

**QUINCY PARK DISTRICT
INVITATION TO BID**

**REQUEST FOR PROPOSALS FOR SERVICES FOR THE
WAVERING SYNTHETIC TURF BALL FIELD PROJECT**

The Quincy Park District, Adams County, Illinois, is requesting proposals from qualified firms with respect to the installation of synthetic turf at Wavering ball field.

Instructions and other pertinent documents relating to this request may be obtained from, and questions concerning this request should be directed to, Mike Bruns, Director of Program Services, Quincy Park District, 1231 Bonansinga Drive, Quincy, IL, 62301. Telephone: (217) 919-0313. Email: mbruns@quincyparkdistrict.com.

All requested submissions are due, and in order to be considered must be received by the Park District not later than 5:00 p.m. on Thursday, July 5, 2018.

Owner reserves the right to reject any and all proposals, to accept other than the lowest bid, and to waive any irregularities or informalities in bids received.

Mike Bruns
Director of Program Services
Quincy Park District

**QUINCY PARK DISTRICT
Services for the Wavering
Ball Synthetic Turf Field
Project**

REQUEST FOR PROPOSALS

CONTRACT ADMINISTRATOR: Quincy Park District
Mike Bruns
Director of Program Services
Phone: (217) 919-0313
Quincy Park District Website
www.quincyparkdistrict.com

RFP CLOSING (DUE) DATE: July 5, 2018 5:00 PM
NO LATE RESPONSES WILL BE ACCEPTED

SUBMITTAL LOCATION
Quincy Park District
Attention: Mike Bruns
Director of Program Services
1231 Bonansinga Drive
Quincy, IL 62301
mbruns@quincyparkdistrict.com

General Scope: The Quincy Park District invites proposal submissions from qualified firms interested in providing services for the design and development of a new Wavering Ball Synthetic Turf Field. The successful firm will demonstrate proven technical competence in order to produce detailed engineering designs, construction drawings and specifications, obtain necessary permit approvals for building and site engineering, and construction observation.

Due Date: Thursday, July 5, 2018 5:00 PM
Proposals must be received on or before the due date and time by mail, email or hand-delivered to 1231 Bonansinga Drive, Quincy, IL 62301.

For additional information regarding the Quincy Park District, please refer to the website: www.quincyparkdistrict.com

1. Project Scope

A consultant is being sought to perform multiple activities for the Quincy Park District to design and develop the Wavering Ball Synthetic Turf Field project. Consultants must be able to provide complete professional services including engineering, estimating and value engineering services for the project. The consultant will develop deliverables associated with the design development phase, permit process, prepare grading, landscaping, site utility, and other civil drawings, construction documents, and technical specifications.

Scope of Work for Base Bid:

- All prime bidders must specialize in sports surfacing construction of synthetic turf fields
- The prime contractor must have completed ten (10) synthetic turf fields over the last five (5) years within 150 miles of Quincy, IL.
- It is the bidders' responsibility to visit the site prior to bidding. No additional costs will be paid to the successful bidder should they fail to include anything that maybe required for this to be a fully functional sports stadium.
- The project scope of work may or may not include all work necessary to complete project. It is each bidder's responsibility to review the entire set of specifications and visit the site to determine the scope of work. This is to be a turnkey project and all bidders should include all costs necessary to complete the project.
- Each contractor must supply the owner with a performance and payment bond prior to the start of construction.
- All bids must be prevailing wage using the most current wage order.
- It is the bidders' responsibility to perform FBI background checks on all personnel that visit the site.
- Provide County, DNR, City, State and any other permits required for construction.

