

QUINCY PARK DISTRICT
1310 Washington Street
Quincy, Illinois

Regular Meeting
Emerson Community Center – Board Room

September 9, 2009
6:00 P.M.

ROLL CALL:

The meeting was called to order by President Frankenhoff and upon the roll being called the following members were physically present at said location: President John Frankenhoff, Vice President Tom Behrens, Commissioners Terry Anastas, Patty McGlothlin and Don Adolfs. The following Park Commissioners were absent: Mike Ridder and Chris Hogge. No Park Commissioner was not permitted to attend the meeting by video or audio conference. Attorney Matt Hutmacher was present, along with Interim Executive Director/Director of Parks Ed Seger, Director of Business Services – Don Hilgenbrinck, Director of Program Services – Mike Bruns, Director of Golf – Matt Burry and Recording Secretary – Vicky Egbert.

COMMITTEE REPORTS:

Finance: Vice President Behrens stated that the finance committee had met prior to the regular meeting and found everything to be in order. COMMISSIONER ANASTAS MOVED, SECONDED BY VICE PRESIDENT BEHRENS TO APPROVE THE FINANCIAL REPORT AND ACCOUNTS PAYABLE AS PRESENTED. UNANIMOUS. PRESIDENT FRANKENHOFF DECLARED THE MOTION CARRIED.

COMMISSIONER MCGLOTHLIN MOVED, SECONDED BY COMMISSIONER ADOLFS TO APPROVE THE MINUTES OF THE FINANCE AND REGULAR MEETINGS OF AUGUST 12, 2009 AND THE SPECIAL MEETING OF AUGUST 27, 2009. UNANIMOUS. PRESIDENT FRANKENHOFF DECLARED THE MOTION CARRIED.

COMMISSIONER ANASTAS MOVED, SECONDED BY COMMISSIONER MCGLOTHLIN TO APPROVE AND REMAIN CONFIDENTIAL THE EXECUTIVE SESSION MINUTES OF THE AUGUST 12, 2009 MEETING. UNANIMOUS. PRESIDENT FRANKENHOFF DECLARED THE MOTION CARRIED.

PUBLIC COMMENTS: None

CORRESPONDENCE:

1. Mid Mississippi Muddy Water Blues Society – Thank You;
2. Quincy Park Band – Thank You.

INFORMATIONAL HANDOUTS:

1. Myra Kuhn – Marketing/Communications update;
2. Recreation Update;
3. Washington Park Electrical Improvement Project Update.

EXECUTIVE DIRECTOR'S REPORT:

Interim Executive Director Ed Seger stated that commissioners have an update for the electrical project in Washington Park included in their handouts. He stated that approximately \$215,000 is needed to do all the work. We have approximately \$65,000 budgeted to move the transformer behind the bandstand, install electrical service on the low wall that will hide the transformer and electrical panel and have series of outlets on the wall with additional outlets in the stairwell. This should be sufficient to handle most all of the needs for special events held in the park.

Frankenhoff stated that we have a shortfall of \$115,000 to finish this project and it will mean putting this in a bond project for 2010 to finish the next phase. Frankenhoff stated that with funds committed to other projects for the 2010 Bond there won't be much leftover to continue work at Bob Mays or Boots Bush Parks. Seger stated that work has begun on the Boots Bush project with demolition of the old tennis courts. He stated that we have issued 70 archery range passes to date and the Wenois Archery Club has removed their targets from our property since we had no formal agreement with them. Seger reported that the Looking for Lincoln installations are essentially finished in Washington Park just in time for the Lincoln Celebration on October 11th. The Moorman Park sidewalk project is completed up to the Moorman Main ballfield parking lot and should be finished within the next few weeks.

DIRECTOR'S REPORTS:

Business Services: Hilgenbrinck stated that he had attended a seminar held by Mercantile Bank today to see what other banks are offering compared to what we are doing with First Bankers Trust and is confident with the program we are using.

