

QUINCY PARK DISTRICT
1310 Washington Street
Quincy, Illinois

Regular Meeting
Emerson Community Center – Board Room

May 11, 2011
6:00 P.M.

ROLL CALL:

The meeting was called to order by President Frankenhoff and upon the roll being called the following members were physically present at said location: President John Frankenhoff, Vice President Tom Behrens, Commissioners Chris Hogge, Jeff VanCamp and Tom Ernst.

No Park Commissioner was not permitted to attend the meeting by video or audio conference: none.

The following Park Commissioners were absent and did not participate in the meeting in any manner or to any extent whatsoever: Mike Ridder and Patty McGlothlin.

Attorney Matt Hutmacher was present, along with Executive Director - Dan Gible, Director of Parks - Ed Seger, Director of Business Services – Don Hilgenbrinck, Director of Program Services – Mike Bruns, Director of Golf – Matt Burry and Recording Secretary – Vicky Egbert.

FINANCE: VICE PRESIDENT BEHRENS MOVED, SECONDED BY COMMISSIONER VANCAMP TO APPROVE THE FINANCIAL REPORT AND ACCOUNTS PAYABLE AS PRESENTED. UNANIMOUS. PRESIDENT FRANKENHOFF DECLARED THE MOTION CARRIED.

MINUTES: COMMISSIONER VANCAMP MOVED, SECONDED BY COMMISSIONER HOGGE TO APPROVE THE MINUTES OF THE REGULAR MEETING ON APRIL 13, 2011 AND STUDY SESSION ON APRIL 25, 2011 AS PRESENTED. UNANIMOUS. PRESIDENT FRANKENHOFF DECLARED THE MOTION CARRIED.

PUBLIC COMMENTS:

Chuck Bevelheimer with the City of Quincy's Planning Department, spoke to the board concerning the city's riverfront connector trail. He stated they received \$573,075 in grant dollars for the project. Klingner's was hired to develop a plan and noticed congestion at the North Side Boat Club entrance. He stated that a fence is now needed but they are working on plans to keep an 8 ft wide pedestrian/bike path from Clat Adams Park to Edgewater Park. They are looking into moving the boat club as long as IDOT will help make it happen and only then will they do it. He asked the park district for a letter of support to close the crossing at the North Side Boat Club and Edgewater Park and ask the railroad to build a new grade crossing similar to the crossing at the south end of Edgewater Park. The trail would be on the east side of the road and a fence between the trail and tracks much like Clat Adams with plant screenings. If this happens, we will end up having a couple of acres of open space that we will ask

for ideas from the park district about developing at a later date. Gibble appreciates Chuck's hard work to maintain the 8 ft trail width and President Frankenhoff stated that this project only benefits the park district. Frankenhoff stated that the board is comfortable with the letter of support as presented for the project.

Jeff Kerkhoff, 1221 Hampshire, congratulated the new board members and reminded the board to keep expenses down.

CORRESPONDENCE:

1. Fierce Auto Parts Co. – Thank you;
2. AIM at Melanoma – Thank you;
3. IAM&AW – Thank you;
4. Randy & Ian Krutmeier – Bob Mays Park.

President Frankenhoff would like to see us to publicly acknowledge the volunteers at our monthly meetings.

EXECUTIVE DIRECTOR'S REPORT:

Gibble stated that a group of Jr. High students recently worked on a project with Ed Seger's cooperation, and thanked them for their efforts. Gibble stated that there were handouts delivered with the board packet last week. He stated that at the June board meeting he has asked Sally Westerhoff to speak on behalf of the Humane Society's dog park. He stated that he is working on retreat and park tour dates and would be announcing those soon. Gibble stated that Friends of Log Cabins are applying for a grant for site planning and saving roofs short term. They will report at the June board meeting with a report for what needs to be repaired or replaced on the cabins. They would like all that are able to come for a photo on Friday, May 13, 2011 at 11:15am for the "This Place Matters" grant application and Betty Gebhardt is here to answer questions tonight. He stated that after this report is finalized we will be looking at a more structured agreement with them and the Antique Auto Museum to match what we're doing with the Women's City Club and Villa Kathrine. Gibble stated that the Board Policy Manual might need some attention/corrections and asked commissioners to look at it for any changes they would like to see made to the document and get them back to him for the June meeting.

DIRECTOR'S REPORTS:

Parks: Boots Bush soccer fields are being played on and the Boots Bush baseball field drainage system is nearly complete. He stated that Clat Adams and Washington Park fountains are functional. Madison Park tennis court contractor will be here June 6 to do the contracted work on our courts. Staff is busy keeping up with the mowing and special events being held in the next few weeks.

