

QUINCY PARK DISTRICT
1310 Washington Street
Quincy, Illinois

Regular Meeting
Emerson Community Center – Board Room

May 13, 2009
6:00 P.M.

ROLL CALL:

The meeting was called to order by President Frankenhoff and upon the roll being called the following members were physically present at said location: President John Frankenhoff, Vice President Tom Behrens, Commissioners Terry Anastas, Patty McGlothlin, Chris Hogge and Don Adolfs.

The following Park Commissioners were absent: Mike Ridder. No Park Commissioner was not permitted to attend the meeting by video or audio conference. Attorney Matt Hutmacher was present, along with Executive Director - Mike Parks, Director of Business Services – Don Hilgenbrinck, Director of Parks – Ed Seger, Director of Program Services – Mike Bruns, Director of Golf – Matt Burry and Recording Secretary – Vicky Egbert.

COMMITTEE REPORTS:

Finance: Commissioner Anastas stated that the finance committee had met prior to the regular meeting and found everything to be in order. COMMISSIONER HOGGE MOVED, SECONDED BY COMMISSIONER ANASTAS TO APPROVE THE FINANCIAL REPORT AND ACCOUNTS PAYABLE AS PRESENTED. UNANIMOUS. PRESIDENT FRANKENHOFF DECLARED THE MOTION CARRIED.

COMMISSIONER MCGLOTHLIN MOVED, SECONDED BY VICE PRESIDENT BEHRENS TO APPROVE THE MINUTES OF THE FINANCE AND REGULAR MEETINGS OF APRIL 8, 2009 AND SPECIAL MEETING OF APRIL 29, 2009. UNANIMOUS. PRESIDENT FRANKENHOFF DECLARED THE MOTION CARRIED.

COMMISSIONER ADOLFS MOVED, SECONDED BY COMMISSIONER HOGGE TO APPROVE AND REMAIN CONFIDENTIAL THE MINUTES OF THE APRIL 8TH AND APRIL 29TH EXECUTIVE SESSIONS. UNANIMOUS. PRESIDENT FRANKENHOFF DECLARED THE MOTION CARRIED.

PUBLIC COMMENTS:

Steve McQueen spoke to the board by invitation to thank the Quincy Park District for their support for the tea party event held at Clat Adams

Park. He has nothing but nice things to say about the park district and plans to hold more events in the future. He stated that his groups purpose is to involve citizens in city government and will continue to do so very professionally.

Commissioner Ridder joined the meeting at this point.

Butch Schutte wanted to thank the board and honor Mike Parks for all his dedicated and honorary service and presented Mike with a lifetime membership to the Great River Ski Club. Mr. Schutte related the history of how the ski club came to be about 15 years ago and expressed how groups and individuals worked together to bring something new to Quincy's parks. Mike Parks stated that he has been privileged to work with various groups during his career at the Park District.

CORRESPONDENCE:

1. Goehl, Schuering, Cassens & Bier: Special permit public hearing for cellular tower in Madison Park.
2. Vanessa Crowe donation of paint and labor for a room at Emerson.

INFORMATIONAL HANDOUTS:

1. Myra Kuhn – Marketing/Communications update;
2. Adams County Clerk: abstract of votes for recent park board election;
3. Looking for Lincoln installation schedule;
4. Force Account schedule for park projects provided by Ed Seger;
5. Records retention schedule for Executive Director search.
6. Preservation month in May brochure;
7. Lincoln Jackson pool brochure and status;
8. Washington Park fountain pictures;
9. Correction to Villa Kathrine lease wording;
10. Boots Bush Park redevelopment update, grant submittal and 30 day alternate list status.

