

QUINCY PARK DISTRICT  
1310 Washington Street  
Quincy, Illinois

Regular Meeting  
Emerson Community Center – Board Room

August 11, 2010  
6:00 P.M.

**ROLL CALL:**

The meeting was called to order by President Frankenhoff and upon the roll being called the following members were physically present at said location: President John Frankenhoff, Vice President Tom Behrens, Commissioners Mike Ridder, Chris Hogge, Patty McGlothlin and Terry Anastas.

No Park Commissioner was not permitted to attend the meeting by video or audio conference: None.

The following Park Commissioners were absent and did not participate in the meeting in any manner or to any extent whatsoever: Don Adolfs  
Attorney Matt Hutmacher was present, along with Executive Director - Dan Gible, Director of Parks - Ed Seger, Director of Business Services – Don Hilgenbrinck, Director of Program Services – Mike Bruns, Director of Golf – Matt Burry and Recording Secretary – Vicky Egbert.

**FINANCE:** VICE PRESIDENT BEHRENS MOVED, SECONDED BY COMMISSIONER ANASTAS TO APPROVE THE FINANCIAL REPORT AND ACCOUNTS PAYABLE AS PRESENTED. UNANIMOUS. PRESIDENT FRANKENHOFF DECLARED THE MOTION CARRIED.

COMMISSIONER RIDDER MOVED, SECONDED BY COMMISSIONER HOGGE TO APPROVE THE MINUTES OF THE REGULAR MEETING OF JULY 14, 2010 AS PRESENTED AND APPROVE AND REMAIN CONFIDENTIAL THE EXECUTIVE SESSION MINUTES OF JULY 14, 2010. UNANIMOUS. PRESIDENT FRANKENHOFF DECLARED THE MOTION CARRIED.

**PUBLIC COMMENTS:**

None.

**CORRESPONDENCE:**

1. ADM Golf Outing – Thank You;
2. Quincy Art Center – Thank You.

**EXECUTIVE DIRECTOR'S REPORT:**

Executive Director Gible stated that heat is the story of the day. Recreation staff is busy with the heat advisory and \$1 admission at the pools. The entire staff deserves a lot of credit for working in the heat this past week. He stated

that Emerson's HVAC systems are dropping like flies and several repairs have been scheduled with additional information later on the agenda. Thanked staff for working late at the 4 school locations registering kids for the district's after school program, with 3 schools filling that day.

### **DIRECTOR'S REPORTS:**

**Parks:** Seger stated that he is presenting the last 2 panels being proposed for installation on the east side of the flat portion at the Lincoln wayside plaza. He stated that he will present a final version at the next board meeting for approval and ask to waive the 60 day public comment period. Seger stated that the Boots Bush field overseeding is done and will be fertilizing in the near future to thicken the grass. He stated that the irrigation is working well. Washington Park work is almost complete with final pours for benches and trash cans to be done in the near future and finish with leveling of the ground. South Park is next on the list to finish the installation of the trash receptacles and transition into the district's portion of trail development on our new 12<sup>th</sup> Street property connecting to the existing South Park trail in the fall. Vice President Behrens thanked staff for their efforts at Gardner Park on a very hot evening this week to allow residents an opportunity to vote on new playground equipment for the park.

**Business Services:** Hilgenbrinck stated that behind his monthly report he has provided the board with the 2011 budget and appropriation ordinance/tax levy ordinance timeline. He stated that the finance committee will meet at 4:30pm on September 8, 2010 about the reserve fund balances and policy and staff will send an email reminder to commissioners.

**Program Services:** Bruns reported that staff is busy with \$1 admission at both pools going through Friday. He stated that we had 652 at WAC and 536 at IMP on Tuesday but we're not as busy today. Adult softball games are still being played and youth baseball games are finished. Staff is working on the fall brochure for distribution. He stated that behind his monthly report is an update on facilities thru July. He stated that we purchased a new air conditioner and pump for the slide at IMP at a cost of \$7,000. Financial assistance is down and will possibly bring a recommendation to the board in the fall to change the poverty guidelines to assist more families with our financial assistance program.

**Golf:** Burry stated that Westview has completed 3 of 5 city tournaments with 2 to be held in September, Men's and Women's Senior City Tournaments. Recently held a large outing for the Quincy High football boosters on Monday. He stated that the college and high school teams are starting to practice. A new fall league starts this week and goes thru October. Staff is busy trying to keep the grass alive and hopes the fall weather is going to hold out for us to improve our

rounds. Burry stated that a property line survey has been completed at Westview and we found that we now own a very nice vegetable garden.

