

Quincy Park District

BOARD OF COMMISSIONERS MEETING



Request to Speak

Due to COVID-19, the Administrative Offices are closed to the general public, the Quincy Park District is working on a solution to enable residents to voice any questions or comments. In lieu of a Request to Speak, any comments regarding a Quincy Park District Board meeting will need to be sent as an email with contact information to info@quincyparkdistrict.com by 5:00 p.m. on Tuesday, May 12th. The Executive Director will make sure that the comment is read in summary and a full copy of the comment will be provided to the Board of Commissioners prior to the meeting. *

**QUINCY PARK DISTRICT
1231 Bonansinga Drive
Quincy, Illinois**

**Agenda
May 13, 2020**

Regular Meeting – Board Room

6:00 P.M.

CALL TO ORDER: (ROLL CALL)

PLEDGE OF ALLEGIANCE

CONSENT AGENDA: (UNANIMOUS CONSENT)

1. Check Register – Full Monthly: Recommended Approval by the Finance Committee
2. Regular Meeting Minutes – April 8, 2020

PUBLIC INPUT: * See above information requiring the submission of public questions or comments by e-mail.

BOARD INFORMATION/EDUCATION:

- IMRF/Pension Status Update
- Gardner Park Nature Trails

CORRESPONDENCE:

VOLUNTEERS:

- Quincy Bicycle Club/Trail Blazers
- Running Club
- Quincy Tennis Association

EXECUTIVE DIRECTOR'S REPORT:

- Rome Frericks

DIRECTOR'S REPORTS:

- Matt Higley, Director of Parks
 - Don Hilgenbrinck, Director of Business Services
 - Mike Bruns, Director of Program Services
 - David Morgan, Director of Golf
 - Marcelo Beroiza, Director of Marketing/Operations
-
- Quincy Park District Board of Commissioners Annual Reorganization: Election of Board and Officers **(ROLL CALL VOTE)**
 - Quincy Park District Board Attorney Appointment: Recommended Approval **(VOICE VOTE)**

COMMITTEE REPORTS:

UNFINISHED BUSINESS:

NEW BUSINESS:

- Quincy Park District Sale of Land (Lenane Park) by Referendum Timeline: Discussion Only
- Resolution No. 20-01: A Resolution Supporting the Submission of a Local Regionalized Plan To Reopen Adams County: Recommended Approval **(ROLL CALL VOTE)**

EXECUTIVE SESSION: In accordance with 5 ILCS, Par. 120/2c, I move that the Board convenes into Executive Session to discuss: (please read item(s) from list) **(ROLL CALL VOTE)**

3. The selection of a person to fill a public office, as defined in this Act, including a vacancy in a public office, when the public body is given power to appoint under law or ordinance, or the discipline, performance or removal of the occupant of a public office, when the public body is given power to remove the occupant under law or ordinance.

CALL TO ORDER (OPEN SESSION) (ROLL CALL VOTE)

ACTIONS AFTER EXECUTIVE SESSION

ADJOURN (VOICE VOTE)

CONSENT AGENDA
(Unanimous Consent)

Governor's Executive Order 2020-07 issued on March 16, 2020 suspended the Open Meetings Act provisions relating to in-person attendance by members of a public body. This meeting of the Quincy Park District Board was held via video conference and followed guidance that was issued from the Public Access Counselor ("PAC") that was based on the current status of the law and the Governor's Executive Orders issued as a result of the COVID-19 pandemic.

QUINCY PARK DISTRICT
1231 Bonansinga Drive
Quincy, Illinois

Regular Meeting
Video Conference

April 8, 2020
6:00 P.M.

ROLL CALL

President Frankenhoff called the meeting to order and upon the roll being called the following members were present via video conferencing: President John Frankenhoff, Vice President Barbara Holthaus, Commissioners Vicki Dempsey, Nathan Koettters, Roger Leenerts and Jeff Steinkamp.

All Park Commissioners were permitted to attend the meeting by video.

Also in Attendance via Video Conference: Executive Director–Rome Frericks, Director of Parks–Matt Higley, Director of Business Services–Don Hilgenbrinck, Director of Program Services–Mike Bruns, Director of Golf–David Morgan, Director of Marketing/Operations–Marcelo Beroiza and Board Attorney–Terry Anastas.

CONSENT AGENDA

President Frankenhoff asked if there were any objections or changes to the March 11, 2020 Regular or Executive Board meeting minutes or the check register and upon hearing no objections, he announced they were approved by unanimous consent.

PUBLIC INPUT

Executive Director Frericks confirmed that no emails, public questions or comments were received.

EXECUTIVE DIRECTOR'S REPORT

Executive Director Frericks noted that he has been updating the Commissioners on the Governor's Executive Orders and reported that all playgrounds and facilities are closed to the public. We are not taking reservations and the golf course is closed.

DIRECTORS' REPORTS

There were no questions for the Directors.

COMMISSIONER REPORTS

Commissioner Steinkamp noted that all Riverfront meetings have been canceled until further notice. Commissioner Dempsey reported that Friends of the Bull House have a meeting scheduled for next Monday and the Dogwood Open House has been canceled. They may try to do an Open House in June. There was discussion regarding facility checks on the Bull House and Villa Kathrine.

NEW BUSINESS

Quincy Park District 2020-2021 Goals and Objectives First Quarter Status Update

There were no questions regarding the quarterly update.

Bid for Quincy Park District Maintenance Building Construction

Based on discussions with Board Attorney Anastas, Executive Director Frericks amended the staff recommendation to accept the low bid from Building Systems of Illinois. He reported that they talked to representatives with the business and discussed their background and the project. He reviewed the bids and funding of the project. Vice PRESIDENT HOLTHAUS MADE A MOTION SECONDED BY COMMISSIONER STEINKAMP TO APPROVE THE LOW BID FROM BUILDING SYSTEMS OF ILLINOIS FOR \$456,692 FOR CONSTRUCTION OF THE MAINTENANCE BUILDING. There was discussion regarding the amount of the bid and whether the project should be postponed. There were concerns about starting the project during the pandemic, the anticipated reduction in revenue, the overall cost of the project and the financial uncertainty for not only the District but its residents.

THE FOLLOWING ROLL CALL VOTES WERE CAST AND RECORDED:

COMMISSIONER KOETTERS	NO
COMMISSIONER LEENERTS	NO
COMMISSIONER STEINKAMP	NO
COMMISSIONER DEMPSEY	NO
VICE PRESIDENT HOLTHAUS	NO
PRESIDENT FRANKENHOFF	NO

PRESIDENT FRANKENHOFF DECLARED THE MOTION DEFEATED.

It was agreed that this project will be postponed and should be presented to the Board again in the future.

Bid for Clat Adams Landscaping Along Railroad Tracks

Executive Director reviewed the project and the bid. COMMISSIONER DEMPSEY MADE A MOTION, SECONDED BY VICE PRESIDENT HOLTHAUS TO APPROVE THE STAFF RECOMMENDATION AS PRESENTED.

THE FOLLOWING ROLL CALL VOTES WERE CAST AND RECORDED:

COMMISSIONER LEENERTS	YES
COMMISSIONER STEINKAMP	YES
COMMISSIONER DEMPSEY	YES
COMMISSIONER KOETTERS	YES
VICE PRESIDENT HOLTHAUS	YES
PRESIDENT FRANKENHOFF	YES

PRESIDENT FRANKENHOFF DECLARED THE MOTION CARRIED.

ORDINANCE NO. 20-03: Operations Procedures Manual, Investment Policy Revision

Director Hilgenbrinck noted that this revision was necessary due to recent legislation. COMMISSIONER DEMPSEY MADE A MOTION, SECONDED BY COMMISSIONER LEENERTS TO APPROVE ORDINANCE NO. 20-03 AS PRESENTED.

THE FOLLOWING ROLL CALL VOTES WERE CAST AND RECORDED:

COMMISSIONER STEINKAMP	YES
COMMISSIONER DEMPSEY	YES
COMMISSIONER KOETTERS	YES
COMMISSIONER LEENERTS	YES
VICE PRESIDENT HOLTHAUS	YES
PRESIDENT FRANKENHOFF	YES

PRESIDENT FRANKENHOFF DECLARED THE MOTION CARRIED.

ORDINANCE NO. 20-04: An Ordinance Annexing Certain Territory to the Quincy Park District

Director Hilgenbrinck noted that this change will not add to the tax roll. Commissioner Dempsey made a motion, seconded by Commissioner Koettters to approve Ordinance No. 20-04 as presented by staff. President Frankenhoff explained that the Park Districts boundaries are consistent with the city's except in instances like this where the City has approved annexation prior to the District taking action.

THE FOLLOWING ROLL CALL VOTES WERE CAST AND RECORDED:

COMMISSIONER KOETTERS	YES
COMMISSIONER LEENERTS	YES
COMMISSIONER STEINKAMP	YES
COMMISSIONER DEMPSEY	YES
VICE PRESIDENT HOLTHAUS	YES
PRESIDENT FRANKENHOFF	YES

PRESIDENT FRANKENHOFF DECLARED THE MOTION CARRIED.

President Frankenhoff noted that the last topic of the evening was the Commissioner vacancy. Executive Director Frericks confirmed that no one has submitted an application for the vacancy. President Frankenhoff noted that this was not a surprise and suggested that this be set aside until things are back to normal and everyone can be in the same room again. Commissioner Steinkamp asked Attorney Anastas if there was a deadline. Attorney Anastas stated that the statute says you shall make an appointment to fill the vacancy. It does not say when. There was discussion about the deadline for the application and Attorney Anastas said there is nothing wrong with continuing to accept questionnaires. It was agreed to move this topic to May's meeting.

