

QUINCY PARK DISTRICT
1310 Washington Street
Quincy, Illinois

Regular Meeting
Emerson Community Center – Board Room

December 14, 2011
6:00 P.M.

ROLL CALL:

The meeting was called to order by President Frankenhoff and upon the roll being called the following members were physically present at said location: President John Frankenhoff, Vice President Tom Behrens, Commissioners Mike Ridder, Patty McGlothlin, Jeff VanCamp, Chris Hogge and Tom Ernst.

No Park Commissioner was not permitted to attend the meeting by video or audio conference: none.

The following Park Commissioners were absent and did not participate in the meeting in any manner or to any extent whatsoever: None.

Attendance: Executive Director - Dan Gible, Director of Parks - Ed Seger, Director of Business Services – Don Hilgenbrinck, Director of Program Services – Mike Bruns, Director of Golf – Matt Burry and Recording Secretary – Vicky Egbert and Attorney Matt Hutmacher.

FINANCE: COMMISSIONER ERNST MOVED, SECONDED BY COMMISSIONER MCGLOTHLIN TO APPROVE THE ACCOUNTS PAYABLE AND FINANCIAL REPORTS AS PRESENTED. UNANIMOUS. PRESIDENT FRANKENHOFF DECLARED THE MOTION CARRIED.

MINUTES: COMMISSIONER HOGGE MOVED, SECONDED BY COMMISSIONER RIDDER TO APPROVE THE MINUTES OF THE REGULAR MEETING ON NOVEMBER 9, 2011 AND APPROVE AND REMAIN CONFIDENTIAL THE EXECUTIVE SESSION MINUTES OF NOVEMBER 9, 2011 MEETING AS PRESENTED. UNANIMOUS. PRESIDENT FRANKENHOFF DECLARED THE MOTION CARRIED.

PUBLIC COMMENTS:

Jeff Kerkhoff, 1221 Spruce, questioned the park district's mission statement and asked why we deleted the historical preservation part of it.

Diana Underwood, Women's City Club, presented the board with a handout of what the club is doing and how they hope to raise more of their own funding. The report showed money that they have spent over the last 3 years on the interior of the building and asked that the board continue to consider them in the district's budget.

Paul Brown, Vice-President, Friends of the Castle, Inc. stated they have implemented all 4 phases that were established in 1978. Phase I-renovation of the exterior, Phase II-complete the interior renovation and make it handicap accessible, Phase III-furnish the interior and Phase IV-set up an endowment

fund for perpetual maintenance of the Villa. He thanked the board for all their support over the years.

CORRESPONDENCE:

1. Cay Barnum – Thank You, Women’s City Club;
2. George & Chris Black – Thank you, Emerson Dances;
3. Anne Mays – Thank you, Bob Mays dedication ceremony;
4. IAM&AW – Thank you, donation;
5. Quincy Art Center – Thank you, Artoberfest;
6. Veterans Free Lunch Fund – Thank you.

EXECUTIVE DIRECTOR’S REPORT:

Gibble passed out a Christmas greeting from the QCVB and stated that he doesn’t have any other items for tonight.

DIRECTOR’S REPORTS:

Parks: Seger stated that in the handout there is an error on page 15 with no price next to it and will fix it and thinks it’s approximately \$4,000 and will change the total for year 2018. There were no significant comments on the ADA plan and would be bringing it for adoption at the January meeting. Commissioner Ernst asked about the benches that were recently installed at Washington Park and remembered not being able to do that in the past without board approval but Seger explained that the policy changed a few years ago.

Business Services: Hilgenbrinck stated that we received our final replacement tax disbursement for the year \$438,000 which is down 11.89% and that translates into \$67,000 less revenue than collected last year.

Program Services: Bruns stated staff is busy with holiday programs and having the Visit with Mrs. Claus event tonight down the hall. Staff is working on 2012 program schedules and will be bringing those to the board after the first of the year.

Golf: Burry stated that maintenance staff has replaced the sprinkler heads on 18 holes so far. We’ve had a plumber come in for the odor issues and they think the odor is from the urinals and they are probably not vented behind the wall and also the ventilation in the room is not operating properly. Additionally, the plumber felt the ventilation system was a problem but he was not able to assess that. We have been told that to prevent the drain traps from drying out we should try vegetable oil in them. Gibble stated that we received a quote from Klingner’s to assess the bathroom situation for \$2,500-\$3,500. Commissioner Ernst asked how many plumbers we got and Matt told him only one from Sparrow Plumbing who is a certified plumber and we got one quote from Klingner’s for the scoping. Gibble stated that we agree that it is not vented properly but was done to code at the time.

