

QUINCY PARK DISTRICT
1310 Washington Street
Quincy, Illinois

Regular Meeting
Emerson Community Center – Board Room

November 9, 2011
6:00 P.M.

ROLL CALL:

The meeting was called to order by President Frankenhoff and upon the roll being called the following members were physically present at said location: President John Frankenhoff, Vice President Tom Behrens, Commissioners Mike Ridder, Patty McGlothlin, Jeff VanCamp, Chris Hogge and Tom Ernst.

No Park Commissioner was not permitted to attend the meeting by video or audio conference: none.

The following Park Commissioners were absent and did not participate in the meeting in any manner or to any extent whatsoever: None.

Attendance: Executive Director - Dan Gibble, Director of Parks - Ed Seger, Director of Business Services – Don Hilgenbrinck, Director of Program Services – Mike Bruns, Director of Golf – Matt Burry and Recording Secretary – Vicky Egbert and Attorney Matt Hutmacher.

PUBLIC HEARING:

President Frankenhoff called the public hearing to order and stated that in accordance with the BINA regulations, they are holding a public hearing to receive public comments on the proposal to sell \$1.8million in General Obligation bonds for the payment of land condemned or purchased for parks, for the building, maintaining, improving and protecting of the same and the existing land and facilities of the District and for the payment of the expenses incident thereto, and explained that all persons desiring to be heard would have an opportunity to present written or oral testimony with respect thereto. He stated that the reasons for the proposed issuance of the bonds were for park improvement projects, paving, trucks and equipment, etc. Frankenhoff asked for comments from the commissioners and stated that he chose a maximum for the purpose of meeting the BINA requirements and will be issuing a bond for much less. Asked for written testimony and found none.

Public comments from hearing: Jeff Kerkhoff, 1221 Spruce, just had a tax increase and be careful when increasing again this year. President Frankenhoff stated that all persons desiring to be heard had been given an opportunity to present oral and written testimony with respect to the proposed issuance of the bonds. COMMISSIONER ERNST MOVED, SECONDED BY COMMISSIONER VANCAMP TO CLOSE THE PUBLIC HEARING. THE FOLLOWING ROLL CALL VOTES WERE CAST AND RECORDED:

COMMISSIONER MCGLOTHLIN	YES
COMMISSIONER HOGGE	YES
COMMISSIONER VANCAMP	YES

COMMISSIONER ERNST	YES
COMMISSIONER RIDDER	YES
VICE PRESIDENT BEHRENS	YES
PRESIDENT FRANKENHOFF	YES

PRESIDENT FRANKENHOFF DECLARED THE HEARING CLOSED.

FINANCE: VICE PRESIDENT BEHRENS MOVED, SECONDED BY COMMISSIONER VANCAMP TO APPROVE THE ACCOUNTS PAYABLE AND FINANCIAL REPORTS AS PRESENTED. UNANIMOUS. PRESIDENT FRANKENHOFF DECLARED THE MOTION CARRIED.

MINUTES: COMMISSIONER RIDDER MOVED, SECONDED BY COMMISSIONER ERNST TO APPROVE THE MINUTES OF THE STUDY SESSION ON OCTOBER 5, 2011 AND THE REGULAR MEETING ON OCTOBER 12, 2011 AND APPROVE AND REMAIN CONFIDENTIAL THE EXECUTIVE SESSION MINUTES OF OCTOBER 12, 2011 MEETING AS PRESENTED. UNANIMOUS. PRESIDENT FRANKENHOFF DECLARED THE MOTION CARRIED.

PUBLIC COMMENTS:

Greg Davis, 1430 York, Quincy, IL spoke in support of continued funding of CCLP trail and would like to see the trail completed. Would like to see the project pushed along and the board commit to match private funds and would like to see it on the agenda at the next meeting.

Nancy Boone, Barry, IL of Friends of the Log Cabins, stated their Frontier Days event was a success with about 300 persons attending. They have received our 501c3 status and allows us to do aggressive fundraising. Stated that temporary roofs are on the church and Call cabin and waiting for our next meeting with Mr. Gible and Seger on how to proceed from here. She stated that their next fundraiser is Christmas in the Log Cabin village and passed out a flyer.

