

QUINCY PARK DISTRICT
1310 Washington Street
Quincy, Illinois

Regular Meeting
Emerson Community Center – Board Room

August 10, 2011
6:00 P.M.

ROLL CALL:

The meeting was called to order by President Frankenhoff and upon the roll being called the following members were physically present at said location: President John Frankenhoff, Vice President Tom Behrens, Commissioners Mike Ridder, Patty McGlothlin, Jeff VanCamp and Tom Ernst.

No Park Commissioner was not permitted to attend the meeting by video or audio conference: none.

The following Park Commissioners were absent and did not participate in the meeting in any manner or to any extent whatsoever: Chris Hogge.

Attorney Matt Hutmacher was present, along with Executive Director - Dan Gible, Director of Parks - Ed Seger, Director of Business Services – Don Hilgenbrinck, Director of Golf – Matt Burry and Recording Secretary – Vicky Egbert.

FINANCE: COMMISSIONER VANCAMP STATED THAT THE FINANCE COMMITTEE HAD MET AND REVIEWED THE FINANCIAL REPORTS AND ACCOUNTS PAYABLE AND MOVED, SECONDED BY VICE PRESIDENT BEHRENS TO APPROVE THE REPORTS AS PRESENTED. UNANIMOUS. PRESIDENT FRANKENHOFF DECLARED THE MOTION CARRIED.

MINUTES: COMMISSIONER ERNST MOVED, SECONDED BY COMMISSIONER RIDDER TO APPROVE THE MINUTES OF THE REGULAR MEETING ON JULY 13, 2011 AND STUDY SESSION ON JULY 18, 2011 AND APPROVE AND REMAIN CONFIDENTIAL THE EXECUTIVE SESSION MINUTES OF JULY 13, 2011 MEETING AS PRESENTED. Under discussion, President Frankenhoff asked that the retreat session July 18, 2011 minutes require some wording amendments after listening to the tape again and the board agreed with the amendments. COMMISSIONER ERNST AMENDED HIS ORIGINAL MOTION TO INCLUDE THE CHANGES TO THE STUDY SESSION MINUTES, SECONDED BY COMMISSIONER RIDDER. UNANIMOUS. PRESIDENT FRANKENHOFF DECLARED THE MOTION CARRIED. He stated the minutes will be revised and commissioners will receive a copy of the revisions.

PUBLIC COMMENTS: None

At this time, President Frankenhoff stated that Steve Bange and Cullan Duke from Klingner & Associates were asked to present the status of the Phase II engineering of the 12th to 5th Street section of Cedar Creek Linear Park. Cullan stated that this will allow us to get bid specifications for this section and hold a

public hearing as part of this process. Steve stated that IDOT looks at trails from a transportation perspective so this shows an ending point with 5 parking stalls for vehicles just north of the 5th street bridge. He stated that we have received all the necessary easements from the Illinois Veterans Home. The existing bridge needs some railing and surface work done to it but not much. Veteran's home wants chain link fencing with a gate coming back onto their property to keep people out of the cemetery. Steve stated that 2 more bridges will need to be built to cross some deep ravines. The City has been cooperative with the park district on the 5th street bridge and put a platform on it for walkers/bikers. He also stated that the 5 stall parking lot might not be sufficient but we could possibly encroach on the city right of way for additional parking. Steve stated that this project could be split into 2 phases to make it more financially manageable. The bridge will also be striped for bikes when completed. Gibble asked commissioners to please let Klingner's know if you have any comments prior to the open house. Gibble stated that we would be looking at late August or September for an open house and might move it to a neutral location.

CORRESPONDENCE:

1. ADM – Golf Outing – Thank you.

EXECUTIVE DIRECTOR'S REPORT:

Gibble stated that he has nothing to add to his report.

DIRECTOR'S REPORTS:

Parks: Seger stated that storm damage work is winding down and staff is trying to catch up with mowing and working on some of the force account projects that were put on hold. South park tennis courts are done. He stated that we completed \$34,000 of Marina dredging and will most likely do more yet this year. Initiated bid process for Gardner Park shelter with a wood frame structure and adding an alternate metal framed shelter. Board can make a decision once the bids are in which is the best way to rebuild. He stated we would use Bob Mays as our example without the double roof stack.

Business Services: Hilgenbrinck stated that page 26 of the board packet is the first draft of the timeline for the budget and tax levy ordinance.

Program Services: Gibble stated that Bruns is absent but that Melinda and Mark are here to answer any recreation questions tonight.

Golf: Burry stated staff has started changing irrigation heads and they have completed the first 9 holes. Recently held a successful Junior City tournament. He stated that the High School teams started practice today and the college teams will start next week. The annual Bordewick family outing is at Westview this week and bringing lots of revenue to the course. Matt stated that he is offering a special on Mondays, Tuesdays and Thursdays from 11-3pm for 18

holes with a golf car for \$20 and actually ran out of golf cars last night so the golfers are finding out about it and seems to be going well.

DEPARTMENT HEAD PRESENTATION: None.

CONSULTANT: Matt Hutmacher stated that he is current on district matters.

UNFINISHED BUSINESS: None.

