

QUINCY PARK DISTRICT
1310 Washington Street
Quincy, Illinois

Regular Meeting
Emerson Community Center – Board Room

February 16, 2011
6:00 P.M.

ROLL CALL:

The meeting was called to order by President Frankenhoff and upon the roll being called the following members were physically present at said location: President John Frankenhoff, Vice President Tom Behrens, Commissioners Mike Ridder, Patty McGlothlin and Terry Anastas.

No Park Commissioner was not permitted to attend the meeting by video or audio conference: none.

The following Park Commissioners were absent and did not participate in the meeting in any manner or to any extent whatsoever: Don Adolfs and Chris Hogge.

Attorney Matt Hutmacher was present, along with Executive Director - Dan Gible, Director of Parks - Ed Seger, Director of Business Services – Don Hilgenbrinck, Director of Program Services – Mike Bruns, Director of Golf – Matt Burry and Recording Secretary – Vicky Egbert.

FINANCE: VICE PRESIDENT BEHRENS MOVED, SECONDED BY COMMISSIONER ANASTAS TO APPROVE THE FINANCIAL REPORT AND ACCOUNTS PAYABLE AS PRESENTED. UNANIMOUS. PRESIDENT FRANKENHOFF DECLARED THE MOTION CARRIED.

MINUTES: COMMISSIONER ANASTAS MOVED, SECONDED BY COMMISSIONER MCGLOTHLIN TO APPROVE THE MINUTES OF THE MINUTES OF THE REGULAR MEETING OF JANUARY 19, 2011 AND THE STUDY SESSION OF JANUARY 24, 2011 AND TO APPROVE AND REMAIN CONFIDENTIAL THE MINUTES OF THE EXECUTIVE SESSION OF JANUARY 19, 2011 AS PRESENTED. UNANIMOUS. PRESIDENT FRANKENHOFF DECLARED THE MOTION CARRIED.

PUBLIC COMMENTS: None.

CORRESPONDENCE:

1. Tyler Maggert – Skatepark request, Gible stated that since he has been with the district, the comments in our suggestion box have been predominantly from kids requesting a skatepark.

EXECUTIVE DIRECTOR'S REPORT:

Gible gave recognition to Mark Callaway for taking care of the building while our custodian was away on funeral leave. He noted that Rome Frericks recently completed his first year at Maintenance Management School in Wheeling, WV and Chris Veihl also attended and graduated by passing his second year exam.

Additionally, he noted that the groups work in teams to develop a 60 acre park and Chris' team won first place, which is very impressive. Gibble noted that the Park District fared well in the new edition of the Chamber of Commerce book by the way of pictures. He stated that he has no need for an executive session tonight. He reported that the rescheduled focus group is meeting tomorrow night and they expect a good turnout with a report to be presented at the next board study session being held on February 28, 2011.

DIRECTOR'S REPORTS:

Parks: Seger stated that snow removal has dominated the last several weeks and this all happened while Chris and Rome were at Maintenance Management School and the labor force performed very well in their absence. He stated that he is working on bid documents, continuing with tree overlook maintenance and updating the park audits. Commissioner Ridder stated that he received positive comments from park patrons using South Park during the snow time and thanked staff for the snow removal efforts. Commissioner Anastas asked about the trees and lights at Reservoir Park tennis courts and Seger stated that the tree work is on the maintenance schedule.

Business Services: Hilgenbrinck stated that anyone that wants to do the FOIA or Open Meetings Act training, the information is on the Attorney General's website.

Program Services: Bruns stated that the annual date nights are coming up March 5-6. Staff will be holding a job fair on March 8, 2011 at Emerson. He stated we have applied for a tennis grant and received word that we received \$1,000 to buy some quick start equipment and get started with that program and will also be applying for a line grant to paint lines on the courts too.

Golf: Burry stated the course has received a lot of phone calls and the course will not be open this weekend due to the soggy turf.

DEPARTMENT HEAD PRESENTATION: Mike Bruns, Director of Program Services

Bruns passed out information that shows how we establish programs and program fees by determining the need, establishing a budget, establishing the fee, deciding if we have space to offer the program, etc. He gave an example of a budget for a new program and how many participants it will take to be able to offer that program. Fees can be determined by the community and need and who else might be offering those programs.

At this time, Commissioner Adolfs entered the meeting.

CONSULTANT: Matt Hutmacher stated that he is current on district matters.

