CDU.	
(d) Material Event Disclosure. Notification by obligated person to EMMA, in timely manner, of any of the following events with respect to bonds, if event is material within the meaning of the federal securities laws:	N/A
(i) Principal and interest payment delinquencies.	
(ii) Non-payment related defaults.	
(iii) Unscheduled draws on debt service reserves reflecting financial difficulties.	

² Disclosures must be made via the Municipal Securities Rule Making Board’s Electronic Municipal Market Access (“EMMA”) system. Material filed at EMMA will be open to the public for free.

(iv) Unscheduled draws on credit enhancements reflecting financial difficulties.	
(v) Substitution of credit or liquidity providers, or their failure to perform.	
(vi) Adverse tax opinions, the issuance by the IRS of proposed or final determinations of taxability, Notices of Proposed Issue (IRS Form 5701-TEB) or other material notices or determinations with respect to the tax status of the bonds, or other material events affecting the tax status of the bonds.	
(vii) Modifications to rights of holders of the bonds.	
(viii) Bond calls and tender offers.	
(ix) Defeasances.	
(x) Release, substitution or sale of property securing repayment of the bonds.	
(xi) Rating changes.	
(xii) Bankruptcy, insolvency, receivership or similar event of the District.	
(xiii) The consummation of a merger, consolidation, or acquisition involving the District or the sale of all or substantially all of the assets of the District, other than in the ordinary course of business, the entry into a definitive agreement to undertake such an action or the termination of a definitive agreement relating to any such actions, other than pursuant to its terms.	
(xiv) Appointment of a successor or additional trustee or the change of name of a trustee.	
(e) Failure of the obligated person to timely file financial information (including audited financial statements) and operating data with EMMA.	

<p>2. Notification to Underwriters of Bonds.</p> <p>Determination of whether bond purchase agreement requires issuer of the bonds to notify underwriters for a specified period of time of any fact or event that might cause the official statement to contain any untrue statement of material fact or omit to state a material fact necessary to make the statements made therein, in light of the circumstances in which they were made, not misleading.</p>	<p>N/A</p>
<p>3. Information Required to be Filed with Other Entities.</p>	
<p>(a) Rating Agency(ies).</p>	<p>N/A</p>
<p>(b) Bond Insurer.</p>	<p>N/A</p>
<p>(c) Credit Enhancer.</p>	<p>N/A</p>
<p>Examples:</p> <p>(i) Financial records.</p>	
<p>(1) Annual.</p>	
<p>(2) Quarterly.</p>	
<p>(ii) Budgets.</p>	
<p>(iii) Issuance of additional bonds.</p>	
<p>(iv) Events of default.</p>	
<p>(v) Notices of redemption.</p>	
<p>(vi) Amendments to bond documents.</p>	
<p>C. MISCELLANEOUS</p>	
<p>1. Financial Covenants.</p> <p>Monitor rate or other covenants.</p>	<p>X</p>
<p>2. Investments.</p> <p>Monitor permitted investments restrictions.</p>	<p>X</p>

PLEASE NOTE:

This checklist is by its nature not comprehensive. No checklist can ever be a complete safeguard. Federal tax law compliance depends upon all of the relevant facts and circumstances in the particular transaction. Nonetheless, checklists can help provide a methodology for compliance.

The joint task force between the National Association of Bond Lawyers and the Government Finance Officers Association has prepared a more comprehensive “Tax Compliance Checklist—Post Issuance,” which can be found at [www.http://www.gfoa.org/downloads/PostIssuanceCompliance.pdf](http://www.gfoa.org/downloads/PostIssuanceCompliance.pdf).

STATE OF ILLINOIS)
) SS
COUNTY OF ADAMS)

POST-ISSUANCE TAX COMPLIANCE REPORT

To: Board of Park Commissioners of the Quincy Park District, Adams County, Illinois

Pursuant to my responsibilities as the Compliance Officer as set forth in a Bond Record-Keeping Policy (the “*Policy*”) adopted by the Board of Park Commissioners (the “*Board*”) of the Quincy Park District, Illinois (the “*District*”), on the 13th day of July, 2011, I have prepared a report reviewing the District’s contracts and records to determine whether the Tax Advantaged Obligations (as defined in the Policy), comply with the applicable federal tax requirements. In accordance with the proceedings and agreements under which the Tax Advantaged Obligations were issued, the District has covenanted generally to take all action necessary to comply with the applicable federal tax rules and regulations relating to the Tax Advantaged Obligations, including covenants necessary to preserve the excludability of interest on the Tax Advantaged Obligations from gross income for federal income taxation purposes. The following sets forth a summary demonstrating the District’s compliance with such covenants and expectations.

