

QUINCY PARK DISTRICT  
1310 Washington Street  
Quincy, Illinois

Regular Meeting

February 14, 2007

Emerson Community Center – Board Room

6:00 P.M.

**ROLL CALL:**

The meeting was called to order by the President, and upon the roll being called, Dave Hogge, the President, and the following members were physically present at said location: Dave Hogge, John Frankenhoff, Tom Behrens, Mike Ridder, Carrie Edgar, Chris Hogge and Don Adolfs. The following members were allowed by a majority of the members of the Board of Park Commissioners in accordance with and to the extent allowed by rules adopted by the Board of Park Commissioners to attend the meeting by video or audio conference: None. No member was not permitted to attend the meeting by video or audio conference: None. The following Park Commissioners were absent and did not participate in the meeting in any manner or to any extent whatsoever: none. Attorney Matt Hutmacher was present, along with Executive Director - Mike Parks, Director of Business Services – Don Hilgenbrinck, Director of Parks – Ed Seger, Director of Program Services – Mike Bruns, Director of Golf – Matt Burry, and Recording Secretary – Vicky Egbert.

**PUBLIC HEARING:**

President Dave Hogge announced the next agenda item for a public hearing to receive public comments on the proposal to sell \$825,000 General Obligation Park Bonds for the payment of land condemned or purchased for parks, for the building, maintaining, improving and protecting of the same and the existing land and facilities of the District and for the payment of the expenses incident thereto, and explained that all persons desiring to be heard would have an opportunity to present written or oral testimony with respect thereto. President Dave Hogge explained the purpose of the general obligation bond is to fund "Exhibit I", list of recommended park improvement projects. Whereupon the President asked for additional comments from the Park Commissioners: none. Whereupon the President asked for oral testimony or public comments concerning the proposed issuance of the Bonds: none. President Dave Hogge announced no persons have desired to be heard and a MOTION TO ADJOURN THE PUBLIC HEARING WAS MADE BY VICE PRESIDENT FRANKENHOFF AND SECONDED BY COMMISSIONER RIDDER. THE FOLLOWING ROLL CALL VOTES WERE CAST AND RECORDED:

COMMISSIONER EDGAR: YES  
COMMISSIONER BEHRENS : YES  
COMMISSIONER CHRIS HOGGE: YES  
COMMISSIONER ADOLFS: YES  
COMMISSIONER RIDDER: YES  
VICE PRESIDENT FRANKENHOFF: YES  
PRESIDENT DAVE HOGGE: YES

UNANIMOUS. PRESIDENT DAVE HOGGE DECLARED THE MOTION CARRIED.

**COMMITTEE REPORTS:**

Finance: Vice President Frankenhoff stated the Finance Committee had met prior to the Regular Meeting and found everything to be in order. VICE PRESIDENT FRANKENHOFF MOVED, SECONDED BY COMMISSIONER EDGAR TO APPROVE THE FINANCIAL REPORT. THE FOLLOWING ROLL CALL VOTES WERE CAST AND RECORDED:

COMMISSIONER EDGAR: YES  
COMMISSIONER BEHRENS: YES  
COMMISSIONER CHRIS HOGGE: YES  
COMMISSIONER ADOLFS: YES  
COMMISSIONER RIDDER: ABSTAIN  
VICE PRESIDENT FRANKENHOFF: YES  
PRESIDENT DAVE HOGGE: YES

PRESIDENT DAVE HOGGE DECLARED THE MOTION CARRIED.

COMMISSIONER FRANKENHOFF MOVED, SECONDED BY COMMISSIONER CHRIS HOGGE TO APPROVE THE MINUTES OF THE FINANCE, REGULAR AND EXECUTIVE SESSION MEETINGS OF JANUARY 10, 2007. UNANIMOUS. PRESIDENT DAVE HOGGE DECLARED THE MOTION CARRIED.

**PUBLIC COMMENTS:** None.

**CORRESPONDENCE:** Executive Director Parks noted various handouts in front of commissioners. Dog park information acquired at state conference, financial operating procedures booklet published by the IAPD and preliminary site plans for restroom building at Washington Park.

