

QUINCY PARK DISTRICT
1310 Washington Street
Quincy, Illinois

Regular Meeting
Emerson Community Center – Board Room

July 14, 2010
6:00 P.M.

ROLL CALL:

The meeting was called to order by President Frankenhoff and upon the roll being called the following members were physically present at said location: President John Frankenhoff, Vice President Tom Behrens, Commissioners Mike Ridder, Don Adolfs and Terry Anastas.

No Park Commissioner was not permitted to attend the meeting by video or audio conference: None.

The following Park Commissioners were absent and did not participate in the meeting in any manner or to any extent whatsoever: Chris Hogge and Patty McGlothlin.

Attorney Matt Hutmacher was present, along with Executive Director - Dan Gible, Director of Parks - Ed Seger, Director of Business Services – Don Hilgenbrinck, Director of Program Services – Mike Bruns, Director of Golf – Matt Burry and Recording Secretary – Vicky Egbert.

FINANCE: COMMISSIONER ANASTAS MOVED, SECONDED BY VICE PRESIDENT BEHRENS TO APPROVE THE FINANCIAL REPORT AND ACCOUNTS PAYABLE AS PRESENTED. UNANIMOUS. PRESIDENT FRANKENHOFF DECLARED THE MOTION CARRIED.

COMMISSIONER ADOLFS MOVED, SECONDED BY COMMISSIONER RIDDER TO APPROVE THE MINUTES OF THE REGULAR MEETING OF JUNE 9, 2010 AND THE STUDY SESSION OF JULY 1, 2010 AS PRESENTED AND APPROVE AND REMAIN CONFIDENTIAL THE EXECUTIVE SESSION MINUTES OF JUNE 9, 2010. UNANIMOUS. PRESIDENT FRANKENHOFF DECLARED THE MOTION CARRIED.

PUBLIC COMMENTS:

Ted Niemann, President of the Quincy Park Foundation stated that they had held their annual meeting in May with election of officers and himself, Carrie Bellis, Joe Conover, Carlos Fernandez, Jim Grant, Jim Mentesti, Chuck Radel, Jeff VanCamp, Art Greenbank, Bob Mays, Don Adolfs and John Frankenhoff as Board members. He emphasized that they will continue their mission to support the Quincy Park District and has formed a strategic plan committee to look forward as to what they should be doing. The committee decided to continue what we're doing, only do it better by promotion and to be more visible to the public and continue to use our 501c3 status for donations. They have formed a public relations committee. Under old business they used their status for after school

program grants but Blue Cross/Blue Shield recently turned them down. We still have one pending with Ameren. Executive Director Gibble praised Mr. Niemann for the foundation's efforts and thanked his board members for their service.

CORRESPONDENCE:

1. Bridge the Gap – Thank you;
2. Donna Lenane & family – Thank you.

EXECUTIVE DIRECTOR'S REPORT:

Executive Director Gibble stated that Ed Seger is working on a new process for the district's playground selection and will present it later in the meeting. He stated that Board members should have received the 2010 goals and objectives update from him for their review.

DIRECTOR'S REPORTS:

Parks: Seger stated that the Park District is selling a boat that was abandoned in the marina for a storage lien and has been working on this matter with Attorney Hutmacher. He stated that the Washington Park electric work is finished and staff is in the process of installing the trash receptacles and benches in the park. They have completed overseeding and fertilization in the Boots Bush fields and will mow towards the end of August and expect to overseed again and hopes to have good turf by next spring.

Business Services: Hilgenbrinck stated staff has been meeting with software providers for demonstrations of new recreation program/registration software. He stated that the July replacement tax distribution is down \$63,000 and will end up under budget by \$56,000 if we continue tracking at this rate.

Program Services: Bruns provided the board with a facility report update. He stated that the Batting Cage revenue is down from the same time last year and fortunately our expenses are down too. Pool attendance average/day is up compared to last year but we haven't been open nearly as much as last year during the same time frame. Financial assistance is still down and we may change our percentage rate in November and bring a new recommendation to the board. He stated that customer appreciation day was down because it was a rainy day. Outdoor concerts are going well and tomorrow night is Decatur Park Singers at Madison Park but if it rains it will be held at the Oakley Lindsay Center. He stated that staff is continuing the after school program at the same 4 schools, Monroe, Dewey, Ellington and Adams in the fall. Commissioner Anastas stated that he had used the tandem bike with the child on the front at the Batting Cage and it was fun. He asked staff to find a way to advertise them to the public better. He also asked about adding Washington School to the after school program and Bruns stated that he doesn't have enough time/money/staff

for the program to start in the fall but during budget talks if the board would like to see the program there he could budget and plan for it to start in January, 2011 at Washington School.

Golf: Burry stated that he has completed 2 etiquette clinics for the summer youth pass holders with 170 passes sold to date. He stated that Leroy Rossmiller has donated funds for a memorial bench for Elmer Harper, Jr. and it will be installed at #2 tee. Little Peoples also purchased a memorial tree for John Rhodes and it has been planted. Burry stated that the next big event is the City tournament to be held on July 24-25th and it is looking for 115 men and 25 ladies to sign up. He plans to have a social event on Friday night just like last year. Commissioner Adolfs asked about the Junior pass hours and if they could be moved to afternoon play. Burry stated that he hasn't seen it being a problem since they can actually play the course in the afternoon as long as they tee off before Noon.