(a) *Records*. I have in my possession all of the records required under the Policy.

(b) *Arbitrage Rebate Liability*. I have reviewed the agreements of the District with respect to each issue of the Tax Advantaged Obligations. At this time, the District does not have any rebate liability to the U.S. Treasury.

(c) *Contract Review*. I have reviewed copies of all contracts and agreements of the District, including any leases, with respect to the use of any property owned by the District and acquired, constructed or otherwise financed or refinanced with the proceeds of the Tax Advantaged Obligations and other records. At this time, [Each issue of the Tax Advantaged Obligations complies] [Certain Tax Advantaged Obligations may not comply] with the federal tax requirements applicable to such issue, including restrictions on private business use, private payments and private loans.

(d) *IRS Examinations or Inquiries*. The Internal Revenue Service (the “*IRS*”) has not commenced an examination of any issue of the Tax Advantaged Obligations. The IRS has not requested a response to a compliance check, questionnaire or other inquiry.

Based upon the foregoing, I believe that the District is currently in compliance with the applicable tax law requirements and no further action is necessary at this time. This report will be entered into the records of the District and made available to all members of the Board at the next regular meeting thereof.

Respectfully submitted this 20th day of July, 2021.

By  _____
Compliance Officer

QUINCY PARK DISTRICT

Board of Commissioners

Date of Board Meeting: August 11, 2021

STAFF RECOMMENDATION

AGENDA ITEM: LITTLE PEOPLE'S TOURNAMENT FEES: RECOMMENDED APPROVAL

BACKGROUND INFORMATION: The Director of the Pepsi Little People's Tournament has requested the use of Westview Golf Course for the 2022 Little People's Golf Tournament to be held June 20th, June 21st, and June 22nd. The Applebee's Parent-Child Event is to be held on Sunday, June 19th, 2022.

Staff recommends that Westview Golf Course charge \$30 for the Applebee's Parent-Child event, \$75 for the Pepsi Little People's 18-hole tournament, and \$51 for the Pepsi Little People's 9-hole, two-day tournament.

The \$1.00 fee increase for the event and tournament is to offset the minimum wage increase and increases in the cost of commodities.

FISCAL IMPACT: The \$1.00 fee increase will generate an additional \$200 to \$250 for Westview Golf Course

STAFF RECOMMENDATION: Staff recommends the Board approve Little People's fees as proposed for the 2022 tournament.

PREPARED BY: David Morgan, Director of Golf

BOARD ACTION:

QUINCY PARK DISTRICT

Board of Commissioners

Date of Board Meeting: August 11, 2021

STAFF RECOMMENDATION

AGENDA ITEM: MADISON PARK SHELTER REPLACEMENT, DESIGN AND ENGINEERING WORK AND DEMOLITION: RECOMMENDED APPROVAL

BACKGROUND INFORMATION: Staff presented the shelter replacement schedule at the August Board Retreat. There are currently four shelters that need to be replaced in the upcoming years. Madison shelter was rated a 5 out of 10 in terms of its current condition.

Staff is recommending replacing Madison Park shelter in 2022. Design and engineering costs are \$11,950 and \$4,300 is needed for demolition of the current shelter. There are excess uncommitted 2021 G.O. Bond Funds that could be used for this portion of the project. This would allow us to complete the project sooner, limiting the length of time the shelter would be closed during the 2022 season. The bidding process could begin in December 2021 and the project could potentially be completed by May 2022.

Behind this report is a copy of the shelter inventory.

FISCAL IMPACT: The \$16,250 needed would come from the uncommitted excess funds in the 2020 G.O. Bond Fund and would be used for design, engineering and the demolition of the Maddison Park shelter replacement project. An additional \$100,000 for the project is proposed in the 2022 Bond project list.

STAFF RECOMMENDATION: Staff recommends using \$16,250 from the excess uncommitted 2021 G.O. Bond Fund for the design and engineering work and the demolition of the Madison Park shelter.

