

Quincy Park District

BOARD OF COMMISSIONERS MEETING



**QUINCY PARK DISTRICT
1231 Bonansinga Drive
Quincy, Illinois**

**Agenda
October 9, 2019**

Regular Meeting – Board Room

6:00 P.M

CALL TO ORDER (ROLL CALL)

PLEDGE OF ALLEGIANCE

CONSENT AGENDA: (UNANIMOUS CONSENT)

1. Check Register – Full Monthly: Recommended Approval by the Finance Committee
2. Regular Meeting Minutes – September 11, 2019

PUBLIC INPUT: Each speaker may have up to 3 minutes for comments

BOARD INFORMATION/EDUCATION:

CORRESPONDENCE:

VOLUNTEERS: Roger Leenerts and Louis DeGreeff, Pickleball Tournament

EXECUTIVE DIRECTOR'S REPORT:

- Rome Frericks

DIRECTORS' REPORTS:

- Matt Higley, Director of Parks
- Don Hilgenbrinck, Director of Business Services
- Mike Bruns, Director of Program Services
- David Morgan, Director of Golf
- Marcelo Beroiza, Director of Marketing/Operations

UNFINISHED BUSINESS:

COMMISSIONER COMMITTEE REPORTS:

NEW BUSINESS:

- Order Calling a Public Hearing to Sell General Obligation Bonds and To Publish a BINA Notice: Recommended Approval by Board President
- RESOLUTION NO. 19-04: "Truth in Taxation" Act Resolution: Recommended Approval
(ROLL CALL)
- ORDINANCE NO. 19-03: Authorizing the 2019 Property Tax Levy: Review Only
- Quincy Park District Annual Capital Project Bond List: Recommended Approval
(VOICE VOTE)
- Quincy Park District 2019-2020 Goals and Objectives 3rd Quarter Status Update: Information Only
- Quincy Park District 2020-2021 Goals and Objectives: Recommended Approval
(VOICE VOTE)
- FY 2020 Shelter/Special Event/Services Fees: Discussion Only
- FY 2020 Art Keller Marina Fees: Discussion Only
- FY 2020 Westview Golf Course Fees: Discussion Only
- FY 2020 Indian Mounds Pool Fees: Discussion Only
- FY 2020 Showmobile Fees: Discussion Only
- FY 2020 Financial Assistance Program: Discussion Only
- FY 2020 Athletic Surface Fees: Discussion Only
- FY 2020 Batting Cage Fees: Discussion Only
- FY 2020 Quench Buggy Fees: Discussion Only

PUBLIC INPUT: Each speaker may have up to 3 minutes for comments

EXECUTIVE SESSION: In accordance with 5 ILCS, Par. 120/2c, I move that the Board convenes into Executive Session to discuss: (please read item(s) from list) **(ROLL CALL VOTE)**

CALL TO ORDER (OPEN SESSION) **(ROLL CALL VOTE)**

ACTIONS AFTER EXECUTIVE SESSION

ADJOURN **(VOICE VOTE)**

CONSENT AGENDA

(Unanimous Consent)

QUINCY PARK DISTRICT
1231 Bonansinga Drive
Quincy, Illinois

Regular Meeting
Board Room

September 11, 2019
6:00 P.M.

ROLL CALL

President Frankenhoff called the meeting to order and upon the roll being called the following members were physically present at said location: President John Frankenhoff, Vice President Barbara Holthaus, Commissioners Vicki Dempsey, Bob Gough, Nathan Koettters, Roger Leenerts and Jeff Steinkamp.

No Park Commissioner was permitted to attend the meeting by video or audio conference: none.

The following Park Commissioner was absent and did not participate in the meeting in any manner or to any extent whatsoever: none.

Also in Attendance: Executive Director – Rome Frericks, Director of Parks – Matt Higley, Director of Business Services – Don Hilgenbrinck, Director of Program Services – Mike Bruns, Director of Golf – David Morgan, Director of Marketing /Operations – Marcelo Beroiza, Administrative Assistant – Mary Arp and Board Attorney – Terry Anastas.

President Frankenhoff noted that this was the anniversary of 9/11 and he led the room in the Pledge of Allegiance.

CONSENT AGENDA

President Frankenhoff asked if there were any objections or changes to the August 9, 2019 Board Retreat minutes, August 14, 2019 Regular Board meeting, or the check register and upon hearing no objections, he announced they were approved by unanimous consent.

PUBLIC INPUT

Carol Hochgraber, who lives next to Westview Golf Course, voiced her concerns regarding the lack of care of the property adjacent to hers. Louis DeGreeff extended his appreciation for the Park District's work on the 2nd Annual Pickleball Tournament.

CORRESPONDENCE:

Executive Director noted that the packet included a thank you letter from Quincy Art Center.

VOLUNTEERS

Executive Director Frericks thanked all the fall soccer coaches for a great fall soccer league this year.

EXECUTIVE DIRECTOR'S REPORT

Executive Director Frericks reported that the annual IAPD Conference is scheduled for January 23-25, 2020 and anyone wanting to attend should contact him or Mary for registration. He noted that QBAREA submitted the final fact sheet and work is being done on an application for a global grant. The grant would be used to connect the downtown to the riverfront and is part of the project to enhance the riverfront.

DIRECTORS' REPORTS

Director Higley distributed the FOT (Friends of the Trails) fundraising events flyer and welcomed everyone to participate. Director Hilgenbrinck reported that he and Executive Director Frericks will attend a Chamber of Commerce webinar, Legalization of Marijuana: Impact on Businesses, next week. He added that our liability carrier is

working with attorneys to provide us with recommended policy changes. He also reported that the current registration software does not work well for mobile users so he is looking into new software options. There was discussion concerning the publication of the Park District's phone number. Director Bruns reported that the Pickleball Tournament was a big success and that the Fall Festival is scheduled for September 21. There was discussion regarding the upcoming census in March/April 2020. Staff was asked to help get the word out on the importance and to promote participation in the census. Staff will reach out to our contacts in the northwest community. Director Morgan noted that the course has been very busy and two new events have been added. He gave an update on the status of the tree removal. Director Beroiza reported that Indian Mounds' and Parker Heights' signs have been installed and a movie is scheduled for the Frederick Ball Community Center.

COMMISSIONER REPORTS

Commissioner Koettters reported that he attended a meeting of Quincy Next on August 28. They talked about the trail extending along Bonansinga Drive and shared ideas for places to host concerts. Executive Director Frericks gave an update on the construction of the trail. Commissioner Gough reported that the Quincy Planning Commission approved a recommendation concerning zoning for recreational marijuana dispensary. Commissioner Holthaus reported on the meeting of the Foundation Board and noted the need for clarification of expectations and roles for the group. They are also taking steps to make the group more active. President Frankenhoff reported that the Friends of the Lorenzo Bull House met Monday evening. Commissioner Dempsey also attended the meeting and noted that they are organizing a Board that will comprise of 13 members. She explained how members will be identified, the formation of subcommittees and meeting times. Commissioner Steinkamp provided a copy of the minutes from the QBAREA meeting. He noted that a fundraiser, Putting to Save the Quincy Bay, is scheduled for September 28 and noted a number of meetings that members were attending. Commissioner Leenerts reported on the Finance Committee meeting noting that the salary administrative program, TIF and the auditing services were all discussed. They also asked staff to provide a list of all insurance coverage held by the District.

NEW BUSINESS

Quincy Park District Annual Capital Project Bond List

Executive Director Frericks provided an overview of the annual process for capital bonds and noted that Clat Adams landscaping had been added to the project list. There was discussion regarding the South Park gazebo. President Frankenhoff noted that the list consists of maintenance projects and there are no new projects.

Quincy Park District 2020-2021 Goals and Objectives

Executive Director Frericks provided an overview of the goals and objectives presented. He asked that any changes or suggestions be emailed to him and the appropriate director. President Frankenhoff highlighted that there had been discussion at the retreat regarding privatizing the Marina.

Proposed Tax Levy for Budgetary Purposes

Director Hilgenbrinck noted that the staff does not anticipate an increase of more than 5% of the levy and the directors are working on the budget and the levy will be refined later.

Quincy Park District Salary Administration Program 2020

Executive Director Frericks provided an overview of the process of the Salary Administration Program. COMMISSIONER DEMPSEY MADE A MOTION, SECONDED BY

COMMISSIONER STEINKAMP TO APPROVE THE SALARY ADMINISTRATION PROGRAM FOR 2020 AS PRESENTED. There was discussion regarding the maximum dollar amount and how the percentage increase compared to the union increase. President Frankenhoff called for a vote. WITH SIX AYES AND ONE NAY FRANKENHOFF DECLARED THE MOTION CARRIED.

Bid for Clat Adams Landscaping

Director Higley provided an overview of the recommendation. COMMISSIONER GOUGH, SECONDED BY KOETTERS, MADE A MOTION TO APPROVE THE BID FROM BERGMAN NURSERY. There was discussion regarding the work and the impact on the maintenance of the park. UNANIMOUS. FRANKENHOFF DECLARED THE MOTION APPROVED.

Festival of Lights, Inc. Holiday Light Display One Year Agreement

President Frankenhoff reported that Commissioner Leenerts, Executive Director Frericks and himself had meet with Eric Dooley and Bob Scott to discuss this potential agreement. COMMISSIONER GOUGH MADE A MOTION, SECONDED BY COMMISSIONER LEENERTS TO SUSPEND THE RULES. UNANIMOUS. PRESIDENT FRANKENHOFF DECLARED THE MOTION CARRIED. Mr. Dooley noted other board members were also in the audience and they continue to meet and are making progress with the event. There was discussion regarding the pros and cons of this event and the arrangement. Concerns were noted regarding the risk of the project failing and how that could impact the District. Mr. Dooley spoke on the management of expectations and differentiating the new displays from past displays. President Frankenhoff encouraged the group to continue to have conversations on the progress of the event with the Executive Director. COMMISSIONER DEMPSEY MADE A MOTION, SECONDED BY COMMISSIONER GOUGH TO RESUME REGULAR SESSION. UNANIMOUS. FRANKENHOFF DECLARED THE MOTION APPROVED. COMMISSIONER GOUGH MAKE A MOTION, SECONDED BY COMMISSIONER HOLTHAUS TO APPROVE A ONE-YEAR AGREEMENT WITH THE FESTIVAL OF LIGHTS, INC. UNANIMOUS. FRANKENHOFF DECLARED THE MOTION APPROVED.

RESOLUTION NO. 19-01, Approving The Grant Of Easement To Ameren For The Construction And Maintenance Of Underground Electric Facilities

Director Hilgenbrinck provided a brief overview of the easement. COMMISSIONER DEMPSEY MADE A MOTION, SECONDED BY COMMISSIONER KOETTERS, TO APPROVE RESOLUTION NO. 19-01, APPROVING THE GRANT OF EASEMENT TO AMEREN FOR THE CONSTRUCTION AND MAINTENANCE OF UNDERGROUND ELECTRIC FACILITIES.

THE FOLLOWING ROLL CALL VOTES WERE CAST AND RECORDED:

| | |
|-------------------------|-----|
| COMMISSIONER GOUGH | YES |
| COMMISSIONER KOETTERS | YES |
| COMMISSIONER LEENERTS | YES |
| COMMISSIONER STEINKAMP | YES |
| COMMISSINER DEMPSEY | YES |
| VICE PRESIDENT HOLTHAUS | YES |
| PRESIDENT FRANKENHOFF | YES |

PRESIDENT FRANKENHOFF DECLARED THE MOTION CARRIED.

RESOLUTION NO. 19-02, Approving The Grant Of Easement To Ameren For The Construction And Maintenance Of Underground Natural Gas Facilities

COMMISSIONER LEENERTS MADE A MOTION, SECONDED BY COMMISSIONER

STEINKAMP, TO APPROVE RESOLUTION NO. 19-02, APPROVING THE GRANT OF EASEMENT TO AMEREN FOR THE CONSTRUCTION AND MAINTENANCE OF UNDERGROUND NATURAL GAS FACILITIES.

THE FOLLOWING ROLL CALL VOTES WERE CAST AND RECORDED:

| | |
|-------------------------|-----|
| COMMISSIONER KOETTERS | YES |
| COMMISSIONER LEENERTS | YES |
| COMMISSIONER STEINKAMP | YES |
| COMMISSINER DEMPSEY | YES |
| COMMISSIONER GOUGH | YES |
| VICE PRESIDENT HOLTHAUS | YES |
| PRESIDENT FRANKENHOFF | YES |

PRESIDENT FRANKENHOFF DECLARED THE MOTION CARRIED.

RESOLUTION NO. 19-03, Stating Quincy Park District Supports Extending the Term of the City of Quincy's Central Business West Tax Increment Financing (TIF)

COMMISSIONER DEMPSEY MADE A MOTION, SECONDED BY COMMISSIONER STEINKAMP, TO APPROVE RESOLUTION NO. 19-03 AS PRESENTED BY STAFF.

Commissioner Leenerts noted that there is a fiscal impact to approving this resolution. The District will not receive \$35,000 for an additional 12 years.

THE FOLLOWING ROLL CALL VOTES WERE CAST AND RECORDED:

| | |
|-------------------------|-----|
| COMMISSIONER STEINKAMP | YES |
| COMMISSINER DEMPSEY | YES |
| COMMISSIONER GOUGH | YES |
| COMMISSIONER KOETTERS | YES |
| COMMISSIONER LEENERTS | YES |
| VICE PRESIDENT HOLTHAUS | YES |
| PRESIDENT FRANKENHOFF | YES |

PRESIDENT FRANKENHOFF DECLARED THE MOTION CARRIED.

Commissioner Steinkamp noted that he hopes there will be a project that will also benefit the Park District.

Abandon July 2014 Lincoln Park Master Site Plan

Executive Director Frericks provided a brief history of the plan and the work completed on the park. VICE PRESIDENT HOLTHAUS MADE A MOTION, SECONDED BY COMMISSIONER GOUGH, TO APPROVE TO ABANDON THE JULY 2014 LINCOLN PARK MASTER SITE PLAN. Frericks described the process that will be used to develop a new plan. There was discussion regarding other site plans and the process of adopting plans. UNANIMOUS. PRESIDENT FRANKENHOFF DECLARED THE MOTION CARRIED.

Annual Auditing Services Agreement and Auditor Selection

Director Hilgenbrinck provided an overview of the recommendation. COMMISSIONER GOUGH MADE A MOTION, SECONDED BY VICE PRESIDENT HOLTHAUS, TO APPROVE THE RECOMMENDATION AS PRESENTED BY STAFF. It was noted that this recommendation had been discussed at the Finance Committee meeting UNANIMOUS. PRESIDENT FRANKENHOFF DECLARED THE MOTION CARRIED.

Effect the new Adult Use Recreational Cannabis State Law may have on the Quincy Park District

President Frankenhoff noted that this will have an impact on both employee and patron policies for the District. He explained that all employees in Illinois will need to address this. Staff is working on updating the internal policies and will be bringing

them to the Board for approval later this year. Attorney Anastas made a few comments regarding the legislation and the need to protect employees and patrons of the parks. Commissioner Steinkamp shared information with the Board regarding the impact of the legislation, an upcoming seminar and the need to be prepared.

PUBLIC INPUT

With no other business to discuss, VICE PRESIDENT HOLTHAUS MADE A MOTION, SECONDED BY COMMISSIONER LEENERTS TO ADJOURN THE MEETING. UNANIMOUS. PRESIDENT FRANKENHOFF DECLARED THE MOTION CARRIED.

