

QUINCY PARK DISTRICT  
1310 Washington Street  
Quincy, Illinois

Regular Meeting  
Emerson Community Center – Board Room

January 14, 2009  
6:00 P.M.

**ROLL CALL:**

The meeting was called to order by the Vice President, and upon the roll being called the following members were physically present at said location: President John Frankenhoff, Vice President Tom Behrens, Commissioners Terry Anastas, Patty McGlothlin, Mike Ridder, Chris Hogge and Don Adolfs.

The following Park Commissioners were absent: none. Attorney Matt Hutmacher was present, along with Executive Director - Mike Parks, Director of Business Services – Don Hilgenbrinck, Director of Parks – Ed Seger, Director of Program Services Mike Bruns, Director of Golf – Matt Burry and Recording Secretary – Vicky Egbert.

**COMMITTEE REPORTS:**

Finance: Vice President Behrens stated that the finance committee had met prior to the regular meeting and found everything to be in order. COMMISSIONER ANASTAS MOVED, SECONDED BY COMMISSIONER HOGGE TO APPROVE THE FINANCIAL REPORT AND ACCOUNTS PAYABLE AS PRESENTED. UNANIMOUS. PRESIDENT FRANKENHOFF DECLARED THE MOTION CARRIED.

VICE PRESIDENT BEHRENS MOVED, SECONDED BY COMMISSIONER HOGGE TO APPROVE THE MINUTES OF THE FINANCE AND REGULAR MEETINGS OF DECEMBER 10, 2008. UNANIMOUS. PRESIDENT FRANKENHOFF DECLARED THE MOTION CARRIED. President Frankenhoff stated that they would discuss a revision to the executive session minutes of December 10, 2008 in executive session before asking for approval.

**PUBLIC COMMENTS:** NONE.

**CORRESPONDENCE:**

1. IDNR – letter concerning Bob Mays Park grant reimbursement;
2. City of Quincy Planning & Development TIF meeting;
3. Anonymous letter from a disappointed citizen.

**INFORMATIONAL HANDOUTS:**

1. Unfinished business agenda item #29 concerning Women's City Club of Quincy license agreement;
2. New business agenda item #77 new wording for Ordinance No. 09-02;
3. 2009 Capital expenditures project list;
4. Replacement tax update;
5. Mall store report;
6. City of Quincy – change in date for TIF Board meeting.

**EXECUTIVE DIRECTOR'S REPORT:**

Executive Director Parks stated the media has recently published a story on a Mississippi River Museum on Quincy's riverfront and stated that it has long been in the Quincy Park District's plan to build the museum and create a 10 acre lake on Quinsippi Island but that is not true and he presented the board with the Riverfront Renaissance report from 1989 that proves that. Parks stated that the media has also recently published a story on our video security system and this is an approach that we've been using for the last 6 years with systems in place at WAC, IMP, Marina, Westview, Berrian and the Batting Cage. We will be placing systems in 2009 at Bob Bangert Park and Parker Heights Park based on the budget if approved tonight. It has been used as a reference tool for criminal activity and provides a certain deterrent to vandals that realize they are being taped but it is not intended to replace park ranger patrols. He stated that staff will be attending the IAPD/IPRA State Conference in Chicago later this month and will be looking into the procedure that would allow commissioners to attend board meetings by telephone and add wording to the Board Policy Manual. Parks stated that the Lincoln Commission is researching a site to bury a time capsule in Washington Park but they don't have a definite plan at this time. There is no news on the OSLAD grant for Boots Bush Park. He stated that January 19-26<sup>th</sup> are the dates to file petitions for the board and with January 19<sup>th</sup> being a holiday the office will be open for an hour to allow any candidates to file if they wish to. Parks stated that staff plans to post the budget on the park district's website if approved tonight.

President Frankenhoff stated that he was also caught off guard about the museum article in the Herald Whig and stated that it is not currently on our list of projects.

**DIRECTOR'S REPORTS:**

**Business Services:** Hilgenbrinck stated that the commissioners should have received their statements of economic interest and if they have

completed them he would be happy to file them at the courthouse for them. He stated that he has been working on the district's insurance policies and updating them.

**Parks:** Seger reported that park roads are still closed and staff has been working on dead tree maintenance in all parks. Bob Mays trail soft surface is coming along with about 600 feet left to do and staff has been working around Brink Construction, trying to stay out of the CCLP footprint while they are completing their work. Contractor has replaced the foundations to 2 of the cabins at Quinsippi Island.

**Program Services:** Bruns reported that commissioners have a mall store update in their handouts showing that it was very successful month and staff plans to have it open again next Christmas. He stated that financial assistance packets will be going out soon in the community for program sign-up.

**Golf:** Burry stated that Westview will be hosting a Chamber Business After Hours party on Thursday, February 12<sup>th</sup>. He has been working on the 2009 golf schedule and plans to have it on the website soon.

