

QUINCY PARK DISTRICT
1310 Washington Street
Quincy, Illinois

Regular Meeting
Emerson Community Center – Board Room

November 12, 2009
6:00 P.M.

ROLL CALL:

The meeting was called to order by President Frankenhoff and upon the roll being called the following members were physically present at said location: President John Frankenhoff, Vice President Tom Behrens, Commissioners Terry Anastas, Patty McGlothlin, Chris Hogge and Don Adolfs.

The following Park Commissioners were absent: Mike Ridder
No Park Commissioner was not permitted to attend the meeting by video or audio conference. Attorney Matt Hutmacher was present, along with Executive Director - Dan Gible, Director of Parks - Ed Seger, Director of Business Services – Don Hilgenbrinck, Director of Program Services – Mike Bruns, Director of Golf – Matt Burry and Recording Secretary – Vicky Egbert.

COMMITTEE REPORTS:

Finance: Vice President Behrens stated that the finance committee had met prior to the regular meeting and found everything to be in order. COMMISSIONER ANASTAS MOVED, SECONDED BY COMMISSIONER HOGGE TO APPROVE THE FINANCIAL REPORT AND ACCOUNTS PAYABLE AS PRESENTED. UNANIMOUS. PRESIDENT FRANKENHOFF DECLARED THE MOTION CARRIED.

VICE PRESIDENT BEHRENS MOVED, SECONDED BY COMMISSIONER ANASTAS TO APPROVE THE MINUTES OF THE FINANCE AND REGULAR MEETINGS OF OCTOBER 14, 2009 WITH THE CORRECTION TO THE CORRESPONDENCE SECTION AS PRESENTED. UNANIMOUS. PRESIDENT FRANKENHOFF DECLARED THE MOTION CARRIED.

COMMISSIONER MCGLOTHLIN MOVED, SECONDED BY COMMISSIONER HOGGE TO APPROVE AND REMAIN CONFIDENTIAL THE MINUTES OF THE OCTOBER 14, 2009 EXECUTIVE SESSION. UNANIMOUS. PRESIDENT FRANKENHOFF DECLARED THE MOTION CARRIED.

PUBLIC COMMENTS: None.

CORRESPONDENCE:

1. Adams County Health Department Thank You;
2. Quincy Art Center Thank You.

INFORMATIONAL HANDOUTS:

1. Myra Kuhn – Marketing/Communications update;
2. Quarterly GO Bond 2008 & 2009 Project Funds Accounting Report- Gibble explained what dollars are still being held for unfinished bond projects in the new format. President Frankenhoff asked that Ed Seger's report should be merged with Don's report in the future.

EXECUTIVE DIRECTOR'S REPORT:

Executive Director Dan Gibble stated he would like to start at the January meeting on a rotation basis with presentations from various departments and how we are spending our operating dollars within those departments. He stated that the Quinsippi Island bridge inspection has been completed and we're waiting for final recommendations from Klingner, and are filing results with the State.

DIRECTOR'S REPORTS:

Parks: Seger stated that the Boots Bush contract work is essentially complete. The irrigation is installed and the contractor is meeting with Rainbird irrigation to do a test of the system tomorrow. He stated that one field is seeded and the other is half seeded with fencing to be installed in the next 2 weeks. He stated that he has been reviewing shop drawings for the Washington Park electrical project. Staff is busy working on leaf removal and winterization of facilities. President Frankenhoff asked about holiday lights in Washington Park and Seger stated that no tree lights will be put up this year and instead they will be putting up arches/walking tunnels and rope lights along the sidewalks throughout the park and we're not sure about a Christmas tree in the middle of the park at this time.

Business Services: Hilgenbrinck stated he had attended the Legal Symposium and picked up some good information for the district.

Program Services: Bruns reported that the Adult basketball league is going on at Quincy University. Co-ed softball lost one game off their schedule due to weather. No mall store this year due to increased operational costs.

