

QUINCY PARK DISTRICT
1310 Washington Street
Quincy, Illinois

Regular Meeting
Emerson Community Center – Board Room

October 14, 2009
6:00 P.M.

ROLL CALL:

The meeting was called to order by President Frankenhoff and upon the roll being called the following members were physically present at said location: President John Frankenhoff, Vice President Tom Behrens, Commissioners Terry Anastas, Patty McGlothlin and Mike Ridder. The following Park Commissioners were absent: Don Adolfs and Chris Hogge. No Park Commissioner was not permitted to attend the meeting by video or audio conference. Attorney Matt Hutmacher was present, along with Executive Director - Dan Gible, Director of Parks - Ed Seger, Director of Business Services – Don Hilgenbrinck, Director of Program Services – Mike Bruns, Director of Golf – Matt Burry and Recording Secretary – Vicky Egbert.

COMMITTEE REPORTS:

Finance: Vice President Behrens stated that the finance committee had met prior to the regular meeting and found everything to be in order. COMMISSIONER ANASTAS MOVED, SECONDED BY VICE PRESIDENT BEHRENS TO APPROVE THE FINANCIAL REPORT AND ACCOUNTS PAYABLE AS PRESENTED. UNANIMOUS. PRESIDENT FRANKENHOFF DECLARED THE MOTION CARRIED.

COMMISSIONER ANASTAS MOVED, SECONDED BY VICE PRESIDENT BEHRENS TO APPROVE THE MINUTES OF THE FINANCE AND REGULAR MEETINGS OF SEPTEMBER 9, 2009. UNANIMOUS. PRESIDENT FRANKENHOFF DECLARED THE MOTION CARRIED.

PUBLIC COMMENTS: None.

At this time, President Frankenhoff thanked Ed Seger and other staff members for helping out during the transition and welcomed Dan Gible to his first meeting as executive director and to the park district staff.

CORRESPONDENCE:

1. Matthew Hutmacher – Legal Opinion, Open Meetings Act for Quincy Park Foundation. Executive Director Gible stated that it appears that the Quincy Park Foundation do not have to adhere to those qualifications and he hasn't spoken with Ted Niemann yet about how

to proceed. President Frankenhoff explained to the audience for clarification purposes that the Quincy Park Foundation has 3 park board members on it, 2 appointed members and he is also an ex-officio member and that represents a majority of a quorum of the board and that's why we have asked for a legal opinion.

2. Riverfest 2009 – Thank you.

INFORMATIONAL HANDOUTS:

1. Myra Kuhn – Marketing/Communications update.

EXECUTIVE DIRECTOR'S REPORT:

Executive Director Dan Gible stated that at last month's meeting the board authorized staff to bid our utilities and we successfully awarded that bid with Seven Utilities Management and estimate a 15 to 20% savings to the district. He stated that we had a contract with a dredging company and it was delayed due to an equipment break down and they should begin the dredging in the marina on October 26th.

DIRECTOR'S REPORTS:

Director of Parks: Seger stated that we are installing signs at Boehl Memorial and the prairie grass signs at Bob Mays Park. The dog bag dispensers have been installed and larger cans will be installed. Boots Bush Park project was going along well until the recent rain but the fields are at grade but the irrigation still needs to be installed so there may have to be an extension for that part of the project.

Business Services: Hilgenbrinck stated that the treasurer's group with Jean Reddington and others, now includes Rich Royalty, Alan Stegeman and Ethan Beckman from the library so the group is growing and collecting good information. He stated that the replacement tax on page 26 shows that we are \$81,000 down from last year and should be \$85,000 short from last year's revenue.

Program Services: Bruns reported that the weather was cooperating for our Co-Ed softball league with 8 out of 10 games played with 2 games left to play and not sure if we'll get those in or not. Batting Cage closed on Oct 4th for the season. Bruns introduced Shane Hibbard from Quincy, a Park and Recreation major from Western Illinois University, serving as an intern with the recreation department through November.

Golf: Burry stated that on November 1 we start our winter rates at Westview. He stated that he plans to hold a focus group meeting at the end of November and the Polar Bear tournament will be held on Nov. 15th.

CONSULTANT: Matt Hutmacher stated that he greatly appreciated all the assistance from staff during the interim and that he was current on all district matters.

UNFINISHED BUSINESS: None.

