

QUINCY PARK DISTRICT
1310 Washington Street
Quincy, Illinois

Regular Meeting
Emerson Community Center – Board Room

August 12, 2009
6:00 P.M.

ROLL CALL:

The meeting was called to order by President Frankenhoff and upon the roll being called the following members were physically present at said location: President John Frankenhoff, Vice President Tom Behrens, Commissioners Terry Anastas, Patty McGlothlin, Chris Hogge, Mike Ridder and Don Adolfs.

The following Park Commissioners were absent: none. No Park Commissioner was not permitted to attend the meeting by video or audio conference. Attorney Matt Hutmacher was present, along with Interim Executive Director/Director of Parks Ed Seger, Director of Business Services – Don Hilgenbrinck, Director of Program Services – Mike Bruns, Director of Golf – Matt Burry and Recording Secretary – Vicky Egbert.

COMMITTEE REPORTS:

Finance: Vice President Behrens stated that the finance committee had met prior to the regular meeting and found everything to be in order. COMMISSIONER ANASTAS MOVED, SECONDED BY COMMISSIONER HOGGE TO APPROVE THE FINANCIAL REPORT AND ACCOUNTS PAYABLE AS PRESENTED. UNANIMOUS. PRESIDENT FRANKENHOFF DECLARED THE MOTION CARRIED.

COMMISSIONER RIDDER MOVED, SECONDED BY COMMISSIONER HOGGE TO APPROVE THE MINUTES OF THE SPECIAL MEETINGS OF JUNE 22, JUNE 23, JUNE 25, JULY 8, JULY 17 AND JULY 30, 2009 AND THE FINANCE AND REGULAR MEETING MINUTES OF JULY 8, 2009. UNANIMOUS. PRESIDENT FRANKENHOFF DECLARED THE MOTION CARRIED.

VICE PRESIDENT BEHRENS MOVED, SECONDED BY COMMISSIONER ANASTAS TO APPROVE AND REMAIN CONFIDENTIAL THE EXECUTIVE SESSION MINUTES OF THE JUNE 22, JUNE 23, JUNE 25, JULY 8 (4:02PM) JULY 8 (7:05PM) AND JULY 17 MEETINGS. UNANIMOUS. PRESIDENT FRANKENHOFF DECLARED THE MOTION CARRIED.

PUBLIC COMMENTS: None

CORRESPONDENCE:

1. Dave Oakley – Flags for Freedom request for Clat Adams Park;
2. Larry & Ruth Brown – Shuffleboard court request in one of Quincy's parks.

INFORMATIONAL HANDOUTS:

1. Myra Kuhn – Marketing/Communications update;
2. Boots Bush Project timeline and updated cost estimate;
3. Quincy Art Center Roofing project;
4. Blessing Hospital – donation of AED for Westview Golf Course;
5. Replacement Tax update.

EXECUTIVE DIRECTOR'S REPORT:

Interim Executive Director Ed Seger stated that the request for shuffleboard courts would not be that hard to do and the Brown's provided him with very detailed information about how to set them up and rules, etc. and feels that it's worth looking into and would not be much of an expense to the district . Seger reported that in the board handouts he has presented the Boots Bush soccer project timeline with bid opening on August 26th and will be asking for a special meeting to award the bids on the 27th or 28th. He has met with school officials to make them aware of our timeline. He stated there are added costs due to the discovery that the water pressure wasn't sufficient for the project needs and increased the cost for a booster pump that brings project total estimates to \$360,000 and we may have to leave the tennis court removal as a force account project at a later date. President Frankenhoff asked if in the future we have 4 soccer fields, will the booster pump be sufficient to handle them? Seger stated that he wasn't sure but would check into that. Commissioner Anastas stated that he hasn't heard anymore about fund raising dollars since the initial \$25,000 was raised. Seger stated that the Quincy Art Center is going out for bid to have another section of their roof repaired and will be asking the board to approve the bid at our September meeting and will possibly be asking the board to contribute dollars to the project. Seger stated that we received a donation of an AED from Blessing Hospital for Westview Golf Course. He stated that the Boehl Memorial section of CCLP is finished except for some signage and the Washington Park fountain is essentially finished but that the surface of the fountain still has to be sealed and will need to be turned off for 2 days for the contractor to do that. He reported that staff is working on the Moorman Park sidewalk project and should be finished in about 2 weeks. Commissioner Ridder stated that he has been on the trail since it opened