Business Services: Hilgenbrinck stated that we received our May replacement tax \$68,457.18 and we are \$14,800 over last years to date.

Program Services: Bruns reminded everyone about the Gardner Park playground ribbon cutting ceremony and plans to have our after school program kids there along with some refreshments. Youth soccer will be complete next week and adult softball is underway and youth baseball/softball leagues are forming. He stated that the Tennis carnival will be held on Sunday, May 15 at Reservoir tennis courts from 1 – 3pm . Both pools will open on May 28, if weather permits.

Golf: Burry stated that we have completed 3 drinking fountains on the course but have not yet completed the irrigation work. Adult lessons started this week and Westview will hold the 3rd annual golf carnival from 3-5pm on Sunday, May 15th around the putting green area. He stated that Alarm systems has completed work on our system so that ties in with our smoke detectors. Hilgenbrinck stated that we get safety grant dollars and only costs the district \$10 more per month.

DEPARTMENT HEAD PRESENTATION: Don Hilgenbrinck, Director of Business Services

Hilgenbrinck stated that this document is a work in progress and we are pulling in costs/information from the facility, parks, westview audits, equipment lists, etc. and as we get the ADA and OSHA audits they will be included and broken into periods by definable categories. The other function of this document is how to fund these projects and will be a possible retreat topic. Headings, key, group, based on how many years each one stands for and the key is broken down by safety, efficiency cost savings, scheduled or unscheduled replacement, etc. and can be redefined as needed. Frankenhoff would like to see us add the ADA and OSHA requirements to the key as stand alone items. Hilgenbrinck stated that they have hidden columns that have that information on them and Frankenhoff would like to see the park totals stand out more than the existing sample.

REPORT ON IAPD LEGISLATIVE CONFERENCE: TOM BEHRENS

Vice President Behrens stated that the conference was a great opportunity to spend time with Dan and they attended a reception with Jil Tracy. One of the biggest issues he found is that elected officials should give more weight to other elected officials. He stated there is \$61,700,000 million dollars in OSLAD funds and the governor has been borrowing from those funds and is supposed to pay those dollars back in 18 months. Behrens suggested commissioners write letters and emails when the current session closes and possibly go to Tracy's and Sullivan's office to meet with them personally and keep in their minds that we are interested in those dollars. He shared tips to meeting with our representatives and how to enhance a visit with them. Gible stated that he has found that both Tracy and Sullivan respond to emails in the past and found them both easy to work with.

CONSULTANT: Matt Hutmacher stated that he is current on district matters.

UNFINISHED BUSINESS:

Executive Director Gibble stated that at last month's study session two commissioners asked about the possibility of getting a second opinion on the repairs to the Quinsippi Island bridge and as he has listened to the engineers he feels that we are 5-10 years out on these repairs. He stated that our next already contracted inspection is due next year and recommends that we have it done, assess any additional deterioration to the bridge and then maybe get another opinion for any pressing repairs at that time. COMMISSIONER ERNST MOVED, SECONDED BY VICE PRESIDENT BEHRENS TO APPROVE STAFF RECOMMENDATION TO NOT RETAIN A SECOND ENGINEERING FIRM TO DO AN ANALYSIS AT THIS TIME. UNANIMOUS. PRESIDENT FRANKENHOFF DECLARED THE MOTION CARRIED.

NEW BUSINESS:

At this time, President Frankenhoff turned the meeting over to Executive Director Gibble for the annual reorganization of the board officers. Gibble opened the floor for nominations. COMMISSIONER BEHRENS MOVED, SECONDED BY COMMISSIONER ERNST TO NOMINATE JOHN FRANKENHOFF AS PRESIDENT. Gibble asked a motion to close the nominations. COMMISSIONER ERNST MOVED, SECONDED BY COMMISSIONER BEHRENS TO CLOSE THE NOMINATIONS. THE FOLLOWING ROLL CALL VOTES WERE CAST AND RECORDED:

COMMISSIONER HOGGE	YES
COMMISSIONER VANCAMP	YES
COMMISSIONER ERNST	YES
COMMISSIONER RIDDER	ABSENT
COMMISSIONER MCGLOTHLIN	ABSENT
COMMISSIONER BEHRENS	YES
COMMISSIONER FRANKENHOFF	YES

