

QUINCY PARK DISTRICT
1310 Washington Street
Quincy, Illinois

Regular Meeting
Emerson Community Center – Board Room

March 9, 2011
6:00 P.M.

ROLL CALL:

The meeting was called to order by President Frankenhoff and upon the roll being called the following members were physically present at said location: President John Frankenhoff, Vice President Tom Behrens, Commissioners Mike Ridder, Patty McGlothlin, Chris Hogge, and Terry Anastas. No Park Commissioner was permitted to attend the meeting by video or audio conference.

The following Park Commissioners were absent and did not participate in the meeting in any manner or to any extent whatsoever: Commissioner Don Adolfs. Executive Director – Dan Gibble was present, along with Director of Parks - Ed Seger, Director of Business Services – Don Hilgenbrinck, Director of Program Services – Mike Bruns, Director of Golf – Matt Burry and Recording Secretary – Lynn Fischer. Attorney Matt Hutmacher was not present.

FINANCE: COMMISSIONER ANASTAS MOVED, SECONDED BY COMMISSIONER BEHRENS TO APPROVE THE FINANCIAL REPORT AND ACCOUNTS PAYABLE AS PRESENTED. UNANIMOUS. PRESIDENT FRANKENHOFF DECLARED THE MOTION CARRIED.

MINUTES: COMMISSIONER HOGGE MOVED, SECONDED BY COMMISSIONER MCGLOTHLIN TO APPROVE THE MINUTES OF THE REGULAR MEETING OF FEBRUARY 16, 2011 AND THE STUDY SESSION OF FEBRUARY 28, 2011. UNANIMOUS. PRESIDENT FRANKENHOFF DECLARED THE MOTION CARRIED.

PUBLIC COMMENTS: Jeff Kerkhoff commented on the sledding season at Berrian Park and how well the new crosswalk worked this year thanks to the City of Quincy and the Quincy Park District.

CORRESPONDENCE: None.

EXECUTIVE DIRECTOR'S REPORT: Executive Director Dan Gibble congratulated Rome Frericks on passing his first year of Maintenance Management School. Gibble mentioned the E-mail sent to Commissioners regarding three possible dates for the May study session. Stated that this session is for key presenters to attend. Commissioners are to let Gibble know whether May 17, 23, or 24 will work best for them. Gibble said he will be reviewing comprehensive planning information with the staff at the Staff Meeting tomorrow morning.

DIRECTOR'S REPORTS:

Parks: Seger stated this is a busy time. Commented on the additional snow removal and that the Parks Department is currently working on bid processes for projects. They are also working on tree overlook maintenance. He, Rome and Chris are busy doing park audits and moving on to facility audits. Commented that the process is going well and the board would hear more at the next study session.

Business Services: Hilgenbrinck commented that he and Vicky have been certified for FOIA and the Open Meetings Act. Also stated that in March we received \$26,242 in Replacement Tax which is 16% over last year.

Program Services: Bruns stated that his department just had the annual date night events and they had a good turnout. The annual job fair was held March 8 with 124 people applying. Bruns mentioned that Youth Soccer registration is underway and the Batting Cage will open for the season on April 9.

Golf: Burry stated Westview is getting busy and that rounds of golf are way ahead of last year. He and Rick Miles are doing the Westview facility audit for the next study session. Burry mentioned that Westview is using the grant safety money awarded to the District to install five fire alarms throughout the clubhouse.

DEPARTMENT HEAD PRESENTATION: Ed Seger, Director of Parks referred to the handout and reported on the Moorman Park Playground timeline. He explained the first page is dates for the project timeline. There will be an open house in June for input from the public to provide information for the proposals. We should receive the proposals back in mid-June and internal staff will evaluate and select the top three. Public input for the top three will be late July with approval of the final playground to follow at the August board meeting. Seger explained this project is a little higher than Gardner Playground. Project components may include tire swings, a climbing wall and age 2-5 and 5-12 lots. Seger explained evaluation criteria: cost will not be a factor as they know our budget. Seger will tell the company things we are looking for and then what we do not want. Gibble said the new playground install will also address accessible walkway to the system. Commissioner Hogge asked Gibble if he had received his suggestions. Gibble said he had and would forward catalog to Seger. Commissioner Anastas asked who would be invited to the open house for the playground and Seger stated there would be public advertisement and invites based on G.I.S. addresses in the Moorman/Wavering neighborhood.

CONSULTANT: Matt Hutmacher absent. No report.

