

Quincy Park District

BOARD OF COMMISSIONERS MEETING



**QUINCY PARK DISTRICT
1231 Bonansinga Drive
Quincy, Illinois**

**Agenda
September 12, 2018**

Regular Meeting – Board Room

6:00 P.M

CALL TO ORDER (ROLL CALL)

PLEDGE OF ALLEGIANCE

CONSENT AGENDA: (UNANIMOUS CONSENT)

1. Check Register – Full Monthly: Recommended Approval by the Finance Committee
2. Regular Meeting Minutes – August 8, 2018
3. Board Retreat Minutes-August 24, 2018

PUBLIC INPUT: Each speaker may have up to 3 minutes for comments

BOARD INFORMATION/EDUCATION:

- ITEP vs. Non-ITEP Construction on Bill Klingner Trail-Cullan Duke
- Directives from August 24th Board Retreat
- Referendum Timeline for Boardwalk

CORRESPONDENCE:

- Q-Fest, Bridge the Gap, Love the Q

VOLUNTEERS:

- Fall Soccer Coaches

EXECUTIVE DIRECTOR'S REPORT

- Rome Frericks

DIRECTOR'S REPORTS

- Matt Higley, Director of Parks
- Don Hilgenbrinck, Director of Business Services
- Mike Bruns, Director of Program Services
- David Morgan, Director of Golf
- Marcelo Beroiza, Marketing Coordinator

UNFINISHED BUSINESS:

- Relocation of Historical Marker in Clat Adams Park: Recommended Approval **(VOICE VOTE)**

NEW BUSINESS:

- Quincy Park District Annual Capital Project Bond List: Discussion Only
- Quincy Park District 2019-2020 Goals and Objectives: Discussion Only
- Proposed Tax Levy for Budgetary Purposes: Information Only
- Quincy Park District Salary Administration Program, 2019: Recommended Approval **(VOICE VOTE)**
- Bill Klingner Trail 5th Street to Bonansinga Drive Section – Authorization for Funding of Services: Recommended Approval **(VOICE VOTE)**

PUBLIC INPUT: Each speaker may have up to 3 minutes for comments

EXECUTIVE SESSION: In accordance with 5 ILCS, Par. 120/2c, I move that the Board convenes into Executive Session to discuss: (please read item(s) from list) **(ROLL CALL VOTE)**

CALL TO ORDER (OPEN SESSION) **(ROLL CALL VOTE)**

ACTIONS AFTER EXECUTIVE SESSION

ADJOURN **(VOICE VOTE)**

CONSENT AGENDA

(Unanimous Consent)

QUINCY PARK DISTRICT
1231 Bonansinga Drive
Quincy, Illinois

Regular Meeting
Board Room

August 8, 2018
6:00 P.M.

ROLL CALL

The meeting was called to order by President Bob Gough and upon the roll being called the following members were physically present at said location:

President Bob Gough, Vice President Barbara Holthaus, Commissioners Vicki Dempsey, John Frankenhoff, Sara Reuschel, Jeff Steinkamp, and Kelly Stupasky. No Park Commissioner was permitted to attend the meeting by video or audio conference: none.

The following Park Commissioner was absent and did not participate in the meeting in any manner or to any extent whatsoever: none.

Also in Attendance: Executive Director–Rome Frericks, Director of Parks– Matt Higley, Director of Business Services – Don Hilgenbrinck, Director of Program Services – Mike Bruns, Director of Golf – David Morgan, Marketing Coordinator – Marcelo Beroiza, Administrative Assistant – Mary Arp and Board Attorney – Terry Anastas.

President Gough led the room in the Pledge of Allegiance.

CONSENT AGENDA

President Gough asked if there were any objections or changes to the July 11, 2018 Regular Board meeting minutes or the check register and upon hearing no objections he announced they are approved by unanimous consent.

VOLUNTEERS

Executive Director Frericks extended his appreciation to the special population and the summer playground volunteers.

EXECUTIVE DIRECTOR REPORT

Executive Director Frericks noted that a menu for the retreat had been provided to everyone and asked that they note their preferences and submit it at the end of the evening.

DIRECTORS' REPORTS

Director Bruns noted that Indian Mounds Pool will be closing for the season on Sunday, August 12. He also reported that the attendance has dropped since July 1st and this is the trend at public pools. He provided an update on fall youth soccer, softball and sand volleyball registrations. He noted that the Batting Cage hours will change to fall hours on August 20 and close later in October. There was some discussion regarding the 5K Trailblazer.

Coordinator Beroiza noted that the publicity campaign for the event will be starting soon.

NEW BUSINESS

Bid for Quinsippi Island Milling and Resurfacing

VICE PRESIDENT HOLTHAUS MADE A MOTION TO APPROVE THE LOW BID FROM R.L. BRINK CONSTRUCTION FOR \$22,140 FOR QUINSIPPI ISLAND MILLING AND RESURFACING. Director Higley explained this covers resurfacing the first 300 feet west of the bridge. Two bids were received and the low bid came from R. L. Brink Construction for \$22,140. \$75,000 was budgeted for this project this year. There was discussion regarding the extra budget dollars and the possibility of using those funds for resurfacing the bridge. It was noted that with the aquifer project pending and a preference for concrete on the bridge those dollars could better be used for other projects. UNANIMOUS. PRESIDENT GOUGH DECLARED THE MOTION CARRIED.

Relocation of Historical Marker in Clat Adams Park

COMMISSIONER STUPASKY MADE A MOTION TO APPROVE RELOCATING THE HISTORICAL MARKER IN CLAT ADAMS PARK. Executive Director Rome Frericks noted that the relocation of the historical marker in Clat Adams Park is estimated to cost approximately \$700. There was discussion regarding the reasons for relocating the marker. It was noted that the current location was in the middle of an open area and it would be better suited in the area of the other markers. This would allow both sides to be seen from the sidewalk and it would open up the area where it was previously placed. There have been no complaints or concerns with its current location. Commissioner Steinkamp noted his concerns regarding the cost and that the Church of Latter Day Saints has not confirmed whether they are agreeable to the marker being moved. He noted that this could be accomplished with either a letter or documented phone conversation. COMMISSIONER STEINKAMP MADE A MOTION TO TABLE THIS ITEM FOR ONE MONTH. There was discussion regarding the location, cost, numerous attempts to contact representatives from the Church of Latter Day Saints and the need to reach out to the national organization of the Church.

THE FOLLOWING ROLL CALL VOTES WERE CAST AND RECORDED:

COMMISSIONER DEMPSEY	YES
COMMISSIONER FRANKENHOFF	YES
COMMISSIONER REUSCHEL	YES
COMMISSIONER STEINKAMP	YES
COMMISSIONER STUPASKY	YES
VICE PRESIDENT HOLTHAUS	YES
PRESIDENT GOUGH	YES

PRESIDENT GOUGH DECLARED THE MOTION CARRIED.

Post-Issuance Tax Compliance Annual Report: Information Only

Director of Hilgenbrinck explained that this formalizes and documents that the Quincy Park District is in compliance with IRS regulations regarding tax-exempt bonds.

Little People's Tournament Fees

COMMISSIONER FRANKENHOFF MADE A MOTION TO APPROVE THE LITTLE PEOPLE'S FEES AS PROPOSED FOR THE 2019 TOURNAMENT. Director Morgan explained that he has been in discussion with the Director of the Pepsi Little People's Tournament and they do not plan on increasing their fees next year. UNANIMOUS. PRESIDENT GOUGH DECLARED THE MOTION CARRIED.

All America Park Shelter Replacement, Design and Engineering Work and Demolition

COMMISSIONER STUPASKY MADE A MOTION TO APPROVE USING \$16,640 FROM THE EXCESS UNCOMMITTED 2018 G.O. BOND FUND FOR THE DESIGN AND ENGINEERING WORK AND THE DEMOLITION OF THE ALL AMERICA PARK SHELTER. UNANIMOUS. PRESIDENT GOUGH DECLARED THE MOTION CARRIED.

Renaming Riverview Park to Ben Bumbry Riverview Park

COMMISSIONER REUSCHEL MADE A MOTION TO APPROVE RENAMING RIVERVIEW PARK TO BEN BUMBRY RIVERVIEW PARK. Executive Director Frericks noted that the District has received 5 comments from the public. Four were in favor and one was against renaming Riverview Park to Ben Bumbry Riverview Park. UNANIMOUS. PRESIDENT GOUGH DECLARED THE MOTION CARRIED.

PUBLIC INPUT

Jeff Kerkhoff noted that the Pickleball Courts at Berrian Park look good.

COMMISSIONER STEINKAMP MOVED TO ADJOURN. UNANIMOUS. PRESIDENT GOUGH
DECLARED THE MOTION CARRIED.

Secretary

Chairman

Date

Date

QUINCY PARK DISTRICT
1231 Bonansinga Dr.
Quincy, Illinois

Board Retreat
Board Room

August 24, 2017
9:00 A.M.

ROLL CALL

The meeting was called to order by President Gough and upon the roll being called the following members were physically present at said location: President Bob Gough, Vice President Barbara Holthaus, Commissioners John Frankenhoff, Sara Reuschel, Jeff Steinkamp, Kelly Stupasky and Vicki Dempsey. Staff in attendance included: Executive Director Rome Frericks and Administrative Assistant Mary Arp. President Gough led the room in the Pledge of Allegiance.

NEW BUSINESS

RESOLUTION NO. 18-04, RESOLUTION COMMITTING FUNDING FOR 18th-24th STREET SECTION OF BILL KLINGNER TRAIL

COMMISSIONER STUPASKY MOVED TO APPROVE RESOLUTION 18-04 TO COMMIT FUNDING THE 18-24TH STREET SECTION OF THE BILL KLINGNER TRAIL. Executive Director Frericks explained that this is a new Illinois Department of Transportation requirement and they are requesting the District to recommit funding for this project. There was some discussion regarding the delay due to the bridge height. It was noted that the Board has done this in the past.

THE FOLLOWING ROLL CALL VOTES WERE CAST AND RECORDED:

COMMISSIONER REUSCHEL	YES
COMMISSIONER STEINKAMP	YES
COMMISSIONER STUPASKY	YES
COMMISSIONER DEMPSEY	YES
COMMISSIONER FRANKENHOFF	YES
VICE PRESIDENT HOLTHAUS	YES
PRESIDENT GOUGH	YES

PRESIDENT GOUGH DECLARED THE MOTION CARRIED.

President Gough thanked everyone for being at the retreat today. He stated that he looks forward to an open discussion and answering any questions that anyone has.

DISCUSSION

Budget Timeline and GO Bond Timeline

Executive Director Frericks reviewed the timelines and noted that we are beginning to prepare next year's budget. He explained the timing of equipment orders. There was some discussion regarding the marketing budget and the allocation of cost to the various funds. He noted that there was no allocation of marketing cost to the marina.