- Provide engineered stamped construction drawings.
- Provide as-built drawings to the owner upon final completion.
- Supply all surveying, staking required for the project.
- Provide 3rd party permeability testing on each 500 tons of rock brought to the site.
- Conformance surveys will be required for sub-grade and finished rock grade by a certified 3rd party testing company licensed in the state of Missouri/Illinois and approved by the park district.
- Contractor will be responsible for supplying a SWPPP plan prior to construction.
- Provide an experienced on-site project superintendent with a minimum of 10 stadium projects within 150 miles of Quincy, IL completed under employment of bidder. A \$500.00 per day will be charged for any day superintendent is not on site.
- Conduct pre-construction meeting.
- Provide dumpsters, porta restrooms and construction fencing as needed.
- Provide proper active park, secure and safe site action plan
- Provide on-site supervision of all staging area, materials, and equipment.
- Inspect quality of work.
- Conduct final walk thru with owner.
- Voluntary alternates will not be accepted. Any volunteer alternate bid submitted may lead to immediate disqualification of the bidder.
- Demo any item necessary to provide a regulation synthetic turf baseball field. All improvements will meet Little League requirements in order to host sanctioned events.
- Excavate site as required to provide a synthetic turf field.
- Install 6"X12" concrete curbing with 2 pieces of #4 or equivalent.
- Attach treated 2" X 4" nailer board or equal around to concrete curbing.
- Excavate for perimeter ditch.
- Install perforated perimeter drain around entire outside edge of field. Connect perimeter drain to existing ditch. Grade and reshape existing ditch leading to existing culverts.
- Cover entire field with Marifi fabric 140N or equal with 12" overlaps or equivalent.
- Install 12 inch Hydroway flat drain.
- Install 1 inch clean drainable base.
- Install 3/8 inch clean drainable base.
- Install approximately 17,000 SF of synthetic turf that meets or exceeds the following:
 1. Product Type: Single end per needle of 8,000 denier polyethylene fibrillated fiber
 2. Pile Height: 2 1/4" to 2 1/2"
 3. Face Weight: 55 oz.
 4. Total Weight: 83 oz.
 5. Primary Backing Weight: 8 oz.
 6. Secondary Coating Weight: 20 oz.
 7. Tuft Bind: >10 lbs.
 8. Grab Tear Strength Average: >200 lbs.
 9. Lead Content: <50 ppm
 10. Total Yarn Linear Density (Yarn 1): 8,000 denier polyethylene fibrillated fiber
 11. Tensile Strength: 16 lbs.
 12. Stitch Rate: as needed
 13. Stitch Gauge: 3/8" to 1/2"

14. Flammability: PASSED
 15. Water Permeability with Infill: >40" per hour
 16. Fiber Thickness: 110 microns
 17. Fabric Width: 15 ft.
 18. Infill Type: Infill Type: Manufacturer's standard infill for product specified
 - a. Rubber shall be recycled, non-compacting, 100% SBR rubber granules size 10-20 mesh, ambient or cryogenically ground, clean of dust or foreign materials
 - b. Sand shall be siliceous (95%) washed and dried, round grain and uniform in shape, size 0.5-1.8mm
 19. Seaming Method: Sewn Seams
 - a. Line markings for both football and soccer to be tufted to the greatest extent possible.
 - b. Secondary line markings, numbers and logos to be tufted, inlaid, or cut in as standard with manufacturer
- Provide one (1) 8' diameter logo with 1-4 colors; logo to be provided by Quincy Park District.
 - Install all baseball markings per Little League rule.
 - 2 sets of base sleeves in concrete (60' & 70').
 - Regrade and sod transition between synthetic turf and outfield grass
 - Provide and install The Perfect Mound 10' Youth Mound with synthetic turf system installed
 - Provide 8-year standard warranty for synthetic turf system
 - Provide 8-year 3rd party insured warranty for synthetic turf system

4. Due Date

Proposals must be submitted by Thursday, July 5, 2018 by 5:00 PM. They should be sent or delivered to:

Mike Bruns, Director of Program Services
 Quincy Park District
 1231 Bonansinga Drive
 Quincy, IL 62301
 217-919-0313
mbruns@quincyparkdistrict.com

All responses must be received no later than 5:00 PM (CST), on Thursday, July 5, 2018. Responses received later than the given date and time above will be rejected and returned unopened.