With no other business to discuss, COMMISSIONER DEMPSEY MADE A MOTION, SECONDED BY COMMISSIONER KOETTERS, TO ADJOURN THE MEETING. UNANIMOUS. PRESIDENT FRANKENHOFF DECLARED THE MOTION APPROVED. The meeting adjourned at 6:48 p.m.

Secretary

Chairman

Date

Date

PUBLIC INPUT

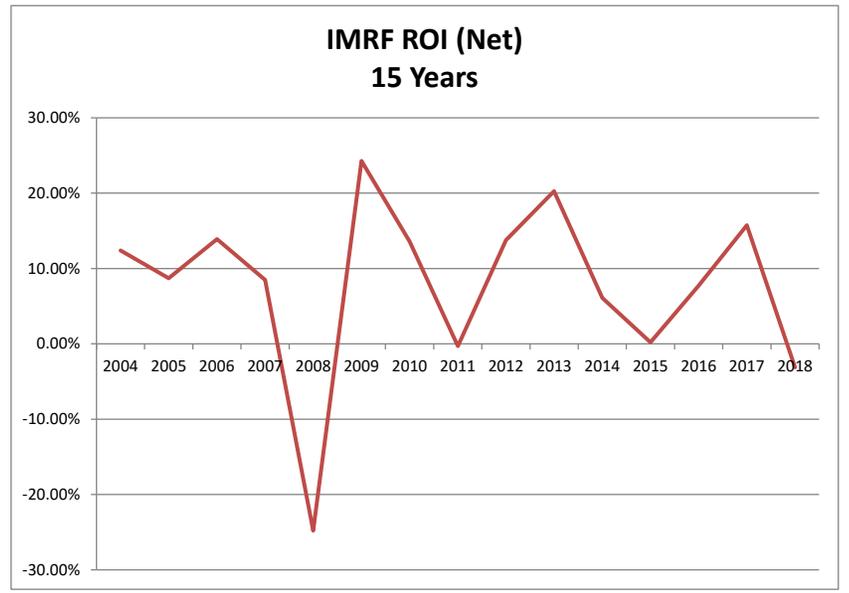
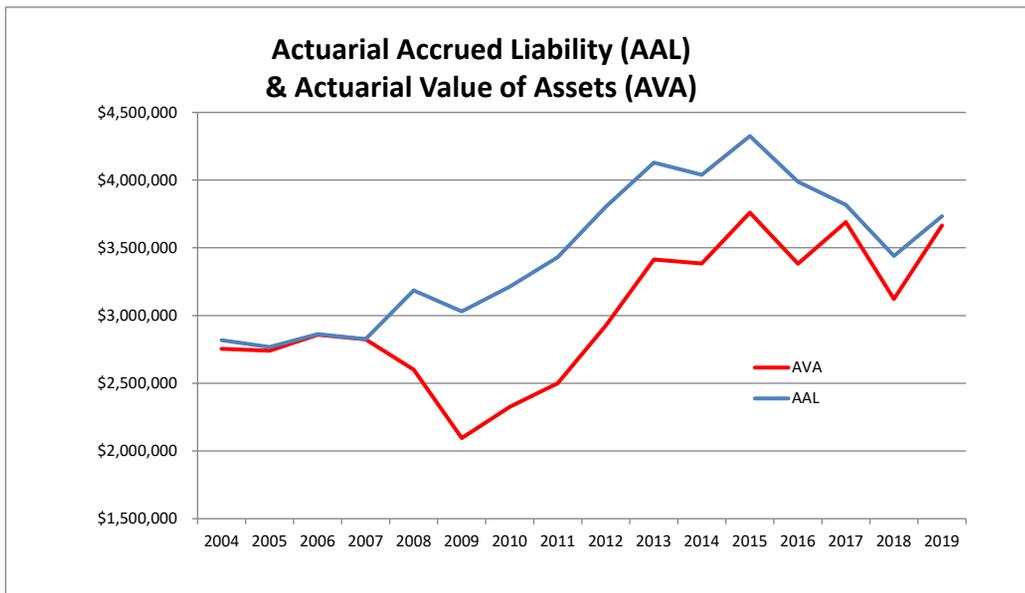
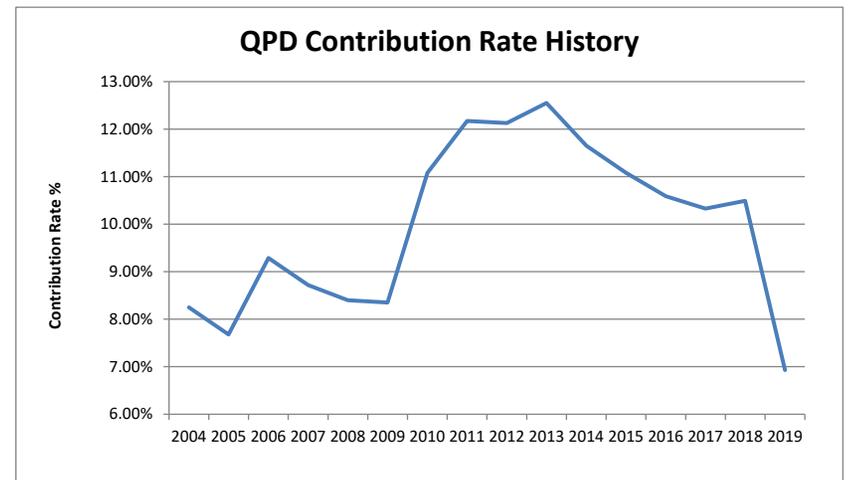
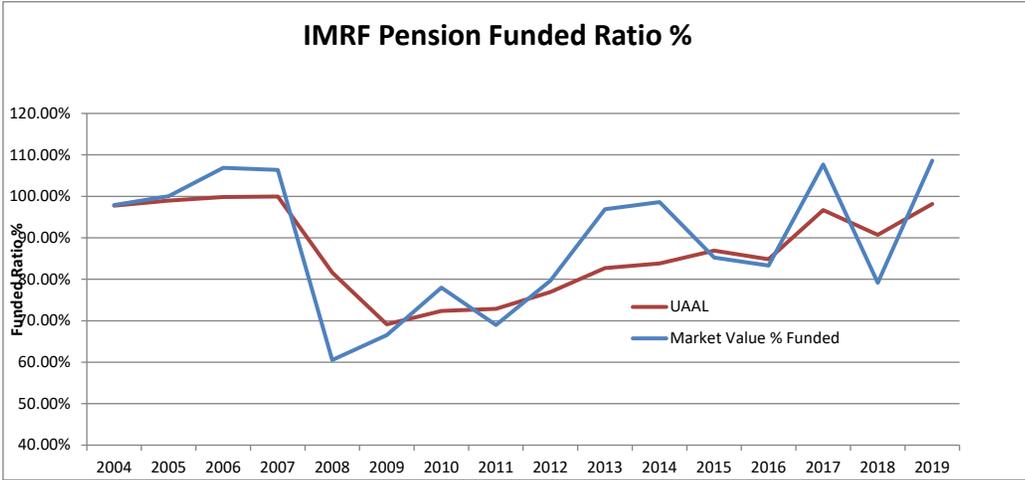
***BOARD
INFORMATION/
EDUCATION***