DEPARTMENT HEAD PRESENTATION: Don Hilgenbrinck, Director of Business Services stated that he is looking at ways to save paper in the board packets. He stated that he has scanned last month's board packet of 235 pages and got it down to email capacity. The paper cost is \$1275/year just for the board packets without any additional handouts or extras. He stated that we spend 19 miles and 70 minutes to deliver the board packets at a cost of approximately \$1700/yr. Hilgenbrinck gave a visual presentation of how it would look on the projector screen. The Board stated they would like staff to look into the possibility of going paperless and the costs involved to do that.

CONSULTANT: Attorney Hutmacher stated that he was current on district matters.

UNFINISHED BUSINESS:

Executive Director Gible stated that as part of the comprehensive planning process for the next five years, the park district board has: Reviewed park audits, facility audits, ADA & OSHA audits, technology audits, focus group findings, community wide surveys, and studies of the Bull house, log cabins, natural areas and Emerson Recreation Center; presented the information to the board and at retreat came up with options how to handle the information. He stated that he has produced an executive summary that compiles all the information that has been gathered and put it together in the Quincy Park District's Comprehensive Plan which is being presented for board approval tonight. COMMISSIONER RIDDER MOVED, SECONDED BY COMMISSIONER VANCAMP TO APPROVE THE STAFF RECOMMENDATION OF THE QUINCY PARK DISTRICT'S COMPREHENSIVE PLAN WITH THE WORDS BULL HOUSE BEING STRICKEN FROM PAGE 8, ITEM NUMBER 7. Under discussion, Frankenhoff stated that on page 36, the mission statement, was shortened to make it more concise and in no way an intention to change the way the park district addresses cultural or historic matters. The board concurred with John. Frankenhoff stated that this plan is a roadmap to guide staff through input from the public and board over the next 5 years. Commissioner Ernst stated he is still opposed to the marketing position. Frankenhoff stated that we need to maintain what we have and the board has addressed that in this plan. UNANIMOUS. PRESIDENT FRANKENHOFF DECLARED THE MOTION CARRIED.

Gible stated that staff has made the changes requested at last month's meeting and VICE PRESIDENT BEHRENS MOVED, SECONDED BY COMMISSIONER HOGGE TO APPROVE THE FY2012 OPERATING BUDGET AND THE 2012 CAPITAL PROJECT LIST AS PRESENTED. Under discussion, Commissioner Ernst asked about item E. adding back the previous position and making it a recreation/marketing position as discussed before and stated that he still doesn't approve of that position. THE FOLLOWING ROLL CALL VOTES WERE CAST AND RECORDED:

COMMISSIONER HOGGE	YES
COMMISSIONER VANCAMP	YES
COMMISSIONER ERNST	NO
COMMISSIONER RIDDER	YES
COMMISSIONER MCGLOTHLIN	YES
VICE PRESIDENT BEHRENS	YES
PRESIDENT BEHRENS	YES

PRESIDENT FRANKENHOFF DECLARED THE MOTION CARRIED.

President Frankenhoff stated that we received 11 comments at the open house and he also received letters from the Quincy Preserves with concerns and when he emailed them to discuss their concerns, they did not return his calls.

Gibble stated that changes were made based on input from the finance committee last month and that is being presented for approval tonight. COMMISSIONER ERNST MOVED, SECONDED BY COMMISSIONER MCGLOTHLLIN TO APPROVE THE CAPITAL BUDGET FOR 2012. President Frankenhoff stated that we are saving dollars by shortening the timeline and skipping a year by using the trail funds. UNANIMOUS. PRESIDENT FRANKENHOFF DECLARED THE MOTION CARRIED.

Director of Golf Burry stated that at last month's meeting the board felt that the fee schedule at Westview Golf Course needed to be simplified and asked staff to bring a revised fee schedule to the board. Burry stated that he has eliminated the 10 punch-18 hole card, the senior 9 & 18 holes-golf car weekdays only and the 10 punch-9 hole car pass for seniors. COMMISSIONER HOGGE MOVED, SECONDED BY COMMISSIONER ERNST TO APPROVE STAFF RECOMMENDATION FOR THE FY2012 WESTVIEW GOLF COURSE FEES. Commissioner Hogge asked about a gift card option and Gibble stated that is in the works with our new software. Commissioner Ernst thanked staff for keeping the fees competitive. UNANIMOUS. PRESIDENT FRANKENHOFF DECLARED THE MOTION CARRIED. Burry stated that they will be honoring all unused cards that have been previously purchased.

NEW BUSINESS:

COMMISSIONER RIDDER MOVED, SECONDED BY COMMISSIONER ERNST TO APPROVE RESOLUTION NO. 11-08, QUINCY PARK DISTRICT BOARD OF COMMISSIONERS REGULAR MEETING DATES FOR 2012 AS PRESENTED. THE FOLLOWING ROLL CALL VOTES WERE CAST AND RECORDED:

COMMISSIONER VANCAMP	YES
COMMISSIONER ERNST	YES
COMMISSIONER RIDDER	YES
COMMISSIONER MCGLOTHLIN	YES
COMMISSIONER HOGGE	YES

VICE PRESIDENT BEHRENS	YES
PRESIDENT FRANKENHOFF	YES

PRESIDENT FRANKENHOFF DECLARED THE MOTION CARRIED.

