

QUINCY PARK DISTRICT  
1310 Washington Street  
Quincy, Illinois

Regular Meeting  
Emerson Community Center – Board Room

February 10, 2010  
6:00 P.M.

**ROLL CALL:**

The meeting was called to order by President Frankenhoff and upon the roll being called the following members were physically present at said location: President John Frankenhoff, Vice President Tom Behrens, Commissioners Terry Anastas, Patty McGlothlin, Mike Ridder and Chris Hogge.

No Park Commissioner was not permitted to attend the meeting by video or audio conference: None.

The following Park Commissioners were absent and did not participate in the meeting in any manner or to any extent whatsoever: Don Adolfs.

Attorney Matt Hutmacher was present, along with Executive Director - Dan Gible, Director of Parks - Ed Seger, Director of Business Services – Don Hilgenbrinck, Director of Program Services – Mike Bruns, Director of Golf – Matt Burry and Recording Secretary – Vicky Egbert.

**PUBLIC HEARING:** President Frankenhoff stated that the public hearing is to receive public comments on the proposal to sell \$850,000 General Obligation Park Bonds for the payment of land condemned or purchased for parks, for the building, maintaining, improving and protecting of the same and the existing land and facilities of the District and for the payment of the expenses incident thereto, and explained that all persons desiring to be heard would have an opportunity to present written or oral testimony with respect thereto. President Frankenhoff opened the discussion and explained that the reasons for the proposed issuance of the Bonds were as follows: there are insufficient funds for the Quincy Park District to make necessary improvements such as the park surveillance equipment as well as the need for a contingency expenditure for unanticipated problems. There were no additional comments made by the commissioners. Written testimony concerning the proposed issuance of the Bonds was read into the record by the Secretary and is attached hereto as Exhibit I. Under public comments Jeff Kerkoff of 1221 Spruce, a resident of the Quincy Park District, stated that the Quincy Park District should take care of what we have and maintain the parks rather than starting a number of new projects or changes. With no further testimony, President Frankenhoff asked for a motion to close the public hearing. COMMISSIONER RIDDER MOVED, SECONDED BY COMMISSIONER HOGGE TO CLOSE THE PUBLIC HEARING. THE FOLLOWING ROLL CALL VOTES WERE CAST AND RECORDED:

COMMISSIONER RIDDER	YES
COMMISSIONER MCGLOTHLIN	YES
COMMISSIONER HOGGE	YES

COMMISSIONER ANASTAS	YES
COMMISSIONER ADOLFS	ABSENT
VICE PRESIDENT BEHRENS	YES
PRESIDENT FRANKENHOFF	YES

PRESIDENT FRANKENHOFF DECLARED THE MOTION CARRIED.

**COMMITTEE REPORTS:**

Quincy Park Foundation: President Frankenhoff stated that the foundation is in the process of modifying their by-laws to allow 2 park board commissioners to sit on their board with voting rights and the Park Board President is no longer an ex-officio member. Frankenhoff stated that the two members he is appointing are himself and Don Adolfs. He stated that Jeff VanCamp is working on a strategic planning committee within the foundation to work with the park district on projects we would like to have financial support from the foundation with and he thanked Dan for his work on this initiative.

**FINANCE:** Vice President Behrens stated that the finance committee had met prior to the regular meeting and found everything to be in order. VICE PRESIDENT BEHRENS MOVED, SECONDED BY COMMISSIONER ANASTAS TO APPROVE THE FINANCIAL REPORT AND ACCOUNTS PAYABLE AS PRESENTED. UNANIMOUS. PRESIDENT FRANKENHOFF DECLARED THE MOTION CARRIED.

COMMISSIONER HOGGE MOVED, SECONDED BY COMMISSIONER MCGLOTHLIN TO APPROVE THE MINUTES OF THE FINANCE AND REGULAR MEETINGS OF JANUARY 13, 2010 AS PRESENTED. UNANIMOUS. PRESIDENT FRANKENHOFF DECLARED THE MOTION CARRIED.

VICE PRESIDENT BEHRENS MOVED, SECONDED BY COMMISSIONER RIDDER TO APPROVE AND REMAIN CONFIDENTIAL THE MINUTES OF THE JANUARY 13, 2010 EXECUTIVE SESSION. UNANIMOUS. PRESIDENT FRANKENHOFF DECLARED THE MOTION CARRIED.