Executive Director Gible passed out a thank you plaque from the Early Tin Dusters; passed around a certificate of thanks from the Lions Club for tree planting in South Park and Gible stated that IAPD recognizes board members with years of service awards and presented John Frankenhoff with his 10 years of service plaque.

CORRESPONDENCE:

1. Diana Underwood, President-Women's City Club;
2. Ruth Scharnhorst, Secretary-Women's City Club;
3. Liberty FFA Chapter – Thank You;
4. Anne Mays – Thank You;
5. George & Chris Black – Thank You.

Gible stated that we received 2 additional letters from the Women's City Club asking for support that were not included in the board packet.

EXECUTIVE DIRECTOR'S REPORT:

Gibble stated that we are going to skip our department head presentation tonight and do that in December. He stated that he has not heard anything about the Aldo Blvd easement request. Bob Mays memorial dedication is tomorrow at 4:00pm in the park and passed out the agenda for that ceremony. Gibble stated that there are 2 water matters, one is at Westview on the south property line and there seems to be no apparent engineering reason why the water is not draining like it used except for the huge rainfalls we've experienced in short time frames and will be putting in some rip-rap on our property and feels that it is resolved. Gibble stated that there is some concern with drainage at Boots Bush Park causing erosion problems with the Paul Dennis Soccer fields and we have found that is not coming from our new fields but is actually coming from the street. He stated that he has included the handout on the marina and golf course tour information. Commissioner Ernst asked about the mileage for the golf trip and Gibble stated that he paid for it himself.

DIRECTOR'S REPORTS:

Parks: Seger passed out a storm update report that shows the status of the repair projects and how much insurance has paid. He stated that we recently conducted the ADA audit public hearing and mailed notices to the Illinois Veterans home, School district and Transitions, but only had a couple of commissioners attend. Commissioner Ernst commented on the new tree plantings at Bob Mays Park and wondered if the trees are going to block the view of the field and Seger assured him that once they are more mature it should not be a problem and will provide needed shade in that area.

Business Services: Hilgenbrinck stated he didn't have any additional information besides his reports.

Program Services: Bruns stated that he didn't have any additional information tonight besides his monthly report.

Golf: Burry stated we are hosting the annual Polar Bear tournament with a waiting list.

DEPARTMENT HEAD PRESENTATION: None.

CONSULTANT: Attorney Hutmacher stated that he was current on district matters.

UNFINISHED BUSINESS:

COMMISSIONER MCGLOTHLIN MOVED, SECONDED BY VICE PRESIDENT BEHRENS TO APPROVE \$900,000 FOR THE 2012 GENERAL OBLIGATION BOND. Behrens stated that we went through the list on page 53 item by item and came up with the following:

reduce the ADA study to \$96,250; reduce the Westview equipment by \$100,000 and spend \$53,000 for the sprayer and fund the \$100,000 within the operating budget; Batting Cage boulders for \$10,000 will be removed and paid for by recreation funds; Gardner shelter upgrade of \$15,000 will be removed; move Wavering Aquatic Center upkeep maintenance of \$15,000 above the line in this bond issue; and resurfacing of Moorman is still in the air and if we don't do the paving we would revisit some of the projects below the yellow line. Seger was asked to send the Moorman paving project information to commissioners to make a future decision on that project for the bond. Commissioners Ridder and Ernst are comfortable with \$900,000. Ernst asked if we could take more from Westview but Behrens stated that we want to leave some reserves to solve the odor problems in the Westview restroom. Gible stated that staff is researching some less expensive solutions to the odor problems at Westview. Ernst asked about the ADA standards and Gible stated that they come into play depending on how much work you do to a project. Hogge is comfortable with the \$900,000 bond. Staff will bring the above revisions back at next month's meeting.

Commissioner Ernst asked for a roll call vote. THE FOLLOWING ROLL CALL VOTE WAS CAST AND RECORDED:

COMMISSIONER HOGGE	YES
COMMISSIONER VANCAMP	YES
COMMISSIONER ERNST	YES
COMMISSIONER RIDDER	YES
COMMISSIONER MCGLOTHLIN	YES
VICE PRESIDENT BEHRENS	YES
PRESIDENT FRANKENHOFF	YES

PRESIDENT FRANKENHOFF DECLARED THE MOTION CARRIED.