UNFINISHED BUSINESS: None.

NEW BUSINESS: RESOLUTION 11-02, PARTICIPATION IN THE STATE OF ILLINOIS FEDERAL SURPLUS PROPERTY PROGRAM. COMMISSIONER RIDDER MOVED, SECONDED BY COMMISSIONER BEHRENS TO APPROVE RESOLUTION 11-02. UNANIMOUS.

RESOLUTION 11-03, RESOLUTION DESIGNATING FREEDOM OF INFORMATION OFFICERS AS DONALD HILGENBRINCK AND VICKY EGBERT. COMMISSIONER RIDDER MOVED, SECONDED BY COMMISSIONER HOGGE TO APPROVE RESOLUTION 11-03. UNANIMOUS.

GIBBLE EXPLAINED THE 2011 OPEN MEETINGS ACT DESIGNEES AND RECOMMENDED THE LIST OF NAMES ATTACHED FOR APPROVAL. COMMISSIONER RIDDER MOVED, SECONDED BY COMMISSIONER MCGLOTHLIN. UNANIMOUS.

GIBBLE EXPLAINED RENEWAL OF VILLA KATHERINE SUBLEASE STATING THE ONLY CHANGES WERE THE DATES AND HE RECOMMENDS APPROVAL. COMMISSIONER ANASTAS MOVED, SECONDED BY COMMISSIONER HOGGE. UNANIMOUS.

ED SEGER EXPLAINED THE MAINTENANCE DREDGING BID RECOMMENDING APPROVAL FOR CANTON MARINE AND TOWING TO DO DREDGING AT \$375 PER HOUR. THIS ALSO ALLOWS US TO GO OVER THE BUDGET AMOUNT IF NECESSARY. COMMISSIONER RIDDER MOVED, SECONDED BY COMMISSIONER MCGLOTHLIN. UNANIMOUS.

PUBLIC INPUT: Jeff Kerkhoff commented again on the sign and crosswalk at 12th & Cherry Streets by Berrian Park. He commented on the Finance Committee Meeting discussion of bond and cash flow issues. Commented on choppy bond rates and possible rate spikes. He stated possible solutions would be a line of credit instead of bonds and commented that there was mention of a need for revenues during the Finance Committee meeting. Explained the possibility of billing employees out to other agencies possibly for a day every other week. Gibble responded to his comment on the loaning out of employees by stating Kerkhoff is making the assumption that our employees have extra time on their hands and Gibble stated that our staff has no time to bill themselves out. Gibble thanked Kerkhoff for his suggestions. Kerkhoff responded that he thinks two days a month would be more reasonable and that he was just following up on the Finance Committee meeting.

EXECUTIVE SESSION: In accordance with 5 ILCS, Par. 120/2c, I move that the Board convene into Executive Session to discuss: **(ROLL CALL VOTE)**

1. The appointment, employment, compensation, discipline, performance, or dismissal of specific employees of the public body or legal counsel for the public body, including hearing testimony on a complaint lodged against an employee of the public body or against legal counsel for the public body to determine its validity.

5. The purchase or lease of real property for the use of the public body, including meetings held for the purpose of discussing whether a particular parcel should be acquired.

11. Litigation, when an action against, affecting or on behalf of the particular public body has been filed and is pending before a court or administrative tribunal, or when the public body finds that an action is probable or imminent, in which case the basis for the finding shall be recorded and entered into the minutes of the closed meeting. **THE FOLLOWING ROLL CALL**

VOTES WERE CAST AND RECORDED:

**COMMISSIONER RIDDER
COMMISSIONER MCGLOTHLIN
COMMISSIONER HOGGE
COMMISSIONER ANASTAS
VICE PRESIDENT BEHRENS
PRESIDENT FRANKENHOFF**

UNANIMOUS. PRESIDENT FRANKENHOFF DECLARED THE MOTION CARRIED.

COMMISSIONER HOGGE MOVED, SECONDED BY COMMISSIONER RIDDER TO RESUME THE REGULAR MEETING. UNANIMOUS. PRESIDENT FRANKENHOFF DECLARED THE MOTION CARRIED.

With no other business to discuss,

ADJOURN: COMMISSIONER RIDDER MOVED, SECONDED BY COMMISSIONER MCGLOTHLIN TO ADJOURN. UNANIMOUS. PRESIDENT FRANKENHOFF DECLARED THE MOTION CARRIED.

Secretary

President

Date

Date