Program Services: Bruns reported the fall/winter brochure will be mailed next week to households in Quincy. He stated that included in the handouts is the recreation facility update and reported that pool attendance is down due to the cool weather we had this summer. Financial assistance numbers continue to grow and the after school program has started at all 4 schools and is going well. Co-ed softball will be starting with the same number of teams as last year and adult softball is over for the year. Commissioner Mcglothlin thanked Bruns for the program at Monroe School and stated that the staff and teachers are very appreciative of the program.

Golf: Burry stated they raised \$137 for the weekend for Patriot Day. September is our busiest month for outings with the Chamber of Commerce outing being held tomorrow. Burry reported that they decided to extend the junior summer pass to allow those pass holders another reason to come out and continue playing in the fall and bring their parents.

CONSULTANT: Current on district matters.

UNFINISHED BUSINESS: None.

NEW BUSINESS:

Interim Director Seger stated that the Quincy Art Center has set aside dollars to replace the roof but the low bid of \$47,500 by Tournear Roofing is over what they have collected and are asking for \$5,900 from us with those funds coming from the cancelled Bond 2007 rock wall repair project. COMMISSIONER ANASTAS MOVED, SECONDED BY VICE PRESIDENT BEHRENS TO APPROVE THE LOW BID OF \$47,500 FOR BASE BID C WORK SUBMITTED BY TOURNEAR ROOFING CO. AND APPROVE FUNDING \$5,900 OF THE WORK FROM BOND 2007 PROJECT INDIAN MOUNDS ROCK WALL REPAIR. Bret Austin and Julie Nelson of the Quincy Art Center both thanked the board for their support and stated that they had a bat removal problem that created their shortfall. UNANIMOUS. PRESIDENT FRANKENHOFF DECLARED THE MOTION CARRIED.

Director of Golf Burry stated that another individual would like to donate a memorial bench at Westview just like previous ones approved by the board. VICE PRESIDENT BEHRENS MOVED, SECONDED BY COMMISSIONER ADOLFS TO APPROVE THE INSTALLATION OF A

MEMORIAL BENCH AT WESTVIEW GOLF COURSE. President Frankenhoff stated that he had spoken with Ed Seger about including these kinds of requests in the policy manual to be approved by staff in the future. UNANIMOUS. PRESIDENT FRANKENHOFF DECLARED THE MOTION CARRIED.

Seger stated an individual has offered to purchase a memorial bench for \$879 in memory of Vivian Schuecking Andrews and to install a plaque in concrete under the bench with the district doing the installation. COMMISSIONER MCGLOTHLIN MOVED, SECONDED BY COMMISSIONER ANASTAS TO WAIVE THE 60 DAY PUBLIC COMMENT WAITING PERIOD AND APPROVE INSTALLATION OF THE MEMORIAL BENCH IN SOUTH PARK. UNANIMOUS. PRESIDENT FRANKENHOFF DECLARED THE MOTION CARRIED.

Hilgenbrinck stated that staff has researched entering into an agreement for the district's utility costs with Seven Utility Management Consultants. He stated that they have an agreement with the IAPD to provide professional utility consulting to its members and could potentially save the district 20-25% on its utility costs. COMMISSIONER ADOLFS MOVED, SECONDED BY VICE PRESIDENT BEHRENS TO AUTHORIZE STAFF TO ENTER INTO AN AGREEMENT FOR THE DISTRICT'S UTILITY CONSUMPTION. UNANIMOUS. PRESIDENT FRANKENHOFF DECLARED THE MOTION CARRIED.

Commissioner McGlothlin passed along a compliment about the benches on the Bob Mays Trail and recommended that we add others if possible. Seger stated that an Eagle Scout installed those and the project turned out very nice. She also stated that she saw a lot of dog debris along the path and Seger stated that we are in the process of installing dog waste bag stations at this time and additional trash cans on the trail too. McGlothlin stated the trail is a great addition to the park system.

Commissioner Anastas asked about the status of the park district grants and Seger stated that we still have no news to report.

PUBLIC INPUT: None.

EXECUTIVE SESSION: None.

With no other business to discuss,

ADJOURN: COMMISSIONER MCGLOTHLIN MOVED, SECONDED BY COMMISSIONER ADOLFS TO ADJOURN. UNANIMOUS. PRESIDENT FRANKENHOFF DECLARED THE MOTION CARRIED.

Secretary

President

Date

Date