

QUINCY PARK DISTRICT
1310 Washington Street
Quincy, Illinois

Regular Meeting

November 14, 2007

Emerson Community Center – Board Room

6:00 P.M.

ROLL CALL:

The meeting was called to order by the President, and upon the roll being called the following members were physically present at said location: John Frankenhoff - President, Tom Behrens - Vice President, Commissioners Terry Anastas, Mike Ridder, Chris Hogge and Don Adolfs. The following Park Commissioners were absent and did not participate in the meeting in any manner or to any extent whatsoever: none.

Attorney Matt Hutmacher was present, along with Executive Director - Mike Parks, Director of Business Services – Don Hilgenbrinck, Director of Parks – Ed Seger, Director of Golf – Matt Burry, Director of Program Services – Mike Bruns and Recording Secretary – Vicky Egbert.

COMMITTEE REPORTS:

Finance: Vice President Behrens stated the Finance Committee had met prior to the Regular Meeting and found everything to be in order. VICE PRESIDENT BEHRENS MOVED, SECONDED BY COMMISSIONER HOGGE TO APPROVE THE FINANCIAL REPORT. UNANIMOUS. PRESIDENT FRANKENHOFF DECLARED THE MOTION CARRIED.

COMMISSIONER HOGGE MOVED, SECONDED BY COMMISSIONER RIDDER TO APPROVE THE MINUTES OF THE FINANCE, REGULAR AND EXECUTIVE SESSION MEETINGS OF OCTOBER 10, 2007. UNANIMOUS. PRESIDENT FRANKENHOFF DECLARED THE MOTION CARRIED.

PUBLIC COMMENTS: John Gebhardt of Friends of the Log Cabins stated they have officially applied for organization status with the state and have elected officers. They are: John Gebhardt, President; John Frankenhoff, Treasurer; and Betty Gebhardt, Secretary. Their board consists of: Ken Bigelow, Chuck McClain, Bob Ericson, Bob Mays, Art O'Quinn, Betty Hochgraber and Riddell Noble. They have 34 members and growing. We have approximately \$1,700 in donations and we've had two work days to date. They had an open house with 65 persons attending and they were recently featured on "Illinois Stories" on October 25, 26 and 31st and received some good exposure from that. Commissioner Behrens complimented John and his group on their initiative and efforts to date.

President Frankenhoff recognized John Holm for recently receiving the "Outstanding Older Worker" award.

CORRESPONDENCE: Friends of the Castle capital campaign fundraising efforts, Trees for Tomorrow initiative and Betty Cornwell thank you for South Park.

INFORMATIONAL HANDOUTS: Executive Director Parks stated that we received correspondence from Kai Ortbal about a dog park. Additionally, there is an annual park improvement bond schedule with timeline, two recreation promotional handouts and the updated Bob Mays Park master site plan with public comment period information.

EXECUTIVE DIRECTOR'S REPORT: Parks reported that there is a public bid opening for the Washington Park/Lincoln plaza project on December 4th. He stated that the Corps of Engineers has finished their eco study plan for Quincy Bay and will hold a public meeting on Wednesday, January 16, 2008 at 10:30AM in the board room to present the report to the public and receive comments. Parks reported that we recently learned from IDOT that the next generation of ITEP grants (80/20 cost share) will be announced in a few weeks and we are hoping to apply for another phase of Cedar Creek Linear Park.

DIRECTOR'S REPORTS:

Business Services: Hilgenbrinck reported that the email letter distribution project is nearly complete and we plan to go live on January 1st with the new software.

Parks: Seger reported that his crews have been working on several projects: projects are underway in Bob Mays Park and Washington Park, Madison Park sidewalk is finished, reflation of "H" dock in the marina is finished, installing recycling containers at Moorman/Wavering parks on concrete pads, resurfacing and fencing at Reservoir courts is finished but the color coating could not be done due to the weather and will be finished in the spring.

Program Services: Bruns reported we will again open the holiday store at the mall on November 29-December 23, 2007 offering Westview passes, punch cards, gift certificates, etc. along with affiliate information available for the public. He reported we will be having our Special Populations dance/dinner on December 18th at the Oakley Lindsay Center with a visit from Santa. Executive Director Parks reminded the

board that the mall offers us the space for free during the holiday season and we greatly appreciate that opportunity.

Golf: Burry reported that they have finished winterizing the course and will have a portable toilet brought in for the winter golfers. Polar bear tournament was well attended and the weather was warmer than usual. Burry stated that he had held his first golf focus group with about 15 golfers and it went very well and plans to meet 3 times a year with the group.

