

**Full-Time mechanic/laborer at Westview Golf Course**

The Quincy Park District will be accepting applications for a full-time mechanic/laborer at Westview Golf Course. This is a full-time Union position with a full benefits package included. Prior experience in golf course maintenance and operation of reel type mowers preferred. Applications can be picked up at the Quincy Park District main office located at 1231 Bonansinga Dr. Quincy, IL between the hours of 8:00a.m.-4:30p.m. Monday thru Friday. Pre-employment drug screening required. The Quincy Park District is an EOE employer.

## WESTVIEW GOLF

### MECHANIC/LABORER

**GENERAL STANDARDS OF DUTIES:** Performs skilled and highly technical repair work of District vehicles, trucks, end-loaders, lawn tractors, lawn mowers and irrigation system. Provides manual labor related to the maintenance operations of all Park District property.

**DISTINGUISHING FEATURES OF THE CLASS:** Under the supervision of the Supervisor or Crew Leader, an employee in this classification performs skilled work involving routine maintenance and minor/major repair of District vehicles and ground maintenance equipment. May be responsible for training of appropriately skilled employees and operational equipment training of staff.

**EXAMPLES OF WORK:** Establishes, implements and monitors routine and preventive vehicle/equipment maintenance programs; Performs District vehicle/equipment minor and major mechanical maintenance as required; Maintains accurate maintenance records; Requisitions vehicle/equipment maintenance and repair parts and materials, as required; Controls inventory of vehicle/equipment parts and materials inventory; Maintains a clean work station area; Establishes and prioritizes vehicle/equipment repair schedules, as authorized.

**REQUIRED KNOWLEDGE, SKILLS AND ABILITIES:** The ability to independently and satisfactorily complete mechanical repairs of varying difficulty in a timely manner; understanding of and ability to maintain and repair all District vehicles/equipment including irrigation repairs. Acceptable knowledge of the operation and mechanics of reel- type mowers and the ability to sharpen and adjust properly. Physical requirements include standing, walking, sitting, talking, hearing and seeing to perform the following: lift objects < 50lbs minimum, operate heavy equipment including but not limited to tractors, end loaders, backhoe and large mowers. Ability to observe and report safety hazards, follow verbal and written instructions, ability to pass the CDL license test and obtain an Illinois Pesticide Operators License.

**SPECIAL CONSIDERATIONS:** Exposure to various chemicals including, but not limited to: fertilizers, pesticides, fuels, lubricants and aerosols. May be exposed to natural elements such as extreme temperatures both hot and cold and other extreme conditions.

**ACCEPTABLE EDUCATION AND EXPERIENCE:** Education equivalent to graduation from high school. Prior experience in golf course maintenance operation of reel type mowers preferred or appropriate related mechanical school graduation. Demonstrate skills and ability to perform the duties and responsibilities of this classification.

**ADDITIONAL REQUIREMENTS:** Must possess a valid State of Illinois driver's license. Pre-employment drug screening is mandatory.

**BENEFIT****FULL TIME UNION**

Golf - Westview	Free to employee, spouse & children residing with employee (FBO applies)
Golf Car - Westview	50% off (FBO applies)
Merchandise Discount at Pro Shop-Westview	Employee, spouse & children receive a 10% discount off retail
Conferences	Yes, work related
Holidays	13 full
Vacation	1st Year-10 Days extra day/yr after 5 years - Max. 25 days
Sick Leave	8 hrs. per month Unlimited Accrual
Dependent Sick Leave	24 hrs annual
Wellness Leave	16 hrs. annual
Personal Leave	24 hrs annual
Jury Duty	Paid the difference
Funeral Leave	Paid for 3 days per death
Rec. Programs (must be solely sponsored by QPD)	Free to employee, spouse & children residing with employee (FBO applies)
IMRF - Retirement Program	Employee pays 4.5% Employer pays 6.93%
Deferred Comp. (Section 457b)	Voluntary participation
Cafeteria Plan (Section 125)	Voluntary participation
Sick Leave Incentive	2 extra vacation days if employee uses less than 16 hrs sick/yr
Health Insurance	QPD pays for employee, Employee pays for family & deps
Life Insurance/AD	QPD pays based on salary
Drug Program	Yes- per health insurance
Shelter Use	Free (FBO applies)
Swimming Pool	Free to employee, spouse & children residing with employee (FBO applies)
Batting Cage	Free to employee, spouse & children residing with employee (FBO applies)
Paddle Boats	Free to employee, spouse & children residing with employee (FBO applies)
Mini Golf	Free to employee, spouse & children residing with employee (FBO applies)
Bike Rental	Free to employee, spouse & children residing with employee (FBO applies)
Golf Handicap	Free (FBO applies)
Storage Locker	Free-based on availability (FBO applies)
Vehicle Use	No
Military/Leave	Yes
Leave of Absense (FMLA)	Yes
Overtime	yes or option of comp time
Marina	10% discount on slip rental
Comp Time	Yes, accrual up to 80 hrs/year
Boot Allowance	\$110 per year
Uniform Allowance	5 shirts, 5 pants, winter jacket, lightweight spring/fall jacket, hat & wintercoveralls (FBO applies)

---

Breaks	2-paid 15 minutes break
Parks Dept. - Lunch	20 minute on site paid lunch

---