**PUBLIC COMMENTS:** None.

**CORRESPONDENCE:** None.

**INFORMATIONAL HANDOUTS:**

Myra Kuhn – Marketing/Communications update.

**EXECUTIVE DIRECTOR'S REPORT:**

Executive Director Gible stated he is discussing with representatives from the Villa Kathrine to split the cost of an appraisal since the most recent one was done in 1986. He stated that they are renewing their insurance on the building and it reflects the

value of the property so that needs to be updated. He stated that he and Matt Burry met with Nan Ryan of the Little People's organization and she is encouraging us to consider a bench being placed at Westview that costs approximately \$2,400 in memory of Scotty Glasgow and she has agreed to do the fund raising for the bench. Gible stated that he sent a letter to Mr. Rossmiller and invited him to meet with him and has not heard back from him. He stated that in your handouts is a revised bond issue list that goes with item #27 under new business and also a corrected page from the operational manual presented to the board at last month's meeting. Gible stated that several staff members attended the state conference in January and found the sessions to be very good. He stated that he had met with Illinois Department of Transportation officials regarding future grants for the Cedar Creek Linear Park trail, along with Ed Seger and Cullan Duke and feels that we learned that we need to divide the \$2million section into 2 parts and gave us some ideas how to split it into natural segments and implied that we should work with city of Quincy in the future and not apply for a grant in the same cycle. Gible stated that he had recently taught at the National Recreation and Park Association maintenance school in West Virginia and Chris Veihl from our staff also attended the school. He stated that he would like to begin discussion on the long range strategic plans for the district in the near future with commissioners.

#### **DIRECTOR'S REPORTS:**

**Parks:** Seger stated work is continuing in Washington Park and due to weather conditions we won't make the March 1 completion date. He stated that the gym project was completed with force account labor for the concrete work in the alley and with the removal of an 8 ft rotted section of the floor and is now ready for the contractor to come in and start laying and refinishing the new floor. Seger stated that the activity center at Emerson had plaster problems and they have been repaired and painted by the contractor.

**Business Services:** Hilgenbrinck stated that all of the statement of economic interest forms have been filed that he had received from staff and commissioners. He stated that he has completed FOIA training and the 2010 Executive Summary is available on our website. Hilgenbrinck stated that he is working on email addresses for the commissioners but since we are moving our hosting server to godaddy.com he is waiting until the move is finished to get those established and they should be ready by the first of March.

**Program Services:** Bruns reported that he and Melinda have been doing interviews for the Recreation Supervisor position. He received 95 resumes and scheduled 15 interviews and will narrow it down to the top 3-5 applicants and plans to have selected a candidate by next month's meeting. Recreation job fair is coming up on March 9<sup>th</sup> 2:30pm to 6pm at Emerson for applicants looking for summer jobs. He stated that our Date nights are first weekend in March and they are being held at Tony's Too.

**Golf:** Burry stated that he advertised for a food and beverage manager at the Player's Grill and plans to hire that person in March. He stated that he is hoping for better weather too.

**DEPARTMENT PRESENTATIONS:**

Parks Department: Ed Seger and Cullan Duke, Ryan Phelps and Alan Lukens of Klingner's & Associates. Seger started by stating that Klingner's had completed an inspection of the deck and underwater structure of Quinsippi Island bridge. Klingner's stated the deck has cracks in it and it slopes towards the center allowing water to drain onto the steel below. They inspected the underdecking and above steel and found some deterioration but it's not a threat right now. He stated that some of the rivets are deteriorated and need to be replaced. He stated there is some cracking in the piers but the load limit is safe for vehicular traffic. He stated that the railroad ties and asphalt are both deteriorating on the bridge decking and should be addressed and the steel beams have corrosion on them that should be cleaned off. They are recommending that we make a 12 ft driving lane with a 5 ft pedestrian lane with the bicycles using the traffic lane and installing fencing to divide the lanes. Their recommendation costs \$900,000 + to repair above the water and should last 40 years with a new concrete deck. They stated that it is not critical to replace the bridge at this time and that we can maintain the existing bridge with some light maintenance on the decking but the water leaking down will continue to deteriorate the bridge and should be addressed. They are also proposing bridge lighting in their plan and stated that repairs could not be done in sections but could be done in cold weather except for the concrete work for approximately \$941,000 total cost. Director of Parks Seger continued with a presentation on Art Keller Marina and showed areas that we currently dredge along with a financial overview of the income and expenses for the marina. Commissioners thanked Ed for his presentation.