Executive Director Gibble turned the meeting back over to President Frankenhoff. President Frankenhoff asked for a nomination for Vice President. COMMISSIONER HOGGE MOVED, SECONDED BY COMMISSIONER VANCAMP TO NOMINATE TOM BEHRENS AS VICE PRESIDENT. President Frankenhoff asked for a motion to close the nominations. COMMISSIONER ERNST MOVED, SECONDED BY COMMISSIONER VANCAMP TO CLOSE THE NOMINATIONS. THE FOLLOWING ROLL CALL VOTES WERE CAST AND RECORDED:

COMMISSIONER VANCAMP	YES
COMMISSIONER ERNST	YES
COMMISSIONER RIDDER	ABSENT
COMMISSIONER MCGLOTHLIN	ABSENT
COMMISSIONER HOGGE	YES

COMMISSIONER BEHRENS	YES
PRESIDENT FRANKENHOFF	YES

PRESIDENT FRANKENHOFF DECLARED THE MOTION CARRIED.

President Frankenhoff asked for a nomination for Secretary, Treasurer and Attorney. VICE PRESIDENT BEHRENS MOVED, SECONDED BY COMMISSIONER HOGGE TO NOMINATE DAN GIBBLE AS SECRETARY, DON HILGENBRINCK AS TREASURER AND MATT HUTMACHER AS ATTORNEY. President Frankenhoff asked for a motion to close the nominations. COMMISSIONER ERNST MOVED, SECONDED BY COMMISSIONER HOGGE TO CLOSE THE NOMINATIONS. THE FOLLOWING ROLL CALL VOTES WERE CAST AND RECORDED:

COMMISSIONER ERNST	YES
COMMISSIONER RIDDER	ABSENT
COMMISSIONER MCGLOTHLIN	ABSENT
COMMISSIONER HOGGE	YES
COMMISSIONER VANCAMP	YES
VICE PRESIDENT BEHRENS	YES
PRESIDENT FRANKENHOFF	YES

PRESIDENT FRANKENHOFF DECLARED THE MOTION CARRIED.

President Frankenhoff stated that he will announce committee appointments at a later date.

Executive Director Gible thanked Don for his work on the district's utility rates. Hilgenbrinck explained that we signed a contract based on authority given by the board last month with Ameren Energy Marketing for a period of two years beginning in October, 2011 saving the district approximately \$15,428.

Director of Parks Seger stated that we had a maintenance facility OSHA audit and it is being presented tonight as information only. Seger stated that in the past we have been doing some in-house work to save money and will most likely use a licensed electrician for our electrical needs in the future and to fix existing issues. He stated that we are guilty of hoarding old drums, signs, etc. and will work on those issues identified in the audit.

PUBLIC INPUT:

Jeff Kerkhoff, 1221 Hampshire, asked questions on draft of comprehensive strategic planning and repair/replace water line on the lower road at Berrian Park and playground replace safety surface and replace surface on Berrian tennis courts.

Betty Gebhardt, asked about All America Park sidewalk and if the dip is on the list for repairs.

**EXECUTIVE SESSION: In accordance with 5 ILCS, Par. 120/2c,
COMMISSIONER VANCAMP MOVED, SECONDED BY COMMISSIONER HOGGE
THAT THE BOARD CONVENE INTO EXECUTIVE SESSION
TO DISCUSS:**

#1. The appointment, employment, compensation, discipline, performance, or dismissal of specific employees of the public body or legal counsel for the public body, including hearing testimony on a complaint lodged against an employee of the public body or against legal counsel for the public body to determine its validity.

#6. The setting of a price for sale or lease of property owned by the public body.

THE FOLLOWING ROLL CALL VOTES WERE CAST AND RECORDED:

COMMISSIONER RIDDER	ABSENT
COMMISSIONER MCGLOTHLIN	ABSENT
COMMISSIONER HOGGE	YES
COMMISSIONER VANCAMP	YES
COMMISSIONER ERNST	YES
VICE PRESIDENT BEHRENS	YES
PRESIDENT FRANKENOFF	YES

PRESIDENT FRANKENHOFF DECLARED THE MOTION CARRIED.

COMMISSIONER ERNST MOVED, SECONDED BY COMMISSIONER HOGGE TO RESUME REGULAR MEETING. UNANIMOUS. PRESIDENT FRANKENHOFF DECLARED THE MOTION CARRIED.

With no other business to discuss,

ADJOURN: VICE PRESIDENT BEHRENS MOVED, SECONDED BY COMMISSIONER ERNST TO ADJOURN. UNANIMOUS. PRESIDENT FRANKENHOFF DECLARED THE MOTION CARRIED.

Secretary

President

Date

Date