and noticed a lot of dog waste and asked about putting something out on the trail to encourage dog walkers to clean up after their pets and Seger stated that is currently in the plans to be done with an Eagle Scout project.

DIRECTOR'S REPORTS:

Business Services: Hilgenbrinck stated that he provided the board with a budget preparation and tax levy timeline schedule for board review. This year, a new change is to have the budget approved in December this year instead of January unless there are objections from the public. He stated that the replacement tax update is provided for board review and we will get another check in October for more than we usually get. He stated that the State is projecting replacement tax to be down 17% but we're only down 15.8% from last year and we should still meet budget.

Program Services: Bruns reported that programs are winding down from a busy summer. Staff is starting a co-ed softball league that will begin on September 1. Staff completed the after school program registration at Adams, Dewey, Ellington and Monroe schools last week with the assistance of the business office staff. Batting Cage continues to do well and the pools are down since July was cooler and attendance is down about 2,000 from last year. Financial assistance continues to grow and gives low income families access to our programs and facilities. He stated that hours at the pools are changing with school starting and the Batting Cage will also change to fall hours. Wavering is closing on Sunday for the season.

Golf: Burry stated that Westview had a great month in July with the cooler weather. They held the Men's and Women's City tournaments together for the first time and plan to do that again next year. He stated that the high school and college golf teams are practicing at Westview now and they have some major outings planned in September.

CONSULTANT: Current on district matters.

UNFINISHED BUSINESS:

Director of Business Services Hilgenbrinck stated that Danielle Fler from Padavic & Fler, presented the audit at the finance meeting and it was distributed last month to commissioners for review. VICE PRESIDENT BEHRENS MOVED, SECONDED BY COMMISSIONER ANASTAS TO APPROVE THE FY 2008 AUDIT. UNANIMOUS. PRESIDENT FRANKENHOFF DECLARED THE MOTION CARRIED.

NEW BUSINESS:

COMMISSIONER RIDDER MOVED, SECONDED BY COMMISSIONER ADOLFS TO APPROVE THE ONE YEAR AGREEMENT WITH THE AVENUE OF LIGHTS, INC FOR THE HOLIDAY LIGHT DISPLAY AT WAVERING/MOORMAN PARKS. UNANIMOUS. PRESIDENT FRANKENHOFF DECLARED THE MOTION CARRIED.

Interim Executive Director Seger stated that the Looking for Lincoln Commission has proposed to bury a 2" x 2" time capsule with a plaque in Washington Park along the sidewalk close to the plaza. They plan to include "What Lincoln Means to Me?" information from local school children to be opened in October of 2059. COMMISSIONER MCGLOTHLIN MOVED, SECONDED BY COMMISSIONER ANASTAS TO APPROVE THE WASHINGTON PARK LINCOLN TIME CAPSULE AND PLAQUE AS PRESENTED AND SHORTEN THE REQUIRED PUBLIC COMMENT PERIOD TO 28 DAYS. UNANIMOUS. PRESIDENT FRANKENHOFF DECLARED THE MOTION CARRIED.

Seger stated that Washington Park electrical improvements were part of the master plan to be replaced and become at grade so they aren't an eyesore in the park anymore and there will be electrical outlets on the light poles in the park. The permanently installed electrical panels will be landscaped to disguise them and should allow a cord to be run no further than 100 ft. Seger stated that the contractor wouldn't start on the project until after the Early Tin Duster's event in October. President Frankenhoff asked about budget dollars allocated for the project and Seger stated that \$88,000 has been allocated for this project and that includes engineering costs.