NEW BUSINESS:

COMMISSIONER ANASTAS MOVED, SECONDED BY COMMISSIONER RIDDER TO APPROVE THE ELECTION OF DAN GIBBLE AS SECRETARY OF THE QUINCY PARK DISTRICT EFFECTIVE OCTOBER 14, 2009. UNANIMOUS. PRESIDENT FRANKENHOFF DECLARED THE MOTION CARRIED.

Director of Business Services Hilgenbrinck stated that Ordinance No. 09-08: Authorizing the 2009 property tax levy is being presented for review only at tonight's meeting and will be presented again at the November board meeting for approval.

Director of Business Services Hilgenbrinck stated that the Truth in Taxation Act Resolution, Estimated 2009 Tax Levy is being presented for approval with less than a 5% increase. A \$100,000 home will see a \$1.44 reduction of tax on their bill. Executive Director Gible stated that in their handouts he has provided some information on how lost replacement tax dollars could result in cuts to program or services. It also shows how fixed costs will increase in 2010, and consume any new revenue received. President Frankenhoff stated that it's hard for the general public to understand how this works so that's why he asked Dan to come up with a list of things that would have to be cut if we don't get the revenue produced by the increase in the EAV. COMMISSIONER ANASTAS MOVED, SECONDED BY COMMISSIONER MCGLOTHLIN TO APPROVE RESOLUTION NO. 09-04 TRUTH IN TAXATION ACT RESOLUTION ESTIMATED 2009 TAX LEVY. President Frankenhoff explained that if a taxpayer's home value remains the same as last year, that taxpayer will see a reduction in their tax bill but with what we're passing tonight, if the EAV goes up then that taxpayer will see a small increase in their tax bill. Frankenhoff reminded everyone that 1/3 of our revenue comes from property taxes and the other 2/3's comes from user fees, replacement tax, donations, etc and we haven't had more than a 5% increase in the tax levy for years. THE FOLLOWING ROLL CALL VOTES WERE CAST AND RECORDED:

COMMISSIONER ANASTAS	YES
COMMISSIONER ADOLFS	ABSENT

COMMISSIONER RIDDER	YES
COMMISSIONER MCGLOTHLIN	YES
COMMISSIONER HOGGE	ABSENT
VICE PRESIDENT BEHRENS	YES
PRESIDENT FRANKENHOFF	YES

PRESIDENT FRANKENHOFF DECLARED THE MOTION CARRIED.

Director of Parks Seger stated that recent changes made to the Boots Bush Park Field Development project requires a change order for a larger irrigation valve, changing from copper to PVC pipe and also locating a phone line within the construction area. The phone line was located by the contractor and all this added up to \$2,065. COMMISSIONER MCGLOTHLIN MOVED, SECONDED BY VICE PRESIDENT BEHRENS TO APPROVE THE CONTRACT CHANGE ORDER NO. 1 FOR BOOTS BUSH PARK FIELD DEVELOPMENT FOR A TOTAL OF \$2,065. UNANIMOUS. PRESIDENT FRANKENHOFF DECLARED THE MOTION CARRIED.

Director of Parks Seger stated that the Avenue of Lights, Inc. wanted to do some electrical modifications to a panel at Wavering Park and are donating \$14,438.00 to cover this modification. VICE PRESIDENT BEHRENS MOVED, SECONDED BY COMMISSIONER RIDDER TO ACCEPT THE DONATION OF \$14,438 FROM THE AVENUE OF LIGHTS, INC. TO BE USED TO MAKE ELECTRICAL IMPROVEMENTS IN WAVERING PARK. UNANIMOUS. PRESIDENT FRANKENHOFF DECLARED THE MOTION CARRIED.

COMMISSIONER RIDDER MOVED, SECONDED BY COMMISSIONER ANASTAS TO AUTHORIZE STAFF AND INTERESTED COMMISSIONERS TO ATTEND THE 2010 IAPD/IPRA ANNUAL CONFERENCE IN CHICAGO, ILLINOIS. Under discussion, President Frankenhoff stated that he doesn't feel it's necessary to do a staff recommendation to the full board for conference travel in the future as long as there is money in the budget to accommodate the travel expenses and the rest of the board agreed. UNANIMOUS. PRESIDENT FRANKENHOFF DECLARED THE MOTION CARRIED.