PREPARED BY: Matt Higley, Director of Parks

BOARD ACTION:

**QUINCY PARK DISTRICT
SHELTER INVENTORY**

<u>Shelter Location</u>	<u>Size</u>	<u>Material</u>	<u>Year Built</u>	<u>Condition</u>	<u>Replacement</u>	<u>Recent Repairs/Cost</u>
Bob Bangert	35 x 65	Wood		10	Upgraded 2019	Tuck-pointing / New Metal Roof-\$15,000
Madison	34 x 38	Wood	1970's	5	2022	
Quinsippi Island	34 x 52	Wood	1970's	5	2025	
South Park Pond	25 x 25	Wood	1996	7		
Wavering Large	42 x 76	Wood	1970's	6	2024	Metal Roof-2015
Wavering Small	34 x 52	Wood	1970's	6	2023	Metal Roof-2015
Johnson	34 x 48	Steel	2021	10		
Ben Bumbry	34 x 48	Steel	2020	10		
All America	34 x 48	Steel	2019	10		
Berrian	34 x 48	Steel	2018	10		
Lincoln	40 x 46	Steel	2016	10		
Moorman Medium	30 x 64	Steel	2015	10		
Moorman Large	40 x 64	Steel	2014	10		
Moorman Small	24 x 34	Steel	2013	10		
Gardner	30 x 64	Steel	2011	10		
Kesler	20 x 36	Steel	1980's	8		
Reservoir	55 x 80	Stone	1930's	8		Painting & Metal Soffits \$19,220
South Park Large	70 x 96	Brick	1917	9		Metal Roof,Painting & Tuck-pointing-\$95,605
South Park Small	10 x 30	Brick		8		Painting-\$1,500

QUINCY PARK DISTRICT

Board of Commissioners

Date of Board Meeting: August 11, 2021

STAFF RECOMMENDATION

AGENDA ITEM: RESOLUTION NO. 21-05, PARTICIPATION IN THE STATE OF ILLINOIS FEDERAL SURPLUS PROPERTY PROGRAM: RECOMMENDED APPROVAL

BACKGROUND INFORMATION: We are required to renew our eligibility to participate in the State of Illinois Federal Surplus Property Program in accordance with the Federal Property Management Regulation FSS P4025.4, Chapter 2, Paragraph 8.K and the Illinois State Plan of Operation. Personal property may be acquired through the program by any tax-supported agency, including the Quincy Park District. This is a renewal for an additional three (3) years.

FISCAL IMPACT: Property may be acquired at 2 - 25 % of the acquisition value, thereby potentially effectively reducing the cost of acquiring equipment for the district.

STAFF RECOMMENDATION: Staff recommends approval of resolution #21-05 for participation in the Federal Surplus Property Program as presented.

PREPARED BY: Donald J. Hilgenbrinck, Director of Business Services

BOARD ACTION:

RESOLUTION NO. 21-05

**A RESOLUTION FOR PARTICIPATION IN THE
STATE OF ILLINOIS
FEDERAL SURPLUS PROPERTY PROGRAM**

WHEREAS, the Quincy Park District, Adams County, Quincy, Illinois has limited fiscal resources available for the procurement of heavy-duty construction equipment, vehicles, commodities and other property; and

WHEREAS, the State of Illinois' Federal Surplus Property Program offers a variety of surplus property at approximately 5-25 percent of the acquisition value, effectively reducing program cost by acquiring items that have been used to their life expectancy of property that must be replaced for safety or economic reasons; and

WHEREAS, the Quincy Park District, Adams County, Quincy, Illinois agrees to the following terms and conditions: to use the surplus property only in the official program which it represents; and upon receipt, agrees to place the surplus property into use within one year; and it agrees that the property shall be used for a period of one year (certain items, eighteen months); that is agrees it will not sell, loan, trade or tear down the property without written consent from the State of Illinois; and

WHEREAS, the Quincy Park District, Adams County, Quincy, Illinois understands that surplus property must be used in an authorized program and that personal use or non-use of surplus property is not allowed;

THEREFORE, WE THE ELECTED OFFICIALS of the Quincy Park District, Adams County, Quincy, Illinois do hereby consent and decree that the Quincy Park District, Adams County, Quincy, Illinois is authorized to participate in the State of Illinois Federal Surplus Property Program.