Secretary

Chairman

Date

Date

PUBLIC INPUT

***BOARD
INFORMATION/
EDUCATION***

CORRESPONDENCE

VOLUNTEERS

To: Board of Commissioners
From: Rome Frericks
Subject: Monthly Report
Date: September 30, 2019

Administrative Initiatives (9/01/19 – 9/30/19)

Attended:

- Friends of the Trails meeting
 - Directors meeting
 - Safety meeting
 - Rotary meetings
 - Quincy/Adams County Economic Development/Tourism meeting
 - QBAREA meeting
 - Public Arts meeting
 - Tree Commission meeting
 - Lorenzo Bull House meeting
-
- Completed the 2019 Urban & Forestry Grant application for Westview Golf Course.
 - Held Directors' budget hearings for the upcoming 2020 budget.
 - Met with Klingner & Associates on the progress of Bill Klingner Trail from 18th to 24th Street and 5th Street to Bonansinga Drive sections.
 - Met with Friends of the Trails to plan the Pedal the Parks fundraiser for the Bill Klingner Trail.
 - Attended the Clat Adams fountain training held by Hydro Dramatics.
 - Attended a webinar for the Rotary Global Grant.
 - Met with Attorney Terry Anastas several times on current events concerning the Park District.
 - Met with Jimmie Louthan on potential baseball tournaments to be held on our baseball fields.

- Met with the Quincy Fire Department on a potential future building for fire rescue.
- Met with both members of Rotary and QBAREA on possible Rotary International funding for the bay project.
- Attended the Bob Bangert Wetland / QBAREA meet and greet with both State Representatives and State Senators.
- Volunteered for Pedal the Parks fundraiser for Friends of the Trails.
- Met with Terry Traeder for the year end wrap up for the Quincy Grand Prix Inc.
- Attended the Legalization of Marijuana: Impact on Businesses
- Met with Julie Brink to discuss potentially planting trees on Bill Klingner Trail.

Administrative Initiatives (10/1/19 – 10/31/19)

- Continue to work with local contractors and engineers on the Bill Klingner Trail project for the 18th to 24th Street section and 5th St. to Bonansinga Drive sections of Bill Klingner Trail.
- Continue work on the 2019 bond projects, goals and objectives.
- Attend the Friends of the Lorenzo Bull House meeting.
- Attend Friends of the Trails fundraising meeting.

DIRECTORS'
REPORTS

To: Board of Commissioners
From: Matt Higley
Subject: Monthly Report
Date: September 30, 2019

Administrative Initiatives (9/1/19 – 9/30/19)

Attended:

- Directors' meeting
 - Safety meeting
 - Kiwanis meetings
 - Friends of the Trails meeting
 - Pedal the Parks Fundraiser
 - Alzheimer's Walk onsite
 - Art Fest onsite
 - Mutt Strut onsite
 - Park Foundation meeting
-
- Monitored progress on Clat Adams fountain renovation.
 - Monitored progress on Clat Adams landscape renovation.
 - Monitored Kesler Park parking lot resurfacing.
 - Monitored work on Bob Bangert restroom and shelter renovation.
 - Monitored work on Bill Klingner Trail 18th to 24th Street.
 - Monitored curb repair throughout the district.
 - Worked on 2020 Budget.

Administrative Initiatives (10/1/19 – 10/31/19)

- Continue planning for 2020 projects, goals and objectives.
- Work on 2020 Capital Projects for Parks Department.
- Monitor progress on Clat Adams Fountain renovation.
- Monitor progress on Clat Adams landscape renovation.
- Monitor work on Bob Bangert restroom and shelter renovation.
- Monitor installation of fitness equipment at Bob Mays.
- Monitor curb repair throughout the district.

To: Board of Commissioners

From: Donald J. Hilgenbrinck

Subject: Monthly Report

Date: September 30, 2019

Administrative Initiatives (9/01/19 – 9/30/19)

- Attended Safety Committee meeting.
- Attended Quincy Chamber of Commerce, Legalization of Marijuana Seminar.
- Prepared the 2017 Tax Levy Ordinance draft.
- Prepared the Truth in Taxation Resolution.
- Assisted Directors with the FY2020 Budget preparation.
- Established a timeline for implementation of registration software.

Administrative Initiatives (10/01/19 – 10/31/19)

- Continue development of the FY2020 Operating Budget.
- Attend department budget hearing meetings to discuss projected budgets.
- Retire the annual 2019 GO Bond.
- Make the first of the five payments for the 2019A Trail Bond. Final payment is due in 2023.
- Publish the BINA Notice for the November public hearing.
- Prepare a draft 2020 Budget & Appropriation Ordinance.
- Coordinate efforts with Chapman & Cutler, LLP for the development of the annual 2020 G. O. Bond Ordinance.
- Coordinate implementation of software and PCI compliant card processing hardware. The anticipated go live date is January 1, 2020.

To: Board of Commissioners

From: Mike Bruns

Subject: Monthly Report

Date: September 30, 2019

Administrative Initiatives (09/01/19 – 09/30/19)

- Attended the monthly safety committee meeting.
- Worked on preparing the 2020 budget.
- Staff set up the adult soccer league.
- Staff helped with the pickleball tournament on September 7, which was held on the new courts at Moorman Park.
- Staff conducted the storytelling event at Moorman Park on September 12.
- Staff conducted the outdoor movie at Frederick Ball Community Center on September 20.
- Staff worked on the 5K trailblazer race.
- Staff worked on plans and conducted the Fall Festival at Moorman Park on September 21.
- Staff worked on plans for the Thursday night North Quincy Sports program.
- Staff helped with the flag football program in the Northwest community.
- Staff helped with Frontier Day event at the log cabin village.

- Worked on preparing the facility and program fees for 2020.
- Staff worked on program and event evaluation reports.
- Attended the Park Foundation meeting.
- Met with Jim Louthan from the Quincy Gems on youth baseball tournaments in 2020.

Administrative Initiatives (10/01/19 – 10/31/19)

- Staff will finish the program and event evaluation reports.
- Finalize the 2020 budget.
- Batting Cage facility will close for the season on October 6.
- Staff will conduct the 5K Trailblazer race on October 12.
- Staff will work on the 2020 program and event schedules.
- Staff will work on clean up and closing procedures at the Batting Cage facility.
- Staff will clean up the facilities for the winter.
- Finalize the program and facility fees for 2020.

To: Board of Commissioners
From: David Morgan
Subject: Monthly Report
Date: October 1, 2019

Administrative Initiatives (09/1/19 – 09/30/19)

- Attended safety, directors' and board meeting.
- Continue to monitor the golf course on a daily basis for course playability.
- Hosted the Westview Ladies Championship, Tuesday, September 3 and Tuesday, September 10.
- Hosted the Ladies 49er Golf Tournament, Friday, September 6.
- Hosted the Senior City Golf Tournament, Saturday, September 7 and Sunday, September 8.
- Hosted the T. F. Ehrhart Golf Outing, Tuesday, September 10.
- Hosted the Chamber Golf Outing Thursday, September 12.
- Hosted the Rough Riders Golf Tournament, Saturday, September 14.
- Hosted the Kiwanis Golf Outing, Thursday, September 26.
- Hosted the Quincy University Baseball Golf Outing, Friday, September 27.
- Hosted the St. Francis Golf Outing, Sunday, September 29.
- Continue to host high school matches and practices.
- Hosted the West Central Conference Golf Tournament, Monday, September 30.

- Coordinated with Brumbaugh Tree Service the beginning of the ash tree removals.
- Aerify, top dress and sand greens.
- Aerify and seed tee complexes.
- Start the annual slit seeding of the fairways.
- Continue applying fungicides to the greens, tees and fairways on an as needed basis.
- Felling of dead spruce trees around #2 green.
- Fall fertilization of greens, tees, fairways.
- Check on grant application for the Urban and Community Forestry tree replacement program.
- Staff removed the oak tree in Westview Ballpark.
- Advertised job openings in the Herald Whig and social media. No applications received.

Administrative Initiatives (10/01/19 - 10/31/19)

- Attended safety, directors' and board meeting.
- Continue to monitor the golf course on a daily basis for course playability.
- Host QND Conference Golf Tournament, Wednesday October 2.
- Host the TNT Gold Cup, Thursday October 3.
- Host the QHS Basketball Golf Outing, Friday October 4.
- Host the All Boys Class 2A Regional, Monday October 7.
- Host the Kiwanis / Sammy Golf Outing, Sunday October 13.

- Host the QND Foundation Golf Outing, Monday October 21, (Rain Date).
- Host the Polar Bear Golf Tournament, Sunday October 27.
- Aerify, top-dress and seed greens 19-27.
- Finish spot seeding fairways.
- Aerify and seed all tee complexes.
- Fall leaf clean up begins consisting of blowing and mulching.
- Continue work with Brumbaugh Tree service on phase 1 of the ash tree removal.
- Staff will remove dead trees on the course when time allows.

Westview Golf Course Rounds of Golf - 2019

| | | Sep-19 | 2019 YTD | Sep-18 | 2018 YTD |
|-------|---------------------------------|--------|----------|--------|----------|
| 10000 | 18 Hole Weekday Green Fee | 395 | 2441 | 446 | 2450 |
| 10001 | 18 Hole Weekend Green Fee | 0 | 0 | 0 | 0 |
| 10002 | 9 Hole Weekday Green Fee | 216 | 1319 | 46 | 892 |
| 10003 | 9 Hole Weekend Green Fee | 0 | 0 | 0 | 0 |
| 10004 | Twilight Green Fee | 44 | 247 | 52 | 357 |
| 10005 | Fall/Spring/Winter Green Fee | 0 | 223 | 0 | 253 |
| 10006 | M-T-TH-Special | 100 | 484 | 82 | 509 |
| 10007 | Winter Special w/ Car | 0 | 111 | 0 | 196 |
| 10008 | Third Nine Green Fee | 332 | 2660 | 390 | 2668 |
| 10009 | Family Night Adult | 7 | 62 | 29 | 126 |
| 10010 | Family Night Child | 9 | 88 | 27 | 126 |
| 10011 | Jr. Green Fee | 11 | 66 | 7 | 54 |
| 10012 | Promotional Round | 18 | 120 | 22 | 75 |
| 10013 | Twilight Combo | 256 | 2509 | 360 | 3208 |
| 10014 | Early Bird 9 | 13 | 85 | 9 | 75 |
| 10015 | Early Bird 18 | 106 | 651 | 85 | 710 |
| 11000 | Adult Weekday Pass Visit | 204 | 1314 | 163 | 1469 |
| 11001 | Adult Weekend Pass Visit | 97 | 773 | 155 | 996 |
| 11002 | Senior Weekday Pass Visit | 353 | 2229 | 298 | 2234 |
| 11003 | Senior Weekend Pass Visit | 171 | 1272 | 238 | 1335 |
| 11004 | Senior Rest. Weekday Pass Visit | 91 | 521 | 64 | 443 |
| 11005 | Super Senior Weekday Pass Visit | 317 | 2010 | 301 | 2366 |
| 11006 | Employee Pass Visit | 36 | 249 | 20 | 269 |
| 11007 | Junior Weekday Pass Visit | 36 | 517 | 66 | 565 |
| 11008 | Junior Weekend Pass Visit | 16 | 186 | 33 | 189 |
| 11010 | Junior Summer Pass Visit | 5 | 647 | 0 | 296 |
| 11011 | College Pass Visit | 61 | 145 | 44 | 248 |
| 11012 | Young Adult Pass Visit | 69 | 522 | 59 | 618 |
| 11013 | School Team Pass Visit | 87 | 176 | 122 | 297 |
| 12000 | Green Fee Punch card Visit | 280 | 2089 | 336 | 2582 |
| 13000 | Tournament Round | 166 | 1158 | 60 | 1145 |
| 13001 | Tournament Green Fee | 0 | 0 | 0 | 0 |
| 13002 | Outing Green Fee | 289 | 798 | 416 | 819 |

| | | | | |
|--------------|--------------|---------------|--------------|---------------|
| Total | 3,785 | 25,672 | 3,930 | 27,570 |
|--------------|--------------|---------------|--------------|---------------|

| | | | | |
|----------------------|----------------|-----------------|----------------|-----------------|
| Per Visit Fee | \$3,385 | \$23,433 | \$5,408 | \$27,166 |
|----------------------|----------------|-----------------|----------------|-----------------|

| | | | | |
|--------------------|----------|-----------|----------|-----------|
| Days Closed | 2 | 87 | 2 | 68 |
|--------------------|----------|-----------|----------|-----------|

****Includes Journal Entry to
Reclassify Tournament Round \$ Fee
Jan-Sept \$1,964**

To: Board of Commissioners
From: Marcelo Beroiza
Subject: Monthly Report
Date: October 9, 2019

Administrative Initiatives (9/1/19 – 9/30/19)

- Recreation staff meeting, Park District board, Foundation board, Friends of the Trails board and Wellness and Prevention United Way Team
- Attended new software webinars
- Review and evaluated project list/follow-ups throughout the park district facilities and parks with the Executive Director
- Monthly reports, press release and interviews with KHQA, WGEM and Herald Whig
- Met with design team to discuss new yearly programs and event guide vision.
- Met with Director of Programs to discuss new yearly programs and event guide
- Met with recreation staff to complete Fall Fest evaluation
- Westview fall specials campaign
- Conference call with Game Time outdoor fitness equipment. Overview of all digital marketing material, training aid availability and workout programs. Also, obtained advance assembly drawings and met with Director of Parks on action items
- Met with the Jimmie Louthan with Quincy Gems Baseball to discuss June 2020 tournament at Moorman Park
- Met with the Penny D Lewis Foundation (PDL) and My Brothers My Sisters Keepers on north side Quincy initiatives

Administrative Initiatives (10/1/19 – 10/31/19)

- New registration software
- 2020 new yearly event programs guide
- Project list/follow-ups throughout the park district facilities and parks
- 2020 Wellness campaign outdoor fitness/equipment
- Continue work with the Penny D Lewis Foundation (PDL) on north side Quincy initiatives
- Quincy Gems Baseball June 2020 tournament at Moorman Park
- Westview fall specials campaign

UNFINISHED BUSINESS

NEW BUSINESS

QUINCY PARK DISTRICT

Board of Commissioners

Date of Board Meeting: October 9, 2019

STAFF RECOMMENDATION

**AGENDA ITEM: ORDER CALLING A PUBLIC HEARING TO
SELL GENERAL OBLIGATION BONDS AND TO PUBLISH A BINA
NOTICE: RECOMMENDED APPROVAL BY BOARD PRESIDENT**

BACKGROUND INFORMATION: The Bond Issue Notification Act (BINA) requires the Board President to authorize a publication notice to be published no less than seven (7) and no more than 30 days before the date of the public hearing. The following proposed notice is to be published once in the Quincy Herald Whig:

**Notice of Public Hearing Concerning the Intent of
the Board of Park Commissioners of
the Quincy Park District, Adams County, Illinois
to Sell \$900,000 General Obligation Park Bonds**

Public Notice is Hereby Given that the Quincy Park District, Adams County, Illinois (the "*District*"), will hold a public hearing on the 13th day of November, 2019, at 6:00 o'clock P.M. The hearing will be held at the Board Room, Room #123, 1231 Bonansinga Drive, Quincy, Illinois. The purpose of the hearing will be to receive public comments on the proposal to sell bonds of the District in the amount of \$900,000 for the payment of land condemned or purchased for parks, for the building, maintaining, improving and protecting of the same and the existing land and facilities of the District and for the payment of the expenses incident thereto.

By order of the President of the Board of Park Commissioners of the Quincy Park District, Adams County, Illinois.

Dated the 9th day of October, 2019.

Rome Frericks
Secretary, Board of Park Commissioners,
Quincy Park District, Adams County, Illinois

The BINA notice in the amount of \$900,000 would cover the annual General Obligation Bond.

Attached is the proposed directive by the Board President, calling for the BINA hearing.

FISCAL IMPACT: NONE

STAFF RECOMMENDATION: Staff recommends the Board President call for a BINA hearing and publication notice to be published, as presented.

PREPARED BY: Donald J. Hilgenbrinck, Director of Business Services

BOARD ACTION:

ORDER calling a public hearing concerning the intent of the Board of Park Commissioners of the Quincy Park District, Adams County, Illinois, to sell \$900,000 General Obligation Park Bonds.