EXECUTIVE DIRECTOR'S REPORT:

Executive Director Parks elaborated on the Boots Bush Park redevelopment project and stated that we could pick certain projects from the list and still have a significant improvement to this park. President Frankenhoff stated that he would like to hear what other commissioners feel about the project. Commissioner Anastas stated that even if we put bids out for some of the projects we wouldn't be able to start within the 30 days. Parks stated that we would only lose on the engineering fees if we started before the 30 day time frame. Commissioner Anastas stated that he has been working with the soccer

groups and told them that they would need to have dollars available for the project. He informed the group that we have been denied and put on the alternate list and he received communication from the QCVB is pledging \$1500/yr for \$7,500 total, GREDF has committed \$5,000 and the Chamber of Commerce would like to have someone speak at their meeting next week for their consideration of a donation. Commissioner Anastas would like to see us move forward with the short list and do what we can with the dollars committed and any additional donated dollars we are able to get and take action at the June meeting. President Frankenhoff stated that we now have a different decision to make since it was initially a \$600,000 project with our share being half and now it's a \$300,000 project being 100% paid for by the park district. A general consensus of the board felt we should move forward with the project. Parks stated that he would put together a timeline schedule for proceeding with Phase I. Commissioner McGlothlin stated that she would still like to see the storm sewer included into the first phase. Parks stated that he could add the storm sewer as an alternate bid and this would allow time for the soccer group to raise the funds.

President Frankenhoff voiced concerns about the safety of special events being held in Washington Park during the construction of the fountain. Parks stated that staff has met with event organizers to ensure the safety of park users during this construction time.

Parks stated that since the fountain is under IDPH guidelines, there is a requirement of no glass around the interactive fountain area and this may cause some confusion to park patrons, but we will be installing signage to help alleviate any confusion. Commissioners felt that we may want to revisit the "no glass containers" issue for Washington Park once the fountain is operational.

DIRECTOR'S REPORTS:

Business Services: Hilgenbrinck stated that the auditors have completed their on-site audit and things went well. Staff has reviewed cash handling procedures and will conduct spot checks throughout the busy season. He stated the district's investment plan is going well with increased interest revenue to report. Hilgenbrinck stated that he had prepared the state records retention requirements for the Executive Director search and that information is in the board packet for review.

Parks: Seger reported that the ITEP grant for CCLP 5th to 12th Streets has still not been announced. He stated that he will bring a change order to the June board meeting for Washington Park fountain for approximately \$2,000 for differentials for plumbing routing not included

in the original bid. Seger reported that the maintenance fuel tank has been installed at the South Park Maintenance #2 facility and will be more efficient for operations. He stated that the flagpole on Quinsippi Island fell over last December and will be reinstalled by July 4th. April was National Volunteer month and volunteers from Quincy Senior High School, Breakfast/Noon Kiwanis, Golden K Kiwanis and Harrison Hy-Vee worked on various litter clean-up, mulching of playgrounds and paint projects for the district. Commissioner Anastas asked about the soft surface trail at Bob Mays Park and Seger stated that we are waiting on the weather and force account labor to finish that part of the trail.

Program Services: Bruns reported that everyone has a direct mail brochure in front of them and these were delivered by mail to 22,000 households last week and seemed to be very popular. Pools are scheduled to open on Memorial Day weekend and the drain covers have been inspected and approved by the Public Health Department. Staff plans to start filling both pools soon. Staff will hold a tennis carnival this weekend at Reservoir Park. Bruns stated that the Batting cage is busy and we are in the process of forming our youth baseball/softball teams.

Golf: Burry stated that the course is busy and adult leagues have started playing. Westview is selling the junior golf pass and sending out flyers to all schools and will be hosting a golf carnival right after the tennis carnival and showcase what Westview has to offer the youth of Quincy. He stated that equipment demo days are being held this week and next and the country club has a soft opening on Saturday so we will be losing some of those players.

CONSULTANT: Current on district matters.

UNFINISHED BUSINESS: None.

NEW BUSINESS:

At this time, Executive Director Parks administered the oath of office to Commissioners Patty McGlothlin, Tom Behrens, Mike Ridder and John Frankenhoff to start their 4 year term as park board commissioners.

President Frankenhoff turned the meeting over to Executive Director Parks for the annual reorganization of the board officers. Parks opened the floor for nominations. COMMISSIONER HOGGE MOVED, SECONDED BY COMMISSIONER RIDDER TO NOMINATE JOHN FRANKENHOFF AS PRESIDENT. Parks asked for a motion to close the nominations.

COMMISSIONER RIDDER MOVED, SECONDED BY COMMISSIONER MCGLOTHLIN TO CLOSE THE NOMINATIONS. UNANIMOUS.