Quincy Park District
IMRF Schedule of Funding Progress

Actuarial Valuation Date (Dec 31st)	Actuarial Value of Assets (a)	Market Value Basis of Actuarial Value Assets (a1)	Actuarial Accrued Liability (AAL) (b)	Unfunded AAL - Entry Age (b-a)	Funded Ratio % (UAAL) (a/b)	Market Value Basis of Funded Ratio % (a1/b)	Covered Payroll (c)	UAAL as a % of Covered Payroll ((b-a)/c)	Employee Contribution (4.5%)	Quincy Park District Total Contribution	Total Contribution	Quincy Park District Total Rate	IMRF Investment Return (Net of Fees)
1992	\$ 585,444		\$ 712,478	\$ 127,034	82.17%		\$ 619,607	20.50%					
1993	\$ 734,869		\$ 783,118	\$ 48,249	93.84%		\$ 634,541	7.60%	\$ 28,554.35	\$ 54,177.99	\$ 82,732.33	9.50%	
1994	\$ 879,527		\$ 910,029	\$ 30,502	96.65%		\$ 664,927	4.59%	\$ 29,921.72	\$ 50,971.35	\$ 80,893.06	9.46%	
1995	\$ 1,040,343		\$ 1,109,190	\$ 68,847	93.79%		\$ 676,201	10.18%	\$ 30,429.05	\$ 52,418.91	\$ 82,847.95	8.65%	
1996	\$ 1,198,742		\$ 1,229,075	\$ 30,333	97.53%		\$ 719,368	4.22%	\$ 32,371.56	\$ 60,854.76	\$ 93,226.32	8.51%	
1997	\$ 1,332,061		\$ 1,339,398	\$ 7,337	99.45%		\$ 761,250	0.96%	\$ 34,256.25	\$ 56,691.94	\$ 90,948.19	8.81%	
1998	\$ 1,518,804		\$ 1,499,714	\$ (19,090)	101.27%		\$ 866,539	0.00%	\$ 38,994.26	\$ 58,953.18	\$ 97,947.43	8.53%	
1999	\$ 1,775,333		\$ 1,637,103	\$ (138,230)	108.44%		\$ 1,020,949	0.00%	\$ 45,942.71	\$ 82,222.88	\$ 128,165.58	8.29%	20.90%
2000	\$ 2,062,073		\$ 1,752,218	\$ (309,855)	117.68%		\$ 1,060,541	0.00%	\$ 47,724.35	\$ 83,939.44	\$ 131,663.78	8.06%	1.90%
2001	\$ 2,268,385		\$ 2,169,437	\$ (98,948)	104.56%		\$ 1,186,569	0.00%	\$ 53,395.61	\$ 88,615.58	\$ 142,011.18	6.96%	-6.10%
2002	\$ 2,288,389		\$ 2,236,866	\$ (51,523)	102.30%		\$ 1,196,689	0.00%	\$ 53,851.01	\$ 73,399.81	\$ 127,250.81	5.39%	-8.70%
2003	\$ 2,517,201		\$ 2,459,744	\$ (57,457)	102.34%		\$ 1,155,037	0.00%	\$ 51,976.67	\$ 84,871.18	\$ 136,847.84	8.11%	22.60%
2004	\$ 2,754,037	\$ 2,759,016	\$ 2,817,934	\$ 63,897	97.73%	97.91%	\$ 1,161,415	5.50%	\$ 52,263.68	\$ 104,619.20	\$ 156,882.87	8.25%	12.40%
2005	\$ 2,739,676	\$ 2,768,757	\$ 2,767,674	\$ 27,998	98.99%	100.04%	\$ 1,129,639	2.48%	\$ 50,833.76	\$ 86,755.72	\$ 137,589.47	7.68%	8.70%
2006	\$ 2,858,429	\$ 3,060,229	\$ 2,862,970	\$ 4,541	99.84%	106.89%	\$ 1,088,304	0.42%	\$ 48,973.68	\$ 101,103.73	\$ 150,077.41	9.29%	13.90%
2007	\$ 2,823,980	\$ 3,005,736	\$ 2,825,062	\$ 1,082	99.96%	106.40%	\$ 1,183,036	0.09%	\$ 53,236.62	\$ 103,161.73	\$ 156,398.35	8.72%	8.50%
2008	\$ 2,600,679	\$ 1,928,098	\$ 3,185,490	\$ 584,811	81.64%	60.53%	\$ 1,233,487	47.41%	\$ 55,506.92	\$ 103,612.81	\$ 159,119.72	8.40%	-24.80%
2009	\$ 2,095,350	\$ 2,016,522	\$ 3,030,748	\$ 935,398	69.14%	66.54%	\$ 1,348,306	69.38%	\$ 60,673.77	\$ 112,582.99	\$ 173,256.76	8.35%	24.28%
2010	\$ 2,325,767	\$ 2,506,797	\$ 3,214,437	\$ 888,670	72.35%	77.99%	\$ 1,295,165	68.61%	\$ 58,282.43	\$ 144,596.40	\$ 202,878.82	11.08%	13.60%
2011	\$ 2,500,519	\$ 2,365,877	\$ 3,430,456	\$ 929,937	72.89%	68.97%	\$ 1,304,846	71.27%	\$ 58,718.07	\$ 162,141.97	\$ 220,860.04	12.17%	-0.29%
2012	\$ 2,927,118	\$ 3,029,695	\$ 3,804,003	\$ 876,885	76.95%	79.64%	\$ 1,397,892	62.73%	\$ 62,905.14	\$ 172,975.42	\$ 235,880.56	12.13%	13.77%
2013	\$ 3,413,937	\$ 4,001,589	\$ 4,128,857	\$ 714,920	82.68%	96.92%	\$ 1,384,072	51.65%	\$ 62,283.24	\$ 177,207.82	\$ 239,491.06	12.55%	20.26%
2014	\$ 3,384,442	\$ 3,982,610	\$ 4,038,903	\$ 654,461	83.80%	98.61%	\$ 1,413,339	46.31%	\$ 63,600.26	\$ 273,598.75	\$ 337,199.00	11.65%	6.10%
2015	\$ 3,760,134	\$ 3,686,575	\$ 4,325,492	\$ 565,358	86.93%	85.23%	\$ 1,353,345	41.77%	\$ 60,900.53	\$ 153,921.55	\$ 214,822.07	11.08%	0.20%
2016	\$ 3,383,253	\$ 3,322,197	\$ 3,987,936	\$ 604,683	84.84%	83.31%	\$ 1,245,231	48.56%	\$ 56,035.40	\$ 135,999.58	\$ 192,034.97	10.59%	7.71%
2017	\$ 3,690,782	\$ 4,111,444	\$ 3,817,156	\$ 126,374	96.69%	107.71%	\$ 1,222,766	10.34%	\$ 55,024.47	\$ 230,522.18	\$ 285,546.65	10.33%	15.73%
2018	\$ 3,121,753	\$ 2,723,083	\$ 3,441,021	\$ 319,268	90.72%	79.14%	\$ 1,256,990	25.40%	\$ 56,564.57	\$ 186,977.88	\$ 243,542.45	10.49%	-3.12%
2019	\$ 3,665,442	\$ 4,055,697	\$ 3,733,827	\$ 68,385	98.17%	108.62%	\$ 1,251,025	5.47%	\$ 56,296.14	\$ 244,620.54	\$ 300,916.68	6.93%	19.57%

Note: Employer Total Contributions for 2014, 2017 & 2018 includes voluntary additional contributions. The 2014 "Funded Ratio %" of 83.8% would have been 81.3% without the additional \$100k contribution. The 2017 "Funded Ratio %" of 96.7% would have been 94.1% without the additional \$100k contribution. The 2018 "Funded Ratio%" of 90.72% would have been 89.3% without the additional \$50K contribution. The 2019 "Funded Ratio%" of 98.17% would have been 94.15% without the additional \$150K contribution.

Quincy Park District IMRF Schedule of Funding Progress



Gardner Park Nature Trails Overview/Update

- On 04/15/20 staff conducted a 3.5 mile walk through of the Gardner Park Nature Trails with members from both the Running Club and Bike Club.
- After the assessment on the volunteer project, both staff and volunteers were able to identify the key resources needed to support the safety and use of the trail.
- Park District's Safety Supervisor ordered signs for the trail to ensure park patrons safety on park property. (Non-motor vehicle allowed – Trail entrance – Directional signs – Hiker and Bicycle only signs – Rules signs)
- Our maintenance department provided a dumpster trailer to help gather and dispose of all the items been dump on this park. (these items are removed on a monthly basis)
- Park District provided a load of dirt and gravel to cover holes and fix washouts and fix trail erosion areas for their volunteer day.
- The volunteer efforts have been reported in our past monthly Board meetings
- Members of these organizations are participating on these initiatives include the Trail Blazers, Quincy Bicycle Club and Quincy Mountain Bike Club.
- The groups have been using and maintaining these trails over 17 years.
- The Gardner Park web page is currently under construction for formatting and the uploading of videos.

These are a few key items and timelines for the environmental assessment and impact.

- Project components
- Bridges repair/structure and drainage
- User safety
- Map locations points throughout the trail for users and entrances kiosk (You are here maps "X")
- Community experience encounters
- Project objectives
- Organizations involved
- Site visits
- Community assets, organizations and volunteers
- An environmental engineer volunteer will visit the trail on the week of 5/4/2020 and develop an assessment to promote the trail.
- Glenn Sanders from Mississippi Valley Hunters and Fishermen's Association (MVHFA) conducted an assessment on wild life and nature species. Performed a forestry identification and water ways (creeks and natural drainage points).
- Working with the local Mississippi Valley Council, Boy Scouts of America on identifying trees and native species of plants and wildflowers along the trails.
- IPARKS policy covers ALL of the property of the Quincy Park District, including the undeveloped areas. All the developed areas, facilities, and trails are all covered. IPARKS recommended proper signage which have been installed at the trailheads as well as through out the entire 3.5 miles of trails.
- A "Safety Committee" team was created and had Glenn Sanders assisted the volunteers in the observation of potential safety concerns. The few concerns have been addressed by the members of the safety committee.
- Safety committee group meetings are taking place both on Zoom and on-site meetings.
- Local law enforcement has been notified to reinforce the rules of the trail.

- Once the map is finalized, it will be sent out to emergency personnel in case a park patron needs assistance on the trail.

Environmental Benefits/Reasons for Park Clean-up may include:

- Prevents wildlife from ingesting or otherwise becoming harmed.
- Helps keep the soils and waterways safe/clean for wildlife and humans.
- In some cases, waste can otherwise persist in the environment for hundreds of years.
- Removing tires and other debris can reduce habitat for mosquitos.
- Endless benefits to humans including: keeping park users safe, helps beautify nature, provides for a more welcoming park atmosphere and encourages continued park usages.
- Eradicating bush honeysuckle and letting native species and spring ephemerals thrive in an open woodland park setting.
- In six months, the volunteers have removed five full dumpsters of trash and debris from Gardner Park.

The plan is to provide for the recreation, health, inspiration, and education of the people of Quincy by helping to preserve the nature trails and extraordinary biological diversity, protecting its most valued natural and cultural resources, and creating opportunities for high- quality recreation for walkers, hikers and mountain bikes and school field trips.