Hilgenbrinck asked if we wanted to move the timeline up and ask for bids for the next meeting and Frankenhoff stated that we don't need the money yet so let's stick with the original timeline.

NEW BUSINESS:

COMMISSIONER RIDDER MOVED, SECONDED BY COMMISSIONER ERNST TO APPROVE AS PRESENTED ORDINANCE NO. 11-02: AN ANNEXATION ORDINANCE ANNEXING TERRITORY AT 1632 S. 36TH STREET TO THE QUINCY PARK DISTRICT. THE FOLLOWING ROLL CALL VOTES WERE CAST AND RECORDED:

COMMISSIONER VANCAMP	YES
COMMISSIONER ERNST	YES
COMMISSIONER RIDDER	YES
COMMISSIONER MCGLOTHLIN	YES
COMMISSIONER HOGGE	YES
VICE PRESIDENT BEHRENS	YES
PRESIDENT FRANKENHOFF	YES

PRESIDENT FRANKENHOFF DECLARED THE MOTION CARRIED.

Director of Business Services Hilgenbrinck stated that Ordinance No. 11-05 is being based on a 5% increase in the EAV with the district using the assumption of no growth in the EAV for FY2012 budgeting purposes. We anticipate it will generate an additional \$85,125 in tax revenue if that happens. VICE PRESIDENT BEHRENS MOVED, SECONDED BY COMMISSIONER VANCAMP TO APPROVE ORDINANCE NO. 11-05 AUTHORIZING THE 2011 PROPERTY TAX LEVY AS PRESENTED. THE FOLLOWING ROLL CALL VOTES WERE CAST AND RECORDED:

COMMISSIONER ERNST	YES
COMMISSIONER RIDDER	YES
COMMISSIONER MCGLOTHLIN	YES
COMMISSIONER HOGGE	YES
COMMISSIONER VANCAMP	YES
VICE PRESIDENT BEHRENS	YES
PRESIDENT FRANKENHOFF	YES

PRESIDENT FRANKENHOFF DECLARED THE MOTION CARRIED.

Executive Director Gible stated that staff will hold an Open House on November 30, 2011 on the district's Comprehensive Plan. Gible explained the contents of the executive summary and the board asked for revisions of adding the column with the year for replacement and financial options to pay for these projects. It will be posted on our website for review and copies in the office to be checked out if necessary. He stated that we will take written comments and get them to the board.

Hilgenbrinck explained that Ordinance No. 11-06, Tentative combined FY2012 Budget and Appropriation, is for review only and is the legal document giving the district the authority to receive and spend funds. He stated that it will be on review for 30 days and published in the paper and will be brought to the board at the December board meeting for approval. This ordinance is based on no growth in the EAV.

Gible stated that the 2012 operating budget is being presented for first review. He stated that the operating budget is usually adopted in the executive summary but this year will be brought for board approval at the December meeting. Ernst asked about D., E.a,b under fiscal impact in the staff recommendation. Gible stated that a year ago we cut \$200,000 in our budget because expenses were exceeding revenue and as a result, we cut 6 seasonal staff park laborers and this budget would restore 3 of those laborers. Gible explained using recreation funds and cell tower funds, if approved, to use for this position. He stated that he was specific about using those dollars for a pool maintenance laborer in executive session but probably didn't state it was a full time position. Gible stated that staff has worked on a balanced budget and allocated dollars for the position to manage the maintenance of both pools to free up the park