DEPARTMENT HEAD PRESENTATION: Ed Seger, Director of Parks passed out the new playground selection process and timeline that staff will be using to determine what kind of playgrounds to install. He stated that he used the Adams County GIS to mail out invites to the neighbors of Gardner Park giving them the opportunity for public comment. He explained that each company can present 2 designs that include the desired and required design elements, then after staff reviews them, we will hold open houses for public input, bringing the final selection to the board for approval. Gible stated that if you give playground designers some latitude in their design you can sometimes get a better end product for a cheaper price, therefore saving the district money, or getting more for our dollar.

CONSULTANT: Matt Hutmacher stated that he is current on district matters.

UNFINISHED BUSINESS: None.

NEW BUSINESS:

COMMISSIONER ANASTAS MOVED, SECONDED BY VICE PRESIDENT BEHRENS TO APPROVED STAFF RECOMMENDATION TO RELEASE THE EXECUTIVE SESSION MINUTES WITH NAMES REDACTED FROM OCTOBER 21, 1996, NOVEMBER 17, 1997, JANUARY 13, 1999, APRIL 14, 1999, SEPTEMBER 8, 1999, APRIL 12, 2000, AUGUST 9, 2000, DECEMBER 13, 2000, MARCH 14, 2001, DECEMBER 19, 2002, JANUARY 11, 2006, JULY 12, 2006, APRIL 9, 2008, JUNE 11, 2008, JULY 9, 2008 AND AUGUST 13, 2008 AS PRESENTED. UNANIMOUS. PRESIDENT FRANKENHOFF DECLARED THE MOTION CARRIED.

VICE PRESIDENT BEHRENS MOVED, SECONDED BY COMMISSIONER ANASTAS TO APPROVE STAFF RECOMMENDATION FOR APPROVAL OF PADAVIC AND

FLEER FOR PERFORMING THE DISTRICT'S AUDIT FOR FY2010, 2011 AND 2012 FOR \$33,000 AND TO DO THE BACKGROUND WORK FOR THE CAFR IN THE AMOUNT OF \$1,500. UNANIMOUS. PRESIDENT FRANKENHOFF DECLARED THE MOTION CARRIED.

COMMISSIONER ANASTAS MOVED, SECONDED BY VICE PRESIDENT BEHRENS TO APPROVE STAFF RECOMMENDATION OF THE DISTRICT'S APPLICANT BACKGROUND CHECK PROCEDURES AS PRESENTED. President Frankenhoff stated that the main reason was to the word employee being changed to applicant to include volunteers of the district, paid or unpaid. UNANIMOUS. PRESIDENT FRANKENHOFF DECLARED THE MOTION CARRIED.

PUBLIC INPUT: Jeff Kerkhoff, 1221 Spruce asked if the audit is on the website and Hilgenbrinck stated that it is on the park district's website. He asked about the reserve analysis and stated it is very beneficial and would like an update on it and finds it very helpful.

EXECUTIVE SESSION: In accordance with 5 ILCS, Par. 120/2c, COMMISSIONER ANASTAS MOVED, SECONDED BY COMMISSIONER RIDDER THAT THE BOARD CONVENE INTO EXECUTIVE SESSION TO DISCUSS:

#1. The appointment, employment, compensation, discipline, performance, or dismissal of specific employees of the public body or legal counsel for the public body, including hearing testimony on a complaint lodged against an employee of the public body or against legal counsel for the public body to determine its validity.

#11. Litigation, when an action against, affecting or on behalf of the particular public body has been filed and is pending before a court or administrative tribunal, or when the public body finds that an action is probable or imminent, in which case the basis for the finding shall be recorded and entered into the minutes of the closed meeting.

THE FOLLOWING ROLL CALL VOTES WERE CAST AND RECORDED:

COMMISSIONER RIDDER	YES
COMMISSIONER MCGLOTHLIN	ABSENT
COMMISSIONER HOGGE	ABSENT
COMMISSIONER ANASTAS	YES
COMMISSIONER ADOLFS	YES
VICE PRESIDENT BEHRENS	YES
PRESIDENT FRANKENHOFF	YES

PRESIDENT FRANKENHOFF DECLARED THE MOTION CARRIED.

VICE PRESIDENT BEHRENS MOVED, SECONDED BY COMMISSIONER ADOLFS TO RESUME THE REGULAR MEETING. UNANIMOUS. PRESIDENT FRANKENHOFF DECLARED THE MOTION CARRIED.

President Frankenhoff stated that after the Board's last study session Commissioner Anastas sent him an email asking Dan to bring a recommendation to the board at the August meeting concerning the planning process and vote on it before we proceed talking and meeting about it.

President Frankenhoff stated that the Washington Park discussion of it being only an ornamental/historical park has been brought up before and feels we aren't following current policy and maybe that policy should be changed. He feels it should not be treated differently than all the other parks. Executive Director Gibble stated that this is one of the things that an overall strategic planning process will address and involve community input as well as staff and board input. Additionally, it will develop a budget for park standards for the entire district and a way to accomplish them.

With no other business to discuss,

ADJOURN: COMMISSIONER ANASTAS MOVED, SECONDED BY COMMISSIONER RIDDER TO ADJOURN. UNANIMOUS. PRESIDENT FRANKENHOFF DECLARED THE MOTION CARRIED.

Secretary

President

Date

Date