CONSULTANT: Attorney Hutmacher stated he is current on park district matters.

UNFINISHED BUSINESS: At this time, COMMISSIONER RIDDER MOVED, SECONDED BY COMMISSIONER HOGGE TO APPOINT PATTY MCGLOTHLIN TO FILL THE VACANCY ON THE PARK BOARD. UNANIMOUS. PRESIDENT FRANKENHOFF DECLARED THE MOTION CARRIED. At this time, Executive Director Parks administered the oath of office to Patty McGlothlin. Board and staff welcomed Commissioner McGlothlin to the Quincy Park District Board of Commissioners.

COMMISSIONER HOGGE MOVED, SECONDED BY COMMISSIONER RIDDER TO APPROVE ORDINANCE NO. 07-10, AUTHORIZING THE 2007 PROPERTY TAX LEVY. THE FOLLOWING ROLL CALL VOTES WERE CAST AND RECORDED:

COMMISSIONER MCGLOTHLIN:	ABSTAIN
COMMISSIONER HOGGE:	YES
COMMISSIONER ANASTAS:	YES
COMMISSIONER ADOLFS:	YES
COMMISSIONER RIDDER:	YES
VICE PRESIDENT BEHRENS:	YES
PRESIDENT FRANKENHOFF:	YES

PRESIDENT FRANKENHOFF DECLARED THE MOTION CARRIED.

NEW BUSINESS:

Director of Business Services Hilgenbrinck stated that Ordinance 08-1 is for review only at this time. Executive Director Parks asked board members to call him if they have any questions and stated we will be delivering the 2008 executive summary to the board next month that details the budget.

Executive Director Parks stated that we have better defined items #8 & 9 in the new 10 year license with the Women's City Club for use of the

Lorenzo Bull House. COMMISSIONER HOGGE, SECONDED BY COMMISSIONER BEHRENS TO APPROVE THE 10 YEAR LICENSE WITH THE WOMEN'S CITY CLUB/LORENZO BULL HOUSE AS PRESENTED. UNANIMOUS. PRESIDENT FRANKENHOFF DECLARED THE MOTION CARRIED.

Director of Parks Seger reported that in order to allow for the use of real limestone on the Washington Park restrooms, we need to approve a change order. COMMISSIONER HOGGE MOVED, SECONDED BY COMMISSIONER ANASTAS TO APPROVE CHANGE ORDER NO. 1 FOR THE WASHINGTON PARK RESTROOM PROJECT. UNANIMOUS. PRESIDENT FRANKENHOFF DECLARED THE MOTION CARRIED.

Director of Parks Seger stated that we are changing the Art Keller Marina contract from a 7 month contract to a 12 month contract. This is due to the changing climate in the marina with lifts being left in slips over the winter. This recommendation also puts into writing the way we assign slips and issue refunds. COMMISSIONER ADOLFS MOVED, SECONDED BY VICE PRESIDENT BEHRENS TO APPROVE STAFF RECOMMENDATION TO MAKE THE ART KELLER MARINA CONTRACT AND POLICY CHANGES. UNANIMOUS. PRESIDENT FRANKENHOFF DECLARED THE MOTION CARRIED.

Director of Program Services Bruns stated that there has been a 474% increase over 2006 in the Financial Assistance Program and we expect that number to change again in 2008, so the budget has been increased to accommodate more assistance. He stated that the only change to the application is an increase in the Federal Poverty guidelines. COMMISSIONER RIDDER MOVED, SECONDED BY COMMISSIONER MCGLOTHLIN TO APPROVE THE FINANCIAL ASSISTANCE PROGRAM STAFF RECOMMENDATION AS PRESENTED. UNANIMOUS. PRESIDENT FRANKENHOFF DECLARED THE MOTION CARRIED.

Director of Program Services Bruns stated that there is not much demand for rental of our athletic surfaces and is not recommending a fee increase for 2008. COMMISSIONER HOGGE MOVED, SECONDED BY VICE PRESIDENT BEHRENS TO APPROVE STAFF RECOMMENDATION FOR THE 2008 ATHLETIC SURFACE RENTAL FEES AS PRESENTED. UNANIMOUS. PRESIDENT FRANKENHOFF DECLARED THE MOTION CARRIED.

Director of Program Services Bruns stated that with all the recent improvements at the Batting Cage, he is recommending increases in the batting cage tokens and mini golf prices but not the paddleboat rental.