**EXECUTIVE DIRECTOR'S REPORT:**

Parks elaborated on the preliminary site plan for the restroom building at Washington Park and noted key elements of the design, location and construction material. President Dave Hogge and Commissioner Adolfs voiced concerns about the location of the restroom on the site plan. Parks stated the next step would be a public comment meeting and they might have the same concerns. At this time, he introduced and welcomed Don Hilgenbrinck as the new Director of Business Services. Parks stated that he had met with IDOT and city officials about the 12<sup>th</sup> to 18<sup>th</sup> street connection across city right of way. The 18<sup>th</sup> Street connection will serve as a trailhead in the parking lot at Bob Mays Park and we are preparing details about this plan for IDOT approval. Parks stated that we are working on trail accessibility issues in the grading and contours of the park to make it accessible for all park patrons. Parks announced that with the recent energy consumption/rate hikes, he has developed an energy conservation team that will meet quarterly to address and review operations district-wide. This committee will also review development plans for environmental and conservation issues along with alternate sources of energy for facilities.

#### **DIRECTOR'S REPORTS:**

**Business Services:** Hilgenbrinck expressed his appreciation for a warm welcome to the Park District. He reported the business office is looking for a seasonal part time employee to start work in April. He reported the business office is investigating the purchase of new software to replace the current AS400 system.

**Parks:** Seger reported that the R.J. Peters drive project has been completed. He reported we are waiting on snow melt for the archeological survey at Bob Mays Park and we are also waiting on weather for the Batting Cage project. He reported that our last big snow storm was declared an emergency with FEMA and we have applied for reimbursement. The board asked Seger for an addition to his vandalism report for previous year's comparison.

**Program Services:** Bruns presented the board with the upcoming pool schedules. Bruns reported they are working on an advertising schedule with Media Development for the upcoming season. He stated that he has contacted the city bus service to stop at Wavering Pool this summer. Bruns also reported that we have seen an increase in the Financial Assistance Program.

**Golf:** Burry reported that he has been interviewing for the Assistant Director of Golf position and will be making an announcement next week. He reported that he has set city tournament dates for July. Burry

and Mike Parks are working on pro shop proposals but have nothing to report at this time.

**CONSULTANT:** Attorney Hutmacher stated he is current on Park District matters.

**UNFINISHED BUSINESS:** None.

**NEW BUSINESS:**

Executive Director Parks reported that he has presented the 2007 Budget/Goals and Objectives to the board for review and the public has had adequate time to make comments also. He is presenting a budget with \$7,340,846 in expenditures and \$7,438,981 in revenues for 2007. He stated that the current tax levy is at a 6 year low and will generate approximately \$2.5 million dollars. VICE PRESIDENT FRANKENHOFF MOVED, SECONDED BY COMMISSIONER BEHRENS TO APPROVE THE 2007 BUDGET/GOALS AND OBJECTIVES AS PRESENTED. Under discussion, Vice President Frankenhoff asked about the special populations and senior programs in the goals and objectives outline. Director Parks stated that the 2007 goals and objectives are highlights of things we want to accomplish but it is not all inclusive of district operations. UNANIMOUS. PRESIDENT DAVE HOGGE DECLARED THE MOTION CARRIED.

Executive Director Parks stated that the Budget and Appropriation is the legal instrument that allows the district to receive and spend monies. VICE PRESIDENT MOVED, SECONDED BY COMMISSIONER RIDDER TO APPROVE ORDINANCE 07-1 2007 BUDGET AND APPROPRIATION. THE FOLLOWING ROLL CALL VOTES WERE CAST AND RECORDED:

COMMISSIONER BEHRENS	YES
COMMISSIONER CHRIS HOGGE	YES
COMMISSIONER ADOLFS	YES
COMMISSIONER RIDDER	YES
COMMISSIONER EDGAR	YES
VICE PRESIDENT FRANKENHOFF	YES
PRESIDENT DAVE HOGGE	YES

UNANIMOUS. PRESIDENT DAVE HOGGE DECLARED THE MOTION CARRIED.

COMMISSIONER CHRIS HOGGE MOVED, SECONDED BY COMMISSIONER TOM BEHRENS TO SEEK BIDS FOR THE 2007 GENERAL

OBLIGATION BOND IN THE AMOUNT OF \$825,000. UNANIMOUS. PRESIDENT DAVE HOGGE DECLARED THE MOTION CARRIED.

Director of Golf Burry stated that staff is recommending we reject the one bid we received for food and beverage request for proposal due to the fact that it was insufficient. COMMISSIONER RIDDER MOVED, SECONDED BY COMMISSIONER ADOLFS TO APPROVE THE STAFF RECOMMENDATION. UNANIMOUS. PRESIDENT DAVE HOGGE DECLARED THE MOTION CARRIED. Burry stated that we are continuing a search and have sufficient budget monies to operation the concession again this year with our own staff if necessary.