ADOPTED: August 11, 2021 _____
President

ADOPTED: August 11, 2021 _____
Secretary

State of Illinois)
County of Adams)

Subscribed and sworn (or affirmed) to before me on 11th day of August, 2021 by Roger Leenerts, as President and Rome Frericks, as Secretary, of the Quincy Park District.

(SEAL) _____, Notary Public

QUINCY PARK DISTRICT

Board of Commissioners

Date of Board Meeting: August 11, 2021

STAFF RECOMMENDATION

AGENDA ITEM: BERRIAN BASKETBALL COURTS ADDITIONAL FUNDING: RECOMMENDED APPROVAL

BACKGROUND INFORMATION: \$36,740 was included in the 2021 operating budget to build two new basketball courts at Berrian Park. Due to the increased cost of materials, and for relocating the basketball court three (3) feet due to a man hole on the edge of the playing surface, construction costs are higher than expected.

The total costs for material and moving the courts are \$9,691, making the total project cost \$46,431.

FISCAL IMPACT: The budget price increased by \$9,691 to \$46,431. Funding for the increase will come from 2021 excess Bond funds.

STAFF RECOMMENDATION: Staff recommends the Board approve the overage for the Berrian Basket Ball Courts.

PREPARED BY: Matt Higley, Director of Parks

BOARD ACTION:

QUINCY PARK DISTRICT

Board of Commissioners

Date of Board Meeting: August 11, 2021

STAFF RECOMMENDATION

AGENDA ITEM: RIVERVIEW PARK ROAD/CURB AND STORM DRAIN REPAIRS: RECOMMENDED APPROVAL

BACKGROUND INFORMATION: The Park District has received large amounts of rain over the last month causing drainage problems. The 20' drop box that drains the road next to the bluff has failed and is eroding the bluff. Also 30' of curbing on the south road has washed out and needs to be replaced.

We will re-route the storm drainage to tie in with the city storm drain by running 12" double wall pipe across the Park to second street to tie in to an existing drain pipe. The drain pipe to the drop box will be capped off and eliminated. The 30' of curbing on the south road will be removed and replaced with new curb with backfill placed to help hold the curb.

Behind this report is a picture of the needed repairs.

FISCAL IMPACT: The repairs will be completed for \$9,300 with funds to come from excess 2021 Bond funds.

STAFF RECOMMENDATION: Staff recommends the board approve the \$6,800 quote from Fessler Construction for the storm drain repair. and the \$2,500 quote from Derhake Bros. Excavating and Plumbing for the south road curb replacement for a total project cost of \$9,300.

PREPARED BY: Matt Higley, Director of Parks

BOARD ACTION:

Riverview Park Storm Drain Drop Box



Riverview Park South Road Curb Repair



QUINCY PARK DISTRICT

Board of Commissioners

Date of Board Meeting: August 11, 2021

STAFF RECOMMENDATION

AGENDA ITEM: MADISON PARK SIDEWALK REPLACEMENT: RECOMMENDED APPROVAL

BACKGROUND INFORMATION: The sidewalk bordering Madison Park playground has been cracking and needs replacement. Playground chips are scheduled to be replaced this fall along with the shelter demolition. Replacing the sidewalk this fall will have the least impact on anyone that uses this facility.

Two quotes were received by staff with the low bid of \$6,800 coming from Derhake Bros. Excavating and Plumbing.

Attached to this report is a picture of the work to be completed.

FISCAL IMPACT: The sidewalk will be completed for \$6,800 using excess 2021 Bond Funds.

STAFF RECOMMENDATION: Staff recommends approval of the quote from Derhake Bros. Excavating and Plumbing for \$6,800 for the Madison Park sidewalk replacement.

PREPARED BY: Matt Higley, Director of Parks

BOARD ACTION:

Madison Park Sidewalk Replacement



QUINCY PARK DISTRICT

Board of Commissioners

Date of Board Meeting: August 11, 2021

STAFF RECOMMENDATION

AGENDA ITEM: WESTVIEW CONCESSION AREA AIR CONDITIONER REPLACEMENT: RECOMMENDED APPROVAL

BACKGROUND INFORMATION: Westview's Pro-Shop building HVAC system consisted of furnace units dating back to 1999. AC units were dated (2) 1999, 2007, 2010, & 2014. One of the 1999 furnace and AC units was replaced in 2021 due to failure. Funding came from Westview's budget.