Golf: Burry stated the final event of the year is the Polar Bear tournament and is full with a waiting list. They are hosting a golf focus group next week on Thursday. Staff is busy planning a Christmas open house to kick off Christmas sales Dec. 4,5,6th to invite the golfers in and offer some specials. Commissioner Adolfs complimented Westview on the handling of the outings held on the course this past summer.

CONSULTANT: Matt Hutmacher stated that he was current on all district matters. Thanked staff for the information from the legal symposium on changes to the prevailing wage guidelines.

UNFINISHED BUSINESS:

Director of Business Services Hilgenbrinck stated that the 2009 aggregate tax levy of \$1,764,100 will increase the district's revenue by \$83,988 and that the increase in revenue is from the increase of the projected EAV not the proposed tax rate. He stated that this increase of revenue will help offset the reduction in replacement tax and help with other increased costs in minimum wage, water charges, etc. He stated that the 2009 levy rate of .48929 will be the lowest since 1997. COMMISSIONER HOGGE MOVED, SECONDED BY COMMISSIONER MCGLOTHLIN TO APPROVE ORDINANCE NO. 09-08, AUTHORIZING THE 2009 PROPERTY TAX LEVY AS PRESENTED.

COMMISSIONER HOGGE	YES
COMMISSIONER ANASTAS	YES
COMMISSIONER ADOLFS	YES
COMMISSIONER RIDDER	ABSENT
COMMISSIONER MCGLOTHLIN	YES
VICE PRESIDENT BEHRENS	YES
PRESIDENT FRANKENHOFF	YES

PRESIDENT FRANKENHOFF DECLARED THE MOTION CARRIED.

President Frankenhoff stated that he presented the board with a handout on projects that we are looking at for Bond 2010. This is revised since the last board meeting and there are still some unknown costs for the Emerson gym floor. Bruns reported that we have some options from a contractor to fix the outside leak before we consider fixing the floor. Frankenhoff stated that projects #1-15 are pretty set with no objections to those. Under Repairs and Improvements we've included South park expansion, finishing Washington Park amenities and Emerson gym floor with that cost unknown and not until #26 is there really a decision to make. Frankenhoff stated that we don't have to discuss it tonight since we normally approve the projects in January. Anastas asked if we should

have a public meeting to see if the Leon Bailey area is interested in us doing something in their areas since there is already a playground close by. Attorney Hutmacher reminded the board that it is necessary to establish the dollar amount of the bond but not necessarily the project list. Also discussed last month was what to do about the next section of CCLP about how to spend the \$500,000 being held for the matching grant but hopefully we'll know by December about the grant. Commissioner Anastas stated that he would like to see us still do something with the CCLP trail in 2010.

NEW BUSINESS:

COMMISSIONER HOGGE MOVED, SECONDED BY COMMISSIONER ADOLFS TO APPROVE RESOLUTION NO. 09-05, QUINCY PARK DISTRICT BOARD OF COMMISSIONERS REGULAR MEETING DATES FOR 2010 AS PRESENTED. THE FOLLOWING ROLL CALL VOTES WERE CAST AND RECORDED:

COMMISSIONER ANASTAS	YES
COMMISSIONER ADOLFS	YES
COMMISSIONER RIDDER	ABSENT
COMMISSIONER MCGLOTHLIN	YES
COMMISSIONER HOGGE	YES
VICE PRESIDENT BEHRENS	YES
PRESIDENT FRANKENHOFF	YES

PRESIDENT FRANKENHOFF DECLARED THE MOTION CARRIED.

VICE PRESIDENT BEHRENS MOVED, SECONDED BY COMMISSIONER ANASTAS TO APPROVE ORDINANCE NO. 09-09, AN ORDINANCE ABATING LOCAL TAXES FOR THE WESTVIEW RENOVATION PROJECT. THE FOLLOWING ROLL CALL VOTES WERE CAST AND RECORDED:

COMMISSIONER ADOLFS	YES
COMMISSIONER RIDDER	ABSENT
COMMISSIONER MCGLOTHLIN	YES
COMMISSIONER HOGGE	YES
COMMISSIONER ANASTAS	YES
VICE PRESIDENT BEHRENS	YES
PRESIDENT FRANKENHOFF	YES

PRESIDENT FRANKENHOFF DECLARED THE MOTION CARRIED.