Executive Director Parks turned the meeting back over to President Frankenhoff. President Frankenhoff asked for a nomination for Vice President, Secretary, Treasurer and Attorney. COMMISSIONER ANASTAS MOVED, SECONDED BY COMMISSIONER HOGGE TO NOMINATE TOM BEHRENS AS VICE PRESIDENT, MIKE PARKS AS SECRETARY, DON HILGENBRINCK AS TREASURER AND MATTHEW HUTMACHER AS ATTORNEY. President Frankenhoff asked for a motion to close the nominations. COMMISSIONER ANASTAS MOVED, SECONDED BY COMMISSIONER HOGGE TO CLOSE NOMINATIONS. UNANIMOUS. PRESIDENT FRANKENHOFF DECLARED THE MOTION CARRIED.

Director of Business Services Hilgenbrinck stated that the district's health insurance costs are increasing by 25% on June 1, 2009. He stated that the premiums paid by the district are within budget and will have no negative impact on that line item. The district is offering, at the employee's expense, the option of adding dental and vision coverage if at least 10 employees chose to participate. VICE PRESIDENT BEHRENS MOVED, SECONDED BY COMMISSIONER ANASTAS TO APPROVE STAFF RECOMMENDATION OF RENEWAL WITH HEALTH ALLIANCE AND OFFER EMPLOYEES THE OPTION OF ADDING VISION AND DENTAL AT THEIR OWN EXPENSE. UNANIMOUS. PRESIDENT FRANKENHOFF DECLARED THE MOTION CARRIED.

COMMISSIONER MCGLOTHLIN MOVED, SECONDED BY COMMISSIONER HOGGE TO APPROVE THE SUBLEASE BETWEEN THE VILLA KATHRINE AND THE QUINCY CONVENTION AND VISITOR'S BUREAU WITH THE CORRECTION ON PAGE 62, SECTION 30. SHOULD SAY "LEASE". UNANIMOUS. PRESIDENT FRANKENHOFF DECLARED THE MOTION CARRIED.

Director of Parks Seger stated that the 12th to 18th section of CCLP was designated by significant funding by the Kenneth C. Boehl estate for construction and maintenance in exchange for naming it after the Boehl family. COMMISSIONER HOGGE MOVED, SECONDED BY COMMISSIONER RIDDER TO APPROVE THE STAFF RECOMMENDATION OF THE DESIGN, LOCATION AND WORDING OF THE BOEHL MEMORIAL PARK SIGNAGE FOR THE 12TH TO 18TH STREETS SECTION. UNANIMOUS. PRESIDENT FRANKENHOFF DECLARED THE MOTION CARRIED.

Director of Parks Seger stated that Cedar Creek Trail construction 12th to 18th Streets, has created the need for additional fencing to screen one of the adjacent property owners, Heetco, from trail users to create a safe experience for them as well as protect Heetco's property from being disturbed. COMMISSIONER ANASTAS MOVED, SECONDED BY COMMISSIONER MCGLOTHLIN TO APPROVE STAFF RECOMMENDATION OF THE ADDITION OF 124 FEET OF CHAIN LINK FENCE AND USING BOND 2009 SURPLUS TO PAY FOR THE ADDED COST. UNANIMOUS. PRESIDENT FRANKENHOFF DECLARED THE MOTION CARRIED.

Director of Golf Burry stated that we went out for bid on 20 new golf cars and received 3 bids with the low bid from TNT Golf Car & Equipment Co. in the amount of \$35,980. COMMISSIONER ADOLFS MOVED, SECONDED BY COMMISSIONER ANASTAS TO APPROVE STAFF RECOMMENDATION OF PURCHASING 20 NEW GOLF CARS FROM TNT GOLF CAR AND EQUIPMENT CO. UNANIMOUS. PRESIDENT FRANKENHOFF DECLARED THE MOTION CARRIED.

Director of Business Services Hilgenbrinck stated that IMRF, the district's pension program, experienced a significant downturn in 2008-2009 and has offered employers 2 options of how to make up the loss. Staff is recommending that the park district use the normal ARC rate of 11.08% since the district's Pension fund has sufficient reserves to cover the increase and would not incur additional interest costs on the unfunded liability. COMMISSIONER MCGLOTHLIN MOVED, SECONDED BY VICE PRESIDENT BEHRENS TO APPROVE STAFF RECOMMENDATION OF CONTRIBUTING AT THE NORMAL ARC RATE OF 11.08% IN 2010. UNANIMOUS. PRESIDENT FRANKENHOFF DECLARED THE MOTION CARRIED.