maintenance laborers. He stated we are hoping to hire someone that is familiar with pool chemistry/plumbing and has higher requirements and is a full time staff member for consistency working with the system and when the season is over that person can work in the parks department as a laborer. Gible stated that we are projecting an increase in the hourly rate over the current seasonal union laborers and will be negotiating soon with the union. This person would report to the Parks department and would most likely be given an hourly premium due to the expertise of the job much like the job created previously at Westview. Frankenhoff stated that he was not in favor of a Marketing person originally as full time marketing but after hearing staff's recommendations and explanations understands how the district will benefit and feels that by restoring the maintenance positions will help us achieve the maintaining what we have, and assist recreation staff with their workload. VanCamp feels that immediately the marketing position will not alleviate all the workload but sees potential for savings. Behrens stated that he is changing in favor of the marketing position and the union pool laborer now that it has been explained in detail. Ernst stated that he is opposed to both positions and with the current climate it's not the time to start adding positions. Ernst is opposed to a marketing person helping Westview. McGlothlin stated that we need to refer to staff to determine within the budget guidelines if it's better to hire fulltime or part time. VanCamp and Hogge both see the benefits to both positions and would be in favor of them as explained. Bruns stated he feels that he looks at it like a Recreation Supervisor position that will be assisting with marketing too. A consensus of the board agreed with the 2 new positions being proposed in the 2012 budget.

COMMISSIONER RIDDER MOVED, SECONDED BY COMMISSIONER VANCAMP TO APPROVE STAFF RECOMMENDATION OF THE MADISON PARK RESTROOM ROOF REPLACEMENT TO TROTTER GENERAL CONTRACTORS, INC. IN THE AMOUNT OF \$36,996.00. Commissioner Ernst asked how can the engineer's estimate for soffit lights be so much higher than the contractors actual bid and Seger explained that it's hard for Klingner's to know what the contractors will divide or buy in quantity and discounts when they bid. Behrens asked about Trotter Construction's work history and Seger said they are a known contractor and they have been doing quite a bit of work in Quincy, just not for us.

COMMISSIONER RIDDER MOVED, SECONDED BY COMMISSIONER ERNST TO DESIGNATE CHRIS HOGGE AS ITS DELEGATE AND MIKE BRUNS AS THE FIRST ALTERNATE. UNANIMOUS. PRESIDENT FRANKENHOFF DECLARED THE MOTION CARRIED.

COMMISSIONER ERNST MOVED, SECONDED BY COMMISSIONER HOGGE TO APPROVE STAFF RECOMMENDATION FOR THE PURCHASE OF THE PHASE TWO IRRIGATION HEADS FOR WESTVIEW GOLF COURSE FOR \$15,268.70. Director of Golf Burry stated that we have completed installation on the first 9 and hope to be done with this installation by spring, 2012. UNANIMOUS. PRESIDENT FRANKENHOFF DECLARED THE MOTION CARRIED.

COMMISSIONER ERNST MOVED, SECONDED BY COMMISSIONER RIDDER TO APPROVE WESTVIEW GOLF COURSE RECOMMENDED FY 2012 FEES. Under discussion, Ernst asked about the daily fee and punch cards if they are specific to 9 holes only. Burry stated that they are but we allow them to punch it twice and is to our advantage. Ernst asked if we should go to one punch card system for weekend and weekday rate and make it easier and charge \$16 and \$20. At this time, staff was asked to crunch the numbers and bring back a revised fee schedule. COMMISSIONER ERNST WITHDREW HIS ORIGINAL MOTION AND MOVED, SECONDED BY COMMISSIONER RIDDER TO TABLE THE APPROVAL OF THE FY2012 WESTVIEW FEES UNTIL THE DECEMBER BOARD MEETING. UNANIMOUS. PRESIDENT FRANKENHOFF DECLARED THE MOTION CARRIED.

VICE PRESIDENT BEHRENS MOVED, SECONDED BY COMMISSIONER MCGLOTHLIN TO APPROVE STAFF RECOMMENDATION FOR THE FY2012 ATHLETIC SURFACE RENTAL FEES AS PRESENTED. UNANIMOUS. PRESIDENT FRANKENHOFF DECLARED THE MOTION CARRIED.

COMMISSIONER ERNST MOVED, SECONDED BY COMMISSIONER RIDDER TO APPROVE STAFF RECOMMENDATION FOR THE FY2012 BATTING CAGE FEES AS PRESENTED. UNANIMOUS. PRESIDENT FRANKENHOFF DECLARED THE MOTION CARRIED.

COMMISSIONER ERNST MOVED, SECONDED BY COMMISSIONER RIDDER TO APPROVE STAFF RECOMMENDATION FOR THE FY2012 EMERSON COMMUNITY CENTER FEES AS PRESENTED. UNANIMOUS. PRESIDENT FRANKENHOFF DECLARED THE MOTION CARRIED.

