



# CITY OF QUINCY

---

---

MARY-ANN ERVIN  
Purchasing Agent

CITY HALL – 730 MAINE  
QUINCY, IL 62301-4056  
(217) 228-4502  
FAX (217) 221-3608

## ADDENDUM #1

TO: Registered Vendors

FROM: Mary-Ann Ervin, Purchasing Agent

SUBJECT: Quincy Park District/Adams County/City of Quincy –  
Riverfront Promenade/Boardwalk and Visitor Boat Dock

DATE: 07/25/2018

---

The Quincy Park District/Adams County/City of Quincy are sending this Addendum #1 to all registered vendors for the Request for Qualifications regarding the Riverfront Promenade/Boardwalk and Visitor Boat Dock.

The Quincy Park District/Adams County/City of Quincy would like to include the following change to the Request for Qualifications:

Page 2 – RFQ Inquiries: Inquiries concerning the RFQ can be made only by email to Rome Frericks, Executive Director, Quincy Park District: [rfrericks@quincyparkdistrict.com](mailto:rfrericks@quincyparkdistrict.com)

**All questions must be submitted to Rome Frericks no later than Friday, August 3, 2018 in order to be considered.**

The due date for this RFQ has not changed and the due date is Thursday, August 16, 2018 at 4:00 pm.

**This Addendum #1 dated 07/25/18 shall become a part of the contract documents.**

## Response to Questions Concerning Design and Engineering Request for Qualifications (RFQ)

### **Question:**

1. The recently approved “Quincy Next” strategy clearly emphasizes the importance of the riverfront, and the timing of this RFQ suggests a clear community commitment to the riverfront. Are there any other factors that triggered the RFQ at this time?

### **Answer:**

The Strategic Plan’s public survey responses identified the riverfront as one of Quincy’s greatest natural asset with the potential to serve many different roles - tourism destination, center for community activities, restaurant and retail district and attractive residential location.

### **Question:**

2. The RFQ describes a “concept design” for the area between the bridges, the “promenade, boardwalk and boat dock” within the Exhibit A project boundaries, “final plans, specs and bid documents,” and a \$4MM to \$6MM budget. Please confirm that the stated budget is for the “promenade, boardwalk and boat dock” with the Exhibit A boundaries. Please elaborate on the funding source(s) and if the stated budget includes consultant fees and other soft costs.

### **Answer:**

The budget is for promenade, boardwalk and boat dock and is the boundary identified in Exhibit A. Funding sources will be determined by each of the 3 sponsors – City, County and Park District. The \$4MM to \$6MM budget has to cover all cost including consultant and soft cost.

### **Question:**

3. Who owns the rail line that is adjacent to the river? What is the city’s relationship with the rail owner/operator?

### **Answer:**

The railroad line that runs along the Riverfront is operated by Burlington Junction Railroad which leases the line from North Folk Southern Rail Road. The city has a good rapport with BJRR.

### **Question:**

4. “Quincy Next” appears to be a City sponsored initiative. This RFQ is being administered by the Quincy Park District. Please elaborate on the relationship of the City and Park District, the contractual point of contact for this engagement, and who will issue and administer the bid documents for the construction of the improvements?

### **Answer:**

The Quincy Next Strategic Plan funding came from a community partnership of the City of Quincy, Adams County, Park District, Chamber of Commerce, Great River Economic Development Foundation, Civic Center, Quincy Tourism and Visitor Bureau, Quincy Business and Technology Center and The Downtown District. The sponsors anticipate the Park District will be the lead agency with the City and the County providing funding and oversight.

**Question:**

5. Section 3b of the RFQ asks for a “Commitment to perform the work within the time period.” Please elaborate on the desired time period(s) for the preliminary, final and construction phases of the engagement.

**Answer:**

Sponsors expect after notice to proceed the preparation of 3 preliminary options with 3D visual renderings and estimates of probable cost to take between three to four months. Once a preliminary design option is chosen by the community, the preparation of final construction plans, specifications, bid documents, estimate of probable cost, and the estimate of construction time for the first phase of the project to take three to four months. The goal is to complete the project engineer and design work in 12 to 18 months.

**Question:**

6. Section 3c of the RFQ asks for a “Statement attesting that the firm will perform the work according to the standards required herein.” Please elaborate on the referenced standards.

**Answer:**

Sponsors expect best management practices for the delivery of engineering and design service to be the standard for this project.

**Question:**

7. Section 3d of the RFQ requires an “Irrevocable offer for 60 days.” It appears that fees are not requested at this time. Please confirm that fees are not required and that you intend to negotiate a contract with the proposer whom you find to be the most qualified. Please also elaborate on the “Irrevocable offer.”

**Answer:**

Fees are not required to be provided at this time and the project’s sponsor intends to negotiate a contract with the selected firm. Disregard the Irrevocable offer for 60 days.

**Question:**

8. Please indicate whom you anticipate will comprise the consultant selection committee.

**Answer:**

The sponsoring agencies – Park District, City of Quincy and Adam County’s representatives will comprise the consultant selection Committee.

**Question:**

9. We anticipate visiting the site to increase our project understanding. May we visit with you and ask follow-up questions when we are in town?

**Answer:**

Sponsor’s representatives can meet to address generic questions about the community or Quincy Next Strategic Plan but specific questions about the RFQ needs to be presented to Rome Frericks, Executive Director of the Park District in an email hence a response can be drafted.

**Question:**

10. When and how may we expect to receive answers to our questions? Will you share questions and answers with other proposers?

**Answer:**

Responses to questions will occur within a day or two from receipt of questions. The question and answers will be shared with all firms who request the RFQ.