VICE PRESIDENT BEHRENS MOVED, SECONDED BY COMMISSIONER ANASTAS TO APPROVE STAFF RECOMMENDATION FOR THE 2008 BATTING CAGE FEES AS PRESENTED. UNANIMOUS. PRESIDENT FRANKENHOFF DECLARED THE MOTION CARRIED.

Director of Program Services Bruns stated that to help offset increased energy costs, staff is recommending increases in the Emerson Community Center rental fees. COMMISSIONER ANASTAS MOVED, SECONDED BY COMMISSIONER MCGLOTHLIN TO APPROVE STAFF RECOMMENDATION FOR THE 2008 EMERSON COMMUNITY CENTER RENTAL FEES AS PRESENTED. UNANIMOUS. PRESIDENT FRANKENHOFF DECLARED THE MOTION CARRIED.

Director of Program Services Bruns presented a report showing attendance history and operational subsidy at both pools. He stated that we had a better 2007 than 2006 but is recommending an increase in fees for 2008. COMMISSIONER ADOLFS MOVED, SECONDED BY COMMISSIONER RIDDER TO APPROVE STAFF RECOMMENDATION FOR THE 2008 AQUATIC FEES AS PRESENTED. UNANIMOUS. PRESIDENT FRANKENHOFF DECLARED THE MOTION CARRIED.

Commissioner Hogge asked if Westview is included in the financial assistance program? Executive Director Parks stated that at this time it is not, but if the commissioners would like to see it included, staff could bring a proposal back at the next meeting. After discussion, it was determined that our new \$25 Junior pass has allowed more youth to play golf that may not have been able to do so before and Westview would not need to be included at this time in the financial assistance program. Additionally, Parks stated that staff would look into a program to acquire used clubs for youth players at Westview.

Director of Program Services Bruns stated that he is recommending an increase in showmobile rental fees for 2008 in the not for profit and profit categories. COMMISSIONER HOGGE MOVED, SECONDED BY COMMISSIONER RIDDER TO APPROVE STAFF RECOMMENDATION FOR THE 2008 SHOWMOBILE FEES AS PRESENTED. UNANIMOUS. PRESIDENT FRANKENHOFF DECLARED THE MOTION CARRIED.

Director of Parks Seger stated that he is recommending an increase in fees at Art Keller Marina to accommodate the new 12 month contract, late fees and refund schedule. COMMISSIONER ANASTAS MOVED, SECONDED BY VICE PRESIDENT BEHRENS TO APPROVE STAFF RECOMMENDATION FOR THE 2008 ART KELLER MARINA FEES AS

PRESENTED. UNANIMOUS. PRESIDENT FRANKENHOFF DECLARED THE MOTION CARRIED.

Director of Parks Seger stated that staff is recommending no fee increases for shelter rental and special event fees for 2008. COMMISSIONER HOGGE MOVED, SECONDED BY COMMISSIONER RIDDER TO APPROVE STAFF RECOMMENDATION FOR THE 2008 SHELTER RENTAL AND SPECIAL EVENT FEES AS PRESENTED. UNANIMOUS. PRESIDENT FRANKENHOFF DECLARED THE MOTION CARRIED.

Director of Golf Burry stated that staff is recommending increases in season passes and .50 & 1.00/round for green fees at Westview for 2008. Burry stated that for the executive summary he will be compiling a report on how many rounds of golf the average pass holder played this year. He hasn't heard any negative comments about the price of golf at Westview and feels we are competitively priced for the condition of the course. COMMISSIONER ANASTAS MOVED, SECONDED BY COMMISSIONER MCGLOTHLIN TO APPROVE STAFF RECOMMENDATION FOR THE 2008 WESTVIEW GOLF FEES. UNANIMOUS. PRESIDENT FRANKENHOFF DECLARED THE MOTION CARRIED.

Director of Golf Burry stated that the current rain check policy needed to be re-evaluated and asked for board approval of staff recommendation. COMMISSIONER ADOLFS MOVED, SECONDED BY VICE PRESIDENT BEHRENS TO APPROVE STAFF RECOMMENDATION OF THE RAIN CHECK POLICY FOR WESTVIEW GOLF COURSE AS PRESENTED. UNANIMOUS. PRESIDENT FRANKENHOFF DECLARED THE MOTION CARRIED.