NEW BUSINESS:

Director of Business Services Hilgenbrinck stated that the IRS has asked that a resolution be passed that relates to the issuance of the bonds as recommended by bond counsel Chapman & Cutler. VICE PRESIDENT BEHRENS MOVED, SECONDED BY COMMISSIONER RIDDER TO APPROVE RESOLUTION NO. 11-05, TAX EXEMPT BOND RECORDKEEPING POLICY AS PRESENTED. UNANIMOUS. PRESIDENT FRANKENHOFF DECLARED THE MOTION CARRIED.

COMMISSIONER ERNST MOVED, SECONDED BY COMMISSIONER MCGLOTHLIN TO APPROVE RESOLUTION NO. 11-06 HONORING THE LIFE OF BOB MAYS AS PRESENTED. AFTER REVISION OF "SIX" OTHERS TO "FOUR" OTHERS, THE QUINCY PARK DISTRICT BOARD OF COMMISSIONERS VOTED UNANIMOUSLY TO APPROVE. PRESIDENT FRANKENHOFF DECLARED THE MOTION CARRIED.

COMMISSIONER RIDDER MOVED, SECONDED BY VICE PRESIDENT BEHRENS TO APPROVE THE AVENUE OF LIGHTS HOLIDAY LIGHT DISPLAY ONE-YEAR AGREEMENT AS PRESENTED. UNANIMOUS. PRESIDENT FRANKENHOFF DECLARED THE MOTION CARRIED.

Director of Parks Seger stated that a staff selection committee narrowed the new Moorman Park playground choices to 3 and an open house was held at the Moorman Park shelter for the public to make the final selection. COMMISSIONER ERNST MOVED, SECONDED BY COMMISSIONER VANCAMP TO ACCEPT THE BID FROM PLAYPOWER LT FARMINGTON C/O ALL INCLUSIVE REC, LLC IN THE AMOUNT OF \$49,709.80 FOR NEW PLAYGROUND EQUIPMENT AT MOORMAN PARK. Gibble thanked Ed, and indicated we had a good turnout of children for the open house.

Director of Business Services Hilgenbrinck passed out an IPARKS preliminary damage report. It shows we will receive \$129,317.94 so far for the storm damage. He stated that if the bids come in higher than what they list for replacement they will consider the difference. Hilgenbrinck stated that if bids come close they might give us the extra to build a metal shelter, or to take care of code issues, etc. Seger stated again that the Clayton work camp workers really helped us out with the storm clean up as well as the work done by contractors.

Executive Director Dan Gibble presented photos showing an erosion issue on a neighboring property and Westview Golf Course. He stated that he wanted to make commissioners aware of the matter since Dennis Hoyt, the landowner, approached us about water running through his property that lines up with hole 24. He stated that water is moving over the surface on our property and both of us are experiencing surface erosion. Rick Miles spoke with Mr. Hoyt about possible short term solutions to the problem. Staff has also met with Matt Holtmeyer who is the developer for the new subdivision in that area. Gibble feels that the city should be involved and in his opinion feels the subdivision's storm water retention may be failing. Gibble stated that Mr. Hoyt and Mr. Holtmeyer are interested in solving the problem and Gibble suggested that Klingner's take a look at the storm water retention area to see if it is an issue to the erosion. A consensus of the board felt staff should meet with all players involved and look at a long term solution to the issue and what it might cost.

PUBLIC INPUT: Jeff Kerkhoff, 1221 Spruce, stated that Bob Mays was involved in park operations for many years and praised his work.

EXECUTIVE SESSION: In accordance with 5 ILCS, Par. 120/2c, COMMISSIONER VANCAMP MOVED, SECONDED BY COMMISSIONER MCGLOTHLIN THAT THE BOARD CONVENE INTO EXECUTIVE SESSION TO DISCUSS:

6. The setting of a price for sale or lease of property owned by the public body.

THE FOLLOWING ROLL CALL VOTES WERE CAST AND RECORDED:

COMMISSIONER RIDDER	YES
COMMISSIONER MCGLOTHLIN	YES
COMMISSIONER HOGGE	ABSENT
COMMISSIONER VANCAMP	YES
COMMISSIONER ERNST	YES
VICE PRESIDENT BEHRENS	YES
PRESIDENT FRANKENOFF	YES

PRESIDENT FRANKENHOFF DECLARED THE MOTION CARRIED.

COMMISSIONER ERNST MOVED, SECONDED BY COMMISSIONER RIDDER TO RESUME THE REGULAR MEETING. UNANIMOUS. PRESIDENT FRANKENHOFF DECLARED THE MOTION CARRIED.

President Frankenhoff stated that since the retreat was held he knows that Dan has been working on goal statements and asked if staff had any concerns with the retreat consensuses. Executive Director Gibble stated they didn't have any black and white differences, but objectives may suggest a different approach to reaching the same end result.

With no other business to discuss,

ADJOURN: COMMISSIONER ERNST MOVED, SECONDED BY COMMISSIONER MCGLOTHLIN TO ADJOURN. UNANIMOUS. PRESIDENT FRANKENHOFF DECLARED THE MOTION CARRIED.

Secretary

President

Date

Date