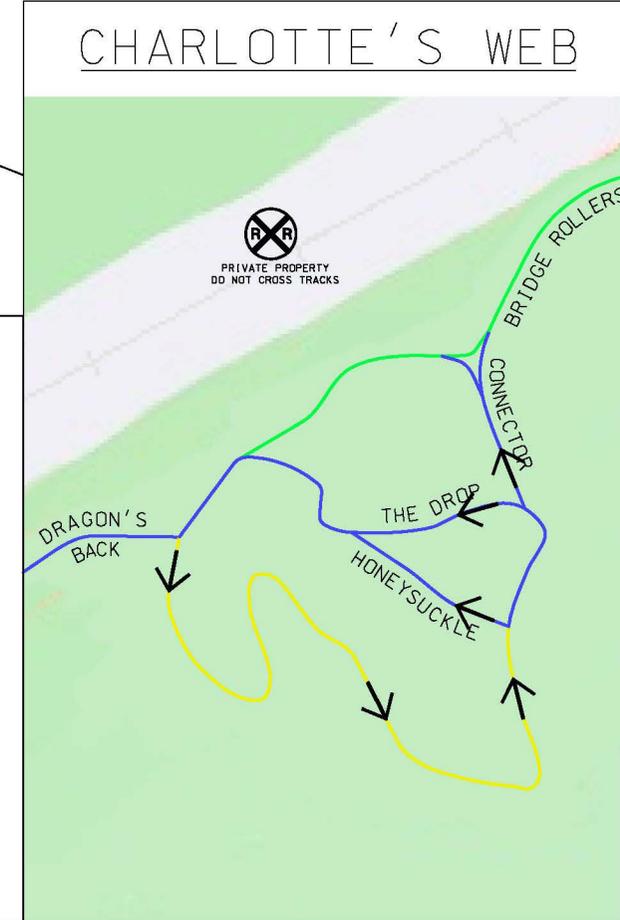
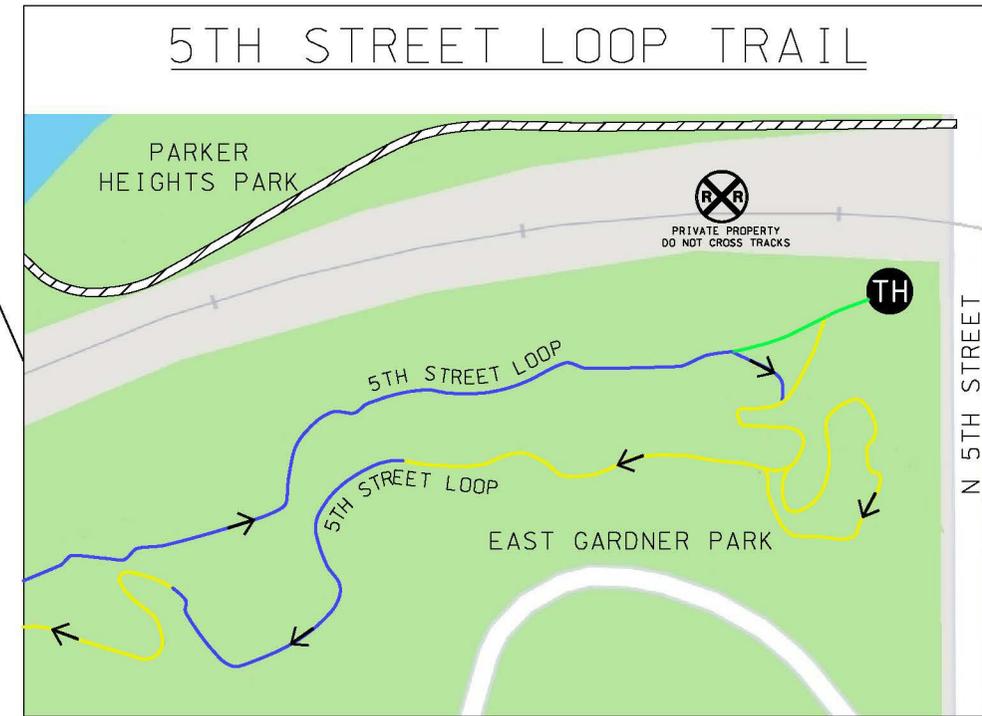
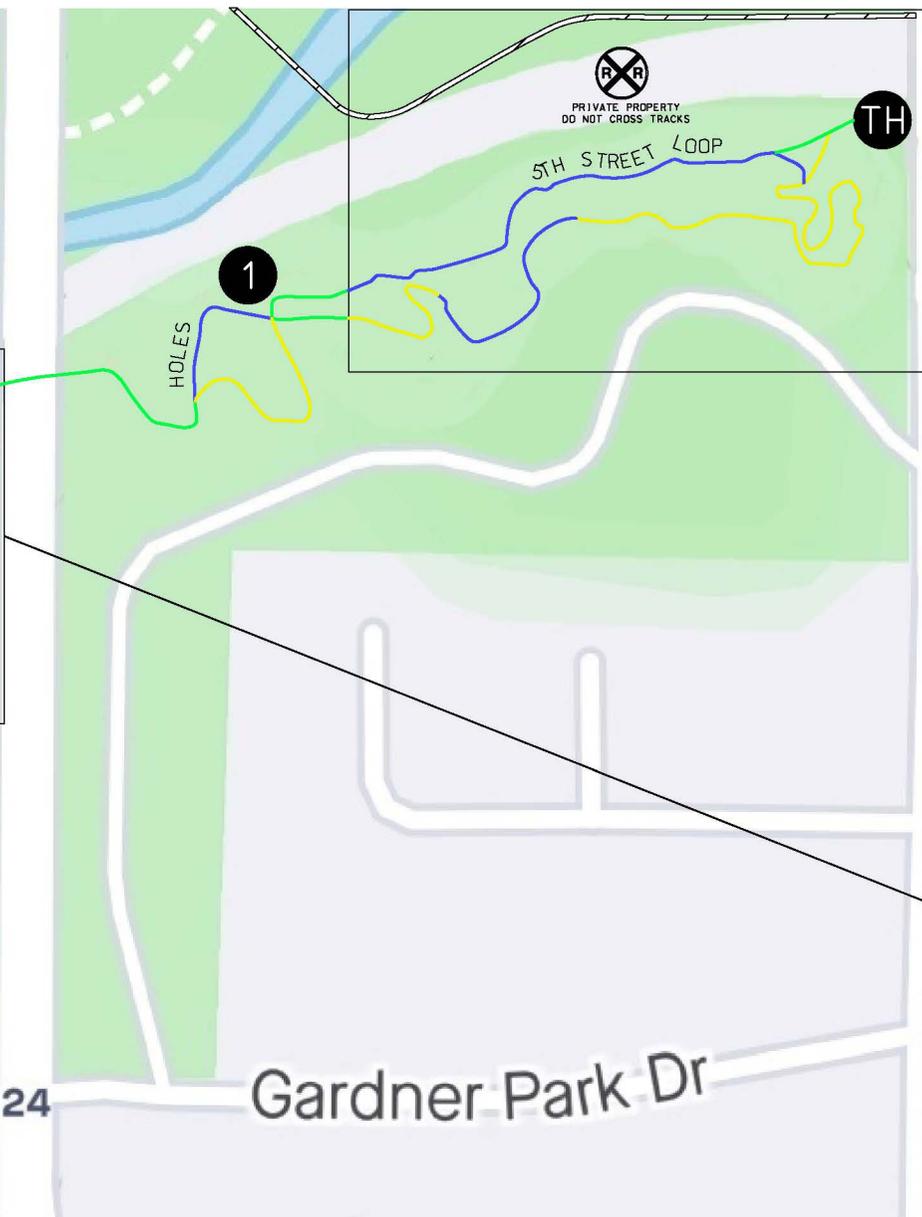
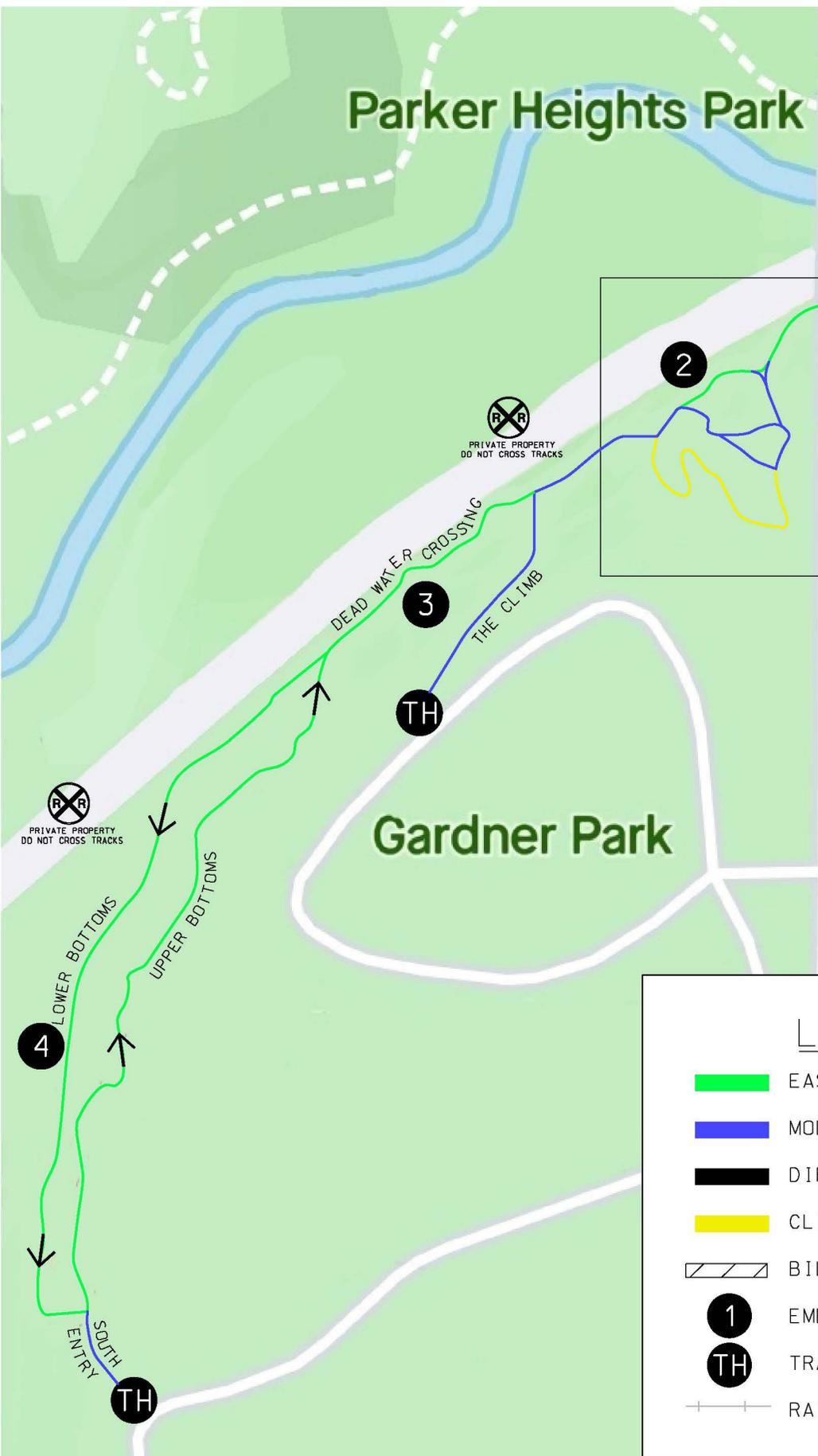
In the future, we can eventually have these types of initiatives on other parks nature trails.