Proposed Capital Projects and Financing

Executive Director Frericks explained that the bond issue has been \$900,000 over the past few years. He noted that there is a \$260,000 carryover from 2017 and 2018 bonds. A portion of excess funds, approximately \$190,000, had been earmarked for unforeseen expenses related to trail work through the Veterans Home. Due to the number of projects needing funding, we are now recommending keeping this bond issue for projects and to use trail funds to support the trail. There was some discussion regarding the amount of the bonds issued in prior years. He reviewed the listing and provided a brief description of the projects. There was discussion regarding equipment needs, an Ameren grant program, and equipment sharing with other entities, court configurations, and signage for Parker Heights and potentially adding a kiosk that includes a timeline and identifies the mounds. President Gough asked if we had information that

the car radio was invented in the park. Frericks was unaware of this claim so Gough indicated he would look into it. Commissioner Dempsey stated that she would like to see signage like the Black Hawk War Monument walking timeline. It was noted that most of the items were basically maintaining what we already have. The dog park, the soccer and basketball goals and the lighting for the courts are the only new initiatives. There was discussion regarding the dog park and potential locations. It was noted that a dog park in Johnson Park would require fencing, water, and new trees. Commissioner Stupasky suggested an area in South Park. There was discussion regarding the amount of area needed (approximately 2 to 2.5 acres), the need for trees, residential versus nonresidential areas, convenience, parking, other uses for the area and the estimated cost. It was noted that the Humane Society has the only other dog park in the area. There was also discussion regarding potential partnerships with other local businesses such as Petco or offering a naming opportunity. Other potential sites were discussed such as the open area along RJ Peters Park in Indian Mounds Park and an area close to 12th and Neiders Lane. There were concerns about parking, water, maintenance and convenience. It was agreed that Johnson Park was not a good area for a dog park. Frericks will work on a new map outlying an area of maybe 2 acres and reducing the small dog area for a dog park in South Park. Commissioner Steinkamp asked that it be built based on established standards, state guidelines and consideration be given to the maintenance of the area. There was additional discussion regarding permits, a user fee, dog tags and the timeline. There were concerns about a user fee. There was some discussion regarding the Foundation's role with grant applications and potential donations from local businesses and/or potential naming opportunities.

Bill Klingner Trail Development/Financing, 18th-24th Street and 5th-Bonansinga Sections

Executive Director Frericks reviewed the timeline and noted that the bid letting and minor work for the 18th-24th section would be completed prior to April 2019. He explained that the work would probably begin April 2019 and they would have 105 working days to complete the project. The estimated completion date is July 2019. He reviewed the options for funding and noted that the design and engineering has been included in current project funding to provide for lead time. He reviewed the cost estimates based on funding types and the difference in specifications if ITEP funding is used. An additional handout was provided that identified the three phases of a project and compared each phase based on funding (ITEP versus local funding). It was noted that federal and state funding require extra work, documentation and engineering hours. There was discussion regarding the standards used to construct the trail and the need for completing the 5th Street to Bonansinga section. It was noted that adding additional length to the trail may allow it to be included on more maps. Safety, environmental, quality and liability concerns were raised if the project was locally funded. It was noted that federal funding can add 30% cost to a project for additional design and engineering. If locally funded, the same structure would be constructed but will not require all the state and federal approvals and all the checks and balances. The Park District and the local engineers will set the standards. It was noted that no burial mounds were in the area of the proposed trail. Future ITEP funding was discussed and it was noted that the City plans on applying for the funding in 2020 and the Park District would have the option of applying for funds in 2022. The financing options were reviewed and it was noted that based on the survey, there is community support for a levy increase to build the trail. The timing of funding, impact of funding both sections, interest rates, and local community support were discussed. There appeared to be general consensus to move forward with bond funding for both projects over five years.

It was agreed that Cullan Duke would be invited to present to the Board how the project could potentially differ if it is ITEP funded versus locally funded.

Quinsippi Island Bridge

It was noted that the last bullet point on the Quinsippi Island Fact Sheet should be stricken "Since the last underwater inspection in 2010, we have had 4 out of 10 highest historical crests according to National Oceanic and Atmospheric...." Executive Director Frericks provided an overview of the Quinsippi Island Bridge inspections. Page B5 of the Underwater Inspection Report was reviewed and it was noted that it illustrated the issues with Pier 22. There was discussion regarding the wooden pilings, undermining/erosion around the

pier, and the corrective actions taken. The next underwater inspection will indicate how well the corrective steps will work. It was noted that the bridge railing is rated poor. Cost to repair and to replace the bridge were reviewed. There was discussion regarding the need to keep the bridge operational and the City's potential need for the bridge. President Gough provided highlights from a meeting he attended where the bridge was discussed with City officials. He stated that we are waiting for the City to give us more details of what they would be willing to do if they proceed with drilling a well on the island. There was discussion regarding options for bridge maintenance with the City, other potential options for the well, the cost of water for the District, deterioration of the bridge and the potential that significant repairs would require a referendum. The City has all the information on the status and condition of the bridge. There was discussion regarding the timing of needed repairs in relation to the City's timeline for the well and the timing of the bond issue for the trail. It was generally agreed that the Park District has an investment in Quinsippi Island and the bridge does need to be maintained. It was noted that there may need to be an increase in the corporate tax levy rate to maintain the bridge in the future. Redesigning the bridge, adding bridge repairs to the capital project list, and whether to pursue a referendum for bridge and riverfront development were discussed. It was generally agreed that shared bridge maintenance, District oversight of the bridge and access to water should all be negotiated with the City if they decide to drill a well on the island. There was a request for removal of the speed bumps on the bridge and speed humps be installed instead. There was discussion regarding the current need and cost of repairs for the bridge specifically the railings and needed road patching. It was agreed that staff should not proceed with researching any type of bridge repairs until 2019. A report should be presented to the Board by August 2019. No work should be done until the report has been presented to the Board. Negotiations with the City should include two elected Commissioners and the Executive Director.

Riverfront Development

Executive Director Frericks explained that a committee had been organized to make a recommendation for placement of the new bridge. The current recommendation is to align with York Street. The next step regarding the RFQ for riverfront development is to identify the best three proposals from the six submitted. The next meeting is scheduled for September 29th. Frericks was asked to send the six proposals to each of the Board members. There was discussion on who the members were of the riverfront committee and whether members of the Board could attend their meetings. There was discussion on the committee's authority and it was noted that the Park District's name was on the RFQ but the committee appears to be making the decisions. There was additional discussion on whether the larger tourists boats or any recreational boaters have been contacted yet, how tourists would be transported to the business area, the need for beautification of the area, maintenance of the area, what needs to be done to attract more tourist, what is the overall goal of the project is and the next steps. President Gough said he would follow up with the committee and let the Board know what the next steps will be. He noted that nothing can be done without all the entities (City, Park District and County) agreeing to pursue the project and be willing to fund it. He noted that the Park District could not do this project without a referendum and suggested that the Board consider a referendum for the riverfront development project that could also encompass the bridge problem. If this were to pass that could provide the impetus for the other governing bodies. The whole project could be contingent on a referendum placed on a ballot by the Park District. It was noted that the District should receive a commitment from the City and County prior to placing a referendum on the ballot. President Gough stated that he would like to share at the committee meeting on the 29th the Park Board's desire to ensure there is public support for the project. Concerns regarding the ongoing upkeep of the riverfront area were noted.

Finance Overview

Frericks reviewed the finance overview document and noted that we do not have surplus funds in corporate. He noted that the current corporate levy would need to be raised through a referendum to maintain/operate a riverfront development project. He noted that the marina debt for a new dock had to be paid from the corporate fund. There was some discussion regarding the status of the marina, the need to update it and

utilization of the marina. It was noted that if we decide to do this referendum it will need to be approved in November. It was agreed that this should be discussed in greater detail in September. Timing was further discussed and it was noted that if it isn't on the ballot in April the next opportunity to have it on the ballot will be November 2020. Frericks confirmed that a list of required dates should be presented in September. It was agreed that in order to place a referendum on the ballot we need to receive from the City and County a nonbinding resolution in support of riverfront development.

Marketing

Executive Director Frericks reviewed the list of marketing accomplishments this year. He noted the number of new programs offered this year. There was discussion on opportunities to cross promote events in the parks and the upcoming Quincy Art Center's Art Fair. Frericks explained that events are posted when the special event is processed and approved. Commissioner Dempsey noted that the Women's City Club (WCC) will be hosting a BBQ and conducting tours of the Lorenzo Bull House. This would also be an opportunity to promote the upstairs rental area. She noted that use has declined since no one has lived upstairs. There was discussion on renting the space as an apartment again. Concerns regarding liability, employee and independent contractor relationships, and use of house as a tenant of the apartment were discussed. Other activities for the facility such as specialty dinners and theme parties were also mentioned. It was agreed that staff would revisit how the apartment is used and explore possibilities of working with the WCC.

Wavering Camping Area

Executive Director Frericks reviewed the information included in the packet. He explained that Commissioner Steinkamp met with staff at the site and discussed the proposed area. Commissioner Steinkamp stated that he has been researching camping areas and provided descriptions of current trends. He suggested that as time permits, we could continue to explore options and cost and the potential that this could become a revenue source. There was some discussion regarding offering programs, ordinance changes, liability concerns and overnight camping needs. The consensus was that staff should not spend any time researching a camping area. It was noted that we should add a link to Jensen Woods on our website.

Employee Compensation/Benefits/Salary Administration Program and Collective Bargaining Agreements

Executive Director Frericks reviewed the annual pay ranges. He noted that the seasonal contract was negotiated last December and the full time contract will be negotiated this December. He noted that a grievance had been filed regarding the number of crew leader positions. He explained that he is considering making changes to the negotiating team and that the parameters for contract negotiations will need to be determined. This will be placed on the November Executive Session agenda.

Executive Director/Staff and Board Communications/Executive Summary/Annual Goals and Objectives

Executive Director Frericks presented the Comprehensive Goals & Objectives 2018-2019. He reviewed the list and asked if the Board had anything they would like to add. He noted a number of items that are complete and will be removed from the list. The document will be updated and presented again over the next few months. There was discussion regarding items that will be on-going, exchange of property between governmental entities, improvements at Bob Bangert, new signage at Parker Heights, development of brochures. Develop educational information and/or promote possibly through a brochure, the mounds in Parker Heights. There was discussion regarding educational/promotional material for the log cabins, Bob Bangert Park and Parker Heights. A new category will be added for marketing goals and objectives. Commissioner Dempsey noted that she has the book that covers the 1930's excavation that has information on the mounds. She will scan and send the information out. It was suggested that the Park District include a report on potential improvements to the bridge that are not as extensive or expensive as the list provided. Frericks noted that we could possibly do that this year. There was discussion regarding the bridge inspection report and the rating for the railing. Commissioner Frankenhoff offered to investigate how the rating was determined and send this information to Commissioner Dempsey. Other bridges in the District were discussed. It was noted that there is a bridge in Gardner Park and that the 12th Street Bridge is the longest pedestrian bridge in the State of Illinois. Grant applications, funding and the status of the work at Bob Bangert Park was discussed. An open house is planned for QBAREA on October 9th.

