

QUINCY PARK DISTRICT  
1310 Washington Street  
Quincy, Illinois

Regular Meeting  
Emerson Community Center – Board Room

May 14, 2008  
6:00 P.M.

**ROLL CALL:**

The meeting was called to order by the President, and upon the roll being called the following members were physically present at said location: John Frankenhoff - President, Vice President Tom Behrens, Commissioners Terry Anastas, Mike Ridder, Patty McGlothlin, Don Adolfs and Chris Hogge.

The following Park Commissioners were absent and did not participate in the meeting in any manner or to any extent whatsoever: None.

Attorney Matt Hutmacher was present, along with Executive Director - Mike Parks, Director of Business Services – Don Hilgenbrinck, Director of Parks – Ed Seger, Director of Program Services Mike Bruns, Director of Golf – Matt Burry and Recording Secretary – Vicky Egbert.

**COMMITTEE REPORTS:**

**Finance:** President Frankenhoff stated that the finance committee had met prior to the regular meeting and found everything to be in order. COMMISSIONER ADOLFS MOVED, SECONDED BY COMMISSIONER ANASTAS TO APPROVE THE FINANCIAL REPORT AS PRESENTED. UNANIMOUS. PRESIDENT FRANKENHOFF DECLARED THE MOTION CARRIED. President Frankenhoff stated that the finance meeting would meet again next month at 5:15 PM to continue training on the new financial report.

COMMISSIONER HOGGE MOVED, SECONDED BY COMMISSIONER RIDDER TO APPROVE THE MINUTES OF THE FINANCE AND REGULAR MEETINGS OF APRIL 9, 2008 AND SPECIAL MEETING OF APRIL 24, 2008. UNANIMOUS. PRESIDENT FRANKENHOFF DECLARED THE MOTION CARRIED.

**PUBLIC COMMENTS:** None

**CORRESPONDENCE:**

1. Scovill Zoo Playground Article describing the impact on a community when OSLAD grants are delayed.
2. John Wood Community College thank you for bleachers.

**INFORMATIONAL HANDOUTS:**

### **EXECUTIVE DIRECTOR'S REPORT:**

Executive Director Parks stated the board had hoped to use JWCC again for the annual board retreat but it is not available so we contacted the Quincy Public Library about using one of their conference rooms. They have availability and will let us use it at no charge on August 14, 2008 from 9:00 AM to 5:00 PM. He reported that staff had delivered our ITEP grant application for CCLP to Springfield but that there is no award date at this time. Parks stated that staff is working on an OSLAD grant for development of Boots Bush Park for board approval at the June board meeting. He stated that Myra Kuhn will be starting on May 19<sup>th</sup> as our new Marketing and Communications Manager bringing 20 years of experience to the district. Parks reported that he has had meetings with soccer advocates about fundraising and sponsorships for the Boots Bush project with field naming rights also being discussed. He does not have a formal proposal from them at this time but will bring it to the board when he does.

### **DIRECTOR'S REPORTS:**

**Business Services:** Hilgenbrinck reported that the district's health insurance premium renewal came in with a 6.5 % increase and after researching other options decided that this is the best we can do this year by staying with our current carrier. He stated that we are continuing to work on the 2007 audit and annual report publication.

**Parks:** Seger reported that the playground installation should be completed at Bob Mays Park tomorrow and other projects are about 95% complete. He stated that we are waiting on lights at Washington Park restrooms and Bob Mays Park before we open to the public. Reservoir Park tennis courts will be color coated in 2 weeks by the contractor and we recently installed the irrigation system at IMP. We've been busy with tree clean up from the recent storms and plan to hydro seed and plant trees at Bob Mays Park soon depending on weather. Parks stated that we hope to have a preliminary plan for the Washington Park fountain design at the June board meeting and if the permit process goes well we would have the fountain done for the October celebration. Seger stated that the sidewalk at Wavering/Moorman complex has been postponed and hope to have it completed this summer but the projects at Bob Mays Park must be completed first to meet grant applications requirements for reimbursement. Commissioner Anastas asked about the construction fencing at Washington Park and could it be moved to accommodate pedestrians for the Mid-Summer Arts Faire? Director Parks stated that we would do what we could and still ensure the safety of the public.

Program Services: Bruns reported that both pools will open on Saturday, May 24 pending weather. He stated that we now have 3 certified pool operators on staff and their certification is good for 3 years. Batting Cage will be having a grand opening on May 30, 31, June 1. We have 2 new paddleboats this year and 2 new tandem bikes to rent and the recumbent bike is on back order. Adult Softball leagues are up and going with 83 teams this year. Youth Baseball/Softball teams are organizing for the summer and we've been busy with outreach registration and financial assistance flyers. Bruns stated that we will have new signage installed at the Batting Cage prior to the grand opening.