Director of Business Services Hilgenbrinck stated that Ordinance No. 09-10, tentative combined FY2010 Budget and Appropriation Ordinance is

being presented tonight for review only and allows the district to officially spend funds and is ready for inspection by the public and will be presented for formal board approval on December 9, 2009. It reflects \$11,909,035 in expenses and \$9,933,141 in revenue.

Executive Director Gibble stated that the facility/program user survey summary and analysis is being presented for information only for commissioners and shows our strengths and weaknesses and staff will be developing some action statements to address some of the lower scores early next year.

Director of Program Services Bruns stated that staff has completed H1N1 procedures for staff and program participants and is being presented for information only for commissioners.

COMMISSIONER ADOLFS MOVED, SECONDED BY COMMISSIONER ANASTAS TO APPROVE:

THE BUSINESS OFFICE FY2010 FEES OF \$25.00 FOR RETURNED CHECKS;
THE SHOWMOBILE RENTAL FEES FOR FY2010 AS PRESENTED WITH NO INCREASE;

NO CHANGE IN ATHLETIC SURFACE FEES WITH THE EXCEPTION OF BOOTS BUSH FIELD TO BE DETERMINED NEXT YEAR;

BATTING CAGE NO CHANGE IN FEES;

EMERSON COMMUNITY CENTER INCREASE IN ACTIVITY CENTER AND ROOM RENTALS FOR BUILDING TENANTS FOR INCREASED UTILITY COSTS, ETC.;

WAC & IMP .25 INCREASE IN DAILY ADMISSION AND \$1.00 INCREASE FOR FAMILY DAY;

FINANCIAL ASSISTANCE PROGRAM UPDATED WITH THE NEW FEDERAL GUIDELINES WITH \$20,000 BUDGETED IN 2010 AND LIMITING FINANCIAL ASSISTANCE TO ONLY QUINCY RESIDENTS;

ARCHERY RANGE USER FEES OF \$10/PERMIT TO COVER THE COST OF THE PASSES AND SOME OTHER CHANGES TO THE SAFETY OF THE COURSE WITH CLOTH TUNNELS;

ART KELLER MARINA INCREASE OF .10/SQ FT. TO HELP OFFSET DREDGING EXPENSES AND TO REMOVE THE DEICING FEES FROM THE SCHEDULE DUE TO LACK OF INTEREST AND THE COSTS INVOLVED;

WESTVIEW GOLF COURSE INCREASE IN ALL SEASON PASSES OF 5% AND IMPLEMENTING A NEW CHARGE OF \$50/PLAYER FOR UNLIMITED GOLF BY HIGH SCHOOL TEAM PLAYERS AND \$100/PLAYER FOR COLLEGE TEAM PLAYERS SINCE THEY HAVE A SPRING AND FALL LEAGUE WITH ALL OTHER FEES TO REMAIN THE SAME.

UNANIMOUS. PRESIDENT FRANKENHOFF DECLARED THE MOTION CARRIED.

Director of Parks Seger stated that the Washington Park electrical upgrade bid of \$140,510 with additional work in the amount of \$24,750 which was discovered to be in error after meeting with the consultant. The correct price is \$38,250, not \$24,750 for the electrical panels and there is sufficient funding available to finish the project. VICE PRESIDENT BEHRENS MOVED, SECONDED BY COMMISSIONER MCGLOTHLIN TO APPROVE THE STAFF RECOMMENDATION FOR PRICE AND FUNDING UPDATE OF THE WASHINGTON PARK ELECTRIC PHASE I PROJECT. UNANIMOUS. PRESIDENT FRANKENHOFF DECLARED THE MOTION CARRIED.