With no other business to discuss, COMMISSIONER REUSCHEL MOVED TO ADJOURN THE RETREAT.
UNANIMOUS. PRESIDENT GOUGH DECLARED THE MOTION CARRIED.

Secretary

President

Date

Date

PUBLIC INPUT

***BOARD
INFORMATION/
EDUCATION***

DESIGN

ITEP Funded Project

- Plans and Specs must follow IDOT format and details.
- Design must be reviewed and approved by IDOT. Decisions on any variances dictated by IDOT.
- Permits required: Corps of Engineers 404 Permitting, IDNR Office of Water Resources, cultural, and biological clearances, IEPA NPDES and other permitting specific to the project.
- IDOT requires strict compliance to their design criteria. Examples include minimum 20 mile per hour trail curves, minimum trail widths and other standards that the Quincy Park District may not require.

Locally Funded Project

- Plans and Specs can be formatted to Park District standards.
- Design is reviewed locally for approval. Design decisions not related to permitting are made locally.
- Permits required: Corps of Engineers 404 Permitting, IDNR Office of Water Resources, cultural, and biological clearances, IEPA NPDES and other permitting specific to the project.
- May have some additional flexibility to fit the design to the context of this particular trail segment. This particular segment will need to capitalize on the beauty of the rock bottom creek and bluffs.

BIDDING

ITEP Funded Project

- Project is bid through an IDOT letting. Letting schedule subject to IDOT letting and review schedule.
- Construction contract is through IDOT.
- Unit price bid required. Lump sum bids are not required.

Locally Funded Project

- Project can be bid through the Park District. Schedule is based on design, plan, spec and permitting completion established locally.
- Construction contract is local between QPD and Contractor.
- May be a Lump Sum bid.

COMMISSIONERS

BOB GOUGH, President
JEFF STEINKAMP - VICKI DEMPSEY - JOHN FRANKENHOFF - BARBARA HOLTHAUS, Vice President
SARA REUSCHEL - KELLY STUPASKY

ROME FRERICKS, Executive Director
TERRY ANASTAS, Attorney

CONSTRUCTION

ITEP Funded Project

- Documentation of Contract Quantities and full-time construction observation required.
- IDOT Material Certifications Required- Approvals through IDOT.
- Construction Material Testing frequency must be per IDOT requirements.

Locally Funded Project

- Full Documentation of Contract Quantities not required.
- Material reviews would be through shop drawing and submittal reviews locally.
- Construction material testing frequency can be established locally.

The most significant difference from a cost standpoint is that full time documentation of contract quantities is not required for the non-ITEP option. This reduces costs during the construction phase. Some cost savings are reflected in plan and specification preparation due to reduced reviews. Some cost reduction can be anticipated due to reduced paperwork and documentation required by the Contractor that should be reflected in the bid price.

Friends of the Trails has committed to provide 20% of the funding. This coupled with other potential savings listed above, helps to make a local funded option more feasible and comparable. This is possible due to overwhelming local support and generosity of local organizations and citizens toward the project.

Future segments like 24th to 30th connecting to the Railroad Depot and existing subdivisions may be more attractive in a future ITEP grant application.

COMMISSIONERS

BOB GOUGH, President
JEFF STEINKAMP - VICKI DEMPSEY - JOHN FRANKENHOFF - BARBARA HOLTHAUS, Vice President
SARA REUSCHEL - KELLY STUPASKY

ROME FRERICKS, Executive Director
TERRY ANASTAS, Attorney

To: Board of Commissioners

From: Rome Frericks

8/27/2018

Re: Directives from August 24, 2018 Retreat

Proposed Capital Projects

- Bond for \$900,000 and roll over \$260,000 from the 2017 General Obligation (G.O.) Bond and 2018 G.O. Bond for a total 2019 G.O. Bond of \$1,160,000
- Move proposed Dog Park from Johnson Park to South Park.

Bill Klingner Trail Development

- Board determined option #2 for the funding of the 18th to 24th Street section which also includes the design/engineering and construction of the 5th Street to Bonansinga Drive. The length of bond would be for 5 years.
- Add additional construction/engineering costs from 5th St. to 12th St. to the 2019A Bond.
- Invite Cullan Duke to future Board meeting to discuss differences in ITEP standards versus non-ITEP standards.

Wavering Aquatic Center Options

- Remove different packages for camping and activity options.

Quinsippi Island Bridge

- Monitor bridge and see what the above water inspection tells us in August 2019.
- If the well is built on island, negotiate with Board President to the City of Quincy on future maintenance of bridge and free water.
- Look into removing the speed bumps on bridge and replace with speed humps.

Riverfront Development

- Send Boardwalk Committee to Park Board.
- Send timeline for possible referendum dates to Board.
- Potentially adding Q-Island Bridge repairs in with funding for Riverfront Pier.

Executive Director/Staff & Board Communication

- Staff will develop a 2019-2020 Goals & Objectives for the September Board meeting (discussion only) and then make any changes and finalize at the October Board meeting.
- Staff and Board will work together to develop long term goals/objectives.
- Develop brochures for Log Cabins, Parker Heights Indian Mounds and MVHFA.
- Cross promote other events on Park District grounds (WCC BBQ, Arts Faire, etc.)
- Promote Jensen Woods
- Revisit upstairs apartment at the Women's City Club.

Actions by Board

- Board will talk with both the City of Quincy and Adams County to gather non-binding resolutions for the potential Boardwalk/Pier before submitting the referendum on December 31, 2018.
- Develop and communicate with the City of Quincy District's position on the potential well on Q-Island. If the City of Quincy moves forward with the well option, the Board will investigate the possibility of cost sharing future bridge expenses and free water for Park District.

Rome Frericks

MEMORANDUM

PUBLIC QUESTION DEADLINES FOR CONSOLIDATED ELECTION TUESDAY, APRIL 2, 2019

1. Not later than Monday, December 31, 2018 (92 days before the election (10 ILCS 5/28-2)):

(a) Petition to submit a public question to referendum must be filed with the appropriate officer or board.

(b) “Back door” petition filing limit.

(c) If either of the petitions in (a) or (b) above is filed by December 31, 2018, and fails to specify an election, the question will be placed on the ballot at the consolidated election (10 ILCS 5/28-2(e)).

2. Not later than Monday, January 14, 2019 (79 days before the election (10 ILCS 5/28-2)):

(a) Adoption of resolution or ordinance by the governing board of a political subdivision initiating a public question.

(b) If a resolution or ordinance initiating a public question is adopted on or before Monday, January 14, 2019, and fails to specify an election, the question will be placed on the ballot at the consolidated election (10 ILCS 5/28-2(e)).

(c) NOTE: Sunday, January 13, 2019, is actually the 79th day before the election, but 10 ILCS 5/1-6 permits the adoption of the resolution or ordinance to extend through the first business day next following a State holiday, Saturday or Sunday.

3. Not later than Thursday, January 24, 2019 (68 days before the election (10 ILCS 5/28-5)):

(a) Local election official certifies public questions initiated by petition or by action of the governing board of a political subdivision.

(b) Clerk of circuit court certifies public questions ordered by such circuit court.

4. Not before Friday, February 1, 2019 and not after Saturday, March 23, 2019 (not more than 60 nor less than 10 days before the election (10 ILCS 5/12-5)):

(a) Election authority publishes election notice once in a local, community newspaper having general circulation in the political or governmental subdivision.

5. Not after Saturday, March 23, 2019 (not less than 10 days before the election (10 ILCS 5/12-5)):

(a) Election authority posts copy of election notice at the principal office of the election authority.

(b) Local election official posts copy of election notice at

(i) the principal office of the political or governmental subdivision, or

(ii) if there is no principal office, at the building in which the governing body of the political or governmental subdivision held its first meeting in calendar year 2019.

In addition, in preparing publications for proceedings that are subject to back door referendum petitions, please bear in mind that unless the petition period ends on or before December 31, 2018, it may be possible for petitioners to delay a referendum until at least the March 17, 2020 general primary election. In accordance with the provisions of Section 28-1 of the Election Code, no public questions may be submitted to the voters of a political subdivision at any regularly scheduled election unless at least a portion of such voters are scheduled to cast votes for any candidates for nomination for, election to or retention in public office. Because the voters of virtually all political subdivisions will be electing members of school boards at the consolidated election, public questions will be eligible for submission to the voters of virtually all political subdivisions at the consolidated election. However, it is conceivable that some political subdivisions could miss the April 2, 2019 consolidated election under this rule and would, therefore, have to wait until the March 17, 2020 general primary election to submit a public question. Because the voters of each political subdivision will be nominating candidates for election to the United States Congress and the Illinois General Assembly at the general primary election, public questions will be eligible for submission to the voters of all political subdivisions at the general primary election on March 17, 2020.

These are the dates by which back door referendum proceedings must be published in order to assure that the petition period will end on or before December 31, 2018:

(a) 30-day period: Saturday, December 1, 2018

(b) 21-day period: Monday, December 10, 2018

(c) 10-day period: Friday, December 21, 2018

Please note that the minority language assistance provisions of the federal Voting Rights Act require certain Illinois counties to provide election materials in languages other than English. As of October 13, 2011, in addition to English language election materials, The County of Cook must provide election materials in Spanish, Chinese and Asian Indian. The Counties of Kane, Lake and DuPage must provide election materials in Spanish. 76 Fed. Reg. 63602 (October 13, 2011).

CORRESPONDENCE



Thank You

Thank you so much for supporting the second annual Q-FEST (formerly known as Mid-Summer Arts Faire). Without the generosity of individuals like you Q-FEST would not be possible. We hope to see you next year!

-Q-FEST ☺



Save the Date • May 18, 2019 • Quincy, IL • www.bridgethegaptohealth.com

On May 19, 2018, more than 1,500 Bridge the Gap to Health Race participants braved the fog and took to the course for our 18th year. We continue to be blown away by the involvement of the community in this event and the support from you, our sponsors. It is with great excitement that we are able to donate \$52,000 to the Quincy Catholic Charities MedAssist Program.