The fact is, these are low economic infrastructure investments for park districts, with greater return and benefits to the community.

The Gardner Park Nature Trails will be on the Friends of the Trails (FOT) May meeting agenda to discuss this with the entire group. The FOT are excited about the Gardner Park Nature Trails as several members from the group have already been on the trail.

Here are a few of the community volunteers:

Matt Tobias- Highway Design Engineer, Missouri Department of Transportation
Travis Merrill-Senior Application Engineer, Gardner Denver
Martin Meyer- Licensed Architect, Poepping, Stone, Bach & Associates
Cullan Duke-Chief Landscape Licensed Architect, Klingner & Associates
Kara Knuffman-Environmental Specialist/Ecologist, Klingner & Associates
Glen Sanders-MVHFA and former IL Department of Natural Resources and Conservation



LEGEND

- EASY TRAIL
- MODERATE TRAIL
- DIFFICULT TRAIL
- CLIMBING TRAIL
- BILL KLINGNER TRAIL
- 1 EMERGENCY LOCATION MARKER
- TH TRAIL HEAD
- RAILROAD TRACKS

IS THIS FOR YOU?

Find the right cross-country trail track grade for your abilities.

Grade:	Suitable for:	Trail:
	Beginners in good health with basic bike skills. Most types of bikes.	Relatively flat & wide.
	Riders in good health with basic off-road riding skills & fitness. Basic mountain bikes.	Some "single-track" sections & small obstacles of roots, rocks & bridges.
	Expert mountain bikers with high level of skills & fitness. Good off-road riding & technical experience. Quality off-road mountain bikes. Hard tail and full suspension mountain bikes.	Greater challenge & difficulty. Expect large & unavoidable features. Challenging climbs, hick descents & technical features such as drop-offs and large rocks.

Mountain biking is a potentially hazardous activity carrying a significant risk.

Trail Rules

Mountain biking, hiking and running trails involves risk of serious injury or death. Your knowledge, decisions and actions contribute to your safety and that of others.

- Announce yourself when passing others on the trail.
- Never ride or run when trails are wet.
- Yield to others passing by. Share the trail.
- No littering.
- No motorized vehicles.
- Report trail misconduct.

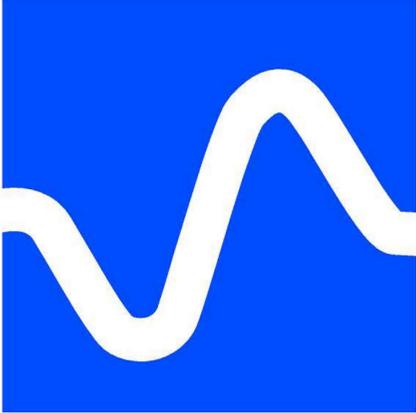
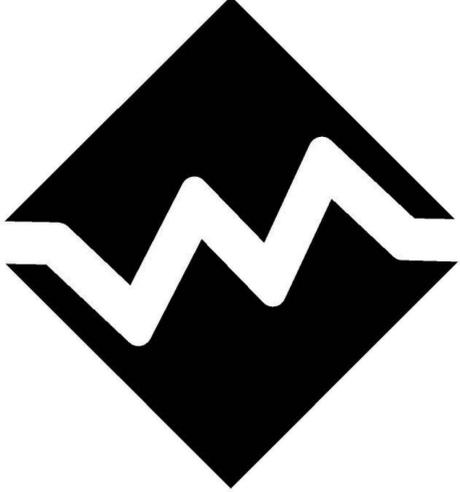
ALWAYS:

1. **STAY IN CONTROL.** You're responsible for avoiding objects and people.
2. **KNOW YOUR LIMITS.** Ride within your ability. Start small and work your way up.
3. **PROTECT YOURSELF.** Use an appropriate bike, helmet and protective equipment.
4. **INSPECT AND MAINTAIN YOUR EQUIPMENT.** Know your components and their operation prior to riding.
5. **INSPECT THE TRAILS AND FEATURES.** Conditions change constantly; plan and adjust your riding accordingly.
6. **OBEY SIGNS AND WARNINGS.** Stay on marked trails only. Keep off closed trails and features. Ride in the direction indicated.
7. **BE VISIBLE.** Do not stop where you obstruct a trail, feature, landing or are not visible.
8. **LOOK AND YIELD TO OTHERS.** Look both ways and yield when entering or crossing a road or trail. When overtaking, use caution and yield to those ahead.
9. **COOPERATE.** If involved in or are witness to an incident, identify yourself to the staff.

Know and follow these rules. It is your responsibility.

IS THIS FOR YOU?

Find the right cross-country trail track grade for your abilities.

Grade:	Suitable for:	Trail:
	Beginners in good health with basic bike skills. Most types of bikes.	Relatively flat & wide.
	Riders in good health with basic off-road riding skills & fitness. Basic mountain bikes.	Some "single-track" sections & small obstacles of roots, rocks & bridges.
	Expert mountain bikers with high level of skills & fitness. Good off-road riding & technical experience. Quality off-road mountain bikes. Hard tail and full suspension mountain bikes.	Greater challenge & difficulty. Expect large & unavoidable features. Challenging climbs, trick descents & technical features such as drop-offs and large rocks.



Mountain biking is a potentially hazardous activity carrying a significant risk.

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- Never ride or run when trails are wet.
- Yield to others passing by. Share the trail.
- No littering.
- No motorized vehicles.
- Report trail misconduct.

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6. **OBEY SIGNS AND WARNINGS.** Stay on marked trails only. Keep off closed trails and features. Ride in the direction indicated.
7. **BE VISIBLE.** Do not stop where you obstruct a trail, feature, landing or are not visible.
8. **LOOK AND YIELD TO OTHERS.** Look both ways and yield when entering or crossing a road or trail. When overtaking, use caution and yield to those ahead.
9. **COOPERATE.** If involved in or are witness to an incident, identify yourself to the staff.

**Know and follow these rules.
It is your responsibility.**

POSTED



**NO MOTORIZED
VEHICLES**

**VIOLATORS WILL BE PROSECUTED
TO THE FULL EXTENT OF THE LAW**

CORRESPONDENCE

VOLUNTEERS

To: Board of Commissioners
From: Rome Frericks
Subject: Monthly Report
Date: April 30, 2020

Administrative Initiatives (4/01/20 – 4/30/20)

Attended:

- Directors' meeting
 - Safety meeting
 - Board meeting
 - Quincy/Adams County Economic Development/Tourism meeting
 - Friends of the Trails meeting
-
- Attended the Village/Presidents & Mayors/Supervisor/Water District Covid 19 meeting.
 - Met with Klingner & Associates on the progress of Bill Klingner Trail from 18th to 24th Street and 5th Street to Parker Heights sections.
 - Met with Attorney Terry Anastas several times on current events concerning the Park District.
 - Attended four IPRA Covid 19 meetings.
 - Held three weekly operations meetings with the Directors.
 - Attended three Adams County Re-Normalization meetings.
 - Attended the Clat Adams fountain annual start-up.
 - Attended the Adams County Together for Children's Social Emotional Support (CSES) Community meeting.
 - Attended the Return to the New Normal & Resuming Park Operations meeting.
 - Met with staff and contractors on several occasions for current Park District improvements.

Administrative Initiatives (5/1/20 – 5/31/20)

- Continue to work with local contractors and engineers on the Bill Klingner Trail project for the 18th to 24th Street section and 5th Street to Parker Heights sections.
- Continue work on the 2020 bond projects, goals and objectives.
- Continue attending the COVID-19 webinars hosted by the Chamber of Commerce, IAPD and IPRA.
- Begin working on the preparations for the grand opening of Bill Klingner Trail from 18th Street to 24th Street.
- Work with Friends of the Trails on the Pedal the Parks fundraiser.
- Begin planning for 2021 bond projects.