UNFINISHED BUSINESS:

Executive Director Gibble stated that based on conversation at last month's meeting, staff used the information to establish a list of projects that can be funded with the prior bond issues in the amount of \$500,000 and move forward with this list of projects. Page 31 represents the items approved at the January board meeting and also the proposed projects for funding that make up the \$500,000. He stated that additional projects are listed to be funded with the 2011 bond issue also. COMMISSIONER MCGLOTHLIN MOVED, SECONDED BY COMMISSINER RIDDER TO APPROVE THE 2011 CAPITAL PROJECTS LIST AS PRESENTED. Under discussion, President Frankenhoff reminded commissioners that there is a playground for Moorman Park on the list and stated that we are using dollars committed to CCLP to fund these projects, but that money will be paid back when the new bond is issued. He stated that we are looking at an October bond letting to save interest and other costs for the 2011 bond issue. UNANIMOUS. PRESIDENT FRANKENHOFF DECLARED THE MOTION CARRIED.

NEW BUSINESS:

COMMISSIONER ANASTAS MOVED, SECONDED BY COMMISSIONER MCGLOTHLIN TO APPROVE RESOLUTION NO. 11-01 AMENDMENT NUMBER 1 TO QUINCY PARK DISTRICT FLEX PLAN DOCUMENT LIMITATION ON REIMBURSEMENT OF OVER THE COUNTER MEDICINES AMENDMENT. UNANIMOUS. PRESIDENT FRANKENHOFF DECLARED THE MOTION CARRIED.

Director of Business Services Hilgenbrinck stated that a lot of research and time has gone into the technology project for the district to date and gave thanks to John Frankenhoff for his expertise that helped to save the district project dollars. VICE PRESIDENT BEHRENS MOVED, SECONDED BY COMMISSIONER MCGLOTHLIN TO APPROVE STAFF RECOMMENDATION OF THE 2011 TECHNOLOGY PROJECT WITH FUNDING AS OUTLINED IN THE STAFF RECOMMENDATION. THE FOLLOWING ROLL CALL VOTES WERE CAST AND RECORDED:

COMMISSIONER HOGGE	ABSENT
COMMISSIONER ANASTAS	YES
COMMISSIONER ADOLFS	YES
COMMISSIONER RIDDER	ABSTAIN
COMMISSIONER MCGLOTHLIN	YES
VICE PRESIDENT BEHRENS	YES
PRESIDENT FRANKENHOFF	YES

PRESIDENT FRANKENHOFF DECLARED THE MOTION CARRIED.

Executive Director Gibbled stated that he will be speaking with the Women's City Club officers to let them know that we are working on a study/analysis for repairs,etc. and about begin budgeting for those repairs. COMMISSIONER RIDDER MOVED, SECONDED BY COMMISSIONER ANASTAS TO APPROVE THE ONE YEAR LICENSE AGREEMENT WITH THE WOMEN'S CITY CLUB AS

PRESENTED. UNANIMOUS. PRESIDENT FRANKENHOFF DECLARED THE MOTION CARRIED.

VICE PRESIDENT BEHRENS MOVED, SECONDED BY COMMISSIONER MCGLOTHLIN TO APPROVE STAFF RECOMMENDATION OF THE FUEL BID FOR 2011 WITH TWO RIVERS FS, INC. FOR THE PERIOD OF March 1, 2011 – February 29, 2012. UNANIMOUS. PRESIDENT FRANKENHOFF DECLARED THE MOTION CARRIED.

VICE PRESIDENT BEHRENS MOVED, SECONDED BY COMMISSIONER MCGLOTHLIN TO APPROVE THE WESTVIEW GOLF COURSE GROUNDS MAINTENANCE CHEMICAL BIDS AS PRESENTED. UNANIMOUS. PRESIDENT FRANKENHOFF DECLARED THE MOTION CARRIED.

Director of Parks Seger stated that recently we experienced more moisture in the activity center and the gymnasium. He stated that the solid membrane roof on that part of the building is failing. He stated that ice damming has stressed the gutters and downspouts and this seems to be accelerating. Seger stated this work needs to be addressed in the 2011 bond to stop further damage to the inside of the building.

PUBLIC INPUT: None.

EXECUTIVE SESSION: None.

With no other business to discuss,

ADJOURN: COMMISSIONER RIDDER MOVED, SECONDED BY COMMISSIONER MCGLOTHLIN TO ADJOURN. UNANIMOUS. PRESIDENT FRANKENHOFF DECLARED THE MOTION CARRIED.

Secretary

President

Date

Date