In the 18 years since the race began the event has raised more than \$795,000 for MedAssist which has been used to access more than 53,000 prescriptions. The program works with individuals to ensure they have access to life-saving prescription medication. MedAssist is funded solely through the generosity of the United Way, Bridge the Gap to Health, individual donations, and minimal patient fees.

Please find enclosed a copy of the press release announcing the check presentation. Please mark your calendars for the 19th annual race which will be held on May 18, 2019. We hope you found the race worth your investment and we look forward to partnering again in 2019! If you have any questions, please feel free to contact me at btg@quincymedgroup.com or 222-6550 ext. 6436.

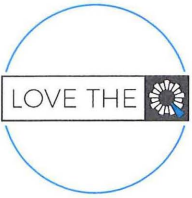
Sincerely,

Sara Reuschel
Co-Race Director, BTG
President, QMG Healthcare Foundation

Jennifer Sousa
Co-Race Coordinator, BTG

THANK YOU FOR YOUR SUPPORT!

LOVE THE



August 28, 2018

Rome Frericks:

Kory Hollensteiner
150 S. 48th Street
Quincy, IL 62305

www.thecrossing.net

Phone
217.224.6374
Mobile
217.440.9095
Email
koryh@thecrossing.net

Thank you so much for letting us serve the Quincy Park District this year for Love the Q. We had over 120 people specifically serve at one of the 11 Park District sites. We were able to give 263 hours of service as we wood chipped four park locations, installed a flag pole between Moorman and Upper Moorman ball field, installed new benches around Upper Moorman Pond, painted Moorman Main's Press Box, weeded and cleaned many parks, restored the Horseshoe pit at Moorman Main and landscaped at Washington Park. Our church is for the community, for our local parks and is #FORQUINCY! We count it as a privilege to partner with you for this great event! We look forward to continuing this partnership with you in the future! Have a great rest of your week!

In Him,

Kory Hollensteiner
Family Pastor
The Crossing

REC'D AUG 30 2018

VOLUNTEERS

Quincy Park District

2018 Fall Soccer Coaches

Name

Amanda Cramsey
Andrew Dow
Ashley Miller
Blake Williams
Brooke Fisher
Carey McDaniel
Casey Hlubek
Chad Douglas
Chris Miller
Crissie Duran
Dana Boots
James Voss
Jason Fink
Jayson Bennett
Jeffrey Stumpf
Jenny Sheely
Jessica Venice
Joshua Gandy Sr.
Kailee Flesch
Kara Knuffman
Katie Bailey
Kim Morrison
Linsay Ertel
Mallory Grootens
Mark Thomas
Michelle Bozarth
Mike Synder
Nici Woodyard
Ray Koenig
RT Mewes
Sarah Mueller
Trista Anderson
Zach Robb

To: Board of Commissioners
From: Rome Frericks
Subject: Monthly Report
Date: August 31, 2018

Administrative Initiatives (8/01/18 – 8/31/18)

Attended:

- Friends of the Trails meeting
 - Directors meeting
 - Safety meeting
 - Rotary meetings
 - Quincy/Adams County Economic Development/Tourism meeting
 - Riverfront Development meeting
 - QBAREA meeting
 - Board Retreat
-
- Met with Trotter General Contractors and subcontractors on the renovation for Clat Adams fountain.
 - Prepared the agenda for the Board Retreat held on August 24th.
 - Met with both MEC/ASG at Wavering Field to approve the design and colors pertaining to the synthetic turf installation.
 - Attended the Pedal the Parks kickoff meeting.
 - Met with contractors for pricing on various Bond 2019 projects.
 - Held a Directors' budget kickoff meeting for the upcoming 2019 budget.
 - Met with several engineering firms of the Riverfront Promenade/Pier on the request for qualifications.
 - Attended the Quincy Next Commission meeting at City Hall.
 - Held a conference call with the National Fitness Campaign on incorporating fitness equipment in the Park District.

- Met with General Electric Company on the progress of the Park District lighting project.
- Continued working on the information related to the Board Retreat.
- Met with Directors for the upcoming 2019-2020 goals and objectives.

Administrative Initiatives (9/1/18 – 9/31/18)

- Continue to work with local contractors and engineers on the Bill Klingner Trail project for the 18th to 24th Street section of Bill Klingner Trail.
- Continue planning for 2019 bond projects, goals and objectives.
- Work with staff on finding a tenant for the Lorenzo Bull House.
- Hold department head meetings for preparation of Districts' FY2019 budget.

DIRECTOR'S REPORTS

To: Board of Commissioners
From: Matt Higley
Subject: Monthly Report
Date: August 31, 2018

Administrative Initiatives (8/1/18 – 8/31/18)

Attended:

- Directors meeting
 - Safety meeting
 - Kiwanis meetings
 - Friends of the Trail meeting
 - Love the Q onsite
 - Moonlight Bike Ride onsite
-
- Monitored WAC dirt work for ballfields.
 - Monitored installation of Johnson Park Swing Set.
 - Monitored Clat Adams Fountain renovation.
 - Monitored trash can and bench installation along Bill Klingner Trail.
 - Monitored demolition of Wavering Ballfield press box.
 - Monitored demolition of All America Park Shelter House.

Administrative Initiatives (9/1/18 – 9/30/18)

- Work on 2019 Budget for the Parks Department.
- Continue planning for 2019 projects, goals and objectives.
- Work on 2018 Capital Projects for Parks Department.
- Monitor Quinsippi Island road repair.
- Monitor installation of Madison Park 2-5 playground.
- Monitor work on WAC ballfields.
- Monitor Clat Adams Fountain renovation.
- Monitor Wavering Ballfield turf installation.

To: Board of Commissioners

From: Donald J. Hilgenbrinck

Subject: Monthly Report

Date: August 31, 2018

Administrative Initiatives (8/01/18 – 8/31/18)

- Attended Safety Committee meeting.
- Attended First Bankers Trust Seminar – New Updates in Banking/ACH Transactions.
- Attended EZ Links Golf Software Web Demo.
- Continue efforts with representative of General Energy Corporation to complete lighting upgrades.
- The office staff has also been busy with 2018 fall registrations, shelter reservations, processing special event applications, and administrative duties.

Administrative Initiatives (9/01/18 – 9/30/18)

- Work with TimePro to improve interface and reporting.
- Attend Directors' budget meeting.
- Attend department budget hearing meetings.
- Prepare the 2017 Tax Levy Ordinance draft.
- Prepare the Truth in Taxation Resolution.

To: Board of Commissioners

From: Mike Bruns

Subject: Monthly Report

Date: August 27, 2018

Administrative Initiatives (08/01/18 – 08/31/18)

- Attended the monthly safety committee meeting.
- Staff worked on cleanup and closing procedures at IMP.
- Staff conducted an outdoor movie at Frederick Ball Community Center.
- Worked on goals and objectives for 2019.
- Staff worked on plans for the Fall Festival.
- Staff organized the adult men's and co-ed softball programs.
- Staff organized the fall youth soccer and sand volleyball programs.
- Staff worked on summer program evaluation reports.
- Staff worked on setting up the adult soccer league.
- Staff worked on plans for the Thursday night North Quincy Sports program.
- Staff worked on plans for the 5K Trailblazer Race.

Administrative Initiatives (09/01/18 – 09/30/18)

- Staff will continue to work on evaluation reports for summer programs and events.
- Work on the 2019 budget.
- Pickleball tournament will be held at Berrian on September 8.
- Staff will help with the Frontier Day at the Log Cabin Village on September 8.
- Adult soccer league will start on September 9.
- Storytelling event will be held at Moorman Park on September 15.
- Fall Festival will be held at Batting Cage and Moorman Park on September 22.
- Work on program and facility fees for 2019.
- Staff will continue to work on the 5K Trailblazer Race to be held on October 6.
- Staff will work with the turf construction company at Wavering Field.

POOL ATTENDANCE

Indian Mounds Pool

	<u>2014</u>	<u>2015</u>	<u>2016</u>	<u>2017</u>	<u>2018</u>
Total	8,906	8,337	11,713	10,765	9,243
Average	113	116	143	142	120
Days Open	79	72	82	76	77
Days Closed	14	14	4	2	2
Season Pass Visits	1,169	699	980	1,152	1,095
Season Passes Sold			290	379	331
Family			190	234	216
Individual			100	145	115

Wavering Aquatic Center

	<u>2014</u>	<u>2015</u>
Total	8,148	4,691
Average	121	82
Days Open	67	57
Days Closed	12	15
Season Pass Visits	570	101

Total Indian Mounds Pool and Wavering Aquatic Center

	<u>2014</u>	<u>2015</u>
Total	17,054	13,028
Average	117	101
Days Open	146	129
Days Closed	26	29
Season Pass Visits	1,739	800
Season Passes Sold	419	209
Family	235	147
Individual	184	62

To: Board of Commissioners
From: David Morgan
Subject: Monthly Report
Date: September 1, 2018

Administrative Initiatives (08/01/18 – 08/31/18)

- Attended safety, directors and board meeting.
- Morten Arboretum checked on the ash borer traps.
- Hosted the Museum Night Golf Outing, Saturday August 4th.
- High School golf started on Monday August 6th.
- Hosted the D.A. Wiebring QND Invite, Thursday August 9th.
- Continue the Landmarx Match Play League.
- Hosted the QHS Invite, Saturday August 18th.
- Hosted the Ridder Memorial Golf Tournament, Saturday August 25th, Third Nine Holes.
- Hosted the Greater Raider Golf Outing, Sunday August 26th. (Rain Date).
- Hosted the Bordewick 4 Day Extravaganza, Tuesday August 28th through Friday August 31st.
- Staff repaired 15 irrigation issues consisting of leaking pipe and faulty sprinklers.
- Applied herbicide for the control of goose-grass in the fairways.
- Hired additional seasonal staff member.
- Started the renovation of the cart-path on hole 5. Poured 12 yards concrete.

- Applied fungicides to the greens, tees, and fairways.
- Removed the volunteer trees between the fence that borders Westview ball-park.
- Back-filled around all the surface drains around the course.
- Spot seeded wilted areas on the tees.
- Aerified and seeded the 3rd nine tees.
- Addressed the drainage issue in the bunker on hole 6.

Administrative Initiatives (09/01/18 - 08/30/18)

- Continue to host High School Practices and Matches.
- Host the Richards Electric Golf Outing, Thursday September 6th.
- Host the 49ers Golf Tournament, Friday September 7th.
- Host the Senior City Golf Tournament, Saturday September 8th & Sunday September 9th.
- Host the Chamber Golf Outing, Thursday September 13th.
- Host the TNT Seniors, Thursday September 20th.
- Host the QU Football Outing, Friday September 21st.
- Host the QND Foundation Golf Outing, Monday September 24th.
- Host the Western Big High School Tournament, Tuesday September 25th.
- Host the St. Francis Golf Outing, Sunday September 30th.
- Aerify and seed and top-dress greens.