Staff is seeking the replacement of a HVAC unit in order to soften the impact to Westview's future budget in the event of failure of multiple units within the same fiscal year, and to replace a unit recommended by HVAC professionals. Future Westview budgets will address the replacement of the remaining furnace and AC units.

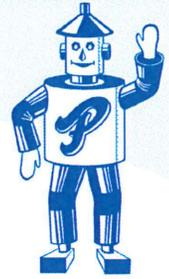
Two bids were received. One from Keck Heating & Air Conditioning in the amount of \$7,584.00 and one from Peters Heating & Air Conditioning in the amount of \$6,995.00.

FISCAL IMPACT: Proposed funding is from the uncommitted 2021 G.O. Bond funds.

STAFF RECOMMENDATION: Staff recommends the purchase of a HVAC unit for the Westview Pro-Shop from Peters Heating & Air Conditioning in the amount of \$6,995.00 from uncommitted GO Bond funds.

PREPARED BY: Donald J. Hilgenbrinck, Director of Business Services

BOARD ACTION:



August 2, 2021

Westview Golf Course
Attn: David Morgan
2150 S. 36th
Quincy, IL 62301

Job: HVAC Replacement

Dear David,

After looking at the systems there is only one complete AC system in need of replacement that was installed in 1999. The other are 7-10 years old. The furnaces all look original (1999) other than 1 that was installed in 2020.

We propose to furnish all material and labor necessary to complete the following:

Install (1) Carrier, 24ABB360-5, 13SEER, 230/3ph, 5-ton condenser on the south west wall. Inside we will install (1) Carrier, CNPHP6021, 5-ton horizontal coil along with (1) Carrier, 58SBA110-20, 80% efficient, gas furnace above the ceiling. We will reuse the refrigeration lines and the power setup. The unit would have a one year parts and labor along with a five year compressor warranty.

Electrical work is included in this bid.

The above proposed would be installed in a professional, skillful manner, for the sum of SIX THOUSAND NINE HUNDRED NINETY FIVE DOLLARS AND NO CENTS.

Price: \$6,995.00

Sincerely,

Adam Peters
Peters Heating and Air Conditioning
4520 Broadway St.
Quincy, IL 62305

PROPOSAL



Phone: 217-223-KECK(5325)

Fax: 217-223-8325

Email: thessling@keckheatingandair.com

To: Westview

2150 S. 36th

Quincy IL. 62301

Phone: 223-7499 cell:

Date: 8/3/2021

We propose to submit specifications and estimates for:

Oldest Unit to replace 1st (1999 model)

- Install one new 5 ton Daikin , single stage 13 SEER air conditioner and matching coil with 80% efficient furnace.
 - Install new digital programmable thermostat.
- All ductwork transitions are included to modify the existing ductwork to the new system.
- Electric to the new Air conditioner and furnace is included.
- All work performed by KECK Heating & Air will be done in a professional manner using common trade practices.
- The existing system will be removed and disposed of according to EPA rules and regulations.

- All scrap material resulting from our installation will be removed from the premises as work progresses.

All required permits and fees are included

Price includes all labor and materials to complete the job: **\$7584.00**

2007 model

- Install one new 3 ton Daikin , single stage 13 SEER air conditioner and matching coil with 80% efficient furnace.
 - Install new digital programmable thermostat.
- All ductwork transitions are included to modify the existing ductwork to the new system.
- Electric to the new Air conditioner and furnace is included.
- All work performed by KECK Heating & Air will be done in a professional manner using common trade practices.
- The existing system will be removed and disposed of according to EPA rules and regulations.
- All scrap material resulting from our installation will be removed from the premises as work progresses.

All required permits and fees are included

Price includes all labor and materials to complete the job: **\$6930.00**

2010 model (pro shop)

- Install one new 5 ton Daikin , single stage 13 SEER air conditioner and matching coil with 96% efficient furnace.

- Install new digital programmable thermostat.
- All ductwork transitions are included to modify the existing ductwork to the new system.
- Electric to the new Air conditioner and furnace is included.
- All work performed by KECK Heating & Air will be done in a professional manner using common trade practices.
- The existing system will be removed and disposed of according to EPA rules and regulations.
- All scrap material resulting from our installation will be removed from the premises as work progresses.

All required permits and fees are included

Price includes all labor and materials to complete the job: **\$8763.00**

“All estimates/invoices include a cash or check payment discount. Any Credit Card or Debit Card payments will lose the 2.5% discount.”