* * *

WHEREAS, the Quincy Park District, Adams County, Illinois (the “*District*”), is a duly organized and existing Park District created under the provisions of the laws of the State of Illinois, and is now operating under the provisions of the Park District Code of the State of Illinois, and all laws amendatory thereof and supplementary thereto, including the Local Government Debt Reform Act of the State of Illinois, as amended; and

WHEREAS, the Board of Park Commissioners of the District (the “*Board*”) intends to sell bonds in the amount of \$900,000 for the payment of land condemned or purchased for parks, for the building, maintaining, improving and protecting of the same and the existing land and facilities of the District and for the payment of the expenses incident thereto (the “*Bonds*”); and

WHEREAS, the Bond Issue Notification Act of the State of Illinois, as amended, requires the Board to hold a public hearing concerning the Board’s intent to sell the Bonds before adopting an ordinance providing for the sale of the Bonds:

NOW, THEREFORE, Be It and It is Hereby Ordered by the undersigned President of the Board of Park Commissioners of the Quincy Park District, Adams County, Illinois, as follows:

1. I hereby call a public hearing to be held at 6:00 o’clock P.M. on the 13th day of November, 2019, at the Board Room, Room #123, 1231 Bonansinga Drive, Quincy, Illinois, in the District, concerning the Board’s intent to sell the Bonds and to receive public comments regarding the proposal to sell the Bonds (the “*Hearing*”).

2. I hereby direct that the Secretary of the Board (the “*Secretary*”) shall (i) publish notice of the Hearing at least once in the *Quincy Herald-Whig*, the same being a newspaper of general circulation in the District, not less than 7 nor more than 30 days before the date of the

Hearing and (ii) post at least 48 hours before the Hearing a copy of said notice at the principal office of the Board, which notice will be continuously available for public review during the entire 120-hour period preceding the Hearing.

3. Notice of the Hearing shall appear above the name of the Secretary and shall be in substantially the following form:

**NOTICE OF PUBLIC HEARING CONCERNING THE INTENT OF
THE BOARD OF PARK COMMISSIONERS OF
THE QUINCY PARK DISTRICT, ADAMS COUNTY, ILLINOIS
TO SELL \$900,000 GENERAL OBLIGATION PARK BONDS**

PUBLIC NOTICE IS HEREBY GIVEN that the Quincy Park District, Adams County, Illinois (the "*District*"), will hold a public hearing on the 13th day of November, 2019, at 6:00 o'clock P.M. The hearing will be held at the Board Room, Room #123, 1231 Bonansinga Drive, Quincy, Illinois. The purpose of the hearing will be to receive public comments on the proposal to sell bonds of the District in the amount of \$900,000 for the payment of land condemned or purchased for parks, for the building, maintaining, improving and protecting of the same and the existing land and facilities of the District and for the payment of the expenses incident thereto.

By order of the President of the Board of Park Commissioners of the Quincy Park District, Adams County, Illinois.

DATED the 9th day of October, 2019.

Rome Frericks
Secretary, Board of Park Commissioners,
Quincy Park District, Adams County, Illinois

Notice to publisher: Please be certain that this notice appears above the name of the Secretary.

4. At the Hearing the Board shall explain the reasons for the proposed bond issue and permit persons desiring to be heard an opportunity to present written or oral testimony within reasonable time limits. The Board shall not adopt an ordinance selling the Bonds for a period of seven (7) days after the final adjournment of the Hearing.

Ordered this 9th day of October, 2019.

President, Board of Park Commissioners,
Quincy Park District, Adams County, Illinois

QUINCY PARK DISTRICT
Board of Commissioners

Date of Board Meeting: October 9, 2019

STAFF RECOMMENDATION

**AGENDA ITEM: RESOLUTION NO. 19-04: “TRUTH IN TAXATION”
ACT RESOLUTION: RECOMMENDED APPROVAL**

BACKGROUND INFORMATION: In accordance with State of Illinois Statutes, the Quincy Park District is required, no less than twenty (20) days prior to the adoption of the aggregate tax levy, to officially estimate the amount of tax funds necessary to be raised for the current year on taxable property within the district. Property tax funds levied in 2019 are collected to fund the authorized FY2020 appropriated expenditures. The estimated 2019 tax levy only includes taxes necessary to meet anticipated expenditure levels for general and special purpose operating funds (i.e. General Operations – NOT debt service, trust and major capital expenses).

The amount of 2019 tax funds to be levied is \$2,560,700.

Due to the fact that the proposed 2019 aggregate tax levy will NOT be increased by more than 5% compared to the previous levy in 2018, state statute does not require that a PUBLIC HEARING be held prior to officially adopting the 2019 Tax Levy Ordinance at the November Board meeting.

FISCAL IMPACT: This resolution is for compliance with state statutes and in its self has no fiscal impact on the District.

STAFF RECOMMENDATION: Staff recommends approval of Resolution No. 19-04, as presented.

PREPARED BY: Donald J. Hilgenbrinck, Director of Business Services

BOARD ACTION:

QUINCY PARK DISTRICT
RESOLUTION NO. 19-04

RESOLUTION REGARDING THE TRUTH IN TAXATION LAW
(HEARING NOT REQUIRED)

WHEREAS, the Truth in Taxation Act (35 Illinois Compiled Statutes 200/18-55, et.seq.) provides, in part, that not less than twenty (20) days prior to the adoption of the aggregate levy, the corporate authority of each taxing district, including the Board of Commissioners of the Quincy Park District shall determine the amounts of money, exclusive of any portion of that levy attributable to the costs of conducting an election required by the general election law, estimated to be necessary to be raised by taxation for that year upon the taxable property in its district; and,

WHEREAS, the said Truth in Taxation Law further provides that if the estimate of the corporate authority made as provided in Section 18-60 is more than 105% of the amount extended or estimated to be extended, plus any amount abated by the corporate authority prior to extension, upon the final aggregate levy of the preceding year, exclusive of election costs, the corporate authority shall give public notice of and hold a public hearing on its intent to adopt an aggregate levy in an amount which is more than 105% of the amount extended or estimated to be extended upon the final aggregate levy extensions, plus any amount abated, exclusive of election costs, for the preceding year; and,

WHEREAS, The Board of Commissioners of the Quincy Park District has estimated that the amount necessary to be raised by taxation for the real estate tax year of 2019 is not more than 105% of the amount extended or estimated to be extended upon the levy of the preceding real estate tax year of 2018, exclusive of election costs.

NOW, THEREFORE, IT IS HEREBY RESOLVED BY THE BOARD OF COMMISSIONERS OF THE QUINCY PARK DISTRICT AS FOLLOWS:

SECTION 1. **ESTIMATED LEVY**: This Board hereby determines that the amounts of money, exclusive of the costs of conducting an election required by the general election law, estimated to be necessary to be raised by taxation upon the taxable property of the District for the real estate tax year of 2019 is \$2,560,700 which is also the proposed "aggregate levy" of the District for such year (that is, corporate and special purpose monies).

SECTION 2. **NO HEARING SCHEDULED**: In view of the determination of the estimated levy, it is not necessary to schedule, give notice of or hold a public hearing on the intent of the Board to adopt a levy.

SECTION 3. **EFFECTIVE DATE**: This resolution shall be in full force and effect immediately upon its passage.

DATED: This 9th day of October, 2019.

QUINCY PARK DISTRICT

By: _____
Its President

ATTEST:

Its Secretary

AYES: _____

NAYES: _____

PASSED AND APPROVED this 9th day of October, 2019.

STATE OF ILLINOIS)
) SS
COUNTY OF ADAMS)

I, Rome Frericks, Secretary of the Quincy Park District, do hereby certify the foregoing to be a full, true and correct copy of a Truth in Taxation Act Resolution adopted by the Board of Commissioners of the Quincy Park District at a meeting held October 9, 2019, in the District.

WITNESS MY HAND AND SEAL OF SAID Quincy Park District this
9th day of October, 2019.

Rome Frericks, Secretary
Quincy Park District

(Corporate Seal)

QUINCY PARK DISTRICT

Board of Commissioners

Date of Board Meeting: October 9, 2019

STAFF RECOMMENDATION

AGENDA ITEM: ORDINANCE NO. 19-03: AUTHORIZING THE 2019 PROPERTY TAX LEVY (REVIEW ONLY)

BACKGROUND INFORMATION: In accordance with State of Illinois Statutes, the 2019 proposed tax levy ordinance is being presented for your review only. These proposed levies for 2019 property taxes only include aggregate taxes and not debt service. Aggregate taxes provide tax revenue for general and special operations of the District, as approved by the Board in the fiscal year budget.

FISCAL IMPACT: This proposed 2019 aggregate tax levy is being presented for Board review only. This proposed 2019 levy, in the amount of \$2,560,700, may increase the District's revenue by \$39,903, and represents a 1.62% increase. This increase in the tax aggregate would only occur in the event there is an increase in the projected EAV not the proposed tax rate. Actually, if the EAV increases sufficiently to cause a 1.62% increase in the District's tax revenue, the rate would actually decrease slightly from the 2018 rate of .37405 to .37356.

The District's FY2020 budget is being prepared based on a slight increase in the EAV. The estimated increase in the aggregate levy would be 1.7%.

See attached "Comparison Tax Levy" reports comparing 2019 with 2018 for your review. Also, attached is a comparison report of the 2018 actual tax levy verses the 2018 budget figures.

This levy is subject to change prior to its final adoption based upon estimates obtained from the FY2020 operating budget preparation process, currently in progress.

STAFF RECOMMENDATION: Review only. This ordinance will be presented again at the November Board meeting for approval.

PREPARED BY: Donald J. Hilgenbrinck, Director of Business Services

BOARD ACTION:

QUINCY PARK DISTRICT
COMPARISON TAX LEVY

| Budget Version | | | | | | | | |
|--------------------|---------------------|---------------------------|---------------------|---------------------|------------|-------------------------------|---|-------------|
| FUND | <u>2018</u> Rate | <u>2018</u> Tax Levied | <u>2019</u> Levy | <u>2019</u> Rate | Difference | Projected \$100K Impact | Projected Cash Balance 12/31/2019 | 2020 Budget |
| CORPORATE | 0.12500 | 823,806 | 838,250 | 0.12500 | 14,444 | | \$ - | \$ - |
| RECREATION | 0.07500 | 494,284 | 502,950 | 0.07500 | 8,666 | | \$ - | \$ - |
| MUSEUM | 0.03000 | 197,713 | 201,180 | 0.03000 | 3,467 | | \$ - | \$ - |
| SOCIAL SECURITY | 0.02352 | 155,007 | 135,000 | 0.02013 | (20,007) | | \$ - | \$ - |
| PENSION/RETIREMENT | 0.02732 | 180,051 | 260,000 | 0.03877 | 79,949 | | \$ - | \$ - |
| UNEMPL. COMP. INS. | 0.00835 | 55,030 | 55,000 | 0.00820 | (30) | | \$ - | \$ - |
| LIABILITY | 0.05311 | 350,019 | 300,000 | 0.04474 | (50,019) | | \$ - | \$ - |
| AUDIT | 0.00175 | 11,533 | 11,500 | 0.00171 | (33) | | \$ - | \$ - |
| PARK SECURITY | 0.02500 | 164,761 | 167,650 | 0.02500 | 2,889 | | \$ - | \$ - |
| PAVING & LIGHTING | 0.00500 | 32,952 | 33,530 | 0.00500 | 578 | | \$ - | \$ - |
| | 0.37405 | 2,465,157 | 2,505,060 | 0.37356 | 39,903 | \$ 105.84 | | - |
| | | | | | 101.6187% | | | |
| BOND 2012A | 0.01570 | 103,470 | 102,374 | 0.01527 | | \$ 4.33 | | |
| Annual GO Bond | 0.14086 | 928,330 | 920,000 | 0.13719 | | | | |
| 2019A Trail Bond | 0.07565 | 498,567 | 493,609 | 0.07361 | | \$ 20.86 | | |
| | | | | | | \$ - | | |
| TOTAL | 0.60626 | 3,995,524 | 4,021,043 | 0.59962 | 25,519 | \$ 131.02 | | |
| | | | | | | | | |
| 2018 EAV | \$ 659,044,754 | | | | | | | |
| 2019 Estimated EAV | \$ 670,600,000 | | | | | | | |

Notes: 2019 EAV estimated as based on a 1.7% increase.

QUINCY PARK DISTRICT
COMPARISON TAX LEVY

| Levy Version | | | | | | | | |
|--------------------|----------------|--------------------|--------------------------|--------------------------|------------|-------------------------------|---|----------------|
| FUND | 2018 Rate | 2018 Tax Levied | 2019 Proposed Levy | 2019 Proposed Rate | Difference | Projected \$100K Impact | Projected Cash Balance 12/31/2019 | 2020 Budget |
| CORPORATE | 0.12500 | 823,806 | 865,000 | 0.12500 | 41,194 | | \$ - | \$ - |
| RECREATION | 0.07500 | 494,284 | 519,000 | 0.07500 | 24,716 | | \$ - | \$ - |
| MUSEUM | 0.03000 | 197,713 | 207,600 | 0.03000 | 9,887 | | \$ - | \$ - |
| SOCIAL SECURITY | 0.02352 | 155,007 | 135,000 | 0.01951 | (20,007) | | \$ - | \$ - |
| PENSION/RETIREMENT | 0.02732 | 180,051 | 260,000 | 0.03757 | 79,949 | | \$ - | \$ - |
| UNEMPL. COMP. INS. | 0.00835 | 55,030 | 55,000 | 0.00795 | (30) | | \$ - | \$ - |
| LIABILITY | 0.05311 | 350,019 | 300,000 | 0.04335 | (50,019) | | \$ - | \$ - |
| AUDIT | 0.00175 | 11,533 | 11,500 | 0.00166 | (33) | | \$ - | \$ - |
| PARK SECURITY | 0.02500 | 164,761 | 173,000 | 0.02500 | 8,239 | | \$ - | \$ - |
| PAVING & LIGHTING | 0.00500 | 32,952 | 34,600 | 0.00500 | 1,648 | | \$ - | \$ - |
| | 0.37405 | 2,465,157 | 2,560,700 | 0.37004 | 95,543 | \$ 104.85 | | - |
| | | | | | 103.8757% | | | |
| BOND 2012A | 0.01570 | 103,470 | 102,374 | 0.01479 | | \$ 4.19 | | |
| Annual GO Bond | 0.14086 | 928,330 | 920,000 | 0.13295 | | | | |
| 2019A Trail Bond | 0.07565 | 498,567 | 493,609 | 0.07133 | | \$ 20.21 | | 0.08612 |
| | | | | | | \$ - | | |
| TOTAL | 0.60626 | 3,995,524 | 4,076,683 | 0.58912 | 81,159.10 | \$ 129.25 | | |
| 2018 EAV | \$ 659,044,754 | | | | | | | |
| 2019 Estimated EAV | \$ 692,000,000 | | | | | | | |

Notes:

QUINCY PARK DISTRICT
COMPARISON TAX LEVY

2018 Actual Vs Budget

| <u>FUND</u> | <u>2018 Rate</u> | <u>2018 Actual Tax Levied</u> | <u>2018 Budgeted Levy</u> | <u>2018 Budgeted Rate</u> | <u>Difference</u> |
|--------------------|----------------------|-----------------------------------|-----------------------------------|-----------------------------------|-------------------|
| CORPORATE | 0.12500 | 823,806 | 818,750 | 0.12500 | 5,056 |
| RECREATION | 0.07500 | 494,284 | 491,250 | 0.07500 | 3,034 |
| MUSEUM | 0.03000 | 197,713 | 196,500 | 0.03000 | 1,213 |
| SOCIAL SECURITY | 0.02352 | 155,007 | 155,000 | 0.02366 | 7 |
| PENSION/RETIREMENT | 0.02732 | 180,051 | 180,000 | 0.02748 | 51 |
| UNEMPL. COMP. INS. | 0.00835 | 55,030 | 55,000 | 0.00840 | 30 |
| LIABILITY | 0.05311 | 350,019 | 350,000 | 0.05344 | 19 |
| AUDIT | 0.00175 | 11,533 | 11,500 | 0.00176 | 33 |
| PARK SECURITY | 0.02500 | 164,761 | 163,750 | 0.02500 | 1,011 |
| PAVING & LIGHTING | 0.00500 | 32,952 | 32,750 | 0.00500 | 202 |
| | 0.37405 | 2,465,157 | 2,454,500 | 0.37473 | 10,657 |
| | | | | | 100.4342% |
| BOND 2012A | 0.01570 | 103,470 | 102,374 | 0.01563 | 1,096 |
| 2019 GO Bond | 0.14086 | 928,330 | 919,050 | 0.13955 | 9,280 |
| 2019A Trail Bond | 0.07565 | 498,567 | 493,610 | 0.07550 | 4,957 |
| TOTAL | 0.60626 | 3,995,524 | 3,969,534 | 0.60541 | 15,333 |