- Aerify and seed front 18 tee complexes.
- Continue applying fungicides on an as needed basis.
- Renovate the bunker on hole 6. Re- contour and new sand.
- Pour 12-15 yards concrete to finish the renovation of the cart-path on hole 5.
- Start the annual over-seeding program in the fairways.

Westview Golf Course Rounds of Golf - 2018

		Aug-18	2018 YTD	Aug-17	2017 YTD
10000	18 Hole Weekday Green Fee	385	2004	361	2133
10001	18 Hole Weekend Green Fee	0	0	0	0
10002	9 Hole Weekday Green Fee	165	846	222	1156
10003	9 Hole Weekend Green Fee	0	0	0	0
10004	Twilight Green Fee	76	305	101	381
10005	Fall/Spring/Winter Green Fee	0	253	0	370
10006	M-T-TH-Special	117	427	79	410
10007	Winter Special w/ Car	0	196	0	536
10008	Third Nine Green Fee	605	2278	763	2549
10009	Family Night Adult	16	97	20	107
10010	Family Night Child	16	99	22	102
10011	Jr. Green Fee	16	47	26	81
10012	Promotional Round	23	53	6	56
10013	Twilight Combo	536	2848	632	2780
10014	Early Bird 9	14	66	9	29
10015	Early Bird 18	182	625	113	406
11000	Adult Weekday Pass Visit	300	1306	291	1193
11001	Adult Weekend Pass Visit	137	841	154	1147
11002	Senior Weekday Pass Visit	413	1936	535	2196
11003	Senior Weekend Pass Visit	205	1097	211	1451
11004	Senior Rest. Weekday Pass Visit	76	379	97	332
11005	Super Senior Weekday Pass Visit	418	2065	495	2214
11006	Employee Pass Visit	50	249	55	320
11007	Junior Weekday Pass Visit	141	499	220	760
11008	Junior Weekend Pass Visit	35	156	60	307
11010	Junior Summer Pass Visit	102	296	59	249
11011	College Pass Visit	33	204	69	451
11012	Young Adult Pass Visit	77	559	22	223
11013	School Team Pass Visit	175	175	175	240
12000	Green Fee Punch card Visit	425	2246	556	2700
13000	Tournament Round	150	1085	130	1010
13001	Tournament Green Fee	0	0	0	0
13002	Outing Green Fee	146	403	180	296
Total		5,034	23640	5,663	26,185
Per Visit Fee		\$4,723	\$21,758	\$5,205	\$24,153
* Days Closed		0	66	0	24

To: Board of Commissioners

From: Marcelo Beroiza

Subject: Monthly Report

Date: August 31, 2018

Administrative Initiatives (8/1/18 – 8/31/18)

- Attended recreation staff meeting, Friends of the Trails Board meeting and Park District Board meeting
- Met with staff and intern to discuss KHQA monthly rotation
- Scheduled, coordinated and created content for fall/winter events/programs on Facebook and Instagram live
- Prepared and submitted press releases and coordinated event interviews
- Facilitated communication/press conference for local media stories and reports
- Monthly advertising/events social media platform
- Prepared email marketing for monthly events
- Created videos and other promotional material
- Current and new fall programs campaign. Fall soccer, sand volleyball and KHQA 5K Trailblazer Race
- Added Park District history to the website.
- Added email marketing software Constant Contact. Built data base from all VSI event contacts. (Westview already completed)

Administrative Initiatives (9/1/18 – 9/30/18)

- Complete email marketing software/data base project
- Continuous digital marketing campaign for the Park District /Westview and social media platform awareness. Facebook & Instagram live all events, parks, trails and attractions
- Promote Quincy Park District through media outlets such as KHQA, WGEM, Quincy Herald Whig and radio networks to reach all demographics. Specifically reaching out to households without the social media environment

UNFINISHED BUSINESS

QUINCY PARK DISTRICT

Board of Commissioners

Date of Board Meeting: September 12, 2018

STAFF RECOMMENDATION

AGENDA ITEM: RELOCATION OF HISTORICAL MARKER IN CLAT ADAMS PARK: RECOMMENDED APPROVAL

BACKGROUND INFORMATION: After receiving a request from the City of Quincy in May 2002, the Quincy Park District authorized the placement of a historical marker in Clat Adams Park.

The historical marker recognizes the role the City of Quincy played in sheltering members of the Church of the Latter Day Saints in 1839. The text is historical rather than religious in nature.

Staff reached out to former Mayor Scholz regarding his thoughts on the possible relocation of the historical marker to a different location within Clat Adams Park. After a conversation with Mr. Scholz, he has no concerns with moving the marker. Staff also sent letters to the Church of Jesus Christ of Latter-Day Saints notifying them that moving the monument was under consideration and asking them to contact us. They have not contacted us.

FISCAL IMPACT: The relocation of the historical marker in Clat Adams Park is estimated to cost approximately \$700. The funds will come from the District's operational budget.

STAFF RECOMMENDATION: Staff recommends the Board approve relocating the historical marker in Clat Adams Park to either of the two locations as previously presented.

PREPARED BY: Rome Frericks, Executive Director

BOARD ACTION:

Historical Marker-Clat Adams



NEW BUSINESS

QUINCY PARK DISTRICT

Board of Commissioners

Date of Board Meeting: September 12, 2018

STAFF RECOMMENDATION

AGENDA ITEM: QUINCY PARK DISTRICT ANNUAL CAPITAL PROJECT BOND LIST: DISCUSSION ONLY

BACKGROUND INFORMATION: Each year the Quincy Park District authorizes a non-referendum general obligation (G.O.) bond for District capital projects. The proceeds are used to fund significant repairs, renovations and park improvement projects.

This project list assumes the District will have \$900,000 from bond proceeds for the upcoming year. Additionally, \$260,000 unused from the 2017 G.O. Bond and 2018 G.O. Bond will be added to the 2019 projects.

Included with this report is a prioritized list of recommended projects for G.O. Bond 2019 along with capital projects planned to be funded from the operating budget.

This project list will be presented for final approval at the October 10, 2018 Board meeting.

FISCAL IMPACT: No fiscal impact, this recommendation is for discussion only.

STAFF RECOMMENDATION: Discussion Only

PREPARED BY: Rome Frericks, Executive Director

BOARD ACTION:

Bond 2019			
	Bond Amount	\$ 900,000	
	Roll Over From Bond 2018	\$ 260,000	
	Total Bond Fund Available	\$ 1,160,000	
All America	Shelter Replacement	\$100,000	
Kesler Park	Resurfacing ADA Ramp to Restroom	\$130,000	
Boots Bush	Tar & Chip	\$35,000	
Boots Bush	New Fencing Along Entire Parking Lot	\$17,000	
Moorman	Resurfacing Moorman Medium to Dam	\$150,000	
Moorman	Resurfacing Moorman Dam to 3 Way Stop Sign	\$100,000	
District	Equipment	\$249,000	
Bob Bangert	Shelter Repairs	\$15,000	
Bob Bangert	South Restroom Repairs	\$45,000	
Lorenzo Bull	Resurfacing Entire Drive	\$45,000	
Wavering	WAC Repurposing for T Ball Fields/Softball	\$80,000	
Berrian	Restroom Repairs	\$10,000	
South Park	Dog Park	\$75,000	
Moorman	Resurfacing Pickle Ball Courts (6), 1 Tennis Court & Multicourt for both basketball and soccer	\$40,000	
Moorman	Soccer Goals & Basketball Goals	\$10,000	
District	Various Sign Replacement (4) signs	\$12,000	
Moorman	Lighting for Volleyball Courts	\$18,000	
Kesler	Replace Handrail Around Restroom	\$20,000	
Parker Heights	Signage	\$2,000	
	Bond Expenses	\$7,000	
	Contingency	-	
	Total	\$1,160,000	
	Non Bond Projects		
District	Road/Curb Repairs	\$ 20,000	Pave. & Light
	Total	\$ 20,000	

2019 Bond Projects

All America Shelter House Replacement \$100,000



Park Road Condition

Park	Surface	Condition
• Moorman ballfield parking lot	Tar Chip	10(2018)
• Kesler north of restroom	Asphalt	10(2018)
• Moorman tennis parking lot	Tar Chip	10(2018)
• South Park	Asphalt	10(2017)
• Bob Mays south parking lot	Asphalt	10(2016)
• Edgewater Park	Concrete	9
• Art Center drive	Asphalt	8
• Emerson parking lot	Asphalt	8
• Moorman dam to med Shelter	Asphalt	8
• Clat Adams	Asphalt	8
• Batting Cage parking lot	Asphalt	7
• Wavering Shelter parking	Tar Chip	7
• Bob Mays north parking lot	Asphalt	7
• Madison Park	Asphalt	7
• Castle parking lot	Asphalt	7
• Kesler boat club to ADA ramp	Asphalt	7
• Parker Heights	Tar Chip	7
• East Gardner Park	Tar Chip	7
• Wavering pool/archery	Asphalt	6
• Wavering 39 th street	Asphalt	6
• Kesler ADA ramp lot	Asphalt	6
• Bob Bangert Park	Asphalt	6
• Gardner south road	Tar Chip	6
• Riverview Park	Asphalt	6
• Berrian	Tar Chip	6
• Indian Mounds RJ Peters to Pool	Tar Chip	6
• Indian Mounds Pool parking lot	Asphalt	5
• Riverview south road	Tar Chip	5
• Sunset Park	Tar Chip	5
• Gardner shelter area	Tar Chip	5
• Wavering ballfield parking lot	Asphalt	5
• Indian Mounds Pool through Blackhawk	Tar Chip	5
• Wavering main road to batting cage	Asphalt	5
• Kesler ADA Ramp to restroom	Asphalt	4
• Lenane Park	Asphalt	4
• Boots Bush	Tar Chip	4
• Lorenzo Bull Park	Asphalt	4
• Moorman med shelter to dam	Asphalt	4