5. Schedule of Selection Process

The following is the proposed schedule:

- Responses are due no later than 5:00 PM (CST), on Thursday, July 5, 2018
- Tentative recommendation to Park Board at the Wednesday, July 11, 2018 meeting
- Notice to award Thursday, July 12, 2018
- Construction Start Monday, September 3, 2018
- Substantial Completion Friday, November 2, 2018
- Final Completion Friday, November 9, 2018
- Liquidated damages will be assessed at the rate of \$500.00 per day for each calendar day beyond final completion date.

6. Contract: Insurance Requirements & Quality Assurance

The Quincy Park District requires evidence of insurance coverage: General Liability, Errors and Omissions, Automobile Liability, and Worker's Compensation for the general acceptable limits of the Park District. In addition, outline your firm's approach to protect the owner based on your proposed quality assurance standards.

7. Request Additional Information

The Park District reserves the right to request any further additional documentation that it deems necessary for the review and award process.

8. Cancellation of Request for Letters of Interest

The Quincy Park District reserves the right to cancel this request for professional services at any time, to elect not to award the work listed, to reject any or all of the responses, to waive any informality or irregularity in any response received, and is the sole judge of the merits of the respective responses received. While the Quincy Park District intends to award all tasks included in this request for proposals to one Consultant, the Park District also reserves the right to contract any task or portion of this work separately.

Signature

I have read and understand the requirements for professional services to the Quincy Park District and will abide by them.

Project: Wavering Ball Synthetic Turf Field

COMPANY:

NAME:

POSITION:

SIGNED:

Date:

**QUINCY PARK DISTRICT
REQUEST FOR PROPOSAL
NAMING RIGHTS WAVERING SYNTHETIC TURF BALL FIELD**

- The Quincy Park District is requesting proposals from entities for **NAMING RIGHTS TO WAVERING SYNTHETIC TURF BALLFIELD**. The purpose of this request for proposal is to invite any business, individual and not for profit associations to submit their proposal for naming rights to Wavering Field.
- The Naming Rights sponsorship opportunity will showcase your commitment to youth and the community, creates long term visibility for your organization, and makes a positive impact on the region’s recreation opportunities.
- Proposals should include the following:
 1. Name, address and contact information of the proponent.
 2. Financial offer.
 3. Any exclusivity requirements.
 4. Marketing initiatives for the facility.
 5. Proponents are welcome to include any additional information deemed relevant for consideration.
- Selection will be based on the following:
 1. Financial structure of proposal.
 2. Business opportunity/exclusivity requirements.
 3. Marketing initiatives to support the facility.
 4. Financial stability of the entity.
- Respondent must outline the categories to be defined under an exclusive arrangement, if exclusivity is requested in proposal.
- The length of the agreement will be for ten (10) years.
- Information on the usage of the Moorman/Wavering area:

	<u>2014</u>	<u>2015</u>	<u>2016</u>	<u>2017</u>
Shelters	212 rentals	143 rentals	224 rentals	304 rentals
people	13,557 people	7,518 people	10,338 people	22,484
Mini Golf rounds	13,544 rounds	10,660 rounds	13,552 rounds	10,875

Disc Golf Course rounds	4,000 rounds	4,500 rounds	5,200 rounds	5,540
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	<u>2014</u>	<u>2015</u>	<u>2016</u>	<u>2017</u>
Wavering Ball Field Games Played	125	125	125	125
Players	640	716	779	792
Attendance	12,000	12,900	14,400	
14,900				

- Held post season little league tournaments in 2016 & 2017
- Held State little league tournament in 2016 & 2017

Additional Information:

- 8,300 vehicles drive by Wavering Field per day
- www.gettingaroundillinois.com

Any questions should be addressed to Rome Frericks at 217-223-7703 or rfrericks@quincyparkdistrict.com.