**CONSULTANT:** Current on district matters.

**UNFINISHED BUSINESS:**

Women's City Club license – Executive Director Parks stated the license with the city club has expired and staff and Commissioner Anastas has met with city club representatives about their concerns. Parks stated that he hopes to develop a plan for the exterior renovations to share with commissioners later but it seems clear that they will not be able to do it alone but there may be a chance for grants but he is asking for approval of the revised license as presented. COMMISSIONER ANASTAS MOVED, SECONDED BY COMMISSIONER HOGGE TO APPROVE STAFF RECOMMENDATION OF A ONE YEAR AGREEMENT WITH THE WOMEN'S CITY CLUB OF QUINCY/LORENZO BULL HOUSE AS PRESENTED. UNANIMOUS. PRESIDENT FRANKENHOFF DECLARED THE MOTION CARRIED.

**NEW BUSINESS:**

Executive Director Parks stated that the board has received in the executive summary the proposed 2009 budget along with the goals and objectives for the district. It proposes \$10,284,715 in expenditures and \$8,587,366 in revenue and will require planned expenditures of \$1,697,349 from reserves for capital projects in 2009. The public comment period has past with no one coming in to view the proposed

budget. COMMISSIONER HOGGE MOVED, SECONDED BY COMMISSIONER RIDDER TO APPROVE THE QUINCY PARK DISTRICT EXECUTIVE SUMMARY/PROPOSED 2009 BUDGET, GOALS AND OBJECTIVES AS PRESENTED. Under discussion, President Frankenhoff asked if staff could use the new capital project list in the future for reporting to the board. UNANIMOUS. PRESIDENT FRANKENHOFF DECLARED THE MOTION CARRIED.

Director of Business Services Hilgenbrinck explained that the Budget and Appropriation Ordinance is the legal tool to allow the district to spend and receive funds. COMMISSIONER MCGLOTHLIN MOVED, SECONDED BY COMMISSIONER HOGGE TO APPROVE ORDINANCE NO. 09-01, FY 2009 BUDGET AND APPROPRIATION ORDINANCE AS PRESENTED. THE FOLLOWING ROLL CALL VOTE WAS CAST AND RECORDED:

COMMISSIONER HOGGE	YES
COMMISSIONER ANASTAS	YES
COMMISSIONER ADOLFS	YES
COMMISSIONER RIDDER	YES
COMMISSIONER MCGLOTHLIN	YES
VICE PRESIDENT BEHRENS	YES
PRESIDENT FRANKENHOFF	YES

PRESIDENT FRANKENHOFF DECLARED THE MOTION CARRIED.

Executive Director Parks stated that staff is holding the line on our annual bond sale for park improvement projects. The resolution has been prepared by bond counsel and the project list has been included with the staff recommendation along with the bond history and analysis of the district. COMMISSIONER ANASTAS MOVED, SECONDED BY COMMISSIONER MCGLOTHLIN TO APPROVE RESOLUTION NO. 09-01, CALLING FOR A PUBLIC HEARING CONCERNING THE INTENT OF THE BOARD OF COMMISSIONERS OF THE QUINCY PARK DISTRICT, ADAMS COUNTY, ILLINOIS, TO SELL \$850,000 IN GENERAL OBLIGATION BONDS. THE FOLLOWING ROLL CALL VOTE WAS CAST AND RECORDED:

COMMISSIONER RIDDER	YES
COMMISSIONER MCGLOTHLIN	YES
COMMISSIONER HOGGE	YES
COMMISSIONER ANASTAS	YES
COMMISSIONER ADOLFS	YES
VICE PRESIDENT BEHRENS	YES
PRESIDENT FRANKENHOFF	YES

PRESIDENT FRANKENHOFF DECLARED THE MOTION CARRIED.

Director of Parks Seger stated that staff has established a recycling program for special events and the majority of special events during the 2008 season voluntarily recycled and there were no significant negative comments. He is presenting the Special Event Recycling Policy of events with 100 or more attendees to recycle and additionally ask that beverages not be sold in glass containers. This is for the safety of our staff that collects the waste as well as for recycling, but allows the Executive Director to approve glass containers at certain events. COMMISSIONER ADOLFS MOVED, SECONDED BY COMMISSIONER RIDDER TO APPROVE THE SPECIAL EVENT RECYCLING POLICY AS PRESENTED. Under discussion, commissioners were concerned about the Blues in the District events and how this policy might impact that event. Executive Director Parks stated that the Blues in the District events in Washington Park create the most waste in glass bottles and in the past that group has not been good about their efforts to control the waste created by their event. After a full discussion by the board, it was agreed that provided they have a reasonable recycling plan in place, the Executive Director would grant a "no glass bottles" waiver to the Blues in the District for their events. UNANIMOUS. PRESIDENT FRANKENHOFF DECLARED THE MOTION CARRIED.