**DEPARTMENT HEAD PRESENTATION:** Matt Burry, Director of Golf Burry reported that Westview has been monitoring expenses and working on task charts to monitor the time it takes for each task, calculating how many man hours are used for the task during the 3 busy months and will start to make comparisons from year to year. He stated that with rounds being down that means revenue is down so they are trying to monitor ways to save on services without the patrons noticing. Executive Director Gible complimented Matt and Rick on their efforts to save money at Westview this year.

**CONSULTANT:** Matt Hutmacher stated that he is current on district matters.

**UNFINISHED BUSINESS:** None.

**NEW BUSINESS:**

**EXECUTIVE SESSION:** In accordance with 5 ILCS, Par. 120/2c, COMMISSIONER MCGLOTHLIN MOVED, SECONDED BY COMMISSIONER RIDDER THAT THE BOARD CONVENE INTO EXECUTIVE SESSION TO DISCUSS:

6. The setting of a price for sale or lease of property owned by the public body.

THE FOLLOWING ROLL CALL VOTES WERE CAST AND RECORDED:

|                         |        |
|-------------------------|--------|
| COMMISSIONER HOGGE      | YES    |
| COMMISSIONER ANASTAS    | YES    |
| COMMISSIONER ADOLFS     | ABSENT |
| COMMISSIONER RIDDER     | YES    |
| COMMISSIONER MCGLOTHLIN | YES    |
| VICE PRESIDENT BEHRENS  | YES    |
| PRESIDENT FRANKENHOFF   | YES    |

PRESIDENT FRANKENHOFF DECLARED THE MOTION CARRIED.

COMMISSIONER RIDDER MOVED, SECONDED BY COMMISSIONER HOGGE TO RESUME THE REGULAR MEETING. UNANIMOUS. PRESIDENT FRANKENHOFF DECLARED THE MOTION CARRIED.

Executive Director Gible stated that we have been working on an easement with the City of Quincy for the North 5<sup>th</sup> Street Bridge project that will include adequate space to construct a bicycle trail for CCLP and give the city the park space they need for their bridge project. COMMISSIONER ANASTAS MOVED, SECONDED BY COMMISSIONER MCGLOTHLIN TO APPROVE THE STAFF RECOMMENDATION

REGARDING THE TEMPORARY CONSTRUCTION AND PERMANENT EASEMENTS IN PARKER HEIGHTS PARK TO THE CITY OF QUINCY UNDERSTANDING THAT THERE MAY BE SOME COST SHARE TO THE UNDERPASS AFTER THE BIDS ARE OPENED. UNANIMOUS. PRESIDENT FRANKENHOFF DECLARED THE MOTION CARRIED.

Gibble stated that this resolution is to authorize payment to the City of Quincy for property they originally purchased, demolished, graded, etc. with the understanding that we would reimburse them and continue the trail from South Park to the bridge. COMMISSIONER ANASTAS MOVED, SECONDED BY COMMISSIONER HOGGE TO APPROVE RESOLUTION NO. 10-06, AUTHORIZING THE PURCHASE OF THE PROPERTY COMMONLY KNOWN AS 1202 CHERRY LANE FOR \$79,000 IN QUINCY ILLINOIS FROM THE CITY OF QUINCY AS PRESENTED WITH A CORRECTION TO THE FOURTH PARAGRAPH DELETING "ST. CHARLES DRIVE" AND REPLACING IT WITH "SOUTH PARK TRAIL". THE FOLLOWING ROLL CALL VOTES WERE CAST AND RECORDED:

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|-------------------------|--------|
| COMMISSIONER ANASTAS    | YES    |
| COMMISSIONER ADOLFS     | ABSENT |
| COMMISSIONER RIDDER     | YES    |
| COMMISSIONER MCGLOTHLIN | YES    |
| COMMISSIONER HOGGE      | YES    |
| VICE PRESIDENT BEHRENS  | YES    |
| PRESIDENT FRANKENHOFF   | YES    |

PRESIDENT FRANKENHOFF DECLARED THE MOTION CARRIED.

COMMISSIONER RIDDER MOVED, SECONDED BY COMMISSIONER ANASTAS TO APPROVE RESOLUTION NO. 10-07, AUTHORIZING THE EXECUTIVE DIRECTOR TO ACT ON BEHALF OF THE QUINCY PARK DISTRICT FOR ITEP GRANT.