2018 Actual EAV \$ 659,044,754

2018 Estimated EAV \$ 655,000,000

Notes:

ORDINANCE NO. 19-03
ANNUAL TAX LEVY
2019

AN ORDINANCE LEVYING AND ASSESSING TAXES
FOR THE YEAR 2019
OF THE QUINCY PARK DISTRICT
OF ADAMS COUNTY, ILLINOIS

STATE OF ILLINOIS

Park District of Quincy

County of Adams

In pursuance of authority vested in them by the Park District Code, Article Five, the Commissioners of the Park Board in meeting assembled, do hereby find and declare that there will be required to be levied upon all taxable property in said Park District, in order to meet and defray all the necessary expenses and liabilities of the Park District, as required by statute or voted by people in accordance with law, and the amounts so required are itemized and needed for uses and purposes as set forth herein below; BE IT HEREBY ORDAINED by the Board of Commissioners of the Quincy Park District, Adams County, Illinois that there is hereby levied against all of the taxable property in said Park District in accordance with the provisions of law for the year 2019 the following sums:

| | Amount to be raised by taxation |
|------------------------------|---------------------------------------|
| 1. <u>CORPORATE</u> | |
| 1. Administration: | |
| Personnel Services, Wages | \$534,528 |
| Employee Benefits | 56,807 |
| Commodities | 191,147 |
| Contractual Services | 58,827 |
| Travel & Communications | 23,691 |
| TOTAL FOR CORPORATE FUND | \$865,000 |

| | Amount to be raised by taxation | |
|--|---------------------------------------|------------------|
| II. <u>RECREATION FUND</u> | | |
| 1. Administration: | | |
| Personnel Services, Wages | \$88,395 | |
| Employee Benefits | 10,309 | |
| Commodities | 19,006 | |
| Contractual Services | 29,528 | |
| Travel & Communications | 3,367 | |
| Subtotal | 150,605 | |
| 2. Programs: | | |
| Personnel Services, Wages | \$237,679 | |
| Employee Benefits | 0 | |
| Commodities | 115,169 | |
| Contractual Services | 11,322 | |
| Travel & Communications | 4,225 | |
| Subtotal | 368,395 | |
| TOTAL FOR RECREATION FUND | | \$519,000 |
| III. <u>MUSEUM FUND</u> | | |
| 1. Administration | | |
| Personnel Services, Wages | \$143,862 | |
| Employee Benefits | 11,579 | |
| Commodities | 45,157 | |
| Contractual Services | 6,556 | |
| Travel & Communications | 446 | |
| TOTAL FOR MUSEUM FUND | | \$207,600 |
| IV. <u>ILLINOIS MUNICIPAL RETIREMENT FUND</u> | | |
| Contractual Service | \$260,000 | |
| TOTAL IL. MUNICIPAL RETIREMENT FUND | | \$260,000 |
| V. <u>SOCIAL SECURITY</u> | | |

| | | |
|--|-----------|-----------------|
| Contractual Service | \$135,000 | |
| TOTAL SOCIAL SECURITY FUND | | \$135,000 |
| <u>VI. LIABILITY INSURANCE FUND</u> | | |
| Contractual Service | \$300,000 | |
| TOTAL LIABILITY INS. FUND | | \$300,000 |
| <u>VII. UNEMPLOYMENT COMPENSATION FUND</u> | | |
| Contractual Service | \$55,000 | |
| TOTAL UNEMPLOYMENT COMP. FUND | | \$55,000 |
| <u>VIII. AUDIT FUND</u> | | |
| Contractual Services | \$11,500 | |
| TOTAL AUDIT FUND | | \$11,500 |
| <u>IX. PAVING & LIGHTING</u> | | |
| Contractual Services | \$34,600 | |
| TOTAL PAVING & LIGHTING | | \$34,600 |
| <u>X. POLICE FUND</u> | | |
| Contractual Services | \$173,000 | |
| TOTAL POLICE FUND | | \$173,000 |
| GRAND TOTAL | | \$2,560,700 |

Making the aggregate sum of Two Million, Five Hundred Sixty Thousand, Seven Hundred Dollars (\$2,560,700) to be raised by taxation and levied on all the taxable property and liabilities of the Park District as required by statute or voted by the people in accordance with law.

That the Secretary of Quincy Park District shall file with the County Clerk of the County of Adams, State of Illinois, a certified copy of this Ordinance, no later than the fourth Tuesday in December, 2019.

This Ordinance shall be in force and effect from and after its passage and approval, and all Ordinances and parts of Ordinances in conflict herewith shall be and the same are hereby repealed.

November 13, 2019
Adopted

President

November 13, 2019
Adopted

Secretary

STATE OF ILLINOIS)
COUNTY OF ADAMS) SS
QUINCY PARK DISTRICT)

I, Rome Frericks, Secretary of the Quincy Park District, do hereby certify that the copy of said 19-03 Ordinance attached hereto, is a true, full and complete copy thereof, as the same appears on the records of the Quincy Park District.

IN TESTIMONY WHEREOF, I have hereunto set my hand and affixed the seal of the Quincy Park District this 13th day of November, A.D., 2019.

Rome Frericks

STATE OF ILLINOIS)
COUNTY OF ADAMS) SS
QUINCY PARK DISTRICT)

ROME FRERICKS, BEING FIRST DULY SWORN ON HIS OATH, deposes and says that he, as Secretary of the Quincy Park District, signed and sealed the above and foregoing 19-03 Ordinance, and that the contents thereof are true and correct in substance and in fact.

Rome Frericks

Subscribed and sworn to before me this 13th day of November, 2019.

Notary Public

CERTIFICATE REGARDING
THE TRUTH IN TAXATION LAW
(HEARING NOT REQUIRED)

Pursuant to the Truth in Taxation Law (35 Illinois Compiled Statutes, 200/18-55 et. seq.), I, John Frankenhoff, state as follows:

1. I am the President or presiding officer of the Board of Commissioners of the Quincy Park District.
2. Not less than twenty (20) days prior to the adoption of its aggregate levy, that is, on the 9th day of October, 2019, the said Board did determine the amounts of money, exclusive of any portion of that levy attributable to the costs of conducting an election required by the general election law, estimated to be necessary to be raised by taxation upon the taxable property in its district for the real estate tax year of 2019, said estimate being an amount which was not more than 105% of the extensions, exclusive of election costs, for the preceding year.
3. Because the tax levy was not more than 105% of the extensions, exclusive of election costs, for the preceding year, no hearing was required pursuant to the Truth in Taxation Law.
4. The undersigned, as presiding officer of the Board, certifies that the Board complies fully with the provisions of Sections 18-60 thru 18-85 of the Truth in Taxation Law (35 Illinois Compiled Statutes 200/18-90).
5. This certification is made pursuant to Section 18-90 of the Truth in Taxation Law (35 Illinois Compiled Statutes 200/18-90).

Dated: This 13th day of November, 2019.

John Frankenhoff, President,
Quincy Park District

QUINCY PARK DISTRICT

Board of Commissioners

Date of Board Meeting: October 9, 2019

STAFF RECOMMENDATION

AGENDA ITEM: QUINCY PARK DISTRICT ANNUAL CAPITAL PROJECT BOND LIST: RECOMMENDED APPROVAL

BACKGROUND INFORMATION: Each year the Quincy Park District authorizes a non-referendum general obligation (G.O.) bond for District capital projects. The proceeds are used to fund significant repairs, renovations and park improvement projects.

This project list assumes the Park District will have \$900,000 from bond proceeds for the upcoming year. Additionally, \$200,000 unused from the 2019 G.O. Bond will be added to the 2020 projects.

Included with this report is a prioritized list of recommended projects for G.O. Bond 2020 along with capital projects planned to be funded from the operating budget.

FISCAL IMPACT: The principle and interest on the bond will be paid in 2020.

STAFF RECOMMENDATION: Staff recommends approval of the Quincy Park District Annual Capital Project Bond List.

PREPARED BY: Rome Frericks, Executive Director

BOARD ACTION:

PROPOSED CAPITAL PROJECTS LIST
G.O. Bond 2019 Excess \$200,000

| | | |
|----------------------|--|--------------------|
| Bond 2020 | | |
| | Bond Amount | \$900,000 |
| | Roll Over From Bond 2019 | \$200,000 |
| | Total Bond Fund Available | \$1,100,000 |
| Riverview | Shelter Replacement | \$100,000 |
| Reservoir | Complete Overlay Tennis Courts #1 - #4 | \$65,000 |
| Reservoir | Resurfacing Tennis Courts #1 - #4 | \$35,000 |
| Johnson | Resurfacing Pickleball Courts (2) & Basketball Court | \$20,000 |
| Wavering | Box Culvert at 3 Way Stop | \$20,000 |
| South Park | Gazebo Replacement | \$25,000 |
| District | Equipment | \$138,000 |
| Moorman | Paddle Boat Dock Replacement & Benches | \$35,000 |
| Indian Mounds | Signage Walking Timeline | \$5,000 |
| Wavering | Resurfacing 3 Way Stop to 36 th Street | \$165,000 |
| Indian Mounds | Resurfacing Pool through Blackhawk | \$155,000 |
| Indian Mounds | Resurfacing Entire Pool Area | \$90,000 |
| Gardner | Tar & Chip & South Road to Locust Street | \$45,000 |
| District | Maintenance Building All America (\$400,000 Total) | \$75,000 |
| Westview | Ash Tree Removal Phase II | \$60,000 |
| Clat Adams | Fencing and Landscaping Along Railroad Tracks | \$60,000 |
| | Bond Expenses | \$7,000 |
| | Contingency | - |
| | Total | \$1,100,000 |
| | | |
| | | |
| | Non Bond Projects | |
| District | Road/Curb Repairs | \$20,000 |
| | Total | \$20,000 |
| | | |
| | | |
| District | Equipment | |
| | Walk Behind Zone 1 | \$9,000 |
| | Truck & Plow Zone 2 | \$45,000 |
| | 72" ZTR Zone 3 | \$10,000 |
| | Tractor Zone 3 | \$35,000 |
| | Tables/Trash | \$30,000 |
| | Small Tools | <u>\$9,000</u> |
| | | \$138,000 |

2020 Bond Project List

Riverview Shelter Replacement

\$100,000



Reservoir Tennis Courts Overlay and Resurfacing

Courts 1 – 4

\$100,000



Johnson Park Pickleball and Basketball Court Resurfacing \$20,000



Wavering Box Culvert Replacement

\$20,000



South Park Gazebo Replacement

\$25,000



Paddle Boat Dock and Bench Replacement \$35,000



Indian Mounds Walking Timeline

Replacement \$5,000



Wavering Park Resurfacing 3Way Stop - 36th Street \$165,000



Indian Mounds Resurfacing Pool through Blackhawk \$155,000



Indian Mounds Resurfacing Pool Area

\$90,000



Tar and Chip Gardner Park

\$45,000



Maintenance Building All America Park

\$75,000

(Total Project \$400,00)

- 50' x 70' steel building



Fencing & Landscaping Along Railroad Tracks

\$60,000



Park Road Conditions

| Park | Surface | Condition |
|--|----------|-----------|
| • Boots Bush | Tar Chip | 10 (2019) |
| • Lorenzo Bull Park | Asphalt | 10 (2019) |
| • Wavering main road to batting cage | Asphalt | 10 (2019) |
| • Moorman tennis parking lot | Asphalt | 10 (2019) |
| • Kesler restroom to ADA ramp | Asphalt | 10 (2019) |
| • Moorman med shelter to dam | Asphalt | 10 (2019) |
| • Moorman ballfield parking lot | Tar Chip | 10 (2018) |
| • Kesler north of restroom | Asphalt | 10 (2018) |
| • South Park | Asphalt | 10 (2017) |
| • Bob Mays south parking lot | Asphalt | 10 (2016) |
| • Edgewater Park | Concrete | 9 |
| • Art Center drive | Asphalt | 8 |
| • Emerson parking lot | Asphalt | 8 |
| • Moorman dam to med Shelter | Asphalt | 8 |
| • Clat Adams | Asphalt | 8 |
| • Batting Cage parking lot | Asphalt | 7 |
| • Wavering Shelter parking | Tar Chip | 7 |
| • Bob Mays north parking lot | Asphalt | 7 |
| • Madison Park | Asphalt | 7 |
| • Castle parking lot | Asphalt | 7 |
| • Kesler boat club to ADA ramp | Asphalt | 7 |
| • Parker Heights | Tar Chip | 7 |
| • East Gardner Park | Tar Chip | 7 |
| • Wavering pool/archery | Asphalt | 6 |
| • Wavering 39 th street | Asphalt | 6 |
| • Bob Bangert Park | Asphalt | 6 |
| • Gardner south road to Locust | Tar Chip | 6 |
| • Riverview Park | Asphalt | 6 |
| • Berrian | Tar Chip | 6 |
| • Indian Mounds RJ Peters to Pool | Tar Chip | 6 |
| • Indian Mounds Pool parking lot | Asphalt | 5 |
| • Riverview south road | Tar Chip | 5 |
| • Sunset Park | Tar Chip | 5 |
| • Gardner shelter area | Tar Chip | 5 |
| • Wavering ballfield parking lot | Asphalt | 5 |
| • Indian Mounds Pool through Blackhawk | Asphalt | 5 |
| • Lenane Park | Asphalt | 4 |