COMMISSIONER ERNST MOVED, SECONDED BY COMMISSIONER HOGGE TO APPROVE STAFF RECOMMENDATION FOR THE FY2012 FINANCIAL ASSISTANCE PROGRAM AS PRESENTED. UNANIMOUS. PRESIDENT FRANKENHOFF DECLARED THE MOTION CARRIED.

COMMISSIONER ERNST MOVED, SECONDED BY COMMISSIONER RIDDER TO APPROVE STAFF RECOMMENDATION FOR THE FY2012 AQUATIC FEES AS PRESENTED. UNANIMOUS. PRESIDENT FRANKENHOFF DECLARED THE MOTION CARRIED.

COMMISSIONER HOGGE MOVED, SECONDED BY COMMISSIONER RIDDER TO APPROVE STAFF RECOMMENDATION FOR THE FY2012 SHOWMOBILE RENTAL AS PRESENTED. UNANIMOUS. PRESIDENT FRANKENHOFF DECLARED THE MOTION CARRIED.

COMMISSIONER ERNST MOVED, SECONDED BY COMMISSIONER RIDDER TO APPROVE STAFF RECOMMENDATION FOR THE FY2012 ART KELLER MARINA FEES AS PRESENTED. Commissioner Ernst commented on the marina tour

information and stated that he feels we are undercharging for our services at Art Keller Marina but feels for this year we should hold where we are and share some of this information with our marina renters. Seger stated that he will be sharing this in his newsletter and upcoming focus groups. UNANIMOUS. PRESIDENT FRANKENHOFF DECLARED THE MOTION CARRIED.

COMMISSIONER ERNST MOVED, SECONDED BY COMMISSIONER VANCAMP TO APPROVE STAFF RECOMMENDATION FOR THE FY2012 SHELTER SPECIAL EVENTS/SERVICES AS PRESENTED. UNANIMOUS. PRESIDENT FRANKENHOFF DECLARED THE MOTION CARRIED.

PUBLIC INPUT: Jeff Kerkhoff, 1221 Spruce, commended the board on attempting to bring the cart races back to Quincy. Appreciates cutting the bond to \$900,000. Questioned the EAV and liability insurance increase in the budget. Concerned about adding personnel and suggested possibly using general assistance workers.

EXECUTIVE SESSION: In accordance with 5 ILCS, Par. 120/2c, COMMISSIONER ERNST MOVED, SECONDED BY COMMISSIONER RIDDER THAT THE BOARD CONVENE INTO EXECUTIVE SESSION TO DISCUSS:

2. Collective negotiating matters between the public body and its employees or their representatives or deliberations concerning salary schedules for one or more classes of employees.
6. The setting of a price for sale or lease of property owned by the public body.

THE FOLLOWING ROLL CALL VOTES WERE CAST AND RECORDED:

COMMISSIONER RIDDER	YES
COMMISSIONER MCGLOTHLIN	YES
COMMISSIONER HOGGE	YES
COMMISSIONER VANCAMP	YES
COMMISSIONER ERNST	YES
VICE PRESIDENT BEHRENS	YES
PRESIDENT FRANKENOFF	YES

PRESIDENT FRANKENHOFF DECLARED THE MOTION CARRIED.

COMMISSIONER VANCAMP MOVED, SECONDED BY COMMISSIONER MCGLOTHLIN TO RESUME THE REGULAR MEETING. UNANIMOUS. PRESIDENT FRANKENHOFF DECLARED THE MOTION CARRIED.

President Frankenhoff stated that Dan's evaluation has been sent out to commissioners and he would like to have them back early December for discussion to be held during the December executive session.

President Frankenhoff congratulated Commissioner Ridder on his recent completion of a triathlon and that he finished in the top 50%.

With no other business to discuss,

ADJOURN: COMMISSIONER ERNST MOVED, SECONDED BY COMMISSIONER VANCAMP TO ADJOURN. UNANIMOUS. PRESIDENT FRANKENHOFF DECLARED THE MOTION CARRIED.

Secretary

President

Date

Date