THE FOLLOWING ROLL CALL VOTES WERE CAST AND RECORDED:

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|-------------------------|--------|
| COMMISSIONER ADOLFS     | ABSENT |
| COMMISSIONER RIDDER     | YES    |
| COMMISSIONER MCGLOTHLIN | YES    |
| COMMISSIONER HOGGE      | YES    |
| COMMISSIONER ANASTAS    | YES    |
| VICE PRESIDENT BEHRENS  | YES    |
| PRESIDENT FRANKENHOFF   | YES    |

PRESIDENT FRANKENHOFF DECLARED THE MOTION CARRIED.

COMMISSIONER HOGGE MOVED, SECONDED BY VICE PRESIDENT BEHRENS TO APPROVE RESOLUTION NO.10-08, SUPPORT FOR THE DEVELOPMENT OF CEDAR CREEK TRAIL AND APPLICATION FOR ITEP FUNDING.

THE FOLLOWING ROLL CALL VOTES WERE CAST AND RECORDED:

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| COMMISSIONER RIDDER | YES |
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|-------------------------|--------|
| COMMISSIONER MCGLOTHLIN | YES    |
| COMMISSIONER HOGGE      | YES    |
| COMMISSIONER ANASTAS    | YES    |
| COMMISSIONER ADOLFS     | ABSENT |
| VICE PRESIDENT BEHRENS  | YES    |
| PRESIDENT FRANKENHOFF   | YES    |

PRESIDENT FRANKENHOFF DECLARED THE MOTION CARRIED.

COMMISSIONER HOGGE MOVED, SECONDED BY COMMISSIONER MCGLOTHLIN TO APPROVE THE AVENUE OF LIGHTS HOLIDAY LIGHT DISPLAY ONE YEAR AGREEMENT AS PRESENTED. UNANIMOUS. PRESIDENT FRANKENHOFF DECLARED THE MOTION CARRIED.

Director of Parks Seger explained that staff asked for playground proposals to be evaluated on play structure design and appeal, play value, number and type of desired design elements, compliance with required design guidelines and cost. Once the proposals were received, they were evaluated by a staff committee who narrowed the submissions down to three proposals for the public to view and vote on. 15 votes were received on the public comment night for the equipment from Howard White & Associates. COMMISSIONER HOGGE MOVED, SECONDED BY VICE PRESIDENT BEHRENS TO APPROVE THE PURCHASE OF PLAYGROUND EQUIPMENT FROM HOWARD L. WHITE AND ASSOCIATES IN THE AMOUNT OF \$28,268.00 FOR GARDNER PARK. UNANIMOUS. PRESIDENT FRANKENHOFF DECLARED THE MOTION CARRIED.

Director of Recreation Services Bruns reported that staff discovered mold in the lower level of Emerson so a certified inspector came in and ran tests. Several rooms had elevated levels and staff received 2 quotes to clean up the mold that were over \$20,000 so we need to get bid specifications to bring back to the board at the September board meeting. Along with the clean-up, ventilation is needed to keep the mold from coming back and will also need to be addressed long term. Gibble stated that the Illinois Department of Labor would site us under their housekeeping standards but there are no standard levels, just that if you can see it, it needs to be removed.

Director of Parks Seger is recommending a study to look at Emerson's current HVAC systems, building repairs/improvements to reduce moisture, ventilation and dehumidification in the basement level and gymnasium. COMMISSIONER RIDDER MOVED, SECONDED BY COMMISSIONER ANASTAS TO APPROVE AN ENGINEERING STUDY FOR EMERSON COMMUNITY CENTER BY KLINGNER & ASSOCIATES FOR \$4,300. UNANIMOUS. PRESIDENT FRANKENHOFF DECLARED THE MOTION CARRIED.

Gibble stated that the board requested a formal recommendation to proceed with the comprehensive planning process and that he is presenting a timeline and schedule for board approval. COMMISSIONER HOGGE MOVED, SECONDED BY COMMISSIONER ANASTAS TO PROCEED WITH THE COMPREHENSIVE PLANNING PROCESS AS PRESENTED BY STAFF. UNANIMOUS. PRESIDENT FRANKENHOFF DECLARED THE MOTION CARRIED.

**PUBLIC INPUT:** Jeff Kerkhoff thanked staff for the updated reserve analysis.

With no other business to discuss,

**ADJOURN:** COMMISSIONER RIDDER MOVED, SECONDED BY COMMISSIONER HOGGE TO ADJOURN. UNANIMOUS. PRESIDENT FRANKENHOFF DECLARED THE MOTION CARRIED.

\_\_\_\_\_  
Secretary

\_\_\_\_\_  
President

\_\_\_\_\_  
Date

\_\_\_\_\_  
Date