QUINCY PARK DISTRICT SHELTER INVENTORY

| <u>Shelter Location</u> | <u>Size</u> | <u>Material</u> | <u>Year Built</u> | <u>Condition</u> | <u>Replacement</u> | <u>Recent Repairs/Cost</u> |
|-------------------------|-------------|-----------------|-------------------|------------------|--------------------|---|
| Bob Bangert | 35 x 65 | Wood | | 3 | | \$15,000 Metal Roof & Painting (2019) |
| Johnson | 34 x 40 | Wood | 1970's | 6 | 2025 | |
| Madison | 34 x 38 | Wood | 1970's | 7 | 2024 | |
| Quinsippi Island | 34 x 52 | Wood | 1970's | 4 | 2021 | |
| Riverview | 36 x 52 | Wood | 1970's | 4 | 2020 | |
| South Park Pond | 25 x 25 | Wood | 1996 | 7 | | Painting-\$1,500 |
| Wavering Large | 42 x 76 | Wood | 1970's | 6 | 2023 | Metal Roof-\$4,016 |
| Wavering Small | 34 x 52 | Wood | 1970's | 6 | 2022 | Metal Roof-\$2,679 |
| | | | | | | |
| All America | 34 x 48 | Steel | 2019 | 10 | | |
| Berrian | 34 x 48 | Steel | 2018 | 10 | | |
| Bob Mays | 30 x 50 | Steel | 2007 | 9 | | |
| Clat Adams | 40 x 40 | Steel | 1992 | 9 | | |
| Gardner | 30 x 64 | Steel | 2011 | 10 | | |
| Kesler | 20 x 36 | Steel | 1980's | 8 | | |
| Lincoln | 40 x 46 | Steel | 2016 | 10 | | |
| Moorman Medium | 30 x 64 | Steel | 2015 | 10 | | |
| Moorman Large | 40 x 64 | Steel | 2014 | 10 | | |
| Moorman Small | 24 x 34 | Steel | 2013 | 10 | | |
| Reservoir | 40 x 60 | Stone | 1930's | 8 | | Painting & Metal Soffits \$19,220 |
| South Park Large | 70 x 96 | Brick | 1917 | 9 | | Metal Roof,Painting & Tuckpointing-\$95,605 |
| South Park Small | 10 x 30 | Brick | | 8 | | |
| | | | | | | Painting-\$1,500 |

| PARKS/RECREATION EQUIPMENT | | LOCATION | Note: For equipment tracked by hours - years are the expected years to reach the hour standard. Hours will be verified before equipment is programmed for replacement. | | | | | | | | | | | |
|-------------------------------|------|------------|---|-----------|-------------------|-----------|-----------|-----------|-----------|-----------|-----------|-----------|-----------|-----------|
| DESCRIPTION | YEAR | ZONE | Est. Cost | Miles/hrs | Standard Years | 2020 | 2021 | 2022 | 2023 | 2024 | 2025 | 2026 | 2027 | 2028 |
| FORD F150 4x4 13D | 2013 | ZONE 1 | \$ 35,000 | 80,146 | 12 | | | | | | \$ 35,000 | | | |
| TORO PRO FORCE BLOWER BL-2 | 2015 | ZONE 1 | \$ 7,500 | 318 | 10 | | | | | | \$ 7,500 | | | |
| MOWER TORO 4000D TD-3 | 2018 | ZONE 1 | \$ 50,000 | 846 | 4 | | | \$ 50,000 | | | | \$ 50,000 | | |
| MOWER TORO ZTR 72" TZ-4 | 2015 | ZONE 1 | \$ 10,000 | 912 | 6 | | \$ 10,000 | | | | | | \$ 10,000 | |
| MOWER Toro ZTR 72" TZ-1 | 2017 | ZONE 1 | \$ 10,000 | 508 | 6 | | | | \$ 10,000 | | | | | |
| MOWER W/B TORO 48" | 2016 | ZONE 1 | \$ 9,000 | 14 | 8 | | | | | \$ 9,000 | | | | |
| Mower W/B Stand On 48" | 2012 | ZONE 1 | \$ 9,000 | 134 | 8 | \$ 9,000 | | | | | | | | \$ 9,000 |
| NEW HOLLAND WORKMASTER 60 | 2016 | ZONE 1 | \$ 25,000 | 392 | 18 | | | | | | | | | |
| KUBOTA UTV K-2 | 2016 | ZONE 1 | \$ 16,000 | 278 | 15 | | | | | | | | | |
| TRAILER SNO BIRD | 2001 | ZONE 1 | \$ 5,000 | | None | | | | | | | | | |
| | | | | | | | | | | | | | | |
| #15B Ford F250 X-Cab 4X4 | 2015 | CREWLEADER | \$ 30,000 | 22,990 | 12 | | | | | | | | \$ 30,000 | |
| #15A FORD F-250 | 2015 | ZONE 2 | \$ 25,000 | 14,157 | 12 | | | | | | | | \$ 30,000 | |
| MOWER TORO 4000D TD-4 | 2015 | ZONE 2 | \$ 50,000 | 1,856 | 4 | | | | | | | | | |
| MOWER TORO 4000D TD-1 | 2017 | ZONE 2 | \$ 50,000 | 893 | 4 | | \$ 50,000 | | | | \$ 50,000 | | | |
| TORO PRO FORCE BLOWER BL-1 | 2012 | ZONE 2 | \$ 7,500 | 539 | 10 | | | \$ 7,500 | | | | | | |
| MOWER TORO ZTR 72" | 2017 | ZONE 2 | \$ 10,000 | 621 | 6 | | | | \$ 10,000 | | | | | |
| SNOW PLOW WESTERN 8' | 2010 | ZONE 2 | \$ 10,000 | | 8 | \$ 10,000 | | | | | | | | \$ 10,000 |
| TRAILER SNO BIRD | 2001 | ZONE 2 | \$ 25,000 | | None | | | | | | | | | |
| UTILITY VEHICLE KUBOTA K-1 | 2014 | ZONE 2 | \$ 16,000 | 1,408 | 15 | | | | | | | | | |
| BOAT | 2009 | ZONE 2 | \$ 8,000 | | 20 | | | | | | | | | |
| TRAILER BUILT-RITE | 2005 | ZONE 2 | \$ 5,000 | | None | | | | | | | | | |
| 76x10 Trailerman Trailer | 2013 | ZONE 2 | \$ 1,350 | | None | | | | | | | | | |
| | | | | | | | | | | | | | | |
| #12A FORD F150 4x4 | 2012 | ZONE 3 | \$ 25,000 | 39,138 | 12 | | | | | \$ 30,000 | | | | |
| #18A FORD F250 4x2 | 2018 | ZONE 3 | \$ 25,000 | 3,964 | 12 | | | | | | | | | |
| TORO PRO FORCE BLOWER BL-3 | 2018 | ZONE 3 | \$ 7,500 | 105 | 10 | | | | | | | | | \$ 7,500 |
| 76X10 TRAILERMAN TRAILER | 2013 | ZONE 3 | \$ 1,350 | | None | | | | | | | | | |
| MOWER TORO 4000D TD-2 | 2019 | ZONE 3 | \$ 50,000 | 221 | 4 | | | | \$50,000 | | | | \$50,000 | |
| MOWER TORO ZTR 72" TZ-2 | 2014 | ZONE 3 | \$ 10,000 | 718 | 6 | \$ 10,000 | | | | | | \$ 10,000 | | |
| TRACTOR JD5220 | 2002 | ZONE 3 | \$ 25,000 | 3,890 | 18 | \$ 35,000 | | | | | | | | |
| TRAILER HEAVY-DUTY DIVIP | 1989 | ZONE 3 | \$ 8,000 | | None | | | | | | | | | |
| TRACTOR JD3520 | 2010 | ZONE 3 | \$ 25,000 | 1,819 | 18 | | | | | | | | | \$ 30,000 |
| MOWER W/B EXMARK 48" | 2013 | ZONE 3 | \$ 9,000 | | 8 | | \$ 9,000 | | | | | | | |
| | | | | | | | | | | | | | | |
| #09 FORD F-250 SUPER DUTY 9A | 2009 | ZONE 4 | \$ 25,000 | 37,382 | 12 | | \$ 30,000 | | | | | | | |
| FORD F250 SUPERDUTY 16B | 2016 | ZONE 4 | \$ 25,000 | 10,534 | 12 | | | | | | | | | \$ 25,000 |
| MOWER TORO ZTR 72" TZ-6 | 2016 | ZONE 4 | \$ 10,000 | 872 | 6 | | | \$10,000 | | | | | | \$10,000 |
| MOWER TORO ZTR 72" TZ-3 | 2017 | ZONE 4 | \$ 10,000 | 509 | 6 | | | | \$10,000 | | | | | |
| TRAILERMAN TRAILER 20' | 2015 | ZONE 4 | \$ 5,000 | | | | | | | | | | | |
| | | | | | | | | | | | | | | |

| DESCRIPTION | YEAR | ZONE | Est. Cost | Miles/hrs | Standard Years | 2020 | 2021 | 2022 | 2023 | 2024 | 2025 | 2026 | 2027 | 2028 |
|---|-------|----------|-------------|-----------|----------------|-----------|-----------|-----------|-----------|-----------|-----------|----------|-----------|-----------|
| | | | | | | | | | | | | | | |
| TRACTOR NEW HOLLAND 4X4 | 2012 | BALLCREW | \$ 25,000 | 1,321 | 18 | | | | | | | | | |
| #97 FORD F150 4X2 | 1999 | BALLCREW | \$ 25,000 | 93,573 | 15 | | | | | | | | | |
| TABLE/TRASH REPLACEMENT | VAR | DISTRICT | NA | | | \$ 30,000 | | | | | | | | |
| Small Equipment Replacement | Multi | Parks | | | | \$9,000 | \$9,000 | \$9,000 | \$9,000 | \$9,000 | \$9,000 | \$9,000 | \$9,000 | \$9,000 |
| | | | \$1,798,800 | | | | | | | | | | | |
| | | | | | | \$138,000 | \$175,000 | \$103,000 | \$124,000 | \$223,000 | \$172,000 | \$94,000 | \$264,000 | \$201,000 |
| SUBTRACTING RANGER TRUCK FROM ALL CAPITAL PURCHASES | | | | | | \$138,000 | \$143,000 | \$103,000 | \$124,000 | \$198,000 | \$172,000 | \$94,000 | \$229,000 | \$201,000 |

QUINCY PARK DISTRICT

Board of Commissioners

Date of Board Meeting: October 9, 2019

STAFF RECOMMENDATION

AGENDA ITEM: QUINCY PARK DISTRICT 2019-2020 GOALS AND OBJECTIVES THIRD QUARTER STATUS UPDATE: INFORMATION ONLY

BACKGROUND INFORMATION: The status of the District's goals and objectives is provided quarterly to the Board of Commissioners.

A copy of the District's goals and objectives with the third quarter update is included with this report.

FISCAL IMPACT: None.

STAFF RECOMMENDATION: The third quarter update is provided for information only.

PREPARED BY: Rome Frericks, Executive Director

BOARD ACTION:

Quincy Park District Goals 2019-2020

Administration

1. Ensure effective communications between Board and staff so that each is informed of the direction and operations of the District.
2. Continue to strengthen and build partnerships among groups and organizations within the Northwest section of Quincy focusing on youth and at-risk children.
Q1 Update: Staff is continuing the North Quincy Sports program on Thursday nights at Grandview Church. We are also working on some other sport activities for this summer to involve underprivileged children in park activities.
Q2 Update: North Quincy Sports will resume after summer break. Party by the Bay, a free event, was held in Lincoln Park on Saturday, June 22. Staff is working on a flag football and cheerleading program for the fall. We will also have an outdoor movie in August at Frederick Ball Community Center.
Q3 Update: North Quincy Sports will resume in October on Thursdays. Park District conducted a four-week flag football program on Saturdays behind the Jackson Lincoln pool. We hosted an outdoor movie at the Frederick Ball Community Center on September 20. We will be delivering pumpkins to Alan Hickman, Executive Director of the Penny D. Lewis Foundation, for their annual Halloween event.
3. Executive Director and Marketing Director will attempt to obtain sponsorships/naming rights for the potential Dog Park in South Park.
Q2 Update: After the June Board meeting, Board and staff met at the proposed dog park area in South Park to determine whether it is the best choice.
Q3 Update: At the August 9 Board retreat, the consensus from the Board was to table indefinitely the Dog Park.
4. Depending on whether the City of Quincy installs a well on Quinsippi Island, negotiate an agreement with City leaders on future maintenance of bridge and free water for the Park District.
Q2 Update: The City of Quincy informed the Park District in June that this project might be gaining momentum and plans on meeting with staff and Board members on the possibility of utilizing Quinsippi Island for the well location.
5. Continue working with Quincy Grand Prix Inc. by hosting and promoting the event to be held in South Park on June 9-10, 2019.
Q1 Update: Members of Quincy Grand Prix Inc. have begun meeting with local sponsors and began its marketing campaign to promote the event.
Q2 Update: The Quincy Grand Prix Inc. was held on June 8-9. 328 karters participated in the weekend races.
Q3 Update: Quincy Grand Prix Inc. Board met on September 18 to go over the numbers from the event held earlier this summer. The Board agreed to donate profits to both QBAREA and Friends of the Trails.
6. To work with the Quincy Park Foundation on establishing new membership in efforts to help promote both the Park District and other groups actively fundraising for park improvements.
Q1 Update: Staff has met with the new president of the Park Foundation and a joint meeting between the Park Foundation and the Park District was held on March 13, 2019.
Q2 Update: Staff has been working with the President of the Park Foundation and the Park Board on multiple projects to improve communication and recruit new members to the group. The second quarter meeting was held on June 12, 2019.
Q3 Update: Quincy Park Foundation met on September 11 for their third quarter meeting. Initiatives from the meeting were selling of the Westwood Drive property and development of a marketing plan for the upcoming 2020 year.

Westview Golf Course

1. Renovate the deck area with all new ADA compliant concrete.
Q2 Update: On hold until funds become available.
Q3 Update: Westview has received one bid and anticipates receiving another bid with work to be performed in 2020.
2. Removal of thirty stumps around the entire golf course.
Q2 Update: Staff has received bids for the stump removal and is waiting for the contractor to perform the proposed work.
Q3 Update: Staff has received a bid from Brumbaugh Tree Service for the stump removal and the stumps will be removed by December.
3. Develop a concept plan for downsizing and repairing bunkers by addressing drainage, sand contamination and turf repair on holes #1, 6, 9 and 15.
Q1 Update: The bunkers on holes #6 and #15 have been completed.
Q2 Update: The bunker on hole #9 has been completed.
4. Replace the nine green-side sprinklers on holes #19-27.
Q1 Update: The green-side sprinklers have been replaced on holes #19-27.
5. The Director of Golf and Superintendent of Golf will develop a plan to update the 3rd nine fairway heads to 180-degree heads to water fairways only.
Q2 Update: A plan has been developed and now the project is on hold until funding is available for the project.
6. Convert tee boxes on holes #9, 11 and 15 to Zoysia grass which will eliminate divots and increase durability throughout the season.
7. Renovate the restrooms on hole #16.
Q1 Update: Renovations to the restrooms on hole #16 have been completed.
8. Replace the entrance doors to the golf shop.
Q1 Update: The Pro Shop front doors have been replaced and the brick retaining wall outside the Pro Shop has been replaced with interlocking stone.

Marketing

1. Create a marketing campaign to promote Moorman Park facilities such as concessions, mini golf, batting cages, kayak and paddle boat rentals.
Q1 Update: Met with staff for our Spring/Summer initiatives/upgrades and implementation plan for the Lakeside Coffee patio, multipurpose courts, sand volleyball courts, mini golf and concessions building. Digital, TV and social media platform campaign started January 2019.
Q2 Update: All TV, radio and digital campaigns are complete and running.
Q3 Update: Partnered with the Quincy Bicycle Club movie night and KHQA Christmas movie in August for Toys for Tots. Hosted the Alzheimer's Walk for the first time in Moorman Park.
2. Create digital content through broadcast, social media platform and radio to attract all demographics to all Park District events.
Q1 Update: All TV, radio and social media platform materials have been created and were released in January 2019.
Q2 Update: Completed. Also, added summer live Quincy Park District newscast reports from all events and programs.

3. Add mobile device charging stations (share outlet /USB port) and public Wi-Fi signs at the Batting Cage.
Q1 Update: Met with staff to confirm electrical improvements/action items. Signs have been ordered and are ready to be installed weather permitting.
Q2 Update: Completed. All electrical/signs improvements and USB/charging station ports installed.
4. Create new informational brochures for Bob Bangert, Parker Heights and the Log Cabin Village.
Q1 Update: Work in progress. Draft completed.
Q2 Update: Completed and distributed within the Quincy community.
5. Continue to upgrade the Park District website and communicate our branding across all platforms.
Q1 Update: Created program logos for all sports. Added the new logos for T-Ball, softball, baseball, soccer and sand volleyball to our website.