Golf: Burry reported that he has 20 new golf cars in service and they have installed a new air conditioner in the Players Grill. Couples league has started with 19 couples with a meal afterwards. Westview will be having a customer's appreciation party on Saturday, May 17, 2008 from 10:00 AM to 3:00 PM with food specials on the course. He stated we have started selling our Junior Passes for \$25.00 that allow youth to golf in June, July and August on the back nine only Mondays thru Fridays.

CONSULTANT: Current on district matters.

UNFINISHED BUSINESS: VICE PRESIDENT BEHRENS MOVED, SECONDED BY COMMISSIONER MCGLOTHLIN TO APPROVE THE FIXED ASSET ACCOUNTING POLICY AS SUBMITTED WITH THE LOSS CONTROL RECOMMENDATIONS TO BE PRESENTED AT A LATER DATE. UNANIMOUS. PRESIDENT FRANKENHOFF DECLARED THE MOTION CARRIED.

NEW BUSINESS: President Frankenhoff turned the meeting over to Executive Director Parks for the annual reorganization of the board officers. Parks opened the floor for nominations. COMMISSIONER HOGGE MOVED, SECONDED BY COMMISSIONER RIDDER TO NOMINATE JOHN FRANKENHOFF AS PRESIDENT. UNANIMOUS. Parks asked for a motion to close the nominations. COMMISSIONER BEHRENS MOVED, SECONDED BY COMMISSIONER MCGLOTHLIN TO CLOSE THE NOMINATIONS. UNANIMOUS.

Executive Director Parks turned the meeting back over to President Frankenhoff. President Frankenhoff asked for a nomination for Vice President. COMMISSIONER RIDDER MOVED, SECONDED BY COMMISSIONER MCGLOTHLIN TO NOMINATE TOM BEHRENS AS VICE PRESIDENT. President Frankenhoff asked for a motion to close the

nominations. COMMISSIONER ADOLFS MOVED, SECONDED BY COMMISSIONER HOGGE TO CLOSE THE NOMINATIONS. UNANIMOUS. PRESIDENT FRANKENHOFF DECLARED THE MOTION CARRIED.

President Frankenhoff asked for a nomination for Secretary. COMMISSIONER RIDDER MOVED, SECONDED BY COMMISSIONER MCGLOTHLIN TO NOMINATE MIKE PARKS AS SECRETARY. President Frankenhoff asked for a motion to close the nominations. VICE PRESIDENT BEHRENS MOVED, SECONDED BY COMMISSIONER HOGGE TO CLOSE THE NOMINATIONS. UNANIMOUS. PRESIDENT FRANKENHOFF DECLARED THE MOTION CARRIED.

President Frankenhoff asked for a nomination for Treasurer. COMMISSIONER RIDDER MOVED, SECONDED BY COMMISSIONER ADOLFS TO NOMINATION DON HILGENBRINCK AS TREASURER. President Frankenhoff asked for a motion to close the nominations. COMMISSIONER HOGGE MOVED, SECONDED BY VICE PRESIDENT BEHRENS TO CLOSE THE NOMINATIONS. UNANIMOUS. PRESIDENT FRANKENHOFF DECLARED THE MOTION CARRIED.

President Frankenhoff asked for a motion to retain Matt Hutmacher as the District's attorney. COMMISSIONER ADOLFS MOVED, SECONDED BY COMMISSIONER ANASTAS TO APPOINT MATTHEW HUTMACHER AS THE DISTRICT'S ATTORNEY. UNANIMOUS. PRESIDENT FRANKENHOFF DECLARED THE MOTION CARRIED.

Executive Director Parks stated that he is pleased to bring a proposal from WGEM to the board for their consideration. It consists of a grass roots effort to fundraise "Pennies for Lincoln" that will go towards the commission of a bronze sculpture of Abraham Lincoln on a park bench in Washington Park. Carlos Fernandez of WGEM was introduced to the board and stated that he was excited about the chance to bring this proposal to the park board by way of a DVD presentation. The board viewed the DVD and thanked WGEM for their efforts on this very worthwhile project. Parks stated that staff is asking for board approval of the Lincoln sculpture concept and also that the board would have final approval of design. COMMISSIONER HOGGE MOVED, SECONDED BY COMMISSIONER ADOLFS TO APPROVE THE CONCEPT OF AN ABRAHAM LINCOLN SCULPTURE IN WASHINGTON PARK WITH THE BOARD APPROVING THE FINAL DESIGN. UNANIMOUS. PRESIDENT FRANKENHOFF DECLARED THE MOTION CARRIED.

