

QUINCY PARK DISTRICT  
1310 Washington Street  
Quincy, Illinois

Regular Meeting  
Emerson Community Center – Board Room

June 8, 2011  
6:00 P.M.

**ROLL CALL:**

The meeting was called to order by President Frankenhoff and upon the roll being called the following members were physically present at said location: President John Frankenhoff, Vice President Tom Behrens, Commissioners Chris Hogge, Jeff VanCamp, Mike Ridder, Patty McGlothlin and Tom Ernst.

No Park Commissioner was not permitted to attend the meeting by video or audio conference: none.

The following Park Commissioners were absent and did not participate in the meeting in any manner or to any extent whatsoever: none.

Attorney Matt Hutmacher was present, along with Executive Director - Dan Gible, Director of Parks - Ed Seger, Director of Business Services – Don Hilgenbrinck, Director of Program Services – Mike Bruns, Director of Golf – Matt Burry and Recording Secretary – Vicky Egbert.

**FINANCE:** VICE PRESIDENT BEHRENS MOVED, SECONDED BY COMMISSIONER VANCAMP TO APPROVE THE FINANCIAL REPORT AND ACCOUNTS PAYABLE AS PRESENTED. UNANIMOUS. PRESIDENT FRANKENHOFF DECLARED THE MOTION CARRIED.

**MINUTES:** COMMISSIONER ERNST MOVED, SECONDED BY COMMISSIONER RIDDER TO APPROVE THE MINUTES OF THE REGULAR MEETING ON MAY 11, 2011 AND STUDY SESSION ON MAY 23, 2011 AND APPROVE AND REMAIN CONFIDENTIAL THE EXECUTIVE SESSION MINUTES OF MAY 11, 2011 AS PRESENTED. UNANIMOUS. PRESIDENT FRANKENHOFF DECLARED THE MOTION CARRIED.

**PUBLIC COMMENTS:**

Jeff Kerkhoff, 1221 Spruce, spoke about his concern with property being taken by imminent domain for bikepaths. Executive Director Gible assured him that the Park District has no plans to do that and President Frankenhoff stated that we have never taken property by imminent domain.

**CORRESPONDENCE:**

1. Lauren Cox – Bob Mays Park.

### **EXECUTIVE DIRECTOR'S REPORT:**

Gibble stated the letter of correspondence about Bob Mays Park is timely considering our upcoming park tour and we will be able to see what her concerns are for that area of the park.

### **DIRECTOR'S REPORTS:**

**Parks:** Seger stated that the work on the Cherry Lane trail was finished today and a chain link fence will be put up on the steep side of the trail. President Frankenhoff asked about adding some extra fencing to the south side even though it's not our property to keep them from going into creek and Seger said they would look into that. Seger stated that we will be sending a letter to neighbors of Moorman Park and Ellington School children asking for their ideas for our playground open house. We are waiting for the water to go down on riverfront. He stated that the tennis court contractor should be in town this week and begin their work at South Park tennis courts.

**Business Services:** Hilgenbrinck had nothing to add to his report.

**Program Services:** Bruns reported the pools are up and running and very busy due to the hot weather. He stated that our summer programs began this week also. Sunday, June 12 is customer appreciation day with free admission to pools with food specials, and the batting cage will offer specials too. Bruns introduced our intern, Kayla Williams, from Northwest Missouri State University in Maryville, MO and stated that she will be here for the summer assisting in the recreation department.

**Golf:** Burry stated that the course is busy and Little Peoples begins next week with 260 participants signed up at this time and they are hoping for 350 this year. He stated that customer appreciation day is Sunday, June 12 with a cookout on the course. The ceremony for the Scotty Glasgow bench will be held on Thursday, June 16th. Burry stated the City tournament will be held on July 9 and 10<sup>th</sup> and are currently taking entries. Commissioner Hogge thanked Matt for helping with the Greater Raider golf outing.

### **DEPARTMENT HEAD PRESENTATION:**

Mike Bruns, Director of Program Services asked Mark Callaway, Recreation Supervisor to present the Quick Start tennis program for children under the age of 10 years old to the board and explained how the program works. Mark stated that we will add blended shadow lines at South and Upper Moorman. Racquets and balls were passed around to show the differences. The courts at Madison Park will be set up to accommodate 4 courts for quick start and the other court will remain for adult play. Bruns stated that we received a grant from the USTA that allowed us to purchase the equipment and we will loan it out at Batting Cage for use on the Moorman tennis courts. Gibble stated that the tennis association says that it's good for a large court and quick start court to be next to each other so parents can play with their children.

**CONSULTANT:** Matt Hutmacher stated that he is current on district matters.

**UNFINISHED BUSINESS:**

President Frankenhoff stated at last month's meeting he would be making Committee assignments and they are as follows:

Finance: Tom Behrens and Jeff VanCamp

Parks Foundation: John Frankenhoff and Jeff VanCamp

Planning: Chris Hogge

**NEW BUSINESS:**

Director of Business Services Hilgenbrinck stated that the 2010 audit was presented by our auditor at the finance meeting and there were no significant findings and recommends approval. COMMISSIONER ERNST MOVED, SECONDED BY COMMISSIONER HOGGE TO APPROVE THE 2010 AUDIT AS PRESENTED. Vice President Behrens stated this audit has a new look due to the addition of the CAFR financial reporting and thanked Don, his staff and Danielle Fler for the time it took to accomplish this and is proud of the report and hopes it receives the certification. UNANIMOUS. PRESIDENT FRANKENHOFF DECLARED THE MOTION CARRIED.