Recreation

1. Develop and implement at least two new programs for fall and winter 2019.
Q1 Update: Staff is working on some ideas now. Looking at developing some kind of nature/outdoor programs.
Q2 Update: Staff is working on a flag football and cheerleading program for the northwest community.
Q3 Update: Staff conducted a four-week flag football program on the field behind the Jackson Lincoln Pool. Working on several different programs for 2020.
2. Finalize T-Ball fields at Wavering Aquatic Center area for play to start June 1, 2019.
Q1 Update: Staff is working on finishing the plans for the fields. As soon as the weather breaks, work will be started to complete the fields for play by May 1st.
Q2 Update: T-Ball fields have been completed and youth games started on June 10th.
Q3 Update: Staff will be installing playground equipment, adding dirt to the infield and outfield and over seeding the area.
3. Executive Director and Director of Program Services will attempt to obtain sponsorships/naming rights for additional turf field at current Moorman Main field site.
Q3 Update: Ongoing.
4. Staff will continue to evaluate each program at the end of the season and when appropriate, make improvements, additions or cancel as needed. This will determine what new programs can be added to the schedule.
Q1 Update: Staff completed the review for the 2018 programs and is making changes needed based on participating numbers. We will work on 2019 programs later in the year.
Q2 Update: We will evaluate each program as it is completed and make recommendations for 2020.
Q3 Update: Staff is in the process of working on evaluations of programs and events. We are also working on the 2020 program and event schedules and adding new programs.
5. Create more competitive baseball leagues and offer more tournaments on the weekends by working with Adams County Little League.
Q1 Update: Staff has added more competitive leagues for the 2019 season as the Park District has taken over the Adams County Little League Charter. Working on scheduling some tournaments this season. We will be expanding the T-ball league to the new fields at Wavering.
Q2 Update: Completed and leagues will be ending in late June and July.
6. Expand sand volleyball leagues with a spring, summer and fall sessions.
Q1 Update: Park District has added a spring sand volleyball session for 2019. We will have three sessions for 2019 and with lights being added to the courts so we will be able to have more teams in each league.
Q2 Update: In progress.

Q3 Update: Staff is in the process of completing the fall session of sand volleyball. We are working on the 2020 schedule and planning a tournament along with the leagues.

7. Work with the Marketing Director to promote Batting Cage area and increase revenues over the 2018 season.

Q1 Update: Staff is working with the Marketing Director on a number of improvements for the Batting Cage facility. We will be offering coffee products (Lakeside Coffee) to our concession line. The Batting Cage has expanded the patio to allow for more seating and encourage patrons to stay longer. The Marketing Director has also expanded the promotions for the facility to bring in more customers.

Q2 Update: Promotions continue to bring more patrons to the Batting Cage area.

Q3 Update: Promotions continue along with some new events that can bring extra revenue to the Batting Cage. Events hosted include the pickleball tournament, Alzheimer's Walk and Fall Festival.

Marina

1. The Director of Parks and the Marketing Director will contact/visit other marinas in the tri-state area and overlook their operations and recruitment procedures.

Q1 Update: Staff will schedule a visit in early spring to a few marinas in the area to overlook their operations and recruitment procedures.

Q3 Update: The Director of Parks and the Director of Marketing/Operations toured marinas in Louisiana, Mo., Hannibal, Mo., Fort Madison, Ia., and Keokuk, Iowa.

Q2 Update: Due to flooding, staff has postponed site visits until summer.

2. Monitor the Q-Island bridge surface to determine whether or not the bridge needs to be repaved as part of the FY2020 Capital Project List.

Q3 Update: The above-water bridge inspection has been completed and the bridge deck remains in fair condition.

3. Gather cost estimates for Q-Island bridge deck replacement for future repairs based on the August 2019 above water inspection.

Parks

1. The Quincy Park District will construct the 18th to 24th Street section of Bill Klingner Trail with significant funds raised to pay for the work and the remaining funds derived from either grants or bonding. Work on this section should begin in the spring of 2019. The Executive Director and Director of Parks will work with engineers to develop plans and specifications for the 5th Street underpass to Bonansinga Drive section which could be advertised by July/August 2019.

Q1 Update: Staff is working alongside both the local engineers and the contractor on some cost saving measures for the area underneath the 24th Street bridge area. Work is expected to begin early spring with a completion date of December 13, 2019 for the 18th Street to 24th Street section. Staff is also working with the local engineers designing the bid specifications for the 5th Street to Parker Heights section of the Bill Klingner Trail. Work on this section is expected to begin in the summer of 2019 with a completion date of July 2020.

Q2 Update: Construction is underway and the contractor is making great progress on the 18th Street to 24th Street section of the Bill Klingner Trail; the completion date remains December 2019. Staff is working alongside the local engineers to have the bid specifications on the street in July 2019 for the 5th Street to Bonansinga Drive section.

Q3 Update: Construction on the 18th to 24th Street section of the Bill Klingner Trail is a head of schedule and the contractors are hoping to be completed by the end of October. The 5th Street to Parker Heights section has been awarded and construction could start late this fall.

2. Assist the Mississippi Valley Hunters and Fisherman Association in completing grant application for the installation of the deep well.

Q1 Update: Staff has received a \$16,000 donation from the Rotary Club of Quincy to complete the learning/interpretive center and Ducks Unlimited has donated the needed funding to complete the well for the Bob Bangert Redevelopment project.

Q2 Update: Mississippi Valley Hunters and Fishermen Association are waiting for floodwater to recede to begin construction on the learning/interpretive center.

Q3 Update: Construction has started on both the restroom renovations and the shelter renovations. Mississippi Valley Hunters and Fishermen Association have started to flood the low lands and are hoping to have the learning/interpretive center installed by the middle of October.

3. Develop a plan for converting Johnson Park tennis court into two Pickleball Courts for FY2020

Q1 Update: Staff will meet with the low bidder from the Moorman Park resurfacing project to get cost estimates and scope of work for next year's bond project list.

Q2 Update: On schedule.

4. Develop a plan for an outdoor fitness equipment station to be located along the Bill Klingner Trail or in Lincoln Park for a capital project to be completed in 2020.

Q1 Update: Staff is requesting different equipment designs/specifications from manufacturers from playground companies that were at the IAPD Conference this past year. Later this fall, staff plans on the installation on new fitness equipment in Bob Mays Park near the newer parking lot.

Q2 Update: Staff met with two playground companies in early June and is awaiting the proposals/pricing.

Q3 Update: Equipment has been delivered and staff will be installing it in Bob Mays Park by the end of October.

5. Conduct an ash tree audit within the entire Park District to determine how many ash trees need to be removed over the next several years due to the emerald ash borer.

Objective A: Once the number of ash trees is known, develop a timeline for their removal.

Q1 Update: Staff performed an ash tree audit late last fall. The Park District has a total of 375 ash trees in the entire District, including Westview. Staff is working with Morton Arboretum to install traps again this year at Westview in an attempt to remove all emerald ash borer from the grounds. Staff is in the process of developing a timeline for the tree removal.

Q3 Update: Westview has contracted the removal of the first sixty trees. Park Department will assess the ash trees in the park and remove them accordingly each winter as needed.

Objective B: Determine whether or not the ash trees need to be replaced (significant location) with another species of tree.

6. Work with the Quincy Park Band on a plan to build a permanent stage in Madison Park.

Business Office/Technology

1. To investigate and identify options to streamline the people, process, and services that is consistent with continual exceptional customer service.

Objective A: The Director of Business Services will meet with staff to evaluate operations and discover opportunities to establish procedures consistent with continual exceptional customer service. November 2018.

Objective B: Establish written procedures and guidelines, including channeling of communications. Establish available resources and capital to accomplish these goals. January 2019

Objective C: Establish a survey at the end of each program registration to measure results and to identify future options to streamline the people, process, and services that is consistent with continual exceptional customer service.

Q1 Update: Due to changes in the baseball programs, the evaluation of operations was delayed. Although this was behind schedule, procedures and guidelines were accomplished in March to meet the objectives. Objective C is on schedule.

Q2 Update: Objectives A & B have been accomplished. Resources were identified and additional staffing was allocated to improve communications with participants. C is on schedule.

Q3 Update: Objectives A & B have been accomplished. Resources were identified and additional staffing was allocated to improve communications with participants. C – Surveys are planned to be distributed and analyzed September 2019.

QUINCY PARK DISTRICT

Board of Commissioners

Date of Board Meeting: October 9, 2019

STAFF RECOMMENDATION

**AGENDA ITEM: QUINCY PARK DISTRICT 2020 - 2021 GOALS
AND OBJECTIVES: RECOMMENDED APPROVAL**

BACKGROUND INFORMATION: The Board annually reviews and adopts the District's goals and objectives.

The format of the Park District's goals and objectives was discussed at the August 9, 2019 Board retreat. The Board and staff worked together to develop the current version. The first draft was presented at the September 11, 2019 Board meeting.

FISCAL IMPACT: No direct fiscal impact. Capital Projects recommended in this document are submitted for budget approval separately.

STAFF RECOMMENDATION: I recommend approval of the 2020-2021 Quincy Park District's goals and objectives as presented.

PREPARED BY: Rome Frericks, Executive Director

BOARD ACTION:

Quincy Park District Goals 2020-2021

Administration

1. Ensure effective communications between Board and staff so that each is informed of the direction and operations of the Park District.
2. Strengthen and build partnerships among groups and organizations within the northwest section of Quincy focusing on youth and at-risk children.
3. Work with the Quincy Park Foundation to actively promote the Park District and support other groups currently fundraising for Park District improvements and initiatives. Assist them in establishing goals, developing a new website and creating a brochure.
4. Improve internal Park District wide communications. Establish regular scheduled meetings to review all upcoming activity and park improvements.
5. Prepare documents for the potential sale of park property at Lenane Park and 2nd and Spruce for the November 2020 referendum.
6. Develop a strategy to add a park in southeast Quincy. Schedule meetings with landowners about potential land acquisitions with the funding potentially coming from the sale of park property.
7. Develop agreements with both Friends of the Lorenzo Bull House and the Women's City Club to preserve the Lorenzo Bull House.

Westview Golf Course

1. Renovate the deck area with all new ADA compliant concrete.
2. Removal of forty stumps around the entire golf course.
3. Renovate the bunkers by addressing drainage, sand contamination and turf repair on holes #1, 2, and 12.
4. Develop a plan to update the 3rd nine fairway heads to 180-degree heads to water fairways only.
5. Convert the blue tee box on #9 to zoysia grass. Zoysia sod will be cut from various locations on the golf course to minimize turf and heavy traffic damage.
6. Enhance the landscaping around the façade of the pro-shop.
7. Replace the entrance doors in the breezeway connecting the pro shop to the concession area.
8. Update the specifications and scope of work for Phase II of the ash tree removal.
9. Remove/update the flooring in the concession kitchen area.
10. Research potential new Point of Sale systems and implement selected system in 2021.
11. Explore/research various types of promotional offerings to generate additional golf rounds.

Marketing/Operations

1. Develop a wellness campaign for outdoor fitness/equipment. Reach out to health, fitness organizations and trainers to discover the possibilities of new programs/events partnership in our community
2. Increase revenue by promoting existing and new programs and events at the Moorman Park Complex.
3. Implement the new registration software for Quincy Park District programs and services.
4. Create new community outreach programs and partnerships in our parks.
5. Create new events to promote Lakeside Coffee.
6. Develop a new multipurpose courts spring/summer campaign in Moorman Park complex.

Recreation

1. Develop and implement new programs in the following areas:
 - Nature 2 new programs
 - Athletics 2 new programs
 - Family 2 new events
 - Northwest 1 new program
 - Create programs/events in Moorman Park area, which can lead to increased revenue at the Batting Cage facility.
2. Executive Director and Director of Program Services will attain sponsorships/naming rights for additional turf field at current Moorman Main field site.
3. Identify ways to increase the use of baseball turf fields on weekends to create revenue and increase usage.
4. Increase Batting Cage area revenue.
5. Research new shade structures for Indian Mounds Pool to replace the existing umbrellas.

Marina

1. Investigate the feasibility of privatizing the marina within the next five years.
2. Schedule the underwater Quinsippi Island bridge inspection in the spring of 2020.
3. Explore options to consolidate boats in the marina to eliminate the need to refloat the two docks that need to be refloated.

Parks

1. The Quincy Park District will work with the Friends of the Trails to construct a boardwalk to Belle Spring on the 18th to 24th Street section of the Bill Klingner Trail
2. Assist the Mississippi Valley Hunters and Fisherman Association in completing/researching grant opportunities for the installation of an observation deck.
3. Work with the disc golf club to install tee boxes on the 18-hole disc golf course at Bob Mays Park.
4. Develop a plan for renovating the restrooms on Quinsippi Island in 2021.
5. Conduct a wooden light pole audit of all sports fields within the entire Park District to determine the condition and how many wooden poles need to be replaced over the next several years due to age and condition.

Objective A: Develop a timeline for their replacement.

6. Work with the Quincy Park Band to develop a plan to build a permanent stage in Madison Park.
7. Improve and maintain a quality system of parks and facilities that excite the community.

Objective A: Spend ample time touring parks with staff/maintenance to observe work habits and discuss alternate ways of making park improvements.

8. Improve communications among Park Maintenance staff.

Objective A: Establish weekly goals and job assignments.

Objective B: Daily morning/afternoon meetings with staff to discuss that day's workload completed and expectations for the next day.

Objective C: Periodically review work performed over the weekend to ensure it meets expectations of the public.

Objective D: Establish checklist of regular inspections that should be completed by mowing crews and trash crews when visiting parks and facilities.

9. Work with local engineers to gather preliminary costs for the potential future Bill Klingner Trail section from Parker Heights to Lincoln Park.
10. Develop a master site plan for Lincoln Park.

Objective A: Host two open houses seeking public input for the development of Lincoln Park.

Objective B: In June 2020, submit to the Board a proposed master site plan for Lincoln Park.

Business Office/Technology

1. Implement new registration software that is mobile user friendly for the participants to register for Quincy Park District programs and services.
2. Striving to improve employee relations, establish a Quincy Park District quarterly employee newsletter

Objective A: The District's Business Office staff will meet to establish the newsletter fundamentals and look. January 2020

Objective B: Implementation. April 2020.

QUINCY PARK DISTRICT

Board of Commissioners

Date of Board Meeting: October 9, 2019

STAFF RECOMMENDATION

AGENDA ITEM: FY 2020 SHELTER/SPECIAL EVENTS/SERVICES FEES: FOR DISCUSSION ONLY

BACKGROUND INFORMATION: The Park District annually reviews facility fees. The fees and policies for shelter rental, extra services and special events are included in the Quincy Park District Policy and Procedure Manual, CHAPTER 6 Park Sites, Facilities, and Equipment Use Policy and Procedures, Addendums A, B and C.

There are no proposed fee changes.

FISCAL IMPACT: None.

STAFF RECOMMENDATION: For Discussion Only.

PREPARED BY: Donald J. Hilgenbrinck, Director of Business Services

BOARD ACTION:

ADDENDUM A

CLAT ADAMS GAZEBO (AUTHORIZED EVENTS ONLY)

- | | |
|--------------------------|---------|
| 1. 100 or less attendees | \$40.00 |
| 2. 101 to 250 attendees | \$60.00 |
| 3. 251 or more attendees | \$80.00 |

SHELTER RESERVATION FEE SCHEDULE IS AS FOLLOWS

- | | |
|--|---------|
| 1. 100 or less attendees | \$35.00 |
| 2. 101 to 250 attendees | \$55.00 |
| 3. 251 or more attendees | \$80.00 |
| 4. Public/Private Educational Institutions located within the #172 School District Boundaries Monday–Friday: No charge | |
| 5. Not-for-Profit Groups (501c3)/Quincy Service Clubs (Excludes activities that charge participants a fee to attend (ie. Daycare Services) Monday–Friday: No charge | |

EXCESS ELECTRICAL FEE

Shelter use that includes a high level of electrical use, may be charged an excess electrical fee of \$20.00. This fee is applied when inflatables, bounce houses, or any electrical use for more than eight hours.

ADDENDUM B

ADDITIONAL SERVICES FEES

The following rates will be charged for delivery of additional tables, trash barrels, or bleacher for events held on Quincy Park District Property. Rates are for a maximum of 4 days, after 4 days, the rate will be charged on a per day basis.

| | |
|-------------------------|---|
| Additional Service Fee: | \$20 charged once for any additional service below: |
| 1-15 Picnic Tables | \$10 per table |
| 16+ Picnic Tables | \$15 per table |
| Additional Trash Barrel | \$5 per Barrel |
| Bleacher | \$25 each |

If available, items may be rented to civic and non-profit entities for fund raising and public events at off Park District sites at the following rates:

| | |
|---------------|----------------|
| Picnic Tables | \$25 per table |
| Bleacher | \$75 each |

Renter must provide transportation for all off Park District sites and assumes responsibility for any damage.