COMMISSIONER MCGLOTHLIN MOVED, SECONDED BY COMMISSIONER ANASTAS TO APPROVE THE CONSTRUCTION OBSERVATION CONTRACT AND FINAL INSPECTION SERVICES IN THE AMOUNT OF \$4,800 FOR THE WASHINGTON PARK ELECTRIC PHASE I PROJECT. UNANIMOUS. PRESIDENT FRANKENHOFF DECLARED.

PUBLIC INPUT: Mr. Jeff Kerkhoff, 1221 Spruce asked about the spending formula for FY2010 and spending down of cash reserves and financing of capital projects. He also thanked the board for the availability of information and model of good government that the board presents to the public.

EXECUTIVE SESSION: COMMISSIONER ADOLFS MOVED, SECONDED BY COMMISSIONER HOGGE TO CONVENE INTO EXECUTIVE SESSION TO DISCUSS:

- #1. THE APPOINTMENT, EMPLOYMENT, COMPENSATION, DISCIPLINE, PERFORMANCE, OR DISMISSAL OF SPECIFIC EMPLOYEES OF THE PUBLIC BODY OR LEGAL COUNSEL FOR THE PUBLIC BODY, INCLUDING HEARING TESTIMONY ON A COMPLAINT LODGED AGAINST AN EMPLOYEE OF THE PUBLIC BODY OR AGAINST LEGAL COUNSEL FOR THE PUBLIC BODY TO DETERMINE ITS VALIDITY;
- #2. COLLECTIVE NEGOTIATING MATTERS BETWEEN THE PUBLIC BODY AND ITS EMPLOYEES OR THEIR REPRESENTATIVES, OR DELIVERATIONS CONCERNING SALARY SCHEDULES FOR ONE OR MORE CLASSES OF EMPLOYEES;
- #5. THE PURCHASE OR LEASE OF REAL PROPERTY FOR THE USE OF THE PUBLIC BODY, INCLUDING MEETINGS HELD FOR THE PURPOSE OF DISCUSSING WHETHER A PARTICULAR PARCEL SHOULD BE ACQUIRED;
- #11. LITIGATION, WHEN AN ACTION AGAINST, AFFECTING OR ON BEHALF OF THE PARTICULAR PUBLIC BODY HAS BEEN FILED AND IS

PENDING BEFORE A COURT OR ADMINISTRATIVE TRIBUNAL, OR WHEN THE PUBLIC BODY FINDS THAT AN ACTION IS PROBABLE OR IMMINENT, IN WHICH CASE THE BASIS FOR THE FINDING SHALL BE RECORDED AND ENTERED INTO THE MINUTES OF THE CLOSED MEETING. THE FOLLOWING ROLL CALL VOTES WERE CAST AND RECORDED:

COMMISSIONER RIDDER	ABSENT
COMMISSIONER MCGLOTHLIN	YES
COMMISSIONER HOGGE	YES
COMMISSIONER ANASTAS	YES
COMMISSIONER ADOLFS	YES
VICE PRESIDENT BEHRENS	YES
PRESIDENT FRANKENHOFF	YES

UNANIMOUS. PRESIDENT FRANKENHOFF DECLARED THE MOTION CARRIED.

VICE PRESIDENT BEHRENS MOVED, SECONDED BY COMMISSIONER ADOLFS TO RESUME THE REGULAR MEETING. UNANIMOUS. PRESIDENT FRANKENHOFF DECLARED THE MOTION CARRIED.

Commissioner Anastas stated that changes to the freedom of information act concerning emails could be an issue in the future for commissioners. Executive Director Gible said that he would be working on some recommendations from the new law to present to commissioners. Gible pointed out the existence of Build America Bonds which reimburse park districts some of their interest payments. Commissioner Anastas stated that he thought one local agency was taking advantage of it and only so many can use it in each county.

With no other business to discuss,

ADJOURN: COMMISSIONER ADOLFS MOVED, SECONDED BY COMMISSIONER MCGLOTHLIN TO ADJOURN. UNANIMOUS. PRESIDENT FRANKENHOFF DECLARED THE MOTION CARRIED.

Secretary

President

Date

Date