QUINCY PARK DISTRICT SHELTER INVENTORY						
<u>Shelter Location</u>	<u>Size</u>	<u>Material</u>	<u>Year Built</u>	<u>Condition</u>	<u>Replacement</u>	<u>Recent Repairs/Cost</u>
All America	35 x 75	Wood	1970's	4	2019	
Bob Bangert	35 x 65	Wood		3		
Johnson	34 x 40	Wood	1970's	6	2025	
Madison	34 x 38	Wood	1970's	7	2024	
Quinsippi Island	34 x 52	Wood	1970's	4	2021	
Riverview	36 x 52	Wood	1970's	4	2020	
South Park Pond	25 x 25	Wood	1996	7		Painting-\$1,500
Wavering Large	42 x 76	Wood	1970's	6	2023	MetalRoof-\$4,016
Wavering Small	34 x 52	Wood	1970's	6	2022	Metal Roof-\$2,679
Berrian	34 x 48	Steel	2018	10		
Bob Mays	30 x 50	Steel	2007	9		
Clat Adams	40 x 40	Steel	1992	9		
Gardner	30 x 64	Steel	2011	10		
Kesler	20 x 36	Steel	1980's	8		
Lincoln	40 x 46	Steel	2016	10		
Moorman Medium	30 x 64	Steel	2015	10		
Moorman Large	40 x 64	Steel	2014	10		
Moorman Small	24 x 34	Steel	2013	10		
Reservoir	40 x 60	Stone	1930's	8		Painting & Metal Soffits \$19,220
South Park Large	70 x 96	Brick	1917	9		Metal Roof,Painting & Tuckpointing-\$95,605
South Park Small	10 x 30	Brick		8		Painting-\$1,500

Kesler Park Resurfacing ADA Ramp to Restroom

\$130,000



Boots Bush Tar & Chip \$35,000



Boots Bush Fencing

\$17,000



Moorman Park Resurfacing Medium Shelter to Dam \$150,000



Moorman Park Resurfacing Tennis Parking Lot to Wavering Bridge/3 Way Stop \$100,000



Bob Bangert Shelter Repairs

\$15,000



Bob Bangert South Restroom Repairs

\$45,000

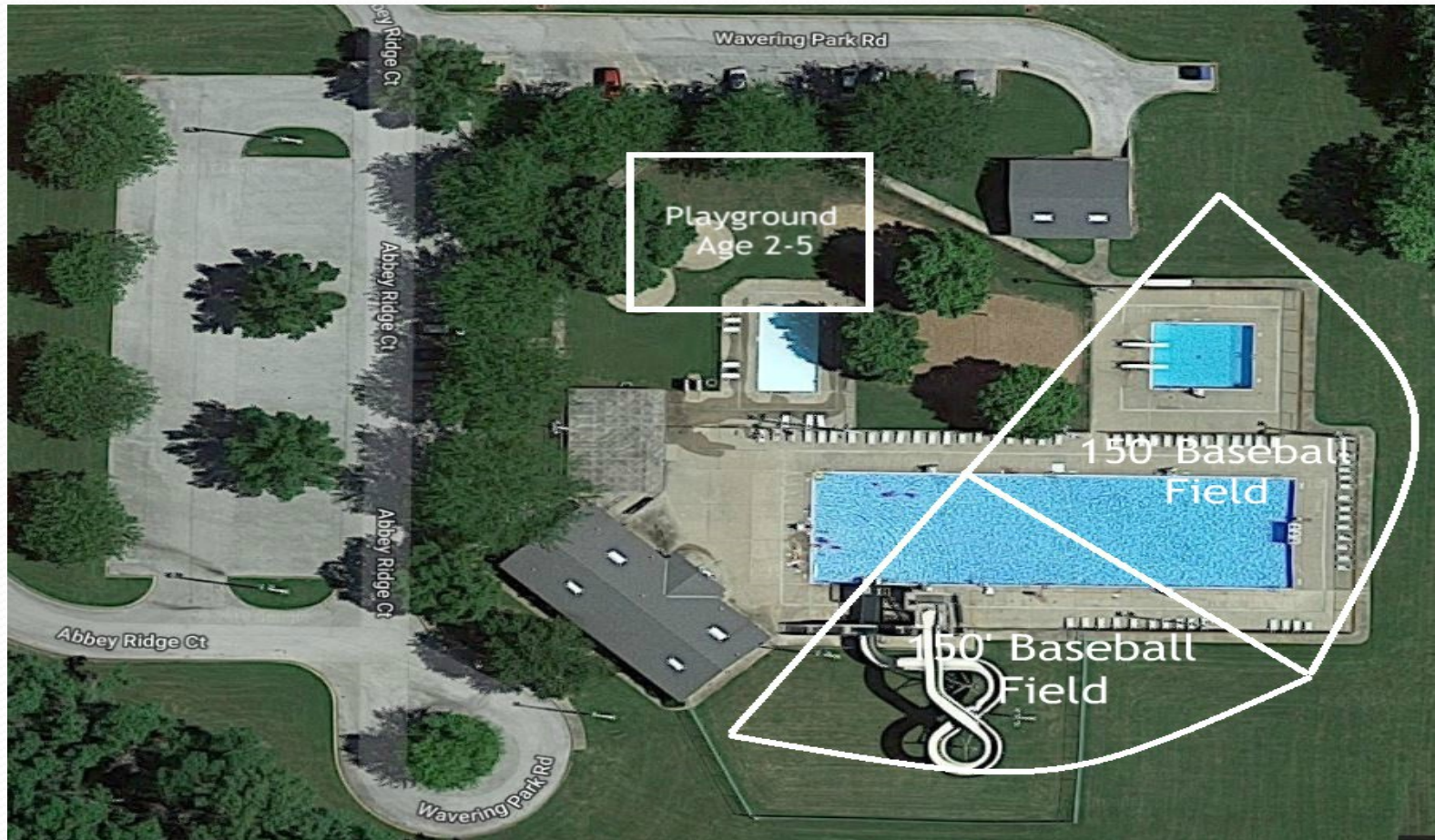


Lorenzo Bull Parking Lot Resurfacing

\$45,000



Wavering Aquatic Center Repurposing for T-Ball/Softball \$80,000



Berrian Restroom Improvements \$10,000



South Park – Dog Park \$75,000



Moorman Park Resurfacing Pickleball & Tennis Courts \$40,000



Moorman Park Multipurpose Basketball /Soccer courts

\$10,000



District Various Sign Replacement (4) Signs \$12,000



Moorman Park Lighting for Volleyball Courts \$18,000



Kesler Park Replace Handrail Around Restroom \$20,000



Parker Heights Informational Sign

\$2,000



QUINCY PARK DISTRICT

Board of Commissioners

Date of Board Meeting: September 12, 2018

STAFF RECOMMENDATION

AGENDA ITEM: QUINCY PARK DISTRICT 2019 - 2020 GOALS AND OBJECTIVES: DISCUSSION ONLY

BACKGROUND INFORMATION: The Board annually reviews and adopts the District Goals and Objectives.

The goals and objectives were discussed at the August 24, 2018 Board Retreat. The Board and staff worked together to develop an updated version. Each goal was reviewed and changed, updated or deleted as needed. New goals were added as needed. The attached 2019-2020 Quincy Park District Goals and Objectives have been updated based on the discussion and recommendations made at the last meeting.

FISCAL IMPACT: No direct fiscal impact. Capital Projects recommended in this document are submitted for budget approval separately.

STAFF RECOMMENDATION: None. Information only

PREPARED BY: Rome Frericks, Executive Director

BOARD ACTION:

Quincy Park District Goals 2019-2020

Administration

1. Ensure effective communications between Board and staff so that each is informed of the direction and operations of the District.
2. Continue to strengthen and build partnerships among groups and organizations within the Northwest section of Quincy focusing on youth and at-risk children.
3. Executive Director and Marketing Director will attempt to attain sponsorships/naming rights for the potential Dog Park in South Park.
4. Depending on whether the City of Quincy installs a well on Quinsippi Island, negotiate an agreement with City leaders on future maintenance of bridge and free water for the Park District.
5. Continue working with Quincy Grand Prix Inc. by hosting and promoting the event to be held in South Park on June 9-10, 2019.
6. To work with the Quincy Park Foundation on establishing new membership in efforts to help promote both the Park District and other groups actively fundraising for park improvements.

Scotty Glasgow's Westview Golf Course

1. Renovate the deck area with all new ADA compliant concrete.
2. Removal of thirty stumps around the entire golf course.
3. Develop a concept plan for downsizing and repairing bunkers by addressing drainage, sand contamination and turf repair on holes #1, 6, 9 and 15.
4. Replace the nine green-side sprinklers on holes #19-27.
5. The Director of Golf and Superintendent of Golf will develop a plan to update the 3rd nine fairway heads to 180 degree heads to water fairways only.
6. Convert tee boxes on holes #9, 11 and 15 to Zoysia grass which will eliminate divots and increase durability throughout the season.
7. Renovate the restrooms on hole #16.
8. Replace the entrance doors to the golf shop.

Marketing

1. Create a marketing campaign to promote Moorman Park facilities such as concessions, mini golf, batting cages, kayak and paddle boat rentals.
2. Create digital content through broadcast, social media platform and radio to attract all demographics to all Park District events.
3. Add mobile device charging stations (share outlet /USB port) and public Wi-Fi signs at the Batting Cage.
4. Create new informational brochures for Bob Bangert, Parker Heights and the Log Cabin Village.
5. Continue to upgrade the Park District website and communicate our branding across all platforms.

Recreation

1. Develop and implement at least two new programs for fall and winter 2019.
2. Finalize T-Ball fields at Wavering Aquatic Center area for play to start June 1, 2019.
3. Executive Director and Director of Program Services will attempt to attain sponsorships/naming rights for additional turf field at current Moorman Main field site.
4. Staff will continue to evaluate each program at the end of the season and when appropriate, make improvements, additions or cancel as needed. This will determine what new programs can be added to the schedule.
5. Create more competitive baseball leagues and offer more tournaments on the weekends by working with Adams County Little League.
6. Expand sand volleyball leagues with a spring, summer and fall sessions.
7. Work with the Marketing Director to promote Batting Cage area and increase revenues over the 2018 season.

Marina

1. The Director of Parks and the Marketing Director will contact/visit other marinas in the tri-state area and overlook their operations and recruitment procedures.
2. Monitor the Q-Island bridge surface to determine whether or not the bridge needs to be repaved as part of the FY2020 Capital Project List.
3. Gather cost estimates for Q-Island bridge deck replacement for future repairs based on the August 2019 above water inspection.

Parks

1. The Quincy Park District will construct the 18th to 24th Street section of Bill Klingner Trail with significant funds raised to pay for the work and the remaining funds derived from either grants or bonding. Work on this section should begin in the spring of 2019. The Executive Director and Director of Parks will work with engineers to develop plans and specifications for the 5th Street underpass to Bonansinga Drive section which could be advertised by July/August 2019.
2. Assist the Mississippi Valley Hunters and Fisherman Association in completing grant application for the installation of the deep well.
3. Develop a plan for converting Johnson Park tennis court into two Pickleball Courts for FY2020
4. Develop a plan for an outdoor fitness equipment station to be located along the Bill Klingner Trail or in Lincoln Park for a capital project to be completed in 2020.
5. Conduct an ash tree audit within the entire Park District to determine how many ash trees need to be removed over the next several years due to the emerald ash borer.

Objective A: Once the number of ash trees is known, develop a timeline for their removal.

