

QUINCY PARK DISTRICT
1310 Washington Street
Quincy, Illinois

Regular Meeting
Emerson Community Center – Board Room

January 19, 2011
6:00 P.M.

ROLL CALL:

The meeting was called to order by President Frankenhoff and upon the roll being called the following members were physically present at said location: President John Frankenhoff, Vice President Tom Behrens, Commissioners Mike Ridder, Patty McGlothlin, Don Adolfs and Terry Anastas.

No Park Commissioner was not permitted to attend the meeting by video or audio conference: none.

The following Park Commissioners were absent and did not participate in the meeting in any manner or to any extent whatsoever: Chris Hogge
Attorney Matt Hutmacher was present, along with Executive Director - Dan Gibble, Director of Parks - Ed Seger, Director of Business Services – Don Hilgenbrinck, Director of Program Services – Mike Bruns, Director of Golf – Matt Burry and Recording Secretary – Vicky Egbert.

PUBLIC HEARING: President Frankenhoff called the Public Hearing to order. He stated that the 2011 Budget and Appropriation Ordinance is the legal instrument that permits the district to authorize expenditures and receive revenue. This ordinance is an inflated version of the proposed FY2011 operating budget in an effort to provide greater flexibility for unforeseen expenditures and revenues. The proposed 2011 Budget and Appropriation Ordinance has been available for public inspection from December 19, 2010 through January 19, 2011. There is no public comment to report at this time. Included with the staff recommendation for the 2011 Budget and Appropriation Ordinance, located in this packet, is a summary of the proposed FY2011 operating budget compared to the previous year as well as the 2011 Budget and Appropriation comparison compared to the previous year. Final adoption of the proposed 2011 Budget and Appropriation Ordinance is scheduled for later in this meeting. Final adoption of the proposed FY2011 operating budget is also scheduled for tonight's meeting. Under public input, Jeff Kerkhoff, 1221 Spruce spoke on things that are no longer offered in the park system and expressed his disappointment for such. President Frankenhoff stated at the conclusion of remarks that everyone has had an opportunity to state their position on the potential increase and I will now close the hearing. COMMISSIONER ANASTAS MOVED, SECONDED BY VICE PRESIDENT BEHRENS TO CLOSE THE PUBLIC HEARING. THE FOLLOWING ROLL CALL VOTES WERE CAST AND RECORDED:

COMMISSIONER MCGLOTHLIN	YES
COMMISSIONER HOGGE	ABSENT
COMMISSIONER ANASTAS	YES

COMMISSINER ADOLFS	YES
COMMISSIONER RIDDER	YES
VICE PRESIDENT BEHRENS	YES
PRESIDENT FRANKENHOFF	YES

PRESIDENT FRANKENHOFF DECLARED THE MOTION CARRIED.

FINANCE: COMMISSIONER ANASTAS MOVED, SECONDED BY VICE PRESIDENT BEHRENS TO APPROVE THE FINANCIAL REPORT AND ACCOUNTS PAYABLE AS PRESENTED. UNANIMOUS. PRESIDENT FRANKENHOFF DECLARED THE MOTION CARRIED.

MINUTES: COMMISSIONER RIDDER MOVED, SECONDED BY COMMISSIONER MCGLOTHLIN TO APPROVE THE MINUTES OF THE REGULAR MEETING OF DECEMBER 8, 2010 AND TO APPROVE AND REMAIN CONFIDENTIAL THE MINUTES OF THE EXECUTIVE SESSION OF DECEMBER 8, 2010 AS PRESENTED. UNANIMOUS. PRESIDENT FRANKENHOFF DECLARED THE MOTION CARRIED.

PUBLIC COMMENTS: None.

CORRESPONDENCE:

1. Quincy Art Center – Christmas Card;
2. City of Quincy Planning Dept TIF meeting minutes;
3. Pam Potter – Thank You.

EXECUTIVE DIRECTOR'S REPORT:

Gibble stated there are handouts with information to be discussed later in the meeting. He stated that the first 3 items contain information President Frankenhoff asked him to prepare.