Director of Parks Seger stated that Ordinance No. 09-02 asks for a change to the Quincy Park District Code by banning glass bottles and containers in parks and changing the park closing hours for certain parks to daylight use only using the thirty (30) minutes before sunrise and thirty (30) minutes after sunset criteria. COMMISSIONER MCGLOTHLIN MOVED, SECONDED BY COMMISSIONER ADOLFS TO APPROVE ORDINANCE NO. 09-02. President Frankenhoff stated that he has some concerns with the glass part of the ordinance. Executive Director Parks stated that the glass policy is purely a safety concern for picnic sites and to the staff that have to clean up broken glass as well as concern for the landfill. Parks agreed that we would need to do some advertising of this policy and the public usually responds positively to these kinds of changes and we don't normally issue NOV's to park patrons now and he doesn't see us doing that in the future unless other circumstances warrant them being issued. President Frankenhoff was concerned that if we don't issue NOV's, is that sending a mixed signal? Commissioner Ridder was concerned about park patrons not being able to bring wine coolers or wine to family reunions and Vice President Behrens had the same concerns. Under discussion, the board felt that these two issues needed to be separated and brought back at the February meeting.

COMMISSIONER ANASTAS MOVED, SECONDED BY VICE PRESIDENT BEHRENS TO TABLE ORDINANCE NO. 09-02. UNANIMOUS. PRESIDENT FRANKENHOFF DELCARED THE MOTION CARRIED.

COMMISSIONER RIDDER MOVED, SECONDED BY COMMISSIONER MCGLOTHLIN TO NOT RELEASE ANY CLOSED SESSION MINUTES AND ALLOW STAFF TO DISPOSE OF ALL CLOSED SESSION AUDIO TAPES MORE THAN 18 MONTHS OLD. UNANIMOUS. PRESIDENT FRANKENHOFF DECLARED THE MOTION CARRIED.

President Frankenhoff stated that he added the Executive Director's annual review to the agenda this year that will be done in closed session.

**PUBLIC INPUT:** None.

**EXECUTIVE SESSION:** COMMISSIONER RIDDER MOVED, SECONDED BY COMMISSIONER MCGLOTHLIN TO ADJOURN INTO EXECUTIVE SESSION FOR THE PURPOSE OF DISCUSSING #1. THE APPOINTMENT, EMPLOYMENT, COMPENSATION, DISCIPLINE, PERFORMANCE, OR DISMISSAL OF SPECIFIC EMPLOYEES OF THE PUBLIC BODY OR LEGAL COUNSEL FOR THE PUBLIC BODY, INCLUDING HEARING TESTIMONY ON A COMPLAINT LODGED AGAINST AN EMPLOYEE OF THE PUBLIC BODY OR AGAINST LEGAL COUNSEL FOR THE PUBLIC BODY TO DETERMINE ITS VALIDITY AND #21. DISCUSSION OF MINUTES OF MEETINGS LAWFULLY CLOSED UNDER THIS ACT, WHETHER FOR PURPOSES OF APPROVAL BY THE BODY OF THE MINUTES OR SEMI-ANNUAL REVIEW OF THE MINUTES AS MANDATED BY SECTION 2.06. THE FOLLOWING ROLL CALL VOTES WERE CAST AND RECORDED:

COMMISSIONER MCGLOTHLIN	YES
COMMISSIONER HOGGE	YES
COMMISSIONER ANASTAS	YES
COMMISSIONER ADOLFS	YES
COMMISSIONER RIDDER	YES
VICE PRESIDENT BEHRENS	YES
PRESIDENT FRANKENHOFF	YES

PRESIDENT FRANKENHOFF DECLARED THE MOTION CARRIED.

COMMISSIONER HOGGE MOVED, SECONDED BY COMMISSIONER MCGLOTHLIN TO RESUME THE REGULAR MEETING. UNANIMOUS. PRESIDENT FRANKENHOFF DECLARED THE MOTION CARRIED.

COMMISSIONER MCGLOTHLIN MOVED, SECONDED BY COMMISSIONER RIDDER TO ADJUST THE EXECUTIVE DIRECTOR'S SALARY TO \$81,000 FOR 2009. UNANIMOUS. PRESIDENT FRANKENHOFF DECLARED THE MOTION CARRIED.

COMMISSIONER RIDDER MOVED, SECONDED BY VICE PRESIDENT BEHRENS TO APPROVE THE REVISED EXECUTIVE SESSION MINUTES OF DECEMBER 10, 2008. UNANIMOUS. PRESIDENT FRANKENHOFF DECLARED THE MOTION CARRIED.

With no other business to discuss,

**ADJOURN:** VICE PRESIDENT BEHRENS MOVED, SECONDED BY COMMISSIONER HOGGE TO ADJOURN. UNANIMOUS. PRESIDENT FRANKENHOFF DECLARED THE MOTION CARRIED.

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Secretary

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President

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Date

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Date