A \$250 deposit is required for all off Park District rentals. Renter must provide transportation for all off Park District sites and assume responsibility for any damage. A Quincy Park District Property Loan Agreement must be completed and signed by the renter.

Any other additional services provided by the District will be charged on an actual cost basis plus the additional service fee, if not already charged.

Additional services fees will not be waived, with the following exceptions; affiliated organizations, events that the District fully co-sponsors and events for which an equivalent in-kind payment has been made (radio advertising, for example).

Affiliated Organizations are:

The Friend of the Castle
The Friends of the Log Cabins
The Quincy Art Center
The Women's City Club
The Quincy Ski Club
Friends of the Trail

ADDENDUM C

SPECIAL EVENT APPLICATION FEE: \$50

Events that charge a fee to enter any portion of a park are subject to an additional impact fee of \$200 per day.

VENDOR FEE: The following fees will be accessed based on the number of vendors using electricity at the event:

| | |
|-----|----------|
| 1-4 | \$50.00 |
| 5-8 | \$100.00 |
| 8+ | \$200.00 |

Event organizer must also pay the appropriate shelter reservation fee for any shelters made unusable by the event.

CONCESSION FEE: \$20 PER WEEK.

QUINCY PARK DISTRICT

Board of Commissioners

Date of Board Meeting: October 9, 2019

STAFF RECOMMENDATION

AGENDA ITEM: 2020/2021 ART KELLER MARINA FEES: **DISCUSSION ONLY**

BACKGROUND INFORMATION: The District annually reviews facility fees. The Art Keller Marina is an enterprise fund and is intended to generate adequate revenue to pay all expenses related to its operations and maintenance. The FY 2020 marina budget includes \$30,000 for dredging.

The total number of rented covered slips in the last season was 113, seventeen fewer than the previous season. There currently is no waiting list for boaters wanting to get into the marina.

Staff recommends raising the fee for slip rental \$.05 per square foot. At the current rate, an owner of a 20 x 10 foot boat slip paid \$610 annually for a covered slip. The new rate will increase the annual rate \$10 to \$620. Private boathouse fees will remain at \$1.90 per square foot and trailer storage will remain at \$80.

Refunds and late contract fees are calculated according to the established schedule, which is included in this report.

Fuel mark-up is recommended to remain at \$0.35 above District cost.

FISCAL IMPACT: It is anticipated that there will be an increase in revenue of approximately \$1,500 due to the change in fees.

STAFF RECOMMENDATION: Discussion only

PREPARED BY: Matt Higley, Director of Parks

BOARD ACTION:

QUINCY PARK DISTRICT
ART KELLER MARINA FEE SCHEDULE 2020-21

*****ANNUAL SLIP RENTAL*****

(April 1 - March 31)

| <u>12 MONTH CONTRACT</u> | <u>2016/17</u> | <u>2017/18</u> | <u>2018/19</u> | <u>2019/20</u> | <u>2020/21</u> |
|---------------------------------|-----------------------|-----------------------|-----------------------|-----------------------|-----------------------|
| Covered/sq ft | \$2.95 | \$2.95 | \$3.00 | \$3.05 | \$3.10 |
| Uncovered/sq ft | \$2.60 | \$2.60 | \$2.65 | \$2.70 | \$2.75 |
| Metered Electricity | \$50* | \$50* | \$50* | \$50* | \$50* |

(Meter and 100 kwh of electricity included)

*****TRAILER & TRAILER w/BOAT STORAGE*****

(April 1 - March 31)

| | | | | | |
|----------------------|-------|---------|---------|---------|---------|
| <u>Annual</u> | 75.00 | \$75.00 | \$80.00 | \$80.00 | \$80.00 |
|----------------------|-------|---------|---------|---------|---------|

Note: Trailer storage fees are not prorated

*****DAILY VISITOR SLIP RENTAL*****

| | | | | | |
|-----------------|---------|---------|---------|---------|---------|
| W/ electric | \$50.00 | \$50.00 | \$50.00 | \$50.00 | \$50.00 |
| W/ out electric | \$40.00 | \$40.00 | \$40.00 | \$40.00 | \$40.00 |

***** DAILY SLIP RENTAL MARINA RENTER PERSONAL WATER CRAFT/KAYAK *****

| | | | | | |
|----------------|------|------|------|------|------|
| Renter/Visitor | \$10 | \$10 | \$10 | \$10 | \$10 |
|----------------|------|------|------|------|------|

Open uncovered slip. Rental over 10 days require a certificate of insurance.

***** ART KELLER MARINA PRIVATE BOATHOUSE/DOCK *****

| <u>12 MONTH CONTRACT</u> | <u>2016/17</u> | <u>2017/18</u> | <u>2018/19</u> | <u>2019/20</u> | <u>2020/21</u> |
|---------------------------------|-----------------------|-----------------------|-----------------------|-----------------------|-----------------------|
| Previous Bay Renter/ Sq Ft | \$1.40 | \$1.40 | \$1.45 | \$1.45 | \$1.45 |
| New Renters/ Sq Ft | \$1.85 | \$1.85 | \$1.90 | \$1.90 | \$1.90 |

Late Fee: \$30.00 late fee for payments not received by the established deadline.

Note: Payments more than 1 week late will result in the slip being assigned the next person on the waiting list. Late fees will apply.

Contract Termination Fee: A \$30.00 administrative fee will be deducted from the pro-rated refund amount for contracts terminated early.

Refund policy: Refunds for contracts terminated early will be according to the approved refund schedule.

Late Contract Fee policy: Renters who receive a slip after April 1st will receive reduction according to the approved late contract fee schedule.

Daily Rates: If approved by the Quincy Park District, renters who put in early or stay late will be charged \$10 per day.

Additional Decals: \$5

Art Keller Slip Rental Refund Schedule:

| Termination Dates Between: Annual Fee | Percent Refunded: | Example: \$1,000 |
|--|--------------------------|-------------------------|
| April 1 – April 30 | 80% | \$800 |
| May 1 – May 31 | 60% | \$600 |
| June 1 – June 30 | 40% | \$400 |
| July 1 – July 31 | 30% | \$300 |
| August 1 – August 31 | 20% | \$200 |
| September 1 – September 30 | 10% | \$100 |
| October 1 – March 31 | 0% | \$0 |

All refunds are subject to a \$30 administration fee.

Art Keller Slip Rental Late Contract Fee Schedule:

| Rental Dates Between: Annual Fee | Percent of Annual Fee: | Example: \$1,000 |
|---|-------------------------------|-------------------------|
| April 1 – April 30 | 100% | \$1000 |
| May 1 – May 31 | 90% | \$900 |
| June 1 – June 30 | 75% | \$750 |
| July 1 – July 31 | 60% | \$600 |
| August 1 – August 31 | 45% | \$450 |
| September 1 – September 30 | 30% | \$300 |
| October 1 – March 31 | 15% | \$150 |

**Gas Dock Pricing Policy
(2020-2021)**

Gas Pricing Policy:

Fuel offered for sale at Art Keller Marina will be priced at the time it is purchased at cost plus \$.35.

The price may be adjusted between fuel purchases to account for significant changes in the price and bring Gas Dock fuel prices more in line with the current market.

Pump prices below cost must be approved by the Director of Parks.

QUINCY PARK DISTRICT

Board of Commissioners

Date of Board Meeting: October 9, 2019

STAFF RECOMMENDATION

AGENDA ITEM: 2020 WESTVIEW GOLF COURSE FEES: DISCUSSION ONLY

BACKGROUND INFORMATION: Staff annually reviews facility fees. Westview Golf Course is an enterprise fund and is intended to generate adequate revenue to pay for all expenses related to its operation.

Staff recommends increasing Pass Fees, Green Punch Card fees and Green Fees to offset the minimum wage increase and commodities in 2020.

FISCAL IMPACT: It is anticipated that there will be an increase in revenue of approximately \$25,000 due to the change in fees.

STAFF RECOMMENDATION: For discussion only.

PREPARED BY: David Morgan, Director of Golf

BOARD ACTION:

QUINCY PARK DISTRICT WESTVIEW GOLF COURSE FEE STRUCTURE

Season Passes

| | <u>2016</u> | <u>2017</u> | <u>2018</u> | <u>2019</u> | <u>2020</u> |
|---------------------------|-------------|-------------|-------------|-------------|-------------|
| Adult | \$710 | \$710 | \$730 | \$730 | \$750 |
| Senior | \$610 | \$610 | \$630 | \$630 | \$650 |
| Senior (Restricted) | \$510 | \$510 | \$530 | \$530 | \$550 |
| Super Senior (Restricted) | \$410 | \$410 | \$430 | \$430 | \$450 |
| Young Adult 19-29 | \$410 | \$410 | \$430 | \$430 | \$450 |
| Junior | \$250 | \$250 | \$255 | \$255 | \$260 |
| Junior Summer Pass | \$10 | \$10 | \$15 | \$15 | \$20 |

Restricted Passes are valid non-holiday weekdays only.

Senior: age 62 and above.

Super Senior: age 70 and above.

Junior: age 18 and younger.

Green Fees

| | <u>2016</u> | <u>2017</u> | <u>2018</u> | <u>2019</u> | <u>2020</u> |
|-------------------------|-------------|-------------|-------------|-------------|-------------|
| Weekday 9 holes | \$16 | \$16 | \$16 | \$16 | \$16 |
| Weekday 18 holes | \$21 | \$21 | \$22 | \$22 | \$22 |
| Weekend 9 holes | \$16 | \$16 | \$16 | \$16 | \$16 |
| Weekend 18 holes | \$21 | \$21 | \$22 | \$22 | \$22 |
| Junior (9 or 18 holes) | \$16 | \$16 | \$16 | \$16 | \$16 |
| 19-27 (9 or 18 holes) | \$11 | \$11 | \$12 | \$12 | \$12 |

Golf Cars

| | <u>2016</u> | <u>2017</u> | <u>2018</u> | <u>2019</u> | <u>2020</u> |
|------------------|-------------|-------------|-------------|-------------|-------------|
| 9 Holes | \$8 | \$8 | \$8 | \$9 | \$9 |
| 18 Holes | \$16 | \$16 | \$16 | \$18 | \$18 |
| 19 - 27 9 Holes | \$5 | \$5 | \$6 | \$6 | \$6 |
| 19 - 27 18 Holes | \$10 | \$10 | \$12 | \$12 | \$12 |

Green Fee Punch Cards

| | <u>2016</u> | <u>2017</u> | <u>2018</u> | <u>2019</u> | <u>2020</u> |
|---------------------|-------------|-------------|-------------|-------------|-------------|
| 100 - 9 Hole Rounds | eliminated | eliminated | eliminated | eliminated | eliminated |
| 50 - 9 Hole Rounds | eliminated | eliminated | eliminated | eliminated | eliminated |
| 20 - 9 Hole Rounds | \$200 | \$200 | \$220 | \$220 | \$260 |
| 10 - 9 Hole Rounds | \$120 | \$120 | \$140 | \$140 | \$160 |

Golf Cars Punch Cards

| | <u>2016</u> | <u>2017</u> | <u>2018</u> | <u>2019</u> | <u>2020</u> |
|-----------------------|-------------|-------------|-------------|-------------|-------------|
| 50 - 9 Hole Golf Cars | eliminated | eliminated | eliminated | eliminated | eliminated |
| 20 - 9 Hole Golf Cars | \$140 | \$140 | \$140 | \$160 | \$160 |
| 10 - 9 Hole Golf Cars | \$70 | \$70 | \$70 | \$80 | \$80 |

Outing Fees

| Day of Week | # of Golfers | <u>2016</u> | <u>2017</u> | <u>2018</u> | <u>2019</u> | <u>2020</u> |
|-------------|--------------|-------------|-------------|-------------|-------------|-------------|
| Mon. - Fri. | 48 & less | \$36 | \$36 | \$36 | \$36 | \$38 |
| | 49 - 96 | \$34 | \$34 | \$34 | \$34 | \$36 |
| | 97 & more | \$32 | \$32 | \$32 | \$32 | \$34 |
| Sat. & Sun. | 48 & more | \$40 | \$40 | \$40 | \$40 | \$40 |

Specials & Promotions

| | | | | | |
|--|------|------|------|------|------|
| Twilight -April-Oct, after 2:00 pm, excludes Wed | | | | | |
| Twilight walking | \$16 | \$16 | \$16 | \$16 | \$17 |
| Twilight green fee & golf cart | \$25 | \$25 | \$25 | \$27 | \$28 |
| Early Bird Special, Monday - Friday, 9 Holes With Cart, Before 8:30 | \$16 | \$16 | \$16 | \$17 | \$17 |
| Early Bird Special, Monday - Friday, 18 Holes With Cart, Before 8:30 | \$25 | \$25 | \$25 | \$27 | \$28 |
| Tuesday & Thursday Specials, 11:00am Until 2:00pm | \$25 | \$25 | \$25 | \$27 | \$28 |
| Family Night - Saturday & Sunday after 3:00 pm | \$6 | \$6 | \$8 | \$8 | \$10 |
| (Children 17 & under on holes 19-27) | \$2 | \$2 | \$2 | \$2 | \$2 |
| Spring / Fall Green Fee - March & October- daily | \$16 | \$16 | \$16 | \$16 | \$17 |
| Winter Special - Nov - Feb, (All you can play with cart) | \$21 | \$25 | \$25 | \$27 | \$28 |
| All High School Golfers | \$21 | \$21 | \$21 | \$22 | \$23 |

Regional, Sectionals, Conference, Invitationals

QUINCY PARK DISTRICT

Board of Commissioners

Date of Board Meeting: October 9, 2019

STAFF RECOMMENDATION

AGENDA ITEM: 2020 INDIAN MOUNDS POOL FEES: FOR DISCUSSION ONLY

BACKGROUND INFORMATION:

Indian Mounds Pool

Below is a historical comparison of Indian Mounds Pool fees.

Recommending a \$.25 increase in admission fees for 2020. Also adjusting the age limit to be the same at Batting Cage facility.

A \$1.00 increase in Family Day, a \$5.00 increase in season passes, a \$10.00 increase in birthday splashes and a \$25.00 increase in pool parties for 2020.

| Fee History | <u>2016</u> | <u>2017</u> | <u>2018</u> | <u>2019</u> | <u>2020</u> |
|---|-------------|-------------|-------------|-------------|-------------------|
| Daily Admission: | | | | | |
| Youth (12 & under) | \$ 4.50 | \$ 4.50 | \$ 4.75 | \$ 4.75 | \$ 5.00 |
| Teen & Adult (13 & over) | \$ 5.00 | \$ 5.00 | \$ 5.25 | \$ 5.25 | \$ 5.50 |
| Sr. Citizen (62 & older) | \$ 4.50 | \$ 4.50 | \$ 4.75 | \$ 4.75 | \$ 5.00 |
| Veteran | \$ 4.50 | \$ 4.50 | \$ 4.75 | \$ 4.75 | \$ 5.00 |
| Family Day | \$ 14.00 | \$ 14.00 | \$ 15.00 | \$ 15.00 | \$ 16.00 |
| Season Pass: | | | | | |
| Individual | \$ 50.00 | \$ 50.00 | \$ 55.00 | \$ 55.00 | \$ 60.00 |
| Family | \$165.00 | \$165.00 | \$170.00 | \$170.00 | \$ 175.00 |
| Birthday Splash | \$65/4.50 | \$65/4.50 | \$65/4.75 | \$65/4.75 | \$75/5.00 |
| Deluxe | \$95/6.00 | \$95/6.00 | \$95/6.00 | \$95/6.00 | \$105/6.25 |
| IMP Party: | | | | | |
| Party (Cost/Base) | \$275/50 | \$275/50 | \$275/50 | \$275/50 | \$300/50 |
| Per Person over Base | \$ 6.00 | \$ 6.00 | \$ 6.00 | \$ 6.00 | \$ 6.25 |

- We are recommending a customer appreciation day for the community in 2020. We will have free admission at the pool. The date of this event will be determined in the future.
- We are recommending continuing our Excessive Heat Warning Policy for the pool. When the National Weather Service issues an Excessive Heat Warning for Quincy the cost of admission will be \$2.00 during this period. The fee for financial assistance card carriers would be \$1.00. An excessive heat warning is when the heat index is going to be 105 degrees for at least two consecutive days. The heat index is the actual temperature and humidity combined.