DIRECTOR'S REPORTS:

Parks: Seger stated that staff has been busy with snow removal. He and his staff have been working on the park audit and comprehensive planning process. Commissioner Ridder asked if there is a path for walkers at Moorman Park and Seger stated that we have been plowing for walkers.

Business Services: Hilgenbrinck stated that on page 19 in board packet is a replacement tax report but in the handouts he has included an updated version since we received some dollars since the board packet was delivered. He reported that our December replacement tax payment was more than the previous year but the January payment was less. He announced that Statements of Economic Interest can be left with staff to file if needed.

Program Services: Bruns stated that adult basketball league is winding down. He stated that the After School program is going again and staff is gearing up for spring/summer programs. He stated that Adams enrollment was 38 now at 23, Dewey was 45 now at 37, Monroe was 45 now at 36, Ellington was 45 now at 35 students. He stated that we are again offering financial assistance but feels that numbers are down due to non-working parents deciding to pull their children due to the price increase. Gibble stated that we are going to be surveying the parents to find out reasons why they didn't re-enroll second semester.

Commissioner Chris Hogge entered the meeting at this time.

Golf: Burry stated Westview has completed the upgrade of Golftrac and upgraded their computers at the same time. He stated that he has been contacting organizations and setting schedules for their outings, etc.

DEPARTMENT HEAD PRESENTATION: Don Hilgenbrinck, Director of Business Services

Hilgenbrinck stated that he wanted to update commissioners about the CAFR procedures for the audit that were established in 1945 and sets standards for governmental agencies and creates transparency to the public. The process is submitting your audit along with the additional items to be reviewed by the committee to be certified. He stated that it helps with long term bonding status/rating and receiving better interest rates. He stated that most of the work we already do with our regular audit and it complies with the certification process. We used resources at GREDF, Gary Zellerman at County Clerk's office, and the Chamber of Commerce's office to get information for this process. Additionally, we used an intern from Quincy University, Kallie Dixon, to assist with the project. President Frankenhoff asked about any costs involved and Hilgenbrinck stated that we budgeted \$1,500.00 but have not used any of those funds and there is an application fee. Frankenhoff asked if other government agencies have completed this process and Hilgenbrinck stated that he knows the County has not, the City has a partial section of the standards in their audit and not sure about John Wood Community College.

CONSULTANT: Matt Hutmacher stated that he is current on district matters.

UNFINISHED BUSINESS:

COMMISSIONER ANASTAS MOVED, SECONDED BY COMMISSIONER MCGLOTHLIN TO APPROVE ORDINANCE NO. 11-01, FY2011 BUDGET AND APPROPRIATION ORDINANCE AS PRESENTED. THE FOLLOWING ROLL CALL VOTES WERE RECORDED:

COMMISSIONER HOGGE	YES
COMMISSIONER ANASTAS	YES
COMMISSIONER ADOLFS	YES
COMMISSIONER RIDDER	YES

COMMISSINER MCGLLOTHLIN	YES
VICE PRESIDENT BEHRENS	YES
PRESIDENT FRANKENHOFF	YES

PRESIDENT FRANKENHOFF DECLARED THE MOTION CARRIED.

Executive Director Gible stated that there was some confusion at last month's meeting about adopting the operating budget within the executive summary but in the future they will come as separate items on the agenda. COMMISSIONER HOGGE MOVED, SECONDED BY VICE PRESIDENT BEHRENS TO APPROVE THE FY2011 OPERATING BUDGET AS PRESENTED. President Frankenhoff stated that raises for full time non-union employees should be held at 0 since we are raising taxes, making lay offs and cutting services and feels that sends a mixed message and he will be voting no on the budget. Commissioner Ridder stated that even though there is money in a budget it doesn't have to be spent. Frankenhoff stated that it is his understanding that there is a 1.6% increase plus merit increases included within the budget. Commissioner McGlothlin feels that a small increase in salary is warranted and tells your employees they still have value. Behrens stated that it doesn't seem equitable in light of the union raises to hold the non-union employees at no increase. Gible stated that both seasonal and full-time union contracts were negotiated and the board approved them. Commissioner Anastas feels that employees are being asked to do more and we should reward and encourage them and we are in a financial position to do so. THE FOLLOWING ROLL CALL VOTES WERE CAST AND RECORDED:

COMMISSIONER ANASTAS	YES
COMMISSIONER ADOLFS	YES
COMMISSIONER RIDDER	YES
COMMISSIONER MCGLOTHLIN	YES
COMMISSINER HOGGE	YES
VICE PRESIDENT BEHRENS	YES
PRESIDENT FRANKENHOFF	NO

PRESIDENT FRANKENHOFF DECLARED THE MOTION CARRIED.

NEW BUSINESS:

COMMISSIONER HOGGE MOVED, SECONDED BY COMMISSIONER RIDDER TO APPROVE STAFF RECOMMENDATION TO NOT RELEASE ANY EXECUTIVE SESSION MINUTES AT THIS TIME AND TO DISPOSE OF ALL CLOSED SESSION AUDIO TAPES MORE THAN 18 MONTHS OLD. UNANIMOUS. PRESIDENT FRANKENHOFF DECLARED THE MOTION CARRIED.

Director of Golf Burry stated that the location of the bench being proposed by the Scotty Glasgow Memorial Committee is at the #17 green. VICE PRESIDENT BEHRENS MOVED, SECONDED BY COMMISSIONER HOGGE TO APPROVE STAFF RECOMMENDATION ACCEPTING THE MEMORIAL BENCH DONATED BY THE

SCOTTY GLASGOW MEMORIAL COMMITTEE AND APPROVE THE INSTALLATION BY GEM CITY MEMORIALS. UNANIMOUS. PRESIDENT FRANKENHOFF DECLARED THE MOTION CARRIED.

Director of Business Services Hilgenbrinck stated that the Capital Project List for Bond Series 2011 is being presented for discussion only and that he has provided the board with a timeline for the GO Bond 2011 and projects for consideration. President Frankenhoff asked for discussion about the list and stated that he doesn't have a problem with the total equipment section, legal fees and golf bond payment. Commissioners asked if we could do without the Moorman playground since there has been discussion about a universal playground in the future at Moorman Park and Seger said it's possible that we would have to close it due to the age and condition of it. Gibble stated that he feels that we should wait for the comprehensive plan to decide about a universal playground and/or location of one since it comes with issues of parking, cost, road repairs, etc. Commissioner Anastas asked about delaying the bond until we know what the priorities are from the comprehensive planning process. President Frankenhoff agrees with Terry that we should use our existing funds to do some of the projects listed on page 59 and on page 60 and delay the bond until June and narrow this list to \$500,000, which is what we are holding for CCLP. Frankenhoff stated that the timeline would need to be adjusted for a later bond letting. Terry stated that it makes sense to save the interest on the new bond by using dollars we have in the bank already. Frankenhoff suggested we go down the list and make 3 columns, do it now, delay it until a new bond is issued or don't do it at all. Gibble suggested that the board honor the staff recommendation on page 60 and let staff come back next month with a smaller list that excludes items we feel can wait. The board agreed and quickly went thru the items on page 59 and gave their priority or explanation for these items.

Under discussion, Boots Bush upgrade is a safety issue; tennis courts resurfacing project could use Candy Greeman dollars but we should leave enough dollars for a gazebo if there is a previous commitment; Indian Mounds Pool pump is an old pump from 1995 and now needs to be replaced and was not part of the new pool design; Indian Mounds Pool deck drains is a design flaw and they have failed and instead of cutting them out they need replaced with a permanent grate; Clat Adams parking lot has only so many years you can wait and staff feels that it becomes more costly if delayed. Commissioner Anastas asked about the ADA study and what are our obligations and secondly if it identifies non-compliance issues and we have no money to fix them what happens? Gibble stated that the audit will tell us what needs to be done and then we can come up with projects to be completed in the future. Anastas stated that he understands what the audit will show us but feels that when we build new facilities of course they will be ADA compliant but old existing facilities is another matter and becomes a problem when you don't have the money to update facilities. President Frankenhoff stated that staff will bring back with a proposal of bond projects for issuance in September.