**CONSULTANT:** Matt Hutmacher stated that he was current on district matters.

**UNFINISHED BUSINESS:** None.

**NEW BUSINESS:**

COMMISSIONER MCGLOTHLIN MOVED, SECONDED BY VICE PRESIDENT BEHRENS TO SEEK BIDS FOR THE 2010 GENERAL OBLIGATION BOND FOR \$850,000. Under discussion, in reference to the revised 2010 Bond Issue Budget presented tonight, President Frankenhoff stated that he feels that we should put line #18 park surveillance equipment for \$20,000 from the bond list back into the operating budget for security cameras at Emerson and Parker Heights Park. Frankenhoff stated that he would like to see those dollars added to line #30 under contingency and add the leftover dollars from the gym floor into contingency line item also. He stated that dollars in contingency are good to have since we don't know the extent of the Riverview Park project repairs. Commissioner Anastas stated that he would be voting no on this agenda item since he does not agree with moving the dollars out of the Cedar Creek Linear Park line item but

he is not opposed to the issuing of the bond itself. Commissioner Anastas asked for a clarification on the funds that are being left in the CCLP fund and President Frankenhoff stated that approximately \$250,000 will be left and Executive Director Gible wants to discuss with the board in the near future how we want to proceed with those dollars. THE FOLLOWING ROLL CALL VOTES WERE CAST AND RECORDED:

COMMISSIONER MCGLOTHLIN	YES
COMMISSIONER HOGGE	YES
COMMISSIONER ANASTAS	NO
COMMISSIONER ADOLFS	ABSENT
COMMISSIONER RIDDER	YES
VICE PRESIDENT BEHRENS	YES
PRESIDENT FRANKENHOFF	YES

PRESIDENT FRANKENHOFF DECLARED THE MOTION CARRIED.

COMMISSIONER ANASTAS MOVED, SECONDED BY COMMISSIONER MCGLOTHLIN TO APPROVE RESOLUTION NO. 10-02, IN SUPPORT OF CITY OF QUINCY DOWNTOWN II TAX INCREMENT FINANCING DISTRICT. UNANIMOUS. PRESIDENT FRANKENHOFF DECLARED THE MOTION CARRIED.

Executive Director Gible stated that we have received the requested financial reports from the Women's City Club and also a signed license agreement from their counsel and are presenting it for board approval. COMMISSIONER HOGGE MOVED, SECONDED BY COMMISSIONER RIDDER TO APPROVE THE LICENSE AGREEMENT WITH THE WOMEN'S CITY CLUB AS PRESENTED FOR ONE YEAR ENDING JANUARY 14, 2011. UNANIMOUS. PRESIDENT FRANKENHOFF DECLARED THE MOTION CARRIED.

Director of Business Services Hilgenbrinck stated that the Operations and Procedures Manual was passed out last month for the board to review. In the handouts is a corrected page from that manual and staff is asking for approval in its entirety. COMMISSIONER ANASTAS MOVED, SECONDED BY COMMISSIONER MCGLOTHLIN TO APPROVE THE OPERATIONS PROCEDURES MANUAL, SAFETY POLICY MANUAL AND CRISIS MANAGEMENT EMERGENCY ACTION PROCEDURES MANUAL AS PRESENTED. UNANIMOUS. PRESIDENT FRANKENHOFF DECLARED THE MOTION CARRIED.

Director of Parks Seger stated that we received one fuel bid for Art Keller Marina and it was from Two Rivers FS. COMMISSIONER MCGLOTHLIN MOVED, SECONDED BY COMMISSIONER ANASTAS TO APPROVE STAFF RECOMMENDATION TO PURCHASE FUEL FROM TWO RIVERS FS, INC. IN PALOMA IL FOR RESALE AT ART KELLER MARINA. UNANIMOUS. PRESIDENT FRANKENHOFF DECLARED THE MOTION CARRIED.

President Frankenhoff thanked Ed Seger for his marina newsletter and found it to be very informative and helpful to the marina users.