At this time, President Frankenhoff moved the Leisure Vision presentation to the end of the agenda.

VICE PRESIDENT BEHRENS MOVED, SECONDED BY COMMISSIONER VANCAMP TO APPROVE RESOLUTION NO. 11-4, ESTABLISHING PREVAILING WAGE FOR ADAMS COUNTY AS PRESENTED. THE FOLLOWING ROLL CALL VOTES WERE CAST AND RECORDED:

COMMISSIONER RIDDER	YES
COMMISSIONER MCGLOTHLIN	YES
COMMISSIONER HOGGE	YES
COMMISSIONER VANCAMP	YES
COMMISSIONER ERNST	YES
VICE PRESIDENT BEHRENS	YES
PRESIDENT FRANKENHOFF	YES

PRESIDENT FRANKENHOFF DECLARED THE MOTION CARRIED.

COMMISSIONER ERNST MOVED, SECONDED BY COMMISSIONER HOGGE TO APPROVE THE TENNIS COURT REPAIR AND COLOR FINISHING CHANGE ORDER #1 AS RECOMMENDED BY STAFF. UNANIMOUS. PRESIDENT FRANKENHOFF DECLARED THE MOTION CARRIED.

President Frankenhoff asked for a motion to table the changes to the board policy manual. COMMISSIONER ERNST MOVED, SECOND BY COMMISSIONER RIDDER TO TABLE TO NEXT MONTHS MEETING. UNANIMOUS. PRESIDENT FRANKENHOFF DECLARED THE MOTION CARRIED. Gibble asked for another commissioner to assist with the changes to the board policy manual and Commissioner Ernst volunteered.

Gibble stated that at this time Ron Vine from Leisure Vision is here to present the findings from the community wide survey. Gibble passed out items that staff feels floated to the top from the information received from the survey. Ron Vine stated that they received 433 out of 2000 surveys with a +/- 4 % margin of error from 4 quadrants in the community. He stated that usage ratings are higher than the national and Illinois benchmarks with 2/3 of households using district facilities.

Major findings – Current System are: Usage of parks is very high; picnic areas and shelters are most used facilities; opportunities exist to improve conditions of the parks; Batting Cage operation is the most used revenue facility; residents generally feel safe in the parks; 41% of households have used the CCLP trail; and very satisfied ratings regarding value of Park District is high.

Major findings – Community's Vision for the Future System are: households have needs for wide range of park and recreation facilities and programs; walking/biking trails, picnic areas and shelters, small neighborhood parks, and playground equipment most important facilities in all four quadrants; support exists for extending the CCLP trail; and building a new Wavering Aquatic Center most supported action.

Commissioner VanCamp asked about the ratings systems and if the survey gave guidelines to the "excellent", "fair", etc. rating and Mr. Vine stated that it was left up to the customers to establish their perception of the definition. Gibble stated that this information will help us to affirm things we already know and show us some new points to take action on, and plan for. For example: neighborhood parks are important to all 4 quadrants and he would like to see us consider a park in the SE quadrant of Quincy to meet those needs. He thanked Mr. Vine for their work on the survey. Mr. Vine thanked the commissioners and staff for their time and allowing the survey to be done and acknowledged that it takes courage to look at yourself.

Commissioner Ernst asked how shelter park patrons get assistance if they have a problem and Gibble stated that we are currently changing that procedure and will have them call our park ranger directly instead of calling the police non-emergency number and dispatching the park ranger to the park.

**PUBLIC INPUT:**

Jeff Kerkhoff, 1221 Spruce, stated that he was very impressed with the survey and commented on the results.

**EXECUTIVE SESSION:** In accordance with 5 ILCS, Par. 120/2c, COMMISSIONER RIDDER MOVED, SECONDED BY COMMISSIONER MCGLOTHLIN THAT THE BOARD CONVENE INTO EXECUTIVE SESSION TO DISCUSS:

#6. The setting of a price for sale or lease of property owned by the public body.  
**THE FOLLOWING ROLL CALL VOTES WERE CAST AND RECORDED:**

COMMISSIONER MCGLOTHLIN	YES
COMMISSIONER HOGGE	YES
COMMISSIONER VANCAMP	YES
COMMISSIONER ERNST	YES
COMMISSIONER RIDDER	YES
VICE PRESIDENT BEHRENS	YES
PRESIDENT FRANKENOFF	YES

**PRESIDENT FRANKENHOFF DECLARED THE MOTION CARRIED.**

COMMISSIONER ERNST MOVED, SECONDED BY COMMISSIONER VANCAMP TO RESUME THE REGULAR MEETING. UNANIMOUS. PRESIDENT FRANKENHOFF DECLARED THE MOTION CARRIED.

Executive Director Gible reminded the board about the June 10th study session/park tour and to dress casually and that the itinerary is a working timeline and can be adjusted as needed. He reminded everyone that we will not be taking any board action just discussion throughout the day.

With no other business to discuss,

**ADJOURN:** COMMISSIONER ERNST MOVED, SECONDED BY COMMISSIONER RIDDER TO ADJOURN. UNANIMOUS. PRESIDENT FRANKENHOFF DECLARED THE MOTION CARRIED.

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Secretary

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President

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Date

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Date