DIRECTORS'
REPORTS

To: Board of Commissioners
From: Matt Higley
Subject: Monthly Report
Date: April 30, 2020

Administrative Initiatives (4/1/20 – 4/30/20)

Attended:

- Directors' meeting
- Kiwanis meetings
- Friends of the Trail meeting
- 5th Street to Parker Heights meeting with contractor

- Monitored drainage work at Wavering T-Ball fields.
- Monitored concrete work at Bob Mays fitness equipment.
- Monitored progress on 5th to Parker Heights trail construction.
- Monitored Wavering Park asphalt resurfacing.
- Monitored Indian Mounds Park asphalt resurfacing.
- Monitored Clat Adams fence replacement.

Administrative Initiatives (5/1/20 – 5/31/20)

- Continue planning for 2020 projects, goals and objectives.
- Work on 2020 Capital Projects for Parks Department.
- Monitor work on Wavering T-Ball playground installation.
- Monitor Work on Wavering T-Ball sidewalk and bleacher pads.
- Monitor work on Ben Bumbry Riverview Park shelter.
- Monitor Clat Adams fence replacement.
- Monitor Clat Adams landscaping along fence.
- Monitor Reservoir Park tennis courts 1-4 resurfacing.

- Monitor Gardner Park parking lot and road tar and chip.
- Monitor Indian Mounds curb repair.

To: Board of Commissioners

From: Donald J. Hilgenbrinck

Subject: Monthly Report

Date: April 30, 2020

Administrative Initiatives (4/01/20 – 4/30/20)

- Attended Safety Committee meeting.
- Attended various conferences and staff meetings regarding COVID-19 issues.
- Applied to the Local Records Commission for annual destruction of District records in accordance with the District's retention policy.
- Prepared files and documents for the FY2019 audit and assist auditors with the field work portion.
- Established office operations from residences. Developed staff scheduling for critical on-site tasks.
- Issuing cancellations and refunds for shelter reservations and special events, and refunds for program registrations.

Administrative Initiatives (5/01/20 – 5/31/20)

- Continue to coordinate claim processing with FEMA for reimbursement of District expenses for the 2019 flood.
- Complete worksheets, reports and background statistics for the FY2019 Comprehensive Annual Financial Report (CAFR).
- Continue to assist auditors with the field work portion of the FY2019 audit.
- Prepare the Transmittal Letter and the MD&A for the 2019 Comprehensive Annual Financial Report (CAFR).
- Continue efforts to mitigate the effects and issues of the COVID-19 on District operations, including public services.



Office of the Attorney General State of Illinois

Certificate of Completion

2020 FOIA Training

Monday, April 13, 2020

Administrative Assistant
Mary E Arp

Has successfully completed the
Freedom of Information Act on-line training.



Office of the Attorney General State of Illinois

Certificate of Completion

OMA 2020 Training

Monday, April 13, 2020

Administrative Assistant
Mary E Arp

Has successfully completed the
Open Meetings Act on-line training.

To: Board of Commissioners
From: Mike Bruns
Subject: Monthly Report
Date: April 28, 2020

Administrative Initiatives (04/01/20 – 04/30/20)

- Staff worked on adjusting programs, events, facilities and trainings due to COVID-19.
- Staff conducted virtual staff trainings.
- Staff worked on organizing the youth soccer and baseball leagues.
- Spring sand volleyball league was cancelled.
- Staff worked on preparing the Batting Cage facility to open.
- Staff worked on getting the athletic fields ready to play.
- Staff worked on the t-ball and girls softball programs.
- Summer Special Populations program was cancelled.
- Attended many zoom meetings with staff and other organizations to discuss park district activities.

Administrative Initiatives (05/01/20 – 05/31/20)

- Staff will work on adjusting programs, events, facilities and trainings due to COVID-19.
- Staff will organize the t-ball and girls softball programs.
- Staff will work on hiring seasonal staff and conduct virtual trainings for seasonal staff.
- Staff will work on programs, events and facilities to start and open.

- Staff will conduct virtual pool trainings for IMP staff.
- Staff will prepare Indian Mounds Pool to open.
- Staff will work on finding a sponsor for the Moorman Main field project.

To: Board of Commissioners
From: David Morgan
Subject: Monthly Report
Date: May 1, 2020

Administrative Initiatives (4/01/20 – 4/30/20)

- Attended the directors' and board meetings.
- Monitored COVID-19 for safe practices at Westview Golf Course.
- Helped maintenance staff prepare golf course for upcoming season.
- Power washed the deck area, golf shop, 60 carts and the outside and the inside of the cart barn.
- Canceled Linda Moore Golf Outing scheduled for Friday, April 24.
- Postponed until further notice –
 - Ladies League scheduled to start Tuesday, April 28
 - Rough Riders scheduled to start Wednesday, April 29
 - Titan League scheduled to start Thursday, April 30
- Irrigation system de-winterized and operational.
- 75% of stump voids filled with dirt and seeded.
- Pre-emergent herbicide applied to fairways and tees.
- Hired two new seasonal staff employees for 2020.
- Deep tine aerification on the greens completed.
- Co-ordinated with Bench-Craft Company locations for new tee signs.
- Removed all old tee signs and ball washers.
- Repaired 3 irrigation leaks on holes 24, 22 and 25.

Administrative Initiatives (5/01/20 - 5/31/20)

- Attend the directors' and board meetings.
- Continue to monitor COVID-19 for safe practices at Westview Golf Course.
- Continue to disinfect golf shop for opening.
- Men's Club start date, Wednesday, May 6.
- Junior Optimist Golf Tournament, Saturday, May 9.
- Taylormade Ball Fitting, Wednesday, May 27.
- Men's & Women's City Championship, Saturday, May 30 and Sunday, May 31.
- Continue applying pre-emergent to greens, slopes and perimeter roughs.
- Set-up course for play following COVID-19 guidelines.
- Spot spray post-emergent herbicide to control broadleaf herbicide.
- Apply post and pre-emergent herbicides to soccer and baseball complexes.
- Hire additional seasonal staff for the summer.
- Renovate the green-side bunker on hole 1.
- Preventive fungicide applications begin on greens, tees and fairways.

Westview Golf Course Rounds of Golf - 2020

		Apr-20	2020 YTD	Apr-19	2019 YTD
10000	18 Hole Weekday Green Fee	0	1	420	420
10001	18 Hole Weekend Green Fee	0	0	0	0
10002	9 Hole Weekday Green Fee	0	36	129	139
10003	9 Hole Weekend Green Fee	0	0	0	0
10004	Twilight Green Fee	0	9	55	66
10005	Fall/Spring/Winter Green Fee	0	170	0	223
10006	M-T-TH-Special	0	16	75	94
10007	Winter Special w/ Car	0	27	0	111
10008	Third Nine Green Fee	0	76	280	374
10009	Family Night Adult	0	2	10	12
10010	Family Night Child	0	2	14	16
10011	Jr. Green Fee	0	0	0	2
10012	Promotional Round	0	0	18	21
10013	Twilight Combo	0	58	385	456
10014	Early Bird 9	0	0	5	5
10015	Early Bird 18	0	0	22	22
11000	Adult Weekday Pass Visit	0	40	174	236
11001	Adult Weekend Pass Visit	0	45	114	176
11002	Senior Weekday Pass Visit	0	56	319	447
11003	Senior Weekend Pass Visit	0	69	189	287
11004	Senior Rest. Weekday Pass Visit	0	12	69	83
11005	Super Senior Weekday Pass Visit	0	32	209	262
11006	Employee Pass Visit	0	0	15	17
11007	Junior Weekday Pass Visit	0	23	58	93
11008	Junior Weekend Pass Visit	0	19	23	52
11010	Junior Summer Pass Visit	0	0	0	0
11011	College Pass Visit	0	0	47	84
11012	Young Adult Pass Visit	0	15	54	86
11013	School Team Pass Visit	0	0	0	0
12000	Green Fee Punch card Visit	0	13	238	301
13000	Tournament Round	0	0	0	0
13001	Tournament Green Fee	0	0	0	0
13002	Outing Green Fee	0	0	32	64
	Total	-	721	2,954	4,149
	Per Visit Fee	\$0	\$722	\$2,869	\$4,062
	Days Closed	30	98	3	74

To: Board of Commissioners
From: Marcelo Beroiza
Subject: Monthly Report
Date: May 1, 2020

Administrative Initiatives (04/1/20 – 04/30/20)

- Attended recreation staff meeting, Park District Board meeting and Friends of the Trails meeting
- Attended IPRA Let's Get Honest About Diversity webinar
- Attended IPRA COVID-19 Update meetings
- Attended IAPD COVID-19 Back to the new normal meeting
- Attended Chamber informational COVID-19 meetings
- Attended weekly maintenance meeting.
- Conducted social media webinar protocol with Rec. Program Managers
- Met with Dir. of Parks and supervisor follow up action items, parks and project updates
- Met with Gardner Park volunteer organizations.
- Met with the environmental engineer from Klingner & Associates regarding Gardner park trails.
- Met with MVHFA representative regarding Gardner Park project. They will conduct an assessment on Gardner Park wild life and nature species. Also plans to develop forestry identification and water ways.
- Projects started
 - New social media contest
 - New Bicycle Club Facebook live tutorials
 - New Running Club Facebook live tutorials
 - Implemented new virtual weekly Rec. meeting
 - Collaborate with the implementation of office operations on a virtual basis
 - Started weekly maintenance staff meeting communication initiative.
 - Employee newsletter in progress

- Gardner Park trails update meetings with volunteers' organizations
- New webpage for programs and online registration tabs and navigation.
- Implemented COVID-19 Website tab with customer and employee information.
- Implemented home page COVID-19 link for Park District and Westview.
- Presentation provided to Grand Victoria Foundation regarding Bob Bangert Park and Bay renovation.
- Monthly reports, press release and interview events. Working with KHQA, WGEM, Herald Whig and radio stations.