Interim Executive Director Seger stated that staff had conducted an open house on July 29, 2009 about the Archery Range at Moorman Park and collected surveys from those in attendance. Staff has also done an in-house safety inspection to see how the public can use it safely. At the open house we had 14 persons in attendance and found it to be a very productive meeting and they had good ideas to make the course safe. Seger stated that everyone feels that the bulk of stray arrows are coming from persons doing what is called "sky pulling" and feels this is the main issue on our range. He feels that we need to go to a Pass Required range that persons would have to come to the business office to get their pass, be presented with a list of safety rules, including no sky pulling or you will lose your permit and have the permit on display on your person. The list of rules and regulations would be posted on site and they would log in with their permit number so if an arrow is found outside the range we would have an idea of who it might belong to. Seger stated that we might install a camera in the parking lot so we can capture license plates

of the range users. President Frankenhoff asked if we could send out letters to the residential area around the course to make the neighborhood children aware of the dangers of playing and wandering onto the back side of the course. Seger stated that would be a good idea and the pavement would still be open to walkers. We would also post hours of operation and phone numbers of where to call and report incidents. Seger stated that we might require a fee in the future and a recommendation will be included on the 2010 fee schedule for the November meeting. Commissioner Anastas asked about the Archery club members having to get the permit. Seger stated that if they are using the course for a club event only, they would not be required to get a permit, but if they use the course on their own they would be required to get a permit. Commissioner Adolfs thanked Ed for all his work on this project and coming up with a solution for this issue that the public and staff are comfortable with. The board told Ed to proceed with the new safety precautions and update them as things happen.

PUBLIC INPUT: Allie Lymenstall representing the Mississippi Valley Hunters Association and stated that he agrees with the staff recommendations and thanked the board for coming up with a solution to this issue.

EXECUTIVE SESSION:

COMMISSIONER ADOLFS MOVED, SECONDED BY VICE PRESIDENT BEHRENS TO CONVENE INTO EXECUTIVE SESSION TO DISCUSS:
5. THE PURCHASE OR LEASE OF REAL PROPERTY FOR THE USE OF THE PUBLIC BODY, INCLUDING MEETINGS HELD FOR THE PURPOSE OF DISCUSSING WHETHER A PARTICULAR PARCEL SHOULD BE ACQUIRED AND #6. THE SETTING OF A PRICE FOR SALE OR LEASE OF PROPERTY OWNED BY THE PUBLIC BODY. THE FOLLOWING ROLL CALL VOTES WERE CAST AND RECORDED:

COMMISSIONER RIDDER	YES
COMMISSIONER MCGLOTHLIN	YES
COMMISSIONER HOGGE	YES
COMMISSIONER ANASTAS	YES
COMMISSIONER ADOLFS	YES
VICE PRESIDENT BEHRENS	YES
PRESIDENT FRANKENHOFF	YES

UNANIMOUS. PRESIDENT FRANKENHOFF DECLARED THE MOTION CARRIED.

COMMISSIONER HOGGE MOVED, SECONDED BY COMMISSIONER MCGLOTHLIN TO RESUME THE REGULAR MEETING. UNANIMOUS. PRESIDENT FRANKENHOFF DECLARED THE MOTION CARRIED.

Commissioners discussed holding a special meeting to approve the Boots Bush project bids on Thursday, August 27, 2009 at 5:00pm and commissioners should check their calendars and get back to the business office if they are able to attend.

With no other business to discuss,

ADJOURN: COMMISSIONER MCGLOTHLIN MOVED, SECONDED BY COMMISSIONER HOGGE TO ADJOURN. UNANIMOUS. PRESIDENT FRANKENHOFF DECLARED THE MOTION CARRIED.

Secretary

President

Date

Date