Objective B: Determine whether or not the ash trees need to be replaced (significant location) with another species of tree.

6. Work with the Quincy Park Band on a plan to build a permanent stage in Madison Park.

Business Office/Technology

1. To investigate and identify options to streamline the people, process, and services that is consistent with continual exceptional customer service.

Objective A: The Director of Business Services will meet with staff to evaluate operations and discover opportunities to establish procedures consistent with continual exceptional customer service. November 2018.

Objective B: Establish written procedures and guidelines, including channeling of communications. Establish available resources and capital to accomplish these goals. January 2019

Objective C: Establish a survey at the end of each program registration to measure results and to identify future options to streamline the people, process, and services that is consistent with continual exceptional customer service.

DRAFT

QUINCY PARK DISTRICT

Board of Commissioners

Date of Board Meeting: September 12, 2018

STAFF RECOMMENDATION

AGENDA ITEM: PROPOSED TAX LEVY FOR BUDGETARY PURPOSES: INFORMATION ONLY

BACKGROUND INFORMATION: This information is being provided to give the Board of Commissioners insight into the assumptions being used by the District's staff for the development of the FY2019 operating budget and whether there is any indication of the need for a "Black Box" notice.

The staff is approaching the FY2018 budget with the assumption that the District will not propose a tax levy for 2018 in excess of 105% of the previous tax levy. Therefore, there will not be a need for a "Black Box" notice. If during the budgeting process, something arises that staff determines that there may be a possible change to this assumption, the Board will be notified. If such an unforeseen occurs, the District will still have an additional 30 days based on the current timeline, attached for reference.

The attached Tax Levy Comparison (Budget Version) shows the breakdown of anticipated levies for budgetary purposes. This is the same version that was presented at the August 24, 2018 Board retreat meeting.

FISCAL IMPACT: Maintains current income stream.

STAFF RECOMMENDATION: N/A

PREPARED BY: Donald J. Hilgenbrinck, Director of Business Services

BOARD ACTION:

QUINCY PARK DISTRICT
COMPARISON TAX LEVY

Budget Version								
FUND	<u>2017</u> Rate	<u>2017</u> Tax Levied	<u>2018</u> Levy	<u>2018</u> Rate	Difference	Projected \$100K Impact	Projected Cash Balance 12/31/2018	2019 Budget
CORPORATE	0.12500	810,168	818,750	0.12500	8,582		\$ -	\$ -
RECREATION	0.07500	486,101	491,250	0.07500	5,149		\$ -	\$ -
MUSEUM	0.03000	194,440	196,500	0.03000	2,060		\$ -	\$ -
SOCIAL SECURITY	0.02384	154,515	155,000	0.02366	485		\$ -	\$ -
PENSION/RETIREMENT	0.02778	180,052	180,000	0.02748	(52)		\$ -	\$ -
UNEMPL. COMP. INS.	0.01235	80,045	75,000	0.01145	(5,045)		\$ -	\$ -
LIABILITY	0.05995	388,556	350,000	0.05344	(38,556)		\$ -	\$ -
AUDIT	0.00178	11,537	11,500	0.00176	(37)		\$ -	\$ -
PARK SECURITY	0.02500	162,034	163,750	0.02500	1,716		\$ -	\$ -
PAVING & LIGHTING	0.00500	32,407	32,750	0.00500	343		\$ -	\$ -
	0.38570	2,499,853	2,474,500	0.37779	(25,353)	\$ 107.04		-
					98.9858%			
BOND 2012A	0.01595	103,386	102,374	0.01563		\$ 4.43		
BOND 2017	0.14214	921,250						
Estimated 2019 GO Bond (\$900k)			914,025	0.13955		\$ 39.54		
Estimated 2019 Trail Bond Pmt			494,536	0.07550		\$ 25.17		
TOTAL	0.54379	3,524,489	3,985,435	0.60846	460,946	\$ 176.17		
2017 EAV	\$ 648,134,093							
2018 Estimated EAV	\$ 655,000,000							

Notes:

QUINCY PARK DISTRICT

Board of Commissioners

Date of Board Meeting: September 12, 2018

STAFF RECOMMENDATION

AGENDA ITEM: QUINCY PARK DISTRICT SALARY ADMINISTRATION PROGRAM 2019: RECOMMENDED APPROVAL

BACKGROUND INFORMATION: In accordance with the District's Board Policy Manual, the Board amends the Districts Salary Administration Program and authorizes appropriation limits for the salaries of the District's full time, non-union staff. The salaries of union staff are established by the union contract.

I recommend a cost of living adjustment in 2019 of 1.8%, a total of \$11,893 above the current total salary for full time non-union employees. This calculation does not include the Executive Director's salary. His salary set by the Board.

The proposed Salary Administration Program salary ranges for 2019 are included with this report. The 2018 Salary Administration Program is provided for reference.

FISCAL IMPACT: The appropriation for salaries of current employees covered by the salary administration program will not increase more than \$11,893.

STAFF RECOMMENDATION: I recommend that the Board approve the proposed 2019 salary administration program and to allow the Executive Director to distribute up to \$11,893 in cost of living adjustments.

PREPARED BY: Rome Frericks, Executive Director

BOARD ACTION:

QUINCY PARK DISTRICT
Proposed
Salary Administration Program for 2019
REGULAR FULL-TIME POSITION CLASSIFICATION

ANNUAL PAY RANGES –2019

BUDGET LIMIT FOR COST OF LIVING ADJUSTMENT:

Total: \$11,893 which is an increase of (1.8%)

<u>Position Classification</u>	Set by Board
Executive Director	Current \$80,000
<u>Position Classification</u>	Salary Range
Director of Parks	\$52,000 - \$70,000
Director of Golf	\$52,000 - \$70,000
Director of Business Services	\$52,000 - \$70,000
Director of Program Services	\$52,000 - \$70,000
Assistant Director of Golf	\$31,000 - \$45,000
Golf Course Superintendent	\$40,000 - \$58,000
Park Maintenance Supervisor	\$40,000 - \$58,000
Park Safety Supervisor	\$25,000 - \$40,000
Recreation Supervisor I	\$31,000 - \$50,000
Recreation Supervisor II	\$31,000 - \$50,000
Marketing Supervisor	\$34,000 - \$50,000
Administrative Assistant	\$16.25 - \$22.50
Accounting Systems Administrator/Bookkeeper	\$15.25 - \$22.95
Secretary/Receptionist	\$12.25 - \$17.01
For Reference Only:	*Negotiations begin November
Full Time - Maintenance Laborer (2018)	*\$17.11 - \$35,589
Full Time – Mechanic (2018)	*\$18.82 - \$39,146
Full Time Crewleaders (2018)	*\$20.23 - \$42,078

QUINCY PARK DISTRICT

Salary Administration Program for 2018
REGULAR FULL-TIME POSITION CLASSIFICATION

ANNUAL PAY RANGES –2018

BUDGET LIMIT FOR COST OF LIVING ADJUSTMENT:

Total: \$10,377 which is an increase of (1.65%)

<u>Position Classification</u>	Set by Board
Executive Director	Current \$78,500 to \$80,000
<u>Position Classification</u>	Salary Range
Director of Parks	\$52,000 - 70,000
Director of Golf	\$52,000 - 70,000
Director of Business Services	\$52,000 - 70,000
Director of Program Services	\$52,000 - 70,000
Assistant Director of Golf	\$31,000 - \$45,000
Golf Course Superintendent	\$40,000 - 58,000
Park Maintenance Supervisor	\$40,000 - 58,000
Park Safety Supervisor	\$25,000 - 40,000
Recreation Supervisor I	\$31,000 - 50,000
Rec & Marketing Supervisor	\$34,000 - 50,000
Administrative Assistant	\$16.25 - \$22.50
Accounting Systems Administrator/Bookkeeper	\$15.25 - \$22.95
Secretary/Receptionist	\$12.25 - \$17.01
For Reference Only:	
Full Time - Maintenance Laborer	\$17.11 - \$35,589

QUINCY PARK DISTRICT

Board of Commissioners

Date of Board Meeting: September 12, 2018

STAFF RECOMMENDATION

AGENDA ITEM: BILL KLINGNER TRAIL – 5TH TO BONANSINGA DR. SECTION – AUTHORIZATION FOR FUNDING OF SERVICES: RECOMMENDED APPROVAL

BACKGROUND INFORMATION: During the Board Retreat on August 24, 2018, the Board arrived at a consensus to finish the trail from 5th street to Bonansinga Dr. and to add the cost of funding this section with the bond for the 18th – 24th Street section. Due to delays in state agencies with regard to ITEP funded projects, it is conceivable that this project can coexist with the 18-24th section project. Therefore, the engagement of engineering services and tree removal gives the District flexibility to proceed during state delays on other projects.

The timeline for this section is tentatively scheduled as follows:

- September 2018: Engage with Klingner's to begin the design & engineering to develop the hydraulic study, topographic survey, geotechnical investigation, structural & construction plans and specifications.
- September 2018: Seek bids for tree removal.
- October - December 2018: Trees are removed.
- December 2018: Submit plans to IDNR for approval. (Normally 6 months for review)
- January – June 2019: Klingner's to develop construction plans.
- May 2019: Publish seeking bids for project.
- June 2019: Local bid opening.
- August 2019 – June 2020: Construction.
- June 2020: Completion.

Attached are the estimated construction costs. The actual costs may be lower or higher based on bids received. As previously discussed, the Friends of the Trails are funding 20% of this project with the remaining coming from the upcoming trail bond. The detail of the upcoming bond is attached. There have been no changes in the figures since what was presented at the August 24th meeting.

FISCAL IMPACT: Funding for the engineering services and tree removal will eventually come from the upcoming trail bond. In the meantime, the District will use trail funds committed to the 5th – 12th Street section expenses that are delayed.

STAFF RECOMMENDATION: Staff recommends approval to fund engineering services and to seek bids for tree removal within the construction area.

PREPARED BY: Donald J. Hilgenbrinck, Director of Business Services

BOARD ACTION:

5th Street to Parker Heights Park

Construction of a 10' wide asphalt multi-use trail with 3.5' wide aggregate shoulders extending the existing trail from North 5th Street westward to Parker Heights Park. Total length of this segment is approximately 1260 feet.