Administrative Initiatives (05/1/20 – 05/31/20)

- Weekly maintenance staff meetings
- Facebook live park district news cast
- Targeting ads by region campaign Spring/Summer/Fall
- All sports/events registration deadline campaign TV, social media and email marketing
- South Park new outdoor fitness station project
- Project list/follow-ups throughout the park district facilities and parks
- MVHFA 2020 Program Bob Bangert Park
- COVID-19 community and employee updates

QUINCY PARK DISTRICT

Board of Commissioners

Date of Board Meeting: May 13, 2020

STAFF RECOMMENDATION

SUBJECT: QUINCY PARK DISTRICT BOARD OF COMMISSIONERS ANNUAL REORGANIZATION: ELECTION OF BOARD AND OFFICERS

BACKGROUND INFORMATION: The annual reorganization meeting of the Quincy Park District Board of Commissioners is held each May as defined by our policy. At this time, the Board selects the President, Vice-President, Secretary and Treasurer.

The following are currently serving as Board Officers:

President, John Frankenhoff
Vice-President, Barb Holthaus
Secretary, Executive Director
Treasurer, Director of Business Services

FISCAL IMPACT: None.

STAFF RECOMMENDATION: I recommend the Board follow the established policy by selecting the Board Officers for President, Vice-President, Secretary, and Treasurer. The current Secretary would accept nominations for President, close the nominations, and call for a roll call vote for the position. The newly elected President would then conduct the elections for the remaining officer positions and the various committee and foundation positions.

I recommend that the Secretary remain Executive Director and that Director of Business Services remain the Treasurer.

PREPARED BY: Rome Frericks, Executive Director

BOARD ACTION:

QUINCY PARK DISTRICT

Board of Commissioners

Date of Board Meeting: May 13, 2020

STAFF RECOMMENDATION

SUBJECT: QUINCY PARK DISTRICT BOARD ATTORNEY APPOINTMENT

BACKGROUND INFORMATION: The Board traditionally appoints the Board Attorney at the annual reorganization meeting in May.

Terry Anastas is the current Board Attorney.

Fees remain unchanged from last year at \$175 per hour.

FISCAL IMPACT: Funds for attorney fees are included in the annual operating budget. The 2020 budget for attorney's fees is \$18,000. The actual amount spent will depend on the number of legal matters the District has during the year.

STAFF RECOMMENDATION:

PREPARED BY: Rome Frericks, Executive Director

BOARD ACTION:

COMMITTEE
REPORTS

***UNFINISHED
BUSINESS***

NEW BUSINESS

QUINCY PARK DISTRICT

Board of Commissioners

Date of Board Meeting: May 13, 2020

STAFF RECOMMENDATION

AGENDA ITEM: QUINCY PARK DISTRICT SALE (LENANE PARK) OF LAND BY REFERENDUM TIMELINE: DISCUSSION ONLY

BACKGROUND INFORMATION: During the 2019 Board Retreat, the Board asked staff to prepare a possible timeline for placing the sale of Lenane Park on the November voting ballot. This came about after a staff recommendation was denied for repaving the drive in the park.

FISCAL IMPACT: It was discussed during the retreat that the proceeds from the sale of the park would be used for costs associated with the acquisition of a park in the Southeast part of the district.

STAFF RECOMMENDATION: Discussion only.

PREPARED BY: Donald J. Hilgenbrinck, Director of Business Services

BOARD ACTION:

Quincy Park District Sale of Land by Referendum (70 ILCS 1205/10-7) Timeline

From: Donald J. Hilgenbrinck, Director of Business Services

Here is the proposed schedule of activity for the sale of land by referendum, in accordance with 70 ILCS 1205/10-7:

May 13, 2020: Timeline is presented to the Board for review.

May 14, 2020: District's attorney begins preparation of the resolution for presentation on June 10, 2020.

June 10, 2020: Present to the Board a draft version of Resolution 20-__ for review only. A resolution declaring that the parcel of land known as Lenane Park is no longer needed or useful for park purposes and that the Board wishes to sell.

July 8, 2020: Present to the Board Resolution 20-__ for final approval. A resolution declaring that the parcel of land known as Lenane Park is no longer needed or useful for park purposes and that the Board wishes to sell. (A four-fifths vote is required. Resolution will not become effective until 10 days after the required publications.)

July 15, 2020: Resolution is published in the Quincy Herald Whig.

July 22, 2020: Resolution is published in the Quincy Herald Whig.

July 26, 2020: Resolution is published in the Quincy Herald Whig. (There must be at least 10 days between the first and last publications.)

August 14, 2020: The required Resolution and proof of publications are filed and certified with the Adams County Clerk.

August 21, 2020: Deadline for filing referendum.

November 3, 2020: The referendum is voted on by the District residents.

November 11, 2020: The Board is presented with a proposed agreement with auctioneer for the sale of the property.

February 15, 2021: Auction of Property (Zoned RU1). Potential buyer signs Offer to Purchase Agreement.

March 10, 2021: Resolution authorizing the sale is presented to the Board.

March 15, 2021: Closing of Sale

QUINCY PARK DISTRICT

Board of Commissioners

Date of Board Meeting: May 13, 2020

STAFF RECOMMENDATION

AGENDA ITEM: RESOLUTION NO. 20-01, A RESOLUTION SUPPORTING THE SUBMISSION OF A LOCAL REGIONALIZED PLAN TO REOPEN ADAMS COUNTY: RECOMMENDED APPROVAL

BACKGROUND INFORMATION: The attached resolution supports the submission of a local regionalized plan that has been developed and approved by the Adams County Board. The plan, known as ACT (Adams County Together) considers the health and safety needs of the citizens of Quincy and Adams County as well as their financial and economic needs.

The plan consists of four phases to slowly begin to reopen. The plan was formed by medical experts, business leaders and community partners. Gating indicators would determine when the community could advance to the next phase. Part of the plan also includes red flags which would hold the community from progressing.

Both the City of Quincy and Adams County Board have adopted similar resolutions requesting Governor J.B. Pritzker adopt and approve the ACT plan.

Behind this recommendation is the Adams County Road to Recovery Framework Executive Summary, the Adams County Together Plan and the resolution.

FISCAL IMPACT: None.

STAFF RECOMMENDATION: Staff recommends approval of Resolution 20-01 as presented.

PREPARED BY: Rome Frericks, Executive Director

BOARD ACTION:

ADAMS COUNTY

Road to Recovery Framework

EXECUTIVE SUMMARY

Adams County, Illinois is home to over 65,000 individuals and the regional hub for healthcare, retail, and industry in west central Illinois. Adams County is a tight knit community that is built on small business and thrives on social interaction, but also collaboration. We have persevered through many challenges and crises while supporting our entire community and ensuring responsible recovery. In January, when Adams County began public health emergency operations and the Adams County EOC was activated, the County of Adams set three primary goals for the management of the COVID-19 crisis.

- Take actions that protect the health and well-being of the residents of Adams County, with extraordinary emphasis to congregate living setting and vulnerable populations.
- Maintain the critical function of our healthcare system, while increasing capacity for medical surge.
- Protect and maintain critical infrastructure, government functions, and critical resources.

These goals remain the focus of continued response efforts and provide the groundwork as we develop the recovery process.

The purpose of this document is to outline our preliminary process to Reset, Restart, Revitalize, and Reopen Adams County while maintaining COVID-19 disease management. The framework aligns with state and national efforts that are emerging. The criteria for decisions in this document include that it be evidence-based, fiscally responsible, socially tolerable, and politically supportable by local and state leadership. The renormalization planning effort consists of three pillars, addressing specific components of risk and burden within our community. These include Disease Management, Emotional and Social Outlets, and Economic Revitalization. Each team of experts has brainstormed and prioritized specific community components and then met with other teams to resolve conflicting issues. The result of these virtual planning sessions is the documents to follow and includes a phased opening with scientific and measurable community indicators. These indicators give health and emergency management officials guidance on progressing through these phases responsibly.

The framework identifies four distinct phases, with three phases following the current mitigation measures in place. Phase 0 – Reset – outlines our current situation and provides guidance to our community on what they can do now, not just focusing on what cannot be done. Phase 1 – Restart – focuses on maintaining most of the mitigation measures in place now but looking for early wins for responsible social interaction and alternate business models that allow for social distancing of those businesses who were labeled non-essential. Phase 2 – Revitalize – may be attainable after a three to six week period measuring the health indicators. This phase begins to incorporate more responsible social interactions with face coverings and indoor capacity with percentage limitations, but incorporating more business stimulating our economy. Phase 3 – Reopen – begin to see a larger but controlled opening of business and social gatherings increasing indoor capacity to 50% of all with social distancing.

We recognize that building a framework must maintain flexibility to the changing situation in all three pillars across the community. Our community is dedicated to a collaboration across all sectors and engaging our citizens in producing a safe and healthy environment.

**Adams County Together
Road to Recovery Framework**

The communities of Adams County and West Central Illinois wish to adopt a plan which seeks to reopen the economic and social components of our society with a phased approach that relies on medical experts, business leaders and community partners.

The plan is broken down into distinct phases. Before proceeding with each phase, the community must show a positive or stable trend of indicators and avoid “red flags” which would cause our medical community to question our readiness to proceed to the next phase. Adams County Emergency Management will report the status on phasing to the community.