Director of Golf Burry stated that he had put together a rules/outing/policy manual for Westview Golf Course. In the past, we have had a few written rules here and there, but nothing all inclusive. Vice President Frankenhoff asked if we could hold off action on this agenda item until he has had a chance to review it more closely and receive public input. Burry stated that would not hinder operations by waiting until next month for approval. Executive Director Parks stated that he has concerns with hard liquor consumption at the golf course and wanted to hear feedback from the commissioners. COMMISSIONER RIDDER MOVED, SECONDED BY COMMISSIONER ADOLFS TO TABLE ACTION ON THE GOLF POLICY MANUAL UNTIL NEXT MONTH. UNANIMOUS. PRESIDENT DAVE HOGGE DECLARED THE MOTION CARRIED.

COMMISSIONER RIDDER MOVED, SECONDED BY VICE PRESIDENT FRANKENHOFF TO APPROVE THE WESTVIEW GOLF COURSE GROUNDS MAINTENANCE CHEMICAL BIDS. UNANIMOUS. PRESIDENT DAVE HOGGE DECLARED THE MOTION CARRIED.

Sege reported that we have researched and are proposing Phase I of a recycling program for Wavering/Moorman Parks and if successful we will implement it in other parks in the future. There are sufficient funds in the 2007 budget. He stated that we have applied for a grant, but have not heard yet whether we were successful. COMMISSIONER RIDDER MOVED, SECONDED BY COMMISSIONER EDGAR TO APPROVE THE QUINCY PARK DISTRICT RECYCLING PROGRAM PHASE I IMPLEMENTATION PLAN. UNANIMOUS. PRESIDENT DAVE HOGGE DECLARED THE MOTION CARRIED.

Sege reported that we found there is nothing in our park district code book about smoking or pets near playgrounds. This ordinance change

will also clarify changes to Section 4 of the code that were not approved in ordinance form. Executive Director Parks stated that we have an aggressive playground safety program and this will enhance those efforts. Seger reported that signage will be implemented at the designated areas for park patrons. COMMISSIONER EDGAR MOVED, SECONDED BY COMMISSIONER CHRIS HOGGE TO APPROVE ORDINANCE NO 07-2, AN ORDINANCE AMENDING THE QUINCY PARK DISTRICT CODE, SMOKING ON AND NEAR PLAYGROUNDS AND DOMESTIC ANIMALS ON PLAYGROUNDS. UNANIMOUS. PRESIDENT DAVE HOGGE DECLARED THE MOTION CARRIED. At this time, Commissioner Adolfs asked about the possibility of an ordinance involving no smoking in park pavilions at the next meeting. Director Parks said he would look into what other districts are doing and make an ordinance change at a later meeting.

**PUBLIC INPUT:** None.

**EXECUTIVE SESSION:**

VICE PRESIDENT FRANKENHOFF MOVED, SECONDED BY COMMISSIONER RIDDER TO ADJOURN INTO EXECUTIVE SESSION IN ACCORDANCE WITH 4 ILCS, PAR. 120/2c TO DISCUSS #1, #5, #6, AND #11 WITH THE FOLLOWING ROLL CALL VOTES CAST AND RECORDED:

COMMISSIONER CHRIS HOGGE:	YES
COMMISSIONER ADOLFS :	YES
COMMISSIONER RIDDER:	YES
COMMISSIONER EDGAR:	YES
COMMISSIONER BEHRENS:	YES
VICE PRESIDENT FRANKENHOFF:	YES
PRESIDENT DAVE HOGGE:	YES

PRESIDENT DAVE HOGGE DECLARED THE MOTION CARRIED.

COMMISSIONER EDGAR MOVED, SECONDED BY COMMISSIONER BEHRENS TO RESUME IN OPEN SESSION. UNANIMOUS. PRESIDENT DAVE HOGGE DECLARED THE MOTION CARRIED.

Executive Director Parks reminded the board that he had passed out information gathered at state conference in January concerning open meetings act and if they had questions for our attorney, now would be the time to talk with him.

With no further business to discuss,

**ADJOURN:** VICE PRESIDENT FRANKENHOFF MOVED, SECONDED BY COMMISSIONER ADOLFS TO ADJOURN. UNANIMOUS. PRESIDENT DAVE HOGGE DECLARED THE MOTION CARRIED.

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Secretary

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President

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Date

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Date