Executive Director Gible stated that annually the IAPD conducts a legal symposium to update the legal/legislative issues affecting park and recreation agencies and would like to attend with the Director of Business Services this in November. COMMISSIONER RIDDER MOVED, SECONDED BY VICE PRESIDENT BEHRENS TO APPROVE THE EXECUTIVE DIRECTOR AND DIRECTOR OF BUSINESS SERVICES TO ATTEND THE 2009 IAPD

LEGAL SYMPOSIUM IN OAK BROOK, ILLINOIS. UNANIMOUS.
PRESIDENT FRANKENHOFF DECLARED THE MOTION CARRIED.

Executive Director Gible stated that due to the concern of an outbreak of H1N1 flu, he is recommending a change to the personnel code from December 1, 2009 - May 31, 2010 to encourage employees to stay home if they have the swine flu and to take preventative measures as well. Recommendation that we reimburse all full time regular employees up to \$30 for the cost of a Swine Flu vaccination if they get it prior to December 1, 2009. Recommendation to modify the sick leave benefit as defined in Section V.2.A of the personnel code to not count against employees in earning additional paid leave if they miss work for H1N1 flu without the requirement of a doctor's note. Recommendation to use up to 10 additional unearned sick days for H1N1 flu but if employment is terminated you will be expected to repay any unearned paid time off. COMMISSIONER ANASTAS MOVED, SECONDED BY COMMISSIONER MCGLOTHLIN TO APPROVE THE ALTERNATE STAFF RECOMMENDATION TO MODIFY THE CURRENT SICK LEAVE POLICY FOR A FINITE PERIOD FOR H1N1 SICKNESS THROUGHOUT THE DISTRICT UNTIL MAY 31, 2010. UNANIMOUS. PRESIDENT FRANKENHOFF DECLARED THE MOTION CARRIED.

Director of Parks Seger stated that we recently opened bids for electrical upgrades in Washington Park and we received three bids. VICE PRESIDENT BEHRENS MOVED, SECONDED BY COMMISSIONER MCGLOTHLIN TO APPROVE STAFF RECOMMENDATION OF SUPREME ELECTRIC FOR \$140,510 WITH FUNDING TO COME FROM UNUSED BOND DOLLARS AS STATED IN THE STAFF RECOMMENDATION. Anastas asked about the uncommitted bond 2009 projects savings? Frankenhoff said that he had spoken with Dan about the bond outstanding balances and has asked for a report that will show those project balances. UNANIMOUS. PRESIDENT FRANKENHOFF DECLARED THE MOTION CARRIED.

President Frankenhoff stated that since there was no commissioner retreat this year, they haven't had a chance to discuss the 2010 Capital Projects List as a group as in previous years. Executive Director Gible stated that he is presenting a staff recommendation of 2010 capital projects for review and discussion only to be approved at the November meeting. Gible noted that the green section of the handout shows previous bond dollars committed to the 5th to 12th street section of CCLP and \$850,000 for Bond 2010. He stated that the top 4 commissioner rankings for overall expenditures are included along with staff recommendations. They are broken into 4 categories – equipment, grants, repairs/maintenance and

replacements/improvements. He said that we need to take care of what we have, for example water lines, equipment, no major projects. Gibble stated that the city did not get the grant for the purchase of the home at 12th and Cherry Lane and our cost share would be \$20,000 and we would also put in our portion of the path with the city building from the bridge on to the subdivision. President Frankenhoff stated that commissioners are comfortable with the equipment expenditures section of the list. He stated that the Riverview Park wall repair definitely needs to be done as well but the disagreements are probably in the replacements and improvements section of the list. Vice President Behrens asked about the Bob Mays pedestrian access for \$57,200 and Seger stated that we would have access from the 18th Street bridge into the park and it could join the current trail in the park. Frankenhoff stated that additionally there will be another entrance at the industrial park in the future into the park so we may want to come up with a cheaper alternative in the meantime. President Frankenhoff stated that the Washington Park amenities need to be finished and Moorman Park playground needs replaced but there has been talk about a universal access playground. Seger stated that the universal playground would most likely be located in a different location of the park, not by the shelter houses where users could access it easily. Executive Director Gibble stated that a universal playground is a great fund raising opportunity in a community and President Frankenhoff stated that he wouldn't want to do both playgrounds at Moorman Park. Ridder asked if staff could come back with some prices of these projects since at the end of the day, we only have so much money to spend. Commissioner McGlothlin stated that her school visits Moorman Park regularly and feels the playground needs to be replaced. Gibble stated that during the budget process, staff has already prioritized the list of projects they would like to see done and left a lot off the list being presented. President Frankenhoff would like staff to revise a list of \$200,000 worth of projects that are still on the table for discussion from Dan's list. Gibble thanked commissioners for their input so staff can formulate a new list and bring back to the board. Commissioner Anastas wants us to see more of Cedar Creek Linear Park and wants us to continue funding the sections. He stated that we should continue to try and get grants and investigate what we can do with possibly another section, maybe 24th to 18th Street thru the industrial park if that's a cheaper alternative under the current status of awarding grants by the State. President Frankenhoff stated that staff should get an estimate on 24th to 18th street section and get back to the board. Anastas mentioned that the Leon Bailey Park playground really needs to be replaced and we should get on a rotation schedule of playground park replacement for the future and Executive Director Gibble agreed and that staff was working on that. President Frankenhoff asked commissioners to be thinking about