Director of Golf Burry stated that they advertised for chemical bids at Westview Golf Course and received 4 proposals. He presented the board with the breakdown for each chemical and the manufacturer that would be providing it. VICE PRESIDENT BEHRENS MOVED, SECONDED BY COMMISSIONER HOGGE TO APPROVE STAFF RECOMMENDATION FOR WESTVIEW CHEMICAL BIDS. UNANIMOUS. PRESIDENT FRANKENHOFF DECLARED THE MOTION CARRIED.

Director of Parks Seger stated that the no wake zone in Quincy Bay is set by the government and there is a movement to support sanctioned race or regatta activity on Quincy Bay and they are asking for letters of support. COMMISSIONER RIDDER MOVED, SECONDED BY COMMISSIONER HOGGE TO SUPPORT THE AMENDMENT INITIATIVE AND PROVIDE THE LETTERS OF SUPPORT REQUESTED. UNANIMOUS. PRESIDENT FRANKENHOFF DECLARED THE MOTION CARRIED.

**PUBLIC INPUT:**

Jeff Kerkoff, 1221 Spruce, stated that the situation at 12<sup>th</sup> & Cherry Streets with children running across the street is still happening and hopes we will meet with city officials about it and he has emailed city aldermen too. Executive Director Gibble stated that he would share his concerns with city officials. Mr. Kerkoff stated that he hopes we will get bids for the Quinsippi Island bridge and not pile more debt onto our children with a bond issue for this project.

**EXECUTIVE SESSION:** COMMISSIONER HOGGE MOVED, SECONDED BY COMMISSIONER MCGLOTHLIN TO CONVENE INTO EXECUTIVE SESSION TO DISCUSS:  
#1. THE APPOINTMENT, EMPLOYMENT, COMPENSATION, DISCIPLINE, PERFORMANCE, OR DISMISSAL OF SPECIFIC EMPLOYEES OF THE PUBLIC BODY OR LEGAL COUNSEL FOR THE PUBLIC BODY, INCLUDING HEARING TESTIMONY ON A COMPLAINT LODGED AGAINST AN EMPLOYEE OF THE PUBLIC BODY OR AGAINST LEGAL COUNSEL FOR THE PUBLIC BODY TO DETERMINE ITS VALIDITY.  
#5. THE PURCHASE OR LEASE OF REAL PROPERTY FOR THE USE OF THE PUBLIC BODY, INCLUDING MEETINGS HELD FOR THE PURPOSE OF DISCUSSING WHETHER A PARTICULAR PARCEL SHOULD BE ACQUIRED;  
#21. DISCUSSION OF MINUTES OF MEETINGS LAWFULLY CLOSED UNDER THIS ACT, WHETHER FOR PURPOSES OF APPROVAL BY THE BODY OF THE MINUTES OR SEMI-ANNUAL REVIEW OF THE MINUTES AS MANDATED BY SECTION 2.06.  
THE FOLLOWING ROLL CALL VOTES WERE CAST AND RECORDED:

COMMISSIONER ANASTAS	YES
COMMISSIONER ADOLFS	ABSENT
COMMISSIONER RIDDER	YES
COMMISSIONER MCGLOTHLIN	YES

COMMISSIONER HOGGE            YES  
VICE PRESIDENT BEHRENS        YES  
PRESIDENT FRANKENHOFF        YES

UNANIMOUS. PRESIDENT FRANKENHOFF DECLARED THE MOTION CARRIED.

COMMISSIONER ANASTAS MOVED, SECONDED BY COMMISSIONER MCGLOTHLIN TO RESUME THE REGULAR MEETING. UNANIMOUS. PRESIDENT FRANKENHOFF DECLARED THE MOTION CARRIED.

COMMISSIONER HOGGE MOVED, SECONDED BY COMMISSIONER ANASTAS TO TABLE AGENDA ITEM #52, RELEASE OF EXECUTIVE MINUTES UNTIL THE MARCH 10, 2010 MEETING. UNANIMOUS. PRESIDENT FRANKENHOFF DECLARED THE MOTION CARRIED.

With no other business to discuss,

**ADJOURN:** VICE PRESIDENT BEHRENS MOVED, SECONDED BY COMMISSIONER HOGGE TO ADJOURN. UNANIMOUS. PRESIDENT FRANKENHOFF DECLARED THE MOTION CARRIED.

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Secretary

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President

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Date

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Date