Executive Director Parks stated that the district has been fortunate with gifts from individuals over the years and the Clarence "Candy" Greeman

donation was one of those gifts that have been used at Reservoir Park tennis courts. He stated that the Quincy Tennis Association is now proposing that the tennis area in Reservoir Park be named the Clarence "Candy" Greeman Tennis Center. COMMISSIONER ANASTAS MOVED, SECONDED BY COMMISSIONER MCGLOTHLIN TO APPROVE STAFF RECOMMENDATION NAMING THE TENNIS AREA AT RESERVOIR PARK THE CLARENCE "CANDY" GREEMAN TENNIS CENTER AND TO ADD WORKING TO THE PLAQUE THANKING THE QUINCY TENNIS ASSOCIATION FOR THEIR CONTRIBUTIONS. UNANIMOUS. PRESIDENT FRANKENHOFF DECLARED THE MOTION CARRIED. Todd Willing spoke from the audience on behalf of the Quincy Tennis Association and thanked the board and President Frankenhoff suggested additional signage of the past City tennis champions at the park.

Executive Director Parks stated that the Villa Kathrine has approached us to change their current 20 year lease to allow the Quincy Convention and Visitors Bureau to move their offices into the Villa and to be able to do this they need to amend their current lease. Parks reminded the board that the Friends of the Castle will be receiving the rent payment, not the park district. COMMISSIONER HOGGE MOVED, SECONDED BY VICE PRESIDENT BEHRENS TO APPROVE THE AMENDED SUBLEASE. After discussion, Commissioner Anastas asked for the words "and for such other purposes as Sublessor shall grant to Sublessee in writing" be stricken from the first sentence, Section 6 in paragraph 1, since it is very open ended wording and the change would protect the park district and the Friends of the Castle from their offices being used for something deemed inappropriate in the future. THE FOLLOWING ROLL CALL VOTE WAS CAST AND RECORDED:

COMMISSIONER ANASTAS	YES
COMMISSIONER ADOLFS	YES
COMMISSIONER RIDDER	ABSTAIN
COMMISSIONER MCGLOTHLIN	YES
COMMISSIONER HOGGE	YES
VICE PRESIDENT BEHRENS	YES
PRESIDENT FRANKENHOFF	YES

PRESIDENT FRANKENHOFF DECLARED THE MOTION CARRIED.

COMMISSIONER ANASTAS MOVED, SECONDED BY COMMISSIONER HOGGE TO AMEND THE PREVIOUS MOTION AND APPROVE THE AMENDED SUBLEASE WITH THE WORDING BEING STRIKEN FROM THE FIRST SENTENCE, SECTION 6 IN PARAGRAPH 1 "AND FOR SUCH OTHER PURPOSES AS SUBLESSOR SHALL GRANT TO SUBLESSEE IN

WRITING". THE FOLLOWING ROLL CALL VOTE WAS CAST AND RECORDED:

COMMISSIONER ADOLFS	YES
COMMISSIONER RIDDER	ABSTAIN
COMMISSIONER MCGLOTHLIN	YES
COMMISSIONER HOGGE	YES
COMMISSIONER ANASTAS	YES
VICE PRESIDENT BEHRENS	YES
PRESIDENT FRANKENHOFF	YES

PRESIDENT FRANKENHOFF DECLARED THE MOTION CARRIED.

Director of Parks Seger stated that staff is working on two plaques, one in bronze and one in fiberglass to be installed at Bob Mays Park honoring the district's "long board" and another in honor of Bob Mays' contribution to the development of Bob Mays Park. COMMISSIONER MCGLOTHLIN MOVED, SECONDED BY COMMISSIONER RIDDER TO APPROVE THE WORDING AND INSTALLATION OF THE PLAQUES AT BOB MAYS PARK. UNANIMOUS. PRESIDENT FRANKENHOFF DECLARED THE MOTION CARRIED.

**PUBLIC INPUT:** None.

**EXECUTIVE SESSION:** None.

With no other business to discuss,

**ADJOURN:** COMMISSIONER HOGGE MOVED, SECONDED BY COMMISSIONER MCGLOTHLIN TO ADJOURN. UNANIMOUS. PRESIDENT FRANKENHOFF DECLARED THE MOTION CARRIED.

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Secretary

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President

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Date

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Date