- We are recommending approval to have special promotional days at the pool to boost attendance and revenue. On these days we would have special admission rates and concession specials.

The hours of operation, Monday-Friday 11:00 am–5:00 pm and Saturday and Sunday 11:00 am-6:00 pm will remain the same.

FISCAL IMPACT: Based on 2018 numbers the fee increases could generate an estimated \$3,000 in additional revenue. The estimate is based on 2018 numbers because of shortened season in 2019.

STAFF RECOMMENDATION: For discussion only.

PREPARED BY: Michael Bruns, Director of Program Services

BOARD ACTION:

POOL ATTENDANCE

Indian Mounds Pool

| | <u>2015</u> | <u>2016</u> | <u>2017</u> | <u>2018</u> | <u>2019</u> |
|--------------------|-------------|-------------|-------------|-------------|--------------|
| Total | 8,337 | 11,713 | 10,765 | 9,243 | 6,953 |
| Average | 116 | 143 | 142 | 120 | 124 |
| Days Open | 72 | 82 | 76 | 77 | 56 |
| Days Closed | 14 | 4 | 2 | 2 | 23* |
| Season Pass Visits | 699 | 980 | 1,152 | 1,095 | 535 |
| Season Passes Sold | | 290 | 379 | 331 | 231 |
| Family | | 190 | 234 | 216 | 161 |
| Individual | | 100 | 145 | 115 | 70 |

***Closed 21 days at start of season for broken water pipe.**

Wavering Aquatic Center

| | <u>2015</u> |
|--------------------|-------------|
| Total | 4,691 |
| Average | 82 |
| Days Open | 57 |
| Days Closed | 15 |
| Season Pass Visits | 101 |

Total Indian Mounds Pool and Wavering Aquatic Center

| | <u>2015</u> |
|--------------------|-------------|
| Total | 13,028 |
| Average | 101 |
| Days Open | 129 |
| Days Closed | 29 |
| Season Pass Visits | 800 |
| Season Passes Sold | 209 |
| Family | 147 |
| Individual | 62 |

POOL FINANCIAL

Indian Mounds Pool

| | <u>2015</u> | <u>2016</u> | <u>2017</u> | <u>2018</u> | <u>2019</u> |
|-------------|----------------------|------------------|-----------------|-----------------|--------------------------------|
| Expenses | \$83,934 | \$101,816 | \$117,985 | \$115,193 | \$137,254* |
| Income | <u>\$55,475</u> | <u>\$ 78,552</u> | <u>\$81,396</u> | <u>\$78,701</u> | <u>\$54,806</u> |
| (Loss)/Gain | (\$28,459) | (\$23,264) | (\$36,589) | (\$36,492) | (\$82,448)* |
| | Average 2015-2018 | | | | *Projected 12/31/19 |
| Expenses | \$104,732 | | | | |
| Income | <u>\$ 73,531</u> | | | | |
| (Loss)/Gain | (\$31,201) | | | | |

Wavering Aquatic Center

| | <u>2015</u> |
|-------------|-----------------|
| Expenses | \$60,411 |
| Income | <u>\$24,091</u> |
| (Loss)/Gain | (\$36,320) |
| | |
| | |
| | |
| | |

Total

| | <u>2015</u> |
|-------------|-------------|
| (Loss)/Gain | (\$64,779) |

QUINCY PARK DISTRICT

Board of Commissioners

Date of Board Meeting: October 9, 2019

STAFF RECOMMENDATION

AGENDA ITEM: 2020 SHOWMOBILE RENTAL FEES: FOR DISCUSSION ONLY

BACKGROUND INFORMATION:

In 2012, we changed the fees to have a “no stage extension rate” and a “with stage extension rate”. It takes less staff to do the labor for the “no stage”, and thus the difference in fees.

I have attached a summary of rentals for the last four years.

A \$25 increase in each fee category was approved in 2015.

A \$25 increase in each fee category is recommended for 2020.

| Rental Fees: | <u>2016</u> | <u>2017</u> | <u>2018</u> | <u>2019</u> | <u>2020</u> |
|--|-------------|-------------|-------------|-------------|------------------|
| <u>No Stage Extensions</u> | | | | | |
| Not-for-profit | \$ 575 | \$ 575 | \$ 575 | \$ 575 | \$ 600 |
| Profit | \$ 800 | \$ 800 | \$ 800 | \$ 800 | \$ 825 |
| Co-sponsor event rentals | \$ 75 | \$ 75 | \$ 75 | \$ 75 | \$ 100 |
| Affiliate Rentals - one | No charge | No charge | No charge | No charge | No charge |
| Affiliate Rentals - more than one | \$ 75 | \$ 75 | \$ 75 | \$ 75 | \$ 100 |
| <u>With Stage Extensions</u> | | | | | |
| Not-for-profit | \$ 875 | \$ 875 | \$ 875 | \$ 875 | \$ 900 |
| Profit | \$1,100 | \$1,100 | \$1,100 | \$1,100 | \$ 1,125 |
| Co-sponsor event rentals | \$ 175 | \$ 175 | \$ 175 | \$ 175 | \$ 200 |
| Affiliate Rentals - one | No charge | No charge | No charge | No charge | No charge |
| Affiliate Rentals - more than one | \$ 175 | \$ 175 | \$ 175 | \$ 175 | \$ 200 |
| <u>Additional Services</u> | | | | | |
| Additional Services | \$ 35/hr | \$ 35/hr | \$ 35/hr | \$ 35/hr | \$ 40/hr |
| Additional weekend rate for set up/take down | \$ 200 | \$ 200 | \$ 200 | \$ 200 | \$ 225 |

FISCAL IMPACT: Based on 2019 numbers the fee increases could generate an estimated \$175 in additional revenue.

STAFF RECOMMENDATION: For discussion only.

PREPARED BY: Michael Bruns, Director of Program Services

BOARD ACTION:

QUINCY PARK DISTRICT

SHOWMOBILE RENTALS

| | <u>2015</u> | <u>2016</u> | <u>2017</u> | <u>2018</u> | <u>2019</u> |
|----------------------------|-------------|-------------|-------------|-------------|--------------------|
| Total Rentals | 29 | 21 | 18 | 20 | 17 |
| Park District Event Rental | 22 | 14 | 12 | 12 | 10 |
| Co-Sponsor Event Rentals | 4 | 2 | 3 | 3 | 3 |
| Value | \$2,300 | \$1,150 | \$1,725 | \$1,725 | \$1,725 |
| Paid Rentals | 3 | 5 | 3 | 5 | 4 |
| Total Revenue | \$1,075 | \$2,575 | \$1,400 | \$3,270 | \$3,000* |
| Total Expenses (1) | \$1,604 | \$1,083 | \$673 | \$4,454 | \$1,800* |
| Difference | (\$529) | \$1,492 | \$727 | (\$1,184) | \$1,200* |

(1) does not include labor or overhead expenses

*Projected

QUINCY PARK DISTRICT

Board of Commissioners

Date of Board Meeting: October 9, 2019

STAFF RECOMMENDATION

AGENDA ITEM: 2020 FINANCIAL ASSISTANCE PROGRAM: FOR DISCUSSION ONLY

BACKGROUND INFORMATION: The scholarship program started by the Park District in 1995 provides financial assistance to residents unable to pay for leisure time activities. Attached to this report is a five-year history of the value of assistance and number of participants.

In 2018, eligibility was simplified and expanded to include those receiving food stamps from the Illinois Department of Human Services. All recipients received 75% off all programs.

In 2019 to date, the District gave out scholarships as follows: \$3,791 Pool Passes, \$963 Daily Pool Passes, \$543 Batting Cage Activities, and \$2,566 Programs.

The recommendation is to continue to determine eligibility by those receiving food stamps from the Illinois Department of Human Services for programs and activities. It is also recommended that in addition to efforts by the District in 2020 to double the scholarships for programs, to budget scholarship funds allocated as follows:

- Programs \$5,000
- Batting Cage Activities \$1,000
- Pool \$5,000
- Free Flag Football League/Camp (N.) \$3,000
- Free Flag Football League/Camp (S.) \$3,000
- Free Expanded "Party by the Bay" N. Community Event \$3,000

FISCAL IMPACT: \$20,000 has been budgeted for FY2020. This is the same as previous year.

STAFF RECOMMENDATION: For discussion only.

PREPARED BY: Donald J. Hilgenbrinck, Director of Business Services

BOARD ACTION:

**QUINCY PARK DISTRICT
FINANCIAL ASSISTANCE
TOTALS**

| # of Participants | <u>2015</u> | <u>2016</u> | <u>2017</u> | <u>2018</u> | <u>2019</u> |
|---------------------|-------------|-------------|-------------|-------------|--------------------|
| 75% | 23 | 345 | 588 | 490 | 383 |
| 50% | 51 | 55 | 68 | NA | NA |
| 25% | <u>45</u> | <u>NA</u> | <u>NA</u> | <u>NA</u> | <u>NA</u> |
| Totals | 119 | 400 | 656 | 490 | ? |
| | | | | | |
| Value of Assistance | \$ 3,263 | \$11,804 | \$22,310 | \$18,364 | \$9,000* |

*Estimated

QUINCY PARK DISTRICT

Board of Commissioners

Date of Board Meeting: October 9, 2019

STAFF RECOMMENDATION

AGENDA ITEM: 2020 ATHLETIC SURFACE FEES: FOR DISCUSSION ONLY

BACKGROUND INFORMATION: In 2005, we established an athletic surface fee for our fields and courts. The fee applied to leagues and tournaments but not for practices. We also added a half-day price and a full day price along with a profit and not-for-profit rate.

A different fee structure was approved in 2015. We recommended going to a daily rate and only one type of rate. The new rate was \$50 for all athletic fields except the Boots Bush soccer fields. The rate for the Boots Bush soccer fields was \$120 per day per field. There was a two-hour rate of \$50 for the Boots Bush soccer fields.

A fee for Pepsi Turf Field was added in 2016.

A fee for the Wavering Turf Field and Sand Volleyball Courts were added for 2019.

A \$10 increase in athletic surface rentals, turf fields all day rental and turf fields three hours or less rentals is recommended for 2020.

A special event packet would need to be completed for all rentals and insurance would need to be provided for any of our athletic fields.

| <u>Fee History:</u> | <u>2016</u> | <u>2017</u> | <u>2018</u> | <u>2019</u> | <u>2020</u> |
|---|-------------|-------------|-------------|-------------|--------------------|
| | | | | | |
| Athletic Surface */Sand Volleyball Courts Per Day Per Field | \$50 | \$50 | \$50 | \$50 | \$60 |
| | | | | | |
| Boots Bush Soccer/Pepsi & Wavering Turf Fields Per Day Per Field | \$120 | \$120 | \$120 | \$120 | \$130 |
| Three Hours or Less/Per Field | \$50 | \$50 | \$50 | \$50 | \$60 |
| | | | | | |
| Lights Per Hour | \$40 | \$40 | \$40 | \$40 | \$40 |
| | | | | | |
| *Rental includes use of bases, liner, rakes and chalk. | | | | | |

FISCAL IMPACT: Based on 2019 figures the increase in fees could generate an estimated \$500 in additional revenue.

STAFF RECOMMENDATION: For discussion only.

PREPARED BY: Michael Bruns, Director of Program Services

BOARD ACTION:

QUINCY PARK DISTRICT

Board of Commissioners

Date of Board Meeting: October 9, 2019

STAFF RECOMMENDATION

AGENDA ITEM: 2020 BATTING CAGE FEES: FOR DISCUSSION ONLY

BACKGROUND INFORMATION:

Below is a historical comparison of the Batting Cage fees.

A .25 increase is recommended for each category in 2020.

We purchased 2 new boats in 2015 and 1 new boat in 2018.

We received 2 kayaks in July of 2016 and purchased 2 kayaks in 2017.

| Fee History | <u>2016</u> | <u>2017</u> | <u>2018</u> | <u>2019</u> | <u>2020</u> |
|-----------------------------|-------------|-------------|-------------|-------------|-------------------|
| Batting Machine | 4/2.50 | 4/2.50 | 4/2.75 | 4/2.75 | 4/3.00 |
| | 10/4.50 | 10/4.50 | 10/4.75 | 10/4.75 | 10/5.00 |
| Miniature Golf 18 holes | | | | | |
| Youth (12 & under) | 4.50 | 4.50 | 4.75 | 4.75 | 5.00 |
| Teen/Adult (13 & over) | 5.25 | 5.25 | 5.50 | 5.50 | 5.75 |
| Senior Citizen (62 & older) | 3.25 | 3.25 | 3.50 | 3.50 | 3.75 |
| Veteran | 3.25 | 3.25 | 3.50 | 3.50 | 3.75 |
| Paddleboats | 7.50/hr | 7.50/hr | 7.75/hr | 7.75/hr | 8.00/hr |
| | 5.00/ ½ hr | 5.00/ ½ hr | 5.25/ ½ hr | 5.25/ ½ hr | 5.50/ ½ hr |
| Kayaks | 7.50/hr | 7.50/hr | 7.75/hr | 7.75/hr | 8.00/hr |
| | 5.00/ ½ hr | 5.00/ ½ hr | 5.25/ ½ hr | 5.25/ ½ hr | 5.50/ ½ hr |
| Bicycle Rentals | 5.00/hr | 5.00/hr | 5.25/hr | 5.25/hr | 5.50/hr |
| | 12.00/3hr | 12.00/3hr | 12.25/3 hr | 12.25/3 hr | 12.50/3 hr |
| Group Discounted Golf | | | | | |
| (50 or more, 8am-12pm) | | | | | |
| Youth (12 & under) | 3.75 | 3.75 | 4.00 | 4.00 | 4.25 |
| Teen and Adult | 4.50 | 4.50 | 4.75 | 4.75 | 5.00 |

FISCAL IMPACT: Based on 2019 figures the increase in fees could generate an estimated \$4,000 in additional revenue.

STAFF RECOMMENDATION: For discussion only.

PREPARED BY: Michael Bruns, Director of Program Services

BOARD ACTION:

QUINCY PARK DISTRICT

Board of Commissioners

Date of Board Meeting: October 9, 2019

STAFF RECOMMENDATION

AGENDA ITEM: 2020 QUENCH BUGGY RENTAL FEES: FOR DISCUSSION ONLY

BACKGROUND INFORMATION: The Quench Buggy arrived in late August of 2015. It was donated by Avenue of Lights, Inc. Park District staff delivers the Quench Buggy to the event, sets it up, and then picks it up after the event. We are also responsible for cleaning the Quench Buggy.

In 2015 – 2019 we did not charge for the use, but suggested a free will donation of \$50.

No changes are recommended for 2020.

| | <u>2016</u> | <u>2017</u> | <u>2018</u> | <u>2019</u> | <u>2020</u> |
|----------------------|-------------|-------------|-------------|-------------|------------------|
| Rentals | 17 | 8 | 9 | 2 | |
| Rental Fee Per Event | No charge | No charge | No charge | No charge | No charge |
| Expenses (1) | \$32 | \$65 | \$68 | \$100* | |
| Income | \$250 | \$250 | \$100 | \$100* | |

(1) does not include labor or overhead

*Projected

FISCAL IMPACT: No impact.

STAFF RECOMMENDATION: For discussion only.

PREPARED BY: Michael Bruns, Director of Program Services

BOARD ACTION:

PUBLIC INPUT