COMMISSIONER ADOLFS MOVED, SECONDED BY COMMISSIONER MCGLOTHLIN TO APPROVE THE CAPITAL PROJECT ITEMS TOTALING \$136,200 LISTED ON PAGE 60 OF THE JANUARY BOARD PACKET FOR EARLY PURCHASE WITH FUNDS TO BE REPLENISHED FROM THE 2011 G.O. BOND WHEN ISSUED. UNANIMOUS. PRESIDENT FRANKENHOFF DECLARED THE MOTION CARRIED.

COMMISSIONER ANASTAS MOVED, SECONDED BY COMMISSIONER RIDDER TO APPROVE STAFF RECOMMENDATION TO RETAIN LEISURE VISION FOR THE COMMUNITY WIDE SURVEY AT A COST OF \$16,500. President Frankenhoff stated that he feels that the comprehensive plan should have been delayed for another year and would be voting no. THE FOLLOWING VOICE VOTE WAS RECORDED: 6 COMMISSIONERS VOTED YES AND PRESIDENT FRANKENHOFF VOTED NO. PRESIDENT FRANKENHOFF DECLARED THE MOTION CARRIED.

COMMISSIONER MCGLOTHLIN MOVED, SECONDED BY COMMISSIONER ADOLFS TO APPROVE STAFF RECOMMENDATION TO RETAIN RECREATION ACCESSIBILITY CONSULTANTS, LLC IN THE AMOUNT OF \$43,102 TO PERFORM THE DISTRICT'S PARK AND FACILITIES ADA AUDIT. UNANIMOUS. PRESIDENT FRANKENHOFF DECLARED THE MOTION CARRIED.

PUBLIC INPUT:

Tom Ernst, 2703 Kings Pointe NW, stated that he appreciates having the trail at Bob Mays Park cleared for walkers. He stated that he realizes that he has not been a Commissioner for several years but it was his understanding that you can only spend GO Bond dollars for the projects they were originally designated for that year but that he could be wrong about that. Gibble stated that it has been changed to 3 years.

EXECUTIVE SESSION: In accordance with 5 ILCS, Par. 120/2c,
COMMISSIONER HOGGE MOVED, SECONDED BY COMMISSIONER ADOLFS THAT THE BOARD CONVENE INTO EXECUTIVE SESSION TO DISCUSS:

#1. The appointment, employment, compensation, discipline, performance, or dismissal of specific employees of the public body or legal counsel for the public body, including hearing testimony on a complaint lodged against an employee of the public body or against legal counsel for the public body to determine its validity.

THE FOLLOWING ROLL CALL VOTES WERE CAST AND RECORDED:

COMMISSIONER ADOLFS	YES
COMMISSIONER RIDDER	YES
COMMISSIONER MCGLOTHLIN	YES
COMMISSIONER HOGGE	YES
COMMISSIONER ANASTAS	YES
VICE PRESIDENT BEHRENS	YES
PRESIDENT FRANKENOFF	YES

PRESIDENT FRANKENHOFF DECLARED THE MOTION CARRIED.

COMMISSIONER ANASTAS MOVED, SECONDED BY COMMISSIONER MCGLOTHLIN TO RESUME REGULAR MEETING. UNANIMOUS. PRESIDENT FRANKENHOFF DECLARED THE MOTION CARRIED.

President Frankenhoff passed out a Park board self evaluation form and asked board members to look it over and see if there are any changes needed. Frankenhoff stated that Chuck Scholz and Jim Mentesti spoke with him about the Park District possibly moving into the new Kroc Center. Gible stated that he plans to meet with the new director once he gets settled but feels that they will probably not have enough room for administrative offices once they get open.

With no other business to discuss,

ADJOURN: VICE PRESIDENT BEHRENS MOVED, SECONDED BY COMMISSIONER RIDDER TO ADJOURN. UNANIMOUS. PRESIDENT FRANKENHOFF DECLARED THE MOTION CARRIED.

Secretary

President

Date

Date