Executive Director Parks stated that some time ago, Quincy United Soccer and Quinsippi Soccer League approached the park district about an enhanced soccer facility at Boots Bush Park that would eliminate the baseball/softball field and that is what has spurred the Boots Bush Park master site planning process. The District has had several public comment periods with baseball and soccer enthusiasts in attendance. Recently, Parks attended a meeting with the QCVB, the Hotel/Motel Association, GREDF, Quincy United and a private tournament organizer about funding for this project. There were no baseball representatives at the meeting. Discussion was focused on financing for the project. This project would consolidate soccer in the same location as the Paul Dennis Complex and Flinn Stadium for tournament play. Baseball enthusiasts were concerned about losing the Boots Bush field but felt the Moorman Main field enhancement would be beneficial. Staff is recommending the Board approve the Boots Bush Master site plan as

presented and further recommends the Moorman Park Baseball field development be completed as presented. There is no funding for this project but with board approval it will allow the interested parties to do some fund raising. COMMISSIONER HOGGE MOVED, SECONDED BY COMMISSIONER ADOLFS TO APPROVE THE BOOTS BUSH MASTER SITE PLAN AS PRESENTED. The board discussed different options that could happen with components of the plan being developed in phases, etc. and President Frankenhoff reminded board members that even though we are approving the site plan now, that does not keep us from being able to change it several years down the road like we did with the Bob Mays Park Master Site plan. UNANIMOUS. PRESIDENT FRANKENHOFF DECLARED THE MOTION CARRIED.

VICE PRESIDENT BEHRENS MOVED, SECONDED BY COMMISSIONER ADOLFS TO APPROVE ORDINANCE 07-11 ABATING LOCAL TAXES FOR THE WESTVIEW GOLF COURSE RENOVATION PROJECT. UNANIMOUS. PRESIDENT FRANKENHOFF DECLARED THE MOTION CARRIED.

COMMISSIONER HOGGE MOVED, SECONDED BY COMMISSIONER RIDDER TO APPROVE RESOLUTION 07-6, ESTABLISHING THE 2008 REGULAR MEETING DATES OF THE QUINCY PARK DISTRICT BOARD OF COMMISSIONERS. UNANIMOUS. PRESIDENT FRANKENHOFF DECLARED THE MOTION CARRIED.

Executive Director Parks stated that a delegate is selected to execute the credentials certificate at the IAPD's annual business meeting at the state conference in Chicago January 24-26, 2008 and staff is recommending the executive director be designated. COMMISSIONER RIDDER MOVED, SECONDED BY VICE PRESIDENT BEHRENS TO AUTHORIZE THE EXECUTIVE DIRECTOR TO REPRESENT THE DISTRICT AT THE IAPD ANNUAL BUSINESS MEETING IN CHICAGO. UNANIMOUS. PRESIDENT FRANKENHOFF DECLARED THE MOTION CARRIED.

President Frankenhoff stated that several board members had compiled a formal performance evaluation form for the executive director position. Previously, no form has been used. Frankenhoff asked board members to fill out the evaluation form and return them to him and the full board will discuss them in executive session the results of the evaluations.

EXECUTIVE SESSION: VICE PRESIDENT BEHRENS MOVED, SECONDED BY COMMISSIONER ADOLFS TO ADJOURN INTO EXECUTIVE SESSION IN ACCORDANCE WITH 5 ILCS, PAR.120/2c FOR THE PURPOSE OF DISCUSSING ITEM:

#5. THE PURCHASE OR LEASE OF REAL PROPERTY FOR THE USE OF THE PUBLIC BODY, INCLUDING MEETINGS HELD FOR THE PURPOSE OF DISCUSSING WHETHER A PARTICULAR PARCEL SHOULD BE ACQUIRED. THE FOLLOWING ROLL CALL VOTES WERE CAST AND RECORDED:

- COMMISSIONER RIDDER - YES
- COMMISSIONER HOGGE - YES
- COMMISSIONER ADOLFS – YES
- COMMISSIONER ANASTAS – YES
- COMMISSIONER MCGLOTHLIN - YES
- VICE PRESIDENT BEHRENS - YES
- PRESIDENT FRANKENHOFF - YES

PRESIDENT FRANKENOFF DECLARED THE MOTION CARRIED.

With no other business,

ADJOURN: COMMISSIONER ADOLFS MOVED, SECONDED BY COMMISSIONER HOGGE TO ADJOURN. UNANIMOUS. PRESIDENT FRANKENHOFF DECLARED THE MOTION CARRIED.

Secretary

President

Date

Date