<i>Estimate of Probable Cost</i>							
SUMMARY OF QUANTITIES		UNIT	TOTAL QUANTITY	ESTIMATED UNIT COST (DOLLARS)	FOT SHARE	QPD SHARE	ESTIMATED TOTAL COST (DOLLARS)
CODE NO	ITEM				20%	80%	
20100500	TREE REMOVAL, ACRES	ACRE	2	\$ 10,000.00	\$ 4,000.00	\$ 16,000.00	\$ 20,000.00
	UTILITY RELOCATES	L SUM	1	\$ 20,000.00	\$ 4,000.00	\$ 16,000.00	\$ 20,000.00
20200100	EARTH EXCAVATION	CU YD	1500	\$ 10.00	\$ 3,000.00	\$ 12,000.00	\$ 15,000.00
20400800	FURNISHED EXCAVATION	CU YD	3500	\$ 30.00	\$ 21,000.00	\$ 84,000.00	\$ 105,000.00
20800150	TRENCH BACKFILL	CU YD	75	\$ 50.00	\$ 750.00	\$ 3,000.00	\$ 3,750.00
21001000	GEOTECHNICAL FABRIC FOR GROUND STABILIZATION	SQ YD	2362	\$ 2.00	\$ 940.00	\$ 3,784.00	\$ 4,724.00
25000115	SEEDING, CLASS 1B	ACRE	2	\$ 3,700.00	\$ 1,480.00	\$ 5,920.00	\$ 7,400.00
25000400	NITROGEN FERTILIZER NUTRIENT	POUND	400	\$ 2.00	\$ 160.00	\$ 640.00	\$ 800.00
25000500	PHOSPHORUS FERTILIZER NUTRIENT	POUND	400	\$ 2.00	\$ 160.00	\$ 640.00	\$ 800.00
25000600	POTASSIUM FERTILIZER NUTRIENT	POUND	400	\$ 2.00	\$ 160.00	\$ 640.00	\$ 800.00
25100115	MULCH, METHOD 2	ACRE	2	\$ 1,200.00	\$ 480.00	\$ 1,920.00	\$ 2,400.00
25100635	HEAVY DUTY EROSION CONTROL BLANKET	SQ YD	2000	\$ 2.50	\$ 1,000.00	\$ 4,000.00	\$ 5,000.00
28000200	EARTH EXCAVATION FOR EROSION CONTROL	CU YD	30	\$ 10.00	\$ 60.00	\$ 240.00	\$ 300.00
28000250	TEMPORARY EROSION CONTROL SEEDING	POUND	350	\$ 3.00	\$ 210.00	\$ 840.00	\$ 1,050.00
28000305	TEMPORARY DITCH CHECKS	FOOT	260	\$ 6.00	\$ 310.00	\$ 1,250.00	\$ 1,560.00
28000400	PERIMETER EROSION BARRIER	FOOT	2000	\$ 3.00	\$ 1,200.00	\$ 4,800.00	\$ 6,000.00
28000500	INLET AND PIPE PROTECTION	EACH	4	\$ 120.00	\$ 100.00	\$ 380.00	\$ 480.00
28100709	STONE DUMPED RIPRAP, CLASS A4	SQ YD	200	\$ 50.00	\$ 2,000.00	\$ 8,000.00	\$ 10,000.00
28200200	FILTER FABRIC	SQ YD	238	\$ 2.00	\$ 100.00	\$ 376.00	\$ 476.00
35101800	AGGREGATE BASE COURSE, TYPE B 6"	SQ YD	2362	\$ 10.00	\$ 4,720.00	\$ 18,900.00	\$ 23,620.00
40600200	BITUMINOUS MATERIALS (PRIME COAT)	TON	2	\$ 1,500.00	\$ 600.00	\$ 2,400.00	\$ 3,000.00
40603305	HOT-MIX ASPHALT SURFACE COURSE, IL 19.0, N 50	TON	160	\$ 140.00	\$ 4,480.00	\$ 17,920.00	\$ 22,400.00
42001165	BRIDGE APPROACH PAVEMENT	SQ YD	36	\$ 200.00	\$ 1,440.00	\$ 5,760.00	\$ 7,200.00
	PORTLAND CEMENT CONCRETE PAVEMENT 7 INCH UNDER 5TH ST.	SQ YD	160	\$ 65.00	\$ 2,080.00	\$ 8,320.00	\$ 10,400.00
42400800	DETECTABLE WARNINGS	SQ FT	32	\$ 60.00	\$ 380.00	\$ 1,540.00	\$ 1,920.00
44000100	PAVEMENT REMOVAL	SQ YD	10	\$ 10.00	\$ 20.00	\$ 80.00	\$ 100.00
44000500	COMBINATION CURB AND GUTTER REMOVAL	FOOT	20	\$ 15.00	\$ 60.00	\$ 240.00	\$ 300.00
48100200	AGGREGATE SHOULDERS, TYPE A	SQ. YD.	973	\$ 15.00	\$ 2,920.00	\$ 11,675.00	\$ 14,595.00
50200400	ROCK EXCAVATION FOR STRUCTURES	CU YD	100	\$ 175.00	\$ 3,500.00	\$ 14,000.00	\$ 17,500.00
50300225	CONCRETE STRUCTURES	CU YD	140	\$ 825.00	\$ 23,100.00	\$ 92,400.00	\$ 115,500.00
54213453	END SECTIONS 24"	EACH	4	\$ 500.00	\$ 400.00	\$ 1,600.00	\$ 2,000.00
	24" RCP CULVERT	FOOT	60	\$ 70.00	\$ 840.00	\$ 3,360.00	\$ 4,200.00
67100100	MOBILIZATION & REMOVALS	L SUM	1	\$ 80,000.00	\$ 16,000.00	\$ 64,000.00	\$ 80,000.00
70102620	TRAFFIC CONTROL AND PROTECTION, STANDARD 701501	L SUM	1	\$ 3,000.00	\$ 600.00	\$ 2,400.00	\$ 3,000.00
	SIGNS	L SUM	1	\$ 2,600.00	\$ 520.00	\$ 2,080.00	\$ 2,600.00
78001100	PAINT PAVEMENT MARKING - LETTERS AND SYMBOLS	L SUM	1	\$ 1,000.00	\$ 200.00	\$ 800.00	\$ 1,000.00
78001110	PAINT PAVEMENT MARKING - LINE 4"	FOOT	1260	\$ 2.00	\$ 500.00	\$ 2,020.00	\$ 2,520.00
X0322508	PEDESTRIAN TRUSS SUPERSTRUCTURE	SQ FT	1600	\$ 142.00	\$ 45,440.00	\$ 181,760.00	\$ 227,200.00
	LANDSCAPING	L SUM	1	\$ 5,000.00	\$ 1,000.00	\$ 4,000.00	\$ 5,000.00
X0326406	INFORMATION KIOSK COMPLETE	EACH	1	\$ 15,000.00	\$ 3,000.00	\$ 12,000.00	\$ 15,000.00
Z0003855	BICYCLE RACKS	EACH	2	\$ 750.00	\$ 300.00	\$ 1,200.00	\$ 1,500.00
Z0013798	CONSTRUCTION LAYOUT	L SUM	1	\$ 8,500.00	\$ 1,700.00	\$ 6,800.00	\$ 8,500.00
	CONTINGENCY	-	10%	\$ 774,595.00	\$ 15,490.00	\$ 61,969.50	\$ 77,459.50
CONSTRUCTION SUBTOTAL:					\$ 170,400.00	\$ 681,654.50	\$ 852,054.50
-	DESIGN ENGINEERING	L SUM	1	\$ 105,000.00	\$ 21,000.00	\$ 84,000.00	\$ 105,000.00

<i>Estimate of Probable Cost</i>							
SUMMARY OF QUANTITIES		UNIT	TOTAL QUANTITY	ESTIMATED UNIT COST (DOLLARS)	FOT SHARE	QPD SHARE	ESTIMATED TOTAL COST (DOLLARS)
CODE NO	ITEM				20%	80%	
-	LIMITED CONSTRUCTION ENGINEERING / INSPECTION / DOCUMENTATION	L SUM	1	\$50,000.00	\$17,500.00	\$32,500.00	\$50,000.00
				TOTAL ESTIMATED COST=	\$ 208,900	\$ 798,155	\$ 1,007,055
<u>Possible Construction FY Funding</u>				2020	\$ 219,345	\$ 838,062	\$ 1,057,407
				2021	\$ 230,312	\$ 879,965	\$ 1,110,278
				2022	\$ 241,828	\$ 923,964	\$ 1,165,791
				2023	\$ 253,919	\$ 970,162	\$ 1,224,081
				2024	\$ 266,615	\$ 1,018,670	\$ 1,285,285
				2025	\$ 279,946	\$ 1,069,603	\$ 1,349,549
				2026	\$ 293,943	\$ 1,123,084	\$ 1,417,027
				2027	\$ 308,640	\$ 1,179,238	\$ 1,487,878
				2028	\$ 324,072	\$ 1,238,200	\$ 1,562,272
				2029	\$ 340,276	\$ 1,300,110	\$ 1,640,386
Note: Uses 5% inflation per year.				2030	\$ 357,290	\$ 1,365,115	\$ 1,722,405

Bill Klingner Trail

September 12, 2018

Bill Klingner Trail for 18th to 24th Street (Updated 2018 Engineers Estimates):

Construction	\$2,029,370 (5/11/16)
Contingency	\$ 96,637
Design Engineering (185,405 - \$139,700 Pd)	\$ 45,705
Est. Construction Engineering	<u>\$ 233,380</u>
Estimated Costs Grand total	\$2,405,092

Sources of Funds:

ITEP Grant-(IL Transportation Enhancement Program)	\$ 791,990-
Friend of Trails Commitment	\$ 350,000-

Additional Funding Items:

Bonding Fees	\$ 6,500
5 th to 12 th Section Construction Shortfall	\$ 153,400
5 th to 12 th Section Add'l. Construction Engineering (Staff Rec. 9/14/16)	\$ 44,114
5 th to Bonansinga Design Engineering	\$ 105,000
5 th to Bonansinga Construction (Includes Contingency)	\$ 852,055
5 th to Bonansinga Construction Engineering	\$ 50,000
Friends of the Trails Commitment (20%)	\$ 208,900-

Quincy Park District G.O. Bond Funds Needed: \$2,265,355

Financing:

	Estimated Costs	Friends of the Trail Funding	ITEP Funding @ 35%	Previously Funded Eng Fees	Bonding Fees	Bond Funding Needed			
Klingner Trail: Option 2	\$ 2,474,255	\$ 208,900	\$ -	\$ -	\$ -	\$ 2,265,355			
Option 1 PLUS 5th - Bonansinga									
						Estimated Interest Rate	Bond Term (Years)	Annual Payment October 1st	Additional Cost per \$100k
			4/1/2019		\$ 2,265,355	3.50%	5	\$ 494,536	\$ 25.17

Note: The projected bid letting for the 18th – 24th section is scheduled for September 2018 with a projected start of spring 2019. Next ITEP funding will not be available until 2022. Cost/\$100k based on the District's budgeted estimated EAV of \$655m for 2018.

PUBLIC INPUT