COMMISSIONER ERNST MOVED, SECONDED BY COMMISSIONER HOGGE TO APPROVE ORDINANCE NO. 11-07, AN ORDINANCE ALLOWING EASEMENT ON ALDO BOULEVARD FOR THE CITY OF QUINCY AS PRESENTED. THE FOLLOWING ROLL CALL VOTES WERE CAST AND RECORDED:

COMMISSIONER ERNST	YES
COMMISSIONER RIDDER	YES
COMMISSIONER MCGLOTHLIN	YES
COMMISSIONER HOGGE	YES
COMMISSIONER VANCAMP	YES
VICE PRESIDENT BEHRENS	YES
PRESIDENT FRANKENHOFF	YES

PRESIDENT FRANKENHOFF DECLARED THE MOTION CARRIED.

COMMISSIONER ERNST MOVED, SECONDED BY COMMISSIONER VANCAMP TO APPROVE STAFF RECOMMENDATION TO SEEK BIDS FOR THE ISSUANCE OF 2011 GENERAL OBLIGATION BONDS IN THE AMOUNT OF \$900,000. UNANIMOUS. PRESIDENT FRANKENHOFF DECLARED THE MOTION CARRIED.

PUBLIC INPUT: Jeff Kerkhoff, 1221 Spruce, thank the board for confirming the historical preservation of the district and maintaining what we have.

EXECUTIVE SESSION: In accordance with 5 ILCS, Par. 120/2c, COMMISSIONER VANCAMP MOVED, SECONDED BY COMMISSIONER ERNST THAT THE BOARD CONVENE INTO EXECUTIVE SESSION TO DISCUSS:

2. Collective negotiating matters between the public body and its employees or their representatives or deliberations concerning salary schedules for one or more classes of employees.

THE FOLLOWING ROLL CALL VOTES WERE CAST AND RECORDED:

COMMISSIONER RIDDER	YES
COMMISSIONER MCGLOTHLIN	YES
COMMISSIONER HOGGE	YES
COMMISSIONER VANCAMP	YES
COMMISSIONER ERNST	YES
VICE PRESIDENT BEHRENS	YES
PRESIDENT FRANKENHOFF	YES

PRESIDENT FRANKENHOFF DECLARED THE MOTION CARRIED.

COMMISSIONER RIDDER MOVED, SECONDED BY COMMISSIONER ERNST TO RETURN TO THE REGULAR MEETING. UNANIMOUS. PRESIDENT FRANKENHOFF DECLARED THE MOTION CARRIED.

COMMISSIONER VANCAMP MOVED, SECONDED BY COMMISSIONER HOGGE TO APPROVE A THREE (3) YEAR AGREEMENT WITH THE IAMAW-DISTRICT 9 SEASONAL UNION EMPLOYEES AS RECOMMENDED BY STAFF. UNANIMOUS. PRESIDENT FRANKENHOFF DECLARED THE MOTION CARRIED.

EXECUTIVE SESSION: In accordance with 5 ILCS, Par. 120/2c, COMMISSIONER ERNST MOVED, SECONDED BY COMMISSIONER HOGGE THAT THE BOARD RECONVENE INTO EXECUTIVE SESSION TO DISCUSS:

1. The appointment, employment, compensation, discipline, performance, or dismissal of specific employees of the public body or legal counsel for the public body, including hearing testimony on a complaint lodged against an employee of the public body or against legal counsel for the public body to determine its validity.
6. The setting of a price for sale or lease of property owned by the public body.

THE FOLLOWING ROLL CALL VOTES WERE CAST AND RECORDED:

COMMISSIONER MCGLOTHLIN	YES
COMMISSIONER HOGGE	YES
COMMISSIONER VANCAMP	YES
COMMISSIONER ERNST	YES
COMMISSIONER RIDDER	YES
VICE PRESIDENT BEHRENS	YES
PRESIDENT FRANKENHOFF	YES

PRESIDENT FRANKENHOFF DECLARED THE MOTION CARRIED.

With no further business to discuss, President Frankenhoff asked for a motion to resume the regular meeting. COMMISSIONER HOGGE MOVED, SECONDED BY COMMISSIONER ERNST TO RESUME THE REGULAR MEETING. UNANIMOUS. PRESIDENT FRANKENHOFF DECLARED THE MOTION CARRIED.

With no other business to discuss,

ADJOURN: COMMISSIONER VANCAMP MOVED, SECONDED BY COMMISSIONER MCGLOTHLIN TO ADJOURN. UNANIMOUS. PRESIDENT FRANKENHOFF DECLARED THE MOTION CARRIED.

Secretary

President

Date

Date