Director of Parks Seger stated that the Stone smokehouse located in the Adams Landing log cabin village on Quinsippi Island had a dedication plaque on it but the original plaque has disappeared. Staff has met with the Friends of the Log Cabins and they voted to approve the wording and installation being recommended by staff tonight. COMMISSIONER ANASTAS MOVED, SECONDED BY COMMISSIONER MCGLOTHLIN TO APPROVE THE INSTALLATION OF A NEW PLAQUE WITH THE WORD "REBUILD" CHANGED TO "REBUILT". UNANIMOUS. PRESIDENT FRANKENHOFF DECLARED THE MOTION CARRIED.

PUBLIC INPUT: None.

EXECUTIVE SESSION:

COMMISSIONER HOGGE MOVED, SECONDED BY VICE PRESIDENT BEHRENS TO CONVENE INTO EXECUTIVE SESSION TO DISCUSS:

1. THE APPOINTMENT, EMPLOYMENT, COMPENSATION, DISCIPLINE, PERFORMANCE, OR DISMISSAL OF SPECIFIC EMPLOYEES OF THE PUBLIC BODY OR LEGAL COUNSEL FOR THE PUBLIC BODY, INCLUDING HEARING TESTIMONY ON A COMPLAINT LODGED AGAINST AN EMPLOYEE OF THE PUBLIC BODY OR AGAINST LEGAL COUNSEL FOR THE PUBLIC BODY TO DETERMINE ITS VALIDITY;
5. THE PURCHASE OR LEASE OF REAL PROPERTY FOR THE USE OF THE PUBLIC BODY, INCLUDING MEETINGS HELD FOR THE PURPOSE OF DISCUSSING WHETHER A PARTICULAR PARCEL SHOULD BE ACQUIRED;
6. THE SETTING OF A PRICE FOR SALE OR LEASE OF PROPERTY OWNED BY THE PUBLIC BODY;
11. LITIGATION, WHEN AN ACTION AGAINST, AFFECTING OR ON BEHALF OF THE PARTICULAR PUBLIC BODY HAS BEEN FILED AND IS PENDING BEFORE A COURT OR ADMINISTRATIVE TRIBUNAL, OR WHEN THE PUBLIC BODY FINDS THAT AN ACTION IS PROBABLE OR IMMINENT, IN WHICH CASE THE BASIS FOR THE FINDING SHALL BE RECORDED AND ENTERED INTO THE MINUTES OF THE CLOSED MEETING. THE FOLLOWING ROLL CALL VOTES WERE CAST AND RECORDED:

COMMISSIONER HOGGE	YES
COMMISSIONER ANASTAS	YES
COMMISSIONER ADOLFS	YES
COMMISSIONER RIDDER	YES
COMMISSIONER MCGLOTHLIN	YES
VICE PRESIDENT BEHRENS	YES
PRESIDENT FRANKENHOFF	YES

UNANIMOUS. PRESIDENT FRANKENHOFF DECLARED THE MOTION CARRIED.

COMMISSIONER ADOLFS MOVED, SECONDED BY COMMISSIONER HOGGE TO RESUME THE REGULAR MEETING. UNANIMOUS. PRESIDENT FRANKENHOFF DECLARED THE MOTION CARRIED.

President Frankenhoff stated that he would be sending an email out detailing the century celebration of the dedication of the George Rogers Clark statue to be held on May 22, 2009 and suggested that we possibly get some eagle scouts to enhance that site.

Executive Director Parks stated that we received an informal Freedom of information request from an individual at quincynews.org for sign up sheets at Westview to see what city officials are playing golf. Parks stated there is an exemption in the Freedom of Information Act to withhold that information and he would not recommend giving that information out for privacy reasons and the board agreed.

With no other business to discuss,

ADJOURN: COMMISSIONER MCGLOTHLIN MOVED, SECONDED BY COMMISSIONER HOGGE TO ADJOURN. UNANIMOUS. PRESIDENT FRANKENHOFF DECLARED THE MOTION CARRIED.

Secretary

President

Date

Date