Gating Indicators Criteria moving our community forward towards phased opening

- Disease burden is stable or in decline for a period of fourteen days
- Healthcare system maintains surge capacity to treat COVID-19 individuals
- A satisfactory inventory level of PPE for medical professionals, first responders and vulnerable populations with coordinated distribution
- Community testing remains accessible, maintaining supplies sufficient for demand based on current guidance
- Coordinated education for responsible implementation of guidance for individuals and businesses

Red Flags Mitigating risk of resurgence and protecting the most vulnerable

- Community level increase in disease transmission
- Increase in congregate or workplace disease transmission
- Decrease observance of business or social compliance
- Gathering(s) outside of the recommendations
- Decrease in availability of COVID related resources

	PHASE ZERO - Reset	Phase One - Restart	Phase Two - Revitalize	Phase Three - Reopen
	Achievements to Next Phase: Indicators and/or red flags must be satisfied in order to move to next phase			
TIME FRAME PER PHASE	Now - Indicators met + Governor order	Estimated Time Frame of 3-6 weeks	Estimated Time Frame of 4- 8 weeks	Estimated Time Frame of 6 - 12 weeks
Overall	Illinois Stay At Home Order Observed			
	Based on modification of Governor Order			
	At risk populations homebound	At risk populations should remain homebound	At risk population should be cautious with their social interactions	At risk population should be cautious with their social interactions
	Nursing Home and Retirement facilities no visitor access	Nursing Home and Retirement facilities no visitor access	Nursing Home and Retirement facilities continue to restrict visitor access	Nursing Home and Retirement centers continue to limit visitor access and ease the number of visitors allowed
	Employees must work from home where possible	Remote employees who are able to work from home should continue to do so	Remote employees may return to work at the discretion of the employer	
	No Non-essential travel	Minimize non-essential travel with quarantine following	Non-essential travel can resume	
	Non-essential businesses closed to the public	Business begin to open with restrictions		
	Follow Centers for Disease Control and Prevention guidelines for monitoring employees for illness	Follow Centers for Disease Control and Prevention guidelines for monitoring employees for illness	Follow Centers for Disease Control and Prevention guidelines for monitoring employees for illness	Follow Centers for Disease Control and Prevention guidelines for monitoring employees for illness
	Sanitizing and hygiene requirements for businesses and workspaces according to standard guidance	Sanitizing and hygiene requirements for businesses and workspaces according to standard guidance	Sanitizing and hygiene requirements for businesses and workspaces according to standard guidance	Sanitizing and hygiene requirements for businesses and workspaces according to standard guidance
	Masks for Staff, Volunteers & Public	Masks for Staff, Volunteers & Public	Masks for Staff & Volunteers - Recommended	Masks for Staff & Volunteers - Suggested
	Maintain 6 feet physical distancing	Maintain 6 feet physical distancing	Maintain 6 feet physical distancing	Maintain 6 feet physical distancing
	Continue retrofitting spaces: Establish safe physical distancing for staff & customers. Signage or marketing to ensure a safe distance and directional traffic where applicable	Establish safe physical distancing for staff & customers. Signage or marketing to ensure a safe distance and directional traffic where applicable	Maintain safe physical distancing for staff & customers. Signage or marketing to ensure a safe distance and directional traffic where applicable	Maintain safe physical distancing for staff & customers. Signage or marketing to ensure a safe distance and directional traffic where applicable
	No common touch items, use disposable where possible	No common touch items, use disposable where possible	No common touch items, use disposable where possible	
	Wellness screening recommended	Wellness screening recommended	Wellness screening recommended	Wellness screening recommended
Indoor Gatherings	Gatherings only permitted with those within your household	Occupancy: 10 or less - Allow for 6’ distancing	Occupancy: 25% based on fire code - Allow for 6’ distancing	Occupancy: 50% based on fire code - Allow for 6’ distancing
Public & Private			Hosts keep an accurate list of those in attendance	Hosts keep an accurate list of those in attendance

Outdoor Gatherings	See Parks & Recreation	Occupancy: 10 or less - Allow for 6' distancing	Scaled Occupancy – Allowing for 6' distancing	Scaled Occupancy – Allowing for 6' distancing
Public & Private				
Non-Essential Businesses	Only essential businesses open to the public	Occupancy: 10 or less - Allow for 6' distancing	Occupancy: 25% based on fire code - Allow for 6' distancing	Occupancy: 50% based on fire code - Allow for 6' distancing
		Remove the distinction between essential vs. non-essential business		
		Explore alternate business models to promote distancing or by appointment only	Explore alternate business models to promote distancing or by appointment only	
		Close common areas	Close common areas	
Personal Care & Services		Mask for clients	PPE for Staff or Volunteers	PPE for Staff or Volunteers
		PPE for Staff or Volunteers	Mask for clients - Recommended	Mask for clients - Suggested
		Appointment Only - 1 on 1		
Parks & Recreation	Parks & trails open to the public with playgrounds & shelter houses closed	Occupancy: 10 or less - Allow for 6' distancing	Scaled Occupancy - Require 6' distancing	Scaled Occupancy - Require 6' distancing
	No gathering	Establish safe physical distancing for staff & customers. Signage or marketing to ensure a safe distance and directional traffic where applicable	Establish safe physical distancing for staff & customers. Signage or marketing to ensure a safe distance and directional traffic where applicable	Establish safe physical distancing for staff & customers. Signage or marketing to ensure a safe distance and directional traffic where applicable
	Maintain physical distancing	By appointment or spaced timing of schedules where applicable	Concession stands can open adhering to spacing recommendations	
Faith Based	No gatherings. Online services recommended	Occupancy: 10 or less - Allow for 6' distancing	Occupancy: 25% based on fire code - Allow for 6' distancing	Occupancy: 50% based on fire code - Allow for 6' distancing
		Faith based services allowed in the parking lot, or in small setting that adheres to physical distancing guidelines.	Hosts keep an accurate lists of those in attendance	Hosts keep an accurate lists of those in attendance
Bars & Restaurants	Delivery, curbside and carry out	Maintain delivery, curbside and carry out	Occupancy: 25% based on fire code - Allow for 6' distancing	Occupancy: 50% based on fire code - Allow for 6' distancing
	Beverages packaged and sealed	Beverages packaged and sealed	Seating at tables must be 10 feet apart,	Seating at tables must be 6 feet apart
			Seating at bar must be 6 feet apart	Seating at the bar must be 6 feet apart
			No common touch items, use disposable where possible	No common touch items, use disposable where possible
			Disposable Menus	Disposable Menus
			Gaming machines are six feet apart or every other machine is turned off	Gaming machines are six feet apart or every other machine is turned off

QUINCY PARK DISTRICT

RESOLUTION NO. 20-01

**RESOLUTION SUPPORTING THE SUBMISSION OF A LOCAL
REGIONALIZED PLAN TO REOPEN ADAMS COUNTY**

Resolution supporting the submission of a local regionalized plan to reopen Adams County following Governor Pritzker's declaration of a disaster and issuance of Stay-At-Home Orders in light of the COVID-19 outbreak to help secure the financial stability of the residents of Adams County, while insuring their safety and health as well.

WHEREAS, in late 2019, a new and significant outbreak of Coronavirus Disease (COVID-19) emerged; and,

WHEREAS, COVID-19 is a severe acute respiratory illness that can spread among people through respiratory transmissions and present with symptoms similar to influenza; and,

WHEREAS, the outbreak of COVID-19 has led to the Governor of Illinois declaring all counties in the State of Illinois as a disaster area (Gubernatorial Disaster Proclamation); and,

WHEREAS, the outbreak of COVID-19 has led to the Governor of Illinois issuing numerous Executive Orders that in part instructs residents to remain home, and distinguishes between essential and non-essential business, and only allows essentially deemed businesses to remain open until further notice; and,

WHEREAS, Adams County recognizes that all business are essential as well as all business owners, employees, and family members thereof; and,

WHEREAS, Adams County recognizes the seriousness of COVID-19, and has consulted and worked in cooperation with medical experts to ensure that the local health system of Adams County is ready and capable to respond to the health and safety needs of its' residents; and,

WHEREAS, Adams County also recognizes that COVID-19 has had a detrimental impact to the financial and economic lives of its' citizens as a result of businesses being closed and residents not being able to work; and,

WHEREAS, Adams County understands that the financial and economic impact of its' citizens will also impact not only the local economy, but the overall economy of the State of Illinois; and,

WHEREAS, Adams County has developed a local regionalized plan known as ACT (Adams County Together) to reopen the economic infrastructure while considering the health and safety of its' citizens and in doing so have relied upon medical experts, business leaders, community partners, and all aspects of governmental governing agencies; and,

WHEREAS, the Board of Commissioners of the Quincy Park District, being duly sworn by their Oath of Office to uphold the United States Constitution and the Constitution of the State of Illinois, believe that the local regionalized plan does in fact fulfill these duties.

NOW, THEREFORE, IT BE AND IS HEREBY RESOLVED that the members of the Board of Commissioners of the Quincy Park District oppose the continued closing of any business pursuant to Executive Orders, or any other order or mandate made by or on the behalf of the State of Illinois, that would require the continued infringement of the right of a business to be open, and thus the right of an employee to be able to work; and,

BE IT FURTHER RESOLVED, that the members of the Board of Commissioners of the Quincy Park District request that Governor J.B. Pritzker adopt and approve the local regionalized plan known as ACT (Adams County Together) that considers the health and safety needs of the citizens of Adams County as well as their financial and economic needs; and,

BE IT FURTHER RESOLVED, that the Executive Director of the Quincy Park District is hereby directed to prepare and deliver certified copies of this Resolution to the Office of the Governor.

DATED: This 13th day of May, 2020.

QUINCY PARK DISTRICT

By: _____
Its President

ATTEST:

Its Secretary

AYES: _____

NAYES: _____

PASSED AND APPROVED this 13th day of May, 2020.

PUBLIC INPUT