how to spend the committed dollars to CCLP if we aren't successful with our grant requests and possibly focus on another section of the trail. Frankenhoff stated that we may have to increase our bond if the community truly wants to see more of the trail developed. Gibble stated that we are only able to hold bond dollars for 3 years before it has to be spent. Commissioner Behrens is not in favor of developing more of the trail unless we are able to get grant money. President Frankenhoff stated that they will discuss this some more at next month's meeting.

PUBLIC INPUT: Mr. Kerkoff stated that they had good attendance with the tax protest rally at Washington Park which was also a national news event. It was an enjoyable day and he thanked staff for their help with making the event a success.

EXECUTIVE SESSION: COMMISSIONER MCGLOTHLIN MOVED, SECONDED BY COMMISSIONER RIDDER TO CONVENE INTO EXECUTIVE SESSION TO DISCUSS:

#1. THE APPOINTMENT, EMPLOYMENT, COMPENSATION, DISCIPLINE, PERFORMANCE, OR DISMISSAL OF SPECIFIC EMPLOYEES OF THE PUBLIC BODY OR LEGAL COUNSEL FOR THE PUBLIC BODY, INCLUDING HEARING TESTIMONY ON A COMPLAINT LODGED AGAINST AN EMPLOYEE OF THE PUBLIC BODY OR AGAINST LEGAL COUNSEL FOR THE PUBLIC BODY TO DETERMINE ITS VALIDITY;

#5. THE PURCHASE OR LEASE OF REAL PROPERTY FOR THE USE OF THE PUBLIC BODY, INCLUDING MEETINGS HELD FOR THE PURPOSE OF DISCUSSING WHETHER A PARTICULAR PARCEL SHOULD BE ACQUIRED;

#11. LITIGATION, WHEN AN ACTION AGAINST, AFFECTING OR ON BEHALF OF THE PARTICULAR PUBLIC BODY HAS BEEN FILED AND IS PENDING BEFORE A COURT OR ADMINISTRATIVE TRIBUNAL, OR WHEN THE PUBLIC BODY FINDS THAT AN ACTION IS PROBABLE OR IMMINENT, IN WHICH CASE THE BASIS FOR THE FINDING SHALL BE RECORDED AND ENTERED INTO THE MINUTES OF THE CLOSED MEETING. THE FOLLOWING ROLL CALL VOTES WERE CAST AND RECORDED:

COMMISSIONER RIDDER	YES
COMMISSIONER MCGLOTHLIN	YES
COMMISSIONER HOGGE	ABSENT
COMMISSIONER ANASTAS	YES
COMMISSIONER ADOLFS	ABSENT
VICE PRESIDENT BEHRENS	YES
PRESIDENT FRANKENHOFF	YES

UNANIMOUS. PRESIDENT FRANKENHOFF DECLARED THE MOTION CARRIED.

COMMISSIONER RIDDER MOVED, SECONDED BY COMMISSIONER ANASTAS TO RESUME THE REGULAR MEETING. UNANIMOUS. PRESIDENT FRANKENHOFF DECLARED THE MOTION CARRIED.

President Frankenhoff stated that in the past, the Executive Director would type the executive session minutes, with the exception of Mike Parks who requested that Vicky Egbert, Administrative Assistant type them for approval. After discussion, it was agreed that Vicky Egbert would attend the executive sessions and type the minutes with the exception of a personnel issue concerning her and that she would agree to sign a confidentiality agreement.

With no other business to discuss,

ADJOURN: VICE PRESIDENT BEHRENS MOVED, SECONDED BY COMMISSIONER RIDDER TO ADJOURN. UNANIMOUS. PRESIDENT FRANKENHOFF DECLARED THE MOTION CARRIED.

Secretary

President

Date

Date