KECK HVAC APPRECIATES THE OPPORTUNITY OF DOING BUSINESS WITH YOU

WE PROPOSE hereby to furnish materials and labor – complete in accordance with these specifications, for the sum of:

AS STATED ABOVE

Payable as follows:

All material is guaranteed to be as specified. All work to be completed in a workmanlike manner, according to standard practices. Any alteration or deviation from above specifications involving extra costs will be executed only upon written orders, and will become an extra charge over and above the estimate. All agreements contingent upon strikes, accidents or delays beyond our control. Owner to carry fire, tornado, and other necessary insurance. Keck Heating & Air Inc. and it's employees are fully insured.

Authorized

Signature: _____

Note: This proposal may be withdrawn by us if not accepted within **30** days.

ACCEPTANCE OF PROPOSAL: The prices, specifications and conditions are satisfactory and are hereby accepted. You are Authorized to do the work as specified. Payment will be made as outlined above.

Signature: _____ Date: _____ Signature: _____ Date: _____

QUINCY PARK DISTRICT

Board of Commissioners

Date of Board Meeting: August 11, 2021

STAFF RECOMMENDATION

AGENDA ITEM: RESOLUTION NO. 21-06, A RESOLUTION TO SUPPORT THE CITY OF QUINCY IN THEIR APPLICATION FOR THE ILLINOIS BOAT ACCESS AREA DEVELOPMENT PROGRAM GRANT: RECOMMENDED APPROVAL

BACKGROUND INFORMATION: The City of Quincy, The District, and the Park District met on July 28th to discuss a possible grant offered by the Illinois Boat Area Development Grant Program through the Illinois Department of Natural Resources. The grant has a maximum value of \$200,000. Projects deemed eligible for funding are boat and canoe launching ramps and courtesy docks. Dredging is not an eligible project.

The purpose of the Boat Access program is the distribution of funds to eligible applicants on a statewide competitive basis to provide water-based recreational access to the surface waters of Illinois.

Approval of this resolution is to support the City of Quincy in the grant application process and in no way holds the Park District responsible for any funding.

FISCAL IMPACT: None.

STAFF RECOMMENDATION: Staff recommends approval of Resolution #21-06 as presented.

PREPARED BY: Rome Frericks, Executive Director

BOARD ACTION:

**QUINCY PARK DISTRICT
RESOLUTION NO. 21-06**

**A RESOLUTION TO SUPPORT THE CITY OF QUINCY IN THEIR APPLICATION FOR
THE ILLINOIS BOAT ACCESS AREA DEVELOPMENT PROGRAM GRANT**

WHEREAS the Boat Access Area Development Grant program is a state-financed program enacted by the Civil Administrative Code, Section 805-325 (20 ILCS 805/805-325), and THE BOAT REGISTRATION AND SAFETY ACT, SECTION 10-1 (625 ILCS 45/10-1) and is administered in accordance with 17 IL Adm. Code 3035; and,

WHEREAS many parks and recreational facilities both water-based and non-water-based have been built by the Quincy Park District in the public interest of Quincy over the years; and,

WHEREAS the Quincy Park District deems the purpose of this project to provide water-based access to the surface waters of Illinois; and,

WHEREAS Quincy Park District, County of Adams, and the City of Quincy through the Riverfront Steering Committee developed a Riverfront Master Plan which has identified water-based access to the surface waters of Illinois as part of the Master Plan; and,

WHEREAS it is in the best interest of the Quincy Park District, its residents and the community at large to support the City of Quincy in obtaining funds for the construction of boat and canoe launching ramps and courtesy docks;

NOW, THEREFORE, BE IT HEREBY RESOLVED BY THE BOARD OF COMMISSIONERS OF THE QUINCY PARK DISTRICT that the Executive Director of the Quincy Park District, Rome Frericks, be authorized on behalf of the Quincy Park District to take such action or actions necessary in order to support the City of Quincy's application(s) for funding, as the Quincy Park District's primary representative.

This resolution shall be in full force and effect immediately upon its passage and approval.

DATED this 11th _ day of August, 2021

QUINCY PARK DISTRICT

By: _____
Its President

ATTEST:

Secretary, Quincy Park District

AYES: _____

NAYS: _____

ABSENT: _____

PASSED AND APPROVED THIS 11th DAY OF AUGUST. 2021

PUBLIC INPUT